



CC-10 User Manual DRAFT



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Introducing the Ogo

Ogo is an easy-to-use handheld device that offers a variety of mobile communication methods including e-mail, instant messaging, SMS, RSS, voice, and Web browsing. Ogo's interface and functionality were designed to enhance Web2.0 usability featuring a high resolution screen, and built-in speaker for an optimal audio-visual experience. The full keyboard and sleek design encourage user interaction for constant connectivity to live communities and user-content generated sites.



Figure 1: Ogo Device

Features

The key features of your Ogo include:

- **Text and Instant Messaging:** Send a quick text message (SMS) or chat with contacts on your ICQ or Windows Live Messenger lists. Ogo's finger friendly full-featured keyboard makes it fast, efficient and easy.
- **E-mail Anywhere:** Read and reply to email from multiple accounts. Ogo lets you manage messages from multiple accounts easily and efficiently, whether you're sitting in a restaurant, riding the bus, or relaxing on the beach. With Ogo you can handle attachments with ease. You can view photos, text versions of Word documents, PDF files and more. And Ogo's PUSH email feature means you get email as soon as it hits your inbox, so there's no need to wait.
- **Media Gallery & Player:** Store, view, and play music and video clips anywhere, anytime, with the Ogo Player. With Ogo you can download new files to the device, or access your favorite files on your MicroSD card.
- **RSS News Feeds:** Stay in touch with your world. Set up RSS news feeds for up to the moment news, information and alerts about the subjects you care about most.
- **Voice Calls:** Ogo's full-featured and easy to use mobile phone functionality makes it much easier to stay connected.
- **Surf the Web:** Browse the web from practically anywhere. Blog, browse, check out your favorite websites or the latest news and gossip — with Ogo you're in touch.
- **Contact List and Calendar:** Ogo's Personal Information Manager lets you carry your calendar and contacts' information with you.

Note: The availability of some of the services described in this manual depends on the specific version of the product purchased.

Accessories

Your Ogo is provided with the following accessories:

- 3.7V Li-ion battery 920mAh (100 hours standby, 4 hours usage)
- Charger with mini-USB connection




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Charging the Battery

The first time you charge the battery, it is recommended that you charge it for 8 hours.

► To charge the battery:

- 1 With the battery properly inserted, connect the charger's mini-USB power plug to the mini-USB connector on the front of your Ogo.
- 2 Plug the charger into an electrical outlet.

While the battery is charging, an animated battery icon is displayed. When the battery is fully charged, the icon displays four solid bars .

Checking the Battery Power

Ogo's power consumption depends on your current usage. For example, when you are sending a lot of e-mails or participating in numerous Instant Messaging chat sessions, the battery power weakens faster than when your device is inactive, but powered on.

The power level is indicated by the number of bars on the battery level icon, which appear on the status bar.

Identifying the Low Battery Warnings

When battery power becomes low, a **Battery Low** pop-up message appears. When this happens, charge your Ogo as soon as possible.

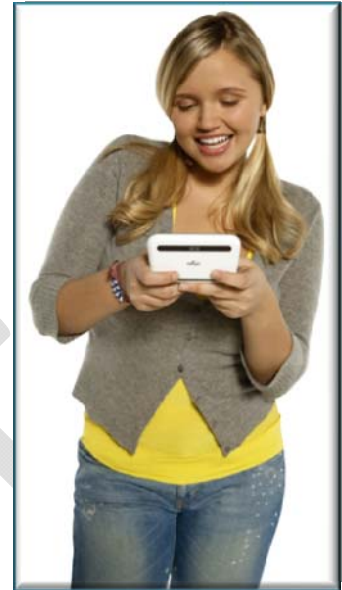
If the battery level becomes critically low, an additional **Battery Low!** pop-up message appears, indicating that you must shut down the device and recharge its battery. For more information, see Charging the Battery on page 3.

Working with the Ogo

To make it easy for you to enjoy Ogo, we recommend that you take a few minutes to get acquainted with the screen, the keyboard, and a few of the general features.

Interacting with Your Ogo – Terminology & Tips

In this manual, the following terms have been used in the instructions to describe the ways in which you interact with your Ogo:



- **Select** refers to moving the focus on the screen to a tab, field, button or option. The selected option is highlighted on the screen. Items are selected using either the 4-way Navigation Key. For more information, see Navigation Keys on page 7.
- **Scroll** refers to moving up or down within the items in a list or menu.
- **Press** always refers to the pressing of physical keys on the keyboard.
- **Insert** refers to the entering of text using the keyboard when completing forms or composing messages. For more information, see Inserting Text on page 8.

