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# ITALIA 500W

## ELECTRIC SCOOTER

GIO Electric Scooter Assembly Instructions

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**ITALIA 500W**  
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**BEFORE ASSEMBLING YOUR GIO ELECTRIC SCOOTER, PLEASE BE SURE YOU HAVE ALL NECESSARY PARTS.  
PLEASE FOLLOW PROPER ASSEMBLY INSTRUCTIONS. IF YOU DO NOT HAVE THE PROPER PARTS NECESSARY TO ASSEMBLE YOUR SCOOTER, PLEASE DO NOT RETURN THE UNIT TO THE ORIGINAL PLACE OF PURCHASE  
CALL GIO ELECTRIC CUSTOMER SERVICE AT: 1-877-274-0480.**



**Read and understand this manual prior riding!  
DO NOT RETURN TO STORE!**



**Illustrations may not be exact appearance of actual product.**

**Please contact GIO Customer Care Center @ 1-877-274-0480 for any concern or/and inquiry.**

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## 2 Contents of the box:

1. Scooter.
2. Rear storage trunk
3. Charger.
4. Rain Cover.
5. U shape lock
6. Mirrors.
7. Pedal cranks.
8. Foot pegs (pedals).
9. Hardware bag (inside the rear storage trunk).
10. Front axle (attached to the front forks).
11. User's Manual

## 3 Tools requirement:

Utility knife

Wrench: 15mm or 19/32" + 14mm or 17/32" + 12mm or 15/32" + 10mm or 3/8" (you might use adjustable wrench as well).

Philips and flat screwdrivers

Hammer

**Step 1: Uncrate the scooter and place it on a main kick stand.**

**Step 2: Front wheel installation (Image 1):**

1. Remove the wooden stand and dispose plastic nut attached to the axle. Use metal nut included in the hardware bag.
2. Slide the brake shoe (brake drum) assembly into the wheel. Then slide this assembly between the forks making sure that you position the brake assembly correctly so that it fits directly into the lug on the left fork tube (Image 2). This ensures that the brake hub will not spin when the brakes are applied. Then slide the axle bolt through the left fork and into the brake hub and right through the wheel. Now it must go through the spacer (attached to the right side handlebar or inside the hardware bag) that goes on the opposite (right) side between the wheel and the right fork. Once this is correct, you may carefully tap the bolt (front axle) the rest of the way through the fork and attach the nut.

Image: 1

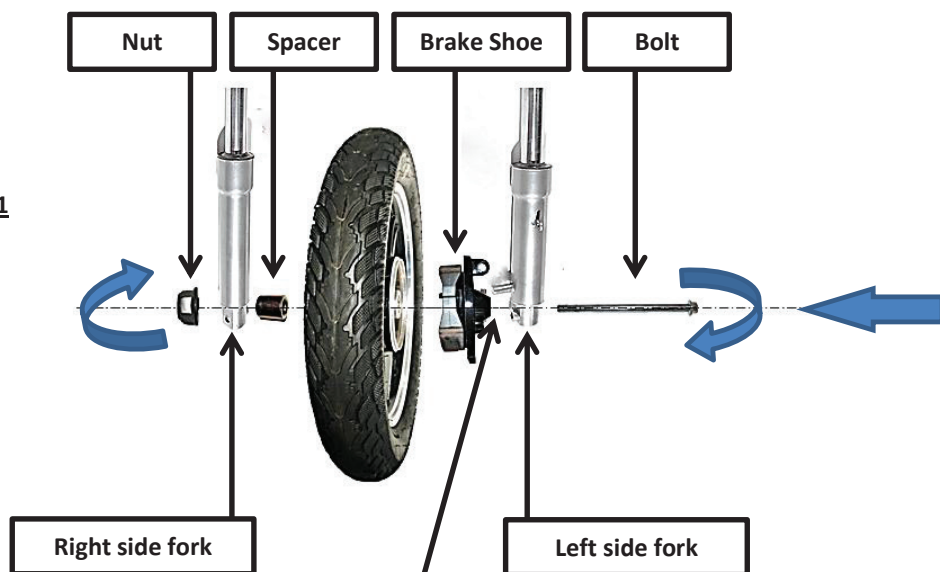
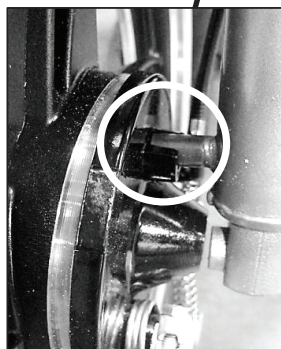


