

It's Free
www.crashzone.com.au

Crashzone MYOB user manual

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Export invoices from Crashzone to MYOB

The screenshot shows the Crashzone It's Free Beta interface. On the left, a list of invoices is displayed with columns for Ref, Date, Owner, and Rego. On the right, the 'Crashzone Setting' page is shown with tabs for Account, Company, Rates, Crashzone, Integration, and Backup. The Backup tab is highlighted with a red box. Below it, there are fields for 'OurRef From' and 'To', and buttons for 'Data' and 'Backup'. Under the 'MYOB:' section, there are 'From Date' and 'To Date' fields set to '01/08/2011' and '03/08/2011' respectively, and a 'MYOB' button. The 'MYOB' button is also highlighted with a red box.

- From any page in Crashzone click on the **Settings** link
- Click on the **Backup** TAB in the settings page
- Enter the invoice date range that you would like to export **“From Date” “To Date”**
- Click on **MYOB** to export

The screenshot shows the 'Crashzone Setting' page with the 'Backup' tab selected. A red box highlights the 'Backup' section, which contains the text 'Backup: MYOB file download link emailed to support@crashzone.com.au'. Below this, there are fields for 'OurRef From' and 'To', and buttons for 'Data' and 'Backup'. Under the 'MYOB:' section, there are 'From Date' and 'To Date' fields set to '01/08/2011' and '03/08/2011' respectively, and a 'MYOB' button. The 'MYOB' button is also highlighted with a red box.

- The MYOB file is sent to your nominated company email address

Your **MYOB generated file**. Crashzone

support@crashzone.com.au

- Hide quoted text
Hello Winston Okeefe, Attached is the MYOB file generated from crashzone, please download it and import into MYOB program.
Email: support@crashzone.com.au.

2 attachments — [Download all attachments](#)

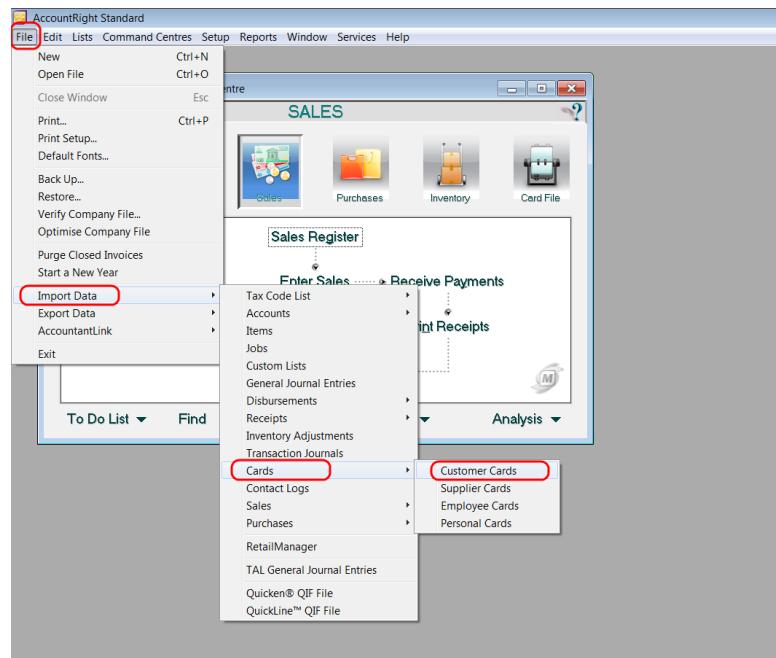
[Invoice_8.txt](#)
3K [View](#) [Download](#)

[Cus_8.txt](#)
3K [View](#) [Download](#)

