



830 Powers Street Winnipeg, MB R2V 4E7

# Seven Oaks School Division

## Music Department c/o Superintendents' Department

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### Seven Oaks School Division

#### Invitation to Tender

Sealed tenders will be received by the undersigned for the following Yamaha, Ludwig and Renard musical instruments (no substitutes accepted):

- Qty = 100 - Yamaha YFL-221 Student Flutes
- Qty = 164 - Yamaha YCL-255 Student B Flat Clarinets
- Qty = 4 - Yamaha YCL-221II Student B Flat Bass Clarinets
- Qty = 3 - Yamaha YOB-241 Student Oboes
- Qty = 12 - Yamaha YAS-26 Student E Flat Alto Saxophones
- Qty = 6 - Yamaha YTS-26 Student B Flat Tenor Saxophones
- Qty = 10 - Yamaha YBS-52 Student Intermediate E Flat Baritone Saxophones
- Qty = 111 - Yamaha YTR-2330 Student B Flat Trumpets
- Qty = 3 - Yamaha YHR-567 Student Intermediate F/B French Horns (Double)
- Qty = 54 - Yamaha YSL-354 Student B Flat Tenor Trombones
- Qty = 18 - Yamaha YEP-201 Student B Flat Euphoniums
- Qty = 15 - Yamaha YBB-105 Student BB Flat Tubas
- Qty = 1 - Yamaha YV1600A Student Vibraphones
- Qty = 1 - Yamaha YX500 Student Xylophones
- Qty = 1 - Yamaha YG1210 Student Glockenspiels
- Qty = 3 - Yamaha YP4200 Student Timpani
- Qty = 1 - Yamaha CSS1465 & SS745A Student Snare Drums and Stand
- Qty = 1 - Yamaha CB636 & BS-753 Students Bass Drums and Stand
- Qty = 5 - Ludwig M651R Student Bell Kits
- Qty = 2 - Renard Model 41 Student Bassoon
- Qty = 2 - Yamaha YPC-32 Student Piccolo

Sealed tenders will be accepted up to **3:00 p.m. on Tuesday, June 11, 2013.**

Each tender must be submitted in a sealed envelope addressed to:

Seven Oaks School Division  
830 Powers Street  
Winnipeg, MB R2V 4E7  
Attention: Secretary-Treasurer

And plainly marked on the outside with the words:

2013 – 2014 Musical Instrument Tender

Lowest or any tender not necessarily accepted. **Quantities may vary from those indicated above.**

Seven Oaks School Division  
Invitation to Tender  
Provision of Musical Instruments

**1. Purpose:**

To supply musical instruments (as indicated) to the Seven Oaks School Division.

**2. General Requirements:**

- **Delivery:** Goods to be delivered between mid to late August 2013.
- Invoice must be dated after July 1, 2013.
- **Equipment Warranty:** as indicated in the specification information below.
- Supplier to provide:
  - Outright purchase price including all additional charges except PST and GST.
- All tenders submitted to the Seven Oaks School Division, Winnipeg, Manitoba become the property of the Division. All submissions will be treated in confidence.
- The tender and all forms/sheets must show the name of the firm and must be signed by a person duly authorized to sign on behalf of the bidder. The name and title of that authorized person so signing must be clearly printed or typed under that signature.
- The Division reserves the right to accept or reject any tender or any part thereof, and to annul the process and reject all tenders at any time, without thereby incurring any liability to the affected bidders or any obligation to inform the affected bidders of the grounds for the Division's actions.
- No employee of the Division shall act as agent for any person in the sale, or in promoting the sale of anything for use in the school division in which the employee is employed, or receive any remuneration or other compensation for the sale or any promotion thereof.
- All prices are to be firm for acceptance for a minimum of (30) days from the closing date of the invitation to Tender.
- The lowest or any tender may not necessarily be accepted.

In addition, the Division reserves the right to request selected suppliers to provide the necessary follow-up information or to make a presentation to the proper officers of the Division.

**3. Criteria for Selection**

- Ability of bidder(s) to fulfill all requirements as outlined in the Invitation to Tender.

#### 4. Qualification

- Seven Oaks School Division reserves the right to fully investigate the qualifications of any bidder(s) based on references supplied.