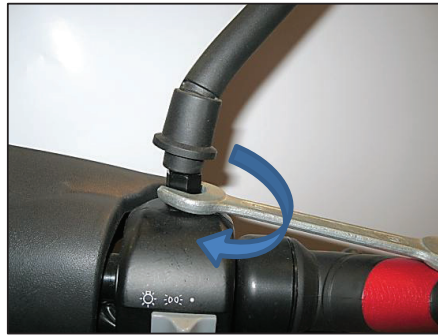
Image: 2



#### 4 Step 3: Mirrors installation (Image 3):

Install left and right mirrors making sure they are properly aligned and tightened with a wrench, while being particularly careful not to scratch the body work. Then slide the rubber escutcheon (decorative grommet) down to cover the bolt, and adjust the mirrors so you can see as much as possible behind you. Then remember to use them constantly.

**Image: 3**

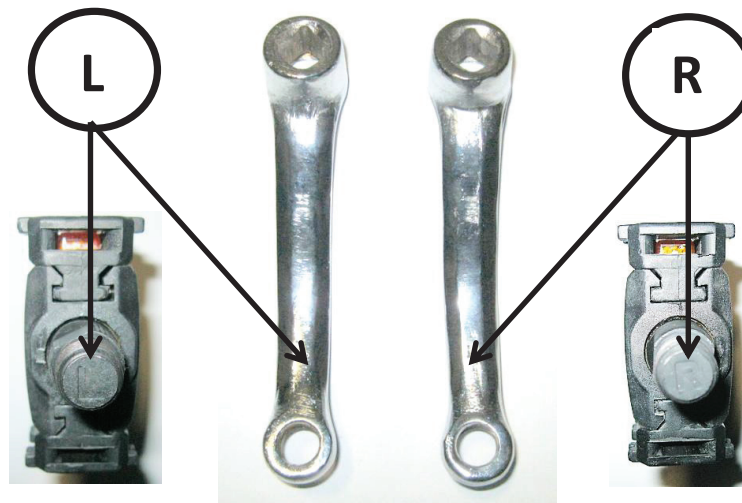


#### 5 Step 4: Pedals installation:

Most laws currently state that in order to be classified as a “Power Assisted Bicycle” or “e-bike” and thereby not requiring a driver’s license, motorcycle plates, or insurance, e-bikes must have pedals. So they should be assembled and usable at any time. Each one has its own thread (left or right hand rotation – stamped on the pedal and crank... see image 4) so they should be assembled accordingly and always (depending upon interpretation of the law) either bolted (image 5) or snapped (image 6) on to the pedal shaft.

- Foot pegs (pedals) are foldable. In order to fold them, simply push the pedal inside and fold. To unfold the pedal, simply pull it back to original position.

