

Style Guide (24.07.2015)



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Introduction

A Company's Identity is More Than its Logo

Our company identity creates the basis for the way in which we present ourselves visually. Our identity expresses a unified design through conscious choices of form and content that are consistent with our goals and strategies.

We aim to build the PGS brand consistently. This style guide is the toolbox for achieving that ambition and therefore plays a vital role in the communication of our presence.

This style guide provides our rules for the core design elements – logo, strapline, colours, and fonts.

Ready for use templates can be found in MarketBase.





Our Logo

Our Logo is Our Signature

The logo is based upon our values, it is relevant for the times and in line with current business objectives and future goals.

The logo communicates solidity and reliability. The waves are inspired by the shape of the Ramform, re-inforcing the idea of us exploring deep waters, layer by layer. This is also emphasized by a slight gradient through the logo. The blue colour is strongly associated with water and maintains the values of Dedicated and Reliable. The eye reads naturally from left to right and lands at the bottom right, therefore the weighting of the waves to the bottom right enforces solidity.

Protection Zone





The protection zone, P, is based upon the height of the PGS letters and prevents other design elements from being placed too close to the logo.

Minimum and Recommended Sizes



In extreme cases, the absolute minimum size of the logo is 8mm.

Logo Protection

Our logo should always appear clear and visible and must never compete with other elements. The protection zone indicates the minimum space required around the logo.

To maintain legibility, the logo should never be produced smaller than 8 mm measured across the width of the logo mark.

Document Size	Logo Width	P=
A6	8 mm	3 mm
A5	11 mm	4 mm
A4 / US Letter	14 mm	5 mm
A3	20 mm	6.5 mm
650 x 950 mm	45 mm	16 mm
750 x 1000 mm	50 mm	18 mm

Document Size	Logo Width	P=
A6	0.32 in	0.12 in
A5	0.43 in	0.16 in
A4 / US Letter	0.55 in	0.2 in
A3	0.79 in	0.26 in
25.5 x 37.5in	1.77 in	0.58 in
29.5 x 39.5in	1.97 in	0.64 in

Print



CMYK

For use on standard printing material by combining the 4 print colours C-M-Y-K.

Download:

PGS_LOGO_CMYK.eps

Digital



RGB

For digital use/screens e.g. Powerpoint, Word, Web.

Download:

PGS_LOGO_RGB.png PGS_LOGO_HIGHRES_RGB.jpg PGS_LOGO_LOWRES_RGB.jpg PGS_LOGO_RGB.gif



PANTONE

Flat logo for use on all printed material when it is of critical importance to reproduce the exact PGS blue Pantone 300.

Download:

PGS_LOGO_FLAT_PMS300.eps



BLACK

For use on black and white print or telefax.

Download:

PGS_LOGO_BLACK.eps

Print & Digital



NEGATIVE

For use in materials designed by professional designers only.

Download:

PGS_LOGO_NEGATIVE.eps PGS_LOGO_NEGATIVE.png

Our logo can be downloaded in many formats depending on usage.

Logo Formats

Downloads

The information under each format will give guidance on which format to use.

FILE TYPES EXPLANATION

Vector: The format EPS (Encapsulated postscript) is a vector format. An EPS format can be resized to any size without losing its quality.

Raster: The formats JPG, GIF and PNG are bitmap graphics. They are rasterized images with a specific pixel size that cannot be enlarged without losing their quality.

Special Applications



METALLIC/STEEL/REFLECTIVE

For use in special applications e.g. signage and reflective clothing.

Download:

PGS_LOGO_PMS877.eps

Do's



WHITE BACKGROUND

This is the preferred logo background.



SOLID BACKGROUND

The white key line around the logo will be visible on solid backgrounds.



CALM, LIGHT PHOTO BACKGROUND

The logo can be placed on areas of the photo where the colour appears solid and calm.



CALM, DARK PHOTO BACKGROUND

The logo can be placed on areas of the photo where the colour appears solid and calm.

Dont's



DON'T change the colour of the logo



DON'T put other elements too close to the logo



DON'T place the logo on a vivid background



DON'T change the outline size of the logo



DON'T place text or other elements within the protection zone



DON'T extract elements from the logo



DON'T change the proportions of the logo



DON'T change the proportions of the logo



DON'T change the outline colour of the logo

Logo Do's and Dont's

Correct and Consistent

Our logo is our visual signature and master brand. It is therefore of utmost importance to follow the rules and guidelines, as shown on these pages, concerning the use of the logo.

Do not manipulate the colours, the thickness of the waves, the typeface or any other aspects of the logo. The proportions (height and width) must always remain the same. The value of recognition and consistency in the use of our logo are the key to brand building.

The logo has a white key line around it and the preferred background is white. When put on a coloured background the key line will show. Do not change the thickness of the white key line.

The logo should always be placed on a calm background. Vivid coloured backgrounds or patterns of any kind must be avoided.

The names of business divisions are not part of the logo and should not be placed beside it.

