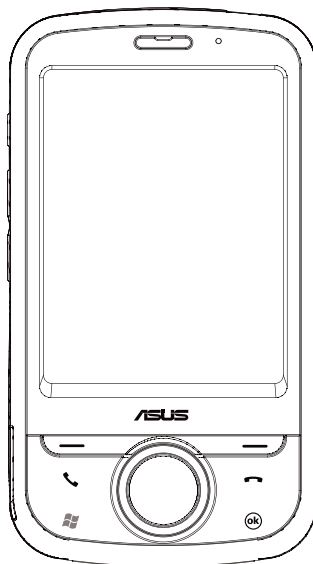


ASUS[®]

P320

User Manual



E3592

First Edition

March 2008

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Table of Contents

Safety information	12
Mobile phone etiquette.....	18
Mobile manners.....	18
P320 specifications	19
Package contents	20

Chapter 1: Getting started

Getting to know your device.....	22
Layout	22
Getting your device ready.....	26
Installing the SIM card and battery.....	26
Charging the battery.....	28
Installing and removing a microSD card	28
Starting up	30
Powering your device.....	30
Using the stylus.....	30
Calibrating your device.....	31
Locking the keys and buttons.....	31
The Home screen.....	32
ASUS Today.....	33
The Today screen.....	39

ASUS Launcher.....	43
Searching for information	44
Getting Help	44

Chapter 2: Entering data

Using the Input Panel.....	46
Using the Block Recognizer	46
Using the Onscreen Keyboard.....	47
Using the Letter Recognizer.....	47
Using the Transcriber.....	48
Writing and drawing on the screen.....	49
Recording voice.....	50

Chapter 3: Device Synchronization

Synchronizing your device	54
Microsoft® ActiveSync.....	54
Synchronizing via mini-USB.....	56
Synchronizing via Bluetooth®	57
Synchronizing with an Exchange Server.....	58

Chapter 4: Phone features

Using the phone	60
Phone pad.....	60
Smart dialer.....	60
Turning off phone function.....	61
Adjusting the volume.....	61
Making a call	62
Using the phone pad	62
Making calls from Contacts.....	64
Making calls from Call History.....	64
Calling using the Speed Dial	65
Calling using the Voice Commander.....	66
Making emergency calls.....	67
Making international calls.....	67
Receiving a call	67
Options during a call	68
Managing multiple calls.....	69
ASUS Call Filter	70
Launching the shortcut menu.....	70
Managing the Accept list	71
Managing the Reject list.....	72

Chapter 5: Messaging

E-mail messaging	74
Setting up an e-mail account.....	74
Sending an e-mail message.....	76
Threaded SMS	79
Sending a threaded SMS.....	79
MMS messaging	80
Accessing MMS	80
Sending an MMS message.....	81
Windows® Live	83
Using Hotmail®	83
Using Windows® Live Messenger	84

Chapter 6: Organizing your life

Using Contacts	86
Viewing Contacts	86
Using Calendar	88
Scheduling an appointment.....	88
Viewing an appointment.....	89
Viewing your schedule	89
Using Tasks	-90
The Tasks list	90

Chapter 7: Customizing your device

Customizing the Start menu	92
Using the Profile Manager	92
Using the Theme Manager	94
Customizing the Today screen.....	95
Entering your contact information.....	95
Setting up sounds and notifications.....	96
Setting the date, time, and alarm	96
Setting the ring tone.....	97
Adding ring tone to selection.....	97
Changing the ring tone.....	97
Wake up settings	98

Chapter 8: Getting connected

Using the Wireless Manager.....	100
Using Bluetooth®	100
Activating Bluetooth in your device	101
Adding Bluetooth devices.....	101
Pairing with a Bluetooth headset.....	102
Using Wi-Fi.....	103
Turning on Wi-Fi.....	103
Configuring wireless networks	103

Adding a wireless network	104
Using Wi-Fi Manager	105
Setting a GPRS connection	106
Connecting GPRS.....	107
Disconnecting GPRS	108
Using the GPRS Tool	108
Setting the network	109
Configuring the network	109
Setting your preferred network	109

Chapter 9: GPS features

GPS Catcher	112
Updating GPS data	112
Setting GPS Catcher.....	112
External GPS	113
Setting an external GPS device	113

Chapter 10: Multimedia features

Using the camera.....	116
Launching the camera.....	116
Camera mode	118
Taking photos	122

Video mode	123
Recording videos	126
Viewing pictures and videos	127
Viewing pictures and videos.....	127
Editing pictures.....	127
Streaming Player	129
Using the Streaming Player	130

Chapter 11: Business features

Ur Time	132
Setting the time	132
Setting the alarm	132
Setting the World Clock.....	133
Remote Calendar	134
Synchronizing your calendar.....	134
Setting the Remote Calendar.....	135

Chapter 12: ASUS Special features

ASUS status icon.....	138
USB setting	139
LCD Brightness	139
Battery	139
Memory	139

Storage card memory.....	139
Program memory	139
Settings	139
ASUS Zip	140
Backup.....	141
Backing up files.....	141
Backup Setting.....	142
Restoring files	142
Newstation.....	143
Using Newstation	143
Using Newstation menus	144
Auto Cleaner	146
Setting the Auto Cleaner	146

Chapter 13: Other features

Restoring default factory settings	148
System information	148
Task Manager	149

Appendices

Notices	152
Federal Communications Commission (FCC) Regulations.....	152
Canadian Department of Communications Statement.....	153
Replaceable batteries	153
Operator access with a tool.....	154
Specific Absorption Rate (SAR)	154
Bodyworn operation	154
Exposure to radio waves.....	154
ASUS Contact information	157

Safety information

Phone care

Do not attempt to open the phone casing. There are no user serviceable parts inside and you might damage sensitive electronic circuits and components. Unauthorized disassembly will void the warranty.

