Office Wireless Keyboard Combo with Office Wireless Optical Mouse
(Smart Link)
User's Quick Guide

Federal Communications Commission (FCC) requirements, Part 15
This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.
This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
--Reorient or relocate the receiving antenna.
--Increase the separation between the equipment and receiver.
--Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
--Consult the dealer or an experienced radio/TV technician for help.

CAUTION: Any changes of modifications not expressly approved by the grantee of this device could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

CE Declaration Of Conformity
Hereby, the manufacturer, declares that this Office Wireless Keyboard Combo with Wireless Mouse is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.
Essential requirements of Article 3
-- Protection requirements for health and safety - Article 3.1a --Testing for electric safety according to EN 60950 has been conducted. These are considered relevant and sufficient.
-- Protection requirements for electromagnetic compatibility -Article 3.1b --Testing for electromagnetic compatibility according to EN 301 489-1, EN 301 489-17 and EN 55024 has been conducted. These are considered relevant and sufficient.
-- Effective use of the radio spectrum -Article 3.2--Testing for radio test suites according to EN 300 328-2 has been conducted. These are considered relevant and sufficient.

Congratulations on your purchase of the Office Wireless Keyboard Combo featured with the unique Smart Link function. Please carefully read the User's Quick Guide to learn about the installation and the powerful functions of your new Office Wireless Keyboard and Office Wireless Optical Mouse.

Contents of Package
✔ Office Wireless Keyboard
✔ Office Wireless Optical Mouse
✔ Chargeable Receiver (PS/2)
✔ Keyboard Battery: AA * 2
✔ Mouse Battery: AA * 2
✔ AC to DC Adapter
✔ Driver CD-ROM
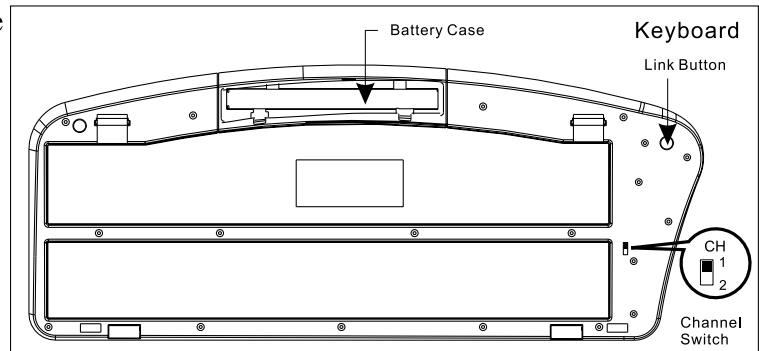✔ User's Quick Guide

Install Hardware
Note:
- *The locations of the channel switch and the link button may be different due to various keyboard and mouse shapes.*
- *Some models may be designed as one-channel version, which will not have a channel switch, please skip the channel-setting step.*
- *If you are running Windows 98 and plug the connector into the computer, you may find a pop-up*

window that requires to insert the Windows 98 CD-ROM. Please follow the window instruction to install the required driver or set the driver path as "Windows\system" or the other path that the driver located.

■ Install the Receiver with PS/2 Connectors
   1. Please turn off your PC.
   2. Plug the mouse PS/2 connector on the receiver into the PS/2 mouse port of the PC.
   3. Plug the keyboard PS/2 connector on the receiver into the PS/2 keyboard port of the PC.

■ Select the Keyboard Channel
   Note:
   - Please skip this section if the keyboard is the one-channel version.

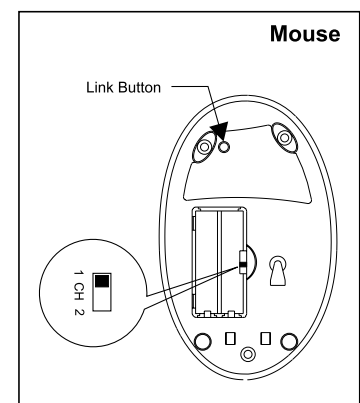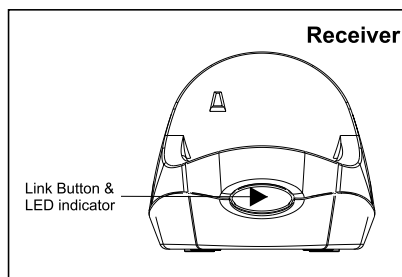Battery Case   Keyboard   Link Button   CH 1 2   Channel Switch

   1. The two-channel switch is located on the back of the keyboard. Select Channel "1" or "2".
   2. Put the batteries into the battery case.