In interacting with your Ogo, note the following:

- Pressing **Enter/Select** confirms a selection. This is accomplished by pressing the **Enter** key or by pressing the **Select** key at the center of the Arrow keys.
- Pressing **Enter/Select** when a checkbox option is highlighted toggles the setting between selected (checked) and cleared (unchecked).
- Pressing the **Options** key displays the Options menu. The available options vary according to your current location in the application. To select an option, simply press the corresponding number on the keyboard. Alternatively, you can scroll to the option in the menu and press **Enter/Select**.
- When scrolling through a list of items, you can type the first letter(s) of an item's name to jump to the first item that starts with the designated letter(s).




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Powering On Your Ogo for the First Time

Once your Ogo is fully charged, you are ready to begin to use your Ogo.

The first time you turn on your Ogo, a setup wizard appears, ready to guide you through the initial stages of setting up your Ogo.

► To power on and set up your device:

- 1 Hold down the Power key  until the screen turns on. The first time you turn on your Ogo, a Language selection screen is displayed.

Note: If you are prompted to enter the GPRS APN, enter the details as instructed by your service provider and press **Next**.

- 2 Scroll to the language that you want to use on the device and press **Enter/Select**. Select **Next** and press **Enter/Select** to continue.

The Setup Wizard is automatically launched, prompting you to set up your Instant Messaging (IM) accounts on the Ogo.

You can set up your IM accounts now, or you can complete the process later from the Settings screen.

- 3 To set up your IM accounts now, select the IM Provider (Windows Live Messenger or ICQ) and press **Enter/Select**. Then select **Next** and press **Enter/Select** to configure the IM account in the Setup wizard.
- 4 Follow the on-screen instructions for the selected IM Provider, as described in Setting up Your Windows Live Messenger Account and Setting up Your ICQ Account, respectively.

Note: To continue without setting up your IM account(s), scroll down to select **Next** and press **Enter/Select**. The E-Mail Setup Wizard is displayed automatically.

- 5 After setting up an IM account, the account is listed in the Instant Messaging screen of the Setup Wizard. To set up an additional IM account, select a different provider. To continue with the device setup process, scroll down and select **Next** and press **Enter/Select**.

Next, the Setup Wizard prompts you to set up your E-mail accounts on the Ogo.

You can set up your e-mail accounts now, or you can complete the process later from the Settings screen.

- 6 To set up your e-mail accounts now, select the E-mail Provider (Windows Live Messenger or ICQ) and press **Enter/Select**.

- 7 Follow the on-screen instructions for the selected E-mail Provider, as described in Setting Up Your Hotmail Account, Setting Up Your Yahoo E-mail Account, Setting Up Your Gmail Account, and Setting Up Your “Other” Email Account, respectively.

Note: To continue without setting up your e-mail account(s), scroll down to select **Finish** and press **Enter/Select**. The Setup Wizard closes.

- 8 After setting up an email account, the account is listed in the E-mail screen of the Setup Wizard. To set up an additional e-mail account, select a different provider. To complete the device setup process, select **Finish** and press **Enter/Select**.

The Home screen is now displayed, enabling you to easily access Ogo’s functionality. For a description of the Home screen, see Home Screen on page 14 (Which page?).

Keyboard Functionality

The convenient layout of the Ogo keyboard enables you to easily access the various functions of your Ogo device.



Figure 2: Ogo Keyboard




The keyboard includes navigation and selection keys, shortcut keys, and text/character insertion keys.

Note: Depending on the model, your Ogo may have either a QWERTY or a QWERTZ keyboard.

Navigation Keys

The following keys enable you to navigate within the Ogo's screens, and to select and activate the available items.




Table 1: Navigation and Selection Keys

Key	Name	Function
	Enter	Activates the selected item on the screen.
	4-way Navigation Key	The arrow keys enable you to move left and right or up and down within a screen or within lines of text.
	Options	Displays the Options menu for the current screen, if available.

Shortcut Keys

The following shortcut keys make it easy to navigate between the most commonly used features on your Ogo.

