

"123" Numeric Input Method

ters. Repeatedly press the key that carries the letter to be entered when it appears on the screen.

For example, to enter the word "Hello" with the traditional input method, follow these steps.

- 1 Press **h** that carries "h" repeatedly and all letters carried by this key will be displayed successively on the screen. You can scroll through this list and select the character you want. Stop when you see an "h" on the screen.
- 2 After entering the first letter, you can directly press another key (except **c**) to enter the next letter. If the next desired letter is on the same key as the current one, wait until the cursor appears to the right of the current letter and then you can enter the next one.
- 3 Enter "e", "l", "l" and "o" in the same way.

Note

Press **abc** repeatedly and you will see "abc", "Abc" or "ABC" on the upper left corner of the screen successively. It indicates the words to be entered will be in lower case, first letter capitalized or in upper case.

"123" Numeric Input Method

In a text editing screen, press and hold the character/number keys to enter corresponding numeric characters.

You can also press successively the **123** key to switch to the "123" numeric input method, and enter corresponding numeric characters by pressing the character/number keys.

Symbol Input Method

You can press **123** to display the symbols list and then select **Recent** to display recent symbols.

You can also press **123** to input the commonly-used symbols in a text editing screen.

Input Different Languages

In a text editing screen, Press and hold the **123** key to set the language for the text.

5 Contacts

Contacts enables you to save and manage such information as phone numbers and addresses of your contacts. You can save such information in your phone or your SIM card. You can also assign frequently-used numbers to speed dialing keys for your convenience.

Making Calls from the Contacts

You can make a voice/video call with a contact selected from the contacts list.

- 1 In the **Contacts** screen, press the left/right scroll key to select **Contacts**.
- 2 Select a contact and select **Options > Call**. Then, you can select **Voice call** or **Video call** to make a call. Alternatively, you can select **Edit before call** to edit the number before making the call.

Searching for a Contact

You can find a contact from the contacts list easily and quickly by using this function on the **Contacts**

screen. Select **Options > Search**, and then enter the contact name you are searching for. The contact is displayed.

You can also use quick search in the contacts list screen. You can find a contact by entering the initials of the first name or the last name of the contact. For example, to find a contact named "Alice Green", enter the initials "a" or "g". This contact is displayed in the candidate list.

Viewing Contacts in Phone/SIM

In the **Contacts** screen, select **Options > View Contacts in Phone/View Contacts in SIM**. You can display the contacts list saved in the phone or that in the SIM card. You can also select **Options > Settings** to set the default contact list displayed in the contact screen.

Other Operations

In the **Contacts** screen, select **Options** for the following options.

Groups

- **Details:** To view the detailed information of the contact.
- **Call:** To make a voice call, a video call or edit the contact before call.
- **Send message:** To send a message or Email to the selected contact.
- **Add new contact:** To create a new contact.
- **Management:** To back up your contacts from your phone to a memory card or from your memory card to your phone.
- **Search:** To find a contact from the contacts list.
- **Send contact:** To send a contact to other devices supporting Message or Bluetooth.
- **Copy to SIM/Copy to phone:** To Copy one or more contacts from your phone to the SIM card or from your SIM card to the phone.
- **Delete:** To delete the selected contact.
- **Mark/Unmark:** To mark/unmark a record or all records in your phone and SIM card.
- **View contacts in Phone/SIM:** To display the contacts list saved in the phone or that in the SIM card.
- **Speed Dial Number:** To assign often-used numbers to speed dialing keys "2" to "9".



- **My business card:** To save your own information to a Business Card. You can send the information by Message or Bluetooth.
- **Settings:** To set the default contact list displayed in the contact screen, to sort the contacts on the **Contacts** screen.
- **Memory status:** To view the memory status of both your phone and SIM card.

Groups

You can rename a group, add group members, or delete a group member.

Adding/Deleting Group Members

You can add a member to a group in your phone or delete a member from it.

- 1 In the **Contacts** screen, press the left/right scroll key to select **Groups** .
- 2 Select a group and press  to view the details.

- 3 Select **Options** > **Add new users**. Select a contact and press **Add**. The member you added is displayed in the group member list.

To delete a group member, select a member from the group member list, and then select **Options** > **Remove**.