■ Select the Mouse Channel
   Note:
   - Please skip this section if the mouse is the one-channel version.

   1. The two-channel switch is located at the back of the mouse. Select Channel "1" or "2".
   2.Put the batteries into the battery case.

Receiver   Link Button & LED indicator

Mouse   Link Button   1 CH 2

■ Link the Wireless Keyboard and the Wireless Mouse with the Receiver
   Note:
   - Please link the keyboard and the mouse within the effective distance.
   - The linkage period is 15 seconds. Once press the receiver's Link Button, please complete the keyboard or the mouse linkage process within the linage period.

   1. Please turn on your PC. The LED indicator on the receiver will light.
   2. Press the ID Link Button on the receiver and the LED indicator will blink. There are 15 seconds for the keyboard linkage.
   3. Press the ID Link Button of the keyboard.
   4. Press again the ID Link Button on the receiver. There are 15 seconds for the mouse linkage.
   5. Press the ID Link Button of the mouse.
   6. The keyboard and the mouse are linked with the receiver.
   7. The LED indicator of the receiver will blink while you use the keyboard or the mouse.
   8. The Office keyboard mouse set designs with the unique Smart Link function. Once the linkage process is complete, you don't have to re-link the keyboard and the mouse even if you change batteries or restart the computer.
   9.   If the keyboard or the mouse does not link with the receiver, please repeat Step 2~3 or Step 4~5.
   10. If the selected channel is interfered by other wireless-mouse or keyboard users nearby, please change the Link ID by re-linkage or select the other channel immediately.
   11. There are 256 changeable IDs for each channel.

Install Office Mouse Driver
   Note:
   - The driver supports Windows 95/ 98/ NT/ 2000/ ME and XP.
   - The CD-ROM contents the drivers of the keyboard and the mouse. Please select to install the mouse
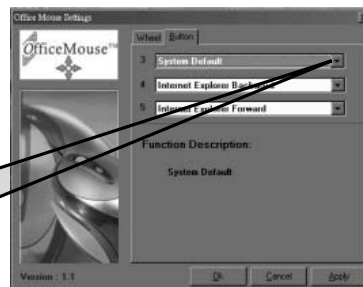
driver at the pop-up window.
- When you change the interface port, please reinstall the driver.

1. Remove any existing mouse drivers completely.
2. Insert the driver CD-ROM to your computer.
3. Please open the folder "Mouse" and double click the file "Setup.exe" to complete the driver installation.
4. Restart the computer.
5. A Mouse Setting icon will appear on the task bar of Windows after you successfully finish the installation.
6. Double click the Mouse Setting icon and then follow the instructions of the selection items to set the mouse properties.

• F1~F10	• Down	• Interent Explorer	• Minimize All	• Space
• Auto Scroll	• Drag Lock	Backward	Windows	• Start Menu
• Backspace	• End	• Interent Explorer	• Minimize	• System Help
• Close Application	• Enter	Forward	Windows	• System Property
• Connect to Internet	• Esc	• Lanuch Default	• Page Down	• Tab
• Control Lock	• Explorer	Browser	• Page Up	• Undo
• Control Panel	• Find Computer	• Lanuch Default	• Paste	• Undo Minimize
• Copy	• Find File	E-mail	• Redo	All Windows
• Cut	• Home	• Left	• Right	• Universal Scroll
• Delete	• Horizontal	• Maximize Windows	• Run...	• Universal Zoom
• Double Click	Wheel	• Middle Button	• Shift Lock	• Up

7. The functions of the 4th and 5th mouse buttons must be enable and set through the Mouse Setting application. Please do not select the function "System Default" for the 4th and 5th buttons.
8. Introduction of the Office Application Software:
You can simply apply the Office application functions through the one-touch hot key on the top of the Office mouse.

Introduction of the Office Application Software
You can simply apply the Office application functions through the one-touch hot key on the top of the OfficeMouse.