Do's



SOLID BACKGROUND



CALM, LIGHT PHOTO BACKGROUND



CALM, DARK PHOTO BACKGROUND

Dont's



DON'T place the logo on a vivid background

Example of Use





TYPICAL USE OF LOGO WITHOUT KEY LINE Signage for the Headquarters in Oslo

Negative Logo

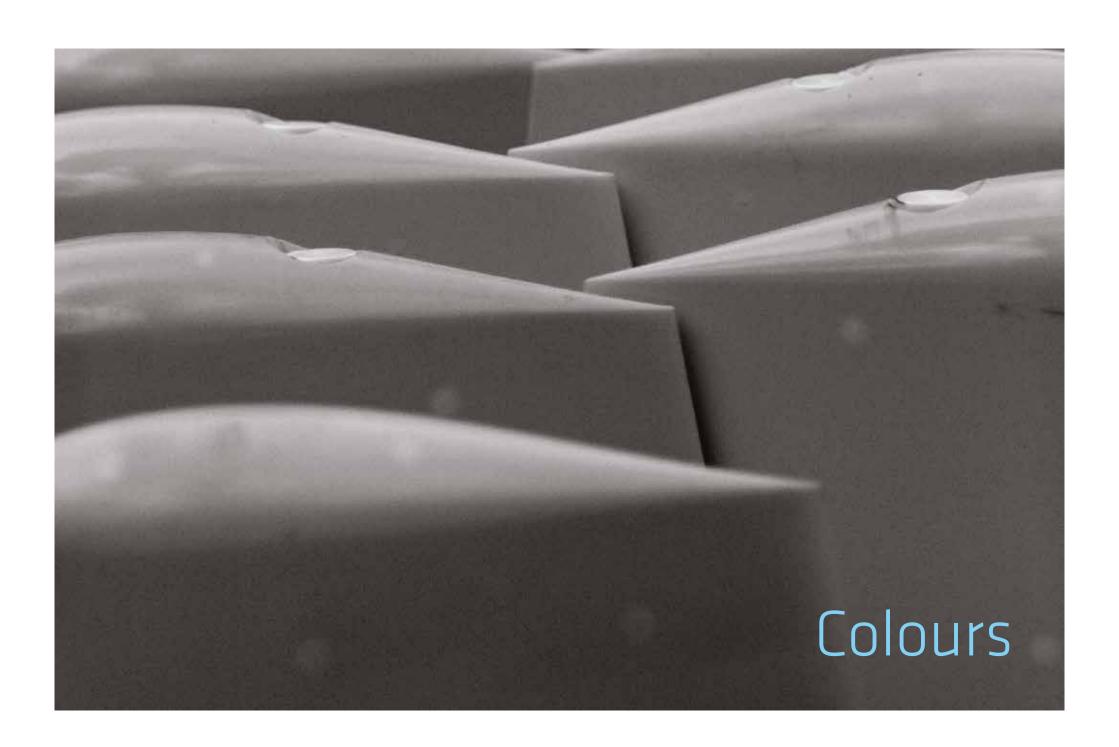
Professionals Only

The negative logo can only be used in Highlight materials made by professional designers.

It is important that the negative logo is placed on the correct type of background to maintain our corporate image.

The logo should always be placed on calm backgrounds both if it is a solid colour background or a photo background.

If in doubt – use the main logo.



Primary Color

1000/
100%
000/
80%
C00/
60%
40%
40 /0

Pantone 300 CMYK 100/50/0/0 RGB 0/94/184 HTML 005EB8 RAL 5005

Grayscale

100	%
80°	%
60°	%
40°	

Pantone Process Black
CMYK 20/20/20/100
(rich black)
CMYK 0/0/0/85 (text)
RGB 0/0/0
HTML 000000
RAL 9005

White



Pantone -CMYK 0/0/0/0 RGB 255/255/255 HTML FFFFF RAL 9003

Metallic



Pantone 877 RAL 110-M

Primary Colors

Our Color Palette

The primary color for PGS is blue PMS 300. A clear and solid colour to be trusted. This is also the logo color.

Blue is the color of water. It is also associated with the intellectual: intelligence, communication, efficiency, logic, coolness and calm.

Blue, white and the grayscale constitute the main colours of our image.

The metallic colour is for signage use only.

Secondary Colors

100%	100%
80%	80%
60%	60%
	40%

Pantone 297 **CMYK** 50/0/0/0 **RGB** 113/197/232 **HTML** 71C5E8 **RAL** 2407030

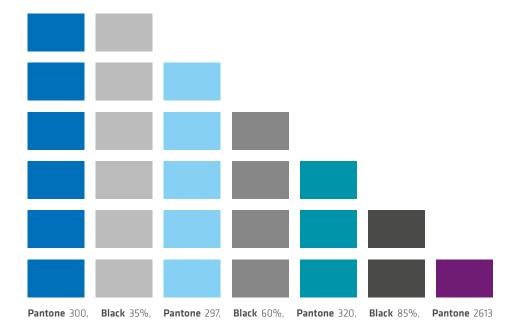
Pantone 320 **CMYK** 96/0/31/0 **RGB** 0/156/166 **HTML** C4D600 **RAL** 5021

100%

Pantone 2613 **CMYK** 79/100/0/11 **RGB** 85/38/132 HTML 552684 **RAL** 324040

Color Introduction Order

Here is a guide for order of color introduction when using more than the primary color:



Secondary Colors

Our Color Palette

The use of color should be done conservatively. Secondary colors should be used sparingly and introduced in the correct order.