Managing a Group

- 1 In the **Contacts** screen, press the left/right scroll key to select **Groups**.
- 2 Select a group and select **Options** for the following options.
 - Details: to view the details of a group.
 - Rename: to change the name of a group.
 - Send message: to send message or email to all members of a group.
 - Remove all members: to delete all members of the group.



6 Messaging

Messages

The maximum content for a single text message is 160 characters. If the characters you enter exceed this limit, the text is divided into two or more continuous messages when it is sent.

Creating a Message

With this option, you can create new SMS, MMS, MMS Postcard, and Email.

- 1 Select **Messaging > Create message** in the main menu.
 - **Message:** To access the SMS or MMS editing screen.
 - **From template:** To edit the SMS or MMS from template.
 - **Email:** To access the email editing screen.
- 2 After editing the message, press  to add a recipient's number.
- 3 Press  or select **Options > Send** to send the message.







Messages Mailboxes

The phone provides four mailboxes for messages, namely, Inbox, Drafts, Outbox and Sent.

◆ Inbox


You can save the received messages in **Inbox**.

Icons in Inbox

Icon	Description
	a read SMS or a read message report
	an unread SMS or an unread message report
	a read MMS
	an unread MMS
	A read Push message
	An unread Push message

Viewing Messages in Inbox



- 1 Select **Messaging > Inbox**.

- 2 Press the up/down scroll key to view the messages and then press  to view the details.
- 3 You can select **Options** for the following operations.
 - Play: To play the multimedia message.
 - Reply: To reply the message.
 - Forward: To forward the message.
 - Delete: To delete the message.
 - Call sender: To call the message sender or edit before call.
 - Info.: To view the details of the message.
 - Save text: To save the text of the MMS.
 - Save as template: To save this message as a template.


◆ Drafts

The **Draft** is used to save the messages you created and saved.

Icons in Drafts

- : A text message saved to the phone.
- : A multimedia message saved to the phone.


Viewing and Editing Messages in the Draft

- 1 Select **Messaging > Drafts**.
- 2 Press the up/down scroll key to select a message and press  to edit it.


◆ Outbox

Outbox is used to save the messages that failed to be sent.

Icon in Outbox.

: A message that fails to be sent.



Viewing Messages in the Outbox

- 1 Select **Messaging > Outbox**.
- 2 Press the up/down scroll key to select a message and press  to edit it.

◆ Sent

Sent is used to save the messages that have been sent successfully.

Icons in Sent

- : A text message has been sent.
- : A multimedia message has been sent.

Email

Viewing Messages in Sent

- 1 Select **Messaging > Sent**.
- 2 Press the up/down scroll key to select a message and press **—** to view the details.
- 3 You may select **Options** for operations such as Play, Forward, info., Save Text, Save as template.

Message Settings

You can change the message settings by performing the following steps.

- 1 Select **Messaging > Settings > SMS & MMS** from the main menu.
- 2 Set the parameters related to messages:
 - Receiving settings: To set parameters related to retrieval of messages.
 - Sending settings: To set parameters related to sending messages.
 - Signature: To set whether your signature will be sent along with the message. You can edit the signature while creating a new message.

- Font size: To set the size of the character entered in the message.
- Reply settings: To set whether to reply to a message with the original text.
- MMS Account: To set the MMS account.
- Voice mail: The voice mail number is already preset for you in the phone.
- Save unknown number: This function is used to prompt whether to save the number when there is a new message.


Email

Before sending an email, please set an email account first. For details, please refer to "Email Settings" on page 24.

Creating an Email

- 1 Select **Messaging > Email** from the main menu. Select **Options > New Email** to access the email editing screen.
- 2 Select **【To】** or **【Cc】** and press **—** .

- Select **Add from contacts** or **Add from groups** to select an email address.
- Select **Enter recipient** to directly enter the email address.

- 3** In the email editing screen, select **Subject** and press  to edit the content.
- 4** In the email editing screen, select the **Message** text box to edit the content.
- 5** In the email editing screen, select **Options** > **Add attachment** to attach picture, music, video, or eBook.
- 6** In the email editing screen, select **Options** > **send** to send the email.


Mailboxes


Your phone provides five mailboxes for email, namely, Inbox, Drafts, Sent, Outbox and Blocked.


