HTC Phone

User guide
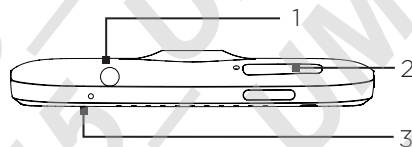
HTC
quietly brilliant

Getting started

Front panel
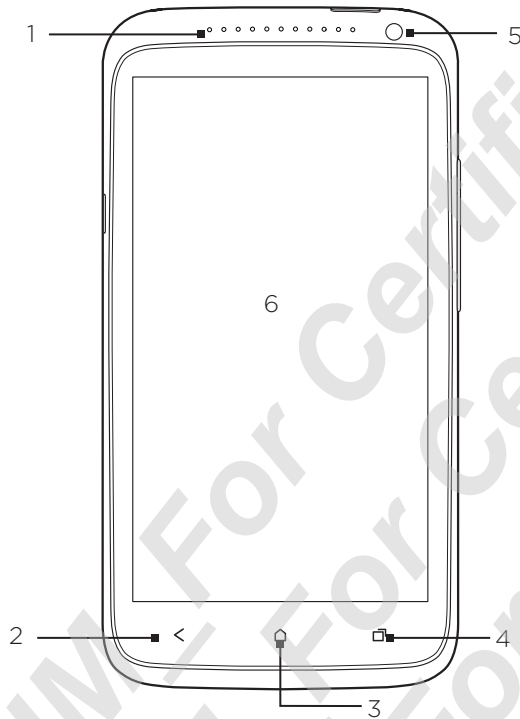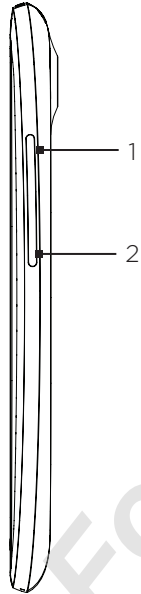
1. Notification LED
2. BACK
3. HOME
4. Recent Apps
5. Front camera
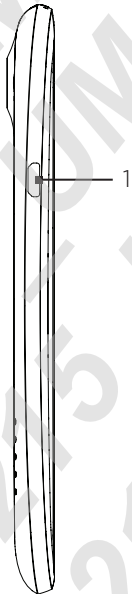6. Touch screen

Top panel

1. 3.5mm headset jack
2. POWER
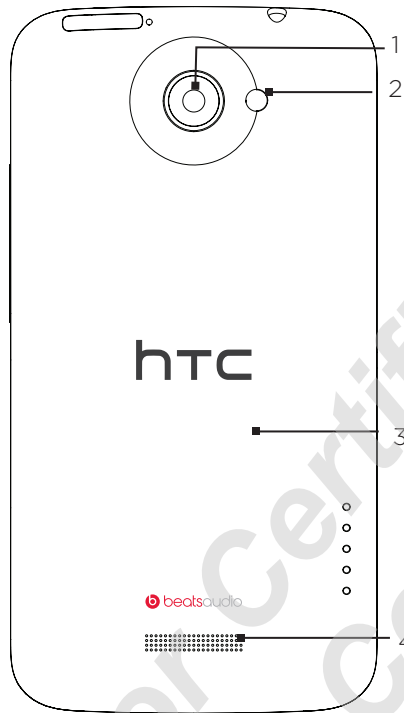3. Microphone

Right panel

1. VOLUME UP
2. VOLUME DOWN

Left panel

1. USB connector

Back panel

1. 8 megapixel camera

2. LED flash

3. Back cover

4. Speaker

Notification icons

Notification icons on the status bar make it easy for you to keep on top of your messages, calendar events, and alarms.