All designs should maintain a clean, neat and airy appearance.

Tertiary Colors

100%
80%
60%

Pantone 7406 CMYK 0/20/100/2 RGB 241/196/0 HTML F1C400 RAL 1021

100%	
80%	

Pantone 021 CMYK 0/65/100/0 RGB 254/80/0 HTML FE5000 RAL 2004

1000/
100%
0.00/
80%
C00/
60%
40%
40%

Pantone 187 CMYK 7/100/82/26 RGB 166/25/46 HTML A6192E RAL 3031

Pantone 382 CMYK 28/0/100/0 RGB 196/214/0 HTML C4D600 RAL 1008080

100%
80%
60%
40%
20%

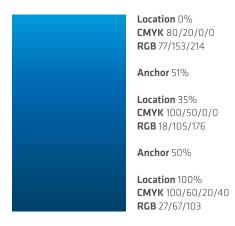
Pantone 362 CMYK 78/0/100/2 RGB 80/158/47 HTML 509E2F RAL 6018

Tertiary Colors

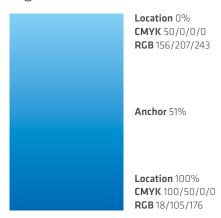
Our Color Palette

The tertiary colors are for use by professional designers in extreme circumstances where additional colors are required. These should be used sparingly.

Dark Blue Gradient



Light Blue Gradient



Gradients

Our Gradient Color Palette

The gradients are used to express depth and add gravity to our identity. Gradients are for use in brochures, reports and other professionally designed material.

Gradients should always be used with the darkest color at the bottom and the lightest at the top.

Colour Wave

Graphic Element

The colour wave is for use in many different design documents including: adverts, posters, flyers and brochures.

The colour wave should always stretch the full width of the page. In professional printing; full bleed and inhouse printing; from margin to margin.

The height is equivalent to 4x. 3x with 100% gradient colour. 1x with 70% gradient colour.

The colour wave is only available in CMYK colours.

The colour wave can be made manually following these guidelines or downloaded as an Indesign document from MarketBase.

Fixed colour wave heights:

Document Size	Height
A6	3.5 mm/1.4 in
A5	5 mm/0.2 in
A4 / US Letter	7 mm/0.27 in
A3	10 mm/0.4 in
650 x 950mm/25.5 x 37.5in	17 mm/0.67 in
750 x 1000mm/29.5 x 39.5in	19 mm/0.75 in



Primary Typeface - Klavika and Klavika Condensed

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

Secondary Typeface - Arial

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhiiklmnopgrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefqhijklmnopqrstuvwxyz123456789

Tertiary Typeface – Calibri

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

ABCDEFGHIJKLMNOPQRSTUVWXYZ123456789 abcdefghijklmnopqrstuvwxyz123456789

Typography

Three Typefaces

Klavika is the primary typeface and will be used on the website and all marketing material.

Arial is used for internal document templates, Powerpoint, digital platforms and any other situation where Klavika is not available. This is a standard typeface worldwide.

Calibri is the default typeface in Microsoft Office applications.

Tips:

The default typeface in Microsoft Office applications can be set to Klavika but it requires installation of the Klavika font.

For licenses: www.luth.no

Klavika

Klavika was designed by Eric Olson and released by the Process Type Foundry in 2004. Klavika is a modern, flexible and solid typeface with a wide range of typographic features.

Crisp and open shapes keep the it legible in small sizes while the straight-sided characters anchor headlines and display work solidly in place. The different fonts will add character to printed as well as digital applications.

Klavika is a licensed typeface and is available for print and web.