Do not leave your phone exposed to strong sunlight or excessive heat for a prolonged period. This may damage it.

Do not handle your phone with wet hands or expose it to moisture or liquids of any kind. Continuous changes from a cold to a warm environment may lead to condensation inside the phone, resulting in corrosion and possible damage.

If you pack your phone in your suitcase during travel, beware of damage. Cramming a suitcase may crack the LCD display. Remember to switch off your wireless connections during air travel.

As with all other radio devices, touching the built-in antenna area during telephone conversation may impair the quality and lead to shorter standby time due to increased power consumption.

The battery

Your phone is equipped with a high performance Li-Ion battery. Optional battery types may be available, check with your local retailer. Observe the maintenance guidelines for a longer battery life.

- Do not overcharge the Li-Ion battery, as this can result in a reduction in battery performance and lifespan. The recommended maximum charge time is three hours.
- Avoid repeated short charging. It is preferable to let the battery go fully discharged and then recharge it completely.
- Avoid charging in extremely high or low temperature. The battery has its optimum performance in an ambient temperature of +5 °C to +50 °C.
- Do not store the battery near a fire or heat source.
- Use only the battery approved by the manufacturer.
- Never replace the battery with a non-approved battery.

- Never soak the battery in water or any other liquid.
- Never try to open the battery as it contains substances that might be harmful if swallowed or allowed to come into contact with unprotected skin.
- Never short-circuit the battery, as it may overheat and cause a fire. Keep it away from jewellery and other metal objects.
- Never dispose of the battery in fire. It could explode and release harmful substances into the environment.
- Never dispose of the battery with your regular household waste. Take it to a hazardous material collection point.
- Do not touch the battery terminals.

The charger

- Avoid using the phone while charging.
- Use only the charger supplied with your phone.
- Never pull the charger cord to release it from the mains – pull the charger itself.

WARNING!

There is a risk of explosion if the battery is replaced by an incorrect type.

Memory card

- Do not remove or insert a memory card or turn off the handset while data on the card is being read.
- Do not touch the metal terminals with your hands or metal objects.
- Do not bend the memory card or subject it to violent impacts. Keep it away from water and high temperatures.
- Keep all memory cards out of the reach of small children.

- Do not short circuit the contact points or expose it to liquids or moisture. When not in use, keep it in an antistatic container.
- Do not use force when inserting or handling the card, and do not expose it to excessive heat or strong magnetic fields.

Cleaning and storing

- Your phone should always be handled with care and protected from dirt, dust and dampness. To avoid scratches, never place your phone face down.
- If cleaning is necessary, switch the phone off and wipe carefully with a soft, slightly damp (not wet) cloth. Use a cotton swab to clean the camera lens. Allow the phone to dry completely before switching it on. Never use solvents for cleaning.
- If you are not going to use your phone for some time, fully charge the battery and store the phone in a dry place away from direct sunlight. Your phone should be switched off during storage. Recharge every 6 to 12 months.
- Never expose your phone to heat or strong sunlight.
- Never expose your phone to moisture or liquids of any kind.
- Do not paint your phone or otherwise block the keypad, microphone or earpiece function.
- Do not place stickers that may block the keypad or disturb other functions such as microphone, earpiece, or camera lens.

WARNING! Failure to follow these instructions may lead to serious personal injury and possible property damage.

Driving safely

Never use handheld phones while driving. It is an offence, that while driving, to hold a phone or cradle it in your neck at any point, during the setup, making or taking of a phone call, text message or any other data related mobile communication. Use of fully installed car kits are still permitted, as are the use of alternate handsfree accessories.

In the interest of safety, we would recommend the use of a cradle while using any form of handsfree accessory.

While driving, we recommend that you use voicemail wherever possible, and that you listen to your messages when you are not in the car. If you must make a handsfree call when driving, keep it brief.

Do not place objects, including both installed or portable wireless equipment, in the area over the airbag or in the airbag deployment area. An airbag inflates with great force. If the airbag inflates, serious injury could result.

Electronic devices

Most modern electronic equipment is shielded from RF energy.

However, certain electronic equipment may not be shielded against the RF signals from your device.

Pacemakers

The Health Industry Manufacturers' Association recommends that a minimum separation of six (6") inches be maintained between a phone and a pacemaker to avoid potential interference with the pacemaker. These recommendations are consistent with the independent research by and recommendations of Wireless Technology Research.

If you have a pacemaker:

- Always keep your phone more than six inches (15cm) from your pacemaker when turned on.
- Do not carry your phone in your breast pocket.
- Use the ear opposite the pacemaker to minimize the potential for interference
- If you have any reason to suspect that interference is taking place, turn your phone off immediately.

Hearing aids

Some digital phones may interfere with some hearing aids. In the event of such interference, call ASUS Customer Service to discuss alternatives.

Other medical devices

If you use any other personal medical device, consult the manufacturer of your device to determine if it is adequately shielded from external RF energy. Your physician may be able to assist you in obtaining this information.

Turn your phone off in healthcare facilities when any regulations posted in these areas instruct you to do so.

Hospitals or healthcare facilities may be using equipment that could be sensitive to external RF energy.

