# **User Manual**

# Android 4.0



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#### 1. WELCOME

Thank you for purchasing the DOPO tablet.

This tablet offers total convenience for your business (supports Word, Excel, send & receive e-mails...) and personal entertainment needs (chatting, movie playback, e-books etc.).

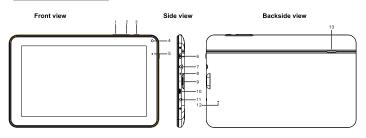
Running on **Android 4.0** and with a highly responsive capacitive touch screen, it will bring you a wonderful user experience.

Before you begin, please read this User Manual carefully.

## 2. IMPORTANT NOTICES

- Your tablet's battery will reach optimum performance after you have fully charged and discharged the tablet 2-3 times.
- · Excessive use of earphones at high volumes may cause hearing impairment.
- · Adjust the volume of the player to a moderate level and limit earphone usage.
- Do not suddenly disconnect the tablet when downloading and formatting or uploading, this can lead to program
  errors.
- . Do not dismantle the tablet by yourself, and do not use alcohol, thinner or benzene to clean its surface.
- · Do not use the tablet while driving or walking.
- The tablet is not moisture/water-resistant. Please do not use it in a damp environment.
- . Do not drop the tablet or slam it down on a hard surface as this may damage the screen.

# 3. KEYS AND FUNCTIONS



1. Vol+key	Press to increase the volume
2. Vol- key	Press to decrease the volume
3. ESC key	Tap to return to the previous screen/page. If the keyboard is in using, close the
	keyboard.
4. Camera	0.3M camera
5.Power indicator light	The light lits up when power on
6. Power and lock key	Power and lock key
7. Earphone jack	To connect your earphone
8. Microphone socket	To connect your microphone
9. TF card slot	To insert an TF card
10. Mini USB port	Connect to a computer via a USB cable to transfer data (e.g. music, videos, photos
	and other files).
11. Power jack(DC input)	Connect to a 5V output adapter
12. Reset hole	Press to reset the tablet. Insert a paper clip or other small object with a narrow tip into
12. Reset note	this reset hole.
13. Speaker	Speaker

## 4. GETTING STARTED

## 4.1. Connect to computer

Connect your tablet to your computer with the supplied USB cable to transfer media files when you are running Windows 7 or Vista.

For Windows XP, please install Windows Media Player 11 before you transfer media files.

Earlier versions of Windows require the MTP Porting Kit.

For Mac please refer to: www.android.com/filetransfer.

#### 4.2 Turn On / Off

#### 4.2.1. Turn on

To start your tablet, press and hold the power key at the right side of your tablet for about 5 seconds.





After your tablet has booted click and hold the lock and do the following:

Drag the lock on the been open lock icon: you will go to the home screen.

Drag the lock on the camera icon: you will go directly to the camera app.

#### 4.2.2. Turn off

To turn off your tablet, press and hold the power button until the "Would you like to shut down?" dialog appears and tap "OK" to turn it off.

#### 4.3. Lock/unlock the screen (sleep mode)

To save the battery, place your tablet in sleep mode by turning off the LCD display. To do this, shortly press the power key. Press it again to wake up the screen.

After you have turned on the screen click and hold the lock and do the following: Drag the lock on the open lock icon; you will go to the home screen.

Drag the lock on the camera icon: you will directly go to the camera app.

# 5. YOUR HOME SCREEN



a. Google search	Tap to enter a Google search
b. Voice search	Tap to start a voice search
c. Apps Launcher	Tap to view all the applications installed
d. ESC key	Tap to return to the previous screen/page
e. Home	Tap to return to your home page
f. Recent	Tap to view your most recently opened apps
g. Connect to PC	When connected to a PC, this icon will appear.
h. System time	Displays the current system time
i. Wi-Fi	Wi-Fi-signal when your tablet is connected to a Wi-Fi network
j. Battery status	Displays the battery status

Click once on the time on the home screen to open the status screen and view the Wi-Fi, battery status and the current time and date.



