Setting up the handset for use - automatic handset registration

Setting up the handset for use - automatic handset registration

To start the automatic registration of your handset, please place the handset in the base with the **display facing outwards**.

The registration can take up to 5 minutes!

Please do NOT remove your headset from the base station during the registration procedure. During this time Regstr.Procedure will appear on the display and the name of the base station will flash, e.g. Base 1.

The registration is complete when you see "INT 1" on the display.

Now please continue <u>directly</u> with the storage of the local area code (see also chapter "Area codes" on page 10). This step is not essential.

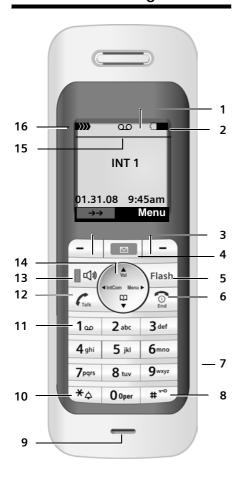
However, if you skip the step, the complete functions of the local area codes will not be available.





The handset at a glance

The handset at a glance



- 1 **Display** in idle status
- 2 Charge status of the batteries
 - (empty to full)
 flashes: batteries almost empty
 - flashes: batteries charging
- 3 Display keys (page 13)
- 4 Message key

Access to calls and message lists;

Flashes: new message

5 Flash key

- Confer (Flash)
- Insert a dialing pause (press and hold)
- 6 End call key, On/Off key

End call, cancel function, go back one menu level (press briefly), back to idle status (press and hold), activate/deactivate handset (press and hold in idle status)

7 2.5 mm plug for headset

8 Pound (#) key

Key lock on/off (press and hold in idle status)

Toggle between upper/lower case and digits

9 Microphone

10 Star key

Ringtones on/off (press and hold) Open table of special characters

11 Key 1

Select answer machine/network mailbox (press and hold)

12 Talk key

Answer a call, start dialing

13 Handsfree kev

Switch between earpiece and handsfree mode;

Lights up: handsfree activated; Key flashes: incoming call

14 Control key (page 12)

15 Answer machine symbol

Answer machine switched on. Flashes: answer machine is recording a message or is being operated by another caller.

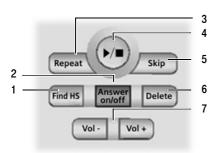
16 Signal strength

System Strength (high to low)

D>>> flashes: Out of Range

Base station at a glance

Base station at a glance



You can use the keys on the base station to operate the integrated answer machine and register the handset to the base station.

- Registration/paging key
 Press briefly: search for handsets "Paging",
 see page 27.
 Register handsets and DECT devices (press
- and hold), see page 26.
 2 On/Off key: activate/deactivate answer ma
 - chine.
 Lights up: answer machine is activated.
 Flashes: at least one new message is present.

During message playback:

- 3 Skip back to beginning of message (press once) or to previous message (press twice).
- 4 Play/stop key:
 Play back new messages from the answer
 - machine (see also page 19) or cancel the playback (press briefly). Play back new and old messages (press and
- hold).
 5 Skip to next message (press once) or next
- message but one (press twice). 6 Delete current message.
- 7 Adjust volume during message playback:
 = quieter;
 being signaled:
 adjust ringtone volume.

Please remember:

- If the answer machine is being operated from a handset or if it is recording a message, it cannot be operated from the base station.
- If the On/Off key flashes although the answer machine is switched off, it means that there is still at least one new message that has not been played back yet.

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Safety precautions

Safety precautions *) \triangle



Only use the power supply unit supplied as indicated on the underside of the device.



Only insert approved rechargeable batteries of the same type. Never use ordinary (non-rechargeable) batteries as they may pose a health hazard or cause injury.



Make sure the rechargeable battery is inserted the right way round.



Use the battery specified in these operating instructions.



The phone may affect medical equipment so always switch your phone off before entering hospitals or doctors' practices.



The handset may cause an unpleasant humming noise in hearing aids.



Do not operate the phone in places where there is a risk of explosion (such as paint workshops).



Do not install the base station in bathrooms or shower rooms. The handset and base station are not splash-proof (see page 39).



Drivers must not use the phone while driving.



The phone must be switched off at all times in an aircraft. Make sure it cannot be switched on accidentally.



If you give your Verizon V300AM to someone else you should also give them the operating instructions.



Dispose of batteries and the phone carefully. Do not pollute the environment.

Emergency numbers cannot be dialed if the keypad lock is activated!

^{*)} see also page 43

Verizon V300AM – more than just a telephone

Verizon V300AM – more than just a telephone

Your phone not only enables you to store up to 150 telephone numbers (page 15) – it can do a whole lot more:

- You can designate important people as VIPs so you can identify important calls from the ringtone (page 15).
- You can store anniversary dates (page 16) in your phone and it will remind you of them in advance.
- ◆ Select frequently used phone numbers at the press of a **single** key (page 15).
- View missed calls on your phone (page 18).
- ◆ Select 12 or 24-hour format for displaying the time (page 10).
- ECO DECT reduces power consumption by using a power supply with low power consumption. Your handset reduces the transmitting power depending on the distance to the base station (close-up range).

Note:

The transmitting power of the base station is reduced to almost zero when the handset is docked and only one handset is registered on the base station (not applicable for Verizon V300AM-2).

Have fun using your new telephone!

First Steps

Pack contents

- ◆ one Verizon V300AM base station,
- ◆ one handset (Verizon V300AM-1),
- two handsets and one charger (Verizon V300AM-2)
- one AC adapter,
- one telephone line cord,
- two batteries.
- one battery cover,
- one belt clip,
- one user guide.

Installing the base station

The base is designed for use in closed, dry rooms with a temperature range of $+41^{\circ}F$ to $+113^{\circ}F$.

Set up the base station at a central point in the apartment or house away from any appliance that may cause electrical interference to the phone.

Please note:

- Never expose the telephone to heat sources, direct sunlight, other electrical appliances.
- Protect your phone from moisture, dust, corrosive liquids and vapors.

Range and reception strength

Range:

- ◆ Up to 328 yards in the open
- ◆ Up to 55 yards in buildings

Reception strength:

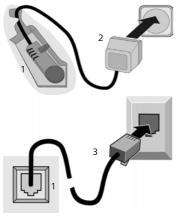
The display shows the quality of the radio contact between the base station and handset:

- ◆ Good to poor: ►>>> ►>>> ►>>>
- ◆ No reception: ▷>>> flashes

First Steps

Connecting the base station

 First connect the power adapter and then the phone jack as shown below and place the cables in the cable recesses.



- 1 Underside of the base station (detailed view)
- 2 Power adapter 110 V
- 3 Phone jack with phone cord

Please note:

- Minimum No. 26 AWG telecommunication line cord must be used with this phone.
- The power adapter must be always connected, as the phone will not operate without an electrical connection.

Setting up the handset for use

Inserting the batteries

Caution:

Use only rechargeable UL approved AAA batteries. Never use conventional (non-rechargeable) batteries or other battery types as this may cause significant damage to health and property. For example, the outer casing of the batteries could be destroyed or the batteries could explode. The phone could also malfunction or be damaged as a result of using batteries that are not of the recommended type.

► Fit the batteries with the correct polarity (see diagram).

The polarity is indicated in/on the battery compartment.



Closing the battery cover

- ▶ First align the notches on the side of the battery cover with the clips on the inside of the casing.
- ▶ Then close the cover, press on the top so that it clicks into place.



Attaching the belt clip

There are notches for attaching the belt clip on the side of the handset at the same height as the display.

First Steps

Press the belt clip onto the back of the handset so that the protrusions on the belt clip engage with the notches.



Opening the battery cover

- ▶ If fitted, remove belt clip.
- Insert your hand into the headset socket cavity and pull the battery cover upwards.



Placing the handset in the base station and registering

▶ Place the handset in the base with its display facing outwards.

The handset registers automatically. Registration takes around 1 minute. During this time Regstr.Procedure appears in the display and the name of the base station flashes, e.g. Base 1. The handset will be assigned the lowest unassigned internal intercom number (1–6).

This will appear in the display when registration is complete, for example INT 1. This means that the number 1 has been

assigned. If the internal numbers 1–6 are already assigned to other units, the number 6 is overwritten.

Note:

- Automatic registration is only possible if no-one is making calls using the base station.
- Each key press interrupts the automatic registration.
- If automatic registration does not work the handset will need to be registered manually (page 26).
- You can change the name of the handset (page 29).

To charge the batteries, leave the handset in the base station.

Note:

- If the handset has switched itself off because the batteries have no charge and is then placed in the base station, it will switch itself on automatically.
- Only place the handset in the base or charging cradle that is intended for it.

For questions and problems see page 39.

Headset socket

Which headsets are compatible?
The following headsets have been tested with the Verizon V300AM:

- ◆ Plantronics M40
- ◆ Plantronics MX100
- ◆ Plantronics MX150

Initial charging and discharging of batteries

If the handset is activated, the flashing battery icon • in the top right of the display indicates that the batteries are being charged.

During handset operation, the battery icon indicates the charge status of the batteries (page 2). The correct charge level can only be displayed if the batteries are first fully charged **and** discharged.

➤ To do this, leave the handset in the base or charging cradle **continuously**

First Steps

for **ten** hours. Your handset need not be switched on for it to charge.

▶ Afterwards, remove the handset from the base station and do not put it back again until the batteries are fully discharged.

Note:

After the first battery charge and discharge you may replace your handset in its base after every call.

Please remember:

- Always repeat the charging and discharging procedure if you remove the batteries from the handset and reinsert them.
- ◆ The batteries may feel warm as they are charging. This is normal.

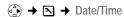
Your answer machine is set with a standard announcement.

