

Connecting to a virtual private network (VPN)

From your phone, you can add, set up, and manage virtual private networks (VPNs) that allow you to connect and access resources inside a secured local network, such as your corporate network.

Preparing your phone for VPN connection

Depending on the type of VPN you are using at work, you may be required to enter your login credentials and/or install security certificates before you can connect to your company's local network. You can get this information from your network administrator.

Also, your phone must first establish a Wi-Fi or data connection before you can initiate a VPN connection. For information about setting up and using these connections on your phone, see "Data connection" and "Wi-Fi" in this chapter.

Setting up secure credential storage

If your network administrator instructs you to download and install security certificates, you must first set up the phone's secure credential storage.

1. Press HOME > MENU, tap **Settings** > **Security**, and then tap **Set password**.
2. Enter a new password (at least 8 characters without any spaces) for the credential storage, scroll down and confirm the password, and then tap **OK**.
3. Select the **Use secure credentials** check box.


You can then download and install the certificates needed to access your local network. Your network administrator can tell you how to do this.

Adding a VPN connection

1. Press HOME > MENU, and then tap **Settings** > **Wireless & networks** > **VPN settings**.
2. Tap **Add VPN**, and then tap the type of VPN you want to add.
3. Tap the VPN settings and set them up according to the security details you have obtained from your network administrator.
4. When finished, press MENU, and then tap **Save**.


The VPN is then added to the VPNs section of the the VPN settings screen.

Connecting to a VPN

1. Press HOME > MENU, and then tap **Settings** > **Wireless & networks** > **VPN settings**.
2. In the VPNs section, tap the VPN that you want to connect to.
3. When prompted, enter your log in credentials, and then tap **Connect**.
When you are connected, the VPN connected icon  appears in the notification area of the title bar.
4. Open the web browser to access resources such as intranet sites on your corporate network. See "Using your phone's web browser" for more information.

Disconnecting from a VPN

1. Press and hold the title bar, and then slide down your finger to open the Notifications panel.
2. Tap the VPN connection to return to the VPN settings screen, and then tap the VPN connection to disconnect from it.

When your phone has disconnected from the VPN, the VPN disconnected icon  is displayed in the notification area of the title bar.

Using your phone's web browser


Open the web browser to start surfing the web. The browser is fully optimized and comes with advanced features that let you enjoy Internet browsing on your phone.



You must have an active data connection or Wi-Fi connection to access the Internet.

Opening the browser

Do one of the following:

- Press HOME, and then tap **Internet**.
- Press HOME, and then tap  > **Internet**.


Going to a web page

1. On the browser screen, press MENU and then tap the URL field on top of the screen.
2. Enter the web page address using the keyboard. As you enter the address, matching web page addresses will appear on the screen. Tap an address to go directly to that web page or continue entering the web page address.



3. Tap Go.

Setting your home page

1. Press HOME, and then tap  > **Internet**.
2. Press MENU, and then tap **More** > **Settings** > **Set home page**.
3. On the Set home page screen, select the home page you want to use.

Changing the screen orientation


The phone automatically changes the screen orientation depending on how you are holding your phone.



The **Orientation** check box in HOME > MENU > Settings > Sound & display needs to be selected for the screen orientation to automatically change.

Browsing full versions of all web sites

Some web sites display a mobile version of their pages to phone web browsers. You can choose to view the full version of all pages, even for these sites.

1. Press HOME, and then tap  > Internet.
2. Press MENU, tap More > Settings, and then clear the Mobile view check box.

Navigating on a web page

You can swipe your finger on the screen or the optical trackball to navigate and view other areas of the web page.



Zooming in or out on a web page

Tap the screen twice quickly to zoom in, then tap the screen twice quickly again to zoom out. You can also use your fingers to pinch or spread the screen to zoom in and out.

Use your thumb and index fingers to 'spread' the web page to zoom in.



Use your thumb and index fingers to 'pinch' the web page to zoom out.



Selecting a link in a web page

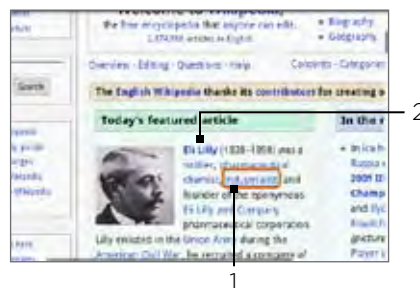
You can tap a link with your finger to open it, or press and hold a link for more options.

Link	What to do
Web page address (URLs)	<ul style="list-style-type: none"> ▪ Tap the link to open the web page. ▪ Press and hold the link to open a menu that allows you to open, bookmark, copy to the clipboard, or share the link via email.
Email address	<ul style="list-style-type: none"> ▪ Tap to send an email message to the email address. ▪ Press and hold, then tap Copy on the menu to copy the email address to the clipboard. You can paste the email address later when creating a new contact or sending a new email message.

The browser also recognizes some phone numbers and addresses that allow you to call the phone number or locate the address in Google Maps™. Recognized phone numbers and addresses are highlighted in green when navigated to.

Link	What to do
Location address	Tap the address to open Google Maps and locate the address.
Phone number	Tap to open the Phone screen to call the phone number.

You can also navigate to a link on a web page and select it using the optical trackball. This is particularly useful when viewing text and links at a small size. Links are enclosed in a colored box when selected.




- 1 Link is selected.
- 2 Link is not selected.

After selecting a link with the optical trackball, you can press the optical trackball to open the link, or press and hold the optical trackball for more options.


Opening a new browser window

Open multiple browser windows to make it easier for you to switch from one web site to another. You can open up to 4 browser windows.

1. Press HOME, and then tap  > Internet.
2. Press MENU and then tap Windows.
3. Tap the “+” button.

A new browser window opens and goes to the home page that is set.

Switching between browser windows

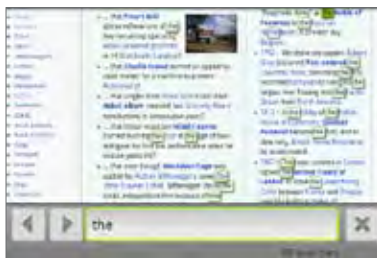
1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap Windows.
3. Select the browser window you want to view by sliding your finger on the screen from right to left.



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- 1 Tap to close the web page.
 - 2 Tap to display the web page in full screen.
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Finding text within a web page

1. While viewing a web page, press MENU and then tap More > Find on page.
2. Enter the search item. As you enter characters, matching characters will be highlighted in green. Tap the left or right arrow to go to the previous or next matching item.



Downloading applications from the web

Before you can download applications from the web, you must first enable downloading from the phone settings.

1. Press HOME > MENU, and then tap Settings > Applications.
2. Select the Unknown sources check box.
3. When the Attention dialog box opens, tap OK.



All downloaded applications are saved to the storage card. Before you download an application from the web, make sure that you have installed a storage card on your phone. For information on how to install a storage card, refer to the Basics chapter.



Applications downloaded from the web can be from unknown sources. To protect your phone and personal data, download applications only from trusted sources such as Android Market. Refer to "Finding and installing apps from Android Market" in the More apps chapter for details.

Viewing your downloads

On a browser screen, press MENU and then tap More > Downloads.

Copying text, looking up information, and sharing

You can select text and then:

- Copy it.
- Look it up on Wikipedia or Google Dictionary.
- Get a translation of the text from Google Translate.
- Share the text in a new email, text, or multimedia message or in your status update on a social network.

Selecting text

1. Press and hold on a word.



To select text in a link, press and hold the link, and then tap **Copy text**.

2. Drag the start and end markers to highlight the surrounding text you want to select.




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- 1 Tap to copy, search/translate, or share the text.
 - 2 Start and end markers. Drag to increase or decrease the text selection area.
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When you select a larger block of text, the appearance of the markers changes. You can drag these markers up or down to select multiple paragraphs of text.



Copying and pasting text

1. After you have selected the text you want to copy, tap . The selected text is then copied to the clipboard.
2. In a text entry field (for example while composing a message), press and hold at the point where you want to paste the text.
3. Tap **Paste**.

Searching or translating text


1. After you have selected the text you want to search or translate, tap .
2. Tap one of the following tabs:

 **Wikipedia.** Look for related information on Wikipedia, based on the text that you selected.

 **Google Translate.** Translate the text to another language.

 **Google Dictionary.** Look up the selected text in the dictionary.

Pasting text in a new message or social network status update

1. After you have selected the text you want to share, tap .
2. Select an option to paste the selected text in a new email, text or multimedia message or in your status update on a social network such as Twitter. See the Email, Messages, and Social chapters for more information on using these features.



Viewing bookmarks and previously visited pages

You can store as many bookmarks as you want on your phone. You can also access a convenient History list of the sites you have visited, or quickly view the pages that you access most often.



Bookmarking a web page

1. While viewing a web page, press MENU, and then tap **Add bookmark**. The New bookmark screen opens.
2. Edit the bookmark **Name** if needed, and then tap **Done**.



Opening a bookmark

1. Press HOME, and then tap  > **Internet**.
2. Press MENU, and then tap **Navigate**.
3. On the Bookmarks tab , navigate to the bookmark you want to open, and then tap it.



Editing a bookmark

1. Press HOME, and then tap  > **Internet**.
2. Press MENU, and then tap **Navigate**.
3. On the Bookmarks tab , press MENU and then tap **Edit**.
4. Tap the bookmark you want to edit.
5. Enter your changes, and then tap **Done**.



Viewing a previously visited page

1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **Navigate**.
3. On the History tab , navigate to the page you want to view and then tap the page.



Clearing the list of previously visited pages

1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **Navigate**.
3. On the History tab , press MENU, and then tap **Clear history**.




Viewing a page that you often visit

1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **Navigate**.
3. On the Most Visited tab , navigate to the page you want to view, and then tap the page.

Clearing the list of most visited pages


1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **Navigate**.
3. On the Most Visited tab , press MENU, and then tap **Clear all**.

Changing the view of bookmarks or most visited pages

1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **Navigate**.
3. On the Bookmarks tab  or the Most visited tab , press MENU, and then tap **Thumbnails**, **List**, or **Grid** to change the view. For example, if you are in Thumbnails view and you want to view bookmarks in a grid, press MENU > **List**, and then press MENU > **Grid**.

Setting browser options

Customize the web browser to suit your browsing lifestyle. Set display, privacy, and security options when using the web browser.

1. Press HOME, and then tap  > Internet.
2. Press MENU, and then tap **More** > **Settings**.

Using your phone as a modem (tethering)

Get online with your notebook or desktop computer at any time, using your phone's data connection. For information on setting up and using the data connection, see "Data connection" earlier in this chapter.



- You need to install HTC Sync before you can use your phone as a modem. Refer to "Using HTC Sync" in the Sync chapter for details.
 - You need a SIM card installed on your phone to use it as a modem for your computer.
1. Make sure your phone's data connection is turned on. See "Turning the data connection on or off" earlier in this chapter to learn how to turn on the phone's data connection.
 2. Connect the phone to the computer using the provided USB cable.
 3. On the Connect to PC screen, select **Internet sharing**, and then tap **Done**.

When you are using your phone as a modem, the USB mass storage feature is disabled, and you are also not able to use HTC Sync.

Bluetooth

Using Bluetooth

Bluetooth is a short-range wireless communications technology that allows devices to exchange information over a distance of about eight meters without requiring a physical connection.



Turn off Bluetooth when not in use to conserve battery power, or in places where using a wireless device is prohibited, such as on board an aircraft and in hospitals.

Turning Bluetooth on or off

1. Press HOME > MENU, and then tap **Settings > Wireless & networks**.
2. Select or clear the **Bluetooth** check box.

An even easier way to turn Bluetooth on or off is with the Bluetooth widget on the Home screen. For instructions on adding a widget to the Home screen, see “Adding a widget” in the Basics chapter.

Changing the phone name

The phone name identifies your phone to other devices.


1. Press HOME > MENU, and then tap **Settings > Wireless & networks**.
2. If the **Bluetooth** check box is not selected, select it to turn Bluetooth on.
3. Tap **Bluetooth settings > Device name**.
4. Enter the name for your phone in the dialog box, and then tap **OK**.

Connecting a Bluetooth headset or car kit

You can listen to music over an Bluetooth stereo headset, or have hands-free conversations using a compatible Bluetooth headset or car kit. It's the same procedure to set up stereo audio and hands-free.

For you to listen to music with your headset or car kit, the headset or car kit must support the A2DP Bluetooth profile.

1. Press HOME > MENU, and then tap **Settings > Wireless & networks > Bluetooth settings**.
2. If Bluetooth is not switched on, tap the **Bluetooth** check box to switch it on.
3. Make sure that the headset is discoverable, so that your phone can find the headset. Refer to the instructions that came with the headset to find out how to set it in discoverable mode.
4. Tap **Scan for devices**. Your phone will start to scan for Bluetooth devices within range.
5. When you see the name of your headset displayed in the Bluetooth devices section, tap the name. Your phone then automatically tries to pair with the headset.
6. If automatic pairing fails, enter the passcode supplied with your headset.

The pairing and connection status is displayed below the hands-free headset or car kit name in the Bluetooth devices section. When the Bluetooth headset or car kit is connected to your phone, the Bluetooth connected icon  is displayed in the status bar. Depending on the type of headset or car kit you have connected, you can then start using the headset or car kit to listen to music and/or make and receive phone calls.

Reconnecting a headset or car kit

When you have paired a headset with your phone, you should be able to reconnect it automatically by turning on Bluetooth on your phone, and then turning on the headset. However, sometimes you will need to reconnect manually, for example if you have been using your headset with another Bluetooth device.

1. Press HOME > MENU, and then tap **Settings > Wireless & networks > Bluetooth settings**.
2. If Bluetooth is not switched on, tap the **Bluetooth** check box to switch it on.
3. Make sure that the headset is discoverable.
4. Tap the headset's name in the Bluetooth devices section.
5. If prompted to enter a passcode, try 0000 or 1234, or consult the headset/car kit documentation to find the passcode.

If you still cannot reconnect to the headset or car kit, follow the instructions in "Unpairing from a Bluetooth device" in this chapter, and then follow the instructions under "Connecting a Bluetooth headset or car kit" above.

Disconnecting or unpairing from a Bluetooth device

Disconnecting a Bluetooth device

1. Press HOME > MENU, and then tap **Settings > Wireless & networks > Bluetooth settings**.
2. In the Bluetooth devices section, press and hold the device to disconnect.
3. Tap **Disconnect**.

Unpairing from a Bluetooth device

You can make your phone forget its pairing connection with another Bluetooth device. To connect to the other device again, you may need to enter or confirm a passcode again.







1. Press HOME > MENU, and then tap **Settings > Wireless & networks > Bluetooth settings**.
2. In the Bluetooth devices section, press and hold the device to unpair.
3. Tap **Unpair**.

Sending and receiving information using Bluetooth

You can use Bluetooth to transfer information between your phone and another Bluetooth-enabled device such as a phone or notebook computer. The first time you transfer information between your phone and another device, you need to enter or confirm a security passcode. After that, your phone and the other device are paired, and you will not need to exchange passcodes to transfer information in the future.