#### 5. Specifications

##### Specifications for the Musical Instruments

All instruments must conform to the specifications for the musical instruments, as follows:

- **Yamaha YFL-221 Student Standard Flute specifications:** Design - Keys: System – Offset G; Type – Plateau; Springs: Stainless Steel; Pivot Screws: Straight; Pads: Double Bladder; Footjoint: C footjoint; Material: Body and Footjoint – Nickel silver (Silver-plated); Keys - Nickel silver (Silver-plated); Headjoint and Lip Plate - Nickel silver (Silver-plated).
- **Yamaha YCL-255 Student Standard B Flat Clarinet specifications:** Control Interface - Key: Key types – Boehm 17 Keys, 6 Rings; Design/Architecture Detail - Barrel length: 65 mm; Thumb-rest: Adjustable; Toneholes: System – Boehm, Type – Straight tone holes with tapered undercut; Material - Body: Matte ABS resin, Key: Nickel-plated nickel silver; Voices – Key: Bb; Accessories – Included Accessories: Mouthpiece 4C.
- **Yamaha YCL-221 II Student Standard B Flat Bass clarinet specifications:** Control Interface - Key: Key types – Boehm 19 Keys, 7 covered finger holes; Design/Architecture Detail - Thumb-rest: Adjustable; Toneholes: System – Boehm, Type – Straight tone holes; Material - Body: Matte ABS resin, Keys: Nickel-plated nickel silver; Voices – Key: Bb; Accessories – Included Accessories: Mouthpiece 4C.
- **Yamaha YOB-241 Student Standard Oboe specifications:** Design - Keys: Silver-plated nickel silver; System – Simplified Conservatoire; Bore Style: American; Mechanical features: Lowest note: Bb; Trill Keys: C#-D#, F#-G#, A#-B, B-C#, C-D (RH), Body Material: ABS resin, Matte finish.
- **Yamaha YAS-26 Student E Flat Alto Saxophone specifications:** Level: Standard; Key: Bb; Key Buttons: Polyester; Finish: Nickel-plated (keys), Gold Lacquer (body); Auxiliary Keys: Front F; Mouthpiece; Bell Decoration: Stamped; Thumb Hook: Adjustable; Pivot Screw: Tapered, nylon tipped, non head.
- **Yamaha YTS-26 Student B Flat Tenor Saxophone specifications:** Level: Standard; Key: Bb; Neck: Standard; Key Buttons: Polyester; Finish: Nickel-plated (keys), Gold Lacquer (body); Auxiliary Keys: Front F; Mouthpiece; Mouthpiece; Bell Decoration: Stamped; Thumb Hook: Adjustable; Pivot Screw: Tapered, nylon tipped, non head.
- **Yamaha YBS-52 Student Intermediate E Flat Baritone Saxophone specifications:** Level: Intermediate; Key: Eb; Key Buttons: Polyester; Finish: Clear Lacquer (body); Auxiliary Keys: Low A, Front F; Mouthpiece; Bell Decoration: Stamped; Thumb Hook: Adjustable; Pivot Screw: Bullet point design with head.

- **Yamaha YTR-2330 Student B Flat Trumpet specifications:** Color/Finish – Body: Finish – Gold lacquer; Size/Weight – Medium; Design/Architecture Detail – Bell: Bell Diameter – 123mm (4- $\frac{7}{8}$ ”), Bore: Bore Size – 11.65mm (0.459”); Material – Bell: Yellow brass; Voices – Key: Bb; Mouthpiece.
- **Yamaha YHR-567 Student Intermediate F/B Flat French Horn (Double) specifications:** Level: Intermediate; Key: F/Bb; Color/Finish – Body: Yellow brass; Finish – Clear lacquer; Design/Architecture Detail – Bell: Bell Size – M, Type: Fixed (Detachable available); Bore: Bore Size – 12mm (0.472”); Valves: Number of Valves – 4 Rotary Valves; Valve Casings – Yellow brass; Lever Action – String; Mouthpiece.
- **Yamaha YSL-354 Student B Flat Tenor Trombone specifications:** Color/Finish – Body: Finish – Gold lacquer; Size/Weight – Standard; Design/Architecture Detail – Inner Slide Material: Nickel silver, Bell: Bell Diameter – 204.4mm (8”), Bore: Bore Size – M: 12.7mm (0.500”), Outer Slide Material: Yellow brass/Nickel silver; Material – Bell: Yellow brass; Key: Bb; Mouthpiece Shank: Small; Accessories – Included Accessories: Case and Mouthpiece.
- **Yamaha YEP-201 Student Standard B Flat Euphonium specifications:** Level: Standard; Key: Bb; Color/Finish – Body: Yellow brass; Finish – Clear lacquer; Design/Architecture Detail – Bell: Bell Size – 280mm (11”); Bore: Bore Size – 14.5mm (.571”); Valves: Number of Valves – 3 Valve; Mouthpiece.
- **Yamaha YBB-105 Student Standard BB Flat Tuba specifications:** Level: Standard; Color/Finish – Body: Yellow brass; Finish – Clear lacquer; Valves: Top 3 Pistons; Design/Architecture Detail – Bell: Bell Size – 366mm (14 $\frac{3}{8}$ ”), Bore: Bore Size - 16.8mm (0.661”); Key: BBb; Mouthpiece.
- **Yamaha YV1600A Student Vibraphone:** Range: 3 octaves, Scale Range: F33-F69; Bars: Matte finish silver aluminum alloy; Bar Sizes: 1 $\frac{1}{2}$ ” Wide,  $\frac{1}{2}$ ” Thick; Pitch: A=442Hz; Motor: YVM 200 Pause controller (25 – 150 rpm); Height adjustment: 31 $\frac{1}{2}$ ” - 34 $\frac{5}{8}$ ”.
- **Yamaha YX500 Student Xylophone:** Range: 3 $\frac{1}{2}$  octaves; Scale Range: F45-C88; Bars: Acoustalon; Bar Sizes: 1 $\frac{1}{2}$ ” Wide;  $\frac{7}{8}$ ” Thick; Pitch: A=442Hz; Height Adjustment: 32 $\frac{5}{8}$ ” - 37 $\frac{3}{8}$ ”.
- **Yamaha YG1210 Student Glockenspiel:** Range: 2 $\frac{1}{2}$  octaves; Scale Range: F57 – C88; Bars: High-carbon steel; Bar Sizes: 1 $\frac{1}{4}$ ” x  $\frac{1}{4}$ ”; Pitch: A=442Hz; Case Cover: Removable; Frame: Removable from case; Stand: Rolling bell stand/trap table.
- **Yamaha TP4200 Student Timpani:** Recessed ears in rim, Teflon tape on bearing edge, cable-linked tuning gauge with accidental indicators, thick tuning rods protected in struts, spider mechanism protected under base, smooth, balanced spring mechanism, 4” heavy duty locking casters, removable third wheel, black hardware, fiber head cover and timpani key. Fiberglass reinforced plastic bowls, steel rim, custom head with aluminum insert ring. Mallets included.