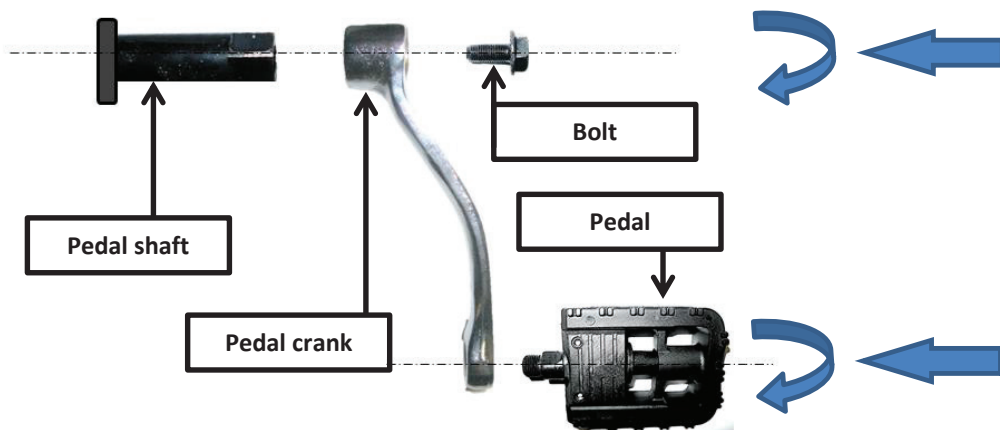
**Image: 4**





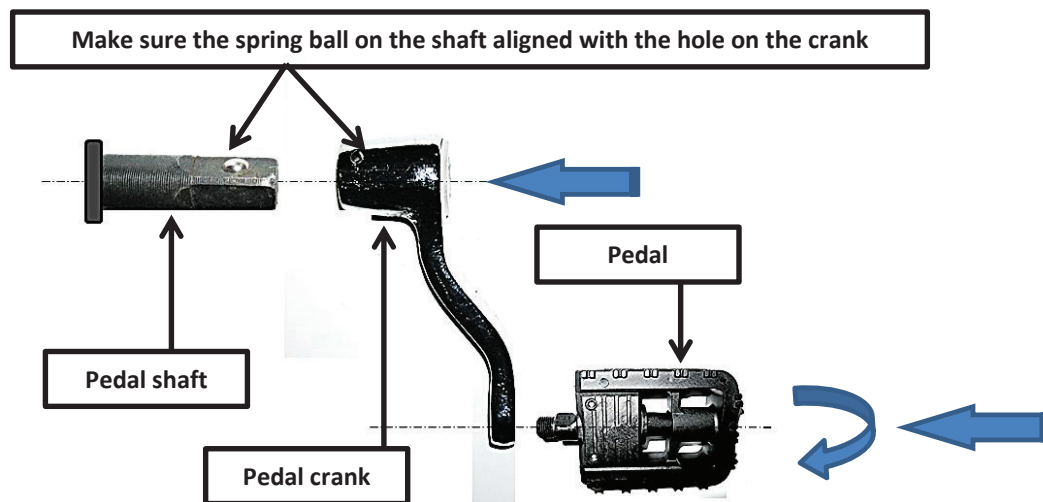
**Option 1: Attached by bolt (Image 5):**

**Image: 5**



**Option 2: Attached by snapping - spring ball (Image 6):**

**Image: 6**





## 6 Step 5: Rear storage trunk installation

Locate the supplied 4 bolts and 4 nuts, 8 flat washers, 2 flat rubber strips, and 4 round grommets with split ends. The split grommets go on the mount rack (image 7) with the flat side up. The two flat rubber strips go between the mounting bolts on the flat sections between them on the mount rack (image 7). Set the storage box on top of the rack and slide all 4 bolts through the mounting holes making sure you use one washer on each (image 8). From below, put one washer and one nut on each bolt and tighten appropriately.

Image: 7

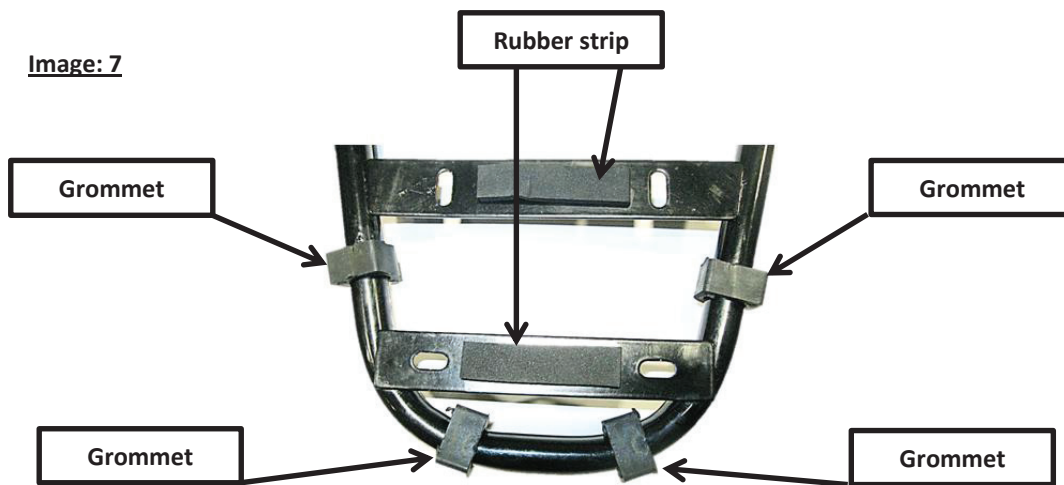
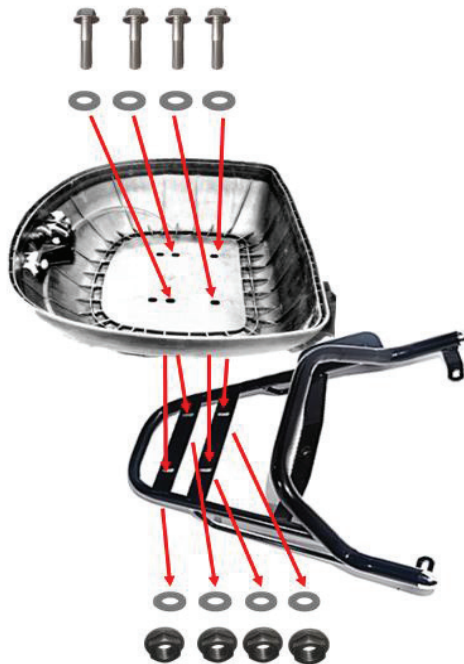