Table 2: Shortcut Keys

Key	Name	Function
	Power	A long press on the Power key turns your Ogo on and off. When the Ogo is powered on, a short press on the Power key displays the Device Options menu, providing a quick way to turn the device sound and vibration on or off.
	Home	Navigates to the Home screen.
	Back	Displays the previously viewed screen.

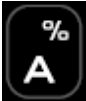





Inserting Text

Using your Ogo keyboard, you can insert text, symbols, and emoticons. You can also take advantage of Ogo's QuickText feature to insert predefined or customized text. For details, see Working with QuickText on page 9(?).

Note: Depending on your region and wireless carrier, you may also be able to insert non-English characters. For details, see Using the Extended Character Palette on page 9.

Using Text Insertion Keys

Table 3: Text Insertion Keys

Key	Name	Function
	Letter keys	Inserts letters, numbers and other symbols.
	Alternate	Inserts the symbol located above the letter on the key. For example, hold down the ALT key and press the B key to insert the number 7.
	Capitalize	Inserts a capital letter. For example, hold down the CAP key and press D to insert the capital letter D. Holding down the CAP key for more than 3 seconds locks the CAP key. To release the CAP key, press it again.
	Emoticon	Displays the emoticon palette, enabling you to include emoticons in your instant messages.
	Symbol	When pressed alone, inserts a space in text. When pressed in conjunction with ALT , displays the Symbol palette, enabling you to insert special characters.
	Delete	Deletes the last character inserted in a text field (press once for each character), or a selected item in a list.



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Using the Extended Character Palette



Depending on your region and your wireless carrier, you may be able to insert non-English characters, such as accented letters and symbols, into your messages using the Extended Character palette.


► To enter an extended character in a field:

- 1 Access the Extended Character palette by long-pressing one of the keys associated with the letter you want to type; the Extended Character palette is displayed.
- 2 Keep pressing the key to scroll through the accented characters. Press **Enter/Select** or simply release the key to close the palette and insert the selected character into your message.

Changing the Writing Language

Depending on the specific version of your Ogo, the keyboard may include a non-Latin alphabet (such as Russian), in addition to the Latin character set.

To insert characters using the additional alphabet, press the  and  keys together. The language indicator in the status bar changes accordingly.

Pressing the  and  keys again returns the original writing language.


Working with QuickText

Can you type “Talk to you soon” with just three key strokes? Well, now you can.


QuickText provides a fun and fast way to communicate at the touch of a key. Use your Ogo’s predefined or customized one-liners with your favorite phrases.

There are eight predefined QuickText items available for quick insertion into any IM, e-mail, or SMS message field.

► To insert QuickText:

- 1 While composing your message, press  and select **Insert QuickText** from the Options menu. The Insert QuickText screen is displayed, listing the available QuickText items.
- 2 Select the QuickText item you want to insert and press **Enter/Select** (or press the number of QuickText item). The Insert QuickText screen closes and the QuickText is inserted into the message field.

► **To edit QuickText:**

- 1 While composing a message, press  and select **Edit QuickText** from the Options menu. The Choose QuickText to Edit screen is displayed, listing the available QuickText items.
- 2 Select the QuickText item you want to edit and press **Enter/Select** (or press the number of QuickText item). The Edit QuickText screen is displayed.
- 3 Edit the text.
- 4 Select **Save** and press **Enter/Select**. The modified QuickText is saved and ready for insertion into your message(s).

Overview of the Ogo Screen

The Ogo screen is divided into two main areas:

- Status Bar
- Application Area

Status Bar




The Ogo status bar appears at the top of your Ogo screen, and displays the name of the active screen, together with information about the system status, new messages, headset connection, Instant Messaging status, battery level, current time, and more.




























Figure 3: Sample Status Bar

The items described in Table 4 appear on the status bar, from left to right.

Table 4: Status Bar Items

Status Bar Item	Description
Screen Title	The name of current screen (for example, Home or Compose).
Ogo indicator 	<p>This animated icon spins and flips over when you have new unread messages (e-mail, SMS, Instant Messaging) or missed calls. Press the  key to view the list of all new items.</p> <p>If you have opened the list of unread messages but have not yet viewed all of them, the Ogo indicator gently floats up and down.</p> <p>When this indicator is still, you have no unread messages on your Ogo.</p> <p>For more information, see Checking for Unread Messages and Open Chats on page 18.</p>
Play indicator 	This icon appears when an audio or video file is being played.

