



ATTACHMENT 1: HEALTHCARE IN ITALY

In order to apply for the residence permit in Italy, you need to demonstrate that you registered with the Italian National Health Service (Servizio Sanitario Nazionale SSN) or you have a health insurance (covering illnesses, accidents and maternity) valid in Italy.

The length of the residence permit is of maximum one year. A shorter permit may depend on a number of different factors, including the period of validity of the health coverage: **the residence permit cannot be issued for a period exceeding your registration with the National Health Service (SSN) or health insurance coverage period.**

The National Health Service (SSN)

Italy has a national health system called Servizio Sanitario Nazionale (SSN), divided in local branches called Aziende Unità Sanitarie Locali (AUSL).

Every person registered with the SSN is entitled to choose a general practitioner, also called family doctor.

Each practitioner has an outpatient department where he guarantees free general medical examinations at the fixed hours. You can also refer to the family doctor for prescription of medicines and specialist or diagnostic examinations.

For some specialist examinations you will need to pay a co-pay fee to cover part of the cost of the service, called "ticket".

Registration with the National Health Service (SSN)

For those applying for a residence permit for Study, the registration costs about 150 € per year.

The registration can be made only for solar year (i.e. from 1/01/18 to 31/12/18) and it is not possible to pay reduced fees for shorter durations.

Find out how to register with SSN in [attachment 2](#)

If you're interested in this option:

- You can register with the SSN for 2018 paying however the full annual fee or purchase a health insurance (see paragraph on the right), covering you up to the end of December 2018. Attach the relevant documents to your residence permit application and you should receive a short residence permit (valid until the end of December 2018).
- In December 2018, register for the SSN for 2019. Before the expiry of the residence permit, apply for the renewal attaching the confirmation of your registration with the SSN up to 31/12/2019.

For more information about the SSN:

<http://tinyurl.com/GuidaInformasalute>

<http://tinyurl.com/IscrizioneSSN>

Health insurances

As an alternative to the registration for the SSN, you can demonstrate that you have a health insurance (covering illnesses, accidents and maternity) valid in Italy.

Health insurances do not comprise the selection of a family doctor; usually the student must pay for the services received (general and specialist medical examinations, purchase of medicines, hospital admission) and then they can apply for a reimbursement from the insurance company.

Carefully read the contract to understand which expenses can be reimbursed and how (costs for hospitalisation can be quite high, and the time needed to get a reimbursement can be very long).

If your insurance policy has a duration of 12 months you may get a first residence permit of the same duration.

How do I buy a health insurance?

If you bought the health insurance in your country, you have to get it stamped by the Italian Embassy to confirm its validity in Italy. Without this stamp, the insurance may be not accepted for the release of the residence permit.

If you're in Italy, you can buy a health insurance from various private companies. Compare more options, to understand which one meets your needs.

This leaflet only provides general information and guidance: the University of Bologna is not responsible for the services and products offered by the National Health Service (SSN) or private insurance companies.

Check with them directly before purchasing the service.



ATTACHMENT 2: REGISTERING FOR THE NATIONAL HEALTH SERVICE (SSN)

1. At a Post Office ask for a blank payment slip (*bollettino*) and fill it in as shown below. The beneficiary is: AMMINISTRAZIONE PT.C.S.S.N. REGIONE EMILIA ROMAGNA
2. Pay 149,77 € at the Post Office and keep the payment receipt
3. Make a copy of the payment receipt and attach it to your application for the residence permit
4. After applying for the residence permit, go to an AUSL office offering the service CUP-Anagrafe sanitaria, and bring with you: the receipt of the payment of 149,77 €, the receipt of the residence permit application, your passport. You can find a list of CUP here: <https://tinyurl.com/anagrafeSSN>
5. At the CUP you'll need to choose a family doctor; the CUP officers will activate your registration.