 Set the date and the time, for example to ensure the correct time of incoming calls is recorded.

Setting the date and time

► To set the date and time, press the display key Time to open the input menu.

To change the time, open the input field via:



▶ Change multiple line input:

Date:

Enter month, day and year in 6-digit format.

Time:

Enter hours and minutes with 4 digits, e.g. 10 or 7:15 am.

Save Press the display key.

Area codes

In order to call back a caller using the incoming caller ID list (page 18), your phone's **area code** ("local area code") must be stored. If your phone is in a "mul-

tiple area code" area, the **extra codes** for this area must also be stored.

Local Area Code



Local Area Code

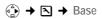
Select and press OK.

Enter local area code.

Save Press the display key.

Press and **hold** (idle status).

Extra Codes



Extra Codes

Select and press OK.

Enter extra code.

Save Press the display key.

<u>ি</u> Press and **hold** (idle status).

Repeat the above steps until all extra codes for your area have been entered. A maximum of 5 extra codes can be stored.

Display in idle status

Once the phone is registered and the time set, the idle display looks as shown here (example). If the answer machine is activated, the answer machine symbol ∞ will also be displayed in the header.



Your phone is now ready to use.

Making calls

Making an external call

External calls are calls using the public telephone network.



Enter the number and press the talk key.

Or:



Press **briefly** the talk key **____** and then enter the number.

To cancel the dialing operation, press the end call key $\sqrt{2}$.

You are shown the duration of the call while the call is in progress.

Note:

 Dialing using the directory (page 15) or calls list (page 18) saves time re-entering numbers and network provider prefixes ("call-by-call numbers").

Ending a call



Press the end call key.

Answering a call

The handset indicates an incoming call in three ways: by ringing, by a display on the screen and by the flashing handsfree key .

You can accept the call by:

- ▶ Pressing the talk key <a>F₁₈.
- ▶ Pressing the handsfree key <a>[◄ <a>?.
- ▶ Pressing the display key → ∞ to divert the call to the answer machine (page 21).

If the handset is in the base or charger and the Auto Answer function is activated (page 32), the call will be answered automatically when you lift the handset from the base or charger.

Press the display key Silence to mute the ringer without answering the call. You can

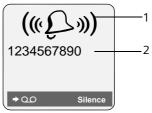
answer the call as long the call is displayed on the screen.

Caller ID

Caller ID (CID) and Caller Name ID (CNID) are optional subscription services provided by your telephone service provider. These features supply incoming caller identification information that will be displayed on your handset

Call display with Caller ID/ Name

If the number of the caller is stored in your directory, you will see their name.



- 1 Ring symbol
- 2 Number or name of caller

The following is displayed in place of the number:

- External, if no number is transmitted.
- Unavailable, if the caller has not arranged Caller ID.

Operating the handset

Handsfree operation

You can activate the speakerphone at any time to provide handsfree operation during a call.

Activating/deactivating handsfree

Activating while dialing



Enter the number and press the handsfree key.

 You should inform your caller before you use the handsfree function so that they know someone else is listening.

Switching between earpiece and handsfree mode



Press the handsfree key.

During a call and when listening to the answer machine, switch handsfree on or off

If you wish to place the handset in the charging cradle during a call:

▶ Press and hold the handsfree key while placing the handset in the base station. If the handsfree key does not light up, press the key again.

For how to adjust the volume, see page 32.

Muting

You can deactivate the microphone in your handset during an external call:

Mute

Press the display key on the left to mute the handset.

<u>U</u>nmute

Press the display key to reacti-

vate the microphone.

Operating the handset

Activating/deactivating the handset



Press and **hold** the end call key. You will hear the confirmation beep.

Activating/deactivating the keypad lock



Press and **hold** the pound key.

You will hear the confirmation beep. The icon -o appears in the display when the keypad lock is activated.

The keypad lock is deactivated automatically if someone calls you. It is re-activated when the call is finished.

Control key



In the description below, the side of the control key (up, down, right, left) which you have to press in the different operating situations is marked in black, for example for "press right on the control key".

The control key has a number of different functions:

When the handset is in idle status

Open the directory.

Open main menu.

Open list of handsets.

Set the ringtones on the handset (page 32).

In the main menu and in input fields

You can use the control key to move the cursor up �, down �, right � or left �.

In lists and submenus

Scroll up/down line by line.

Open submenu or confirm selection.

Go back one menu level, or cancel.

During an external call

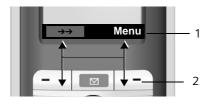
Open the directory.

Hold with simultaneous internal call.

Adjust loudspeaker volume for earpiece and handsfree mode.

Display keys

The function of the display keys changes depending on the particular operating situation. Example:



- 1 The display keys' current functions are shown in the bottom display line.
- 2 Display keys

The most important display symbols are:

Menu

Open the main menu.

Options

Open a context-dependent menu.

<C

Delete key: deletes one character at a time from right to left.

Go back one menu level, or

→ 🖽

Copy number into directory.

→00

Divert external call to answer machine.

 $\rightarrow \rightarrow$

Open the last number redial list.

Returning to idle status

You can go back to idle status from anywhere in the menu as follows:

▶ Press and **hold** the end call key 💆. Or:

▶ Do not press any key: after 2 minutes the display will automatically revert to idle status.

Changes that you have not confirmed or saved by pressing OK, Yes, Save, Send or Save Entry OK will be lost.

An example of the display in idle status is shown on page 10.

Menu guidance

Your telephone's functions are accessed using a menu that has a number of levels.

Main menu (first menu level)

▶ Press ♠ with the handset in idle status to open the main menu.

The main menu functions are shown in the display as a list with icon and name.

To access a function, so that you open the corresponding submenu (next menu level):

▶ Navigate to the function using the control key . Press the display key OK.

Submenus

The functions in the submenus are displayed as lists.

To access a function:

▶ Scroll to the function with the control key 📤 and press OK.

▶ Enter the corresponding digit combination (page 36).

Pressing **briefly** on the end call key $\sqrt{2}$ returns you to the previous menu level / cancels the operation.

Operating the handset

Correcting incorrect entries

You can correct incorrect characters in the text by navigating to the incorrect entry using the control key. You can then:

- press C to delete the character to the left of the cursor,
- insert characters to the left of the cursor.
- overwrite the (flashing) character when entering the time and date etc.

You will find examples of symbols used, menu entries and multiple line input in the appendix to this user guide, page 48.

CID 2.5 services (network services)

If CID is activated and a waiting call is displayed, 4 different CID 2.5 services (network services) are selected.

During a call:

Options Press the display key

Select with 🔄:

TAKE MSG

The waiting caller is forwarded to the central office mailbox.

HOLD MSG

The waiting caller is put on hold and hears a message to this effect from the central office.

CALL BACK

The waiting caller is prompted by the central office to call again at a later time.

ADD 2ND

The central office is prompted to initiate a conference call.

Note:

 When the handset is muted and ADD 2ND selected, the microphone will be automatically reactivated.

Using the directory and lists

The options are:

- Directory,
- ◆ Last number redial list,
- ◆ Calls list,
- Answer machine list.

You can store a maximum of 150 entries in the directory (the actual number depends on the size of the individual entries).

You create the directory for your own individual handset. You can also send lists/ entries to other handsets (page 16).

Directory

In the **directory**, you can store numbers and names associated with them.

▶ With the handset in idle status, open the directory by pressing the (key.

Length of entries

Number: max. 32 digits Name: max. 16 characters

For one-touch quick access to a number from the directory, you can assign the number to a

Storing a number in the directory



▶ Change multiple line input:

Number:

Enter number.

Name:

Enter name.

Annivers.:

Enter anniversary if required (page 16).

Speed Dial:

Select key for quick dial.

Save changes.

Selecting entries in the directory



Open directory.

You have the following options:

- ◆ Use ♠ to scroll through the entries until the required name is selected.
- Enter the first character of the name, or scroll to the entry with \bigoplus if required.

Dialing with the directory



(select entry)



Press the talk key. The number is dialed.

Managing entries in the directory



♠ → ♠ (select entry)

Viewing an entry



Press the display key. The entry is displayed. Back with OK.

Editing entries

View Edit

Press display keys one after the other.

▶ Carry out changes and save.

Using other functions



 $\stackrel{\triangle}{\Longrightarrow} \rightarrow \stackrel{\triangle}{\Longrightarrow}$ (select entry)

→ Options (open menu)

The following functions can be selected with 📤:

Display Number

Edit or complete a stored number. Then dial or copy the number to the directoy by pressing → III

Edit Entry

Edit selected entry.

Delete Entry

Delete selected entry.

VIP Entry (directory only)

Mark a directory entry as VIP (Very Important Person) and assign it a particular ringtone. You can then identify VIP calls by their ringtones.

Requirement: Caller ID (page 11).

Copy Entry

Send a single entry to a handset (page 16).

Delete List

Delete all entries in the directory.

Send complete list to a handset (page 16).

Available Memory

Display the available entries in the directory (page 15).

Using quick dial keys

▶ Press and **hold** the required quick dial key (page 15).

Sending the directory to another handset

Requirements:

- ◆ The sending and receiving handsets must both be registered to the same base station.
- ◆ The other handset and base station can send and receive directory entries.



- ♠ (select entry)
 - → Options (open menu)
 - → Copy Entry / Copy List



Enter the internal number of the receiver handset. You see Copying entry.

Yes / No Press the display key.

A successful transfer is confirmed by a message and confirmation tone on the receiver handset.

Please remember:

• Entries with identical numbers are not overwritten on the receiver handset.

◆ The transfer is canceled if the phone rings or if the memory of the receiver handset is full

Adding a displayed number to the directory

Numbers that appear in a list such as the calls list or the last number redial list, or displayed during a call can be added to the directory.