Status Bar Item	Description
Instant Messaging status	The status of the configured instant messaging communities, for example, Windows Live Messenger  or ICQ  . For IM status icons and descriptions, see IM Status Icons on page 25.
Headset connection icons	 : A headset is connected to the Ogo.  : A Bluetooth headset is connected to the Ogo.
Audio & Voice status icons  Silent  Speaker  Call  Mute	 : The Ogo is in Silent mode, where no sounds are played, except for the Alarm Clock and Media Player. During a call, the following icons indicate the audio and voice status:  : The Ogo is in Speakerphone mode.  : A headset (wired or Bluetooth) is active.  : The microphone is muted. For details, see Muting/Unmuting a Call on page 58.
Language, ALT, CAP	This icon indicates the writing language currently in use (for example,  for Russian). When using the ALT () or CAP () keys, this is indicated on top of the language icon.
Time	Displays the current time. To change the time format (24 hours or AM/PM), see Configuring the Calendar Settings on page 119.
Voicemail 	This icon appears when you have a voicemail. (This feature is not provided by all networks.)
Battery charge level 	The number of vertical bars indicates the battery charge level. For more information, see Checking the Battery Power on page 3.
Signal strength 	The number of vertical bars indicates the strength of Ogo's network connection.

Status Bar Item	Description
Data Connection Status	<p>This icon indicates the current data connection status, showing  for GPRS.</p> <p>When the data connection is available (ready for connection), the icon is  or , respectively. The icon is highlighted and animated ( or ) while data transfer takes place.</p> <p> appears during a call (when data transfer is paused), and  appears when no signal is received.</p>

Application Area

The Application area appears below the Ogo status bar (which displays the name of the active screen).

The content and layout of the Application area vary according to the current screen and active functionality.

Many of your Ogo screens are made up of multiple pages or "tabs". The names of the available tabs appear immediately below the Ogo status bar.


For example, Figure 4 shows a sample of a Settings screen, which includes multiple tabs.

You can move between the tabs by pressing the outer right and left arrow keys on the 4-way navigation key. The > on the right end of the tab bar indicates that you can scroll to the right or left to view additional tabs.



Figure 4: Sample Settings Screen

Home Screen

The Home screen is displayed after the Ogo is powered on and completes the start-up process. To return to the Home screen, press .

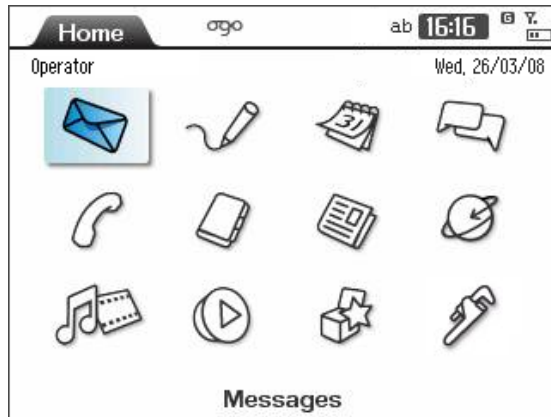


Figure 5: Home Screen

The name of the selected application is displayed at the bottom of the Home screen.

The Operator's name and the current date appear at the top of the Home screen.

While the Home screen is displayed, the following options are available from the Options menu:

- 1 **Set Wallpaper:** Enables you to select the wallpaper for your Ogo. For details, see Setting the Wallpaper from the Home Screen, on page 15.
- 2 **Change Layout:** Enables you to change the way icons are displayed on your Ogo. For details, see Setting Your Home Screen Layout, on page 15.
- 3 **Configure Favorites:** Enables you to set which Favorites icons appear on your Ogo. For details, see Configuring Your Favorites, on page 16.
- 4 **All applications:** Displays the Application menu (錯誤! 找不到參照來源。).




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Setting the Wallpaper from the Home Screen

You can select the wallpaper for your Ogo from the Home screen.


► To set the Wallpaper:

- 1 From the Home screen, press  and select **Set Wallpaper** from the Options menu. The Wallpaper screen is displayed, showing the wallpaper options.
- 2 Select the wallpaper of your choice and press **Enter/Select**.

