



GSA Federal Acquisition Service

August 23, 2012

Phil O'Brien, Vice President Legal
Hughes Network Systems, LLC
11717 Exploration Lane
Germantown, MD 20876

Dear Mr. O'Brien:

Your proposal submitted in response to Solicitation QTA010CTA0003 for end-to-end COMSATCOM service solutions has been accepted on behalf of the United States Government. **Please read the contract, sign, date, and return Standard Form 26 to the Contracting Officer, Jenni K. Lewis, via email at jenni.lewis@gsa.gov by 12PM – EST Wednesday, August 29, 2012.** (NOTE: in accordance with Section B of the contract, the pricing applies specifically to the STOs as outlined in the attachments of Section J of the contract. The individual prices provided in the Section B tables are for the proposed solutions should they be required and ordered exactly as outlined in the Section J attachments.)

Certificate of Insurance:

In accordance with Clause 52.228-5, a Certificate of Insurance is required. The Liability Policy shall name the General Services Administration as an additional insured with respect to operations performed under this contract. Additionally, the certificate of insurance should indicate the contract number, location of services and name of the Contracting Officer in the remarks. Insurance shall become effective and evidence of acceptable insurance furnished prior to commencing operations under this contract. The above required deliverables for this project **must be returned within five (5) days** after receipt of this letter to the following email address: jenni.lewis@gsa.gov.

Failure to provide the required Certificate of Insurance to that email address in the time period specified may result in a termination for default action pursuant to Contract Clause 52.249-8 located in the Contract.

The Contractor is advised to review Section I of the contract to ensure compliance with all contract clauses.

Subcontract Reporting:

U.S. General Services Administration
10304 Eaton Place
Fairfax, VA 22030

Also be advised your company is required to submit individual subcontracting plans, in accordance with the Utilization of Small Business Concerns clause of the contract. The clause requires you to submit periodic reports electronically via the Electronic Subcontracting Reporting Systems (eSRS). The eSRS is the latest initiative under the umbrella of the Integrated Acquisition Environment and replaces the paper Standard Form 294, Subcontracting Report for Individual Contracts and the Standard Form 295, Summary Subcontracting Report. Contractors will still be submitting the same information that is required for the Standard Forms 294 and 295, but it is now an electronic submission requirement.

These reports are due semiannually and must be submitted by April 30th for the reporting period October 1 - March 31 and October 30 for the reporting period April 1 - September 30. A separate report is required at contract completion. Please visit the eSRS website www.esrs.gov. This site includes Frequently Asked Questions, a Power Point presentation, and user guides for contractors.

Redacted Contract:

Per Section H.5, within 15 calendar days of the base award, the Contractor shall provide the proposed redacted contract to the CS2 Procuring Contracting Officer, Jenni K. Lewis, for approval. The Contractor shall prepare the proposed redacted version in accordance with Freedom of Information Act guidance. The redacted contract shall be provided without password protection in Microsoft Word or Excel, as applicable (with the exception of Section J, Attachment J-11 that is provided as PDF and shall not be redacted). After receiving approval from the CS2 Procuring Contracting Officer (PCO), the Contractor shall post the redacted contract to its public web site. As necessary, and upon approval of the PCO, the Contractor shall correct and repost redactions at no additional cost to the Government. The contractor shall be responsible to ensure that current year GSA pricing is posted and publicly available.

Contractor Deliverables:

Per Section F.6, the Contractor shall deliver the items listed in the below table according to the prescribed frequency schedule:

ID	SECTION	DELIVERABLE TITLE	FREQUENCY	DELIVER TO
1	J-2	Information Assurance Minimum Security Controls Checklist	30 days after award then annually	GSA PCO and PMO
2	G.5.1 G.5.2	Monthly Business Volume (Sales) & Monthly Revenue Reports	Monthly	GSA PMO
3	G.5.3	Annual Program Review Report	Annually	GSA PCO and PMO

4	G.8	Marketing and Promotional Materials	Prior to distribution	GSA PMO
5	H.5	Redacted Contract/ Redacted Modifications	Within 15 calendar days of base contract award and all modifications	GSA PCO

Additionally, in order to ready the eBuy/GSA Advantage on-line procurement tool for the CS2 awards, all vendors are required to register with the GSA Vendor Support Center (VSC). **Please provide the name and contact information for the person assigned responsibility for registering your company in the system via email to jenni.lewis@gsa.gov by 12PM – EST Wednesday, August 29, 2012.**

CPARS:

The GSA/FAS - Office of Information Technology uses the web-enabled Contractor Performance Assessment Reporting System (CPARS) to record contractor performance information. A CPARS record is required for any Services and/or Information Technology contract with a value greater than or equal to \$1Million.

CPARS assesses a contractor's performance and provides a record, both positive and negative, on a given contractor during a specific period of time. Each assessment is based on objective facts and supported by program and contract management data, such as cost performance reports, customer comments, quality reviews, technical interchange meetings, financial solvency assessments, construction/production management reviews, contractor operations reviews, functional performance evaluations, and earned contract incentives. The CPARS record allows contractors visibility into the assessments and the opportunity to electronically submit comments and indicate concurrence or non-concurrence with the overall evaluation. Completed past performance assessments are automatically uploaded to PPIRS for use in best value evaluations by source selection official across the Federal Government. Please refer to the CPARS website located at <http://www.cpars.csd.disa.mil/cparsmain.htm> for additional information on CPARS reporting.

Equal Opportunity Notices

In accordance with FAR clause 52.226-26, “Equal Opportunity”, the following website provides the Equal Employment Opportunity posters that the Contractor shall post, as applicable: http://www.dol.gov/elaws/firststep/poster_direct.htm?p_eeo=1. In addition, the Contractor is advised to complete the Employer Information Report (EEO-1) at <http://www.eeoc.gov/eo1survey/index.html>, as applicable.

Any questions regarding this letter should be addressed to Jenni K. Lewis, Contracting Officer.

Sincerely,

A handwritten signature in black ink that reads "Jenni K. Lewis". The signature is written in a cursive, flowing style.

Jenni K. Lewis
Contracting Officer
Custom SATCOM Solutions (CS2)

Enclosures:

SF26

Contract Section A

Contract Section B

Section B tables

Contract Section C

Contract Section D

Contract Section E

Contract Section F

Contract Section G

Contract Section H

Contract Section I

Contract Section J

Contract Section J, Attachment J-1

Contract Section J, Attachment J-2

Contract Section J, Attachment J-3

Contract Section J, Attachment J-5

Contract Section J, Attachment J-6

Contract Section J, Attachment J-9

Contract Section J, Attachment J-10

Contract Section J, Attachment J-11

Contract Section J, Attachment J-12