Example, A5 & A4 Formats – 10pt



Strapline

A Clearer Image

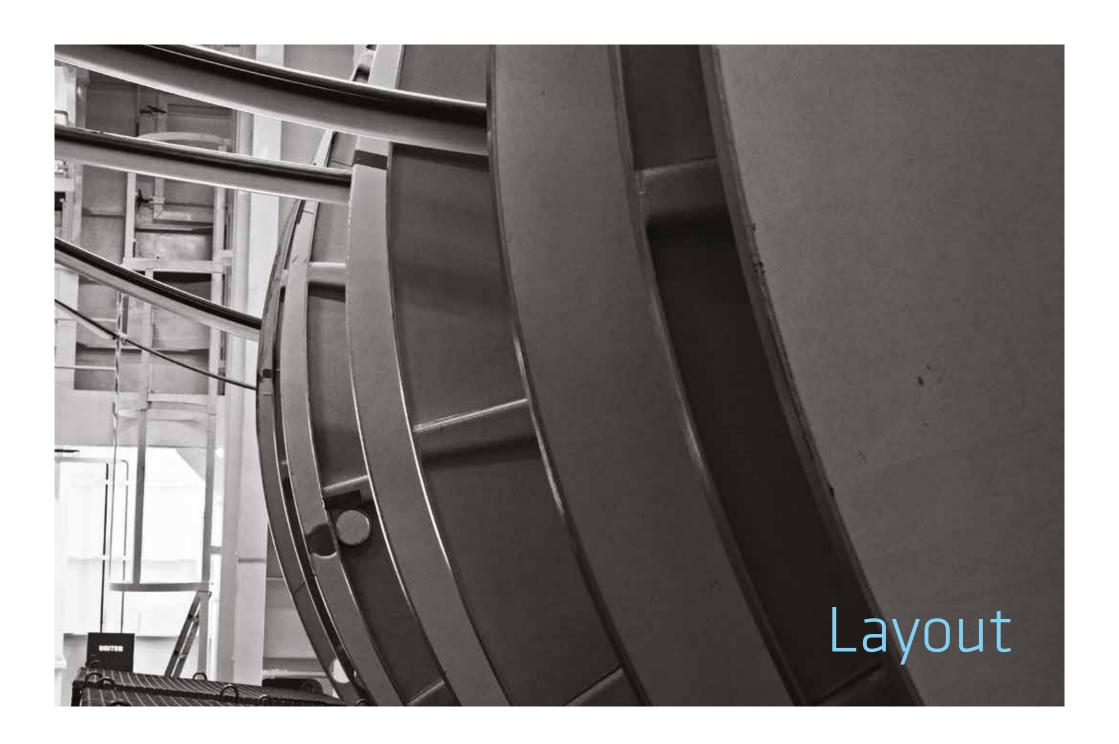
The strapline, A Clearer Image, will always stand next to the url address; www.pgs.com.

The strapline can be used in PGS blue, 85% black or negative as appropriate.

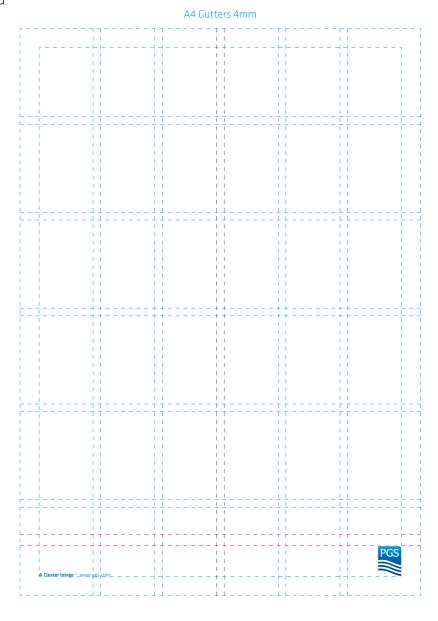
The strapline can be downloaded as an Indesign document from MarketBase.

Fixed point sizes:

Document Size	Type size
A6:	8pt
A5:	10pt
A4 / US Letter:	10pt
A3:	16pt
650 x 950mm / 25.5 x 37.5in	40pt
750 x 1000mm / 29.5 x 39.5in	45pt



Flexible Layout Grid



Layout Grid

Six Grid System

All marketing materials will use a six-grid system.

The majority of the marketing materials will use three columns. If materials are text heavy, two columns can be used. Examples are Annual Report and Quarterly Reports.

No elements of design should reach into the logo and strapline zone below the magenta lines.

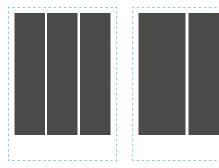
The grid can be adjusted to fit any size as long as the proportions remain the same.

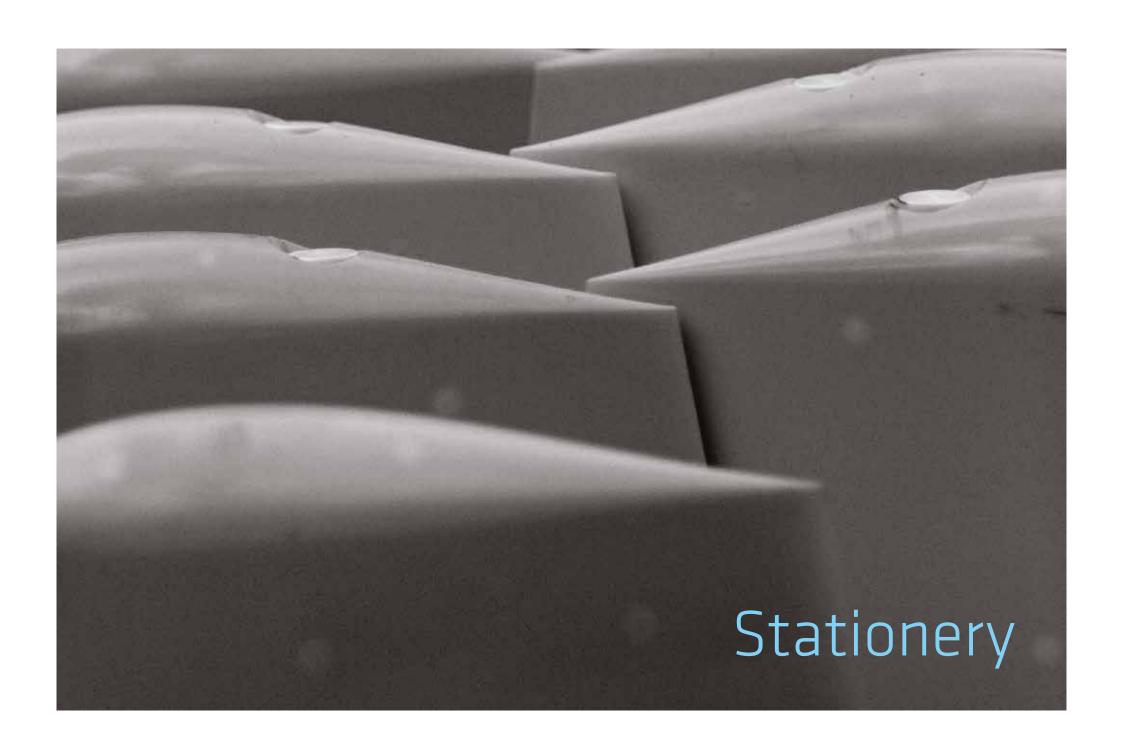
The margins can be adjusted to fit the various types of marketing materials.