If you click again on the time in the status screen, a menu will appear enabling a quick way of adjusting the settings of your tablet.



#### 5.1. Change wallpaper for home screen:

Tap and hold your finger in an empty space on the home screen, you will then see a pop-up screen; you can choose to select a wallpaper from the Gallery or a pre installed Wallpaper or Live Wallpaper.

#### 5.2. Add/delete applications from the home screen:

You can add frequently used apps on the home page and delete undesired apps. Tap the app launcher in the top right corner to go to the apps panel, then tap and hold the app you want to add to the home screen. To delete an app from the home screen, tap and hold it, and then drag the app to the remove icon Kessel. The app icon will then turn red, release the icon to delete it.

#### 5.3. Add widgets to home screen

Tap the Apps launcher and then select widgets on the top of the screen. Here you will find widgets like an analog clock, bookmarks, calendar, Email, and many more. Tap and hold the widget you want and drag it to the home

Tips: Besides your home screen, you can access four other panels by sliding left or right on your home screen. You can also customize these panels.

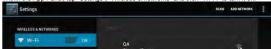
#### 6. NETWORK CONNECTION

#### 6.1. Wi-Fi

Wi-Fi can only be used when you are within a range of networks you know or when you are at a free unsecured Wi-Fi hotpot. Under "Wireless & networks", tap "Wi-Fi" to turn it on. After a moment, your Wi-Fi networks list should populate. If you need to rescan for available networks, tap "Scan".

#### 6.1.1. Turn on Wi-Fi

Within the App Panel, tap "Settings", "Wireless & networks" and then "Wi-Fi" to turn it on.



Your tablet will list all the networks it finds within range. Tap a network to connect. If necessary, enter the Wireless password, and tap "Connect". When your tablet is connected to the network, the wireless indicator

appears in the status bar. The number of grey/blue waves indicates the connection strength of the wireless network.

#### 6.1.2. Turn off Wi-Fi

Turn off Wi-Fi when you are not using it to save the battery. To turn off Wi-Fi, tap Wi-Fi again.



#### 6.1.3. Add a Wi-Fi network manually

You can also manually add a Wi-Fi network under "Wi-Fi settings". In "Wi-Fi settings", tap "Add network". Enter the SSID (name) of the network. If necessary, enter security or other network configuration details. Touch Save.

#### 6.2 3G Network

A 3G network is a mobile network that allows high-speed data access and advanced network capacity. It features a wider range of services and advanced network capacity over the previous 2G network.

Your tablet supports external 3G network by a 3G dongle. 3G dongles are connected via the USB HOST port. Note: some models support an optional 3G network. If you have purchased a tablet with a SIM card slot, you can access the Internet via your 3G SIM card when a WI-Fi network is not available. Please insert your 3G card into the SIM card slot of the tablet, and the tablet will obtain 3G signal automatically. If you've purchased a tablet without a SIM card slot, you can also access Internet with a USB 3G dongle.

#### 7. INTERNET BROWSING

Before using the browser, make sure you have set up an Internet connection on your tablet. Go to the "Settings" app and under "Wireless and networks" connect to a Wi-Fi network.

To browse the Internet, open the browser app



Tap the address bar to bring up the Android keyboard for entry of keywords or a web address (a URL). Hold down the text field to edit text or change an input method.

The browser will display the following buttons by default:

Bookmarks: Open and manage bookmarks

Menu: Here you will find the other Browser options (including "Settings")



New tab sheet: Open a new tab sheet



Refresh: Refresh the page



Search: Search in Google



Set bookmark: Create a new bookmark for the page that you are currently viewing



Next page: Continue to the next page



Previous page: Return to the previous page

Press the Menu button to select the other options including:

New tab sheet: Open a new tab sheet

New incognito tab sheet: Open a tab sheet that does not save entries

Page sharing: Share the Internet page with your contacts

Settings: Adjust all browser settings

Request desktop version: View desktop version instead of the mobile website

Refresh: Refresh the current page



#### 8. INSTALL AND MANAGE APPS

## 8.1. Install Apps

The ApkInstaller and allows you to install an .apk file from the internal memory or an SD card. The ApkInstaller can be found in the applications overview.