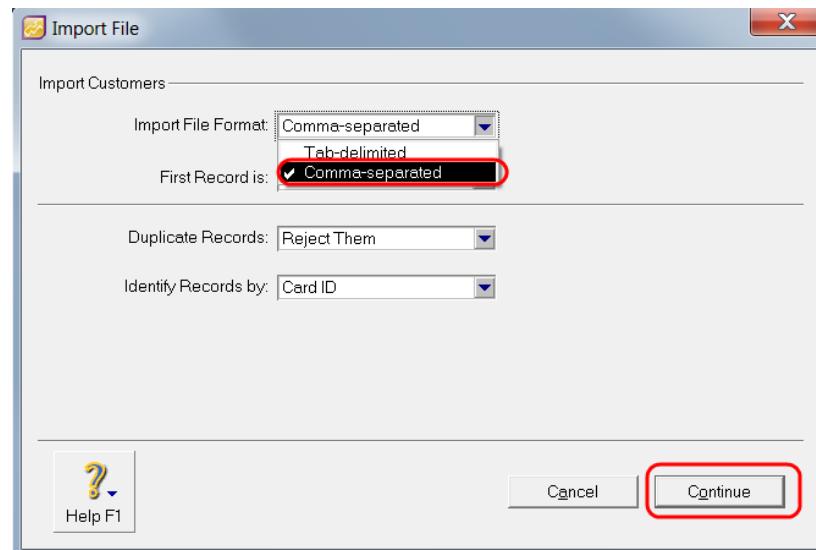
- 2 files are sent with the email
- “invoice_”** invoices from Crashzone
- “cus_”** Customer cards
- Save the 2 files to your computer



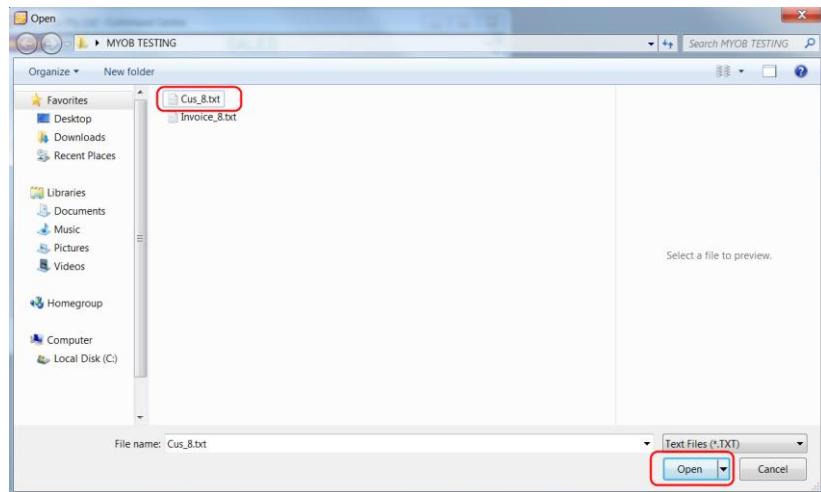
Importing Customer cards to MYOB



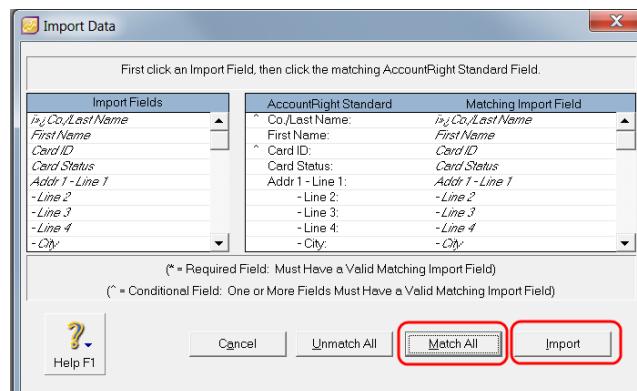
- Open MYOB
- Go to **File**
- Select **Import Data**
- Select **Cards**
- Select **Customer cards**