Word   Excel   Open   Save
Outlook   PowerPoint   Re-do   New
Access   My Computer   Un-do   Bold
My Document   IE   Print   Find
Close Application   Close Application

Mouse Charge Mode

Note:
- Please skip this section if your mouse is not rechargeable.
- Please use rechargeable batteries for the chargeable mouse.
- At the first time of usage, please charge the AA batteries at least 10 to 12 hours for the batteries.
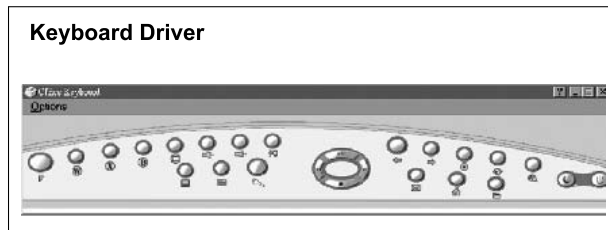
1. Charge from the Cradle: The receiver cradle must be connected with the required AC to DC adapter in advance and then place the mouse on the cradle precisely.

Install Office Keyboard Driver

Note:
- The driver supports Windows 95/ 98/ NT/ 2000/ ME and XP.
- The CD-ROM contents the drivers of the keyboard and the mouse. Please select to install the keyboard driver at the pop-up window.
- When you change the interface port, please reinstall the driver.

1. Remove any existing keyboard drivers completely.
2. Insert the driver CD-ROM to your computer.
3. Please open the folder "Keyboard" and double click the file "Setup.exe" to complete the driver installation.
4. Restart the computer. A Keyboard Setting icon will appear on the task bar of Windows.
5. Double click the icon to set the programmable hot keys.
6. The application software "Office Keyboard" is executed and you can use the keyboard to its full

Keyboard Driver

extent.
7. There are 3 icons shown on the taskbar while "Scroll Lock", "Caps Lock" and "Num Lock" are enabled.

Introduction of Hot Keys & Scroll Wheel

33 useful hot keys, one scroll wheel and 14 function keys provide a timesaving way to access Office applications, Web/ Internet shortcuts and PC/ multimedia control.

Office Hot Keys

(One-touch access to launch Word, Excel, PowerPoint and Calendar)

Note:
- *The keys of Word, Excel, PowerPoint and Calendar require a driver support under any Windows operation system.*

Ⓦ	**Word**	Open Microsoft Word This hot key can be configured to another application for user's need.
Ⓧ	**Excel**	Open Microsoft Excel This hot key can be configured to another application for user's need.
Ⓟ	**Power Point**	Open Microsoft PowerPoint This hot key can be configured to another application for user's need.
	Calendar	Open the Calendar of Microsoft Outlook This hot key can be configured to another application for user's need.

PC Hot Keys

(Function Lock, Calculator, My Computer, Log Off, Power Off and PC Sleep)
- Press **Function Lock** to use the standard F functional keys.
- Press **Log Off** to close all the programs, to disconnect the computer from network and to prepare the computer for the next user.

Note:
- *The key of Calculator requires a driver support under any Windows operation system. "Sleep" hot key function is available if your system supports power management (ACPI) and all the peripherals (e.g. VGA, Sound card⋯) are compatible with the power management.*

⏻	**Power Off**	Put the system into power-off mode if the PC supports power management and has it enabled. The user can switch off the computer directly by pressing this key. If power management is not enabled, this key will not work. Power-on function availability depends on the motherboard setup function. For more information on such functions, read the computer manual or contact the computer manufacturer.
🌙	**PC Sleep**	Put the system into sleep mode if the PC supports power management and has it enabled. The user can put the computer to sleep at the press of any button, protecting data and saving energy. If power management is not enabled, this key will not work.
🗝	**Log Off**	Open the Log Off Windows dialog box. Logging off closes all of programs, disconnects the computer from the network and prepares the computer to be used by someone else.
💻	**My computer**	Open My Computer. My computer shows the contents of your floppy disk, hard disk, CD-ROM drive and network drives. You can also search for and open files and folders, and gain access to options in Control Panel to modify the computer's settings.
	Calculator	Start Microsoft Calculator.