Note: You can also select an image from the Gallery and set it as your wallpaper. To do so, select the item **Select from Gallery** and press **Enter/Select**.

Setting Your Home Screen Layout

► To set the layout of your Home screen:

- 1 From the Home screen, press  and select **Change Layout** from the Options menu.
- 2 Select one of the following layout options from the sub-menu that is displayed:
 - **Default:** Displays all application icons in a grid.
 - **Favorites:** Displays icons for your seven favorite Ogo applications in a row at the bottom of the screen. For details on configuring your favorite applications, see Configuring Your Favorites.
 - **Wallpaper only:** Displays your wallpaper without any application icons.

Your Home screen is updated to reflect the selected layout option.

Configuring Your Favorites

You can determine which seven Ogo applications icons are displayed in Favorites layout, and in what order.

► **To configure your Favorites:**














- 1 From the Home screen, press  and select **Configure Favorites** from the Options menu. The Favorite Applications screen is displayed.
- 2 To replace an existing application icon with a different application icon:
 - Select the icon to be replaced and press **Enter/Select**. The available applications are listed in a popup list.
 - Select the application that you want to appear in your Favorites layout, and press **Enter/Select**.
- 3 Repeat for additional application icons until you have the desired set of icons, in the desired order.
- 4 Select **Done** and press **Enter/Select** to return to the Home screen.

Table 5: Home Screen Items


Item	Name	Function
	Messages	Enables you to view, sort, and send e-mail and SMS messages. For details, see Viewing Your Message Lists on page 40.
	Compose	Enables you to compose and send an SMS message or an Email Message. For details, see Composing a Message on page 42.
	Instant Messaging (IM)	Enables you to manage your ICQ and/or Windows Live Messenger contacts, send and receive messages, and more. For details, see Instant Messaging on page 19.
	Web Browser	Enables you to surf the Internet. For details, see Browsing the Web on page 83.
	News	Enables you to view RSS feeds and stay on top of current events. For details, see Viewing the News on page 79.
	Calendar	Enables you to manage your schedule. For details, see Working with the Calendar on page 73.



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Item	Name	Function
	Contacts	Enables you to store contact profile information for people to whom you call, or send e-mail or SMS messages (regardless of whether they use IM). For details, see Managing Your Ogo Contact List on page 61.
	Phone	Enables you to make and receive phone calls. For details, see Using Your Ogo as a Phone on page 51.
	Gallery	Enables you to view your files and folders, and select to display images or play audio and video files. For details, see Navigating Your Gallery on page 88.
	Player	Enables you to play audio and video files. For details, see Playing Music and Video with Player on page 98.
	Extras	Enables you to select from various external applications, and provides technical support contact details. For details, see Ogo Extras on page 103.
	Settings	Enables you to configure your phone, IM, E-mail, Web Browser, and other device settings. For details, see Device and Application Settings on page 107.

Checking for Unread Messages and Open Chats

With Ogo, you can check for new messages of all types and open chats in one easy step – simply press  on the keyboard to display the Ogo quick-access list.

Your Ogo quick-access list shows all recent unread e-mail and SMS messages, open Instant Messaging chat sessions, and drafts of messages not yet sent. It also lists missed calls that have yet been not viewed, and shows the current call.

To synchronize your email, select **Send/Receive** at the bottom of the Ogo quick-access list, and press **Enter/Select**.



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Instant Messaging

You can use your Ogo to chat with friends and colleagues using the Windows Live Messenger and/or ICQ instant messaging communities.

Note: The availability of Instant Messaging communities on your Ogo depends on the package offered by your wireless carrier/operator.

Instant Messaging is also referred to as IM, for short.

Setting up Your IM Accounts

IM accounts can be set up in either of the following ways:

- Using the Setup Wizard that is displayed the first time you use your Ogo
- From the **IM** tab of the Settings screen

You need to have your IM account details (username and password) ready in order to set up an IM account on your Ogo.

Note: If you are using your Ogo for the first time, the Setup Wizard is displayed immediately after you select the language.

► To add an IM account from the Settings screen:

- 1 In the Home screen, select  **Settings** and press **Enter/Select**. The Settings screen is displayed.
- 2 Select the **IM** tab.

Note: If you have already configured an IM account, the username is indicated and the **Edit** button is enabled.

- 3 Select **Add** in the row for the type of IM account that you want to add and press **Enter/Select**.