Sending information from your phone to another device

You can send the following types of information, depending on the device you are sending to:

- Images and videos
 - Calendar events
 - Contacts
 - Audio files
1. Set the receiving device to discoverable mode. You may also need to set it to “Receive Beams” or “Receive Files”. Refer to the device’s documentation for instructions on receiving information over Bluetooth.
 2. On the phone, open the application that contains the information or file you want to send. For example, if you want to transfer a photo, press HOME, and then tap  > Photos.
 3. Follow the steps for the type of item you want to send:
 - **Photo or video** (in Camera). After capturing a photo, on the preview screen, tap the Share button , and then tap **Bluetooth**.
 - **Photos and videos** (in Photos). On the Albums tab , tap an album. Tap the Share button , tap **Bluetooth**, select the items you want to share, and then tap **Next**.
 - **Calendar event**. In the Calendar’s Day view, Agenda view, or Week view, press and hold the event, and then tap **Share vCalendar > Bluetooth**.
 - **Contact**. On the People screen’s All tab , press and hold the contact, and then tap **Send contact as vCard**. Tap the down arrow icon, and then select **Bluetooth** from the displayed list.
 - **Music track**. With the track displayed on the Now playing screen, press MENU, and then tap **Share > Bluetooth**.
 - **Voice recording**. On the main Voice Recorder screen, tap the Share button , and then tap **Bluetooth**.
 4. If you are prompted to turn on Bluetooth, tap Yes.
 5. Tap the name of the receiving device.
 6. If prompted, accept the connection on the receiving device, and enter the same passcode on both your phone and the other device, or confirm the auto-generated passcode.
 7. On the receiving device, accept the file.

The location where the information is saved depends on the type of information and the receiving device:

- If you send a calendar event or contact, it is normally added directly to the corresponding application on the receiving device. For example, if you send a calendar event to a compatible phone, the event is shown in that phone's calendar application.
- If you send another file type to a Windows computer, it is normally saved in the Bluetooth Exchange folder within your personal document folders.
On Windows XP, the path may be: C:\Documents and Settings\[your username]\My Documents\Bluetooth Exchange
On Windows Vista, the path may be: C:\Users\[your username]\Documents
- If you send a file to another device, the saved location may depend on the file type. For example, if you send an image file to another mobile phone, it may be saved in a folder named "Images".

Receiving information from another device

Your device is capable of receiving a wide variety of file types with Bluetooth, including photos, music tracks, and documents such as PDFs.

To receive files from another device, you need to have an SD card installed in your phone.


1. Press HOME > MENU , and then tap **Settings > Wireless & networks > Bluetooth settings**.
2. If Bluetooth is not switched on, tap the Bluetooth check box to switch it on.
3. Tap the **Discoverable** check box.
4. On the sending device, send one or more files to your phone. Refer to the device's documentation for instructions on sending information over Bluetooth.
5. If prompted, enter the same passcode on both your phone and the other device, or confirm the auto-generated passcode. A Bluetooth authorization request is displayed on your phone.
6. If you want to automatically receive files from the sending device in future, select the **Always trust device** check box.
7. Tap **OK**.
8. When your phone receives a file transfer request notification, slide down the notifications panel, and then tap **Accept**.
9. When a file is transferred, a notification is displayed. To open the file immediately, slide down the notifications panel, and then tap the relevant notification.

When you open a received file, what happens next depends on the file type:

- Media files and documents are usually opened directly in a compatible application. For example, if you open a music track, it starts playing in the Music application.
- For a vCalendar file, select the calendar where you want to save the event, and then tap **Import**. The vCalendar is added to your Calendar events. For information on using Calendar, see the Calendar chapter.
- For a vCard contact file, if there are multiple vCard files on your storage card, you can choose to import one, several, or all of those contacts to your contacts list.

Adding the Bluetooth received folder to the Home screen

You can add a folder to the Home screen that shows all files you have received with Bluetooth.

1. Press HOME, and then tap .
2. On the Add to Home screen, tap **Folder > Bluetooth received**.
3. Press and hold the Bluetooth received folder icon, and drag it to the Home screen position you want.

To view the folder contents, tap the folder icon. To open a file, tap the file name.

Maps and location

Using Google Maps

Google Maps lets you track your current location, view real-time traffic situations, and receive detailed directions to your destination. It also provides a search tool where you can locate places of interest or an address on a vector or aerial map, or view locations in street level.



- You need an active mobile data or Wi-Fi connection to use Google Maps.
- The Google Maps application does not cover every country or city.

Viewing locations

Turning on location services


Before you open Google Maps and find your location or search for places of interest, you must enable **My location sources**.

1. Press HOME > MENU and then tap **Settings > Location**.
2. Select **Use wireless networks**, **Use GPS satellites**, or both.



Selecting **Use GPS satellites** lets you locate places of interest at street level. However, this requires a clear view of the sky and more battery power.

Finding your location

1. Press HOME, and then tap  > **Maps**.
2. On the Google Maps screen, press MENU and then tap **My Location**. Your location is shown on the map as a blinking blue dot.



Moving on the map

Swipe your finger on the screen or the optical trackball to view other areas of the map.

Zooming in or out of a map

Tap  to zoom in; tap  to zoom out.

Getting an address and additional information for a location

Touch & hold a location on the map. A balloon opens over the location, with the address and a thumbnail from street view (if available). Tap the balloon to see more information or to get directions to that location.

Looking at a location in Street View

Street View mode (available only in selected areas) provides a street-level view of the location.

1. Do one of the following:
 - Touch and hold a location on the map, and then tap the balloon that appears.
 - Search for the place you want to view in Street View. See “Searching for a location” for details. When you find the place, tap its balloon.
2. On the location details screen, tap **Street view**.
3. To navigate in Street View, do any of the following:
 - Swipe your finger on the screen or the optical trackball to pan up or down or to look in other directions.
 - Tap the displayed arrows to move up and down the street.
 - Press MENU to select from other navigation options.



While viewing a Street View of a location, press MENU and then tap **Compass mode** to turn Compass mode on. Tilt, pan, or turn your phone to view the area around the selected location.

Clearing the map

After you get directions or search on a map (as described in the other parts of this section), you can clear away the various markers such activities draw on the map.

When viewing a map, press MENU and then touch **More > Clear map**.

Viewing map layers

Initially, Google Maps opens with a street map. You can view additional map layers, such as satellite images, traffic information, your Google Latitude friends' locations, and Wikipedia information on locations. You can also view maps that you and other people have created in Google Maps on the web.



- Multiple layers can be viewed at the same time.
- Not all locations have information to support all Map layers or all zoom levels. To learn more about layers, visit Google Maps on the web: <http://maps.google.com/>

1. While viewing a map, press MENU, and then tap **Layers**.

2. Select any of the following.

- **Traffic** (available only in selected areas). Real-time traffic conditions are displayed over roads as color-coded lines. Each color represents how fast the traffic is moving.



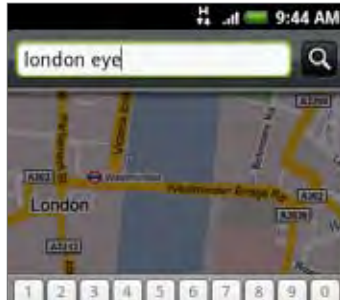
- **Satellite**. Google Maps uses the same satellite data as Google Earth™. Satellite images are not real-time. Google Earth acquires the best imagery available, most of which is approximately one to three years old.



- **Latitude**. When you have joined Latitude, you can view your friends' locations as a layer on the map. For information, see “Finding your friends with Google Latitude (Available by Country)” in this chapter.
- **Wikipedia**. Locations with associated information on Wikipedia are marked with a “W” icon on the map. Tap an icon to view the information about the location.
- To select more layers such as transit lines or maps that you have created in Google Maps on the web, tap **More layers**.
- To clear layers and view only the street map, tap **Clear map**.

Searching for a location

1. While viewing a map, press SEARCH.
2. Enter the place you want to search in the search box. You can enter an address, a city, or type of business or establishment (for example, museums in london).



As you enter information, a list of all the places which you have searched or visited before appears on the screen. You can also tap an address on the menu to show its location on the map.

3. Tap . The search results are displayed on the map.



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- 1 Tap to go to the previous or next search item on the map if there are multiple search results.
 - 2 Tap to show the search results as a list .
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4. Tap the callout to show the **Address**, **Details** (if available), and **Reviews** (if available) for the search item.

Getting directions

Use Google Maps to get detailed directions to your destination.

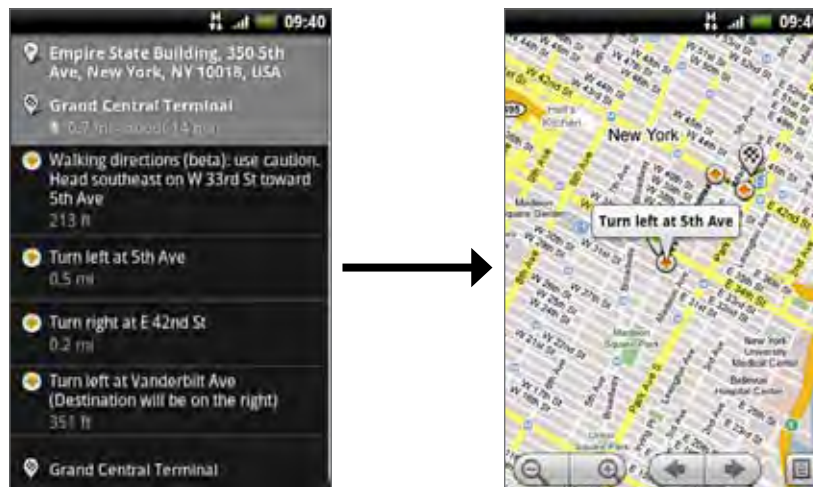
1. While viewing a map, press MENU and then tap **Directions**.
2. Enter the starting point in the first text box, then enter your destination in the second text box. By default, your current location is entered in the **Starting point** box.



-
- 1 Starting point.
-
- 2 Destination.
-
- 3 Choose how you want to get to your destination.
-

You can also tap  to open the location source menu and select a starting point and destination address.

3. Tap the icon for car, public transit, or walking directions.
4. Tap **Go**. The directions to your destination appear in a list. Tap a direction instruction on the list to show the map.



When you are finished viewing or following the directions, press MENU and then tap **More > Clear map** to reset the map. Your destination is automatically saved in the Google Maps history.

Finding your friends with Google Latitude (Available by Country)

Google Latitude™ user location service lets you and your friends share locations and status messages with each other. It also lets you send instant messages and emails, make phone calls, and get directions to your friends' locations.

Your location is not shared automatically. You must join Latitude, and then invite your friends to view your location or accept their invitations.

Joining Latitude

1. While viewing a map, press MENU and then tap **Join Latitude**.
2. Read the privacy policy. If you agree with it, tap **Agree & share**.

After you join Latitude, you can start sharing your locations with your friends. Only friends that you have explicitly invited or accepted can see your location.

Inviting friends to share their locations

1. While viewing a map, press MENU, and then tap **Latitude**.
2. In Latitude, press MENU, and then tap **Add friends**.
3. Choose how to add friends:
 - **Select from Contacts**. Select any number of friends from your Contacts.
 - **Add via email address**. Enter an email address.
4. Tap **Add friends**.
5. Tap **Yes**.

If your friends already use Latitude, they receive an email request and a notification on Latitude. If they have not yet joined Latitude, they receive an email request that tells them to sign in to Latitude with their Google Account.

Responding to an invitation

When you get a sharing request from a friend, you can:

- **Accept and share back**. You and your friend can see each other's locations.
- **Accept, but hide my location**. You can see your friend's location, but they can't see yours.
- **Don't accept**. No location information is shared between you and your friend.

Viewing your friends' locations

You can view your friends' locations on a map or in a list.

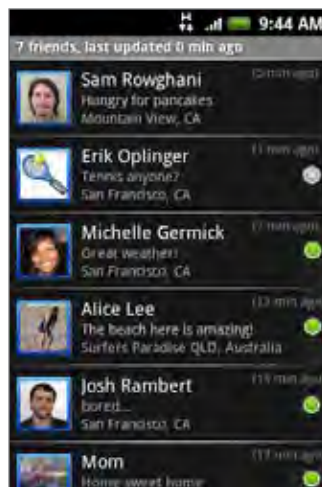
When you open Maps, your friends' locations are shown. Each friend is represented by their picture (from Contacts) with an arrow pointing to their approximate location. If a friend has chosen to share city-level locations, their picture does not have an arrow and appears in the middle of the city.

If your friends use Google Talk, their online status (Available, Busy, and so on) is indicated by a circular icon below their pictures. For more information, see "Chatting in Google Talk" in the Social chapter.

To see a friend's profile and connect, touch the photo. Your friend's name appears in a balloon. Touch the balloon to open a screen with details about your friend and many connection options.



When you open Latitude you see a list of your Latitude friends, with a summary of their last known locations, status, and so on. Touch a friend in the list to open a screen with details about the friend and many connection options.



Connecting with and managing friends

Tap a friend's contact details balloon in map view or tap a friend in list view to open the friend's profile. In the profile screen, you can communicate with your friend and set privacy options.

Show on map

Shows the friend's location on the map.

Chat using Google Talk

Opens a Google Talk chat window with that friend.

Send email

Opens Gmail/Google Mail with a message addressed to the friend.

Get directions

Gets directions to the friend's location.

Sharing options

Select from the following:

- **Best available location.** Share your precise location information.
- **Share only city level location.** Share only the city you are in, not the street-level location. Your friend can see your photo icon in the middle of the city you are in. To share more precise location again, tap Best available location.
- **Hide from this friend.** Stop sharing your location with this friend, in a list or on a map.

Remove this friend

Remove the friend from your list and stop sharing locations with him or her altogether.

Changing privacy settings

You have control over how and when you can be found by your friends. Only the last location sent to Latitude is stored with your Google Account. If you turn off Latitude or are hiding, no location is stored.

1. In Google Maps, press MENU, and then tap **Latitude**.
2. Tap your own name, and then tap **Edit privacy settings**.
3. Set the following options to your preferences:

Detect your location

Let Latitude detect and update your location as you move. The update frequency is determined by several factors, such as how recently your location has changed.

Set your location

Choose from several options to manually select your location.

Hide your location

Hide your location from all your friends.

Turn off Latitude


Disable Latitude and stop sharing your location or status. You can always join Latitude again.

Using HTC Footprints™

HTC Footprints™ provides an easy way to record favorite places and revisit those places. A footprint consists of a photo you take of a location such as a restaurant, a sightseeing destination, etc., stored together with a precise GPS position and other information about that location such as the street address and phone number.

The next time you want to visit the same place, simply access the footprint. You can then dial the phone number or view the location in Google Maps.

Creating a footprint

1. Press HOME, and then tap  > **Footprints**.
2. Tap **New Footprint**. If GPS is not on, you are prompted to turn it on so that your phone can use GPS to find your location.
3. Point the camera at the scene you want to show the location. Footprints starts to use GPS to search for your position.




To change brightness and white balance settings before you take a photo, press MENU, tap **Brightness** or **White Balance**, and then choose a setting.

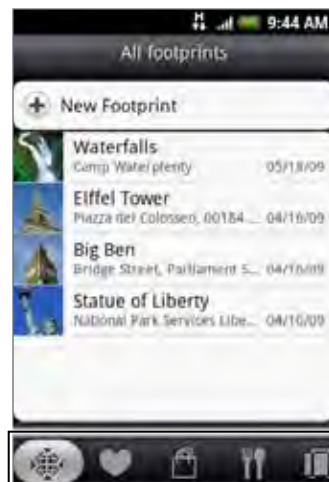
4. Press the optical trackball to capture the photo. If your GPS position has not been found yet, you are asked whether to find the position on Google Maps, continue the GPS search, or stop the GPS search. You may also be asked if you want HTC Footprints to automatically determine the address for the location.
6. Tap **Done**.



