

# hp mobile printing for pocket pc

## Quick Start Guide

HP Mobile Printing for Pocket PC lets you print e-mail messages, attachments, and files to a Bluetooth, infrared, or network printer (depending on your Pocket PC's capabilities). It also enables printing from Calendar, Contacts, and Tasks. HP Mobile Printing works with Pocket PCs running Microsoft® Pocket PC 2002 and Pocket PC 2003.

This Quick Start Guide will help you install HP Mobile Printing and show you how to print a document and add a printer to a printer list.

### 1 Install hp mobile printing

Install HP Mobile Printing from a desktop computer to a Pocket PC through Microsoft ActiveSync.

#### To install hp mobile printing for Pocket PC

- 1 Save the installer program (**hpmobileprinting.exe**) from [http://www.hp.com/go/pocketpcprint\\_software](http://www.hp.com/go/pocketpcprint_software) to a desktop computer.
- 2 Connect the Pocket PC to the desktop computer.

If you need help connecting with ActiveSync, see the Pocket PC user guide.

- 3 Double-click **hpmobileprinting.exe** on the desktop computer.

The installer program copies the necessary files to the Pocket PC.

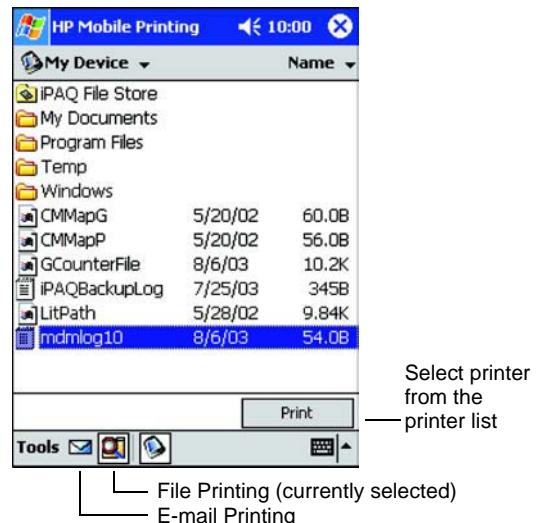
After HP Mobile Printing is successfully installed, it appears on the **Start** menu of the Pocket PC.

### 2 A quick look at hp mobile printing

Open HP Mobile Printing to print e-mail messages or files. The Microsoft Pocket PC operating system does not allow you to print directly from Inbox or File Explorer.

When you open HP Mobile Printing for the first time, tap **Start using the program** to start printing without further setup.

In HP Mobile Printing, you will see the same views of e-mail messages and files as in Inbox and File Explorer respectively. Use the buttons on the command bar to switch views.



In each view, you can browse and select an item to open or print. If you create a list of the printers you frequently use, you can select them quickly when you print.

You can also go to Calendar, Contacts, and Tasks and print directly from those programs.

### 3 Print an e-mail message

Print messages with or without attachments.

#### To print a message and its attachments

- 1 Open HP Mobile Printing, tap E-mail Printing  on the command bar to see a list of messages from Inbox.
- 2 Tap a message to open it.  
If the message has any attachments, they are listed below the message.
- 3 Tap the check boxes to select the message or attachments you want to print, and then tap **Print**.  
You can only print attachments that have been downloaded to a Pocket PC.  
Download attachments using Inbox.
- 4 Select a printer from the printer list and tap **Print**.

### Select a printer

In HP Mobile Printing, when you want to print a document or file, you must first select a printer from the printer list in the My Printers screen.

#### Example: Select an infrared printer

- 1 After selecting a document or file to print, tap **Print**. The My Printers screen appears.
- 2 Select a printer from the list of pre-defined printers. For more information on creating a printer list, see step 7, **Add a printer to your printer list**.
- 3 To print immediately, tap **Print**.

You may also tap **Print Options** to change the print settings before printing.

### 4 Print a file

Print files located on the Pocket PC or the network.