If you have Caller ID/Name, the first 16 characters of the transmitted name are copied to the Name line.

A number is displayed:

Options → Copy to Directory

▶ Complete the entry, see page 15.

While the number is being transferred from the answer machine list, message playback is interrupted.

Copying a number from the directory

There are many operating situations in which you can open the directory, such as copying a number. Your handset need not be in idle status.

▶ Depending on the operating situation, open the directory with a or $\rightarrow \blacksquare$.



Select an entry (page 15).

Storing anniversaries in the directory

You can store an anniversary for every number in the directory and specify a time when you will receive a reminder call on the anniversary.

♠ → ♠ (Select entry; page 15)

View Edit

Press display keys one after the other.

Scroll to the Annivers.: line.

Edit

Press the display key.

▶ Change multiple line input:

Date:

Enter the month/day in 4-digit format.

Time:

Enter the hour/minute for the reminder call in 4-digit format.

Prompt:

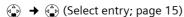
Select the type of signal for the reminder and press **OK**.

▶ Save changes (page 49).

Note:

Reminder calls require a time stamp. If you select a visual signal, then a time stamp is not required and is automatically set to 12.00am.

Deleting anniversaries



View Edit Press display keys one after the other.

Scroll to the Annivers.: line.

Edit Delete Save

§§§ Press display keys one after the other.

Reminder call on an anniversary

A reminder call is signaled on the handset using the selected ring tone.

Silence

Press the display key to stop the reminder call.

Last number redial list

The last number redial list contains the ten numbers last dialed with the handset (max. 32 digits). If one of the numbers is in the directory, then the corresponding name will be displayed.

Manual last number redial

Press the key.

Select entry.

Press the talk key.
The number is dialed.

When displaying a name, you can have the respective phone number displayed by using the display key View.

Managing entries in the last number redial list

Press the key.
Select entry.
Options
Open menu.

The following functions can be selected with $\textcircled{\scriptsize{\square}}$:

Display Number (as in the directory, page 15)

Copy to Directory

Copy an entry to the directory (page 16)

Delete Entry (as in the directory, page 15)
Delete List (as in the directory, page 16)

Opening lists with the message key

The message key will flash if a caller left a voice mail message. You can use the message key to open the following lists:

- ◆ Answer machine list
- Network mailbox
 If your network provider supports this function and the network mailbox is configured for fast access (page 25).
- ◆ Calls list

An advisory tone sounds as soon as a **new entry** appears on a list. The key flashes (it will go off when the key is pressed). In idle status, the display shows an icon for the new entry.

lcon	New entry
00	in answer machine list or net- work mailbox
•)	in calls list

The number of new entries is shown beneath the corresponding icon.

Only the lists that contain messages are shown (exception: network mailbox). Lists with new messages are shown first and identified in bold. The number of new or old messages contained are each shown in brackets.

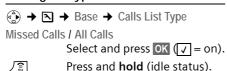
Select the list with . To open, press OK.

Calls list

Requirement: Caller ID Presentation (CIP, page 11)

The numbers of the last 30 incoming calls are stored.

Setting list type for calls list



The entries in the calls list are retained when you change the list type.

List entry

∫©

New messages are at the top.

Example of list entries:



- ◆ List type (in header)
- Status of entry
- Number and name of caller You can add the number of the caller to the directory (page 16)
- ◆ Date and time of call (if set, page 10)
- ◆ Type of entry according to list type All Calls:
 - accepted calls (√
 - missed calls
 - calls recorded by the answer machine (ഫ)

according to list type Missed Calls:

- missed calls (if [3] is displayed: 3rd entry in the list)

Pressing the display key Delete deletes the marked entry.

After pressing the display key Options you can select more functions with **(**:):

Copy to Directory

Add a number to the directory.

Delete Calls List

Delete complete list.

When you leave the calls list all entries are set to the status "old", so that the next time you call up the list they will no longer be shown in bold.

Answer machine list

You can use the answer machine list to listen to the messages that are on the answer machine.

Operating the answering machine

You can operate the answer machine that is integrated in the base station via the handset, via the keypad of the base station (page 2) or via remote operation (from another phone/cell phone). You can also listen to messages via remote operation using voice commands (page 24).

Announcement mode

You can use the answer machine in two different modes.

- In Ans. & Record mode, the caller hears the announcement and can then leave a message.
- In Announce Only mode, the caller hears your announcement but cannot leave a message.

Operation via the handset

The handset loudspeaker activates **automatically** if you receive an acoustic prompt or message while operating. You can switch it off with the handsfree key

Switching answer machine on/off



After switching on, the remaining memory time is announced. If the time has not yet been set (page 10), an appropriate announcement is then made. The ∞ icon is displayed on the screen.

The phone is supplied with a pre-recorded announcement for the answer and record mode or announce only mode. If a personal announcement has not been recorded, the corresponding pre-recorded announcement is used.

Recording a personal announcement/ announce only



Press the display key to start the recording.

You hear the ready tone (short tone).

▶ Now speak your announcement (must be at least 3 secs. long).

Note:

Announcements must be made speaking directly into the microphone of the handset as if making a call.

Press the display key to end the recording.

Cancel the recording with f or f. Restart the recording with f ok.

After recording, the announcement is played back for you to check. You can rerecord the announcement with New.

Please note:

- Recording ends automatically if the maximum recording time of 170 seconds is exceeded or there is a break in speech for more than 2 seconds.
- If you cancel the recording, the prerecorded announcement is then used.
- ◆ The recording is canceled if the answer machine memory is full.
 - ▶ Delete old messages and repeat recording if required.

Playing back announcements



If a personal announcement has not been recorded, the corresponding pre-recorded announcement is used.

Record a new announcement while playing back announcement:

New Press the display key.

The recording is canceled if the answer machine memory is full.

▶ Delete old messages and repeat recording if required.

Deleting announcements

<u></u>

♦ Noice Mail
 ♦ Announcements
 Del Announce / Del Anc Only

Press and hold (idle status).

Yes Press the display key to confirm the prompt.

After deletion, the corresponding prerecorded announcement is then used.

Selecting announcement mode

You can choose between Ans. & Record and Announce Only.

♦ → Noice Mail → Announcements
→ Set Ans. Mode → Ans. & Record /
Announce Only (= on)

<u>ি</u> Press and **hold** (idle status).

The selected mode is saved even after the answer machine is deactivated.

If in Ans. & Record mode the memory for messages is full the selection is interrupted and you will receive an instruction to delete old messages.

Delete old messages.

The answer machine **automatically** switches back to the set mode once deletion is complete, or you can reselect the required recording mode.

Setting 'answer and record' or 'announce only' by toggling

You can use the Ans Mode Time setting to change over the announcement mode for a specific period.

Example: The Ans. & Record mode is set. If you activate Ans Mode Time and set a period (e.g. 6:00 pm to 8:00 am) the answer machine switches to Announce Only mode for this period. Outside this period (8:01 am to 5:59 pm), the Ans. & Record is active.



▶ Change multiple line input:

From:

Enter hours/minutes for the start of the period in 4-digit format/24 hrs mode!

Until:

Enter hours/minutes for the start of the period in 4-digit format/24 hrs mode!

Activation:

Select On or Off.

▶ Save changes with Save.

If the memory for messages is full and Activation: On has been selected, saving is interrupted and you will receive an instruction to delete old messages.

▶ Delete old messages and repeat the setting.

As soon as you change the announcement mode (page 20), the function Ans Mode Time is automatically deactivated.

Playing back messages

The date and time of each message is logged (provided this has been set, page 10) and displayed during the playback. If Caller ID is activated, then the caller's number or name is displayed. If the caller's number is stored in the directory, the respective name is displayed.

Playing back new messages

New messages that have not yet been heard are indicated by the ∞ icon in the display and by the $\boxed{\boxtimes}$ key flashing on the handset.

Press the message key.

Ans M.: Select and press OK.

An announcement informs you if there are new messages or just old ones or no messages.

If there are new messages playback then begins with the first new message. After the last new message you will hear the

end tone and an announcement about how much recording time remains.

If the message concerned has been saved with the date and time you will hear an appropriate announcement before playback begins.

Playing back old messages

You can listen to old messages if there are no more new messages. Start the playback as described under "Listening to new messages".

After the entry time and date have been played back (after approx. 3 seconds) a new message assumes the status "old".

Stopping and controlling playback

During message playback:

2 abc

Pause playback. Press 2 again to resume

or 100

To previous message.



To next message.

After an interruption of over one minute, the answer machine returns to idle status.

Marking a message as "new"

A previously played back "old" message is displayed as a "new" message again.

During message playback:

*****4

Press the star key.

An announcement informs you of the message's new status.

Or:

Options

Open menu.

Mark as New

Select and press OK.

Playback of the current message is cancelled. Playback of next message starts, if applicable.

The ☑ key on the handset flashes.

Adding the telephone number of a message to the directory

See also "Adding a displayed number to the directory", page 16.

Deleting messages

You can delete old messages either all at once or individually.

Deleting all old messages

During playback or pause:

Options Press the display key.

Del All Old Msgs

Yes

Select and press OK.

Press the display key to confirm the prompt.

Deleting individual old messages

During playback or pause:

Delete Press the display key.

Picking up a call from the answer machine

You can pick up a call while the answer machine is recording it or being operated via remote operation:

Press the talk or display key.

Recording stops and you can speak to the caller.

If 2 seconds of the call have already been recorded when you pick it up, the call will be displayed as a new message. The
key on the handset flashes.

You can accept the call even if it is not signaled on the handset.

Diverting an external call to the answer machine

You can divert an incoming external call to the answer machine even if it is switched off.

Requirement: Sufficient storage space is available on the answer machine.

An external call is signaled on the handset:

Press the display key.

