User manual of Hospital Management System

• Login and make basic admin account



Before Enter to the system the user must need basic Admiration user login information to login to system. If you do not have user account, you can simply click on register here for mage user account

| | Hospital Management System | |
|------|--|--------|
| | You are welcome to system users registraion from. | |
| This | user registration form creates only Resiption Accounts, Res Accounts only do can inserts. | iption |
| | Level 2 system adminstration registration form | |
| | All fields are required | |
| | Full Name | |
| | Username | |
| | Email | |
| | Password | |
| | Conform Password | |
| | Submit | |
| | Press Submit button after completing | |

User must file the all the fields in registration from after submitting valid data to registration. User can simply enter data to login form and can enter to software main menu.



In the main menu, you can use the navigation bar or navigate buttons to navigate around the application.

After the main steps, before working with system make **super admin account** is the best way to start system.

• Setup super user account

To make super admin account user must needs to top level admin. You can create super admin account by clicking Super admin account from navigation bar.



After entering to super admin function user need top level admin username and password to login to create super admin account.

USERNAME = Admin

PASSWORD = **Password**

After adding login information of top level admin account, you can go to top level admin account

| Welcome burn! Logout | Main Menu | Super Admin Options | | - |
|----------------------|-----------|-----------------------------|-----------------------------|---|
| | | Health Car | e Hospital | |
| | Super / | Admin Options | Basic Admin Options | |
| | | insert super administration | Delete Super administration | |
| | | You are welcome to syst | em users registraion from. | |

Options for top level admin function

- Super Admin Options
 - Insert super admin.

In insert super administration user able to make super administration account, making super administration account same as basic admin account creation.

• Delete Super administration

In Delete super administration top level user can delete super admin account.

- Basic Admin Options
 - Insert Basic Admin

In insert Basic administration user able to make Basic administration account.

• Delete Basic Admin

In Delete Basic administration top level user can delete super admin account.

Both Super Admin Options and Basic Admin Options has same process.

After making Super Administration account user can use software. The usage of super administration account is it is needs to update or delete data in system.

• Patient info.

User can click and go to Patient info function by using navigation bar or main menu.

Options of Patient info

• Patient Registration.

In Patient Registration, user need to fill form with patient data and this form direct connects to OPD of hospital and user need to select OPD doctor for patient.

| | Patient Registration form |
|------|---------------------------|
| | All fields are required |
| F | irst Name |
| L | .ast Name |
| Sel | lect Doctor |
| Ś | Select OPD Doctor |
| A | Address |
| + | -94 Contact Number |
| E | Email Address |
| \$ | Select your Gender |
| Birt | th Day |
| n | nm/dd/yyyy |
| \$ | Select Blood Group |
| | SUBMIT |
| J | |

In the patient, Registration form the Contact number needs to enter with 0. (Ex - 340000000)Need to select OPD doctor, Gender and Blood group of Patient.

• Patient Information.

Patient Information, this function can view all Patient of Hospital. It shows Patient name, OPD doctor Name and Blood Group.

| | | | All Patient details | | | |
|------|----------------|---------------------|---|-------------|------------------|-------------------|
| S.No | Patient Reg.No | Patient Full Name | OPD Doctor info | Blood Group | | |
| 1 | 88 | Matarage Jayendra | 255 Dr.Ashen Silva More Information | AB- | Make OPD Invoice | Admit to Hospitol |
| 2 | 86 | Darshana Sandaruwan | 256 Dr. More Information | A- | Make OPD Invoice | Admit to Hospitol |
| 3 | 87 | Akeshi Peera | 254 Dr.Jayendra Matarage More Information | B+ | Make OPD Invoice | Admit to Hospitol |
| | | | | | | |

By clicking More Information in OPD doctor column user can view information of doctor.

By clicking Make OPD invoice user can make invoice for patient.

By clicking Admit to Hospital user can admit patient to Hospital.

| | Patient Invoices |
|-----------|------------------------------------|
| | All fields are required |
| Patient I | Reg No: |
| 88 | |
| Patient I | Full Name: |
| Matar | age Jayendra |
| Patient / | Age: |
| 0 | |
| Medicin | e Charge |
| Medic | ine Charge |
| Doctor (| Charge |
| Docto | r Charge |
| | SUBMIT |
| Dr | ace Submit button after completing |
| PI | ess submit button after completing |

After clicking **Make OPD invoice** user can see new tab with forum user needs to insert medical charge and Doctor Charge. After inserting data user can print it by using patient invoice function.

| | Patient Admit Registration Form |
|--------|-----------------------------------|
| Patier | All fields are required t ID : |
| 88 | |
| Patier | nt Name : |
| Ма | tarage Jayendra |
| Patier | nt Age : |
| 0 | |
| Patier | nt Contact Number : |
| +9 | 4 453454354 |
| Patier | nt Blood Group : |
| AB | - |
| Patier | nt Diseases : |
| Dis | seases |
| se | lect Room 🔻 |
| | Submit |
| | |

After clicking **Admit to Hospital** user can see new tab with forum user needs to Disease and Room number. After inserting data user can remove patient form Admitted Patient function.

