MOBILEPASS ENROLLMENT USER GUIDE

User Guide

12/03/2014

V1.1
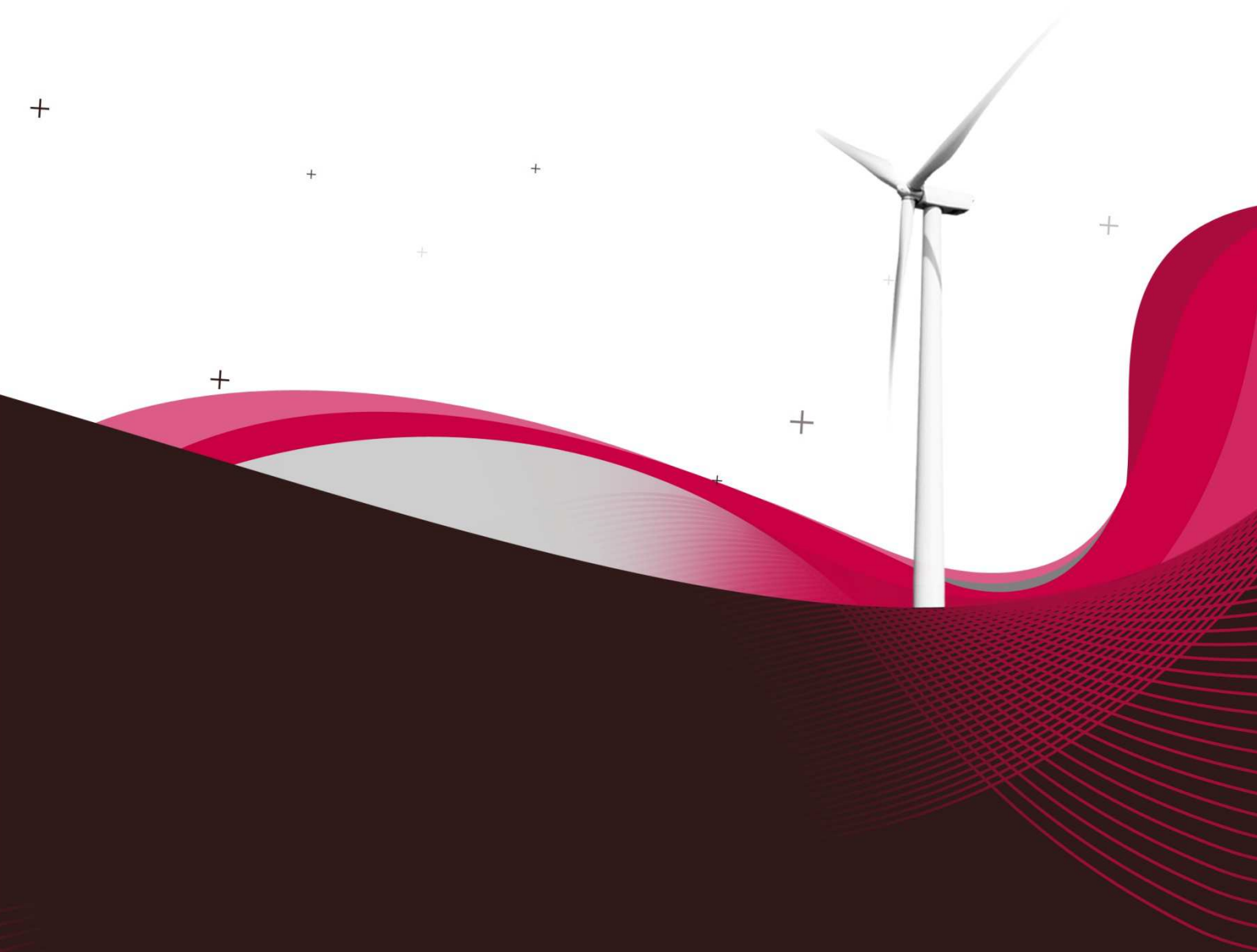
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1. MobilePASS Enrollment

The enrollment process is the same on Windows desktop or mobile devices (Android/IOS/BlackBerry).

1. Go to self Portal (http://selfportal.capgemini.com) from your device and click on **Assign MobilePASS Token** in the right menu

2. Enter your start date and manager last name to validate your identity and then click **Save.**

3. You are now redirected to the activation page displaying **your activation link**. Note that you also receive the same link by email in your mailbox.