The answer machine starts immediately in recording mode and records the call. The set time for the call acceptance (page 22) is ignored.

Activating/deactivating two-way recording

You can record an **external** call with the answer machine.

▶ Inform the caller that the call is being recorded.

Options Open menu.

Two Way Record

Select and press OK.

The two-way recording is indicated on the display by an advisory text and is added to the answer machine list as a new message.

Press the display key to stop the two-way recording.

The max. recording time depends on the available memory of the answer machine. If the memory is full you will hear an end tone, the recording is aborted, and the call recorded up to that point is listed in the answer machine list as a new message.

Activating/deactivating listen in

During recording of a message you can listen in via the loudspeaker of registered handsets and the base station.

Activating/deactivating listen in

→ Noice Mail → Call Screening
→ Handset and/or Base
(| ✓ | = on)

Press and **hold** (idle status).

You can switch off the Call Screening function on the handset during the recording.

Switching off listen in for the current recording

√ଛି

Press the end call key.

Setting up the answer machine

The answer machine has already been preset at the factory. Set up individual settings using the handset.

Toll-Saver Mode - Call acceptance/ charge saving function for remote operation

You can set when you want the answer machine to accept a call.

The options are: 0 sec., after 10 sec., 20 sec. or 30 sec. and the cost-saving setting Auto.

On Auto the following applies for call acceptance:

- If no new messages are present, the answer machine accepts a call after 20 seconds.
- If new messages are present, the answer machine accepts a call after 10 seconds.

When operating remotely you then know after approx. 15 seconds that there are no new messages (otherwise the answer machine would already have accepted your call). There will be no call charges if you hang up now.

Select ① 0 sec. / 10 sec. / 20 sec. / 30 sec. / Auto.

Save Press the display key.

<u>্</u> Press and **hold** (idle status).

Setting the recording time

You can set the maximum recording time for a message. The options are: 30, 60, 120 seconds or Maximum.

♦ → Noice Mail → Message Length

Select recording time.

Save Press the display key.

Setting recording quality

Set the quality you require for your recordings. The options are: Standard, High, Excellent. If the quality is higher the max. recording time is reduced.

→ Noice Mail → Record Quality

Save Select the recording quality.

Save Press the display key.

Changing language for voice prompt and pre-recorded announcement

5 js 5 js 9wyz 2 sbc Enter the digits.

OK Set American-English.

2 bc OK Set Canadian-French.

3 of OK Set Mexican-Spanish.

Resetting fast access on the answer machine to Network Voice Mail

The integrated answer machine is factoryset for fast access. However if you have set the network mailbox for fast access (page 25) you can reset this setting.

→ Noice Mail → Set Key 1 Answer Machine / Network Mailb.

Select and press OK.

স্থ্র Press and **hold** (idle status).

After you have selected the network mailbox or the answer machine, press and **hold** key 150. You will be connected directly.

The setting for fast access applies to all handsets.

Operating when on the move (remote operation)

You can check or activate the answer machine from any other telephone (hotel, pay phone etc).

Requirements:

- You must set a system PIN to a 4-digit number other than factory default of 0000 (page 35).
- ◆ The phone you are using for remote operation has tone dialing (DTMF), such that you hear different tones when you press the keys. Alternatively, you can use a code transmitter (available from your cell phone retailer).

Calling the answer machine and playing back messages



Dial your own number.

While you listen to your announcement, press the 9 key and enter the system PIN.

You will be informed whether any new messages have been recorded. The messages are then played back. You can now operate the answer machine via the keypad or by voice prompts.

Operating the answer machine via the keypad

The following keys are used for operation:

- Go to the start of the previous message.
- Stop playback. Press 2 again to resume.
- Go to the next message.
- ★ Mark message as "new".

Delete current message.

Note:

After message playback, the call will be terminated.

Operating the answer machine with voice prompts

You can control message playback using the voice commands "BACK" and "FOR-WARD". You can delete individual messages during playback using the voice command "DELETE".

▶ Before each voice command, press and then speak the command when you hear the 'ready' tone.

When deleting a message you are prompted to repeat the command.

▶ **Repeat "DELETE"**, without first pressing the ②.

Activating the answer machine

Phone home and allow the phone to ring until you hear: "Please enter PIN".

Enter system PIN.

Your answer machine is activated. It tells you how much memory time is left.

The messages are then played back.

The answer machine cannot be deactivated remotely.

Using the network mailbox

Using the network mailbox

The network mailbox is your network provider's answer machine within the network. You cannot use the network mailbox unless you have **requested it** from your network provider.

Configuring the network mailbox for fast access

With fast access, you can dial either the network mailbox or your integrated answer machine directly.

The integrated answer machine is preconfigured for fast access. You can configure the network mailbox instead. Ask your network provider about this.

Configuring the network mailbox for fast access and entering the network mailbox number

♦ → Noice Mail → Set Key 1

Network Mailb.

Select and press OK (\checkmark = on).

Enter the number for the network mailbox.

Save Press the display key to save the input.

Press and **hold** (idle status).

The setting for fast access applies to all Verizon V300AM handsets.

If your network voice mail requires a passord for access, it is possible to add a password by entering pauses immediately after entering the mailbox access number, then entering your password.

The S455 will dial the mailbox number, wait a few seconds until the mailbox is accessed, then dial your PIN code. If more time is needed for your mailbox to answers before the PIN is entered, simply add an additional pause (P).

Calling the network mailbox

1[∞] Press and **hold**.

You are connected directly to

the network mailbox.

Press handsfree key (4) if

required. You hear the network mailbox announcement.

Viewing the network mailbox message

If a message arrives for you, you receive a call from the network mailbox. If you have requested Caller ID, the display shows the network mailbox number. If you accept the call, the new messages are played back. If you do not accept the call, the network mailbox number will be stored in the missed calls list and the message key will flash (page 17).

Using several handsets

Using several handsets

Registering handsets

You can register up to a total of six handsets on your base station.

A Verizon V300AM handset can be registered on up to four base stations.

Automatic registration Verizon V300AM handset to base station

Important: The handset must not yet be registered to any base station.

Registering the handset to the Verizon V300AM base station occurs automatically.

Place the handset in the base with its display facing outwards.

Registration takes around 1 minute. During this process, Regstr.Procedure appears in the display and the name of the base station flashes, for example Base 1. When the handset has been registered, its screen displays its internal number, for example INT 2 for internal number 2. The handset is assigned the lowest available internal number (1-6). If all internal numbers 1-6 have been assigned, number 6 is overwritten, assuming that the handset with the internal number 6 is in idle sta-

Note:

- Automatic registration is not possible when the base station on which you wish to reqister the handset is being used to make a
- Each key press interrupts the automatic registration.
- If automatic registration does not work, you will have to register the handset man-
- You can change the name of the handset (page 29).

Manual registration Verizon V300AM handset to base station

You must activate manual registration of the handset at both the handset and the base station.

After it has been registered, the handset returns to idle status. The internal number of the handset appears in the display, for example INT 1. If it does not, repeat the procedure.

On the handset



♠ → Nandset → Register H/Set



Select base station, for example Base 1 and press OK.



Enter the system PIN of the base station (the default is 0000) and press OK. The screen will display the number, for example Base 1.

On the base station

Within 60 secs. press and hold the registration/paging key on the base station (page 3) (approx. 3 secs.).

Registering other handsets

You can register other Verizon handsets and handsets for other devices with GAP functionality as follows.

On the handset

▶ Start to register the handset as described in the user guide for this particular handset.

On the base station

▶ Press and **hold** the registration/paging key on the base station (page 3) (approx. 3 secs.).

De-registering handsets

You can de-register any registered handset from any registered Verizon V300AM handset.

Open list of internal users.

The handset you are currently using is indicated by <.

Select the internal user you wish to de-register.

Options Open menu.

De-reg. H/Set No.

Select and press OK.

Enter current System PIN and press OK.

Yes Press the display key.

Locating a handset ("paging")

You can locate your handset using the base station.

- ▶ Press the registration/paging key on the base station **briefly**.
- All handsets will ring at the same time ("paging"), even if the ringers are switched off.

Ending paging

▶ Briefly press the registration/paging key on the base station or press the talk key <a> □ on the handset.

Changing the base station

If your handset is registered to more than one base station, you can set it to a particular base station or to the base station that has the best reception (Best Base).



Select one of the registered base stations or Best Base and press OK.

Making internal calls

Internal calls to other handsets registered on the same base station are free.

Calling a specific handset

(a) Initiate internal call.

Enter the number of the hand-

Or:

Initiate internal call.
Select handset.

Press the talk key.

Calling all handsets ("group call")

Initiate internal call.

Press the star key. All handsets are called.

Ending a call

ি Press the end call key.

Transferring a call to another handset

You can transfer an external call to another handset (connect).

Open list of handsets.

The external caller hears the hold melody if activated (see page 35).

Select a handset or Call All and press OK.

When the internal participant answers:

▶ If necessary announce the external call.

Press the end call key.

The external call is transferred to the other handset.

If the internal participant does **not** answer or is busy, press the display key End, to return to the external call.

When diverting a call you can also press the end call key $\sqrt{2}$ before the internal participant lifts the receiver.

Using several handsets

Then, if the internal participant does not answer or is busy, the call will automatically return to you (the display will show Recall).

Hold with simultaneous internal call

When you are speaking to an **external** participant you can simultaneously call an **internal** participant for consultation.



Open list of handsets. The external caller hears the hold melody if activated (see page 35).



Select handset and press OK.

Ending an inquiry call



Press the display key.

You are reconnected with the external caller.

Accepting/rejecting call waiting

If you get an **external** call while conducting an **internal** call, you will hear the call waiting tone (short tone). The caller's number or name will appear in the display if caller ID is enabled.