• Patient Search.

Patient Search function able user to find some advanced information about Patient. In Patient Search user need to insert registration number, Mobile number, Emil, first name or blood group in search box, by click search button without inserting data it shows all data in system about patients.

| | | Search | n for Patient Info | | 100 |
|-------------------|---|--|--------------------|--|-----|
| Enter Registratio | n No / Mobile Number/ Email / Firs | t name or Blood Group | | | |
| | Patient Reg.No : 88 Patient Name : Matar OPD Doctor Registral Birth Day : Contact Number : Emait Gender: Biod Group Age Address: | age Jayendra Ion No : 255[More Information 2016-12-14 +94 453454354 Jayendramatrage@gmail.com Male AB- 0 Kings Terrace, Kalamulla | Search | | |
| | | Admit to Hospitol | | | |

• Patient information Edit and Delete.

To work with Patient information, Edit and Delete user need a super user account. By clicking Patient Information Edit and Delete form tab it shows login form again, user needs to insert super user login information. After login, it shows interface with search bar user can search user by inserting registration number, Mobile number, Emil, first name or blood group in search box.

| Patient Reg.No : | 88 |
|-------------------------|--|
| Patient First Name : | Matarage |
| Patient Last Name : | Jayendra |
| Birth Day : | 12/14/2016 |
| Email: | jayendramatarage@gmail.com |
| Gender: | Male |
| Blood Group: | AB- |
| Age: | 0 |
| Address: | Kings Terrace, Kalamulla |
| Contact Number : | +94 453454354 |
| OPD Doctor info: | 255 Maria laformation |
| Insert By: | adminivi |
| Inserted Date and Time: | 2016-12-21 17:43:33 |
| Update By: | burn |
| Updated Date and Time: | 2016-12-26 02:49:36 |
| | and the second second second second second |
| | ate Delete |

By entering search value to search box user can get results like figure 72. It has two options Update and Delete. By clicking on Delete it simply delete the record of Patient. By pressing update use can update patient information.

| la data | la data |
|---------|---------|

After clicking update system shows registration form with previous values of patient after entering new values to form user need to active update button by selectin "Enable Fields" form Active Fields selection. After select user can update patient information. To go back user needs to press logout, to logout user can click on logout text form navigation bar and after login out to work with other functions user needs to insert basic administration account login information again.

NOTICE: Staff info function works same as Patient info function

• Patient Invoices.

Patient Invoices function can view and print both OPD and ADMITED PATIENT invoices.

| | | OPD Pati | ents Invoiceses | | | Admited Patients Invoiceses | | | | |
|-------|-------------|----------|-----------------|-------------------|---------------------|-----------------------------|-----------------|--------------|------|--|
| | | | | Patient | Invoices Infor | mation | | | | |
| | | _ | _ | A | Il Patient Invoices | _ | _ | _ | | |
| \$.No | Invoice .No | Date | Patient Reg No | Patient Name | Doctor Charge | Medecine Charge | Hospitol Charge | Total Charge | | |
| 1 | 10 | 88 | 2016-12-21 | Matarage Jayendra | Rs. 125547 | Rs. 1500 | Rs. 500 | Rs. 127547 | View | |
| | 11 | 88 | 2016-12-21 | Matarage Jayendra | Rs. 125547 | Rs. 1500 | Rs. 500 | Rs. 127547 | View | |
| 2 | | | | | | | | | | |
| 2 | 12 | 88 | 2016-12-21 | Matarage Jayendra | Rs. 25 | Rs. 1500 | Rs. 500 | Rs. 2025 | View | |

By pressing "View" user can view patient invoice and by click on Print button on new patient invoice user can print the invoice. Both OPD and Admitted patient invoices work as same.

| Health C | Care Hospital |
|-----------------------|---------------------------|
| Invoice No : 10 | Invoice Date : 2016-12-21 |
| Patient Reg No : | 88 |
| Patient Full Name : | Matarage Jayendra |
| Patient Age : | 0 |
| Price for Medecines : | Rs. 1500.00 |
| Price for Doctors : | Rs. 125547.00 |
| Service Charge : | Rs. 500.00 |
| Tolat Price : | Rs. 127547.00 |
| | Print |

• Room Availability.