Before pressing **Done**, you can press MENU, and then tap **Edit** to change the name, category, or address of the footprint, enter the phone and website, and add a voice memo to the footprint.

Revisiting a footprint

1. Press HOME, and then tap  > **Footprints**.
2. At the bottom of the screen, slide your finger to select the footprint category.




3. Tap the footprint you want to revisit.

4. Scroll down to see more information. You can tap the information fields to view more information about the footprint, call a stored phone number, and more.




-
- 1 Show the address in Google Maps.
 - 2 Call the phone number.
 - 3 Open the web page.
 - 4 Show the GPS location in Google Maps.
-


Editing or deleting a footprint

1. Press HOME, and then tap  > Footprints.
2. On a category screen, press and hold the footprint you want to edit or delete, and then tap **Edit** or **Delete** on the options menu.

Exporting your footprints

You can back up footprints by exporting them to a storage card. You can also open exported footprint files in other applications such as Google Earth on your PC. To transfer files from your storage card to your computer, see “Copying files to and from the storage card” in the Basics chapter.


Press HOME, tap  > Footprints, and then do any of the following:

- To export all your footprints, on the All footprints tab , press MENU and then tap **Export**.
- To export all the footprints from a particular category, while viewing that category, press MENU and then tap **Export**.
- To export a single footprint, open the footprint, press MENU and then tap **Export**.

Exported footprints are saved as .kmz files in the Footprints_Data folder on your storage card. If you exported multiple footprints at one time, they are saved together in one .kmz file.

Importing footprints

You can restore footprints you previously backed up to the storage card. You can also import .kmz files that you saved in other applications, or use a photo as a footprint.

1. Press HOME, and then tap  > **Footprints**.
2. Press MENU, and then tap **Import**.
3. Do one of the following:
 - To import saved footprints or another .kmz file from the storage card, tap **Footprints data**, and then tap the file you want to import. If a footprint on the device is the same as one you want to import, you are asked whether you want to overwrite it.
 - To import a photo, tap **Picture**, navigate to the photo you want to import, and then tap the photo. You can then add Footprints information such as location and category.

Adding the Footprints widget

Add the Footprints widget to view and access your footprints on the Home screen. To learn how to add widgets, refer to “Adding an HTC widget” in the Personalizing chapter.

Camera


Camera basics

Whether traveling for business or fun, enjoy taking photos and videos of your trip and encounters with your phone's camera.



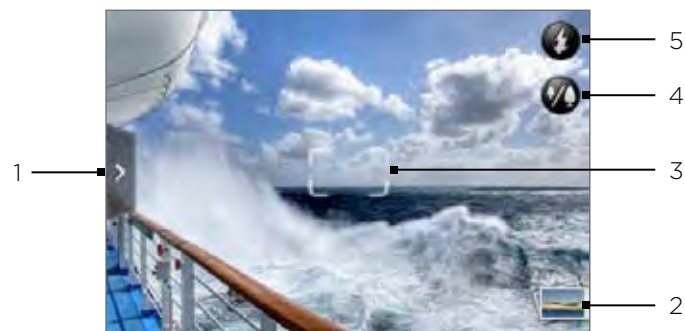
Be sure to plug in your microSD card before you use your phone's camera. Photos and videos captured with the camera will be stored onto your microSD card.


If you have not yet inserted your microSD card to your phone, follow the steps in "Inserting the storage card" in the Basics chapter to insert it.


- To open the camera in photo mode and take photos, press HOME and then tap **Camera**.
- To open the camera directly in video mode so you can immediately start capturing videos, press HOME, tap , and then tap **Camcorder**.


Viewfinder screen


The camera displays in landscape view only. You'll find the following controls on the Viewfinder screen:




-
- 1**  **Menu tab**
Tap to open the menu panel and change camera settings.
See "Changing camera settings" for details.

 - 2**  **View button**
Tap to open the Photos application so you can browse through and view the photos and videos in your storage card.
See the Photos chapter for details.

 - 3**  **Auto-focus indicator**
Whenever you point the camera at a different subject or location, the screen shows the auto-focus indicator at the center as the camera automatically focuses on the center of the screen.
When you tap another area on the screen, the indicator will move to where you tapped and the camera will automatically focus on that area.

 - 4**  **Zoom button**
Tap to display or hide the onscreen zoom bar.
See "Zooming" for details.

 - 5**  **Flash button**
Tap to switch between the different camera flash modes.
-

Using the optical trackball as the shutter release

The optical trackball works as the shutter release for the camera. Press the optical trackball to take a photo or begin capturing video. Press it again to stop capturing video.

Review screen

After capturing a photo or video, the Review screen will display the photo or the starting image of the video that you have just captured. You can tap the onscreen buttons to delete the photo or video, view it in the Photos application, or share it.



Back

Return to the Viewfinder screen.



Delete

Delete the captured image or video.



Share

Send the captured photo or video to another phone or your computer using Bluetooth, send it by email, or select a social network where you want to upload it to.



View

Open and use the Photos application to view the captured photo or video, rotate your captured photo, and more. See the Photos chapter for details.

Zooming

Before taking a photo or video, you can first use the onscreen zoom bar to zoom in or out of your subject.



1. To display the onscreen zoom bar, tap the **Zoom** button . You can also slide your finger up or down the Viewfinder screen.

While the zoom bar is shown on the Viewfinder screen, you will also see the remaining photo shots or remaining video recording duration on the upper-right side of the screen.




2. You can do the following:

- To slowly zoom in or out, slide your finger up or down the Viewfinder screen. You can also drag your finger across the zoom bar.



- Tap  to zoom in to the highest magnification.
 - Tap  to zoom out to the actual size.
3. After you're done, wait for a few seconds for the zoom bar to automatically disappear from the screen. You can also tap the **Zoom** button again or tap the Viewfinder screen to hide it.

Taking a photo

1. Press HOME and then tap **Camera**.
2. Before taking the photo, you can zoom in first on your subject. See “[Zooming](#)” to find out how to use the onscreen zoom bar.
3. On the Viewfinder screen, tap the **Flash** button repeatedly to select a camera flash mode depending on your lighting conditions:
 -  Auto flash
 -  Flash on
 -  Flash off
4. Frame your subject on the Viewfinder screen.
5. Let the camera auto focus on the center of the screen, or you can touch another area on the screen that you want to focus on.
6. Press the optical trackball to take the photo.
7. Choose what you want to do with the photo you’ve just taken. See “Review screen” for details.

Camera flash light doesn’t turn on?

Using the flash light eats up much battery power. To save battery power, the camera disables the flash light (even when you have set the camera flash mode to **Auto flash** or **Flash on**) when one of the following occurs:

You have an incoming call

The flash light will be disabled temporarily when you have an incoming call. After the call ends, you’ll be able to use the flash light again.

If you have set the flash light to **Flash on**, it turns back on after you answer and end the call.


Your phone’s battery level reaches 15% or lower

Recharge the battery so that the camera can have enough battery power to use the flash light.

Cold weather may lower battery performance which affects the flash light

To make sure the camera has enough battery life to power up the flash light, keep your phone warm. When not in use, put the phone inside your jacket to keep it warm, and try to avoid sudden temperature changes that may affect battery performance.

Capturing a video

1. Press HOME, tap , and then tap Camcorder.
2. Before capturing video, you can zoom in first on your subject. See [“Zooming”](#) to find out how to use the onscreen zoom bar.
3. Frame your subject on the screen.
4. Let the camera auto focus on the center of the screen, or you can touch another area on the screen that you want to focus on.
5. Press the optical trackball to start capturing video.




6. To stop capturing, press the optical trackball again.
7. Choose what you want to do with the video you've just captured. See [“Review screen”](#) for details.

Camera settings

Open the menu panel to change basic camera settings and access more camera settings. You can also switch between photo and video modes from the menu panel.



Changing basic settings

1. On the Viewfinder screen, tap  to open the menu panel.
2. To change basic camera settings, tap one of these icons in the menu panel:



Exposure

There's a Brightness bar that allows you to adjust the brightness level. Slide your finger up or down the Brightness bar to increase or decrease brightness.



Image properties



Slide your finger across each of the slider bars to adjust the contrast, saturation, and sharpness.



Effect

You can apply a special effect to photos and videos that you will capture. Scroll through the Effect menu and choose from effects such as sepia, solarize, posterize, and more.

Changing advanced settings

1. On the Viewfinder screen, tap  to open the menu panel.
2. Tap  in the menu panel to display the Settings menu and access more camera settings. The following are settings that you can change from the Settings menu:

White balance

White balance enables the camera to capture colors more accurately by adjusting to your current lighting environment. White balance settings include: Auto, Incandescent, Fluorescent, Daylight, and Cloudy.

ISO (photo mode only)

You can choose an ISO level or set it back to Auto. Higher ISO numbers are better for taking pictures in low light conditions.

Resolution

Select a photo or video resolution to use for capturing.

Widescreen (photo mode only)

When this check box is selected (default), photo resolutions available for selection are in 3:2 ratio and you can use the entire Viewfinder screen to frame your subject. When not selected, photo resolutions available for selection are in standard 4:3 ratio.

Quality (photo mode only)

Select the quality level to use for capturing photos.

Self-timer (photo mode only)

If you need to take a self-portrait or group photo, you can set the self-timer to either 2 or 10 seconds.

Geo-tag photos (photo mode only)

Select this check box when you want to store GPS location in your captured photos.

Encoding type (video mode only)

Choose the type of compression to use when capturing video.

Recording length (video mode only)

Set the maximum duration or file size for capturing video.

Record with audio (video mode only)

Select or clear the check box, depending on whether you want to record audio when capturing videos.

Metering mode

Set how the camera measures the amount of light to calculate the best exposure:

- **Spot** metering mode allows the camera to measure light around the focus point.
- **Center area** mode allows the camera to measure light in the center.
- **Average** mode allows the camera to measure light in the whole image.

Review duration

Set the time for a captured photo or video to be displayed on the Review screen before the camera changes back to the Viewfinder screen.

Flicker adjustment

When taking indoor shots under fluorescent lighting, keep this setting on Auto or change it to the proper frequency (50Hz or 60Hz) of the power in your country to reduce flicker.

Auto Focus

This option enables or disables centered auto focus. Auto focus is enabled by default.

Shutter sound

Select or clear this check box, depending on whether you want the camera to play a shutter sound when you press the shutter release.

Time stamp (photo mode only)

Select this check box when you want the date and time to be added on captured photos.

Grid (photo mode only)

Select this check box when you want to display a grid on the Viewfinder screen so you can easily frame and center your subject before taking the photo.

Reset to default

Tap to change the camera back to default settings.

Photos

About the Photos application

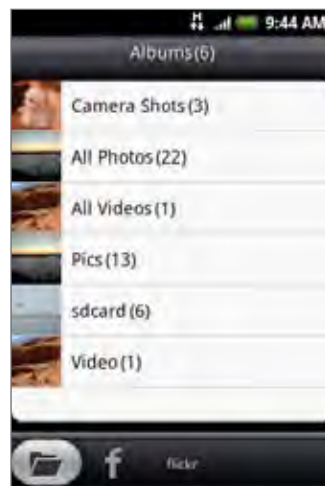
Using the **Photos** application, you can view photos and watch videos that you've taken with your phone's camera, downloaded, or copied onto your storage card. You can also take a look at your photos and your friends' photos that are on your social networks (Facebook and Flickr only).

For photos that are in your storage card, you can do basic editing such as rotate and crop. You can also easily make a photo as your contact picture or wallpaper and share photos to your friends.

Selecting an album

To open the Photos application, press HOME, tap , and then tap **Photos**.

The Photos application opens in the Albums screen where your photos and videos are organized by albums for easy viewing.



The following are preset albums:

- **Camera shots** lets you view photos and videos that are stored in the camera's folder.
- Photos and videos that you set as your favorites will be grouped under **My favorites**.
- **All photos** lets you view all photos that are stored in all the folders on the storage card.
- **All videos** lets you view all videos that are stored in all the folders on the storage card.
- **All downloads** lets you view photos and videos that you downloaded.

Folders in your storage card that contain photos and videos will also be treated as albums and will be listed below the preset albums. The actual folder names will be used as the album names.

Simply tap an album to view the photos and/or videos in that album.



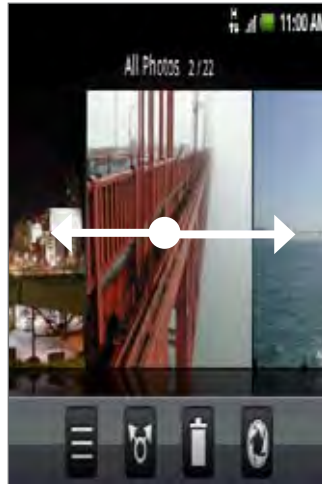
If there are photos or videos under the root path of your storage card (that are not contained in folders), they will be grouped under the **Other** album.

Viewing photos and videos

After selecting an album from the Photos application's Albums screen, you can browse through the photos and videos of that album either in filmstrip or grid view. Tap a photo or video to view it in full screen.

Browsing in filmstrip or grid view

By default, photos and videos are presented in a horizontal filmstrip. Slide your finger left or right across the filmstrip to go through the photos and videos.




From the filmstrip view, press MENU and then tap **Grid view** to browse photos and videos by thumbnails. Slide your finger up or down to scroll through the thumbnails.



To change back to displaying photos and videos in a filmstrip, press MENU and then tap **Filmstrip view**.



- Whether you're in filmstrip or grid view, you can press and hold on a photo or video to open a selection menu and choose what to do with the photo or video.
- If you want to select another album, tap  to return to the Photos application's Albums screen.

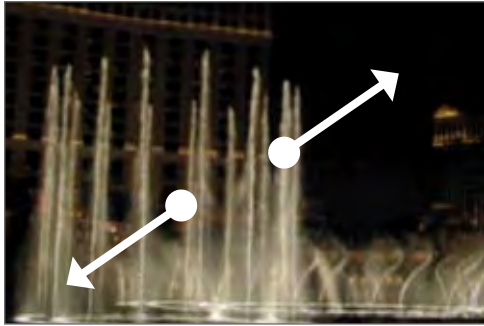
Viewing a photo in landscape orientation

Turn your phone sideways to view the picture in landscape mode. The picture orientation automatically adjusts to how you hold the phone.

Zooming in or out on a photo

There are two ways you can zoom in or out of a photo:

- Tap the screen twice quickly to zoom in, then tap the screen twice quickly again to zoom out.
- You can also use pinch zooming. Press your thumb and index finger on the screen and then spread your fingers apart to zoom in. Pinch your fingers together to zoom out.



Zooming in




Zooming out

Watching video

The screen automatically switches to landscape mode when you play a video. Use the onscreen controls to play, pause, or stop the video.




The video is displayed in full screen size. You can tap  to make it best fit on the screen based on the video size. Tap the button again to change back to full screen size.

Viewing photos in your social networks

Using the Photos application, you can view your photos and your friends' photos that are in your social networks (Facebook and Flickr only).

Viewing photos on Facebook


You need to be logged in to your Facebook account to view Facebook photos.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the Facebook tab.
3. Tap your account name or your friend's account on the list to view the pictures in the account.

You can view photos in your online albums the same way as how you view photos in your storage card.

Viewing photos on Flickr

You need to be logged in to your Flickr account to view Flickr photos.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the Flickr tab.