Ending an internal call, accepting an external call



Press the display key.

The internal call is **ended**. You are connected to the external caller.

Rejecting external call



Press the display key.

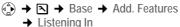
The call waiting tone is turned off. You remain connected with the internal participant. The ringtone can still be heard at other registered handsets.

Linking internal callers to an external call

Important: The Listening In function must be activated.

You are conducting an external call. An internal caller can listen in on this call and take part in the conversation. All the participants are made aware of the 'listening-in' by a signal tone.

Activating/deactivating internal listening in





Press and hold (idle status).

Internal listening in

The line is engaged with an external call. Your screen will display information to that effect You want to listen in to the existing external call.



Press briefly the talk key.

You are linked into the call. All participants hear a signal tone. During this time, this handset will not display any information or messages and no selection can be made from this handset.

Ending listening in

∫©

Press the end call key.

All participants hear a signal tone.

If the **first** internal participant presses the end call key $\sqrt{2}$, the handset that has 'listened-in' remains connected to the external caller.

Changing the name of a handset

The names "INT 1", "INT 2" etc. are assigned automatically at registration. You can change these names. The name must be no more than 10 characters. The changed name is displayed in every hand-set's list.

Open list of handsets. Your own handset is indicated by <.

Select handset.

Edit Press the display key.

Enter name.

Save Press the display key.

Changing a handset's internal number

A handset is **automatically** assigned the lowest unassigned number when it is registered. If all the numbers have been assigned, number 6 is overwritten, assuming the handset is in idle status. You can change the internal number of all registered handsets (1–6).

Open list of handsets. Your own handset is indicated by <.

Open menu.

Edit H/Set No.

Select and press OK. The list of handsets is displayed.

The current number flashes.
Select a handset.

Enter the new internal number (1–6). The handset's old number is overwritten.

Press the display key to save the input.

Press and **hold** (idle status).

You will hear the error tone (descending tone sequence) if you assign an internal number twice.

▶ Repeat the process with an unused number.

Using a handset as a room monitor

If the room monitor is activated, a previously stored destination number is called as soon as a set noise level is reached. You can store an internal or external number in your handset as the destination number.

The room monitor call to an external number stops after approx. 90 seconds. The room monitor call to an internal number (handset) stops after approx. 3 minutes (depending on the base station). While the room monitor is activated, all keys are locked except the end call key. The handset's speaker is muted.

When the room monitor is activated, incoming calls to the handset are indicated **without a ringtone** and are only shown on the screen. The display and keypad are not illuminated and advisory tones are also turned off.

If you accept an incoming call, the room monitor mode is suspended for the duration of the call, but the function **remains** activated.

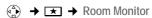
If you switch off the handset, the room monitor mode is deactivated. You will need to reactivate the function after switching on the handset again.

Caution:

- You should always check the operation of the room monitor before use. For example, test its sensitivity. Check the connection if you are diverting the room monitor to an outside number.
- When the function is switched on the handset's operating time is severely reduced. If necessary, place the handset in the base.
 This ensures that the batteries do not run down.
- Ideally the handset should be positioned 1 to 2 meters away from the sound being monitored. The microphone must be directed towards the monitored sound.
- The connection to which the room monitor is diverted must not be blocked by an activated answer machine.

Using several handsets

Activating the room monitor and entering the number to be called



▶ Change multiple line input:

Room M.:

Select On to activate.

Call to:

Press the display key Edit and enter destination number.

External number: select number from the directory or enter directly. Only **the last 4 digits** are displayed.

Internal number: delete any stored external number. INT ((select handset or Call All, if all registered handsets are to be called) OK.

Store number with Save.

Level:

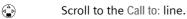
Set noise level sensitivity (Low or High).

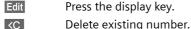
▶ Save changes (page 49).

The function is now activated. With Options, you can move directly to settings.

Changing previously set external destination number







- ▶ Enter number as described in "Activating the room monitor and entering the number to be called" (page 30).
- ▶ Save changes (page 49).

Changing previously set internal destination number



Scroll to the Call to: line.

Press the display key.

Yes Press the display key to confirm the prompt.

- ▶ Enter number as described in "Activating the room monitor and entering the number to be called" (page 30).
- ▶ Save changes (page 49).

Deactivating the room monitor remotely

Important: The destination phone must support touch tone dialing and the room monitor should be set for an external destination number.

► Take the call from the room monitor and press keys 🤊 🗒.

The room monitor function will deactivate after the call ends. There will be no further room monitor calls. But the other room monitor settings on the handset (such as no ringtone) will remain activated until you press the display key OFF on the handset.

To reactivate the room function with the same phone number:

► Turn on the activation again and save (page 30) with Save.

Handset settings

Your handset is preconfigured, but you can change these settings to suit your individual requirements.

Changing the display language

You can view the display texts in different languages.

A → N → Handset → Language

The current language is indicated by .

Select a language and press **OK**.

<u>ি</u> Press and **hold** (idle status).

If you accidentally choose a language you do not understand:

5 jkl 4 ghi 1 a

Press display keys one after the other.

Select the correct language and press **OK**.

Setting the display

You have a choice of four color schemes and several different contrasts.

♠ → N → Display

Color Scheme

Select and press OK.

Select a color scheme and press OK (= current color).

Press briefly.

Scroll to the Contrast line.

Contrast Select and press OK.

Save Select contrast.

Save Press the display key.

Press and **hold** (idle status).

Setting the screen picture

You can display a screen picture (picture or digital clock) when the handset is in idle status. This will replace the idle status display. It may conceal the date, time and name.

The screen picture is not displayed in certain situations, e.g. during a call or when the handset has been deregistered.

If a screen picture has been activated, the menu item Screen Saver is marked with $\overline{\lor}$.

♣ → Display → Screen Saver

The current setting is displayed.

▶ Change multiple line input:

Activation:

Select On (screen picture is displayed) or Off (no screen picture).

Selection:

Change screen picture if necessary (see below).

▶ Save changes.

If the screen picture conceals the display, press the end call key **briefly** to show the idle display with time and date.

Changing the screen picture

♠ → Note
Display → Screen Saver

Scroll to the Selection line.

View Press the display key.

Press the display key.
The active screen picture is displayed

Select picture/Clock.

Save Press the display key.

Save changes.

Handset settings

Setting lighting

Depending on whether or not the handset is in the base station you can set different levels of lighting. If it is switched on, the display is permanently dimmed.



The current setting is displayed.

▶ Change multiple line input:

In Charger

Select On or Off.

without Charger

Select On or Off.

Save

Press the display key.

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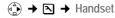
Press and hold (idle status).

Note:

When the lighting is switched on, the standby time of the handset is reduced to approx. 30 hours.

Activating/deactivating auto answer

If you have activated this function, when you get a call you can simply lift the handset out of the base station without having to press the talk key [].



Auto Answer

Select and press OK (omega = on).



Press and hold (idle status).

Adjusting the loudspeaker volume

You can set the loudspeaker volume for handsfree speaking to five different levels and the earpiece volume to three different levels. You can only make these adjustments during a call.

The handsfree volume can only be adjusted when this function is set.

You are conducting an external call.

Select volume.

Open menu.



Press display key if necessary to save the setting perma-

nently.

If is assigned a different function, e.g. when toggling (page 14):

Options Open menu.

Volume Select and press OK.

Configure setting (see above).

Changing ringtones

♦ Volume:

◆ Ringtones:

You can choose between 15 different melodies.

You can configure the following functions with different ringtones:

- ◆ Ext. Calls: for external calls
- ◆ Internal Calls: for internal calls
- All: the same for all functions

For how to set the ringtones for the base station, see page 35.

Settings for individual functions

Set the volume and melody depending on the type of signaling required.

♠ → ► Audio Settings → Ringer Settings

Set, for example select Ext. Calls and press OK.

▶ Change multiple line input:

 \bigcirc Set volume (1–6).

Scroll to the next line.

Select melody.

Save Press the display key to confirm the prompt.

In idle status, you can also open the menu Ringer Settings by pressing (briefly.

Settings for all functions to ring the same

♠ Audio Settings → Ringer Settings → All

 Set volume and ringtone (see "Settings for individual functions").

Yes Press the display key to confirm the prompt.

Press and **hold** (idle status).

Activating/deactivating the ringtone

You can deactivate the ringtone on your handset before you answer a call or when the handset is in idle status; the ringtone can be deactivated permanently or just for the current call. The ringtone cannot be re-activated while an external call is in progress.

Deactivating the ringtone permanently

Press the star key and hold until you can no longer hear the ringtone.

The \mathcal{A} icon appears in the display.

Re-activating the ringtone

Press and **hold** the star key.

Deactivating the ringtone for the current call

Silence

Press the display key.

Activating/deactivating the alert tone

You can activate an alert tone in place of a ringtone. When you get a call, you will hear **a short tone** ("Beep") instead of the ringtone.

*****4

Press and **hold** the star key and **within 3 seconds:**

Beep

Press the display key. A call is now signaled by **one** brief alert tone. You will now see AI in the display.

Activating/deactivating advisory tones

Your handset uses 'advisory tones' to tell you about different activities and statuses. The following advisory tones can be activated and deactivated independently of each other:

- ◆ **Key beep**: Each key press is acknowledged.
- **♦** Acknowledge tones:
 - Confirmation tone (ascending tone sequence): at the end of an entry/ setting and when a new entry arrives in the answer machine list or calls list
 - Error beep (descending tone sequence): when you make an incorrect entry
 - Menu end tone: when scrolling at the end of a menu
- ◆ Battery tone: The batteries need to be charged.
- → Advisory Tones
- ▶ Change multiple line input:

Key Tones:

Select On or Off.