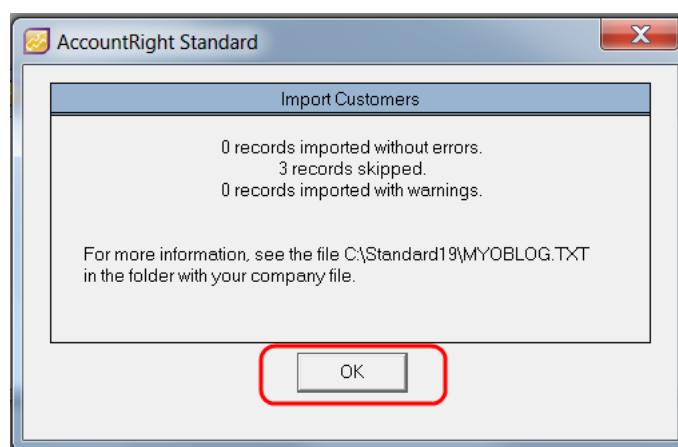
- Select First Record is "**Comma-separated**"
- Click on **Continue**



- Open the folder where you have saved the MYOB file from Crashzone
- Select file **“Cus._txt”**
- Click on **Open**



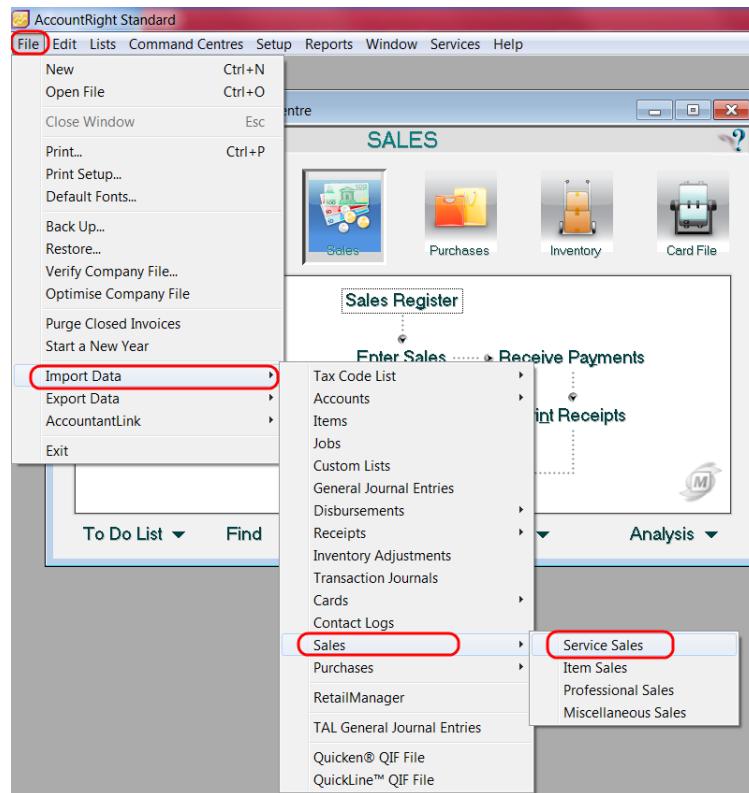
- Click on **“Match All”**
- Click on **“Import”**



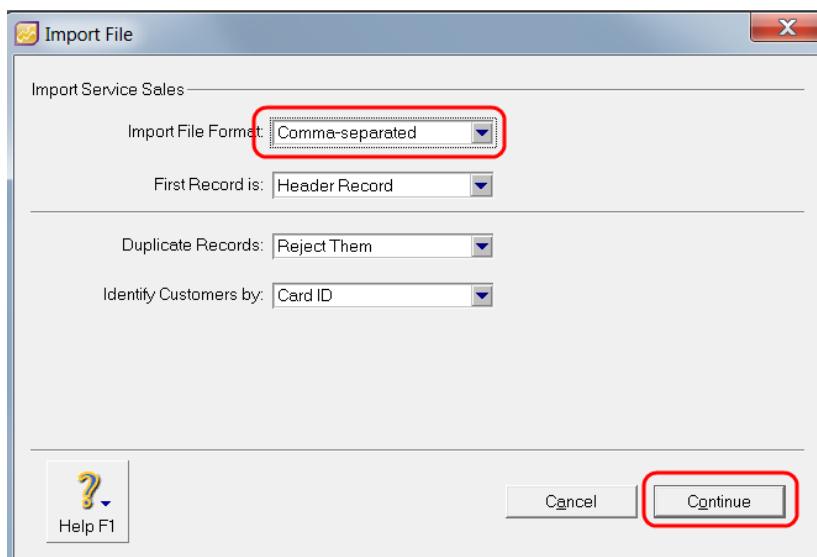
- Once imported you will get a summary
- If you receive any error check the log file
- Click **OK** to continue