You may be asked to give authorization for the application to connect to the Flickr website. If this happens, you need to give authorization to access your Flickr account.


3. Tap your account name or your friend's account on the list to view the photos in the account.

You can view photos in your online albums the same way as how you view photos in your storage card.

Working with photos

Whether you're browsing photos in filmstrip or grid view in the Photos application, you can press and hold on a photo to open a selection menu and choose what to do with it. You can choose to delete the photo, rotate or crop it, and more.


Rotating and saving a photo

1. Press HOME, tap , and then tap **Photos**.
2. From the Photos application's Albums screen, tap an album.
3. Choose whether to browse photos and videos in the album in filmstrip or grid view. See "Browsing in filmstrip or grid view" for details.
4. Press and hold on the photo that you want to rotate.
5. In the menu that opens, tap **Rotate**, and then select either **Rotate left** or **Rotate right**.



You can also rotate a photo while you're viewing it in full screen. Press MENU, tap **Rotate**, and then select either **Rotate left** or **Rotate right**.

Cropping a photo

1. Press HOME, tap , and then tap **Photos**.
2. From the Photos application's Albums screen, tap an album.
3. Choose whether to browse photos and videos in the album in filmstrip or grid view. See "Browsing in filmstrip or grid view" for details.
4. Press and hold on the photo that you want to crop.
5. In the menu that opens, tap **Crop**.
6. Tap the photo. A crop box appears.



7. To adjust the crop box size, press and hold the edge of the box. When directional arrows appear, drag your finger inward to or outward to resize the crop box.
8. To move the crop box to the part of the photo that you want to crop, press and hold the crop box and drag it to the desired position.
9. Tap **Save** to apply the changes to the picture.

The cropped picture is saved in the storage card as a copy. The original picture remains unedited.





You can also crop a photo while you're viewing it in full screen. Press MENU, tap More > Crop, and follow the same cropping steps as above.

Sharing

Using the Photos application, you can send photos and videos via email or MMS. You can share photos on your social networks (such as Facebook, Flickr, Picasa, and Twitter) and share videos on YouTube. You can also send them to another phone or your computer using Bluetooth.

Sending photos or videos by email

You can send several photos, videos, or both in an email message. They are added as file attachments in your email.



1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photos or videos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **Gmail/Google Mail** or **Mail**.
4. Select the photos or videos you want to share and then tap **Next**.
5. Compose your message and then tap **Send**.



If you selected **Mail** and you have multiple email accounts, the default email account will be used.



Sending a photo or video by MMS

Although you can send several photos or videos in a multimedia message, it may be better to just send one at a time, especially if the files are big in size.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photo or video you want to share is in.
3. Tap  and then on the **Share** options menu, tap **Messages**.
4. Tap the photo or video you want to send and then tap **Next**.
5. The photo or video is automatically added into the MMS message.
6. Compose your message and then tap **Send**.



Sending photos or videos using Bluetooth

You can select several photos, videos, or both and send them to someone's phone or your computer using Bluetooth.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photos or videos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **Bluetooth**.
4. Select the photos or videos you want to share and then tap **Next**.
5. In the next few steps, you'll be asked to turn on Bluetooth on your phone and connect to the receiving Bluetooth device so the files can be sent. Follow the steps in "Sending information from your phone to another device" in the Bluetooth chapter.



Sharing photos on Facebook

You need to be logged in to your Facebook account to be able to upload pictures.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **Facebook for HTC**.
4. Select the pictures you want to share and then tap **Next**.
5. Select which album to upload to and set privacy settings for the uploaded pictures. Tap **Done**.




Sharing photos on Flickr

You need to be logged in to your Flickr account to be able to upload pictures.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **Flickr**.
4. Select the pictures you want to share and then tap **Next**.
5. Select which album to upload to and set privacy settings for the uploaded pictures. Tap **Done**.



Sharing photos on Picasa

You need to be signed in to a Google Account to be able to upload pictures to the Picasa™ photo organizing service.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the photos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **Picasa**.
4. Select the pictures you want to share and then tap **Next**.
5. Select the online **album** where you want to upload the pictures, or tap  to create a new album.
6. Tap **Upload**. You can view the photos online at <http://picasaweb.google.com>.

Sharing videos on YouTube

You can share your videos by uploading them to YouTube™. Before you do this, you must create a YouTube account and sign in to that account on your phone.

1. Press HOME, tap , and then tap **Photos**.
2. Tap the album where the videos you want to share are in.
3. Tap  and then on the **Share** options menu, tap **YouTube**.
4. Select the videos you want to share and then tap **Next**.
5. Enter the prompted information, such as description and tags, and select a privacy option.
6. Tap **Upload**.

Music

About the Music application

Enjoy listening to songs and music on your phone using the **Music** application. You need to copy music files to your storage card first to use the Music application to play music. To find out how to copy files, see “Copying files to and from the storage card” in the Basics chapter.

Playing music

To open the Music application, press HOME, tap , and then tap **Music**.

The Music application opens in the Playback screen. Use the onscreen controls to control music playback, select a song to play, repeat songs, and more. On the Playback screen, you can also swipe your finger from right to left or left to right to go to the next or previous song in the Now playing list.




-
- 1 Tap to turn shuffle on or off. (Shuffle is off when button is gray.)
 - 2 Press and drag your finger across the progress bar to jump to any part of the song.
 - 3 Tap to go to the Library.
 - 4 Tap to go to the previous song in the Now playing list.
 - 5 Tap to play, pause, or resume playing the song.
 - 6 Tap to go to the next song in the Now playing list.
 - 7 Tap to toggle between showing the Now playing list and Playback screen.
 - 8 Tap to cycle through the repeat modes: Repeat all songs, Repeat current song, and Don't repeat.
-

When you are playing music and the screen turns off, you can control the music playback right from the Lock screen when you “wake up” the phone by pressing POWER. If you do not see the playback controls on the Lock screen, tap anywhere on the screen to display the playback controls.



- Press the VOLUME UP or VOLUME DOWN button to adjust the playback volume.
- If you are using the wired headset to listen to music, press the center button to toggle between playing and pausing playback. Press the previous or next buttons to go to the previous or next song.

Browsing music in the Library

Tap  at the bottom-left corner of the Music application's Playback screen or Now playing screen to go to the Library.





In the Library, your music is organized into different categories such as Albums, Artists, Genre, Composers, and more. Select a category by tapping one of the category tabs at the bottom of the screen.

When you tap a song in a category to play it, the Now playing list is updated with the song list from your selected category.

Creating a playlist

Personalize your music experience by creating music playlists. Make a playlist containing just your favorite songs or create one to match your mood for the day. You can make as many playlists as you like.

1. Press HOME, tap , and then tap **Music**.
2. Tap  at the bottom-left corner of the screen to go to the Library.
3. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
4. Tap **Add playlist**.
5. Enter a playlist name, and then tap **Add songs to playlist**.
6. Tap or slide your finger on the bottom row to change among the different categories. If you go to the **Songs** category, you can see a complete list of songs on your storage card.
7. Select the check boxes of songs you want to add to the playlist and then tap **Add**.
8. Tap **Save**.

Playing the songs in a playlist

1. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
2. Tap a playlist to open it.
3. Tap the first song or any song in the playlist.

When you tap a song in the list to play it, the Now playing list is updated with the song list from your playlist.

Managing playlists

After creating a playlist, you can add more songs to it, rearrange their order, and more.


Adding more songs to a playlist

1. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
2. Tap a playlist to open it.
3. Press MENU and then tap **Add songs**.
4. Go to the Songs category or any other category.
5. Select the songs you want to add to the playlist and then tap **Add**.



While playing back a song, press MENU and then tap **Add to playlist** to add the current song to a playlist.

Rearranging songs in a playlist

1. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
2. Tap a playlist to open it.
3. Press MENU and then tap **Change order**.
4. Press and hold  at the end of the song title you want to move. When the row is highlighted, drag it to its new position, then release.
5. Tap Done.

Deleting songs from a playlist



1. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
2. Tap a playlist to open it.
3. Press MENU and then tap **Remove songs**.
4. Select the songs you want to delete and then tap **Delete**.

Deleting playlists

1. In the Library, tap or slide your finger on the bottom row to go to the **Playlists** category.
2. Press MENU and then tap **Delete playlists**.
3. Select the playlists to delete and then tap **Delete**.

Setting a song as ringtone

You can select a song from the Music application's Library and set it as your phone's ringtone or a ringtone for a certain contact.

1. Press HOME, tap , and then tap **Music**.
2. Tap  at the bottom-left corner of the screen to go to the Library.
3. In the Library, select the song that you want to use as ringtone and then play it back.
4. On the Playback screen, press MENU and then tap **Set as ringtone**.
5. In the Set as ringtone options menu, tap **Phone ringtone** or **Contact ringtone**.



If you select **Contact ringtone**, you need to select the contacts you want to associate the song with in the next screen.

Checking if the song was added as a ringtone

1. On the Home screen, press MENU and then tap **Settings**.
2. On the Settings screen, tap **Sound & display > Phone ringtone**. The song should be in the ringtone list and selected.

Sending music using Bluetooth

You can select a song from the Music application's Library and send it to someone's phone or your computer using Bluetooth.

1. Press HOME, tap , and then tap **Music**.
2. Tap  at the bottom-left corner of the screen to go to the Library.
3. In the Library, select the song that you want to use as ringtone and then play it back.
4. On the Playback screen, press MENU and then tap **Share > Bluetooth**.
5. In the next few steps, you'll be asked to turn on Bluetooth on your phone and connect to the receiving Bluetooth device so the music can be sent. Follow the steps in "Sending information from your phone to another device" in the Bluetooth chapter.

About the Music widget

You can use the Music widget to play music right from your Home screen. To find out how you can add this widget to your Home screen, see "Personalizing your Home screen with widgets" in the Personalizing chapter.

Calendar

About Calendar

Use your phone's **Calendar** to create and manage your events, meetings, and appointments. You can also set up your phone to stay in sync with the following types of calendars:

- On your phone, sign in to your Google Account so you'll be able to sync your phone's Calendar with your Google Calendar online. If you have not signed in to your Google Account yet, see the Sync chapter to find out how to sign in.




You can create multiple Google Calendars only in Google Calendar on the Web. After creating them in Google Calendar on the Web, you'll be able to see them in the Calendar application on your phone.

For more information about creating and managing multiple Google Calendars, visit the Google website at the following URL: <http://calendar.google.com>.


- If you're using Microsoft Outlook on your computer, you can set up HTC Sync on your computer to sync Outlook Calendar with your phone's Calendar. See "Using HTC Sync" for details.
- If you have a Microsoft Exchange ActiveSync account and you have added it on your phone, you can sync your phone's Calendar with your Exchange ActiveSync calendar events. See the Email and Sync chapters for details.

Creating a calendar event

You can create events that appear on your phone only as well events to sync with your Google Calendar, your computer's Outlook Calendar, or Exchange ActiveSync calendar.

1. Press HOME, then tap , and then tap **Calendar**.
2. On any Calendar view, press MENU and then tap **New event**.



When you are in the Month or Agenda view, you can also tap  at the bottom-right of the screen to create a new event.

3. If you have more than one calendar, select a **calendar** in which to add the event:
 - Select **My Calendar** to create an event that will appear only on your phone.
 - Select your Google Account to create a Google Calendar event. If you have several Google Calendars on the Web, select one in which to add your event.
 - Select **PC Sync** to create an Outlook Calendar event to sync with your computer.
 - Select **Exchange** to create an Exchange ActiveSync calendar event.
4. Enter a name for the event.
5. To specify the date and time of the event, do one of the following:
 - If there is a time frame for the event, tap the **From** and **To** date and time to set them.
 - If it is a special occasion such as a birthday or a whole-day event, set the **From** and **To** date, then select the **All day** check box.
6. Enter the event location and description.

7. Set the reminder time.



You can add another reminder time in a Google Calendar event. Press MENU and then tap **Add reminder**.

8. If the event occurs on a regular basis, tap the **Repetition** box and then choose how often the event occurs.

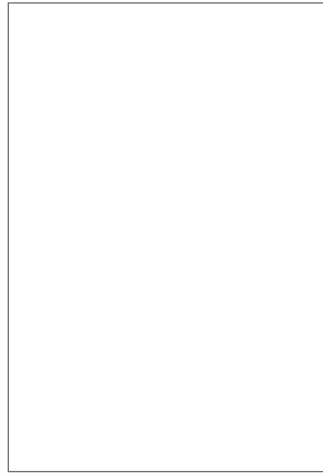
9. Scroll to the bottom of the screen and then tap **Add**.

Changing calendar views



When you open Calendar, it displays the Month view by default. You can also display the Calendar in Agenda, Day, or Week view. To change between calendar views, press MENU, and then choose the type of view that you want.

Month view

In Month view, you'll see markers on days that have events.

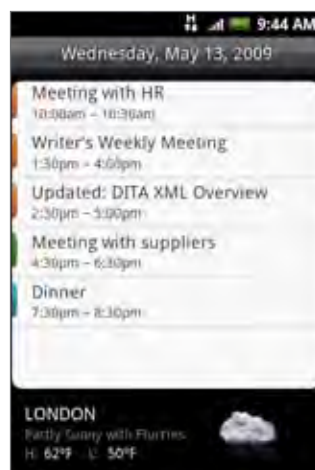


When in Month view:

- Tap  on the bottom left of the screen to switch to Agenda view. Tap  on the bottom right to create a new event.
- Tap a day to view the events of that day.
- Press and hold a day to open an options menu from which you can also choose to create an event or switch to either Day or Agenda view.
- Slide your finger up or down the screen to view earlier or later months.

Day and Agenda views

Day view displays a list of the events of one day and also shows weather information at the bottom of the screen when you're viewing events of the current day. Agenda view shows a list of all your events in chronological order.



The color bars on the left side of the events indicate the type of calendar in which the event is part of. To find out what each color represents, press MENU and then tap **More > Calendars**.

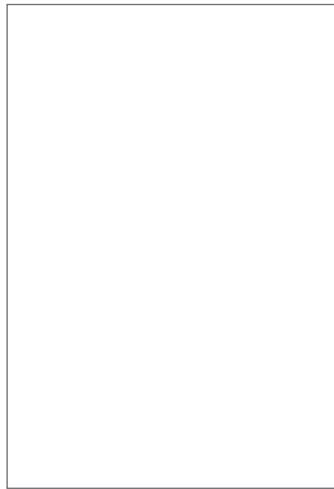
When in Day view, slide left or right across the screen to view earlier or later days.



- In Day view, the weather information appears only if the event is within the five-day forecast of the Weather application.
- Weather information does not appear in Day view when you change Day view to display as a time list. See “Changing Calendar settings” for details.

Week view

Week view displays a chart of the events of one week.



When in Week view:

- You can tap and hold on a time slot to create a new event at that time.
- Tap an event to view its details.
- Slide left or right across the screen to view earlier or later weeks.




In a crowded Week view, it may be easier to select an event by using the optical trackball. Then press the optical trackball to view details about the selected event.

Viewing, editing or deleting an event

You can view, edit, or delete events you created. You can also view event invitations that other people sent to you.