In this function user, can view available and unavailable room and user can select doctor in charge the room.

| Room Avilablity | | | | | | | | | |
|-----------------|------------|---------------------|---------------------|-------------------|-----------------|----------------|----------------------|-----------------------|-------------------------|
| | | | | | Refresh | | | | |
| | | | Room No: 1 | Room No: 2 | Room No: 3 | Room No: | 4 Room No: 5 | | |
| | | | Room No: 6 | Room No: 7 | Room No: 8 | Room No: | 9 Room No: 10 | | |
| Room ID | Room Name | Doctor info Morning | Doctor info Evening | g Room Avilabilit | y Patient Info | (| leaning Time Morning | Cleaning Time Evening | |
| 1 | Room No: 1 | 254 Doctor Info | 255 Doctor Info | NAV | 88 Patient I | nfo 1 | 1.30 AM | 06.30 PM | Update Room Information |
| 2 | Room No: 2 | 256 Doctor Info | 255 Doctor Info | NAV | 87 Patient li | nfo 1 | 1.30 AM | 06.30 PM | Update Room Informtion |
| 3 | Room No: 3 | 256 Doctor Info | 256 Doctor Info | AV | No Patient I | Patient Info 1 | 1.30 AM | 06.30 PM | Update Room Informtion |
| 4 | Room No: 4 | 256 Doctor Info | 256 Doctor Info | AV | No Patient I | Patient Info 1 | 1.30 AM | 06.30 PM | Update Room Information |
| 5 | Room No: 5 | 254 Doctor Info | 255 Doctor Info | AV | No Patient I | Patient Info 1 | 1.30 AM | 06.30 PM | Update Room Information |
| 6 | Room No: 6 | 256 Doctor Info | 255 Doctor Info | AV | No Patient I | Patient Info 1 | 1.30 AM | 06.30 PM | Update Room Informtion |
| 7 | Room No: 7 | 254 Doctor Info | 255 Doctor Info | AV | No Patient I | Patient Info 1 | 1.30 AM | 06.30 PM | Update Room Informtion |

Room availability has two functions, Grid view and table view, in grid view user can see available and un available rooms in colors.

- In green = Available rooms
- In red = Un available rooms

In table view by pressing "Update room information" user can set doctor for room.

| 1 | Room Details Update Form | |
|-------------|-----------------------------|--|
| | | |
| Room ID : | Select Doctor | |
| 1 | | |
| Room Nam | e: | |
| Room No | o: 1 | |
| Select Doct | tor for Morning incharge : | |
| Select D | Doctor for Morning incharge | |
| Select Doct | tor Evening incharge : | |
| select D | octor for Evening incharge | |
| | Submit | |
| | | |

• Admit Patient Information

In this function user, can view admitted patients and user can discharge patient by clicking "Remove form room".

| | Health Care Hospital | | | | | | | | | | |
|--|------------------------------|-------------|--------------|-------------------|-------------|------------------------|---------------------|-----------------|-------------|------------------|--|
| | Admited Patient Informations | | | | | | | | | | |
| Admited Patient Informations All Admited Patient Information | | | | | | | | | | | |
| S.No | Admite .No | Patient .No | Admited Date | Patient Name | Patient Age | Patient Contact Number | Patient Blood Group | Patient Deseace | Room Number | | |
| 1 | 72 | 88 | 2016-12-21 | Matarage Jayendra | 0 | +94 453454354 | AB- | Feaver | Room No:1 | Remove from Room | |
| 2 | 73 | 87 | 2016-12-23 | Akeshi Peera | 17 | +94 999532525 | B+ | ff | Room No:2 | Remove from Room | |
| | | | | | _ | | | _ | _ | | |

After clicking "Remove from Room" there is no turning back, it shows invoice forum and discharge patient form hospital.

| Pati | ient Admited Invoice |
|------------|------------------------------------|
| | |
| | Patient Invoices |
| | All fields are required |
| Patient Re | eg No: |
| 88 | |
| Patient Fu | III Name: |
| Matarag | je Jayendra |
| Patient Ag | je: |
| 0 | |
| Medicine | Charge |
| Medicin | e Charge |
| Doctor Ch | arge |
| Doctor (| Charge |
| Count of o | days (Rs.1000.00 per day) |
| Count o | f days |
| | SUBMIT |
| Pre | ess Submit button after completing |

In admitted patient invoice user need to insert Medicine Charge, Doctor Charge and Count of Days to forum. After submitting user can view and print invoice form Patient invoice function.