Select "Install" to install a program.

After you have selected this option, select the medium on which the .apk file is stored: the Internal Memory or an SD card (TF card). Open the .apk file and follow the steps on the screen to install the application.

Note: Make sure the .apk file is workable on android 4.0, and the suffix is .apk, e.g. "angrybirds.apk".

In some cases, there may be no icon in the App Panel after an .apk file has been installed. Possible reasons may be that this app is not compatible with your OS or the downloaded .apk file is a broken one so you may need to download a working version.

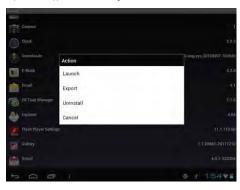
# 8.2. Manage Apps

The ApkInstaller Administration allows you to manage all the programs installed. The ApkInstaller can be found in the application overview.

Select "Manage" to launch, export or uninstall an app.

After you have selected this option, you will receive an overview of all the applications installed on your tablet. Click on an app to launch, export or uninstall it. Exported applications are always stored in the internal memory.

This tablet can read files directly from an SD Card or USB stick. To use a memory card, place it in the card slot at the side of the device. Make sure the card is inserted correctly! Push the card all the way in until it clicks. To remove the card, push it slightly inward until it is released. To use a USB stick, insert the stick in the USB port. In both cases go to Explorer in the application overview to gain access to the files stored on the SD card or the USB stick.



You can also go to "Apps" under "Settings" to manage apps.

# 8.3 Market

To use the Market app open the "Settings" application, go to "Apps" and click on "Show Google Apps in Launcher".

You will now find the Market in the Apps Launcher.

If you wish to use the Android Market, you must use your current Google Account or register a new account.

The Market app has the following options:

Search: search for available apps for your tablet

My apps: manage and update all the apps on your tablet

Menu: contains all other options of the application

#### 9. MULTI-MEDIA FUNCTIONS

#### 9.1 Music

After loading music on your tablet, tap the music icon [15] to open the music player. You can select to sort your music by Artist, Album, Song or stored Playlist. Tap to select. The media player allows you to shuffle, skip, or pause your current selection and even displays the album artwork when available.



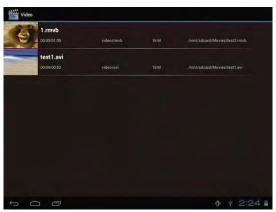


Tap at the bottom of the screen to open a submenu on the music page.

## 9.2. Video

## 9.2.1. Video Player

You can play videos stored on your tablet or SD card. To play, tap the Video



Tap the video you would like to play. To playback, fast forward or pause your video tap the screen to display the toolbar. You can also add bookmarks, adjust the brightness, or set the screen ratio. Below is an example of the toolbar:



## 9.3. Gallery

You can view and edit your digital pictures on the tablet's full color, high-resolution display.

After placing images on your tablet, tap Gallery \_\_\_\_\_ to display your pictures:



Tab the picture you want to display and slide right or left to show the next or previous picture. Tap the Menu into to edit, rotate, crop, or set the image as a wallpaper.

# 9.4. Camera

Tap the icon to open the camera app.

You can take a photo, or record a video with the front camera.

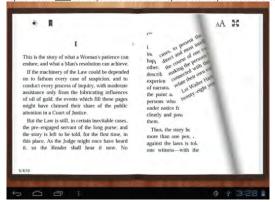
**Note:** After turning on your tablet, you can go to the camera directly by dragging the lock icon onto the camera.



