# **User Manual**

# **Hostel Room Allocation System**

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## 1.Login Page



Users who have previously registered for the Hostel Room Allocation System Web Application must login by:

- 1. Entering their Username/Roll No.
- 2. Entering their Password.

Selecting Login to advance to the next screen and begin using the application.

## 2. Sign Up Page

Students who have not previously registered for the Hostel Room Allocation System Web Application must select "Register to use the site" to access the "New User Registration" page. There they can enter all the required details and register themselves in the portal.



# 3. Home Page



There are 3 different home pages

- 1. User Homepage
- 2. Hostel Manager Homepage
- 3. Admin Homepage

The homepage basically cointains a navigation bar which takes the user to different pages to perform different activities.

### 4. Hostel Page



Hostel Page is accessible only to students and they can request for room in any hostel by just clicking on the corresponding hostel link and confirming by entering their password.

#### 5. User Profile

This is again of 3 types

- 1. Student user profile
- 2. Hostel manager user profile
- 3. Admin user profile



For a student his user profile will also contain the hostel details and hostel manager info if he is allocated a room.



### 6. Applications Received

Search By Roll Number	r		Search	
Applicati	ons Recei	ved		
Student Name	Student ID	Hostel	Message	
Prajwal Ghoradkar	6160777cs	А	Hey manager. Give me some room	
Allocate				

This tab can only be accessed by hostel manager. He can view all the applications his hostel received and allocate rooms accordingly.

#### 7. Allocated and Empty Rooms

Search By Roll Number	Search
Rooms Allotted	

Student Name	Student ID	Contact Number	Hostel	Room Number	
pitbull god	b16O111cs	<b>\$</b> \$\$	A	3	
bharat reddy	b160198cs	9492521897	A	1	

#### Empty Rooms

Hostel Name	Room Number
A	4
A	5

Each hostel manager can look at the list of allocated rooms and empty rooms in his/her hostel by going to this tab.

#### 8. Vacate Rooms

# Vacate Form

Roll Number	Click To Vacate
Α	
Room Number	

Hostel Manager can vacate an allocated room by filling the student and room details in this form and clicking on "click to vacate" button.

APPOINT HOSTEL MANAGER		
Submit		

### 9. Appoint/Remove Hostel Manager

REMOVE HOSTEL MANAGER			
admin			
HOSTEL NAME			
	Submit		

This page can only be accessed by hostel admin. He can allocate a new hostel admin or remove an existing hostel manager.

#### 10. Students Page

Search By Roll Number

Search

# **Rooms** Allotted

Student Name	Student ID	Contact Number	Hostel	Room Number
admin admin	b160000cs	9492521897	None	None
pitbull god	blóOllles	000	A	3
bharat reddy	6100198cs	9492521897	A	4
Prajwal Ghoradkar	b100777cs	3333333	A	3
john doe	6160999cs	000000000	None	None
praj pandurang	praj	0	None	None

In this page the admin can see list of all the students, their details and the hostel allocated to them along with the room.

## 11. Contact Form

# Contact Us

Hostel Name	Message
Bharat Reddy	
8160198cs	
Subject	Submit

Students can send messages to hostel manager using this form and vice versa.

#### 12. Messages Received Page

Ground Floor Request	
sfdbfbdf	
B160497CS	2018-10-27 09:14 PM

Fan not working in room no 129	
Today morning fan suddenly stopped working. Since its summer and its tough to survive without fan, ple	ase fix it as soon as possible. Thank you!
blóOl98cs	2018-10-29 01:30 PM

This page cointains messages received by the respective user(either host).