Inbox

All Emails received are saved in the **Inbox**.


Icons in Inbox

 : A read email.

 : An unread email without attachment.

 : An unread email with attachment.


Viewing and Editing Emails in Inbox

- 1** Select an email and press  to view the content.
- 2** In the Details screen, select **Options** for the following operations:
 - Reply: To reply to the email sender.
 - Reply all: To reply to the email sender and all email receivers except the replier.
 - Add to contacts: To save the details of the sender to the contacts.
 - Forward: To forward the selected email.
 - Delete: To delete the selected email.
 - Call sender: To call the email sender by a voice call, a video call or edit before call.

Drafts


The saved new emails are saved in the drafts.

Icon in Drafts

 : Emails to be saved.

Email


Viewing and Editing Emails in Drafts

- 1 Select the desired email in the drafts and press  to access the editing screen.
- 2 Edit the related information. For details, perform the same operations as in creating an email.


◆ Sent

The emails sent to server are saved in the sent box.

Icon for Sent

 : A sent email.


Viewing and Editing Emails in Sent

- 1 Select an email and press  to access the editing screen.
- 2 Edit the related information. For details, perform the same operations as those of the Inbox.


◆ Outbox

Those emails which failed to be sent are retained in the **Outbox**.

Icon in Outbox

 : Emails failed to send.

Viewing and Editing Emails in Outbox

- 1 Select an email and press  to access the Resend screen.
- 2 Edit the related information. For details, perform the same operations as in creating an email.

◆ Blocked messages

The blocked emails are saved in this folder. You can select **Messaging > Settings > Email** to set the blocking conditions.

Email Settings

- 1 Select **Messaging > Settings > Email** and select an account.
 - 2 The related account information contains: General, Incoming, Outgoing and Online help.
 - 3 Return to the **Account** screen. Select **Options > Set as default** to activate this account.
- After completing all settings, press **Back**.

Note

For the account settings, contact your service provider.

Broadcast Inbox

The broadcast messages are saved in the broadcast inbox. You can set the broadcast message.

Select **Messaging > Settings > Broadcast** to set the following items.

- Service: to enable or disable this service.
- Subscription: to subscribe to broadcast channels or cancel the subscription.
- Language: to select the language of the broadcast.
- Silent alert: to set whether to use an alert when there is a new broadcast message.
- Auto delete: to set whether to auto delete earlier messages when the broadcast inbox memory is full.

Templates

You can save the frequently-used SMS or MMS as template for your convenience.

7 Music

Music enables you to manage your music files easily and conveniently. It also enables you to purchase a wide variety of latest music.

Music Library

You can play various music files, including those supplied with the phone, recorded by using the phone, downloaded from the Internet, and attached to email. You can also enjoy the online audio files.

In music library, select **All tracks > Add tracks**, you can add the music files in the handset or memory card to the music library. You can also select **Options > Refresh**, and all music files in the music folder of the handset and memory card are automatically added to the music library.

Function Options During Playing




During playing the music file, select **Options** for the following operations.






- Now playing: To access the current playlist.
- Playlists: To access the music playlist.
- Bookmarks: To access the bookmark list.
- Info.: To view the information of the music files.

- Shuffle: To enable/disable the random play.
- Loop: To play current music circularly, loop all music or close.
- Equalizer: To select the music style.
- Streaming setting: To set the streaming setting.
- Exit: To exit the music play screen.

Screen Operations During Playing

During playing the music file, you can perform the following operations on the music file.

Operation	Description
	Press the up scroll key to access the current playlist.
	Press the down scroll key to go back to the beginning of the current music file.
	Press the right scroll key to access the next music file. Press and hold the right scroll key to fast forward the current music file.

Operation	Description
	Press the left scroll key to access the last music file. Press and hold the left scroll key to fast backward the current music file.
	Press  to pause the playing. Press  again to resume the playing.
	Press the volume keys to adjust the volume.

Playlists

Selecting this option, you can rename and edit the playlist as well as play the music in the playlist.


8 Organiser & Tools

This function provides you with various helpful tools. You can access the **Organiser & Tools** screen by selecting **Organiser & Tools** from the main menu.

Alarms

You can set several alarm clocks. You can also set alarm time, alarm tones and the cycle period for alarm clocks.

