

## MILPERSMAN 1300-1100

### IMMEDIATE FAMILY MEMBER ASSIGNMENT OR REASSIGNMENT POLICY

<b>Responsible Office</b>	NAVPERSCOM	Phone:	DSN	882-4518
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<b>References</b>	(a) DODI 1315.18 of 12 Jan 05 (b) OPNAVINST 1300.15A
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1. **Policy.** This article outlines the procedures for submission of requests for assignment or reassignment of members of the same immediate family serving on active duty in the U.S. Navy in other than hostile fire areas and establishes requirements to be met for submission of such requests.

a. Policies governing deferment of Navy personnel from duty in hostile fire zones are contained in references (a) and (b).

b. For the purposes of this article, family members include father, mother, sons and daughters, and all sisters and brothers in the following categories:

- (1) A brother or sister of whole blood.
- (2) A brother or sister of half blood.
- (3) A brother or sister by adoption.

c. All personnel desiring shipboard or deployable unit family duty are required to sign the following NAVPERS 1070/613 (Rev. 7-06), Administrative Remarks page entry:

Date: "I understand the potentially hazardous implication of family duty but desire this assignment."

Member's Signature

Witnessed by: L. Ward  
CDR, USN, Personnel Officer

d. Commander, Navy Personnel Command (COMNAVPERSCOM) has no objection to assignment in the same area of two members of the same immediate family where an **officer and enlisted person** are involved, providing the transfer is not to the same military command, and there are at least two commands in the immediate areas.

2. **Requirements for PCS Transfer.** Chief of Naval Personnel (CHNAVPERS) supports the assignment of members of the same immediate family serving on active duty in the U.S. Navy. Every reasonable effort will be made for same immediate family members to serve together whenever possible.

a. Assignments will normally be made to fill valid Navy requirements, considering the needs of the military family as well as the manning of the losing and gaining activities; therefore, immediate reassignment may not always be possible. Members requesting transfer to serve with a member of an immediate family must be otherwise eligible for reassignment under current distribution directives (i.e., near projected rotation date (PRD)) and meet the following criteria:

(1) Urgent service requirements do not preclude approval.

(2) The receiving activity has an authorized requirement for the rank/designator/rate/rating/Navy Enlisted Classification code (NEC) concerned.

(3) The member requesting transfer has sufficient obligated service (OBLISERV) or minimum service retainability to serve the applicable tour at the activity requested. Due to the lengthy qualification time involved with nuclear propulsion plants, nuclear trained personnel are required to have sufficient OBLISERV remaining to serve a minimum of 24 months on board the receiving command.

(4) Neither member is in receipt of permanent change of station (PCS) orders.

(5) Member must have a clear record for the previous 12 months.

b. Except for personnel in recruit or student status, 1 year at the current duty station prior to the requested date of transfer.

c. Requests submitted more than 6 months in advance of eligibility for transfer will be returned to originator.

3. **Request**. Request for assignment to duty with another member of the immediate family shall be submitted to each service member's detailee, via both members' commanding officer (CO) for endorsement. Include a copy of the other family member's request to facilitate communication between the respective detailers.

a. Officers will submit requests via NAVPERS 1301/85 (Rev. 08-05), Officer Personnel Action Request.

b. Enlisted personnel will submit requests via NAVPERS 1306/7 (Rev. 01-03), Enlisted Personnel Action Request.

c. Requests from non-designated (SN/FN/AN) personnel shall be addressed to Navy Personnel Command (NAVPERSCOM), Enlisted Personnel Readiness and Support Branch, (PERS-4013) via the CO.

d. All requests must include the following information:

(1) Requested date of transfer.

(2) Rate/warfare designator/first name, initial, last name/branch of service/SSN (last four digits); PRD; duty station and homeport (if applicable) of the other family member.

4. **Forwarding Endorsement**. Each CO shall make comments and recommendations specifically addressing the desirability of having the family members serve together, and ensure completion of the required NAVPERS 1070/613 for ship or deployable unit duty if applicable.