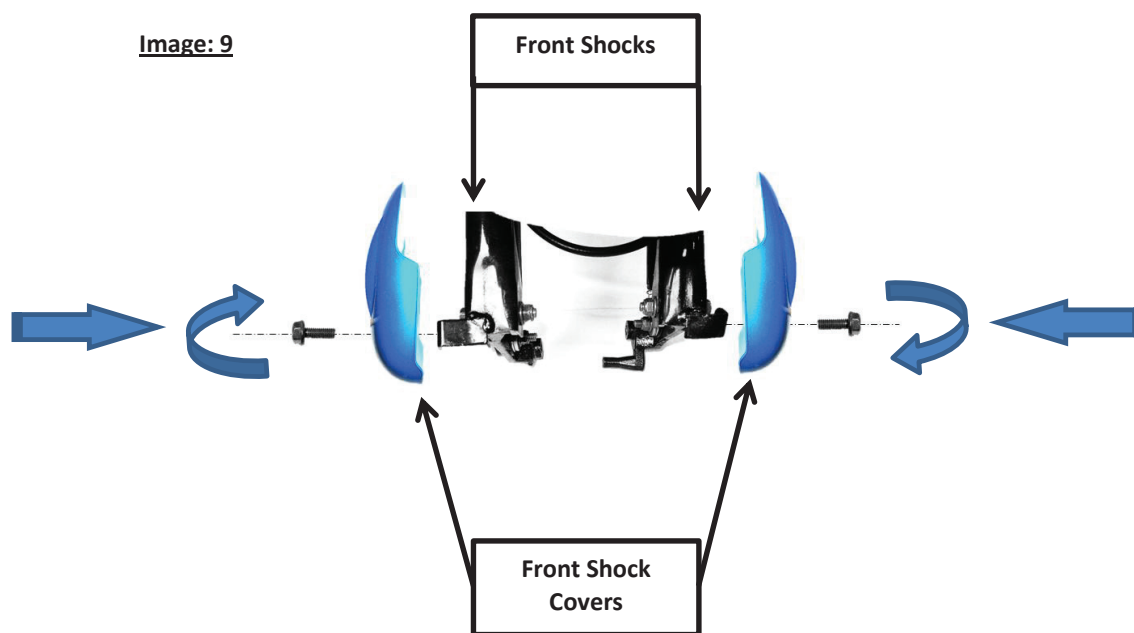
Image: 8



## 7 Step 6: Front shocks cover installation (applicable to Italia 500w scooter only):

Locate the supplied 2 covers located on the front hook and 2 bolts inside the hardware bag for the front shock cover. Install the covers as shown on image 9.