#### 9.5. E-book reader

The tablet supports many e-book formats like PDF, Text, E-Pub, FB2.

Tap the "e-book" icon to open the e-bookshelves. Tap an e-book to open the book and read.



You can go to the next or previous page by sliding your finger right or left.

Tap on the Menu button to check the sub-menus. You can change the font size, Go To Page, check your bookmarks, set the auto flip time, etc.

#### 9.6 E-mail



To use email on your tablet, use the E-Mail application in the App Launcher.

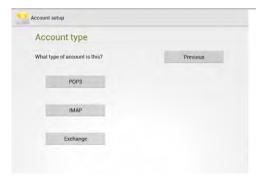
If you want to use Gmail, instead of using the E-mail app use the GMail application which is specially designed for GMail, Google mail.

To set up an email account on your tablet, you will need the incoming and outgoing server settings of your email account for the configuration.

Open the E-mail application, which will display the screen below. Enter your email address and password and select "Volgende" (Next).



You will then be asked to select your email account type. After you have clicked on the appropriate type you will proceed to the next step.



Depending on the type of account, details of the incoming server settings will be requested; enter all the details of the incoming server settings for your email account.

The E-mail app will automatically enter the most common default settings however they should be checked for correctness.

After entering the settings, click on "Volgende".

If the settings are correct, you will proceed to the next step. If this is not the case, the tablet will indicate which details have not been correctly entered.



Next, enter the outgoing server settings and then select "Volgende".

The E-mail app will automatically enter the most common default settings however they should be checked for correctness.

If the settings are correct, you will proceed to the next step. If this is not the case, the tablet will indicate which details have not been correctly entered.



After the incoming and outgoing mail server settings have been correctly entered, the tablet will ask which mail account data requires to be synchronized and the interval for downloading emails.



Finally, you will be asked under which name the account should be added and which sender address should be displayed on emails sent by you.



After entering the required information, mail from your account will be downloaded onto the tablet and will appear on the screen within a few minutes.





## 10. SETTINGS



in the app launcher to go to the settings menu.



In the "Settings" menu you will find the following categories and subcategories:

#### 10.1. Wireless and networks:

Wi-Fi: Connect to or manage your wireless networks

Data usage: View and limit the data usage of a mobile (3G) connection

#### 10.2. Device:

Sound: Set volume levels and turn sounds on/off.

Display: Set all display options including brightness and sleep mode.

Storage space: Display storage space of internal memory, SD card and USB stick.

Battery: Battery's charge percentage and total standby time.

Apps: Manage all your applications.

#### 10.3 Personal:

Accounts and synchronization: Manage accounts and set account synchronization options. Location

services: Manage the use of your location used by applications.

Security: Set screen security and manage other security settings.

Language & input: Adjust language and keyboard settings.

Back-up & reset: Make a back-up of your data to the Google servers and restore the tablet back to factory settings.

#### 10.4. System:

Date and time: Set date and time including time zone and date notation.

Accessibility: Enable/disable automatic screen rotation and other accessibility options.

About tablet: Information about the tablet including IP/MAC address and Android version.

# 11. EXPLORER

In Explorer July you can manage all your files. You can copy, delete, paste, or rename your files in your Micro SD Card, Internal Memory and USB disk.



For example, to copy files from "Internal Memory" to Micro "SD Card":

- 1. Open "Explorer", you will see the above interface
- 2. Tap "Internal Memory" to see all the files that are on your tablet
- 3. Tap "Multi" icon and then select all the files you want to edit
- Tap "Editor" licon, you will see a pop-up menu, select "copy"



5. Tap the"Home" oi icon in the top left corner to return to the main interface, select "SD card", then tap the "Editor" oi icon, you will see a pop-up menu, select "Paste".

After these steps the files are copied from your tablet to your Micro SD card.

#### 12. BATTERY



The indicates that the battery is full. When the battery level becomes too low, a prompt comes up to notify you to charge your tablet.