Viewing and editing an event

1. Press HOME, then tap , and then tap **Calendar**.
2. In Month view, tap the day when the event takes place, and then tap the event to open it. The Event details screen then opens and shows the summary of the event.
3. When viewing the event summary, you can do the following:
 - Find the event's location in Maps.
 - If it's a Google Calendar or Exchange ActiveSync calendar event, check the participants of the event.
 - Change the reminder time.
 - If it's a Google Calendar event, respond whether you'll attend the event.
 - Press the BACK button on your phone to save changes you made on the Event details screen.
4. To edit more details about the event, press MENU while you're on the Event details screen and then tap **Edit event**.
5. Make your changes to the event.
6. When you're done editing, scroll down to the bottom of the screen and then tap **Save**.


Deleting an event

There are a number of ways to delete an event.

- While viewing the summary of an event on the Event details screen, press MENU and then tap **Delete event**.
- In Day, Agenda or Week view, press and hold an event and then tap **Delete event**.
- When editing an event, scroll down to the bottom of screen and then tap **Delete**.

If the event repeats, you'll be asked whether you want to delete just that occurrence, this and all future occurrences, or all past and future occurrences in your Calendar.

Calendar event reminders

If you have set at least one reminder for an event, the upcoming event icon  will appear in the notifications area of the status bar to remind you of the upcoming event.

Viewing, dismissing, or snoozing event reminders

1. Tap the status bar, then slide your finger down the screen to open the Notifications panel.
2. Do one of the following:
 - Tap **Clear** to dismiss event reminders and all other notifications. Other types of notifications such as new messages and missed calls will also be deleted.
 - After sliding open the Notifications panel, tap the calendar event reminder. You'll then see a list of all pending event reminders. Tap **Snooze all** to snooze all event reminders for five minutes, or tap **Dismiss all** to dismiss all event reminders.
 - Press **BACK** to keep the reminders pending in the notifications area of the status bar.

Displaying and synchronizing calendars

You can select which calendars to show or hide on your phone's Calendar, and which ones to keep synchronized.

Showing or hiding calendars

In any Calendar view, press MENU , tap **More > Calendars**, and then select or clear a calendar to show or hide it. Tap **All calendars** to display all calendars.

The calendars are kept synchronized on your phone, whether or not you hide them.

Choosing which Google Calendars are synchronized on your phone

You can choose which Google Calendars to keep synchronized on your phone or which ones to stop synchronizing.

Stop synchronizing a Google Calendar

1. In any Calendar view, press MENU and then tap **More > Calendars**.
2. Press MENU again and then tap **Remove calendars**.
3. Select a Google Calendar to remove from your calendars list, and then tap **OK**.
4. Press BACK to update Calendar with the new changes and return to the Calendar view you were viewing.

The calendars that you remove from your calendars list will no longer be synchronized on your phone, but you remain subscribed to them and can work with them in Google Calendar on the Web.

Adding a Google Calendar to sync with

Only the calendars that you've created or subscribed to on the Web, but previously removed from your calendars list, are shown in the list of calendars that you can add.

1. In any Calendar view, press MENU and then tap **More > Calendars**.
2. Press MENU again and then tap **Add calendars**.
3. Select a Google Calendar to add to your calendars list, and then tap **OK**.
4. Press BACK to update Calendar with the new changes and return to the Calendar view you were viewing.

Changing Calendar settings

You can change Calendar's settings to specify how it displays events and how it notifies you of upcoming events. In any Calendar view, press MENU and then tap **More > Settings** to access Calendar's settings.

Reminder settings

Choose how you want Calendar to issue event reminders when there are upcoming events.

All calendars

Select this check box to use the same event reminder settings for all types of calendars. If you clear this check box, you can set different reminder settings for each calendar.

Set alerts & notifications

Configure event reminders to open an alert, send you a notification, or turn off event notifications on your phone.

Default reminder time

Choose how soon before an event you want to be notified.

Select ringtone

Choose a ringtone to sound when you receive an event reminder.

Vibrate

Choose whether you want your phone to vibrate when you receive an event notification.

Hide declined events

Choose whether to show or hide events to which you've declined invitations.

Calendar view settings

Choose what appears in Calendar when opened and what's shown in Day, Week, and Month views.

Start in

Choose the default Calendar view that is displayed when you open Calendar.

Day views

Choose whether to display Day view in the form of an event list or time list.

First day of week

Set the Month and Week views to start on a Sunday or Monday.

Include weather


Make sure this check box is selected so that weather information is shown in Day view's event list.

City

By default, Day view displays your current location's weather. You can change it to display the weather of another city.

Sending a vCalendar

You can send a calendar event as a vCalendar to someone's phone or your computer using Bluetooth. You can also send it as a file attachment with your message.

1. Press HOME, tap , and then tap **Calendar**.
2. In Month view, tap the day when the event takes place.
3. Press and hold the calendar event you want to send. The Share options menu then opens.
4. Choose whether to send the event using Bluetooth or send it by email.
5. If you chose to send using Bluetooth, in the next few steps, you'll be asked to turn on Bluetooth on your phone and connect to the receiving Bluetooth device so the vCalendar can be sent. Follow the steps in "Sending information from your phone to another device" in the Bluetooth chapter.

If you chose to send by email, a new message window opens and automatically includes the vCalendar as an attachment. Your default email account that's selected in the Mail application will be used to send. For more information about using the Mail application, see the Email chapter.



You can also choose to send the vCalendar in a multimedia message. For more information about sending a multimedia message, see the Messages chapter.

About the Calendar widget

There's a **Calendar** widget available that you can add to your Home screen, and it comes in different calendar views. Tapping a day or event on the widget brings you to the Calendar application.

To find out how you can add a widget, see "Personalizing your Home screen with widgets" in the Personalizing chapter.

Clock and Weather

About the HTC Clock widget

The HTC Clock widget that's by default added on the Home screen shows your current date, time, and location. You can tap the weather image on this widget to open the Weather application and check for more weather forecasts. See "Checking weather" for details.




The date and time on the HTC Clock widget is synchronized with your mobile operator's phone network (or roaming network). If you want to be able to manually change them, you can go to the Clock application's World Clock screen to turn off time synchronization and set your date and time. See "Setting the time zone, date, and time" for details.

The HTC Clock widget comes in a variety of looks and designs. You can add another clock widget to the extended Home screen, if you want to have another clock that shows the time of another city. To find out how you can add a widget, see the Personalizing chapter.

About the Clock application

The **Clock** application is more than just a regular date and time clock. It functions as a desk clock that shows the date, time, and weather information, and it can turn into a night clock or screensaver. It has a world clock that shows you the current time in several locations across the globe. There's also an alarm clock, stopwatch, and countdown timer.

To open the Clock application:

- Press HOME and then tap the HTC Clock widget on the Home screen.
- You can also press HOME, tap , and then tap **Clock**.

Tap the tabs at the bottom row or slide your finger across the tabs to switch between the different functions of the Clock application.



1 Desk Clock tab

2 World Clock tab

3 Alarm Clock tab

4 Stopwatch tab

5 Timer tab

Using Desk Clock

Opening the Clock application brings you directly to the Desk Clock screen.

The Desk Clock displays the current date, time, and weather, an alarm clock indicator, and a battery charging indicator. You can dim the screen to show only the time and date on the Desk Clock.



-
- 1 The alarm clock indicator shows whether the alarm clock is on or off. To find out how to turn on and set the alarm clock, see “Setting the alarm clock”.

 - 2 Below the date and time, you’ll see the weather information of your current location. Tapping the weather information brings you to the Weather application where you can see weather forecasts of the next few days. See “Checking weather” for more information about the Weather application.

 - 3 The battery charging indicator shows the battery charge level. You’ll see it only when your phone is plugged with the power adapter or connected to your computer.

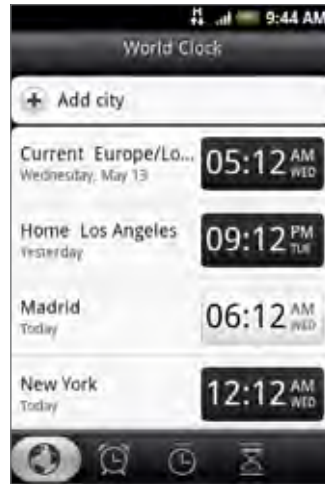
 - 4 Tap this button to dim the screen and display only the time and date on the Desk Clock. To light up the screen again, tap anywhere on the screen or press the BACK button on your phone.

 - 5 Tap this button to dim the screen and go into screensaver mode. When in screensaver mode, the time and date will change position on the screen after every few minutes. To light up the screen again, tap anywhere on the screen or press the BACK button on your phone.

You can change the Desk Clock screen to display the date and time of another time zone. To find out how to select a different time zone, see “Setting the time zone, date, and time”.

Using World Clock

Use the Clock application's World Clock screen to check the current time in several places around the globe simultaneously. You can also set your home city, add more cities to the world clock list, and manually set your time zone, date, and time.



Here are some important things to know about how the **Current** city, **Home** city, and the time of the other cities on the World Clock screen are determined:

- When you use your phone for the first time, your phone's system time, your home city's time, and your current location's time are the same.
- You can set a city as your home city. See "Setting your home city" for details.
- When location service is on and you're currently in your home city, the top of the World Clock screen shows your home city's time.
- When location service is on and you travel to another location outside your home city, the time of your current location will be shown on top of the World Clock screen. The time of your home city will be separately listed.
- You can turn off auto time synchronization if you want to manually set your time zone, date, and time. When you do so, the first clock on the World Clock screen will be changed to the new time zone, date, and time that you selected. The date and time of the other cities on the World Clock screen will shift according to the new time zone you selected.

To find out how to select another time zone and change the date and time, see "Setting the time zone, date, and time".



To check whether location service is on, press HOME > MENU and then tap **Settings** > **Location**. Location service is on when the Use wireless networks check box is selected.

Setting your home city

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **World Clock** tab.
3. Press MENU and then tap **Home settings**.
4. Enter your home city's name. As you enter letters, the list is filtered to show matching cities and countries.
5. Scroll through the list and tap your home city.

Setting the time zone, date, and time

By default, the HTC Clock widget and Clock application automatically sync with the time zone, date, and time from your mobile operator's phone network (or roaming network).

To set the time zone, date, and time on your phone manually, you need to turn off auto time synchronization first.

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **World Clock** tab.
3. Press MENU and then tap **Local time settings** to open the Date & time settings screen.
4. Clear the **Automatic** check box.
5. Tap **Select time zone**. Scroll through the list and then tap the time zone that you want.
6. To change the date, tap **Set date**. Adjust the date by rolling the day, month, and year scroll wheels onscreen and then tap **Done**.
7. To change the time, tap **Set time**. Adjust the time by rolling the hour and minute scroll wheels onscreen and then tap **Done**.
8. Tap the **Use 24-hour format** check box to toggle between using a 12-hour or a 24-hour time format.
9. Tap **Select date format** then select how you want dates to be displayed. (The selected date format also applies to the date displayed in the alarm clock.)



You can also press HOME > MENU and then tap **Settings > Date & time** to open the Date & time settings screen.

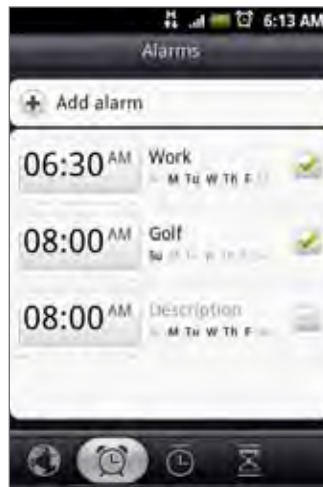
Adding a city to the World Clock screen

Add more cities to the World Clock screen so you can instantly check the date and time in these cities. In addition to the current and home cities, the World Clock screen can display up to 15 cities.

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **World Clock** tab.
3. Tap **Add city**. Enter the city name you want to add. As you enter letters, the list is filtered to show matching cities and countries.
4. Scroll through the matching list and tap the city that you want to add.

Setting the alarm clock

You can use the Clock application's Alarms screen to set up one or more wake-up alarms.



Setting an alarm

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **Alarms** tab.
3. Select the check box of an alarm, and then tap that alarm.
4. On the Set alarm screen, drag your finger up or down to roll the time scroll wheels and set the alarm time.
5. Scroll through the Set alarms screen to see all the available alarm options. You can:
 - Enter the alarm **Description** and choose the **Alarm sound** to use.
 - Tap **Repeat**. Select what days of the week to sound the alarm and then tap **OK**.
 - Select the **Vibrate** check box if you want your phone to also vibrate when the alarm goes off.
6. When you've finished setting the alarm, tap **Done**.



- To turn off an alarm, clear the check box (by tapping it) of that alarm.
- If you need to set more than three alarms, press MENU while you're on the Alarms screen and then tap **Add alarm**.

Deleting an alarm

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **Alarms** tab.
3. On the **Alarms** screen, press MENU and then tap **Delete**.
4. Select the alarms you want to delete and then tap **Delete**.

Changing alarm sound settings

If you've set one or more alarms, you can change their settings such as the alarm volume, how long to snooze the alarm, and more.

1. Press HOME and then tap the HTC Clock widget on the Home screen.
2. Tap the **Alarms** tab.
3. On the **Alarms** screen, press MENU and then tap **Settings**. You can change the following settings:

Alarm in silent mode

This option is selected by default, which allows the alarm to sound even when your phone's volume is set to silent mode. Clear this check box if you want to silence the alarm when the volume is in silent mode.

Alarm volume

Set the volume level that you want for the alarm.

Snooze duration

Set how long to snooze between alarms.

Side button behavior

Choose what happens to the alarm when pressing the side button (VOLUME UP/DOWN) of your phone. You can set the button to snooze, dismiss the alarm, or disable the button.

The side button works only when the phone's screen is not locked. While on the lock screen, tap the onscreen **Snooze** button to snooze, or slide down the screen to dismiss the alarm.


Checking weather

If you consented to turn location service on when you were setting up your phone for the first time, you'll see the weather of your current location right on the HTC Clock widget of your Home screen.


You can also use the Weather application to check the current weather and weather forecasts for the next four days of the week. In addition to your current location's weather, this application also displays the weather forecasts of other cities around the globe.



If you declined to turn location service on during first-time setup of your phone, turn location service on in your phone's settings so that you'll be able to check your current location's weather on the HTC Clock widget, Weather application, and the Weather widget. Press HOME > MENU, tap **Settings** > **Location**, and then select the **Use wireless networks** check box.



1. Connect to the Internet using your phone's Wi-Fi or data connection. To find out how, see the Internet chapter.
2. Press HOME, tap , and then tap **Weather**.
3. On the Weather screen, you'll first see your current location's weather. To check the weather in other cities, swipe your finger up or down the screen.





4. The Weather application automatically downloads and displays the latest weather updates. You can also download the most recent weather anytime by tapping .
5. To see more weather details on the Web, tap **Weather** at the bottom center of the Weather screen.

Adding a city to the Weather screen


Add more cities to the Weather screen so you can instantly check the weather forecasts in these cities. In addition to your current location, the Weather screen can display up to 15 cities.

1. Press HOME, tap , and then tap **Weather**.
2. On the Weather screen, tap .
3. Enter the location you want to add on the text field. As you enter text, the list is filtered to show the possible locations based on the letters you entered.
4. Tap the desired city to select it.


Changing the order of cities on the Weather screen

1. Press HOME, tap , and then tap **Weather**.
2. On the Weather screen, press MENU and then tap **Rearrange**.
3. Press and hold  at the end of the item you want to move. When the row is highlighted in green, drag it to its new position, then release.
4. Tap **Done**.

Deleting cities from the Weather screen

1. Press HOME, tap , and then tap **Weather**.
2. On the **Weather** screen, press MENU and then tap **Delete**.
3. Select the cities you want to remove and then tap **Delete**.