#### To print a file

- 1 Open HP Mobile Printing and tap File Printing  on the command bar.
- 2 Do one of the following:
  - To display files on a Pocket PC, tap the Pocket PC button  on the command bar.
  - To display files on the network:
    - a Tap the Network button  on the command bar.
    - b Type the path name, and then tap **OK**. You may be prompted to enter a user name and password.
- 3 Select the file to print.  
If you wish to open and view the file, tap and hold the file to display the pop-up menu, then select **View**.
- 4 Select a printer from the printer list and tap **Print**.

### 5 Print a Word, PowerPoint, Excel, or PDF file

You can purchase and install WESTTEK's ClearVue viewers on a Pocket PC, which will enable you to print Microsoft Word, Microsoft PowerPoint, and PDF files from HP Mobile Printing.

You will also be able to open the above file formats, as well as Microsoft Excel files in File Explorer or Inbox, and then print them.

## To print a file

- 1 In File Explorer or Inbox, tap on a supported file to open it in a ClearVue viewer.
- 2 To print the file, tap **File**, and then tap **Print**.
- 3 Select a printer from the printer list and tap **Print**.

## 6 Print from Calendar, Contacts, or Tasks

Print details of your appointments, contacts and tasks.

### To print details of selected items

- 1 Open Calendar, Contacts or Tasks.
- 2 Select one or more items to print. In Calendar and Tasks, you can make a selection in the Print screen (see step 4).
- 3 Tap and hold to display the pop-up menu and select **Print**, or select **Print** from the **Tools** menu.
- 4 In Calendar and Tasks, you can choose **Selected Appointments** or **Selected Tasks** to print what you've selected, or select from the options provided (for example, **All Tasks** or **Today's Tasks**). Then tap **Print**.
- 5 Select a printer from the printer list and tap **Print**, or tap **Print Options** first to change the print settings before printing.

## 7 Add a printer to your printer list

The printer list is set up in the **Printers** tab of the Configuration screen. To add a printer, first choose the type of printer, then choose or search for the specific printer.

### To add a printer

- 1 In HP Mobile Printing, tap **Tools**, and then tap **Configuration** to display the Configuration screen.
- 2 Select the **Printers** tab, and then tap **Add**.
- 3 In the Add Printer screen, select the printer type, and then tap **Next**.  
The steps that follow depend on the printer type you select. The example here shows how to proceed if you select **Network**. For more information, see the user guide.
- 4 In the Specify Printer screen, select the printer manufacturer and model.
- 5 Enter the correct type of network connection (for example, the IP address).
- 6 Enter a unique name for the printer that helps you identify it.
- 7 As appropriate, select from the following check boxes:
  - **Enable raw file type**: to send an unprocessed file (postscript or pdf) directly to the printer.
  - **Set as default printer**: to make the current printer the default printer.
- 8 Tap **Finish**. The Configuration screen appears.
- 9 Tap **ok** on the Configuration screen.
- 10 The My Printers screen appears with the added printer.

## 8 Get help

If you experience problems with HP Mobile Printing, there are a variety of resources available to help you find an answer:

- Get help while using HP Mobile Printing. Tap **Help** on the **Start** menu to display the help topic for a specific feature.



- Go to the HP support Web site for user guides, product information, and FAQs. To access the HP support Web site, open a browser window and go to <http://www.hp.com/support/pocketpcprint>.
- Contact HP Customer Support for assistance:
  - Via e-mail at <http://www.hp.com/support/pocketpcprint>. Click **contact support**. Follow the e-mail specific links to the HP product list "after you buy," and then click **software**.
  - By phone in the U.S. at (800) 474-6836 [1-800-HPINVENT].
  - By phone outside the U.S., please use the regional HP Support numbers.

When contacting support via phone, you may be presented with a voice recognition system. Clearly state the name of the product, HP Mobile Printing for Pocket PC, to be routed to the correct support group.

Otherwise, follow the phone-menu options and select Printing to be routed to the correct support group.

To help ensure any issues are quickly resolved, be prepared to provide the following information:

- What is the version of the product? (In HP Mobile Printing, tap **Tools**, and then tap **About** to find the version.)
- What is the problem that the product is experiencing?
- Can you reproduce this problem on a regular basis?
- What troubleshooting steps have you already taken?

In addition, the customer support agent may request log files to be sent to help characterize the issue more readily. These log files can be found in the **/Temp** directory of the Pocket PC.

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