Vehicles

RF signals may affect improperly installed or inadequately shielded electronic systems in motor vehicles. Check with the manufacturer or its representative regarding your vehicle. You should also consult the manufacturer of any equipment added to your vehicle.

Posted facilities

Turn your phone off where posted notices so require.

Magnetic media

Magnetic fields generated by mobile devices may damage data on magnetic storage media, such as credit cards, computer discs or tapes. Do not place your phone next to such media.

You should never expose your phone to strong magnetic fields as this may cause temporary malfunction.

Other Safety Guidelines

Aircraft

Regulations prohibit using your phone while in the air. Switch off your phone before boarding an aircraft or turn off the wireless connections.

Blasting areas

To avoid interfering with blasting operations, turn your phone off when in a 'blasting area' or in areas posted: "Turn off two-way radio." Obey all signs and instructions.

Potentially explosive environments

Turn your phone off when in any area with a potentially explosive environment and obey all signs and instructions.

Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death.

Areas with a potentially explosive environment are often, but not always, clearly marked. They include fuelling areas such as gas stations, below decks on boats, fuel or chemical transfer or storage facilities, vehicles using liquified petroleum gas (such as propane or butane), areas where the air contains chemicals or articles, such as grain, dust, or metal powders, and any other area where you would normally be advised to turn off your vehicle's engine.

Choking

Keep your phone away from children as the SIM card and other small parts present a choking hazard.

Cautions

Your device is a high quality piece of equipment. Before operating, read all instructions and cautionary markings on (1) AC Adapter (2) Battery and (3) Product Using Battery.

- Do not use this device in an extreme environment where high temperature or high humidity exists.
- Do not abuse the device. Avoid striking, shaking or giving it a shock. When not using the unit, lay it down to avoid possible damage due to instability.
- Do not expose this device to rain or other liquid.
- Do not use unauthorized accessories.
- Do not disassemble the phone or its accessories. If service or repair is required, return the unit to an authorized service center. If the unit is disassembled, a risk of electric shock or fire may result.
- Do not short-circuit the battery terminals with metal items.

Mobile phone etiquette

As mobile phone usage rises, there is now a need to create a set of manners in using a mobile phone in professional and social settings. This section provides you with basic tips with regards to respecting others while using your mobile phone.

Mobile manners

- Avoid talking on your mobile phone when in enclosed public places such as theaters, libraries, museums, places of worship, elevators, or auditoriums.
- Avoid using your mobile phone while doing other tasks such as driving, shopping, banking, waiting in line, or conducting other personal business.
- Avoid using annoying ring tones.
- Avoid taking a call on your mobile phone during business meetings, appointments, or interviews.
- Look for a private place to take a call, and keep your phone conversations brief.
- Talk on your mobile phone quietly, and do not shout.
- Put your mobile phone on silent or vibrator mode to avoid disturbing others.
- Ask permission before taking a picture or a video clip of another person.
- Avoid using capital letters when sending SMS messages as this can be interpreted as shouting.
- When making a call, introduce yourself to the person at the other end of the line, and do not hang up without saying goodbye.

P320 specifications

Processor	TI OMAP 850 200MHz
Operating System	Microsoft® Windows Mobile™ 6.1 Professional
Memory	128 MB Flash ROM 64 MB DDR RAM
Display	2.6-inch, 240 x 320 TFT Touchscreen Liquid Crystal Display (LCD) with 65,536 color and LED backlighting
Frequency band	Quadband GSM (850/900/1800/1900 MHz) Integrated GSM/GPRS/EDGE and GPS with internal antenna
GPS	Built-in SiRF Star III chipset
GPRS	Class B, Multi-slot class 10
Camera	2.0 megapixel Auto Focus camera
Connectivity	Bluetooth : V2.0+EDR USB : USB Client 1.1 WLAN : IEEE 802.11b+g
Battery capacity	1100 mAh Lithium Ion (Manufacturer: Welldone; Model: SBP-17 LION HARD-PACK)
Expansion slot	MicroSD card slot
Audio	Built-in microphone and stereo output speaker
Weight	105g (with battery)
Dimension	99 mm (L) x 54.5 mm (W) x 13.35 mm (T)
Talk time*	3.5 hrs (*vary with different networking environment and scenario)
Standby time*	150 hrs (*Vary with different networking environment and scenario)

NOTE: Specifications are subject to change without notice.

Package contents

Check your device package for the following items:

Standard Items

- ASUS P320 Pocket PC phone
- Battery
- AC adapter
- Mini-USB sync cable
- Headset
- Stylus
- Bonus CD (User Manual included)
- Quick Start Guide
- Protection case
- External GPS antenna connector
- Warranty Card
- Getting Started CD
- Car kit (PDA holder and windshield suction pedestal)*
- Car cell phone charger*
- microSD card*
- Navigation CD & manual*

*Optional

NOTES:

- The Protection case is only for protective usage and not a bodyworn accessory.
 - The external GPS antenna connector is MMCX compatible.
 - If any of the above items is damaged or missing, contact your retailer.
-