Changing weather options

1. Press HOME, tap , and then tap **Weather**.
2. On the **Weather** screen, press MENU and then tap **Settings**.
3. You can change the following weather settings:
 - Select or clear the **Update automatically** check box, depending on whether you want your phone to automatically download weather updates.
 - To set an auto update schedule, tap **Update frequency** and choose a schedule.
 - Tap **Temperature scale** to choose whether to display weather in Celsius or Fahrenheit.

About the Weather widget


Use the **Weather** widget to instantly check weather forecasts of your current location and other cities without having to open the Weather application.

The Weather widget comes in different looks and styles. You can add this widget to the Home screen, if it's not yet added. To find out how you can add a widget, see "Adding a widget to your Home screen" in the Personalizing chapter.

More apps

Watching videos on YouTube


YouTube is an online video streaming service that allows you to view videos that have been uploaded by YouTube members.

Press HOME, and then tap  > **YouTube**. YouTube presents the videos grouped into categories, such as Most viewed, Most discussed, Most recent, and Top rated.





- You do not need a YouTube account to browse and view videos. However, to use all the features of YouTube (such as sharing a video), you must create a YouTube account from your computer and sign in to that account from your phone.
- You must have an active Wi-Fi or data connection to access YouTube.


Watching videos

1. Press HOME, and then tap  > **YouTube**.
2. On the YouTube screen, scroll through the list of videos, and then tap a video to watch it. The screen automatically switches to landscape view when you play a video.
3. While watching a video, you can:
 - Tap the screen to display the playback controls. When the playback controls are displayed, you can pause, skip forward or backward, or drag the slider to the point in the video you want to watch.
 - Press MENU to rank, comment on, share, flag as inappropriate, and interact with the video in other ways.
4. Press BACK to stop playback, and return to the videos list.

Searching for videos


1. Press HOME, and then tap  > **YouTube**.
2. On the YouTube screen, press SEARCH.
3. Enter a search keyword, and then tap .
4. The number of search results appears below the status bar. Scroll through the results and tap a video to watch it.

Clearing the search history

1. Press HOME, and then tap  > **YouTube**.
2. Press MENU and then tap **Settings**.
3. Tap **Clear search history**, and then tap OK when prompted.



Sharing a video link

You can share a video by sending its link to your contacts.

1. Press HOME, and then tap  > YouTube.
2. On the YouTube screen, tap a video to watch from the available categories.
3. While watching a video, press MENU, and then tap **Share**.
4. Select how you want to share the video link.


Capturing a video and sharing it on YouTube

You need to be signed in to your Google Account to upload your video to YouTube.

1. Press HOME, and then tap  > YouTube.
2. Tap .
3. Press the optical trackball to start capturing video. When you are done capturing, press the optical trackball again. Tap **Done**.
4. Enter a title, description, and tags for your video.
5. Set the privacy level.
6. Tap **Upload**.

Viewing a PDF

Use **PDF Viewer** to view PDF files that you have copied to the phone's storage card.

1. Press HOME, and then tap  > **PDF Viewer**.
2. On the Open file screen, tap the file you want to view.
3. Slide your finger on the screen to pan or go through the pages of the PDF. While viewing a PDF, press MENU, and then tap:
 - **Open** to open another PDF file.
 - **Toolbar/Toolbar off** to toggle between showing and hiding the toolbar.
 - **View** to view the PDF in normal view or reformatted view. Choosing **Reformatted** reflows the text and resizes the images to fit the width of the screen, depending on the zoom level.
 - **Zoom** to change the zoom level to either **Fit to screen** or **Fit to width**. This is not available when **Reformatted** is selected for **View**.
 - **Go to** to go to a specific page on the PDF.
 - **More** to search the PDF and view file properties or information about the PDF Viewer.


Turn your phone sideways (turn to the left) to view the PDF file in landscape mode. The screen orientation automatically adjusts depending on how you hold the phone.

Viewing documents, presentations, and spreadsheets

Quickoffice lets you view Microsoft Office Word, Microsoft Office Excel, and Microsoft PowerPoint files on your phone. Quickoffice supports viewing of Microsoft Office 2003 and 2007 Word (.doc), Excel (.xls), PowerPoint (.ppt) and text (.txt) files.



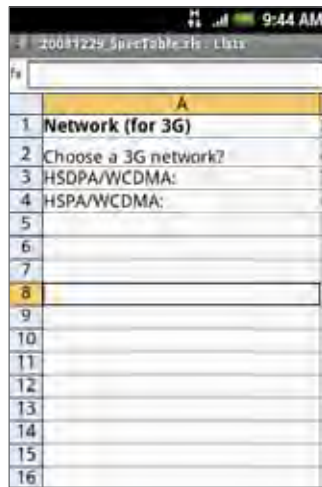
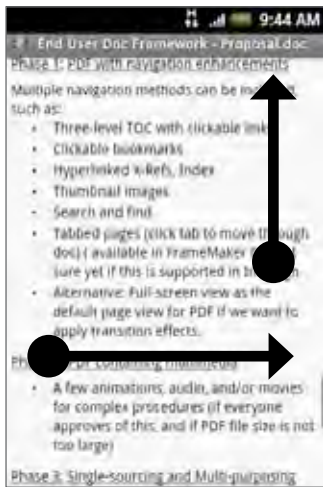
Make sure you have copied the files to the phone's storage card before you open Quickoffice. See "Copying files to and from the storage card" in the Basics chapter to learn how to copy files to the storage card.

1. Press HOME, and then tap  > Quickoffice.
2. On the Open file screen, tap the file you want to open.



In the Open file screen, press MENU and then tap **Sort** to let you sort the list by **Name** or **Date**.

3. Slide your finger on the screen to pan or go through the pages of the file.



4. While viewing a file, you can:

- Pinch the screen to zoom in or out or use the zoom controls on the screen to zoom in or out.
- For Excel files, press MENU, and then tap **Worksheet** to view other worksheets on the file.
- For Word and PowerPoint files, tap a URL link to open the web page in the web browser.
- When you open Word documents, Quickoffice reformats the text to make it fit the width of the screen. Double-tap the screen to switch to normal view so you can view the page layout.



Quickoffice does not reflow text in tables.

- When you view PowerPoint files, after your zoom in on a slide, you can double-tap the screen to zoom out automatically and fit the slide to the width of the screen.

Keeping track of your stocks

Use Stocks to get the latest stock updates for stock quotes and market indices you follow.



- 1 List of your stock quotes and stock market indices. Tap an item to view its intraday chart and other details.
- 2 Tap to update the stock information.
- 3 Tap to add a stock quote or stock market index.
- 4 Shows the time the information was last updated.

Adding a stock quote or stock market index

1. Press HOME, and then tap > Stocks.
2. On the Stocks screen, tap at the bottom-right corner of the screen.



If there are no stock quotes or indices onscreen, tap **Tap here to add a stock or index** at the top of the screen.

3. Enter the stock quote or stock market index on the text field, and then tap .
4. On the results list, tap the stock quote or stock market index you want to add.


Changing the stock list order

1. Press HOME, and then tap > Stocks.
2. Press MENU, and then tap **Rearrange**.
3. Press and hold at the end of the item you want to move. When the row is highlighted in green, drag it to its new position, and then release.
4. Tap **Done**.

Deleting stock quotes and indices

1. Press HOME, and then tap > Stocks.
2. Press MENU, and then tap **Delete**.
3. Select the items you want to delete and then tap **Delete**.

Setting stock information update frequency


1. Press HOME, and then tap  > Stocks.
2. Press MENU, and then tap **Settings**.
3. Select the **Auto-sync data** check box.




Downloading stock information automatically may incur additional fees from your mobile operator.

4. Tap **Set download frequency**, and then select frequency to check for updates.

Manually updating stock information

1. Press HOME, and then tap  > Stocks.
2. Press MENU, and then tap **Update**.

Adding the Stocks widget

1. Press HOME, and then tap  > HTC widget > Stocks.
2. Choose the widget style, and then tap **Select**.
3. Drag the widget to a blank space on the Home screen, and then release.

Listening to the radio

FM Radio lets you listen to FM radio stations on your phone.







You need to connect a headset first to the audio jack of your phone to use FM Radio. FM Radio uses the stereo headset as the FM radio antenna,





- | | |
|----|---|
| 1 | FM radio frequency |
| 2 | Drag to tune in to a frequency on the FM band. |
| 3 | Tap to fine tune the radio frequency by -0.1 MHz. |
| 4 | View the All presets list. |
| 5 | Tap to search the FM band for the previous FM station. |
| 6 | Tap to search the FM band for the next FM station. |
| 7 | Tap to change the name of the current station you are tuned into. |
| 8 | Tap to fine tune the radio frequency by +0.1 MHz. |
| 9 | Radio signal strength |
| 10 | Turn off or on FM radio. |

Listening to an FM station


1. Press HOME, and then tap  > FM Radio.
2. The first time you open FM Radio, it automatically scans for available FM stations, saves them as presets, and plays the first FM station found.
 - To repeat scanning and saving of FM stations, press MENU, and then tap **Scan & Save**.
 - Press BACK to stop the auto-scan.
3. On the FM Radio screen, you can:
 - Tap  and then select a station you want to listen to.
 - Tap  to go to the previous available FM station, or  to go to the next available FM station.
 - Press the VOLUME UP and VOLUME DOWN buttons on the side of the phone to adjust the volume.
 - Press MENU to set more FM Radio options.

Adding station names

1. Press HOME, and then tap  > FM Radio.
2. Tune in to the desired FM station, and then tap .
3. Enter a station name for the selected FM station, and then tap **Save**.

Minimizing or turning off FM Radio

Do one of the following:

- Press BACK to minimize and keep FM Radio running in the background so you can listen to the radio while going to another screen.
- On the FM Radio screen, tap  on the upper-right corner of the FM Radio screen to turn off FM Radio.






Recording your voice

Voice Recorder is useful for quickly recording thoughts. You can also record your voice and set it as a ringtone.





You need to have a microSD card installed on your phone to use Voice Recorder.

Recording your voice



1. Press HOME, and then tap  > Voice Recorder.
2. Hold the device's microphone near your mouth.
3. Tap  to start recording a voice clip. Tap  to stop recording.
4. Tap  to play back the voice recording.
5. To quickly share the voice recording through Bluetooth, email, or message, tap .

Sharing a voice clip



1. Press HOME, and then tap  > Voice Recorder.
2. On the Voice Recorder screen, tap .
3. On the All recording screen, press and hold the voice recording you want to share, and then tap **Share** on the options menu.
4. On the Share options menu, select how you want to share the voice recording.

To learn how to send files through Bluetooth, see the Bluetooth chapter.

Setting a voice clip as a ringtone

1. Press HOME, and then tap  > Voice Recorder.
2. On the Voice Recorder screen, tap .
3. On the All recording screen, press and hold the voice recording you want to set as a ringtone, and then tap **Set as ringtone** on the options menu.

Renaming a voice clip

1. Press HOME, and then tap  > Voice Recorder.
2. On the Voice Recorder screen, tap .
3. On the All recording screen, press and hold the voice recording you want to rename, and then tap **Rename** on the options menu.
4. Enter the name, and then tap **Save**.

Finding and installing apps from Android Market

Android Market™ is the place to go to find new apps for your phone. Choose from a wide variety of free and paid apps ranging from productivity apps, entertainment, to games. When you find an app you want, you can easily download and install it on your phone with just a few taps of your finger.

To access Android Market, you must first connect to the Internet using your phone's Wi-Fi or data connection and sign in to your Google Account.




-
- 1 Tap to search Android Market for apps to install on your phone.
 - 2 Tap to display the available apps or games on Android Market, or display the apps that you have already downloaded and installed from Android Market.
 - 3 Featured apps list. Tap an app to read a description about the app and user reviews.
-



Paid apps are currently only available in certain countries.



Finding and installing an application

When you install apps from Android Market and use them on your phone, they may require access to your personal information (such as your location, contact data, and more) or access to certain functions or settings of your phone. Download and install only apps that you trust.

1. Press HOME, and then tap  > Market.
2. When you open Android Market for the first time, the Terms of Service window will appear. Tap **Accept** to continue.
3. To find an app in Android Market, you can:
 - Browse through featured apps. Scroll through the list of featured apps when you open Android Market.
 - Browse apps by categories. First, tap **Apps** or **Games**, and then tap a category. Under a category, you can filter the apps by **Top paid**, **Top free** or **Just in**.



Paid apps are currently only available in certain countries.

- Search for an app. Tap  on the Android Market home screen, enter the name or type of app you're looking for, and then tap  to the right of the search box.
4. Tap an app to read a description about the app and user reviews.
 5. Tap **Install** (for free applications) or **Buy** (for paid applications).




You need a Google Checkout account to purchase items on Android Market. See "Creating a Google Checkout account" to set up a Google Checkout account if you do not have one.

6. The subsequent screen notifies you whether the app will require access to your personal information or access to certain functions or settings of your phone. If you agree to the conditions, tap **OK** to begin downloading and installing the app.

If you selected a paid application, after tapping **OK**, you're redirected to the Google Checkout screen to pay for the application before it's downloaded to your phone.



Read it carefully! Be especially cautious with applications that have access to many functions or a significant amount of your data. Once you tap **OK** on this screen, you are responsible for the results of using this item on your phone.

After installing an app, tap  on the upper-left side of the screen to return to Android Market home. You can also press **MENU**, and then tap **Home**.

Creating a Google Checkout account

You must have a Google Checkout account associated with your Google Account to purchase items from Android Market.

Do one of the following:

- On your computer, go to <http://checkout.google.com> to create a Google Checkout account.
- The first time you use your phone to buy an item from Android Market, you're prompted to enter your billing information to set up a Google Checkout account.




When you've used Google Checkout once to purchase an application from Android Market, the phone remembers your password, so you don't need to enter it the next time. For this reason, you should secure your phone to prevent others from using it without your permission. See the Security chapter to learn how to secure your phone.

Requesting a refund for an application





If you are not satisfied with an application, you can ask for a refund within 24 hours of the purchase. Your credit card is not charged and the application is uninstalled from your phone.

If you change your mind, you can install the application again, but you can't request a refund a second time.

1. Press **HOME**, and then tap  > **Market** > **Downloads**.
2. Tap the application to uninstall for a refund. The details screen for the application opens.
3. Tap **Uninstall & refund**. Your application is uninstalled and the charge is cancelled.
4. Choose the reason for removing the application, and then tap **OK**.


Opening an installed application

Do one of the following:

- On the status bar, check if you see the  icon. If you see the  icon, open the Notifications Panel, and then tap the app to open it. See “Opening the Notifications panel” in the Basics chapter to learn how to open the Notifications Panel.
- Press HOME, and then tap  > Market > Downloads. On the Download screen, tap the app to open it.
- Press HOME, and then tap . On the All programs screen, locate the app, and then tap it.

Uninstalling an application

You can uninstall any application that you have downloaded and installed from Android Market.

1. Press HOME, and then tap  > Market > Downloads.
2. On the Downloads screen, tap the application you want to uninstall, and then tap **Uninstall**.
3. When prompted, tap **OK** to remove the application on your phone.
4. Choose the reason for removing the application, and then tap **OK**.

Getting help

If you ever need help or have questions about Android Market, press MENU, and then tap **Help**. The web browser will take you to the Android Market Help web page.