Setting Alarm Clocks

Enter alarm function, you can select one alarm from the list, and then press  to set an alarm clock. In the screen for editing alarm clock, you can set the following items: alarm time, message, the sound function, the vibration function, Alert tone, the snooze function, the alarm cycle.

Alarm Prompt

When it is time for an alarm clock to ring, the selected alarm tone is played and a prompt displayed. You can stop the ringing by pressing any key. The prompt allows you to snooze or stop the alarm prompt.

If your phone is powered off, the alarm clock will still ring. When the alarm rings, you can choose to power on the phone.

Stopping the Alarm Clock

Select an alarm clock from the list, and press the left function key to deactivate it.

Calendar

With this function, you can view the calendar and manage your schedules.

New Schedule

Enter calendar function, you can select **Options > New** to create the schedule events for the current day.

In the screen for editing schedule, you can set the following items: schedule subject, start/end time of the schedule, schedule location, schedule category, schedule content, whether the sound is on, the vibration function, alert tone, alert type, alert cycle, and alert image.

Note

You can create up to 500 schedules in total and 15 for each day. While creating a new schedule, you need to set the alarm on before setting the alarm time, the alarm cycle, the alarm tone and the image.

Calendar Functions

Enter calendar function and select **Options**. You can perform the following operations.

- **New:** To create a new schedule.
- **Go to...:** To go to a certain date directly from the Month view screen.
- **Display:** To view all events, specified events, Calendar files and to back up all schedules to a memory card.
- **View mode:** To view the calendar in three different modes: month view, week view, and day view.
- **Delete event:** To delete all past events, specific period events or all events.
- **Management:** To backup all schedules to the memory card or to restore all schedules from the memory card to the phone.

- **Settings:** To set save location, view mode, week begin day.
- **Memory status:** To view the memory status, including the used space and the total space.

Schedule Prompt

When it is time to remind you of a schedule, the selected ringtone is played and a prompt displayed. You can stop the ringing by pressing any key. From the prompt, you can snooze or stop the prompt.

Task

You can define and manage tasks to be conducted before a certain time. Your phone can remind you of these tasks and track them automatically.

Select **Task** from **Organiser & Tools**. The tasks are classified into three kinds: pending, done, and all tasks. You can define up to 1000 tasks on your phone.

Memo

New Tasks

To define a new task, press  or select **Options > New** on the Tasks screen.

In the screen for editing task, you can set the following items: the subject of the task, the deadline, the priority level, the task status, the task alert, the vibration function, the alert time, the task type.

Tasks Functions

On the Tasks screen, you can also perform the following operations: edit, new, set as done, send by Message, Email or Bluetooth, copy, day view, delete, delete all, and view the memory status.

Task Prompt

When it is time for the phone to remind you of a task, it rings automatically and a prompt interface is displayed. You can stop the ringing by pressing any key. From the prompt, you can snooze or stop the task prompt.

Memo

You can store important events on your phone. You can save up to 100 such memos.


Select **Memo** from **Organiser & Tools**. If there is no memo, you need to create one when you access the **Memo** screen.

On the Memo Pad screen, you can perform the following operations: edit, new, delete, send by Message or Bluetooth, view the memory status and delete all.

Synchronise

You can synchronise contacts with your personal phone book stored on a network server. This service is network dependent. Contact your service provider for further details.

Select **Synchronise** from **Organiser & Tools** to create or edit a profile. Select **Options > View log** to view the latest synchronisation log. Before you use the synchronise function, you may need to set a profile.





- 1 To create a profile, select **Options > New** to create a profile.
- 2 Press the left/right scroll key to switch between Synchronise items, Server Setting, and Network profile.
- 3 In the **Synchronise items** screen, select the item to be synchronised and press  to confirm it. Then, enter the database name, user name, and password of the synchronisation items.
- 4 In the **Server Setting** screen, enter server address, user name, password.
- 5 In the **Network profile** screen, enter the proxy server address and the port. Then, enter the network access point and select a desired profile.
- 6 Return to the previous menu and select **Options > Synchronise** to start synchronising.

Note

This service is not available in all networks. For details, contact your service provider for more information.