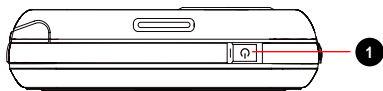
Chapter 1

Getting started

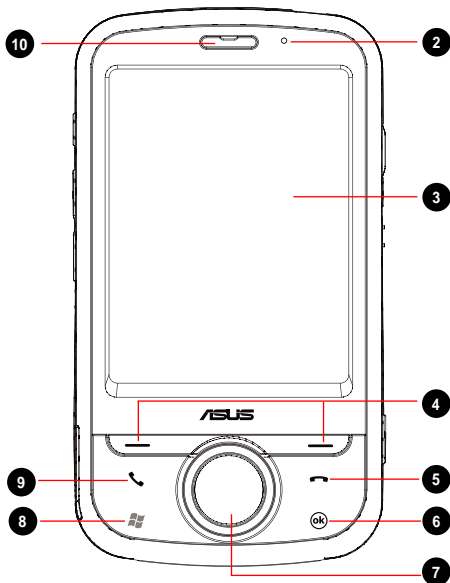
- Getting to know your device
- Getting your device ready
- Starting up
- ASUS Today
- ASUS Launcher
- Searching for information
- Getting Help

Getting to know your device

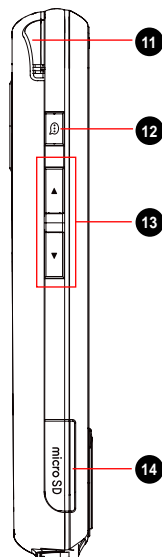
Layout



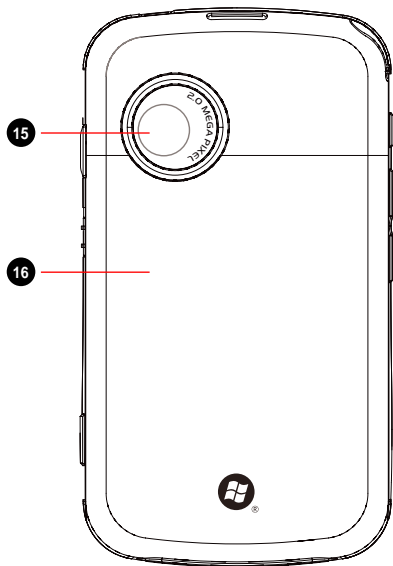
Top feature



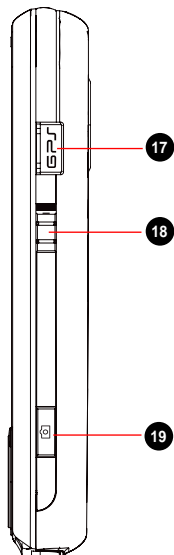
Front features



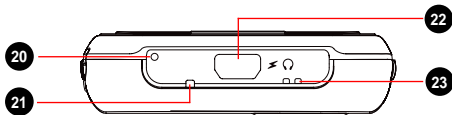
Left features



Back features



Right features



Bottom features

No.	Item	Description
1	Power button	Press and hold to turn the power ON or OFF. Press once to set suspend mode or to wake device from sleep mode.
2	Power indicator LED	This multicolor LED notifies the following: <ul style="list-style-type: none"> • Green: Phone fully charged. • Flashing green: Network detected. • Red: Phone is charging. • Flashing red: Event notification. • Flashing blue: Bluetooth®, Wi-Fi, or GPS is ON.
3	LCD touch screen	This 2.6-inch, 65,536 color, 240 x 320 resolution, touchscreen TFT LCD allows you to write, draw, or make selections using the stylus.
4	Left and Right Soft keys	Perform the command indicated above the button.
5	End key	Press to end a call.
6	OK key	Press to confirm a command or press to close/exit an open application.
7	Navigation key	This five-direction navigation key allows you to navigate through menus. Press center to confirm a command.
8	Start key	Press to launch the Start menu.
9	Call key	Press to receive an incoming call or to make a call.
10	Earpiece receiver	Allows you to listen to an active call.
11	Stylus	Use the stylus to write, draw, or select items on the touch screen.

No.	Item	Description
12	Record key	Press and hold to launch voice recording.
13	Volume key	Allows you to adjust the volume.
14	microSD slot	Insert a microSD storage card into this slot.
15	Camera lens	This 2.0 megapixel camera comes with auto focus lens for taking pictures and video clips.
16	Battery compartment	Contains the battery that supplies power to the device.
17	GPS antenna connector	Allows you to install an external GPS antenna for better signal reception. An MMCX compatible connector is included in the package.
18	Hold key	Slide to enable or disable all keys including the LCD touch screen.
19	Camera key	Press to take pictures or video.
20	Reset button	Using the stylus, press reset button to soft reset your device.
21	Microphone	The built-in microphone enables you to make or receive phone calls, record sounds and voice, or give voice commands.
22	Mini-USB connector	Use this connector to synchronize your data, to charge the battery, or to insert the headset.
23	Carrying strap hole	Allows you to attach a strap to the device.

Getting your device ready

Installing the SIM card and battery

Before you can make a phone call using your device, you need to install a Subscriber Identity Module (SIM) card. A SIM card contains your phone number, subscriber details, phonebook, and additional phone memory.

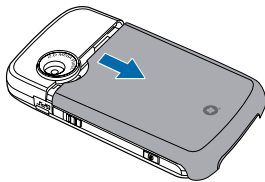
Your device comes with a rechargeable Lithium Ion (Li-Ion) battery.

New batteries come partially discharged and should be fully charged before using them.

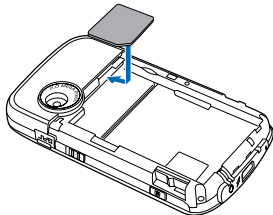
CAUTION: Use only an ASUS qualified battery.