Reading news feeds and podcasts

Use Newsstand to subscribe to news feeds and podcasts to keep up with the latest buzz on the Internet. Newsstand monitors RSS feeds from your favorite news sites, blogs and more, and downloads the most current updates and podcasts.

Newsstand screen



1 Subscriptions tab

Displays the channels that you are subscribed to. Tap a channel to show the articles for that particular channel.

2 Downloads tab

Displays the and snippets of articles that you have downloaded to your phone. Tap an article to read it. You do need to be connected to the Internet to read articles that have been downloaded.

3 Tags tab

Displays that tags that you have created and the number of articles (enclosed in parenthesis) that match them. Tap a tag to display articles that have been marked with the particular tag.


4 Keywords tab

Displays the keywords that you have created and the number of articles (enclosed in parenthesis) that match them. Tap a keyword to display the articles that contain the particular keyword.

5 Starred tab

Displays the snippets of articles that you have starred. Tap an article to read it.

Subscribing to a news channel from a list


1. Press HOME, and then tap  > Newsstand.
2. On the **Subscriptions** tab, tap **Add feeds**.
3. Tap one of the categories on the screen to open the available channels.








Tap **Search more** to search the Web for other channels.

4. Select the channel(s) you want to subscribe to.
5. Repeat steps 3 to 4 to subscribe to more channels.
6. Tap **Done**.

Subscribing to a news channel by entering a URL



1. Press HOME, and then tap  > Newsstand.
2. While on the **Subscription** tab, press MENU, and then tap **Add from URL**.
3. Enter the complete URL for the RSS feed, and then tap **Done**.

Reading an article


1. Press HOME, and then tap  > Newsstand.
2. On the **Subscriptions** tab, tap a channel whose articles you want to read.
3. Scroll through the list of articles, and then tap an article to read it.
4. While reading an article, you can tap:
 -  and  to go to the previous or next article in the channel.
 -  to tag an article. See “Tagging an article” for details.
 -  to share the article via a message (link to the article only) or email.
5. If you want to read the whole article, tap **Read full article**. This opens the article in the web browser. See “Using your phone’s web browser” in the Internet chapter to learn how to navigate the web page.

Downloading an article

Download full articles to your phone so you can read them on the go without connecting to the Internet.

1. Press HOME, and then tap  > Newsstand.
2. On the **Subscriptions** tab, tap the channel where the article you want to download is located.
3. In the article list, locate the article you want to download, and then tap .



- Articles that you download are also automatically starred.
- Downloaded articles are marked with the  icon in the article list.


Tagging an article

Organize articles by tagging them. Articles that are tagged with the same word are grouped together making it easier for you to locate them.

1. Press HOME, and then tap  > Newsstand.
2. On the **Subscriptions** tab, tap the channel where the article you want to tag is located.
3. Locate the article you want to tag, and then tap it.
4. At the bottom of the screen, tap .
5. On the Add tags screen, tap **Add new tags**, enter the tag name, and then tap **Done**. Repeat this step if you need to create more tags.
6. Select that tag(s) you want to apply to the article, and then tap **Done**.
7. In the **Tags** tab, tap a word to show the articles that were tagged with that word.




Adding a keyword

Find articles the interest you easier by creating keywords. Articles that contain the keyword are grouped together making it easier to find the article you want.

1. Press HOME, and then tap  > Newsstand.
2. On the **Keywords** tab, tap **Add keywords**.
3. Enter the keyword, and then tap **Done**.
4. In the **Keywords** tab, tap a keyword to show the articles that contain the keyword in their text.

Starring an article


Star your favorite articles to make it easy to come back to them

1. Press HOME, and then tap  > Newsstand.
2. On the **Subscriptions** tab, tap the channel where the article you want to star is located.
3. Do one of the following:
 - Locate the article, and then tap .
 - Tap the article you want to star to open it, and then tap  near the top-right corner of the screen.

You can remove the star from an article by tapping .

Adding the Newsstand widget

Read snippets of articles that you have subscribed to right on the Home screen.

1. Press HOME, and then tap  > HTC widget > Newsstand.
2. Choose the widget style, and then tap **Select**.
3. Select the channel whose articles you want to read on the widget.
4. Drag the widget to a blank space on the Home screen, and then release.

Running Java applications

Use **Java** to download, install, and manage MIDlets or MIDlet suites on your phone. MIDlets are Java applications such as games and tools that can run on mobile devices, while a MIDlet suite is a collection of one or more MIDlets.


Downloading and installing a MIDlet/MIDlet suite from the Web

1. Press HOME, and then tap **Internet**.
2. On the web browser, press MENU, and then tap the URL field on top of the screen.
3. Enter the web page address of the website where the MIDlet/MIDlet suite is located, and then tap the download link for the MIDlet/MIDlet suite.
4. Select where you want to install the MIDlet/MIDlet suite. Select / to install it on the phone or /SD card to install it on the microSD card.
5. If a warning message pops up, tap **OK**.



Make sure the MIDlet/MIDlet suite you are installing is from a trusted source.


Installing a MIDlet/MIDlet suite from your phone

1. Copy the MIDlet/MIDlet suite from your computer to your phone. See “Copying files to and from the storage card” in the Basics chapter for details.
2. Press HOME, and then tap  > **Java**.
3. Press MENU, and then tap **SD card**.
4. On the options menu, select the MIDlet/MIDlet suite you want to install.
5. Select where you want to install the MIDlet/MIDlet suite. Select / to install it on the phone or /SD card to install it on the microSD card.
6. If a warning message pops up, tap **OK**.




Make sure the MIDlet/MIDlet suite you are installing is from a trusted source.

Running a MIDlet/MIDlet suite

1. Press HOME, and then tap  > **Java**.
2. Locate the MIDlet/MIDlet suite you want to run, and then tap it.

Uninstalling a MIDlet/MIDlet suite

1. Press HOME, and then tap  > **Java**.
2. Locate the MIDlet/MIDlet suite you want to uninstall.
3. Press and hold the MIDlet/MIDlet suite, and then on the options menu, tap **Remove**.

Sync

Synchronizing with online accounts

Your phone can sync information and receive updates from your Google™ and Microsoft® Exchange ActiveSync® accounts as well as popular online services such as Facebook®, Twitter™, and Flickr™.

These are some of the types of information you can sync:

- Gmail™/Google Mail and Exchange ActiveSync email.
- Google and Exchange ActiveSync contacts, as well as your Facebook friends' contact information. For information on contacts, see the People chapter.
- Calendar events from your primary Google Account and from Exchange ActiveSync. For information on using Calendar, see "Calendar" in the More Applications chapter.
- Status updates and links shared by your friends and yourself on social networks such as Facebook and Twitter. For details, see the Social chapter.
- Flickr and Facebook photo uploads. For information on viewing photos, see the Photos chapter.

Adding a social network account

You can sync with your accounts on popular online services such as Facebook, Twitter, and Flickr.

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap **Add account**, and then tap the account type you want to add.
3. Follow the onscreen instructions to enter the account information.

When you have finished, the account is added to the list on the Accounts & sync screen. Depending on how you configured the account, the new information may start synchronizing with your phone.

Synchronizing with a Google Account

Signing in to your Google Account lets you synchronize Gmail/Google Mail and your Google contacts and calendars between your phone and the web. You also need to sign in to a Google Account to use Google applications such as Google Talk™ and Android Market.

You can add more than one Google Account on your phone. However, subsequent Google Accounts can only synchronize Gmail/Google Mail and contacts. Other Google services use the first Google Account you added.

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap **Add account > Google**.
3. Follow the onscreen instructions to sign in to an account or create a new account.

Synchronizing with a Microsoft Exchange ActiveSync account

You can only add one Microsoft Exchange ActiveSync account on your phone. You can sync with Microsoft Exchange Server 2003 Service Pack 2 (SP2) or later.

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap **Add account > Microsoft Exchange ActiveSync**.
3. Enter the Exchange ActiveSync account details, and then tap **Next**.



Your corporate Exchange Server must support auto-detect for the phone to automatically set up the Exchange ActiveSync account. If your corporate Exchange Server does not support auto-detect, you will need to enter your Exchange Server settings after you tap **Next**. Ask your Exchange Server administrator for details.

4. Select the types of information you want to synchronize, and then tap **Finish setup**.

Managing your accounts

Changing general sync settings

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Select or clear the following:
 - **Background data**. If this is selected, applications can send and receive online account information even if you are not currently using them.
 - **Auto-sync**. If this is selected, applications can use the sync schedule defined in the account settings. If this is cleared, you will need to sync accounts manually. For instructions on doing this, see “Synchronizing an account manually” below.

Changing account settings

You can change settings such as the sync frequency and the types of information synchronized, the kinds of notification you receive, and the way that account information is displayed.

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap the account that you want to edit.
3. Edit the account settings.

Synchronizing an account manually

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap the account that you want to sync.
3. Tap **Sync now**.

Removing an account

You can remove an account to delete it and all information associated with it from your phone, for example messages, contacts, or settings. Removing an account does not delete information from the online service itself.



You cannot remove some accounts, such the first Google Account you signed into on the phone, except by deleting all personal information from your phone with a hard reset. For instructions on doing this, see “Hard resetting your phone” in the Settings chapter.

1. Press HOME > MENU, and then tap **Settings > Accounts & sync**.
2. Tap the account that you want to remove.
3. Tap **Remove account**, and then confirm that you want to remove the account.

Using HTC Sync

Are you using Microsoft Outlook or Outlook Express on your computer? You can use **HTC Sync** to synchronize your Outlook contacts and calendar or your Outlook Express contacts with your phone. Before you do a factory reset or a software (ROM) upgrade of your phone, you can also use HTC Sync to back up and sync these information from your phone back to your computer.

Here's what you'll need to do to install, set up, and use HTC Sync on your computer:

1. Use the HTC Sync installer that's in the supplied microSD card to install. For the steps on how to install, see "Installing HTC Sync that came with the microSD card".

You can also download and install HTC Sync from the HTC support website. See "Downloading the latest HTC Sync upgrade" for details.

2. Connect your phone to your computer using the supplied USB cable and set up HTC Sync to recognize your phone. Follow the steps in "Setting Up HTC Sync to recognize your phone".
3. Choose what information to sync between your computer and your phone and how you want to sync them.
 - To easily set up synchronization using HTC Sync's guided wizard, follow the steps in "Setting up synchronization".
 - To choose from more sync options, see "Setting up more sync options".
4. Sync your computer with your phone automatically or manually. See "Synchronizing your phone" for details.

Here's more you can do with HTC Sync:

- If you have third-party applications on your computer (not from Android Market), you can use HTC Sync to install them from your computer to your phone. For more information, see "Installing apps from your computer to your phone".
- Repair contacts and/or calendar data, only if needed.

Installing HTC Sync that came with the microSD card

The HTC Sync version in the microSD card that came with your phone can be installed in Windows 7, Windows Vista, and Windows XP.

Make sure the microSD card is inserted on your phone. Copy the HTC Sync installer from the microSD card to your computer and use it to install.



- HTC Sync requires USB 2.0 on your computer to connect and sync with your phone. To see a complete list of the computer and software requirements, you can check them in the HTC Sync software download page on the HTC support website:
http://www.htc.com/www/SupportViewNews.aspx?dl_id=847&news_id=471
 - For trouble-free installation, first quit all running programs and temporarily exit from your anti-virus program before you start installing HTC Sync.
1. Connect your phone to your computer using the USB cable that came with your phone.
 2. You'll see the Connect to PC screen on your phone. Tap **Disk drive** and then tap **Done**.

3. After you've selected disk drive mode on your phone, your computer will treat your phone as a removable disk (just like any USB drive). Open this removable disk so you can see what's inside the microSD card.
4. Copy **HTCSync.exe** to your computer.
5. After copying, unmount the removable disk (that is, the connected phone) as required by your computer's operating system to safely remove your phone.
6. On your computer, double-click **HTCSync.exe** and follow the onscreen instructions to install HTC Sync.

Setting up HTC Sync to recognize your phone

After installing, set up HTC Sync to recognize your phone.

1. Connect your phone to the computer with the supplied USB cable. Or, if your phone is already connected, press and hold the status bar and drag your finger down to open the Notifications panel. Then tap the status that shows "Select to change USB connection type".
2. On the Connect to PC screen in your phone., tap **HTC Sync** and then tap **Done**.
3. Your phone attempts to find HTC Sync on your computer. Wait for a few seconds for the process to finish.



If your phone displays a message indicating that it's unable to find HTC Sync, try disconnecting and reconnecting the USB cable, and then repeat step 2.

4. When your phone finds HTC Sync, your computer will display the Phone Connection Wizard. Click **Next**.
5. Enter the name you want for your phone, and then click **Finish**.
6. Check the HTC Sync icon at the bottom-right side of your computer screen. If it appears green in color, that means your phone has successfully connected with your computer and HTC Sync recognizes your phone.




Setting up synchronization

You can set up HTC Sync to synchronize your computer's Outlook contacts and calendar events with your phone. If you're using Outlook Express on your computer, you can only sync contacts with your phone.




Before you begin setting up synchronization, make sure you have set up HTC Sync to recognize your phone. If you have not yet done so, follow the steps in "Setting up HTC Sync to recognize your phone".

1. On your computer, check and make sure the HTC Sync icon  at the bottom-right side of the screen appears in green which means that your phone is connected to HTC Sync.
2. Double-click the green HTC Sync icon on your computer to open HTC Sync.
3. Click **Synchronize Now**. (You can also click **Sync Manager > Settings**.)
4. In the Synchronization Settings Wizard, click **Next**.

5. In the next few dialog boxes, choose whether to sync Outlook or Outlook Express, select the type of information to sync (contacts and/or calendar), and choose to sync them automatically or manually with your phone.
6. Click **Finish**.
HTC Sync then starts to sync your phone and your computer. Wait for the synchronization to finish.
7. A summary report is then displayed. Click **Close**.

Setting up more sync options

HTC Sync gives you the flexibility to set many options, such as setting a sync schedule, choosing how to resolve conflicts when the same items are found on both the phone and the computer, and more.

1. On your computer, check and make sure the HTC Sync icon  at the bottom-right side of the screen appears in green which means that your phone is connected to HTC Sync.
2. If HTC Sync is not open, double-click the green HTC Sync icon to open it.
3. Click **Sync Manager > Settings**.
4. In the Synchronization Settings Wizard dialog box, click **Manual settings**.
5. From the left side of the Sync Manager Settings dialog box, click the type of setting you want to change, and then choose from the available options on the right. Settings that can be changed include the following:

Contacts or Calendar folder to sync with

Change this only if you have personal folders created in your Outlook and you need to sync with a personal folder. Click **Contacts** or **Calendar** on the left side of the dialog box, click the **Properties** button, and then choose the personal folder to sync with.

Calendar events to sync with

Choose the number of days of calendar events to sync. Click **Calendar** on the left side of the dialog box, click **Properties**, and then set the days under **Date range**.

Conflict policy

In cases when the same contacts and/or calendar items exist in both your phone and your computer, choose whose data you want to keep when a conflict occurs.

When to sync

Click **Automatic sync** on the left side of the dialog box. Then choose whether to sync manually, auto sync everytime you connect your phone to your computer, or sync at a set schedule.

6. Click **Apply** to save the sync options you've selected, and then click **OK**.

Synchronizing your phone

After you've installed and set up HTC Sync, you can sync your phone with your computer.