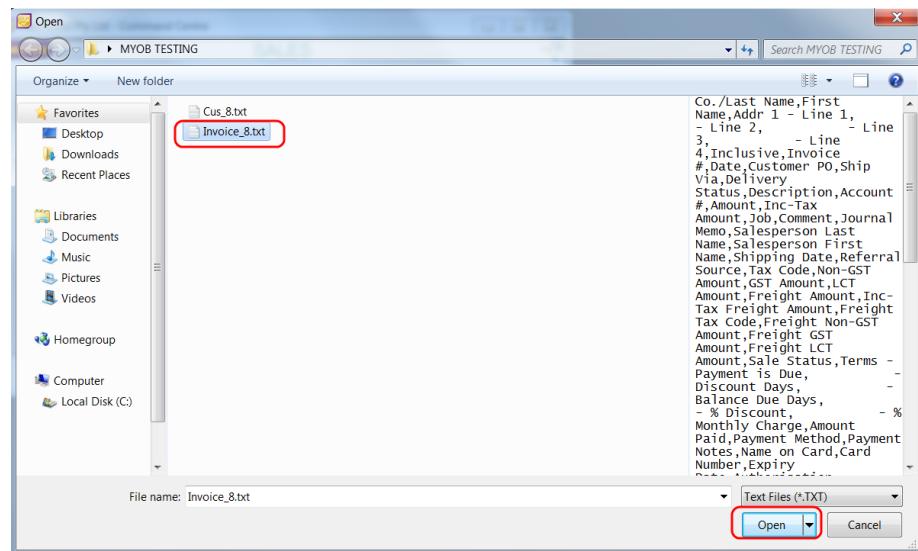
Importing invoices to MYOB



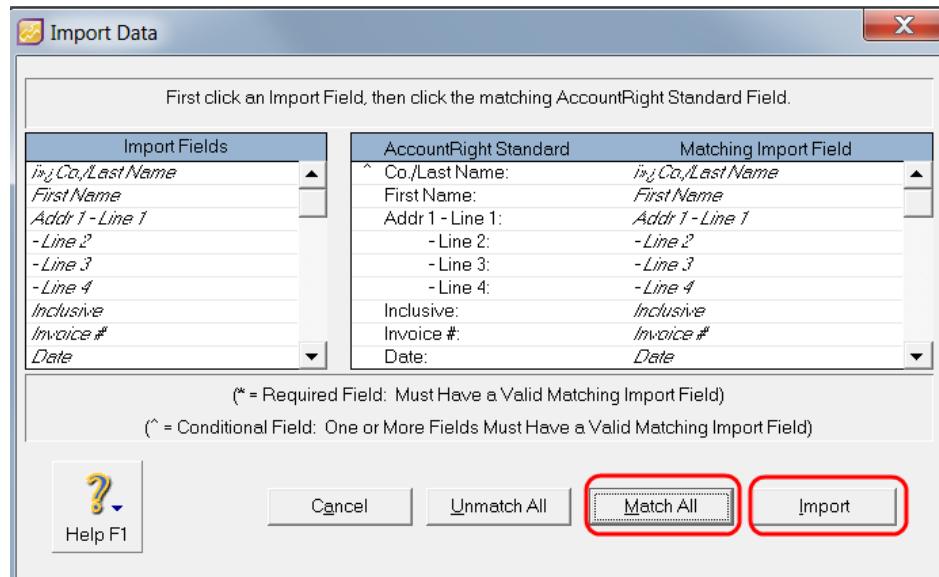
- Go to **File**
- Select **Import Data**
- Select **Sales**
- Select **Service Sales**