4. Click on that link to get to the **SAS Self Enrollment page**. This page is specific to your device type (Windows Desktop, Android, BB, IOS).
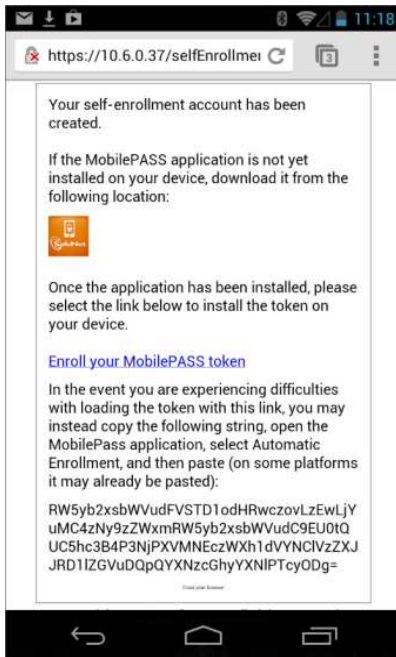
5. Follow instructions on that page:
   a. Download the **MobilePASS client** by hitting the MobilePASS icon if not already installed.
   b. For Blackberry devices, you need to change the MobilePASS application permissions. See section 2 "**Change MobilePASS application permissions on Blackberry devices**" in this doc.
   c. Press the Enroll your **MobilePASS token** link. The Create New Token window appears. Add/modify Token Name.
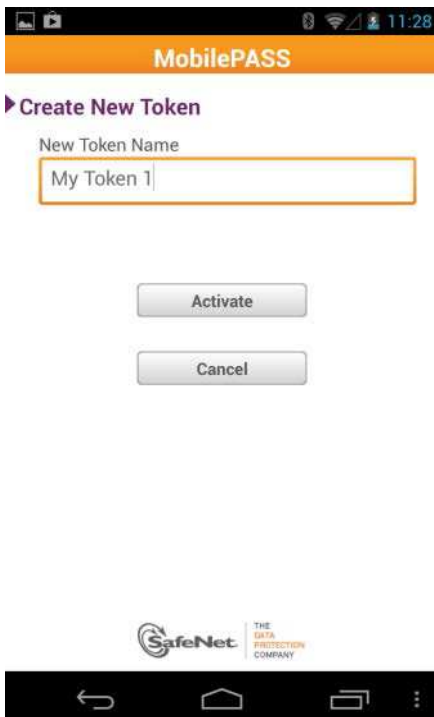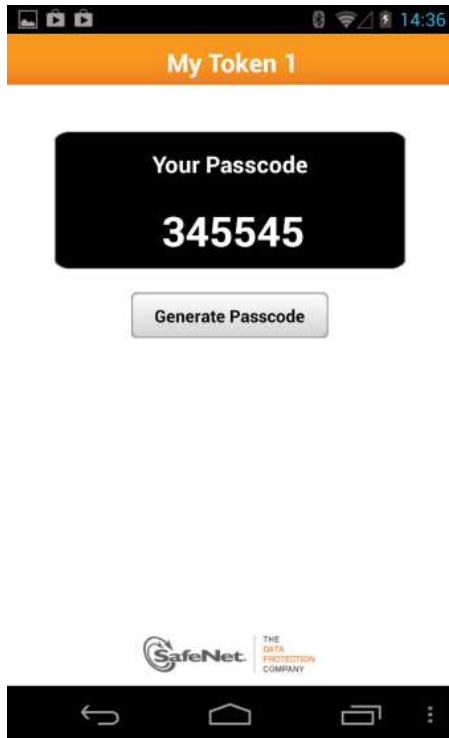

6. Press **Activate**. The Auto Enrollment window appears, with the activation string automatically copied and pasted in the display, and the enrollment process begins.