Calculator

You can perform addition, subtraction, multiplication, division and extraction operations on your phone.

- Press the number keys to enter the figures.
- Press the scroll key to enter the operators.
- Press the left function key to clear.
- Press the right function key to exit Calculator.
- Press  to enter a radix point.
- Press  to delete the character to the left of the cursor.
- Press  to perform extraction.
- Press  to enter an equal mark.

Unit converter

You can convert units of length and weight between different systems on your phone.

- 1 Press the up/down scroll key to switch between the setup items.
- 2 On the unit type selection bar, press the left/right scroll key to select weight or length.

Currency converter

- 3 Press the number keys to enter a numeric value to be converted in the **Input** bar.
- 4 On the **From** bar, press the left/right scroll key to select the unit to be converted from.
- 5 On the **To** bar, press the left/right scroll key to select the unit to be converted to.

Press **C** or select **CE** to clear the numeric values you entered.

Currency converter

You can convert a value from one currency to another using your phone.

To using this function, access the **Currency converter** screen, and then press the up/down scroll key to switch between the setup items.

- 1 On the **Input** bar, press the number keys to enter a numeric value to be converted.
- 2 On the **From** bar, press the left/right scroll key to select the currency to be converted from.

- 3 On the **To** bar, press the left/right scroll key to select the currency to be converted to.

- 4 On the **Rate** bar, enter the currency rate. Then you can view the conversion result.

Press **C** to clear the numeric values you entered. Select **Setting** in the currency converter screen, and you can select frequently used currency units. This makes it easy to switch between selected units in the **From** or **To** bar.

Voice recorder

You can record voices or sounds on your phone.

On the standby screen of the voice recorder, you can select **Options** to set the recording duration.

- Record/Pause: During recording, press **⏏** to pause, and press **⏏** again to resume.
- Stop and save: During recording, press the left function key to stop recording. The audio file is saved in **My Files\Music** automatically.
- Play: After recording is complete, select **Option > Play** to play the audio file instantly.

Alternatively, you can select **Options** for the following operations: send by Message, Email or Bluetooth, set as ringtone and delete.

World Time

You can view the time of important cities around the world. To switch among the time zones, press the left/right scroll key.

If the daylight saving time (DST) is used in your city, you need to set the phone to DST. Then, you can get the right local time. To set the phone to DST, switch to the desired time zone and then select **Options > DST**.

Stopwatch

You can use the stop watch function. On the Stopwatch screen, you can perform the following operations: start, save, pause, continue, reset.

Timer

You can set a timer for up to 99 hours and 59 minutes. After you have set it, the timer is displayed on the home screen.

Service dial number

With this number you can get in touch with your service provider.

9 My Files

My Files enables you to manage the Pictures, Music, Ringtones, Videos, Games, Applications and other files conveniently. You can access **My Files** by selecting **My Files** from the main menu.

Select **Pictures, Music, Ringtones** or **Videos** folder. You can perform the following operations on files.

- **View:** To view the picture file.
- **Play:** To play a selected file.
- **Send:** To send the selected file by MMS, Email, postcard or Bluetooth.
- **Set as:** To set the picture as the wallpaper or the image of a contact.
- **Set as ringtone:** To set a file as ring tone, specific contact tone, message tone or email tone.
- **Cut:** To cut the selected file.
- **Copy:** To copy the selected file.
- **Edit:** To edit a picture file.
- **Rename:** To rename the selected file.
- **Sort:** To sort the selected file by name or by date.
- **Delete:** To delete the selected files.
- **Mark/Unmark:** To select one or more files or cancel the selection.

- **Info.:** To view the properties of one or more files.

Note

Some sound files are protected by Digital Rights Management (DRM), and may not be able to be used as a ringtone.

Select **Games, Applications, Themes, Other** folder.

- **Games:** To play games and download more games. The downloaded files are saved in this folder. For more details, Please refer to "Entertainment/games" on page 37.
- **Applications:** Any applications that you download are saved in this folder.
- **Themes:** All themes that you download are saved in this folder.
- **Other:** You can save any kind of files. You can also create new folders in this folder to categorise your files.
- **Memory status:** To view the memory status of your phone.

When the phone detects and recognises the memory card, **Memory card** is displayed as a tab on the top of the **My Files** screen.