While charging, you can check the charging status in the lock screen:



It takes approximately 5 hours to charge your tablet to full battery. Please only use the 5V/2.0A adaptor included in the package to charge the tablet.

## 13. TROUBLESHOOTING

#### 13.1Cannot turn on the tablet

Check the tablet's power level, please charge it before starting the tablet.

If you still cannot turn on your tablet, try to reset it.

## 13.2 No sound coming from the earphones

Check to see if the volume is turned off or is turned down to "0". Also try another earphone to make sure it is not damaged.

#### 13.3 Earphone noise

Check for dust in the earphone or speaker. Check to see if the music file you are playing is damaged.

## 13.4 Tablet freezes and doesn't respond on input

Use a pin to reset and then restart your tablet.

## 13.5 Screen drift or unresponsive screen

To correct it, you may a) Go to Settings → Accessibility → Touch panel calibration to calibrate it, or b) In case calibration cannot be carried out, you may press and hold the power button for about 15 seconds to force the tablet to shut down. Calibration will be automatically carried out after you start up your tablet. Use a USB mouse to carry out calibration operations on your tablet.

#### 13.6 Application is not working

Possible reasons may be that this app is not compatible with Android or the downloaded .apk file is damaged.

#### 13.7 How can I delete a Google account?

If an account is added, the account is shown in "Accounts & sync" under "Settings", where you may also add another account. To delete an undesired account, go to "Settings" → "Privacy settings" → "Factory data reset". Your tablet's internal storage, downloaded apps, etc. will also be deleted, except for the info that is stored on external devices such as a USB disk or SD card. Be careful when carrying out this operation.

## 14. FCC STATEMENT:

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

(1) This device may not cause harmful interference, and

(2) This device must accept any interference received, including interference that may cause undesired operation.

Note: This equipment has been tested and found to comply with the limits for Class B digital devices, pursuant to Part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interfence in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- · Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- · Consult the dealer or an experienced radio/TV technician for help

Use of shielded cable is required to comply with Class B limits in Subpart B of Part 15 of the FCC rules.

Do not make any changes or modifications to the equipment unless otherwise specified in the manual. If such changes or modifications should be made, you could be required to stop operation of the equipment.

## 15. IMPORTANT SAFETY INSTRUCTIONS

- 1. Read Instructions: All the safety and operating instructions should be read before the product is operated.
- 2. Retain Instructions: The safety and operating instructions should be retained for future reference.
- 3. Heed Warnings: All warnings on the product and in the operating instructions should be adhered to.
- 4. Follow Instructions: All operating and usage instructions should be followed.
- Cleaning: Unplug this product from the wall outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use a damp cloth for cleaning.
- Attachments: Use only attachments recommended by the manufacturer. Use any other attachments may be hazardous.
- Water and Moisture: Do not use this product near water (e.g., near a bath tub, washbowl, kitchen sink, laundry tub, in wet basements, or near a swimming pool and the like).
- 8. Ventilation: Slots and openings in the cabinet are provided for ventilation to ensure reliable operation of the product and to protect it from overheating. These openings should never be blocked by placing the product on a bed, sofa, rug, or other similar surface. This product should not be placed in a built-in installation such as a bookcase or rack unless proper ventilation is provided or the manufacturer instructions have been adhered to.
- Power Sources: This product should be operated only from the type of power source indicated on the rating label. If you are not sure of the type of power supply to your home, consult your product dealer or local power company. For products intended to operate from battery power or other sources, refer to the operating instructions.
- Overloading: Do not overload wall outlets, extension cords, or integral convenience receptacles as this can result in a risk of fire or electric shock.
- 11. Object and Liquid Entry: Never push objects of any kind into this product through openings as they may touch dangerous voltage points or shout-out parts that could result in a fire or electric shock. Never spill liquid of any kind on the product.
- 12. Servicing: Do not attempt to service this product your-self as opening or removing covers may expose you to dangerous voltage or other hazards. Refer all servicing to qualified service personnel.
- 13. Damage Requiring Service: Unplug this product from the wall outlet and refer servicing to qualified service personnel under the following conditions: a) when the power-supply or plug is damaged; b) if liquid has been spilled or if objects have fallen into the product; c) if the product has been exposed to rain or water; d) if the product does not operate normally by following the operating instructions. Adjust only those controls that are covered by the operating instructions as improper adjustment of other controls may result in damage and will often require extensive work by a qualified technician to restore the product to its normal operation; e) if the product has been dropped or damaged in any way; f) when the product shibits a distinct change in performance—this indicates a need for service.
- 14. Replacement Parts: When replacement parts are required, be sure that your service technician has used replacement parts specified by the manufacturer or have the same characteristics as the original part. Unauthorized substitutions may result in fire, electric shock, or other hazards.