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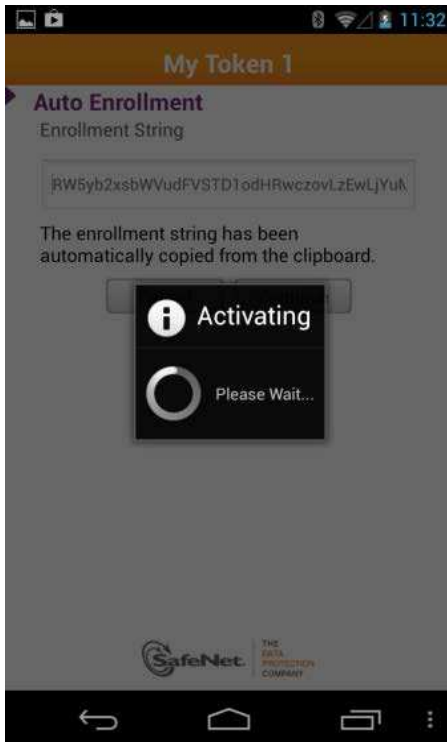
7. Enter your PIN code and then confirm it.
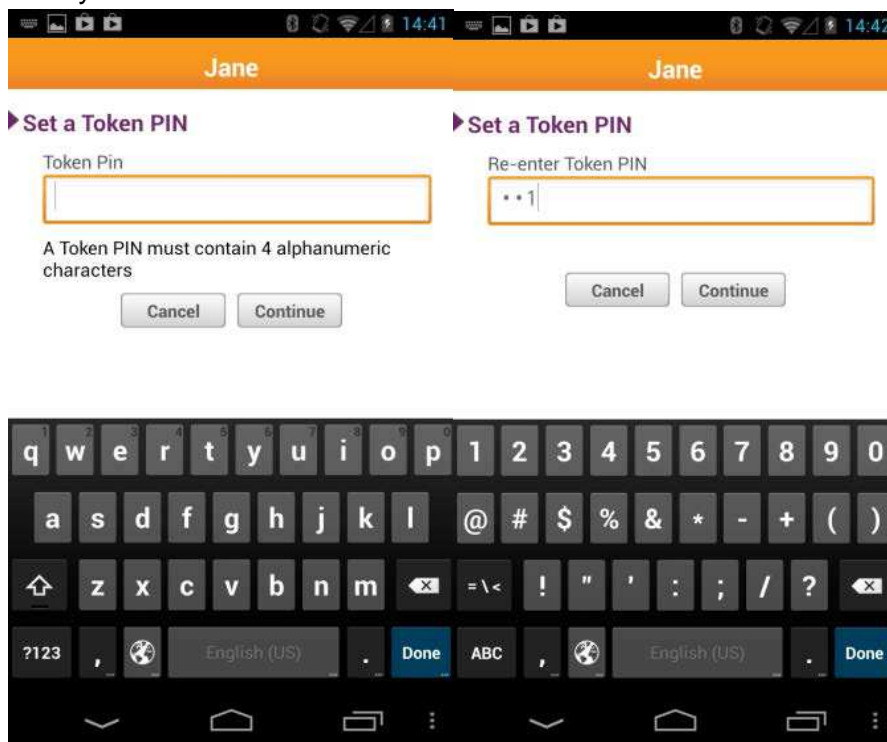
8. Your Passcode is displayed on your MobilePASS window.

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2. Change MobilePASS application permissions on Blackberry devices

In order to have the enrollment done successfully on your BlackBerry, you need first to allow MobilePASS application permissions as described below once application has been downloaded:

1. On your Blackberry, go to Options
2. Go to Device or Terminal
3. Go to Aplications management
4. Type MobilePASS to filter this application only
5. Click on MobilePASS application
6. Click on Update authorizations
7. Set as allow all 3 fields below:
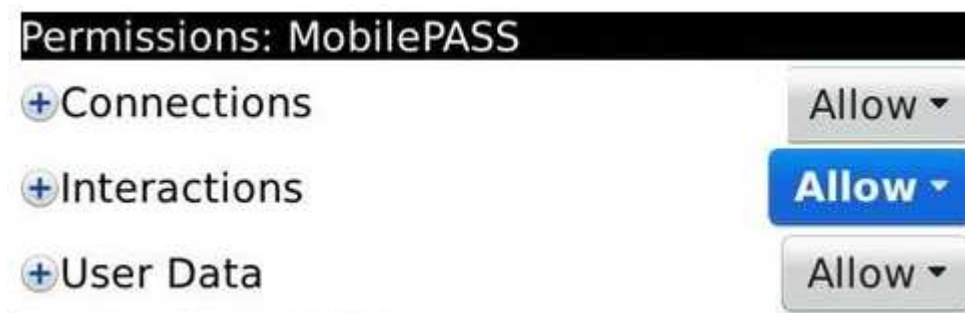
8. Reboot your blackBerry (shut down the phone, take off the battery, put battery back, and start the phone again)

3. Other features

Other MobilePASS features can be found on SafeNet MobilePASS guide:

http://www2.safenet-inc.com/sas/implementation-guides/Tokens/SAS-MobilePASS-WelcomeGuide.pdf