Handset settings

Confirm .:

Select On or Off.

Battery:

Select On, Off or In Call. The battery warning tone is activated/deactivated or only sounds during a call.

▶ Save changes (page 49).

You cannot deactivate the confirmation tone for placing the handset in the base station.

Setting the alarm clock

Requirement: The date and time have already been set (page 10).

Activating/deactivating and setting the alarm clock



▶ Change multiple line input:

Activation:

Select On or Off.

Time:

Enter the wake-up time in 4-digit format/24 hrs mode!

Melody:

Select melody.

Volume:

Set the volume (1-6).

▶ Save changes (page 49).

You will see the icon g.

A wake-up call with the selected ringer melody is signaled on the handset. The wake up call sounds for 60 seconds. The display shows Alarm Clock. If no key is pressed the wake-up call is repeated twice at five minute intervals and then switched off.

During a call, the wake-up call is signaled by a short tone.

Deactivating the wake-up call/ repeating after a pause (sleep mode)

Requirement: A wake-up call is sounding.

OFF

Press the display key. The wake-up call is deactivated.

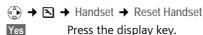
Or:

Snooze

Press the display key or any key. The wake-up call is deactivated and then repeated after 5 minutes. After the second repetition the wake-up call is deactivated completely.

Restoring the handset default settings

You can reset any individual settings and changes you have made. This will not affect entries in the directory, calls list or the handset's registration to the base station



Yes Press the display key.

Press and **hold** (idle status).

Cancel the restoring process by pressing তি or the display key No.

Base station settings

The base station settings are carried out using a registered Verizon V300AM hand-set.

Protecting against unauthorized access

Protect the system settings of the base station with a PIN known only to yourself. The system PIN must now be entered when, for example, registering/de-registering a handset to/from the base station or when restoring the default settings.

Changing the system PIN

You can change the 4-digit system PIN set on the base station (default setting: 0000) to a 4-digit PIN known only to yourself.

Caution:

Memorize the new system PIN well! If you forget it, the phone will require specialist attention. If this happens, contact the Verizon Hotline (page 45).

Setting a system PIN facilitates remote operation of the answer machine (page 23).



Enter current System PIN and press OK.

Enter new system PIN. For security the PIN is shown as four stars (****).

Scroll to the next line, re-enter new system PIN and press OK.

Press and hold (idle status).

Changing ringtones

Volume:

You can choose between five volumes and the "crescendo" ring, see page 32. Select "0" to deactivate the ringtone of the base station.

◆ Ringtones:

You can set a ringtone melody for external calls, see page 32.

→ ► Base → Ringer Settings For how to adjust the settings, see page 32.

Activating/deactivating the hold melody

Restoring default settings to base station

When resetting, all handsets remain registered. The following settings are not reset:

- ◆ System PIN
- ◆ Setting "First ringtone suppressed"

Yes Press the display key.

Cancel the restoring process by pressing $\sqrt{2}$ or the display key $\sqrt{80}$.

<u>ি</u> Press and **hold** (idle status).

Shortcuts

Shortcuts

Instead of scrolling to locate a menu function, you can select a menu function more quickly by opening the menu and keying in the digit combination ("shortcut").

Example: (2) 5 Ju 2 sec 1 1 or "Set ringtone for external calls".

With the telephone in **idle status**, press () (open main menu):

3	Δlarm	Clock	a
J	Aldilli	CIUCK	(\mathcal{I})

4 Add. Features 🛨

4-3	Room Monitor	(page 30)

Settings 🔁

Settings 🔼			
Date/Time			
Audio Settings	5-2-1	Ringer Settings	(page 33)
	5-2-2	Advisory Tones	(page 33)
Display	5-3-1	Screen Saver	(page 31)
	5-3-2	Color Scheme	(page 31)
	5-3-3	Contrast	(page 31)
	5-3-4	Backlight	(page 32)
Handset	5-4-1	Language	(page 31)
	5-4-2	Auto Answer	(page 32)
	5-4-3	Register H/Set	(page 26)
	5-4-4	Select Base	(page 27)
	5-4-5	Reset Handset	(page 34)
Base	5-5-1	Ringer Settings	(page 35)
	5-5-2	Music on hold	(page 35)
	5-5-3	System PIN	(page 35)
	5-5-4	Base Reset	(page 35)
	5-5-5	Add. Features	(page 28, page 38)
	5-5-6	Local Area Code	(page 10)
	5-5-7	Extra Codes	(page 10)
	5-5-8	Calls List Type	(page 18)
	Date/Time Audio Settings Display Handset	Date/Time Audio Settings 5-2-1 5-2-2 Display 5-3-1 5-3-2 5-3-3 5-3-4 Handset 5-4-1 5-4-2 5-4-3 5-4-4 5-4-5 Base 5-5-1 5-5-2 5-5-3 5-5-4 5-5-5 5-5-6 5-5-7	Date/Time

Shortcuts

5-6	Voice Mail	5-6-1	Set Key 1	(page 25)
		5-6-2	Ans Machine	(page 19)
		5-6-3	Call Screening	(page 22)
		5-6-4	Announcements	(page 19)
		5-6-5	Message Length	(page 22)
		5-6-6	Record Quality	(page 23)
		5-6-7	Ring Delay	(page 22)

Connecting the base station to the PABX

Connecting the base station to the PABX

The following settings are only needed when your PABX requires them. Please refer to the user guide for your PABX.

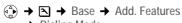
Dialing modes and flash time

The current setting is indicated by .

Changing the dialing mode

The following dialing modes can be selected:

- ◆ Tone dialing (DTMF),
- ◆ Pulse dialing (DP).

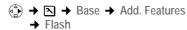


→ Dialing Mode

Select dialing mode ($\sqrt{}$ = on) and press \overline{OK} .

<u>ি</u> Press and **hold** (idle status).

Setting the flash time



Select flash time ($\sqrt{}$ = on) and press \overline{OK} .

Press and **hold** (idle status).

Setting pauses

Changing pause after line seizure

You can change the length of pause that is inserted between pressing the talk key

____ and sending the number.

Open menu.

5 jkl 5 jkl 9 myr 1 ap 6 mno Press keys.

Enter digit for the pause length (1 = 1 sec.; 2 = 3 secs.; 3 = 7 secs.) and press OK.

Changing the pause after the flash key

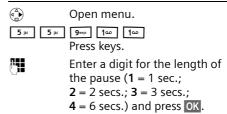
You can change the length of the pause if your PABX requires this (refer to the user quide for your PABX).

Open menu.

5 M 5 M 9 M 100 2 M 2 Press keys.

Enter a digit for the length of the pause (1 = 800 ms; 2 = 1600 ms; 3 = 3200 ms) and press OK.

Changing the dialing pause



To insert a dialing pause: press \(\sum_{\text{rest}} \) for 2 seconds. A P appears in the display.

Switching temporarily to tone dialing (DTMF)

If your PABX still operates with dial pulsing (DP), but you need tone dialing (DTMF) for a connection (for example to listen to the network mailbox) you must switch to tone dialing for the call.

Requirement: You are conducting a call or have already dialed an external number.

Options Open menu.

Tone Dialing

Select and press OK.
Tone dialing is now activated for this call only.

P7

Care

▶ Wipe the base station and handset with a damp cloth (do not use solvent) or an antistatic cloth.

Never use a dry cloth. This can cause static.

Contact with liquid <u>/!</u>



If the handset has come into contact with liquid:

- 1. Switch the handset off and remove the batteries immediately.
- 2. Allow the liquid to drain from the hand-
- 3. Pat all parts dry, then place the handset with the battery compartment open and the keypad facing down in a dry, warm place for at least 72 hours (not in a microwave, oven etc.).
- 4. Do not switch on the handset again until it is completely dry.

When it has fully dried out, you will normally be able to use it again.

Questions and answers

If you have any queries about the use of your telephone, you can contact us at any time at

www.siemens.com/gigasetcustomercare. The table below (page 39) contains a list of common problems and possible solutions.

Troubleshooting

The display is blank.

- 1. The handset is not switched on.
 - ▶ Press 😰 and hold the end call key.
- 2. The batteries are empty.
 - ▶ Charge or replace the batteries (page 9).

The handset does not respond to a key

The keypad lock is activated.

▶ Press and **hold** the pound key #-(page 12).

"Base station x" is flashing in the display.

- 1. The handset is outside the range of the base station.
 - ▶ Reduce the distance between handset/ base station.
- 2. The handset has been de-registered.
 - Register the handset (page 26).
- 3. The base station is not switched on.
 - Check the base station mains adapter (page 8).

Base Search is flashing in the display.

The handset is set for Best Base and no base station is switched on or within range.

- ▶ Reduce the distance between handset/base
- ▶ Check the base station mains adapter (page 8).

Handset does not ring.

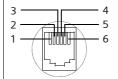
The ringtone is switched off.

• Activate the ringtone (page 33).

You cannot hear a ringtone/dialing tone.

Base station's phone cord has been replaced.

- When purchasing a new cord, ensure that it has the correct pin connections.
- Correct phone jack assignment



- 1 unused
- 2 unused
- 5 unused
- 6 unused

The other party cannot hear you.

You have pressed the ((INT) key. The handset is muted.

▶ Switch on the microphone again (page 12).

The incoming call number is not displayed although CIP is set.

Caller ID is not enabled.

Caller should ask network provider to activate Caller ID (CI).

You hear an error tone when keying an input (a descending sequence of tones).

Action has failed/invalid input.

 Repeat the operation.
 Watch the display and refer to the operating instructions if necessary.

You cannot listen to messages on the network mailbox.

Your phone system is set for pulse dialing.

Set your phone system to tone dialing.

The calls list does not indicate a time for a message.

Date/time are not set.