Note: You can use only one account for a provider at any given time. If an account has already been set up for an IM Provider, the **Edit** button is displayed, enabling you to change or remove the account you have just configured.

- 4 Follow the on-screen instructions for the selected IM Provider, as described in Setting up Your Windows Live Messenger Account and Setting up Your ICQ Account, respectively.

Setting up Your Windows Live Messenger Account

You need to have the e-mail address and password of your existing Windows Live Messenger account in order to set up this account on your Ogo.

► **To set up a Windows Live Messenger account:**

- 1 If you select Windows Live Messenger as the IM Provider in the Setup Wizard or in the **IM** tab of the Settings screen, the Windows Live Terms of Use are displayed.
- 2 Before you configure the account, you must accept the terms of use. Read the terms of use. Then select **Accept** to indicate your agreement and press **Enter/Select**. If you do not agree to the terms, select **Decline** and press **Enter/Select**. The Windows Live Messenger Setup screen is displayed.
- 3 In the **E-mail Address** field, insert the E-mail Address associated with the Windows Live Messenger account you want to add. If you are using a hotmail.com, msn.com or live.com e-mail address, you do not need to include the domain name.
- 4 If you want to change the domain name currently displayed, select the required domain (@hotmail.com; @msn.com; @live.com or Other) and press **Enter/Select**.
- 5 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked with an asterisk.

- 6 Select **Remember my password** checkbox if you want your password to be stored on your Ogo. A security tip will be displayed. If you prefer not to have the password stored on your Ogo, you will be asked to insert it each time you sign-in.

Note: If you select **Yes**, a security warning is displayed advising you to go to the .NET password website and change your password in the event that your Ogo is lost or stolen. Press **Enter/Select** to continue.

- 7 To automatically sign in whenever your Ogo is turned on, select **Sign in when powered on** and press **Enter/Select**.

Note: This option is part of the IM Settings, and can also be modified later

- 8 Select **OK** and press **Enter/Select**.

The IM account setup process is complete.

If you add the account from the Settings screen, the IM tab of Settings is displayed. The **Edit** button is displayed in the row for the IM provider.



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If you add the account the first time you use your Ogo, you should select **Next** to set up your e-mail account(s). For details, see Setting Up Your E-Mail Accounts on page 33.

Setting up Your ICQ Account

You need to have the ICQ# and password of your existing ICQ account in order to set up your ICQ account on your Ogo.

► To set up your ICQ account:

- 1 Select **ICQ** as the IM Provider in the Setup Wizard or in the **IM** tab of the Settings screen, the ICQ Setup screen is displayed.
- 2 In the **ICQ#** field, insert your ICQ number.
- 3 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked with an asterisk.

When you attempt to move to the next field, you are prompted to confirm that you want to store your password on your Ogo.

- 4 Select **Yes** to save the password on your Ogo or select **No** if you prefer to enter the password each time you sign in. Then, press **Enter/Select**.
- 5 To automatically sign in whenever your Ogo is turned on, select **Connect when powered on** and press **Enter/Select**.
- 6 Select **OK** and press **Enter/Select**.

The IM account setup process is complete.

If you add the account from the Settings screen, the **IM** tab of **Settings** is displayed. The **Edit** button is displayed in the row for the IM provider.

If you add the account the first time you use your Ogo, you should select **Next** to set up your e-mail account(s). For details, see Setting Up Your E-Mail Accounts on page 33.

Editing Your IM Account Settings

You can view/edit the details of an existing IM account, including your default presence setting and the **Automatically sign-in/Connect when powered on** option.

► To edit your IM account settings:

- 1 In the **IM** tab of the Settings screen, select **Edit** in the row for the existing IM account and press **Enter/Select** to display the Account Settings screen. The current settings for the selected IM account are listed.
- 2 After reviewing or modifying the settings, select **OK** and press **Enter/Select**.

Removing Your IM Account


If you no longer want to use a specific IM account on your Ogo, you can remove the IM account settings from your Ogo.

► **To remove your IM account:**

- 1 In the **IM** tab of the Settings screen, select **Edit** in the row for the existing IM account and press **Enter/Select** to display the Account Settings screen. The current settings for the selected IM account are listed.
- 2 Select **Remove** and press **Enter/Select**. You are prompted to confirm that you want to remove the IM account.
- 3 Select **Yes** and press **Enter/Select**. The IM account is removed from your Ogo.