CONTI CORRENTI POSTALI - Adesione di Versamento	CONTI CORRENTI POSTALI - Ricevuta di Versamento	CONTI CORRENTI POSTALI - Ricevuta di Accredito
<p>€ sul/C/c.n. 56 94 00</p> <p>di Euro //149,77</p> <p>IMPORTO IN LETTERE CENTOQUARANTANOVE,77//</p> <p>INTERESSATO A AMM.NE PT.C.S.S.N. EM. ROMAGNA</p> <p>CAUSALE ISCRIZIONE VOLONTARIA PER STUDENTI - ANNO 2018</p> <p style="text-align: right; font-size: x-small;">BOLLO DELL'UFFICIO POSTALE</p> <p>ESEGUITO DA (YOUR NAME)</p> <p>VIA - PIAZZA (YOUR ADDRESS)</p> <p>CAP (POSTCODE) LOCALITÀ (CITY)</p>	<p>€ sul/C/c.n. 56 94 00</p> <p>di Euro //149,77</p> <p>IMPORTO IN LETTERE CENTOQUARANTANOVE,77//</p> <p>INTERESSATO A AMM.NE PT.C.S.S.N. EM. ROMAGNA</p> <p>CAUSALE ISCRIZIONE VOLONTARIA PER STUDENTI - ANNO 2018</p> <p style="text-align: right; font-size: x-small;">BOLLO DELL'UFFICIO POSTALE</p> <p>ESEGUITO DA (YOUR NAME AND SURNAME)</p> <p>VIA - PIAZZA (YOUR ADDRESS)</p> <p>CAP (POSTCODE) LOCALITÀ (CITY)</p>	<p>€ sul/C/c.n. 56 94 00 di Euro //149,77</p> <p>TD 123 IMPORTO IN LETTERE CENTOQUARANTANOVE,77//</p> <p>INTERESSATO A AMMINISTRAZIONE PT.C.S.S.N. REGIONE EMILIA ROMAGNA</p> <p>CAUSALE ISCRIZIONE VOLONTARIA PER STUDENTI ANNO 2018</p> <p>ESGUITO DA YOUR NAME AND SURNAME</p> <p>VIA - PIAZZA YOUR ADDRESS</p> <p>CAP LOCALITÀ POSTCODE CITY</p> <p style="text-align: right; font-size: x-small;">BOLLO DELL'UFFICIO POSTALE codice baresepostale</p> <p style="text-align: right; font-size: x-small;">IMPORTANTE: NON SCRIVERE NELLA ZONA SOTTOSTANTEI importo in euro numero conto tipo documento</p> <p style="text-align: right; font-weight: bold;">123></p>

This leaflet only provides general information and guidance: the University of Bologna is not responsible for the services offered by the National Health Service (SSN)



ATTACHMENT 3: INFORMATION ABOUT ACCOMMODATION

Documents confirming the availability of accommodation in Italy needed to obtain your residence permit for study purposes (Questura of Bologna)

If you have a bed or room in a hall (e.g. ER.GO) or other residence:

- o a declaration from the administrator confirming that your place is **booked**.

If you pay rent for a bed, room or apartment:

- o a copy of the **rental contract**, which must state your name, must be signed and must be registered with the Tax Authorities;
- o or, alternatively, a notification filed with the police confirming **transfer of use (cessione di fabbricato)** or **provision of hospitality (comunicazione di ospitalità)**.

If you are hosted for free, as a guest, with relatives, friends or acquaintances:

- o a notification filed with the police confirming **provision of hospitality (comunicazione di ospitalità)**.

The “comunicazione di ospitalità” or the “cessione di fabbricato” must be:

- prepared, dated and signed by the person who provided you with the accommodation;
- accompanied by a copy of the identity document of yours and the declarant and (if a non-EU citizen) a copy of their residence permit;
- accompanied by the confirmation of the delivery to the Immigration Office at the Police station (Questura) in Bologna. The delivery can be made via registered email (PEC) to immig.quest.bo@pecps.poliziadistato.it, via fax to 051/6401691 or via registered mail (raccomandata A/R) to Questura di Bologna – Ufficio Immigrazione – Via Bovi Campeggi 13/3 – 40131 Bologna.

Important! If the person who provided you with the accommodation has not yet delivered the “comunicazione di ospitalità” or the “cessione di fabbricato” within 48 hours from the beginning of your stay, remind them to do so as soon as possible.

Useful resources to look for accommodation

University of Bologna webpage: www.unibo.it/CampusBologna/Accommodation

ER.GO University halls

For all international students: for short stays, ER.GO also makes accommodation available via an **online booking service (borsino)**, which is updated regularly. For further details: <https://www.er-go.it/index.php?id=7366> You can write to ER.GO via “Scrivici”: www.er-go.it/scrivici/

To find accommodation in Bologna, you may contact the SAIS (Student Accommodation and Information Service). The SAIS supports international students in finding accommodation in the university residences, colleges, short-stay accommodation or in private rented property. They can also help with negotiating rental contracts. The service is free of charge.

For further details, consult the “Finding accommodation in Bologna” section of the website www.saisaccommodation.it

Contacts: email: info@saisaccommodation.it Address: Via Zamboni 62/b, Bologna Telephone: +39 051 254423

You can use **online platforms** for searching accommodation offering students of the University of Bologna discounted service charges.

For further details: www.unibo.it/en/international/online-platforms-to-offer-and-find-student-accommodation

Advice for those who intend to rent an apartment from a private landlord

Make extra sure that the offer is genuine before making payments of any kind. Beware of scams!

You can find useful advice on the SAIS website: <https://tinyurl.com/saisadvice>

Remember the importance of a proper contract. This is required to obtain your residence permit if you are a non-EU student, but also to safeguard your rights. Ask your landlord specifically for a proper contract. Contact the Rental Registration Desk at the University of Bologna if you need help with registering your contract: www.unibo.it/leasecontractregistrationdesk

This sheet provides guidance and general information: the University of Bologna is not responsible for the services offered by ER.GO, SAIS or online platforms