- **Yamaha CSS1465 & SS745A Student Snare Drum & Stand:** Size: 14 x 6 ½"; Shell: Maples 6-ply, Double-cut shape edge; Rim: 3.0mm Aluminum die-cast; Snare: Nylon coated stainless steel straight cables (3+10+3 strands); Strainer System: K type; Head: <Batter> Remo Renaissance Diplomat <Snare> Remo Snare Diplomat; Finish: Violin sunburst; Stand: Concert height stand with single braced legs; Height: (Min.-Max.) 571 – 901mm.
- **Yamaha CB636 & BS-753 Student Bass Drum & Stand:** Size: 36" x 16"; Shell: Birch/Mahogany; Rim: Birch/Mahogany; Stand: Tilttable stand with casters for 36" and 40".
- **Ludwig M651R Student Bell Kit:** Bells: Aluminum with Silver Powder Coat; Practice Pad: Tunable; Bag/Case: Rolling bag with pull handle; multi compartment; black.
- **Renard Model 41 Student Bassoon:** Nickel silver key castings, machined key parts with nickel plating. Full German system. Additional High D key available as an option. Plateau key on wing joint third finger hole. Rollers on F, Ab, Eb, and Db. Metal tubes extending into the bore in the finger holes of the wing joint to prevent water from entering the tone holes. All posts set in epoxy and spring posts are locked with screws. Body: Polypropylene, molded with critical dimensions machine finished. Body lock. Intonation: A-440 plus or minus one cent, covering all notes (measured at 72 degrees Fahrenheit). Bocal: Numbers 1 and 2, C Bore. Accessories included: fine plush-lined case, 2 reeds, seat strap, crutch, 2 drop swabs.
- **Yamaha YPC-32 Student Piccolo:** Level: Standard; Headjoint: nickel silver; Keys: Silver-plated with E mechanism included; Body: ABS resin; Bore: conical; Toneholes: straight; Springs: stainless steel; Pivot screws: straight (with head); Pads: double bladder; Post mounting: ribbed.

**Instrument Warranty:** The quote should also include a maintenance agreement for all of the above noted instruments. The maintenance agreement should include all minor repairs, adjustments, replacing pads, taking out small dents, alignments, straightening of keys and summer cleaning of all instruments.

## 6. Evaluation

Tenders will be evaluated in accordance within the criteria as outlined.

To assist the Division, the award evaluation criteria is based on, but not limited to, the following:

- a) All specification terms, specifications and conditions compiled with and met.
- b) Price of tender including:
  - Warranty support and
  - Any other relevant options associated with pricing
- c) Strength of organization submitting tender.

- d) Submission of satisfactory reference checks with tender, submitted on company letterhead, minimum of three references.
- e) System and service offered meets the required specifications.
- f) Company profile submitted with tender.

The Division reserves the right to seek clarification of any or all suppliers in order to assist in the evaluation process.

## **7. References**

A list of three (3) references for which your company has supplied similar services and/or the type and scope of services proposed must be included in your submission.

## **8. Contract/Specification Amendments**

The Seven Oaks School Division reserves the right to negotiate with any company/supplier submitting a response to alter, clarify or further enhance the company's tender and/or any contract arising out of the acceptance of the response.

**Contract Term:** This contract will endure for a two (2) year term starting **June 1, 2013** and ending **May 31, 2015**. The Seven Oaks School Division may terminate the contract at the end of the second year or the Seven Oaks School Division may exercise the option to extend this contract for a third year and then possibly a fourth year.