Here's what each one means:

	New Gmail message		Call in progress
	New Microsoft Exchange ActiveSync or POP3/IMAP email		Missed call
	Problem with email delivery		Call on hold
	New SMS/MMS		Call forwarding on
	Problem with SMS/MMS delivery		Message forwarding on
	New Google Talk instant message		Your phone is connected to a computer via USB cable
	New voicemail		Wi-Fi is on and wireless networks are available
	Upcoming event		Portable Wi-Fi Hotspot is on
	New updates from your social networks		Uploading data (animated)
	Matched contacts suggestion		Downloading data (animated)
	Bluetooth pairing request		Waiting to upload
	Software update available		Downloaded Android Market app installed successfully
	Song is playing		Update available for an app downloaded from Android Market
	FM Radio app in use		Storage card is safe to remove or storage card is being prepared
	Voice recording is on		No storage card installed
	More (not displayed) notifications		Storage card is low on free space
	General notification		

Switching the power on or off

Switching the power on

Press the POWER button. Easy.

> When you turn on HTC phone for the first time, you'll need to set it up.

Switching the power off

1. If the display is off, press the POWER button to turn it back on, then unlock the screen.

2. Press and hold the POWER button for a few seconds.

3. When the Power options menu appears, tap **Power off**.

Setting up HTC phone for the first time

When you switch on HTC phone for the first time, you'll be asked to set it up.

Just follow the onscreen instructions and you'll be up and running in no time.

> Some features that need to connect to the Internet such as location-based services and auto-sync of your online accounts may incur extra data fees. Don't worry. You can enable or disable them in settings later on.

Basics

Adjusting the volume

Adjusting the ringer volume

§ Press the VOLUME buttons to adjust the ringer. The Ringer volume window appears on the screen to display the volume levels.

§ While in the lowest ringer volume level (Silent mode), press VOLUME DOWN once to switch to Vibrate mode. The vibrate mode icon ▨ appears in the status bar.

§ While in Vibrate mode, press VOLUME UP once to switch to silent mode. The speaker mute icon ▨ displays in the status bar.

Adjusting the earpiece volume for calls

During a call, press the VOLUME buttons.

Adjusting the media volume

When playing music or watching video, press the VOLUME buttons to adjust the volume. The Media volume window appears on the screen to display the volume level.

Sleep mode

Sleep mode saves battery power by putting HTC phone into a low power state while the display is off. It also stops accidental button presses when HTC phone is in your bag. You'll still receive messages and calls though, and missed calls and messages appear on the lock screen.

> To prevent missed calls or messages from appearing on the lock screen, press ≡ and then tap Settings > Privacy.

Switching to Sleep mode

Briefly press the POWER button to turn off the display and switch to Sleep mode. HTC phone also automatically goes into Sleep mode when it's idle for a while.

Waking up from Sleep mode

To wake HTC phone up manually, press the POWER button. You'll need to unlock the screen.

HTC phone automatically wakes up when you have an incoming call.

Unlocking the screen

Pull the ring up to unlock the screen.

If you have set up a screen unlock pattern, pin, or password, you will be asked to draw the pattern on the screen or enter the PIN or password before it unlocks.

If you've set an event reminder or an alarm, you can drag 🕐 or ⊗ to the ring to snooze or dismiss the event or alarm.

Opening an app from the lock screen

On the lock screen, drag an app icon to the ring to unlock the screen and directly go to the app.

You can select the app shortcuts you want to appear on the lock screen in **Settings** > **Personalize** > **Display** tab > **Lock screen shortcuts**.

Status icons

Signal strength		Battery is charging
GPRS connected		Battery is low (20% remaining)
GPRS in use		Battery is very low (10% or less remaining)
EDGE connected		Silent mode
EDGE in use		Vibrate mode
3G connected		Microphone is mute
3G in use		Speakerphone is on
HSDPA connected		Wired microphone headset connected
HSDPA in use		Wired headset connected
Roaming		Bluetooth is on
No signal		Connected to a Bluetooth device
No SIM card installed		Airplane mode
Connected to a Wi-Fi® network		GPS is on
Data synchronizing		Alarm is set
Battery is full		

Notifications

Notification LED

The notification LED shows a:

- Solid green light when HTC phone is connected to the power adapter or a computer and the battery is fully charged.

- Flashing green light when you have a pending notification.

- Solid orange light when the battery is being charged.

