

To: Scotiabank
 Central Mortgage Unit
 1922 Ste-Catherine St. West
 Suite 400
 Montreal, QC H3H 1M4
 Fax: 1-844-696-7442

Date: _____

Mortgage No.: _____

Property: _____

For every mortgagor and/or guarantor on this mortgage, and/or their attorney, you must meet with and record that individual's:

- Full Name
- Date of Birth
- Identification

Mortgagor/Guarantor/Attorney Full Name		Date of Birth
Identification from Part A Type	Number	Place of Issue
Identification from Part B Type	Number	Place of Issue

Mortgagor/Guarantor/Attorney Full Name		Date of Birth
Identification from Part A Type	Number	Place of Issue
Identification from Part B Type	Number	Place of Issue

Mortgagor/Guarantor/Attorney Full Name		Date of Birth
Identification from Part A Type	Number	Place of Issue
Identification from Part B Type	Number	Place of Issue

Note: We require you to view the original identification and record details of two pieces, at least one of which must be from Part A (the other can be from either Part A or Part B).

 Name of Firm

 Signature of Notary

Notary Instructions: Identification Verification

In order to satisfy Canadian anti-money laundering regulations governing the opening of mortgage accounts, for remotely arranged mortgages Scotiabank requires the notary to confirm having met with and verified the identity of the borrowers(s) and, if applicable, the guarantor(s) and/or their attorney(s). The *Identification Verification*, available on the Bank's Solicitor Forms web page, is to be completed by the notary and returned with the Report on Title. Once received, Scotiabank will retain the form in the borrower's mortgage file.

This verification is to be made with two pieces of personal identification, At least one piece of identification must have been issued by a Canadian government agency, as listed in Part A (the other can be from either Part A or Part B):

Acceptable Identification

Part A

- A valid driver's licence issued in Canada, as permitted to be used for identification purposes under provincial law.
Note: Quebec laws prevent us from asking for this information, however, we can photocopy or record the information if the customer volunteers it to us
- A valid Canadian passport.
- A Certificate of Canadian Citizenship or a Certification of Naturalization, in the form of a paper document or card, but not a commemorative issue.
- A Permanent Resident card or Citizenship and Immigration Canada Form IMM 1000, IMM 1442 or IMM 5292.
- A provincial health insurance card, as permitted to be used for identification purposes under provincial law.¹

Notes:

- Health cards from Ontario, Manitoba, and PEI cannot be used for identification purposes, even if offered by the customer.
- Health cards from British Columbia, Alberta, Saskatchewan, New Brunswick, Newfoundland & Labrador, Nova Scotia, Quebec (which we cannot ask for but can take, if offered), NWT, Yukon, and Nunavut are acceptable as ID in any province or territory.
- A certificate of Indian Status issued by the Government of Canada.
- A Provincial or Federal Police Department ID Card or Badge
- A Provincial or Federal Correctional Service ID card
- An RCMP Firearms Certificate or License
- An official card issued by a Provincial government department or agency for the purposes of identifying the holder.
- A Social Insurance Number card issued by the Government of Canada.
- An Old Age Security card issued by the Government of Canada.
- A birth certificate issued in Canada.
- Any similar official document or card, as the above, issued by a Federal or a Provincial Government

Part B

- Any Canadian-issued credit card, issued by a member of the Canadian Payments Association in the name of, or bearing the name of, the individual and bearing the individual's signature.
- A Canadian National Institute for the Blind (CNIB) client card bearing the individual's photograph and signature.
- A College/university ID card issued by a Canadian institution bearing the individual's photograph
- An employee identity card, issued by an employer that is well known in the community, bearing the individual's photograph.
- A bank or automated banking machine or client card, issued by a member of the Canadian Payments Association in the name of, or bearing the name of, the individual and bearing the individual's signature. (the card must be embossed with the individual's name)
- A valid foreign passport.

¹ Legislative restrictions prohibit the Bank from collecting or recording Government Health Insurance Card numbers in the provinces of Ontario, Manitoba and Prince Edward Island. In the province of Quebec, the Provincial Health Insurance card cannot be used for identification purposes unless the individual volunteers when asked for identification.