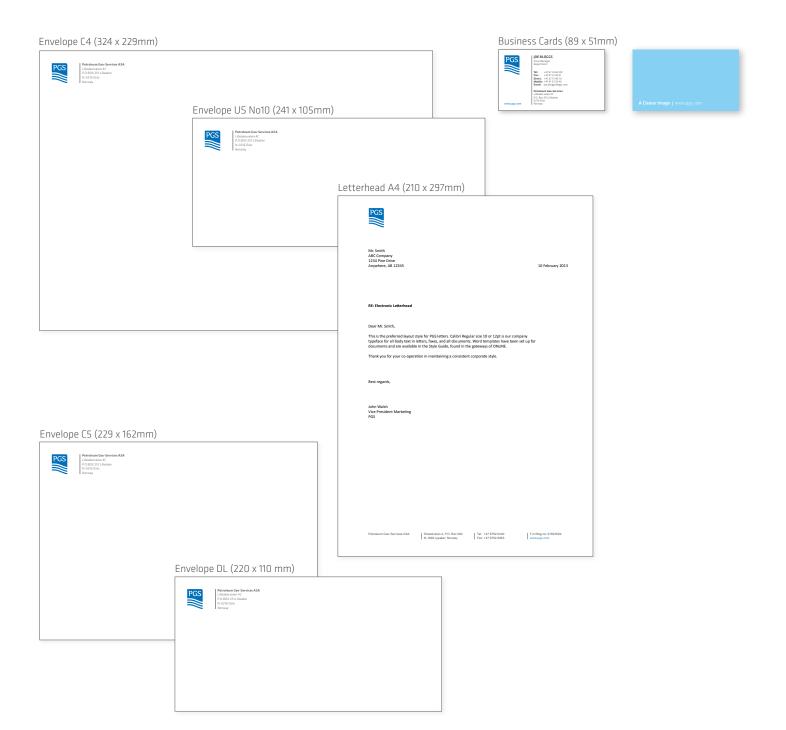
The grid can be used upside down when the logo and strapline is on top.

Three columns

Two columns







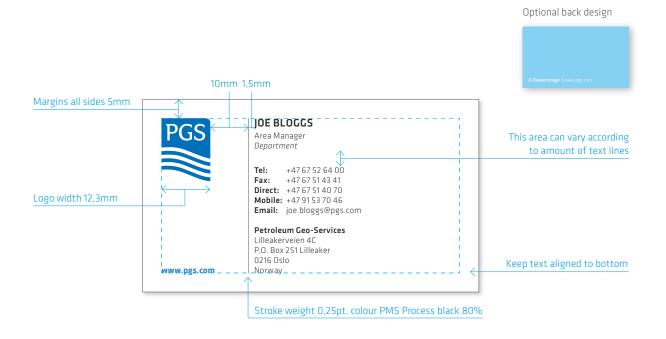
Stationery

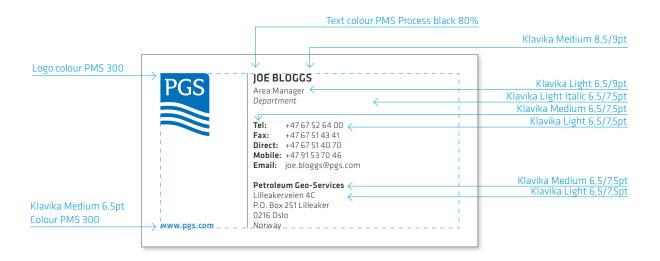
Overview

Business cards and envelopes use the Klavika font.

The letterhead uses standard fonts, Arial and Calibri.

Business Card Front





Business Card

Front

The cards are generally printed on one side with an added option to print a back.