To install a SIM card and battery:

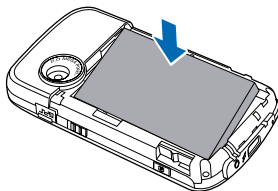
1. Remove the battery compartment cover.



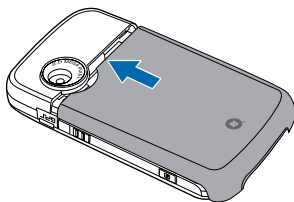
2. Insert the SIM card with its gold contacts facing down and the notched corner oriented to the lower left corner of the slot.



- Put the battery into the compartment with its copper contacts properly aligned to the copper conductor on the device.



- Replace the battery compartment cover.



Charging the battery

The bundled battery pack is shipped partially charged. Charge the battery up to four hours before using for the first time.

To charge the battery:

1. Connect the AC adapter plug to the mini-USB connector at the bottom of the device.
2. Connect the AC power plug to a grounded wall socket or power strip.

NOTES:

- The notification LED turns red and charging battery icon appears on the status bar indicating that the battery is charging.
 - If your battery gets totally discharged, you need to recharge it for at least twenty minutes before you can turn it back on.
-

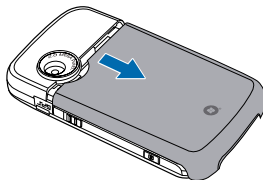
Installing and removing a microSD card

Your device is equipped with a microSD card slot. A microSD card provides you with extra memory space to store your files.

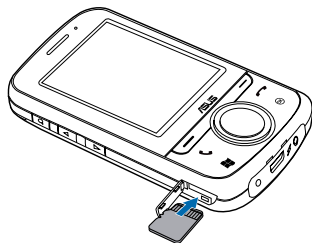
To install the microSD card:

1. Remove the battery compartment cover.

NOTE: There is no need to remove the battery.



2. Locate the microSD card slot at the left side of the device. Lift and slightly rotate the slot cover to open.
3. With the golden fingers facing up, insert the microSD card into the slot until it snaps properly.
4. Push back the slot cover cover to close.
5. Replace the battery compartment cover.



To remove the microSD card:

1. Remove the battery compartment cover.
2. Open the slot cover, push the card until it ejects out, then remove the card safely.
3. Push back the cover to close.
4. Replace the battery compartment cover.

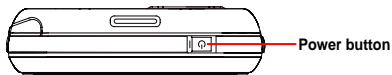
Starting up

Powering your device

Ensure that your device is fully charged before starting the device for the first time.

To turn power on:

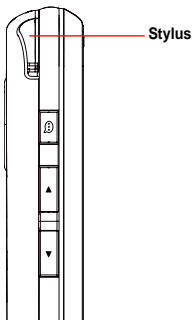
1. Press and hold the power button.



2. Follow the onscreen instructions to align the screen and set the local time zone.

Using the stylus

The stylus is a pen-like device found behind the upper left corner of your device.




- Use the stylus to write, draw, select, or drag an item on the screen.
- Single tap an item to select it.
- Tap and hold an item to see a menu.

Calibrating your device

Calibrating your device ensures that the item you tap on the screen is activated. This involves tapping in the center of targets that appear in various locations on the screen.

To calibrate your device:

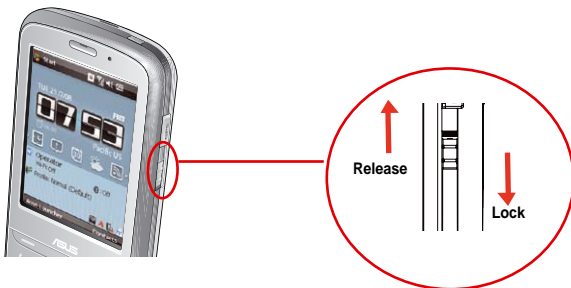
1. Tap  > **Settings** > **System** tab > **Screen**.
2. On the **General** tab, tap **Align Screen**, then follow the succeeding calibration screen instructions.

Locking the keys and buttons

You can lock the keys and buttons of your device to avoid inadvertently dialing numbers or launching any application.

To lock the keys and buttons:

1. Locate the Hold button on the right side of your device.
 2. Slide the hold button downward to lock.
- To unlock, slide the hold button upward.



The Home screen

The Home screen on your device displays two parts: the ASUS Today and the Today screens.





ASUS Today

ASUS Today on your device's home screen enables you to view or change your time/date settings, notifies you of your missed calls and SMS/MMS/e-mail messages, displays your day's appointments, updates you on the current weather and latest news, and enables you to add and play media files on your device.













NOTE: You can disable the ASUS Today from your Home screen following the instructions below.

To disable the ASUS Today:

1. Tap  > **Settings** > **Today** > **Items** tab.
2. Deselect the check box of **Asus Today**, then tap .

Icons






Refer to the table below for the ASUS Today icons.

Icon		Description
Date/time icon		Displays your date/time settings.
Alert icon		Alerts you on your missed calls, and new SMS/MMS/e-mail messages.
		Alerts you on your missed calls.
		Alerts you on your new SMS messages.
		Alerts you on your new MMS messages.
		Alerts you on your new e-mail messages.
Calendar icon		Displays your appointment for the day.
Weather icon		Displays the current weather.
News icon		Displays the latest news.
Media icon		Enables you to add and play media files.

Viewing alerts

ASUS Today notifies you of your missed calls, and new SMS/MMS/e-mail messages.

