

# Brookstone®

i-Convert®

## Portable Document and Photo Scanner

SCAN RECEIPTS, LETTERS, RECIPES,  
PHOTOS AND MORE



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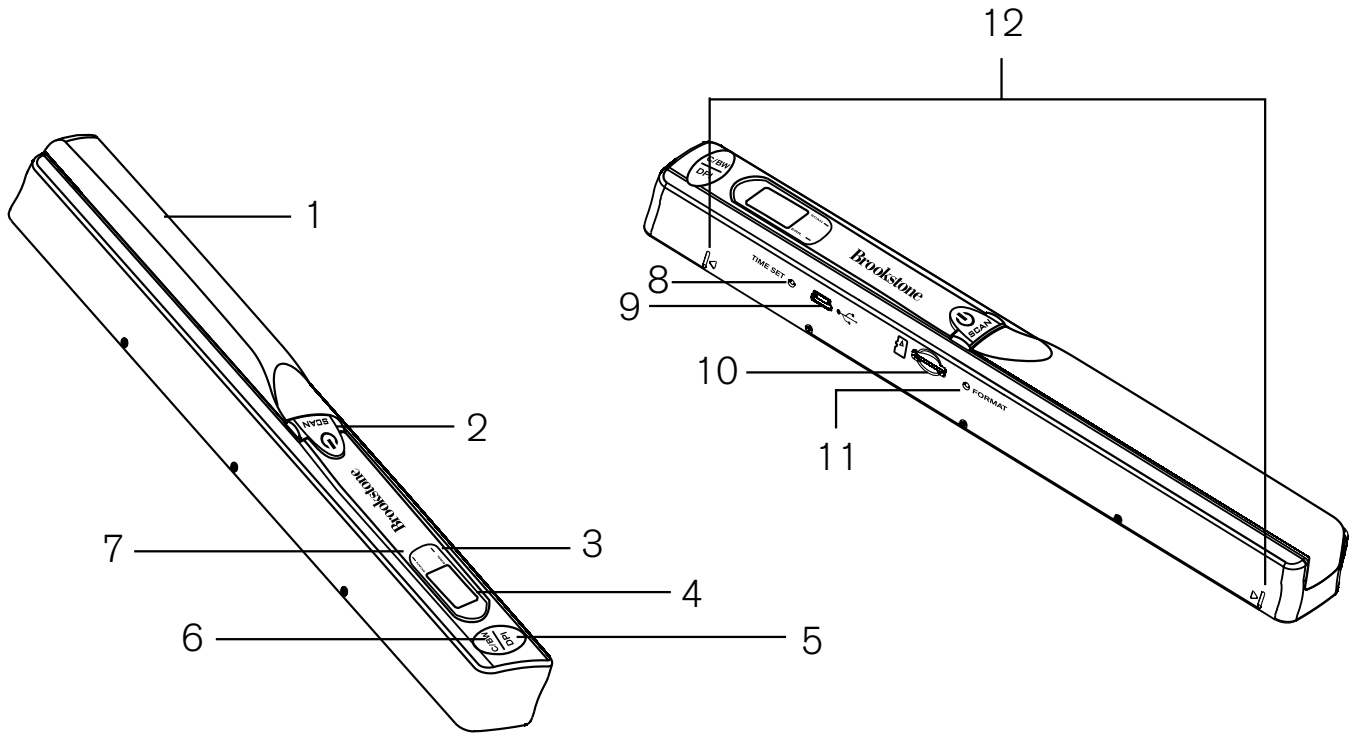
## **BATTERY PRECAUTIONS**

- Dispose of the old batteries properly. Do not dispose of the old batteries in a fire.
- Do not leave the batteries where a child or pet could play with or swallow them. If the batteries are swallowed, contact a physician immediately.
- The batteries may explode if mistreated. Do not attempt to recharge or disassemble the batteries.
- Use only fresh batteries of the required size and type. Do not mix old and new batteries, different types of batteries, or rechargeable batteries of different capacities.