Paper: Cards should be printed on bright white woven card stock 250g.

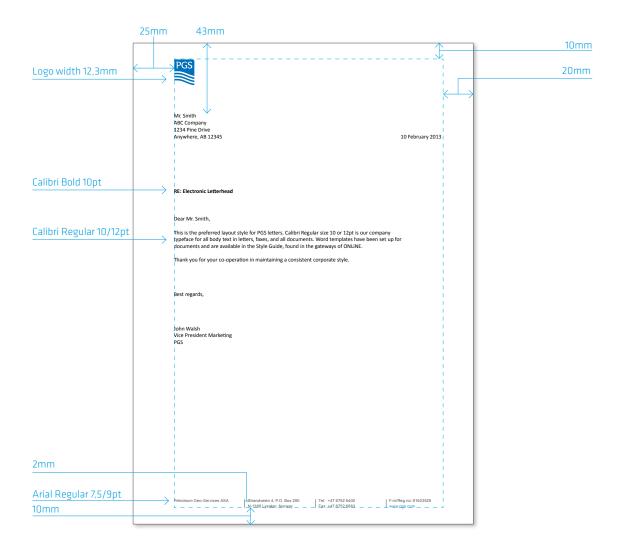
The dimensions of the card are 3.5 "x 2" (89 x 51 mm).

The PGS logo and typography should be printed using PMS colours for a matt finish, as specified in this example.

Templates are available on PGS MarketBase.

Text	Capitals	Font	Size
Employee's name	All uppercase	Klavika Medium	8.5/9pt
Employee´s title (Additional info if required)	Upper/ lowercase	Klavika Light	6.5/9pt
Division (Sub-division if required	Upper/ lowercase	Klavika Light italic	6.5/7.5pt

Contact Area - Two Lines



Contact Area - Threes to Five Lines



Letterhead

Standard A4

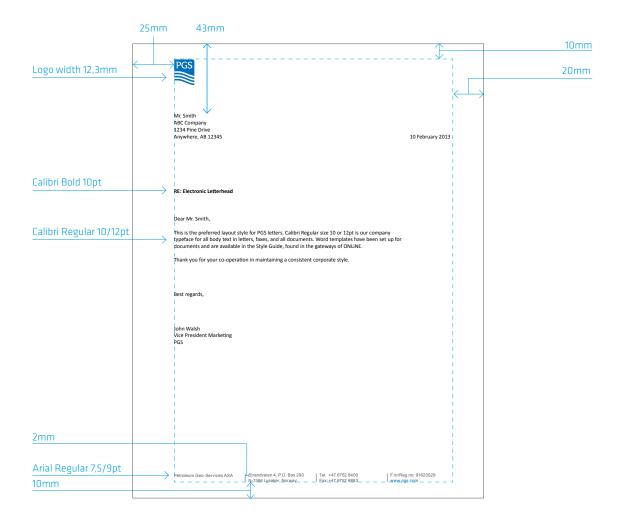
There are two types of A4 letterheads. One with a contact area containing two lines and one with a contact area containing three lines.

The font is Calibri size 10pt/12pt or 12pt/14pt

Paper: Bright white woven 80g paper.

Templates can be downloaded from Sharepoint.

Contact Area - Two Lines



Contact Area - Threes to Five Lines



US Letterhead

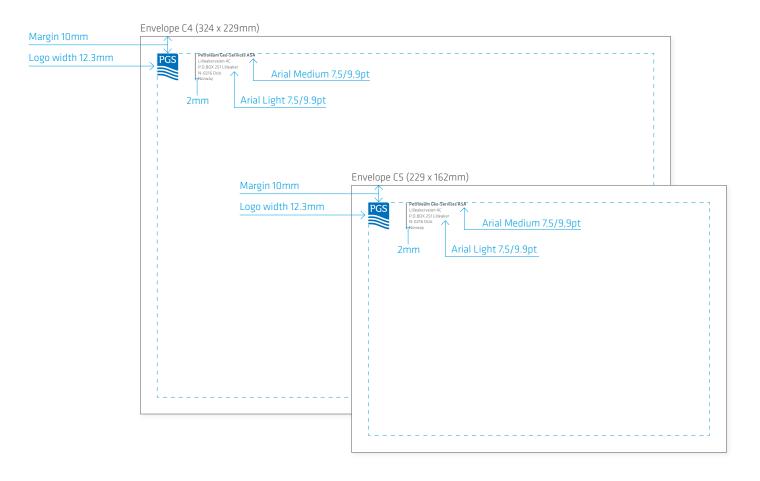
Letter 8.5 x 11"

There are two types of US letterheads. One with a contact area containing two lines and one with a contact area containing three lines.

The font is Calibri size 10pt/12pt or 12pt/14pt

Paper: Bright white woven 80g paper.

Templates can be downloaded from Sharepoint.