To view alerts:


1. Tap , then tap any of the icons for the information that you want to view.
 - Tap  to view your missed calls.
 - Tap  to view/read your new SMS messages.
 - Tap  to view/read your new MMS messages.
 - Tap  to view/read your new e-mail messages.

NOTE:


To read your e-mail messages, ensure that you are connected to the Internet via Wi-Fi or GPRS connection. Refer to the Wi-Fi or GPRS sections in this user guide for more details.

Viewing your day's appointment

To view your day's appointment:

- Tap  to view your day's appointment on the display screen. If you want to change the information, just click the display screen, then make the necessary changes on the Calendar screen.

NOTE:

You may also enter your calendar of activities or appointments from the ASUS Today screen. Tap , then tap the display screen, and enter the information for your appointments. You will be notified of your appointment on the day itself.



Obtaining the current weather data

ASUS Today enables you to obtain and view the latest weather data of any place around the world.


NOTES:

- Ensure that you are connected to the Internet via Wi-Fi or GPRS connection. Refer to the Wi-Fi or GPRS sections in this user guide for more details.
 - Before using this feature, ensure that you have configured the weather and network settings. For more details on configuring the network settings, refer to the section **Setting the network** in Chapter 8 of this user guide.
-

To configure the weather settings:

1. To launch the Weather Settings page, you may either:
 - Tap the weather icon on the ASUS Today screen.
 - Tap  > **Settings** > **Asus Today**.
2. Select **Enable Weather Update**.
3. Select the **Country** and **City** that you want to obtain the latest weather data for.
4. Tap  when done.


To obtain the current weather data:

1. From the ASUS Today screen, tap , then tap the display screen to retrieve the latest weather updates from the server.

Downloading the latest news updates

To download the latest news updates:


NOTE: Before downloading news updates, ensure that you are connected to the Internet via Wi-Fi or GPRS connection. Refer to the Wi-Fi or GPRS sections in this user guide for more details.

1. Tap , then tap the display screen. The Newstation screen is displayed.
2. From the Categories list, select the channel that you want to obtain the latest news updates from.

NOTE: Ensure that you are connected to the Internet to get the latest news updates.

3. Tap **Menu > Update**. Your news downloads are stored as RSS news feeds on your device and displayed on the ASUS Today screen.

NOTES:



- You may read these stored RSS news feeds from the ASUS Today screen even without Internet connection.
 - You may also access the Newstation application and download news updates through tapping  > **Programs > Newstation**. Refer to the **Newstation** section in this user guide for more details on the Newstation application.
-

Playing audio files

ASUS Today gives you quick access to the Windows® Media Player, enabling you to play digital audio files stored on your device or in a storage card. You can listen to audio files through the speaker of your device or through a headset.

NOTE: Your device may run low on memory and slow down if you store files on your device. We recommend that you store audio and video files in a storage card.

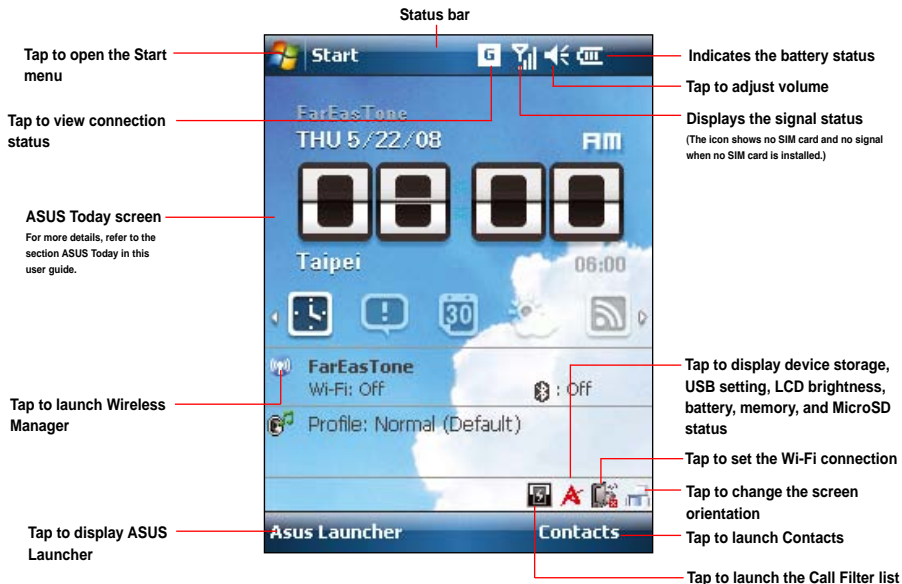
To play an audio file:

1. Tap , then tap the display screen. The Windows® Media Player is launched.
2. Select a file to play from the Library list, a storage card, or from your favorite website.
 - To select a file from the Library list, tap **Menu > Library**, then locate the file.
 - To select a file that is not on the Library list, tap **Menu > Open File**.
 - To select a file from your favorite website, tap **Menu > Open URL**, then key in the web address, or select from the **History** list.
3. Tap  to play your selected audio file.

The Today screen











The Today screen displays information useful to you. You can configure the Today screen to have all the important information that you need.

NOTE: To know more about customizing the Today screen, refer to the section **Customizing the Today screen** in Chapter 7 of this user guide.
















Status indicators

Refer to the table below for the status indicators.

Icon	Description
Call status	 Call in progress
	 Call forwarded
	 Call on hold
	 Missed call
General Packet Radio Service (GPRS) connection status*	 GPRS available
	 Connecting via GPRS
	 Connected via GPRS
Bluetooth connection	 Connecting with Bluetooth
	 Bluetooth headset connected
	 Bluetooth headset connected with sound

NOTE: *The icon displayed for your Packet Service connection will depend on your location and mobile service provider.