Image: 9

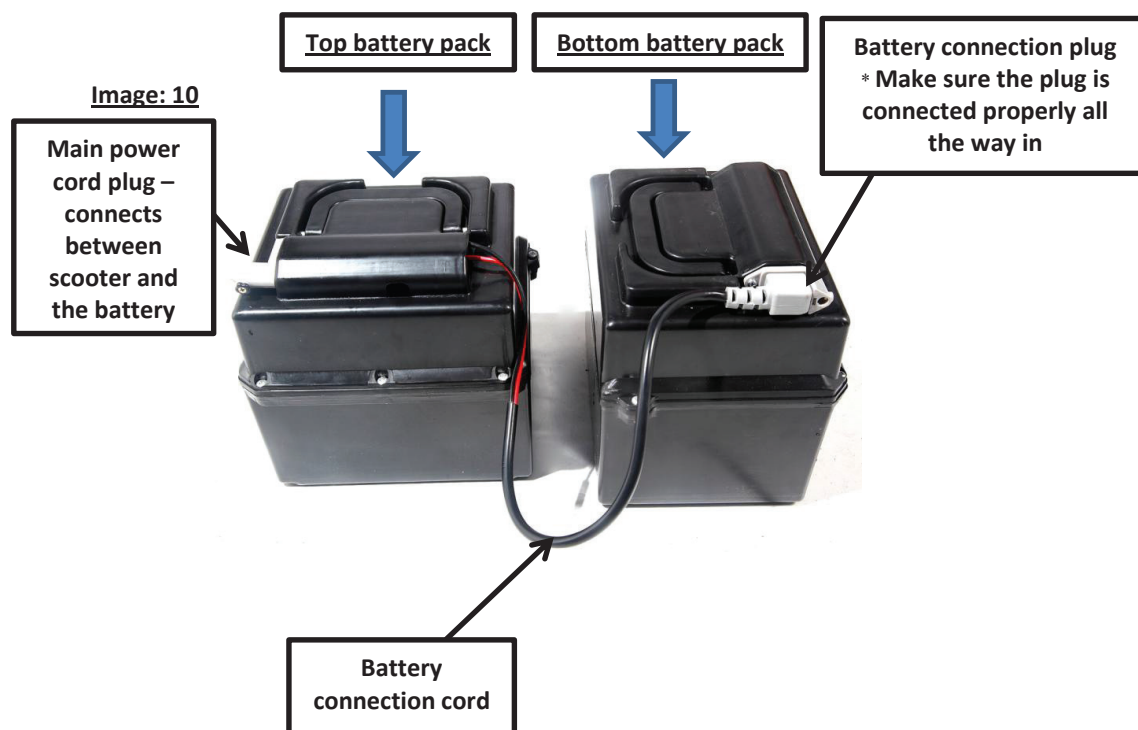


## 8 Step 7: Battery connection:

Most scooters arrive while batteries are disconnected. In order of being able to use the scooter electrically, batteries should be connected. Below are the instructions on how the batteries should be connected on each individual model.

### Option 1: Lead Acid Battery (image 10):

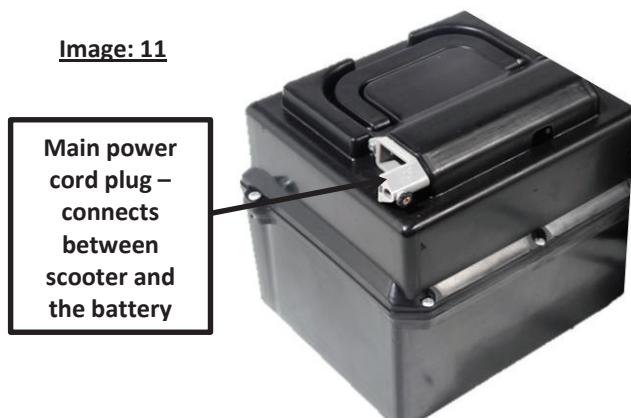
1. Lead Acid scooter contains 2 battery packs that each pack contains 2 batteries. The scooter operated by 4 - 12V batteries in total. Top battery pack must be connected to the bottom battery pack in order to have 48V power, and the main power cord of the scooter needs to be connected to the plug on the top pack.



**Option 2: Lithium Battery** (image 11):

Lithium battery contains 1 pack of 60V or 48V Lithium battery.

Image: 11



**Step 8: Pre-ride adjustment** – please refer to owner’s manual



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