- Flashing orange light when the battery level reaches very low.
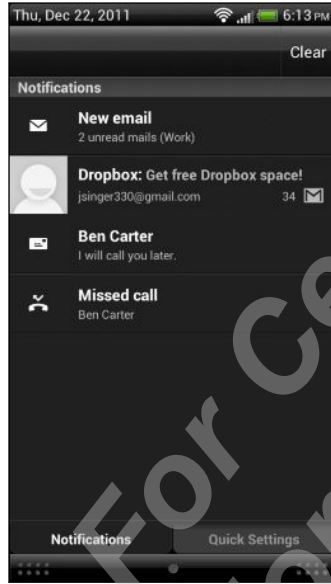
Notification icons

Notification icons on the status bar make it easy for you to keep on top of your messages, calendar events, and alarms.

Notifications panel

When you get a new notification, you can open the Notifications panel to see what event notification or new information you've received. The Notifications panel lets you quickly switch between recently-opened apps, and also lets you easily turn on settings such as Wi-Fi and Bluetooth.

1. To open the Notifications panel, press and hold the status bar, then slide your finger downward.

   If you have several notifications, you can scroll down the screen to see them all.

2. To close the Notifications panel, press and hold the bottom bar of the panel, then slide your finger up the screen. Or just press .

Switching between recently opened apps

You can easily access apps you've just recently opened.

1.   Press and hold ⌂.

2.   Slide your finger up or down to see recently-opened apps.

3.   Tap an app to open it.

Using Quick Settings

The Quick Settings tab lets you easily turn on Wi-Fi, Bluetooth, and more, and also provides a quick shortcut to all HTC phone settings.

1.   Press and hold the status bar, then slide your finger downward to open the Notifications panel.

2.   Tap the Quick Settings tab.

3. Tap the **On/Off** switch next to an item to turn it off or on.

4. To access Wi-Fi settings, tap 🛜 next to Wi-Fi connection.

5. To access all HTC phone settings, tap ⚙ next to Additional settings.

Where apps, data, and files are stored

HTC phone uses these storage types:

Apps and data storage	Apps are installed to this storage, labeled as **Internal storage** in your phone settings. It also stores data such as your text messages, contacts you created or synchronized to your phone, account settings, and more.
	This storage is managed and carefully guarded by your phone since it contains your private information. When you connect your phone to your computer, this storage is not accessible from your computer.
	Storage contents will be erased when you do a factory reset. Make sure to back up your data before starting a factory reset. Some apps allow you to back up to your storage card, such as People.
Storage card	You can store your files such as photos, music, and videos to this removable storage.
	When you connect your phone to your computer, this storage is accessible and you can copy files between them.

Connecting HTC phone to a computer

Whenever you connect HTC phone to a computer using the USB cable, the Choose a connection type screen opens and lets you choose the type of USB connection.

Select one of the following choices, and then tap Done:

Charge only	Select this option if you only want to charge the battery while connected to your computer.
Disk drive	This mode is available only when there's a storage card installed on HTC phone. Select this mode when you want to copy files between the storage card and your computer. When Disk drive mode is enabled while HTC phone is connected to the computer, you will not be able to use apps on HTC phone to access the storage card.
HTC Sync	Select this option to synchronize contacts, calendar, and other information between your computer and HTC phone.
USB tethering	When you do not have an Internet connection on your computer, you can select this mode to share the mobile data connection of HTC phone with your computer.
Internet pass-through	If you don't have a data plan or you don't have access to a Wi-Fi network, you can select this mode to share your computer's Internet connection with HTC phone.

Copying files to or from the storage card

You can copy your music, photos, and other files to the storage card.

1. Connect HTC phone to your computer using the supplied USB cable.

2. On the Choose a connection type screen, select Disk drive, and then tap Done. On your computer, the storage card is recognized as a removable disk.

3. Navigate to the removable disk and open it.

4. Do one of the following:

   ▪ Copy the files from the computer to the storage card's root folder.
   ▪ Copy the files from the storage card to a folder in your computer.