## **SAVE THESE INSTRUCTIONS**

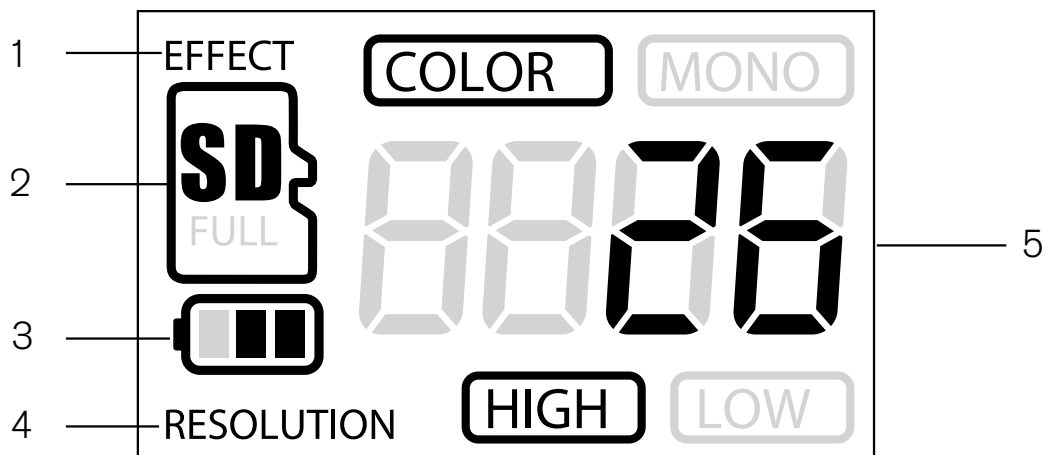
# LOCATION OF PARTS AND CONTROLS

- 1. Battery Door
- 2. Power/Scan Button
- 3. Error LED Indicator
- 4. LCD Screen
- 5. DPI Resolution Button
- 6. C/BW Button
- 7. Scan LED Indicator
- 8. Time Set Button
- 9. USB Port
- 10. microSD Card Slot
- 11. Format Button
- 12. Scan Guides



## LCD SCREEN ICONS

1. Selected Effect Indicator (Color/Mono [Black and White])
2. microSD Card Indicator
3. Battery Indicator
4. Selected Resolution Indicator (High 600dpi/Low 300dpi)
5. Scan Count/Time/Date Indicator



## INCLUDED ACCESSORIES

1. Scanner
2. White Balance Calibration Sheet
3. Lens Cleaning Cloth
4. Mini USB Cable
5. Software CD
6. Scanner Drawstring Bag

## **INSTALLING THE BATTERY**

1. Slide open and remove the BATTERY DOOR and insert 2 AA alkaline batteries according to the polarity indicators inside the compartment.
2. Replace the BATTERY DOOR and slide closed.

**Note:** The BATTERY INDICATOR on the LED screen will reveal if the batteries need to be replaced.

## **FORMATTING YOUR microSD CARD**

**Important:** The microSD card must be formatted before scanning.

**Note:** All content on the microSD card will be erased during formatting.

1. With the Scanner off, insert a microSD card (not included) into the microSD CARD SLOT on the Scanner until it has clicked into place.

**Note:** Do not force the microSD card into place. Forcing the card may damage the microSD card or the scanner. See the diagram on the scanner to insert the microSD card correctly.

2. Turn the Scanner on by pressing the POWER/SCAN button for 2 seconds.
3. Using a thin, blunt object, press the FORMAT button once. An “F” will show on the LCD screen.
4. Press the POWER/SCAN button once to begin formatting the microSD card.
5. The microSD CARD INDICATOR will blink until the formatting process is complete.

## **CALIBRATING THE SCANNER**

1. Place the Scanner on the White Balance Calibration Sheet and press the POWER/SCAN button for two seconds to turn the unit on.
2. Press and hold the C/BW button. While holding the C/BW button, press the POWER/SCAN button once to enter into auto-calibration mode. The microSD CARD INDICATOR will flash and stop when the internal memory clearing process is complete.
3. The green and red LED light will then turn on. Do not move the Scanner until the red LED light turns off. The green LED will remain lit.
4. Start rolling the Scanner over the White Balance Calibration Sheet slowly and evenly until the green light turns off (you may have to roll the Scanner backwards if necessary).
5. When the green LED light turns off, the calibration is complete. Press and hold the POWER/SCAN button to turn the Scanner off.

## **SETTING THE RESOLUTION**

1. Turn the Scanner on by pressing the POWER/SCAN button for two seconds.
2. By pressing the DPI RESOLUTION button on the scanner, you may choose between high resolution (600 dpi) and low resolution (300 dpi).
3. The high or low resolution mode will be displayed on the LCD screen to reflect your choice.

## SETTING THE TIME AND DATE

1. Turn the Scanner on by pressing the POWER/SCAN button for two seconds.
2. Using a thin, blunt object, such as a paper clip, press the TIME/SET button on the scanner.
3. The LCD SCREEN will read 1 XX for the year.
4. Press the C/BW or DPI button to locate the current year and press the SCAN button to select.
5. The LCD SCREEN will now read 2 XX for the month. Repeat step 4 to select the Month, Day, Hour and Minute.