Standard Envelopes

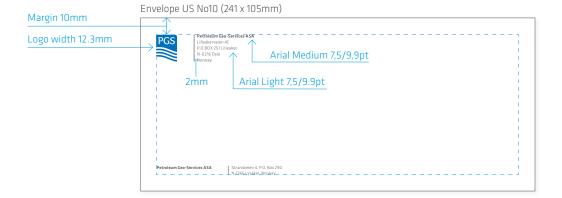
Three Sizes

We use three standard envelope sizes:

C4 (229 x 324mm) C5 (229 x 162mm) DL (220 x 110mm)

Paper: Bright white woven 80g paper.

Templates can be downloaded from Sharepoint.



US Envelope

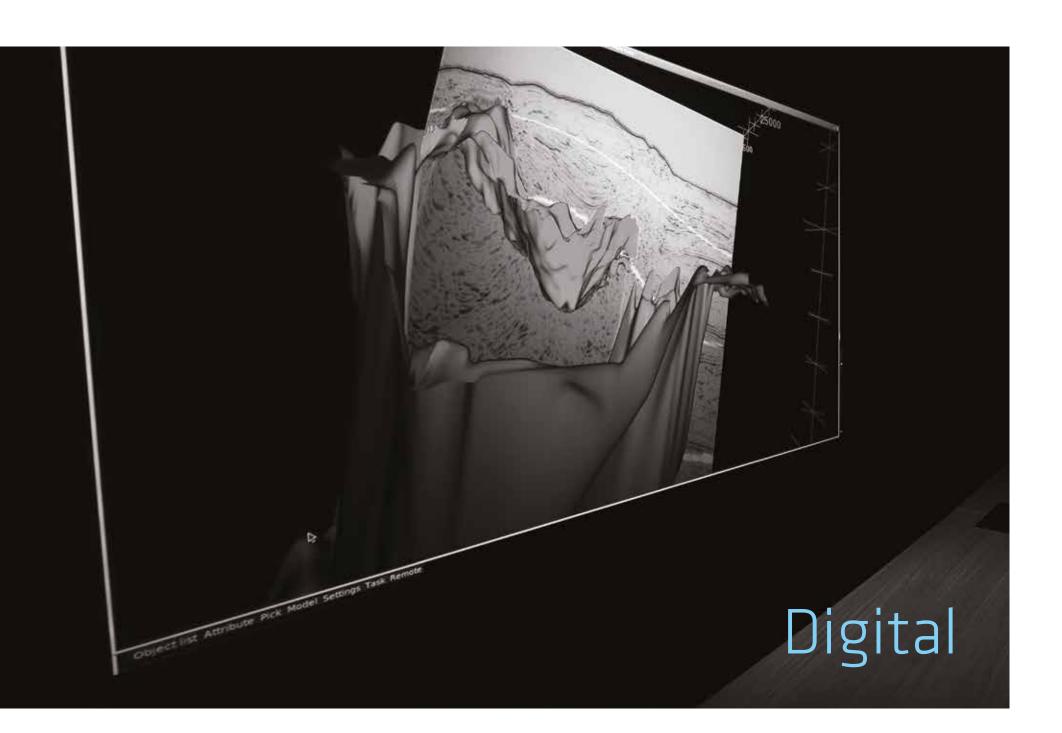
One Size

We use one US envelope size:

U5 (241 x 105mm)

Paper: Bright white woven 80g paper.

The template can be downloaded from Sharepoint.

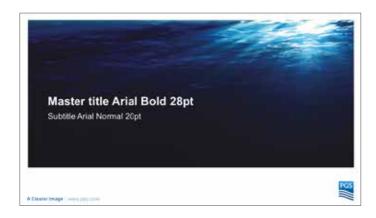


Powerpoint Standard





Powerpoint Widescreen





Powerpoint

Two Landscape Versions

The PGS corporate Powerpoint template is available in two landscape oriented versions: standard (4:3) and widescreen (16:9).

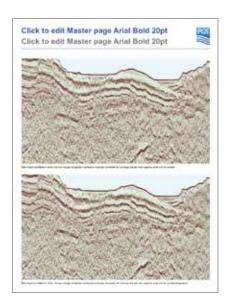
All PGS presentations should use this template. The Powerpoint template relies on the logo to brand the document, so there is no template element to include division names. Division names can be included in the title of the presentation.

The font used in the Powerpoint template is the standard font Arial.

Templates can be found in PowerPoint – click "File" then "New" then double click on the folder entitled "PGS".

Powerpoint Portrait and Poster

Click to edit Master page Arial Bold 20pt PGS Click to edit Master page Arial Bold 20pt





Examples of layouts with various amounts and size of images.

Powerpoint

Two Portrait Versions

The PGS corporate Powerpoint template is available in two portrait oriented versions: standard (4:3) and poster size 90x126cm.

All PGS presentations should use this template. The Powerpoint template relies on the logo to brand the document, so there is no template element to include division names. Division names can be included in the title of the presentation.

The font used in the Powerpoint template is the standard font Arial.

Template can be downloaded from Sharepoint.