▶ Set the date/time (page 10).

The answer machine reports "PIN is incorrect" during remote operation.

- 1. System PIN entered is incorrect
 - Repeat input of system PIN,
- 2. System PIN is still set to 0000.
 - Change system PIN to a number other than 0000 (page 35).

The answer machine does not record any messages/has switched over to 'announce only'.

Its memory is full.

- Delete old messages.
- Play back new messages and delete.

Specifications

Recommended batteries

Nickel-metal-hydride (NiMH):

The handset is supplied with UL approved AAA batteries.

Handset operating times/charging times

Capacity	650 mAh
Standby time	Approx. 170 hours (7 days)
Calling time	Approx. 13 hours
Charging time	approx. 6 hours

The operating and charging times apply only when using the recommended batteries.

Note:

When the lighting is switched on, the standby time of the handset is reduced to approx. 30 hours.

Base station power consumption

In standby mode: approx. 2 watts During a call: approx. 3 watts.

General specifications

DECT standard	is supported
GAP standard	is supported
No. of channels	60 duplex channels
Radio frequency range	1920 – 1930 MHz
Duplex method	Time multiplex, 10 ms frame length
Channel grid	1728 kHz
Bit rate	1152 kbit/s
Modulation	GFSK
Language code	32 kbit/s
Transmission power	10 mW, average power per channel
Range	up to 328 yards outdoors, up to 55 yards indoors
Base station power supply	110 V ~/60 Hz
Environmental conditions for operation	+41°F to +113°F; 20 % to 75 % relative humidity
Dialing mode	DTMF (tone dialing)/ DP (dial pulsing)

FCC / ACTA Information

Warning: Changes or modifications to this unit not expressly approved by Siemens Cordless Products could void the FCC authority to operate the equipment. This includes the addition of any external antenna device. This equipment complies with Part 68 of the FCC rules and the requirements adopted by the ACTA. On the bottom of the base station is a label that contains, among other information, a product identifier in the format US:AAAEQ##TXXXX. If requested, this number must be provided to the telephone company. A plug and jack used to connect this equipment to the premises wiring and telephone network nust comply with the applicable FCC Part 68 rules and requirements adopted by the ACTA. A compliant telephone cord and modular plug is provided with this product. It is designed to be connected to a compatible modular jack that is also compliant. See installation instructions for details.

The REN is used to determine the number of devices that may be connected to a telephone line. Excessive RENs on a telephone line may result in the devices not ringing in response to an incoming call. In most but not all areas, the sum of RENs should not exceed five (5.0). To be certain of the number of devices that may be connected to a line, as determined by the total RENs, contact the local telephone company. For products approved after July 23, 2001, the REN for this product is part of the product identifier that has the format US:AAAEQ##TXXXX. The digits represented by ## are the REN without a decimal point (e.g., 03 is a REN of 0.3). For earlier products, the REN is separately shown on the label.

If this equipment causes harm to the telephone network, the telephone company will notify you in advance, that temporary discontinuance of service may be required. But if advance notice isn't practical, the telephone company will notify the customer as soon as possible. Also, you will be advised of your right to file a complaint with the FCC if you belive it is necessary. The telephone company may make changes in its facilities, equipment, operations or procedures that could affect the operation of the equipment. If this happens the telephone company will provide advance notice in order for you to make necessary modifications to maintain uninterrupted service. If you experience trouble with this telephone system, disconnect it from the network until the problem has been corrected or until you are sure that the equipment is not malfunctioning.

If trouble is experienced with this equipment, for repair or warranty information, please contact Siemens Customer Care, Tel. 1-866 247 8758. If the equipment is causing harm to the telephone network, the telephone company may request that you disconnect the equipment until the problem is resolved. This equipment is of a type that is not intented be repaired by the Customer (user).

This telephone system may not be used on coin service provided by the telephone company. Connection to party line service is subject to state tariffs. Contact the state public utility commission, public service commission or corporation commission for information. Privacy of communications may not be ensured when using this phone.

If your home has specially wired alarm equipment connected to the telephone line, ensure the installation of this equipment does not disable your alarm equipment. If you have questions about what will disable alarm equipment,

consult your telephone company or a qualified installer.

This telephone system equipment has been tested and found to comply with the limits for Class B digital device, pursuant to Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) This device must accept any interference received, including interference that may cause undesired operation. These limits are designed to provide reasonable protection against harmful interference in a residential installation. Some cordless telephones operate at frequencies that may cause interference to nearby TV's and VCR's; to minimize or prevent such interference, the system base should not be placed near or on top of a TV or VCR; and, if interference is experienced, moving the base farther away from the TV or VCR will often reduce or eliminate the interference.

However, there is no guarantee that interference will not occur in a particular installation. If this telephone system does cause harmful interference to radio or television reception, which can be determined by turning the system off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- 1. Reorient or relocate the receiving antenna.
- 2. Increase the separation between the base station and receiver.
- 3. Connect the base station into an outlet on a circuit different from that to which the receiver is connected.
- 4. Consult the dealer or an experienced radio TV technician for help.

Notice for Direct Inward Dialing ("DID") ALLOWING THIS EQUIPMENT TO BE OPERATED IN SUCH A MANNER AS TO NOT PROVIDE FOR

IN SUCH A MANNER AS TO NOT PROVIDE FOR PROPER ANSWER SUPERVISION AS A VIOLATION OF PART 68 OF THE FCC'S RULES.

Notice to Hearing Aid Wearers:

This phone system is compatible with inductively coupled hearing aids.

Power Outage:

In the event of a power outage, your cordless telephone will not operate. The cordless telephone requires electricity for operation. You should have a telephone that does not require electricity available for use during power outages.

Notice:

The installation of the base unit should allow at least 8 inches between the base and persons to be in compliance with FCC RF exposure quidelines.

For body worn operation, the portable part (handset) has been tested and meets FCC RF exposure guidelines. Use with an accessory that contains metal parts may not ensure compliance with FCC RF exposure guidelines.

Notice to telephone company service: If you need service from your telephone company, please provide them with the information

- Facility interface Code (FIC)
- Service Order Code (SOC)
- Universal Service Order Code (USOC) Jack as indicated on the label on the bottom side of the base station.

Industry Canada Certification

Operation is subject to the following two conditions (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

NOTICE: The Industry Canada label identifies certified equipment. This certification means that the equipment meets certain telecommunications network, protective, operational and safety requirements as prescribed in the appropriate Terminal Equipment Technical Requirements document(s). The Department does not guarantee the equipment will operate to the user's satisfaction.

Before installing this equipment, users should ensure that it is permissible to be connected to the facilities of the local telecommunications company. The equipment must also be installed using an acceptable method of connection. The customer should be aware that compliance with the above conditions may not prevent degradation of service in some situations.

Repairs to certified equipment should be coordinated by a representative designated by the supplier. Any repairs or alterations made by the user to this equipment, or equipment malfunctions, may give the telecommunications company cause to request the user to disconnect the equipment.

Users should ensure for their own protection that the electrical ground connections of the

power utility, telephone lines and internal metallic water pipe system, if present, are connected together.

This precaution may be particularly important in rural areas

NOTE: Users should not attempt to make such connections themselves, but should contact the appropriate electric inspection authority, or electrician, as appropriate.

This product meets the applicable Industry Canada technical specifications.

The Ringer Equivalence Number is an indication of the maximum number of devices allowed to be connected to a telephone interface. The termination of an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all devices does not exceed five.

This Class B digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.

Safety precautions

Before using your telephone equipment, basic safety instructions should always be followed to reduce the risk of fire, electric shock and injury to persons.

- 1. Read and understand all instructions.
- 2. Follow all warnings and instructions marked on the product.
- 3. Unplug this product from the wall telephone jack and power outlet before cleaning. Do not use liquid cleaners or aerosol cleaners. Use damp cloth for cleaning.
- 4. Do not use this product near water, for example, near a bathtub, wash bowl, kitchen sink, or laundry tub, in a wet basement or near a swimming pool.
- 5. Place this product securely on a stable surface. Serious damage and/or injury may result if the unit falls.
- 6. Slots or openings in the cabinet and the back and bottom are provided for ventilation, to protect it from overheating. These openings must not be blocked or covered. This product should never be placed near or over a radiator or heat register, or in a place where proper ventilation is not provided.
- 7. This product should be operated only from the type of power source indicated on the marking label. If you are not sure of the type of power supply to your home, consult your dealer or local power company.

- 8. Do not place objects on the power cord. Install the unit where no one can step or trip on the cord.
- 9. Do not overload wall outlets and extension cords as this can result in the risk of fire or electric shock.
- 10. Never push objects of any kind into this product through cabinet slots as they may touch dangerous voltage points or short out parts that could result in the risk of fire or electric shock. Never spill liquid of any kind on this product.
- 11. To reduce the risk of electric shock or burns, do not disassemble this product. Take it to a qualified service center when service is required. Opening or removing covers may expose you to dangerous voltages, dangerous electrical current or other risks. Incorrect reassembly can cause electric shock when the appliance is subsequently used.
- 12. Unplug the product from the wall outlet and refer servicing to qualified service personnel under the following conditions:
- a.) When the power cord is damaged or frayed.
- b.) If liquid has been spilled into the product.
- c.) If the product has been exposed to rain or water.
- d.) If the product does not operate normally by following the operating instructions. Adjust only those controls that are covered by the operating instructions because improper adjustment of other controls may result in damage and may require extensive work by a qualified technician to restore the product to normal operation.
- e.) If the product has been dropped or physically has been damaged.
- f.) If the product exhibits a distinct change in performance.
- 13. Avoid using a telephone (other than a cordless type) during a thunderstorm. There may be a remote risk of electrical shock from lightning. Therefore we suggest a surge arrestor.
- 14. Do not use the telephone to report a gas leak in the vicinity of the leak.
- 15. Emergency/911 numbers may not be dialed if the keypad is locked.
- 16. Minimum No. 26 AWG telecommunication line cord must be used with this phone.