<u>INDICATOR</u>	<u>SET</u>
1 XX	Year
2 XX	Month
3 XX	Day
4 XX	Hour
5 XX	Minute

5. After you set 5 XX (Minute), press the TIME/SET button on the scanner again to save TIME/SET settings.



## **SETTING THE SCAN MODE**

1. Turn the Scanner on by pressing the POWER/SCAN button for two seconds.
2. By pressing the C/BW button, you may choose between Color and Mono.
3. The Color or Mono icon will be displayed on the LCD screen to reflect your choice.

## **SCANNING**

1. With a microSD card inserted into the Scanner, turn the Scanner on by pressing the POWER/SCAN button for two seconds.
2. Hold the document you wish to scan securely on a flat surface.
3. Place the Scanner flat against the document, scanning screen side down, making sure the info you want to scan is between the SCAN GUIDES.
4. Press the POWER/SCAN button once. The green SCAN LED INDICATOR light will illuminate to show the Scanner is scanning.
5. Roll the Scanner over the document you wish to scan slowly and evenly. This will allow you to get the best quality scan possible.
6. When you reach the end of the document, press the POWER/SCAN button again to stop scanning.
7. The COUNTING INDICATOR on the LCD screen will tell you the number of saved scans you have completed.

## **VIEWING YOUR SCANS**

1. Connect the mini USB to the Scanner and then to a USB 2.0 port on your computer.
2. Press the POWER/SCAN button on the scanner for two seconds to turn it on.
3. Your computer should recognize the Scanner as a removable disk. Click “open folder to view files” to view and import scans.

**Note:** If the Removable Device window did not launch automatically, go to your “My Computer” (PC) and find the device under Removable Storage.

**Note:** If desired, you may check the box to erase information on the microSD card when importing.

## **VIEWING THE SCAN’S DATE AND TIME CREATED**

### **PC**

1. Connect the scanner to your PC via the USB cable.
2. Power the scanner on.
3. The “Auto Play” menu may appear. Click on “Open Folder to View Files.”

**Note:** If the Removable Device window did not launch automatically, go to your “My Computer” and find the device under Removable Storage.

4. Locate and open the DCIM folder.
5. Locate and open the New Scans folder.
6. You may select “Date Created” to view the date and time of original scan.

## MAC®

1. Connect the scanner to your Mac via the USB cable.
2. Power the scanner on.
3. Locate and open the scanner's microSD folder on your desktop.

**Note: Ignore iPhoto or Image Capture if they appear automatically.**

4. Locate and open the DCIM folder.
5. Locate, but do not open, your scanned image.
6. Hold down the "control" button and click on the image file. A list of scanned images will appear.
7. Highlight a scanned image and click "get info" to see the date and time of the original scan.

## **EDITING AND SAVING AFTER SCANNING**

You may edit and save your scans using the included software (Windows® PC only).

1. Load the included software CD into your CD/DVD-ROM drive. The installation program should launch automatically.
2. Follow the on-screen instructions to install the software on your computer.

**Note:** If the installation program is not launched automatically, double-click the setup.exe file located on the CD-ROM.

**Extra:** If you are not using the included software, go to [www.picasa.google.com](http://www.picasa.google.com) and download a free version of their software to edit your scans. Follow the instructions for editing in the editing software and save to your computer.

## SPECIFICATIONS

Image Sensor.....	Letter Size Color Contact Image Sensor
Number of Sensor.....	5136 dots (1st~5104 dots available)
Resolution.....	Low resolution: 300x300dpi (default) High resolution: 600x600dpi
Maximum Scanning Speed for Letter Size Documents.....	Color high res. 13 seconds Mono high res. 6 seconds Color low res. 3 seconds Mono low res. 2 seconds
Capacity (Based on 1 GB microSD card. Scan Letter size file, the quantity of scans varies depending on the content complexity.).....	600dpi Color – 220 Photos (min) 600dpi Mono – 290 Photos (min) 300dpi Color – 780 Photos (min) 300dpi Mono – 1280 Photos (min)
Scan Width.....	8.27"
Scan Length.....	300dpi – 50" (max), 600dpi –25" (max)
File Format.....	JPEG

## **SPECIFICATIONS (CONTINUED)**

LCD.....	Scanning Status Display
Auto Power Off.....	3 Minutes
USB Port.....	USB 2.0 High Speed
External Memory.....	microSD Card
Standard Battery.....	2 AA Alkaline Batteries

## COMPUTER SYSTEM MINIMUM REQUIREMENTS

Computer Requirements .....	PC with Windows® XP SP2/ Vista/7 and Mac® OS X 10.4 or higher
Operating System for Use with OCR Software.....	Windows® XP SP2/Vista/7 Not Mac® compatible
CPU .....	Pentium® II or above
RAM .....	64MB
Interface.....	USB 2.0 Port

Windows is a registered trademark of Microsoft Corporation.