Automated Email Signature - Internal



Telephone: +XX XX XX XX XX VOIP: XXXXXXXX Mobile: +XX XX XX XX XX Email: Name.Name@pgs.com

A Clearer Image | www.pgs.com

Automated Email Signature - External



Telephone: +XX XX XX XX XX Mobile: +XX XX XX XX XX XX Email: Name.Name@pgs.com

A Clearer Image | www.pgs.com



AAPG 2015 Annual Convention & Exhibition Colorado Exhibition Center, Denver, CO May 31st - June 3rd

Visit PGS at stand 1223

Promotional banner (220x140px)

Address: Lilleakerveien 4C, 0283 Oslo, Norway Postal Address: P.O.Box 251 Lilleaker, 0216 Oslo, Norway

This e-mail, including any attachments and response string, may contain proprietary information which is confidential and may be legally privileged. It is for the intended recipient only. If you are not the intended recipient or transmission error has misdirected this e-mail, please notify the author by return e-mail and delete this message and any attachment immediately. If you are not the intended recipient you must not use, disclose, distribute, forward, copy, print or rely on this e-mail in any way except as permitted by the author.

Email Signature

A Representation of You

In adition to various browsers, emails are now increasingly viewed on smart phones and tablets with varying page aspect-ratios.

To ensure we cater for all eventualities, email signatures are automated. This provides an important consistancy throughout the company. In adition to an improved layout, this new function will bring us the posibility to feature promotional banners relating to products, services and events.



Global





Technical







Posters

Large and Small. Global and Technical.

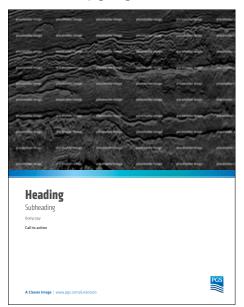
There are two types of poster, one for general marketing and one for technical marketing – where there is a need to display several images eg seismic, with text.

More layout variations can be requested from Marketing Services.

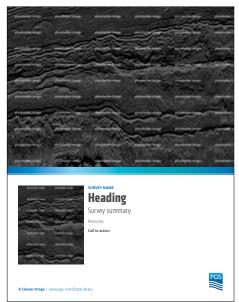
The poster is also available in two formats: small (650 \times 950 mm) and large (750 \times 1 000 mm).

Templates are available on PGS MarketBase.

Global Advert (full page magazine)

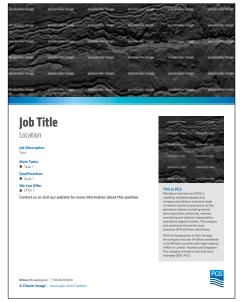


MultiClient Advert (full page magazine)





Global Advert (banner newspaper)



Recruitment Advert (full page magazine)

Adverts

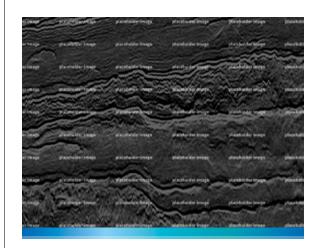
Global, MultiClient and Recruitment Adverts

There are three types of advert: Global Marketing, MultiClient (product/survey) and Recruitment.

Templates are available on PGS
MarketBase in a range of sizes. Additional sizes can be requested from Marketing
Services.

MultiClient (single survey) flyers

Front





(Basin/Geologcal Hub)-(Country)-(Year)

Albacora-Roncador 3D GeoStreamer

(One line summary) max 100 chrctrs Solendant eum in pre voloria aliquam a quatet ex excerro eaquia doluptatus dicta.

(Objectives / rationale/ target.) Apis dit landi aut exerati dis et periat vidundusd pore cumquaeprat liquod molupta tectur seque la nonsequi dem et plam, conet volo cullacest aut licilic tempore sequae. Ut enimpor epudantio bea nimus.

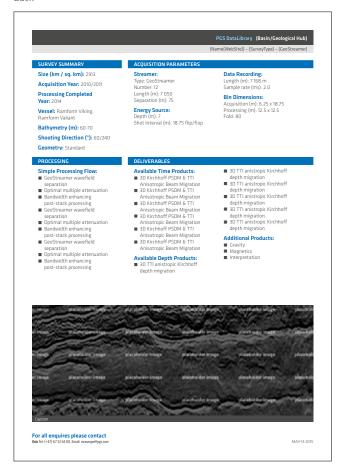
(Prospectivity description) Apis dit landi aut exerati dis et periat vidundusda pore cumquaeprat liquod molupta tectur seque la nonsequi dem et plam, conet volo cullacest aut licilit tempore sequae. Ut enimpor epudantio bea nimus etur.

(Technology description) Apis dit landi aut exerati dis et periat vidundusda pore cumquaeprat liquod molupta tectur seque la nonsequi dem et plam, conet volo cullacest aut licilic tempore sequae. Ut enimpor epudantio bea nimus etur mo.

A Clearer Image | www.pgs.com/DataLibrary



Back



Flyers

Global, MultiClient and Recruitment Flyers

There are different types of flyers: Global Marketing, MultiClient (product/survey) and Recruitment.

Templates are available on PGS MarketBase. Additional layouts can be requested from Marketing Services.