Synchronizing your phone with your computer automatically

Do the following first to make sure your phone will sync automatically with your computer:

1. Press HOME > MENU, and then tap **Settings > Applications > Development**.
2. Make sure the **USB debugging** check box is selected.

Whenever you connect your phone to your computer, synchronization starts automatically. Wait for the sync process to finish.

Synchronizing your phone with your computer manually

1. Connect your phone to the computer with the supplied USB cable. Or, if your phone is already connected, press and hold the status bar and drag your finger down to open the Notifications panel. Then tap the status that shows "Select to change USB connection type".
2. On the Connect to PC screen in your phone., tap **HTC Sync** and then tap **Done**.
3. On your computer, check and make sure that the HTC Sync icon  at the bottom-right side of the screen appears in green which means that your phone is connected to HTC Sync.
4. On your phone, tap **Sync now**.

Downloading the latest HTC Sync upgrade

Visit the HTC support website (www.htc.com/support) from time to time to check for the most recent HTC Sync upgrade so you can download and install it on your computer.

After installing the latest upgrade, set up HTC Sync again to recognize and sync with your phone. Follow the steps in "Setting up HTC Sync to recognize your phone" and "Setting up synchronization".


Installing apps from your computer to your phone

If you have applications (.apk files) on your computer, you can use HTC Sync to install them to your phone. We strongly recommend you install only applications that you trust.

1. On your phone, press HOME > MENU, tap **Settings > Applications**, and then select the **Unknown sources** check box to allow applications from your computer to be installed to your phone.



You only have to do this step once. You do not need to do this step again next time you install another application from your computer to your phone.

2. Connect your phone to the computer with the supplied USB cable. Or, if your phone is already connected, press and hold the status bar and drag your finger down to open the Notifications panel. Then tap the status that shows "Select to change USB connection type".
3. On the Connect to PC screen in your phone., tap **HTC Sync** and then tap **Done**.
4. On your computer, double-click the green HTC Sync icon  to open HTC Sync.
5. In HTC Sync, click **Application Installer**.

6. In the Application Installer file types dialog box, make sure that the **Android OS installer file (apk)** check box is selected and then click **OK**.



This dialog box only appears the first time you use the Application Installer.

7. Click **Next**.
8. Click **Browse**, locate the application (.apk) on your computer, and then click **Open**.
9. After selecting the application, click **Next**.
10. Click **Finish**. Check your phone's screen to see if there are additional instructions to complete the installation.

Settings

Settings on your phone

Control and customize phone settings on the Settings screen.

To open the Settings screen, press HOME > MENU, and then tap **Settings**.

Personalize

Select a scene, set the Home screen or Lockscreen wallpaper to use, and set the default ring tone to use for incoming calls. You can also rename or delete a custom scene by pressing and holding a custom scene in Scenes.

Wireless & networks

Configure your phone's wireless connections, such as Wi-Fi and Bluetooth, enable the Airplane mode, or set the options for mobile networks, roaming, Virtual Private Networks, and more.

Call

Set up call services such as voice mail, call forwarding, call waiting, and caller ID.

Sound & display

Set the phone and notification ring tones, automatic screen orientation, and set the screen brightness and screen timeout.

Accounts & sync

Log in or out from your social network accounts, Google Account, and Exchange ActiveSync account. You can also manage synchronization and other settings for your accounts. See the Sync chapter for details.

Location

Select the sources to use when determining your location.

Search

Select items to include when you do a search on your phone and set Google search options.

Privacy

Select whether to allow or block Google from using your location when suggesting results and for other Google services. You can also enable or disable the automatic backup feature of the phone. See the Backup, Update and Reset chapter for more details.

Connect to PC

Set the default USB connection type when you connect your phone to your computer. Select **Ask me** to always display the connection type dialog box when the device is connected. See "Connecting your phone to a computer" in the Basics chapter for details.

Security

Set the screen unlock pattern, enable the SIM card lock, or manage the phone's credential storage. See the Security chapter for details.

Applications

Manage applications and installation of new programs.

SD card & phone storage

Check the available storage card and phone memory, or reset the phone. See the Backup, Update and Reset chapter for more details.

Date & time

Set the date and time, time zone, and date or time format. To turn off auto time synchronization and be able to manually change time zone settings, see “Changing time zone settings” in the Clock and Weather chapter.

Language & keyboard

Set the operating system language and region. You can also set onscreen keyboard options.

Accessibility

Enable or disable preset or downloaded accessibility plugins that respond to user interaction such as receiving sound feedback when a new browser window is opened.

Text-to-speech

If you have installed a text-to-speech (voice data) application, use this option to configure the text-to-speech settings.

About phone

Set the system software update method and view the phone status such as the network type, signal strength, battery power level, and network name. You can also check the battery use of individual applications or view the legal information and software version of your phone. See “Checking information about your phone” in this chapter for details.

Changing display settings

Adjusting the screen brightness manually

1. Press HOME > MENU, and then tap **Settings > Sound & display**.
2. Scroll down the screen, and then tap **Brightness**.
3. Clear the **Automatic brightness** check box.
4. Drag the brightness slider to the left to decrease or to the right to increase the screen brightness. Tap **OK**.

Adjusting the time before the screen turns off

After a period of inactivity, the phone screen turns off to conserve battery power. You can set the idle time before the screen turns off.

1. Press HOME > MENU, then tap **Settings > Sound & display**.
2. Scroll down the screen, and then tap **Screen timeout**.
3. Tap the time before the screen turns off.



To quickly turn off the screen, press the POWER button.

Preventing automatic screen rotation

By default, the screen orientation automatically adjusts depending on how you hold the phone.



Not all application screens support automatic rotation.

1. Press HOME > MENU, then tap **Settings > Sound & display**.
2. Scroll down the screen, and then clear the **Orientation** check box.

Recalibrating the G-sensor

Recalibrate the screen if you feel that the screen orientation does not respond properly to the way you hold the phone.

1. Press HOME > MENU, then tap **Settings > Sound & display**.
2. Scroll down the screen, and then tap **G-Sensor calibration**.
3. Place the phone on a flat and level surface, and then tap **Calibrate**.
4. After the recalibration process, tap **OK**.

Keeping the screen on while charging the phone

You can keep the phone screen from turning off while you are charging the phone.

1. Press HOME > MENU, then tap **Settings**.
2. Scroll down the screen, and then tap **Applications > Development**.
3. Select the **Stay awake** check box.

Switching animation effects on or off

You can turn off the animation or enable only some animations when switching between screens.

1. Press HOME > MENU, and then tap **Settings > Sound & display**.
2. Scroll down the screen, and then tap **Animation**.
3. On the options menu, select the animation setting you want.

Changing sound settings

Setting a sound profile

Switch to vibrate or silent mode, or use the normal phone sound settings.

1. Press HOME > MENU, and then tap **Settings > Sound & display > Sound Profile**.
2. In the Choose a Profile options menu, tap the sound profile you want to use.

Enabling or disabling touch tones

You can choose to play a sound when you are selecting items onscreen.

1. Press HOME > MENU, and then tap **Settings > Sound & display**.
2. Scroll down the screen, and then select or clear the **Audible selection** check box.

Choosing the notification sound

You can select the sound to play when your phone receives new notifications.

1. Press HOME > MENU, and then tap **Settings > Sound & display > Notification sound**.
2. Select your preferred notification sound in the list, and then tap **OK**.

Changing the phone language

When you turn your phone on for the first time, you are prompted to select the language you would like to use. You can also change the language on the fly whenever you like. Changing the language adjusts the keyboard layout, date and time formatting, and more.

The languages available to choose from may depend on the version of phone you have.

1. Press HOME > MENU, and then tap **Settings > Locale & text > Select locale**.
2. Tap the language and corresponding region you want to use.
3. Press HOME to return to the Home screen. You may need to wait briefly as the new language is applied to your phone.

Optimizing your phone's battery life

When you're on the go, it's not always easy to charge your phone's battery as often as you'd like. Follow these tips to extend the time between charges:

- Turn off wireless functions such as Bluetooth, Wi-Fi, and data connection when you're not using them. See the Internet and Bluetooth chapters for details.
- Use only 2G networks. See "Using the 2G network of your mobile provider" in this chapter for details
- Do not use GPS satellites to determine your GPS location. See the Maps & Location chapter for details.
- Lower the screen brightness. See "Adjusting the screen brightness manually" in this chapter for details.
- Switch off screen animations. See "Switching animation effects on or off" in this chapter for details
- Cut down on activities such as Internet browsing. Wireless data consumes a lot of power.
- Avoid making very long phone calls or using the camera for extended periods of time.
- Consider carrying a spare battery for times when you can't charge your battery for an extended period.
- Batteries gradually lose storage capacity over time. Consider replacing your battery after eight months to a year, or if you notice that the battery life is decreasing.

Using the 2G network of your mobile provider

Switch to using the 2G network of your mobile provider if you are not using a data connection to connect to the Internet. Connecting to your mobile provider's 2G network consumes less battery power.

1. Press HOME > MENU, and then tap **Settings > Wireless & networks**.
2. Scroll down the screen, and then tap **Mobile networks**.
3. Select the **Use only 2G networks** check box.

Checking the power usage of applications

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **About phone > Battery > Battery use**.

Managing memory

Checking how much phone memory is available for use

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **SD card & phone storage**. The available phone memory is displayed in the Internal phone storage section.

Checking the available storage card space

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **SD card & phone storage**. The total and available storage card space is displayed in the **SD card** section.

Clearing application cache and data

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **Applications > Manage applications**.
3. On the Manage applications screen, tap the application whose cache and/or data you want to delete.



Press MENU to bring up sort and filter options.

4. In the Application info screen, tap **Clear data** and/or **Clear cache**.

Uninstalling third-party applications

You cannot uninstall applications that are preinstalled on the phone.

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **Applications > Manage applications**.
3. Press MENU, and then tap **Filter > Downloaded**.
4. On the Manage applications screen, tap the application you want to uninstall.
5. On the Application info screen, tap **Uninstall**.

Freeing up more phone memory or storage card space

If your phone is running low on memory, try the following:

- In your web browser, clear all temporary Internet files and history information. See the Internet chapter for more information.
- Uninstall downloaded programs from Android Market you no longer use. See “Finding and Installing Apps from Android Market “ in the More apps chapter for details.

Protecting your phone with a screen lock

You can further secure your phone by requiring a screen unlock pattern every time your phone is turned on or every time it wakes up from sleep mode (screen is off).

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **Security > Set unlock pattern**.
3. Read the information on the screen, and then tap **Next**.
4. Study the example pattern on the screen, and then tap **Next**.
5. Draw the screen unlock pattern by connecting at least four dots in a vertical, horizontal and/or diagonal direction. Lift your finger from the screen when finished.

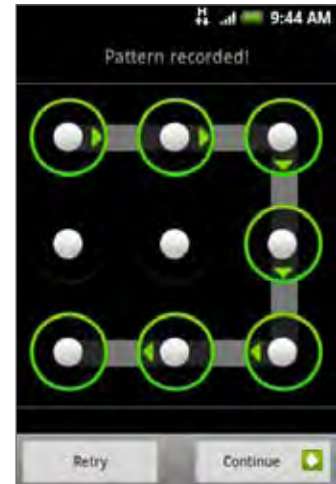


You must slide your finger on the screen to create the pattern and not tap individual dots.

6. The phone records the pattern. Tap **Continue**.
7. When prompted, draw the screen unlock pattern again, and then tap **Confirm**.



Clear the **Use visible pattern** check box if you do not want the unlock pattern to display on the screen when you unlock it.



To change your unlock screen pattern, press HOME > MENU, and then tap **Settings > Security > Change unlock pattern**.

When you fail to draw the correct unlock pattern on the screen after five attempts, you will be prompted to wait for 30 seconds before you can try again. If you forgot your screen unlock pattern, tap **Forgot pattern**. You will be prompted to sign in using your Google Account name and password, and create a new screen unlock pattern before the Home screen displays.



You need to be connected to a data or Wi-Fi connection to be able to sign in to your Google Account.

Backup, update and reset

Backing up phone data

Your phone features an automatic backup system that backs up your web browser bookmarks, messages, dictionary, and settings, to the microSD card. The phone automatically backs up the data whenever a change occurs.

The phone backs up the following data:

- SMS and MMS messages
- Messages application settings
- Web browser (the Internet application) bookmarks
- Keyboard dictionary
- Settings
 - Wireless & networks
 - Sound & display
 - Location
 - Applications
 - Date & time
 - Language & keyboard - Only Locale setting



You need a microSD card installed on your phone to back up phone data. See “Inserting the storage card” in the Basics chapter to learn how to install a microSD card to your phone.

Checking if automatic backup is enabled

1. Press HOME > MENU, and then tap **Settings**.
2. Scroll down the screen, and then tap **Privacy > Back up my data**.
3. Make sure that the **Back up my data** check box is selected.

Restoring backed up data to your phone

After you do a factory reset or update your phone, you will be asked if you want to restore the backed up data after you turn on your phone.



Make sure that the microSD card where you backed up the data is installed on the phone.

1. After you do a factory reset or update your phone system software, wait for the phone to restart.
2. When there is a valid back up file in the microSD card, the Restore my data and settings dialog box will appear. When you see this dialog box, tap **OK**.

Updating your phone's system software

From time to time, system software updates for your phone may be available. Your phone can check and then notify you if an update is available. You can then download and install the update to your phone.

Depending on the type of update, the update may erase all your personal data and customized settings, and also remove any programs you have installed. Make sure that you have backed up the information and files you want to keep. See “Backing up phone data” in this chapter for details.



Checking and downloading system software updates may incur additional data transfer fees from your mobile provider.

1. When there is an update available, the Install system software update dialog box will appear onscreen.
2. On the dialog box, select **Install now**, and then tap **OK**.



Select **Install later** if you want to install the system update at a later time. When you are ready to install, open the Notifications panel, and then tap **System update is ready**.

3. Wait for the update process to finish. When the update is finished, the phone will automatically reset.

Checking for phone system software updates manually

1. Press **HOME > MENU**, then tap **Settings**.
2. Scroll down the screen, and then tap **About phone > System software updates**.
3. On the System software update screen, tap **Check now**.

Performing a hard/factory reset

You can return your phone to its original state, as it was when it left the factory. This is also called a hard reset. You might want to do this if you are giving your phone to a friend or relative and you want to remove all your data first, or if your phone has a persistent problem that is not solved by powering off the phone and then powering it on again.

A factory reset is a drastic measure. It permanently erases all your personal data and customized settings, and also removes any programs you have installed. Make sure that you have backed up the information and files you want to keep.



If your phone hangs or freezes, we recommend that you do a “soft” reset instead of a hard/factory reset. To perform a soft reset, remove the battery, wait for a few seconds, and then re-install it. After re-installing the battery, turn on the phone.

Performing a factory reset via settings

The most convenient way to do a factory reset is via the phone settings.

1. Press HOME > MENU, then tap **Settings**.
2. Scroll down the screen, and then tap **SD card & phone storage > Factory data reset**.
3. On the Factory data reset screen, tap **Reset phone**, and then tap **Erase everything**.

Performing a factory reset using phone buttons

If you cannot turn on your phone or access the phone settings, you can still perform a factory reset by using the buttons on the phone.

1. With the phone turned off, press and hold the VOLUME DOWN button, and then briefly press the POWER button.
2. Wait for the screen with the 3 Android images to appear, and then release the VOLUME DOWN button.
3. Press VOLUME DOWN to select **CLEAR STORAGE**, and then press POWER.
4. When asked to confirm, press VOLUME UP.