Mac is a trademark of Apple Inc., registered in the U.S. and other countries.

Pentium is a trademark of Intel Corporation in the U.S. and other countries.

## TROUBLESHOOTING

PROBLEM	POSSIBLE CAUSE	SOLUTION
Cannot turn on the scanner.	Low battery or the battery was not installed properly.	Replace or install the battery properly.
Pictures cannot be saved when you are scanning them.	The microSD card has not been inserted or formatted properly, or the memory is full.	Insert a microSD card. Download the pictures already on the card to your computer. Format the microSD card following the instructions on page 5.
Computer does not recognize the scanner when connected (you cannot find the removable disk).	Connection failure.	Make sure the Scanner is compatible with your computer operating system. Make sure all cable connections are secure. Restart the computer if necessary.
The battery life is very short.	Using the wrong type of battery.	Replace batteries with 2 new AA alkaline batteries.



## TROUBLESHOOTING

PROBLEM	POSSIBLE CAUSE	SOLUTION
Blurry images.	The lens of the scanner is dirty, or the scanner is not being held still while scanning.	Clean the lens with a soft, dry cloth and try scanning again with a steadier motion.
ERR. is on the LED screen when scanning a document.	Scanning speed is too fast.	Press the POWER/SCAN button again and try re-scanning the document more slowly.

# ONE (1) YEAR LIMITED WARRANTY

Brookstone® warrants this product against defects in materials and/or workmanship under normal use for a period of ONE (1) YEAR from the date of purchase by the original purchaser (“Warranty Period”). If a defect arises and a valid claim is received within the Warranty Period, at its option, Brookstone will either 1) repair the defect at no charge, using new or refurbished replacement parts, or 2) replace the product with a new product that is at least functionally equivalent to the original product, or 3) provide a store credit in the amount of the purchase price of the original product. A replacement product or part, including a user-installable part installed in accordance with instructions provided by Brookstone, assumes the remaining warranty of the original product. When a product or part is exchanged, any replacement item becomes your property and the replaced item becomes Brookstone’s property. When a store credit is given, the original product must be returned to Brookstone and becomes Brookstone’s property.

**Obtaining Service:** To obtain warranty service, call Brookstone Limited Warranty Service at 1-800-292-9819. Please be prepared to describe the product that needs service and the nature of the problem. A purchase receipt is required. All repairs and replacements must be authorized in advance. Service options, parts availability and response times will vary. You are responsible for delivery and the cost of delivery of the product or any parts to the authorized service center for replacement, per our instructions.

**Limits and Exclusions:** Coverage under this Limited Warranty is limited to the United States of America, including the District of Columbia and the U.S. Territories of Guam, Puerto Rico, and the U.S. Virgin Islands. This Limited Warranty applies only to products manufactured for Brookstone that can be identified by the “Brookstone” trademark, trade name, or logo affixed to them or their packaging. The Limited Warranty does not apply to any non-Brookstone products. Manufacturers or suppliers other than Brookstone may provide their own warranties to the purchaser,

but Brookstone, in so far as permitted by law, provides these products “as is.” This warranty does not apply to: a) damage caused by failure to follow instructions relating to product’s use or the installation of components; b) damage caused by accident, abuse, misuse, fire, floods, earthquake or other external causes; c) damage caused by service performed by anyone who is not a representative of Brookstone; d) accessories used in conjunction with a covered product; e) a product or part that has been modified to alter functionality or capability; f) items intended to be periodically replaced by the purchaser during the normal life of the product including, without limitation, batteries or light bulbs; g) any product sold “as is” including, without limitation, floor demonstration models and refurbished items; or h) a product that is used commercially or for a commercial purpose.

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# Brookstone®

A WORLD OF INNOVATION

Since 1965, people have come to Brookstone to see what's new, discover smart solutions to everyday problems—and have some fun. At Brookstone, we believe there's always a better way to do things. And we created a world of innovation to prove it.

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