Working with Instant Messaging

► To access Instant Messaging:

- 1 Select  In the Home screen and press **Enter/Select**. The IM application's contact list screen is displayed.

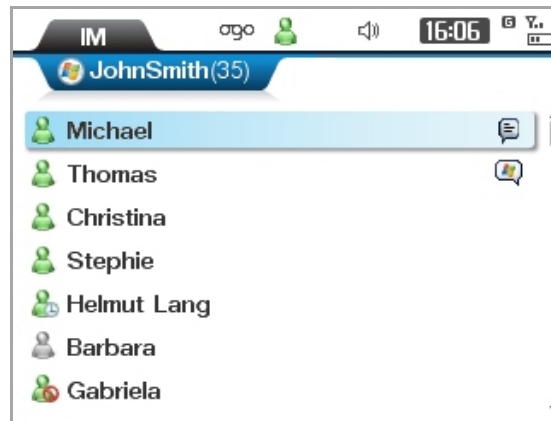


Figure 6: IM Contact List (Windows Live Messenger)

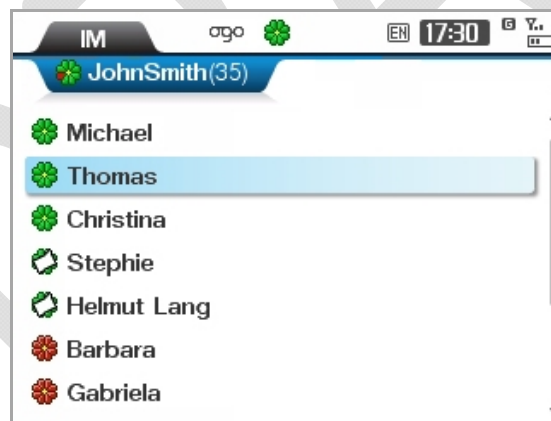


Figure 7: IM Contact List (ICQ)

A tab is displayed for each of the configured IM communities (ICQ and/or Windows Live Messenger appear in separate tabs).

Your IM status for the configured IM communities is displayed in the status bar.

- 2 Select the tab for the IM community that you want to work with. When a tab is selected, the display name appears on the tab, and the contact list displays your existing contacts.

Note: If no contacts have been defined, a message is displayed indicating that the IM contact list is empty. To add a user, press **Enter/Select**. For details, see Adding an IM Contact on page 29.

Status icons are used to indicate the messaging status of your contacts. The icons vary according to the selected community.

Signing In

If you have not configured your Ogo to automatically sign you in whenever it is turned on, you can manually sign in when it suits you. Or you can sign in again, if you have signed out for any reason.


► To sign in to the IM:

- 1 Navigate to the Instant Messaging application and select the tab for the IM community (ICQ or Windows Live Messenger). You are prompted to sign in.
- 2 Press **Enter/Select**. The Sign In screen is displayed, listing your default sign in details.
- 3 To sign in using the specified details, select **OK** and press **Enter/Select**. You are signed into the IM community.

Note: To sign in as a different user, insert the required details before selecting **OK** and pressing **Enter/Select**.

Signing Out

► To sign out:

- In the IM contact list screen, press , select **Sign Out/Disconnect** from the Options menu, and press **Enter/Select**. You are disconnected from the IM community.

Note: Alternatively, you can select **Sign Out/Disconnect** from the Options menu in a Chat screen.

IM Status Icons

Status icons indicate the status of other IM users. The specific icons vary according to the IM community in use (Windows Live Messenger or ICQ).

Table 6: Windows Live Messenger Status Icons

Icon	Status
	Online
	Busy/On the Phone
	Away/Out to Lunch/Be Right Back
	Online Blocked
	Offline
	Offline Blocked

Table 7: ICQ Status Icons

Icon	Status
	Online
	Away/Occupied/DND/Not Available
	Invisible
	Offline

While viewing the IM contact list screen, the following options are available from the Options menu:

Table 8: IM Options (IM Contact List Screen)

Windows Live Messenger	ICQ
Contact	User
Add a Contact	Add a User
My Profile	My Profile
My Status	My Status
Sign Out	Disconnect

While chatting with an IM contact, the following options are available from the Options menu:


Table 9: IM Options (Chat Screen)

Windows Live Messenger	ICQ
QuickText	QuickText
Contact	User
Address Clipboard	Address Clipboard
My Profile	My Profile
My Status	My Status
Close Chat	Close Chat

Changing Your Status

You can define the way in which your status is displayed to others in their contact lists.