5. After copying the files, unmount the removable disk (that is, the connected HTC phone) as required by your computer's operating system to safely remove HTC phone.

6. Do one of the following:

   ▪ Disconnect HTC phone from the computer.
   ▪ If you want to keep HTC phone connected to the computer but want it to be able to access the storage card, open the Notifications panel, tap Disk drive, select an option except Disk drive, and then tap Done.

Transferring contacts from your old phone

Easily transfer contacts from your old phone to HTC phone through Bluetooth. Depending on your old phone's model, you may also transfer other types of data such as calendar events and text messages to HTC phone.

1. From the Home screen, tap ▦ > **Transfer**.

2. Tap **Next** to begin.

3. Choose your old phone's name and model.

4. On your old phone, turn Bluetooth on and set it to discoverable mode.

5. On HTC phone, tap **Next** to continue. HTC phone automatically turns Bluetooth on and searches for Bluetooth devices.

6. From the device list, choose your old phone and then tap **Next**. HTC phone then tries to pair with your old phone. You'll see a security passkey on the screen.

7. On your old phone, enter this passkey or simply confirm it.

8. Select the **Contacts** check box (and other supported types of data you want to import), and then tap **Next**.

9. When HTC phone finishes importing data, tap **Done**.

Copying and sharing text

In apps such as the web browser and Mail, you can select and copy text, and then paste or share it.

Selecting text

1. Press and hold on a word.

2. Drag the start and end markers to highlight the surrounding text you want to select.
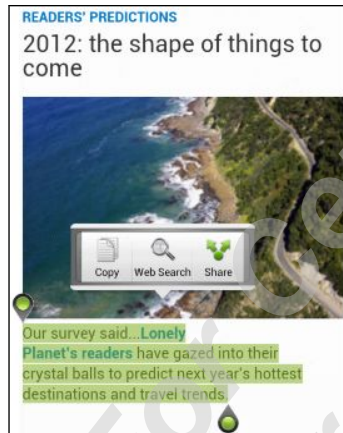
> To copy the address of a linked webpage, press and hold the link, and then tap **Copy link URL**.

Copying and pasting text

1. After you have selected the text you want to copy, tap **Copy**.

   The selected text is then copied to the clipboard.

2. In a text entry field (for example while composing an email), press and hold at the point where you want to paste the text.

3. Tap **Paste**.

Sharing text

1. After you have selected the text you want to share, tap **Share**.

2. Choose where to paste and share the selected text, such as in an email message or social network status update.

Printing

Connect HTC phone to a supported printer and print out documents, email, meeting invitations, photos, and more.

> ▪ Both printer and HTC phone must be turned on and connected to the same local network. Connect HTC phone to the local network using Wi-Fi. To learn how to connect the printer to a local network, refer to your printer user guide.
>
> ▪ The local network must not be behind a firewall.

1. While in an app such as Internet, Mail, Calendar, or Polaris Office, open the item you want to print.

2. Press ☰ , and then tap **Print** (or **More** > **Print**).

3. On the Print screen, tap the printer you want to use.

4. If there's more than one page to print, set the page range that you want.

> Tap **Advanced** to set the page size, print layout, and page orientation, and choose if you want to print in color or black and white.

5. Tap **Print**.

You can check the printing details by opening the Notifications panel, and then tapping the item you're printing.

Printing a photo

1. While in Gallery, open the photo you want to print.

2. Tap the photo. A menu appears.

3. Tap **More** > **Print** , and then tap the printer you want to use.

4. Tap **Print**.

You can check the printing details by opening the Notifications panel, and then tapping the item you're printing.

Adding a printer

If your printer does not show up in the list, you must add it.

> The printer must be in the same Wi-Fi network that you are using.

1. From the Print screen, tap **Add printer**.

2. Enter the IP address of the printer that you want to add and choose a port. If you do not know the IP address of the printer, ask for help from your network administrator.

3. Tap **Next**, and then select the manufacturer and model of the printer.

4. Tap **Save**.

The printer appears on the list and you can tap it to print your photo or document.