Icon		Description
ActiveSync connection status		ActiveSync synchronization in progress
		Connecting with ActiveSync
		ActiveSync connection not active
		Synchronization error
Wi-Fi connection status		Wi-Fi is not connected
		Wi-Fi connected
Sound status		Sound ON
		Sound OFF
		Vibrate or Meeting mode on
Roaming service		This icon appears if your device has roaming service subscription with your mobile service provider.
Alarm status		Appears when you set the alarm
SIM card status		No SIM card installed
Notification status		Notice indicator

Screen orientation

You can set the screen to two different orientations:


1. Portrait
2. Landscape

Set to Portrait mode to get a better view or better operation of certain applications on your device. Set to Landscape when viewing pictures, video or viewing longer text files.


To change the screen orientation, tap  > **Settings** > **System** tab > **Screen** then select the orientation you want.

You can also change the orientation by tapping the  icon.

Start menu

The Start menu contains various programs and applications that you commonly use. Tap  to display the start menu items.


You can also customize the items that appear in the Start menu. To do this:


1. Tap  > **Settings** > **Personal** tab > **Menus**.
2. Select the check boxes of the items you want to appear in the Start menu. You can select up to seven items.

ASUS Launcher

ASUS Launcher is an alternative program that allows you to conveniently and quickly launch applications, perform tasks, and change device settings.

To launch the ASUS Launcher:

- Tap  > Programs > **ASUS Launcher**.
- Tap **ASUS Launcher** from the Today screen.
- From the Today screen, press the left soft key.



The screenshot shows the ASUS Launcher application window with a dark background and a grid of icons. The icons are: Phone, Office, Profiles, Camera, Messages, Games & APs, Files, Contacts, Calls, Organizer, My Favorites, Settings, Select, and Menu. Red lines connect text callouts to specific icons.

Tap to access messaging tools that allows you to write/read email, MMS, or text messages.

Tap to use the phone feature.

Tap to launch camera.

Tap to launch File Explorer and view pictures/video, or search for files.

Tap to launch Calculator or ActiveSync.

Tap to display the Contacts list.

Tap to access MS Office, list tasks, set appointments, or jot notes.

Tap to modify your device profile. You can also adjust the device audio and sound.

Tap to launch games and applications menu.

Tap to display your call history list. You can also make a call, send a message, delete call history, and check or reset call timer from this section.


Tap to access submenus and modify the Audio, Personal, System, and Connection settings. You can also display your device information or restore the default settings of your device from this option.

Tap to display items of My favorite web links.

Searching for information


Using the search tool, you can search for files and other items stored in your device or the external microSD card. You can search by file name or by words located in various applications including the Calendar, Contacts, Excel Mobile, Word Mobile, Help, Messaging, Notes, and Tasks. You can also filter your search to files larger than 64 KB.

To search for a file or an item:

1. Tap  > **Programs** > **Search**.
2. In **Search for** field, enter the file name, word, or other information you want to search.
3. In **Type** field, select the data type to help you filter your search.
4. Tap **Search**. Found items are listed in Results.
5. In the Results list, tap the item with the information you need.

Getting Help

To get help for a program:

- From the Today screen or any application, tap  > **Help**. A page will open with links to topics that explain how to use the program.

Chapter 2

Entering data

- Using the Input Panel
- Writing and drawing on the screen
- Recording voice


Using the Input Panel

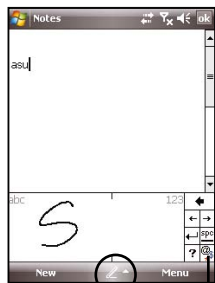
When you start an application or select a field that requires text, symbols, or numbers, the Input Panel icon appears on the menu bar. The Input Panel allows you to select various input methods including: **Block Recognizer**, **Keyboard**, **Letter Recognizer**, and **Transcriber**.

Using the Block Recognizer

The Block Recognizer allows you to use a single stroke to write letters, numbers, symbols, or punctuations, which are converted into typed text.

To use the Block Recognizer:

1. From an application, tap the Input Panel arrow, then tap **Block Recognizer**.
2. Write letters, numbers, symbols, or punctuations in the designated writing area.
 - Write letters on the **abc** (left) area of the box.
 - Write numbers on the **123** (right) area of the box.
 - Tap the special symbols button to input symbols, punctuations and other special characters.
 - Tap Help  button for help on how to write characters.



Input panel

Tap for special characters

Using the Onscreen Keyboard

With the onscreen keyboard, you can input text, symbols, numbers, or other special characters when input is possible.

To enter text using the onscreen keyboard:

1. From an application, tap the Input Panel arrow, then tap **Keyboard**.
2. Input text by tapping keys on the onscreen keyboard.


To enlarge the onscreen keyboard:

1. Tap the Input Panel arrow, then tap **Option**.
2. Select **Keyboard** from the Input Method list.
3. Tap **Large Keys**.

Using the Letter Recognizer

With the Letter Recognizer you can write individual letters, numbers, or special characters, which are converted into typed text.

To use the Letter Recognizer:

1. From an application, tap the Input Panel arrow, then tap **Letter Recognizer**.
2. Write letters, numbers, symbols, or punctuations in the designated writing area.
 - Write capital letters on the **ABC** (left) area of the box.
 - Write lower case letters on the **abc** (middle) area of the box.
 - Write numbers on the **123** (right) area of the box.
 - Tap the special symbols button to input symbols, punctuations and other special characters.
 - Tap Help  button for help on how to write characters.