BATTERY SAFETY PRECAUTIONS

To reduce the risk of fire, injury or electric shock, and to properly dispose of batteries, please read and understand the following instructions.

CONTAINS ALKALINE NICKEL METAL HYDRIDE BATTERY. BATTERY MUST BE RECYCLED OR DIS-POSED OF PROPERLY. DO NOT DISPOSE OF IN MUNICIPAL WASTE.

- 1. Only use the batteries specified for use with this product.
- 2. DO NOT USE ALKALINE NICKEL CADMIUM OR ALKALINE LITHIUM BATTERIES, or mix batteries of different sizes or from different manufacturers in this product. DO NOT USE NONRECHARGEABLE BATTERIES.
- 3. Do not dispose of the batteries in a fire; the cells may explode. Do not expose batteries to water. Check with local codes for special disposal instructions.
- 4. Do not open or mutilate the batteries.
 Released electrolyte is corrosive and may cause damage to the eyes or skin. The electrolyte may be toxic if swallowed.
- 5. Exercise care in handling the batteries in order not to short the batteries with conducting materials such as rings, bracelets, and keys. The batteries or conducting material may overheat and cause burns or fire.
- 6. Charge the batteries provided with, or identified for use with, this product only in accordance with the instructions and limitations specified in the user's manual. Do not attempt to charge the batteries with any means other than that specified in the users manual.
- 7. Periodically clean the charge contacts on both the charger and handset.

Service (Customer Care)

Customer Care Warranty for Cordless Products
To obtain Siemens Customer Care Warranty service,
product operation information, or for problem resolution, call:
Toll Free: 1-866 247 8758

9:00 a.m. – 5:00 p.m. Monday-Saturday

www.siemens.com/gigasetcustomercare

End-user limited Warranty

This limited, non-transferable warranty is provided to the original buyer/end-consumer ("you") for systems, handsets and accessories (collectively, "Product") manufactured, sold and/or distributed by Siemens Home and Office Communication Devices LLC ("Siemens"). Siemens warrants to you that at the date of purchase, the product is free of defects in workmanship and materials and the software included in the Product will perform in substantial compliance to its program specifications.

1. WARRANTY PERIOD

The Product warranty period is one (1) year from the original date of purchase by you. Proof of purchase (e.g., sales slip or invoice) must be provided with any Product returned during the Warranty Period. Batteries supplied with the Products are warranted to be free from defects at the time of purchase only.

2. EXCLUSIVE REMEDY

Siemens' entire liability and your exclusive remedy if the Product is defective in materials or workmanship during the Warranty Period and is returned shall be that the Product will be repaired or replaced as set forth in Section 4 below. Reconditioned replacement components, parts or materials may be used in the replacement or repair. Data in the memory of the Product may be lost during repair.

3. THIS LIMITED WARRANTY DOES NOT COVER AND IS VOID WITH RESPECT TO THE FOLLOWING:

 Cosmetic damage, physical damage to the surface of the Product, including, without limitation, breakage, cracks, dents, scratches or adhesive marks on the LCD screen or outside casing of the Product.

- Products which have been repaired, maintained or modified (including the antenna) by anyone other than Siemens or a Siemensapproved repair facility, or that have been improperly installed.
- Cost of installation, removal or reinstallation.
- "Damage due to any telephone, electronic, hardware or software program, network, Internet or computer malfunctions, failures, or difficulties of any kind, including without limitation, server failure or incomplete, incorrect, garbled or delayed computer transmissions.
- Equipment and components not manufactured, supplied or authorized by Siemens.
- Modification of the Product's components, or operation of the Product in an unsuitable environment or in a manner for which it is not intended, including but not limited to failures or defects caused by misuse, abuse, accidents, physical damage, abnormal operation, improper handling or storage, neglect, alterations, unauthorized installation, removal or repairs, failure to follow instructions, problems caused by the carrier's network coverage, exposure to fire, water or excessive moisture or dampness, floods, or extreme changes in climate or temperature, acts of God, riots, acts of terrorism, spills of food or liquids, viruses or other software flaws introduced into the Product, or other acts which are not the fault of Siemens and which the Product is not specified to tolerate, including damage caused by mishandling or blown fuses.
- Products which have had warranty stickers, electronic serial number and/or serial number label removed, altered, rendered illegible or fraudulently applied to other equipment.

- Signal reception problems (unless caused by defect in material or workmanship in the Product).
- Products operated outside published maximum ratings.
- Performance of the Products when used in combination with other products or equipment not manufactured, supplied or authorized by Siemens.
- Consumables (such as batteries and fuses).
- Payments for labor or service to representatives or service centers not authorized to perform product maintenance by Siemens.
- Loss of data.
- Testing and examination discloses that the alleged defect or malfunction in the Product does not exist.

This warranty does not cover customer education, instruction, installation or removal, set up adjustments, problems related to service(s) provided by a carrier or other service provider, and/or signal reception problems. Siemens shall not be responsible for software, firmware, information, or memory data contained in, stored on, or integrated with any Products returned for repair, whether under warranty or not.

This warranty is valid only in the United States.

USE WITH ACCESSORIES NOT SUPPLIED BY SIEMENS OR NOT OTHERWISE EXPRESSLY AUTHORIZED BY SIEMENS MAY VOID WARRANTY.

4. WARRANTY CLAIM PROCEDURE

All warranty claims must be made by notifying Siemens prior to the expiration of the Warranty Period. Siemens' obligation to provide warranty support shall not extend past the end of the Warranty Period, except that any product repaired or replaced during the Warranty Period shall continue to be warranted for the balance of such Warranty Period or thirty (30) days, whichever is greater.

Throughout the Warranty Period, Siemens will be available to provide you with technical support service Monday through Saturday from 9:00 a.m. to 5:00 p.m. Central Time, excluding National holidays. Support service will be provided for you by accessing Siemens' toll free customer service number:

1-866-247-8758

5. LIMITATION OF WARRANTY

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Notes on the operating instructions

This section explains the meaning of certain symbols and typographical conventions that are used in this user guide.

Symbols used

Save

Copy Entry / Copy List (example)

Select one of the two menu functions specified.

P7 Enter digits or letters.

The display keys' current functions are shown reverse highlighted in the bottom display line. Press the display key below to launch the function.

Press the top or the bottom of the control key: scroll up or down.

Press the right or left of the control key: for example select setting.

Press the corresponding key

on the handset.

Example: menu input

In the user guides, the steps you need to perform are shown in abbreviated form. This is illustrated below using the example of "Setting the contrast for the display". The things you need to do are explained in the boxes.

$\stackrel{\triangle}{\longrightarrow}$ \rightarrow $\stackrel{\triangle}{\longrightarrow}$ Display

- ▶ With the handset in idle status, press on the right of the control key to open the main menu.
- ▶ Select the ****icon using the control key - press the control key at the top or bottom.

In the display header, Settings is displayed.

Press the OK display key to confirm the function Settings.

The Settings submenu is displayed.

- ▶ Press the bottom of the control key repeatedly until Display is selected.
- ▶ Press the OK display key to confirm the function.

Contrast Select and press OK.

- ▶ Press the bottom of the control key repeatedly until Contrast is selected.
- Press the OK display key to confirm the function.



- Press on the right or left of the control key to select the contrast.
- Press the Save display key to confirm the function.

∫© Press and **hold** (idle status).

▶ Press and hold the end call key until the handset returns to idle status.

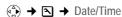
Notes on the operating instructions

Example: multiple line input

There are many situations in which you can change the settings of a display or enter data in several lines.

In this user guide symbols are used to guide you step by step through multiple line input. This is illustrated below using the example of "Setting the date and time". The things you need to do are explained in the boxes.

To change the time, open the input field with:



You will see the following display (example):



Date:

Enter month, day and year in 6-digit format.

The date in the first line is marked with I to show it is active.

▶ Enter the date using the digit keys.

Time:

Enter hours/minutes in 4-digit format.

Press the hey.

The time in the second line is marked with [] to show it is active.

▶ Enter the date using the digit keys.

Time mode:

Select 12-hour or 24-hour time format.

▶ Press the ♠ key.

The time format is marked with [] to show it is active.

- ▶ Select time format.
- With 12-hour time format, use the display key am/pm to switch between am and pm.
- Save changes.
- ▶ Press the Save display key.
- ▶ Then press and **hold** the \(\sum_{\bigsize{\infty}} \) key.

The handset changes to idle status.

Writing and editing names

The following rules apply when creating an entry:

- ◆ Control the cursor with ♠ ♠ ♠ ♠.
- ◆ Characters are added to the left of the cursor.
- ◆ Press the star key ★ to show the table of special characters.
- ◆ Press and **hold** the pound key <u>H</u>→ to switch from "Abc" mode to "123" and from "123" to "abc" and from "abc" to "Abc" (upper case: 1st letter upper case, all others lower case). Press the pound key <u>H</u>→ **before** entering the letter.
- ◆ The first letter of the name of directory entries is automatically capitalized, followed by lower case letters.

Notes on the operating instructions

Entering special characters

You can call up the table of special characters using the * key. Select the required character and insert it with Insert.

Order of directory entries

Directory entries are usually sorted in alphabetical order. Spaces and digits take first priority. The sort order is as follows:

- 1. Space
- 2. Digits (0-9)
- 3. Letters (alphabetical)
- 4. Other characters

To get around the alphabetical ordering of the entries, insert a space or a digit in front of the name. These entries will then move to the beginning of the directory. Names which you have preceded with an asterisk will move to the end of the directory.

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