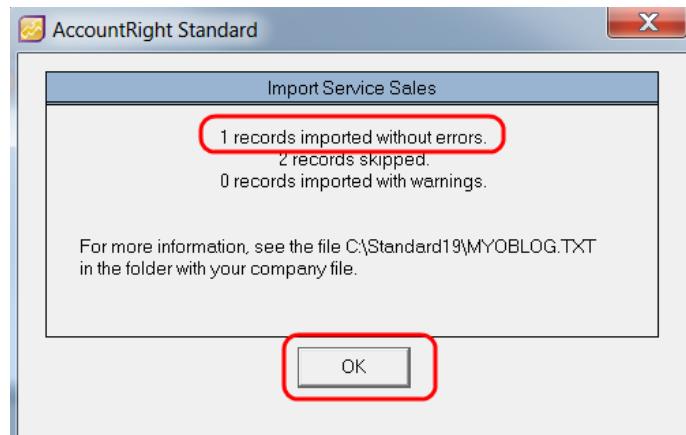
- Select Import File Format **“Comma-separated”**
- Click on **Continue**



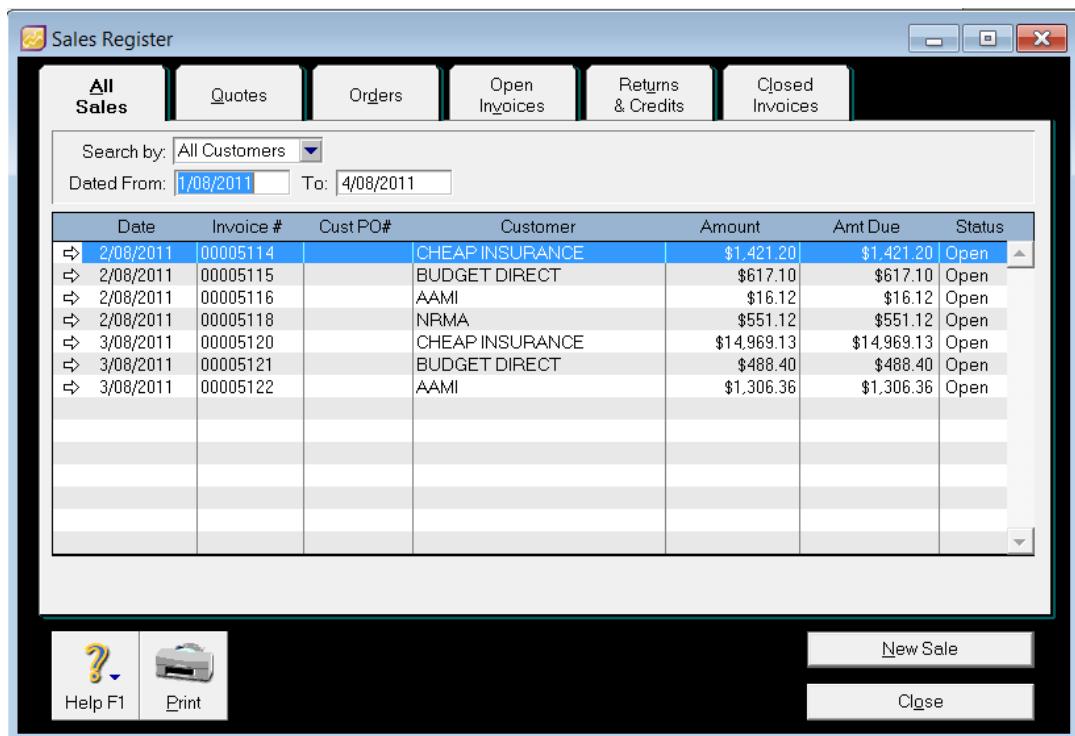
- Open the folder where you have saved the MYOB file from Crashzone
- Select file **“Invoice._txt”**
- Click on **Open**



- Click on **“Match All”**
- Click on **“Import”**



- Once imported you will get a summary
- If you receive any error check the log file
- Click **OK** to continue



- Invoices have now been imported into your MYOB sales register.

Please note that Crashzone does not offer support for MYOB as it is a third party program. Anyone having trouble importing invoices should refer to the MYOB log file and consult with your accountant or IT person.