Using the Transcriber

Transcriber is a handwriting recognition program that allows you to write in cursive, print, or mixed styles. It reliably recognizes not only written text but also numbers and symbols. Make sure to write legibly. See Help for more information on the Transcriber.


To use the Transcriber:

1. Start an application that accepts user input, such as Notes or Word Mobile.
2. Tap the Input Panel arrow, then tap **Transcriber**.

To write using Transcriber (using Notes):

1. Tap screen to position the cursor where you want the text to appear.
2. Use the stylus to write on the screen. The handwriting will be converted to text after you lift the stylus from the screen.



To edit text:

1. Draw a line across the text you want to edit. After you lift the stylus from the screen, the line will disappear and the selected text will be highlighted.
2. You can now rewrite the text or use the Transcriber gestures to edit your selected text. See Help  for the Transcriber gestures.


Writing and drawing on the screen

You can write or draw directly on the screen and save notes in your own handwriting. If you prefer to use your own handwriting or use drawings in your notes, set the default input mode to **Writing**. If you prefer text, set the default mode to **Typing**.

To set the default input mode for Notes:

1. Tap  > **Programs** > **Notes**.
2. From the Notes list, tap **Menu** > **Options**.
3. In the **Default mode:** box, tap the down arrow and select any of the following:
 - **Writing** if you want to draw or enter handwritten text in a note.
 - **Typing** if you want to create a typed note.
4. Set the other options according to your preference.
5. Tap  when finished.


To write a note:

1. Tap  > **Programs** > **Notes**.
2. From the Notes list, tap **New**.

If you set the **Default mode** to **Typing**, a blank page appears for typed text.

If you set the **Default mode** to **Writing**, a page with horizontal lines appears for handwritten text.




You can also tap **Menu** and then select/deselect **Draw** option to switch between typing and writing mode.

3. Write/Draw on the screen.
4. When finished, tap  to save the note and return to the Notes list.

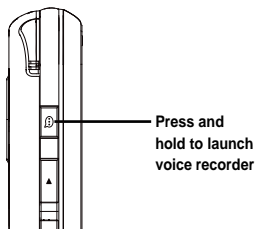
Recording voice

At any time, whether your phone is on standby or active mode, you can record sound, voice, or add a recording to a note while using your device.




To create a voice recording:

1. Tap  > **Programs** > **Notes**.
2. From the Notes list, tap **New**.
3. If you do not see the recording toolbar, tap **Menu** > **View Recording Toolbar**.
4. Tap  to begin recording.
5. Place the receiver near your mouth or source of sound.
6. Tap the stop icon when finished recording. A recording icon appears on the note to indicate saved note.
7. Tap .

NOTE: You may also press and hold the Voice Commander button to begin recording.



To add a recording to a saved note:

1. Tap  > **Programs > Notes.**
2. From the Notes list, tap to open a saved note.
3. If you do not see the recording toolbar, tap **Menu > View Recording Toolbar.**
4. Tap  to begin recording.
5. Place the receiver near your mouth or source of sound.
6. Tap the stop icon when recording is finished. A recording icon appears on the note.
7. Tap .



Chapter 3

Device Synchronization

- Synchronizing your device
- Microsoft® ActiveSync

Synchronizing your device

Your device enables you to synchronize data in your device with the data on your computer. You can synchronize contents and transfer data between your device and your computer using Microsoft® ActiveSync on Windows XP™ platform, or Windows Mobile Device Center on Windows Vista™ platform.

NOTE: For synchronizing on Windows Vista™ platform, refer to the Windows Mobile Device Center's website at <http://www.microsoft.com/windowsmobile/devicecenter.mspx>

Microsoft® ActiveSync

ActiveSync allows you to synchronize data in your device with data in your computer. ActiveSync can also synchronize over a wireless or mobile network with Microsoft Exchange Server, provided that your mobile phone service or company is running Microsoft Exchange Server with Exchange ActiveSync. When synchronized directly with Exchange Server, you can stay up to date even when your computer is turned off.

During synchronization, ActiveSync compares the data in your device with the data in your computer or Exchange Server, and updates all data with recent changes.

You can select and synchronize data in the following locations using ActiveSync:

- Contacts
- Calendar
- Email
- Tasks
- Notes
- Favorites
- Files
- Media

You can also exchange data between your computer and device without synchronizing.

ActiveSync is already installed in your device, but before you can synchronize data with your computer, you must first install ActiveSync in your computer. You can download the latest ActiveSync program from www.microsoft.com.

After you have installed ActiveSync, set up a sync relationship between your device and your computer. ActiveSync recognizes your device and automatically transfers the synchronization settings you have in your device.

If you wish to synchronize your device with Exchange Server through your company or service provider, obtain the name of the Exchange Server, user name, password, and domain name from your network administrator before starting the Sync Setup Wizard.

To install and configure ActiveSync in your computer:

1. Insert the Getting Started CD that came with your device package.
2. Follow the screen instructions.
3. After the setup is complete, the Sync Setup Wizard automatically starts when you connect your device to your computer. Follow screen instructions to complete the wizard.
4. From the Sync Setup Wizard, you can:
 - Configure an Exchange Server connection to synchronize directly with an Exchange Server. Acquire from your network administrator the required parameters for input.
 - Create a synchronization relationship between your computer and your device.
5. Select the information type that you want to synchronize.