- 15. Safety Check: Upon completion of any service or repairs to this product, ask the service technician to perform safety checks to ensure that the product is in proper operating condition.
- 16. Heat: The product should be situated away from heat sources such as radiators, heat registers, stoves, or other products (including amplifiers) that produce heat.

#### 16. WARRANTY

#### 16.1 ONE-YEAR LIMITED WARRANTY ON PARTS AND 90 DAYS ON LABOR

DOPO provides a warranty to the original purchaser of a new Product against defects in materials and workmanship for a period of one year of non

-commercial usage and ninety (90) days of commercial use. If a Product covered by this by this warranty is determined to be defective within the warranty period, DOPO will either repair or replace the unit at its sole option and discretion.

#### 16.2 Parts and Labor

There will be no charge for parts or labor during the first ninety (90) days of the warranty period. Thereafter and up to one year from the date of purchase, parts only are under warranty. There will be a labor fee if repairs are required during this time. Replacement parts and units may be new or recertified at DOPO's option and sole discretion.

Replacement parts and units are warranted for the remaining portion of the original warranty or for ninety (90) day from warranty service or replacement, whichever is greater.

#### 16.3 Type of Service

Defective Products must be sent to a DOPO service center to obtain warranty service. DOPO is not iresponsible for transportation costs to the service center, but DOPO will cover return shipping to the customer. Pre-authorization is required before sending any unit in for warranty service.

Product returns to DOPO's service centers must utilize either the original box and shipping material or packaging that affords an equal degree of protection. DOPO Technical Support will provide instructions for packing and shipping the covered Product to the DOPO service center.

#### 16.4 Limitations and Exclusions

DOPO'S one-year limited warranty only covers defects in materials and workmanship. This warranty does not cover: cosmetic damage, units that are dropped, normal wear and tear, improper operation, improper volgage supply or power surges, signal issues, damages from shipping, acts of God, any type of customer misuse, modifications or adjustments, as well as installation and set-up issues or any repairs attempted by anyone other than by a DOPO authorized service center. Products with unreadable or removed serial numbers, or requiring routine maintenance are not covered. This one year limited warranty does not cover Products sold. "AS IS", "FACTORY RECERTIFIED" or by a non-authorized reseller.

there are no express warranties other than those listed or described above. Any omplied warranties, including any implied warranty of merchantability and fitness for a particular purpose, shall be limited in duration to the period of time set forth above. DOPO'S total liability for any and all losses and damages resulting from any cause whatsoever including DOPO'S negligence, alleged damage, or defective good's, whether such defects are discoverable or latent, shall in no event exceed the purchase price of the product. DOPO shall not be responsible for loss of use, loss of information or data, commercial loss, lost revenue or lost profits, or other incidental or consequential damages.

Some states do not allow limitations on how long an implied warranty lasts or the exclusion of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may also have other rights, which vary from state to state. THIS WARRANTY IS SUBJECT TO CHANGE WITHOUT NOTICE.