► To change your status:

- 1 Access the IM application and select the tab for the IM community (**Windows Live Messenger** or **ICQ**).
- 2 Press  and select **My Status** from the Options menu. A list of available statuses is displayed.

Note: Alternatively, you can select **My Status** from the Options menu in a Chat screen.

- 3 Select the status that you want to be displayed and press **Enter/Select**. Your status is updated accordingly, and is reflected on the corresponding icon in the status bar.

► To change the default IM status displayed when your Ogo signs-in:

- 1 In the Home screen, select  **Settings** and press **Enter/Select**. The Settings screen is displayed.
- 2 Select the **IM** tab.
- 3 Scroll down to select your community (**Windows Live Messenger** or **ICQ**) and press **Enter/Select**. The IM community settings screen is displayed.
- 4 Select **Default presence** and press **Enter/Select**. Select the status to be displayed to your contacts after you sign-in from the list.
- 5 Select **Save** or **Sign In** and press **Enter/Select**. The change is saved.

Sending an Instant Message

As soon as you have set up your IM account(s) on the Ogo, you can exchange messages with your contacts.

► To send an instant message:


- 1 Access the IM application and select the tab for the IM community (**Windows Live Messenger** or **ICQ**).
- 2 Select the contact to whom you want to send a message, and press **Enter/Select**. The Chat screen is displayed.
- 3 Insert your message text and press **Enter/Select**. Your message is sent to the selected contact, and is displayed in the top half of the screen.

Note: You can use QuickText to quickly insert predefined or customized texts. For details, see Working with QuickText on page 9.

Adding Emoticons to Your Instant Messages

You can use a variety of emoticons to personalize your chat messages.

► To add an emoticon to an instant message:

- Press the **Emoticon** key  on the keyboard. An emoticon palette is displayed. Scroll through the palette to select the desired emoticon and press **Enter/Select**. The ASCII code of the emoticon is added to your message text, the graphic emoticon appears in the top half of the screen after you press **Enter/Select**.

Notes: When an emoticon is selected for a few seconds, a Tooltip appears with the ASCII equivalent of the icon (e.g. 😊 is “:-)”). You can insert the ASCII string to include the emoticon in your message.

The available emoticons vary according to the IM provider.


Receiving an Instant Message

When an instant message arrives on your Ogo and the Chat screen is not open, a banner message appears briefly at the top of the screen.

If an alerticon has been assigned to the contact to make it easy for you to identify when the contact sends you a message, the alerticon animation is played, along with its unique sound. For details, see Assigning an Alerticon to an IM Contact on page 30.

During an ongoing chat, an incoming message from the same contact is automatically added to the dialog in the top half of the screen.

► To view an instant message:

- 1 In any screen, press  to display the **ogo** quick-access list. Chats with new messages appear at the top of the list, with animated indications next to them.
- 2 Select the contact name and press **Enter/Select** to display the Chat screen.




Note: If you receive a message from contacts that are not in your contact list (but were previously accepted), use the **ogo** quick-access list to view the message.

► To view an instant message from the IM contact list screen:

- 1 When you open the IM contact list screen, a “chat balloon” animation appears next to any contact from whom you have unread messages.
- 2 Select the contact and press **Enter/Select**. The Chat screen is displayed, with the sender’s message in the top half of the screen.

Closing an IM Chat Session

You can close an open IM chat session in either of the following ways:

- In the Chat screen for the open session, press  and select **Close Chat** from the Options menu.
- In the Ogo quick-access list, select the IM chat session and press  on the keyboard.
- From IM Contact list screen, press  in an open chat.



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Managing Your IM Contacts


You can add, delete and block specific contacts in your contact list from your Ogo. In addition, you can assign Alerticons to specific contacts so that an animated alert pops up whenever they send you messages or become online.

Note: Changes made from the Ogo affect the IM contact list as if they were made from a PC, except for Alerticons, which are used only on your Ogo.


Adding an IM Contact

It's easy to add new contacts to your IM contact list(s) from your Ogo.

► **To add an IM contact (Windows Live Messenger):**

- 1 In the IM contact list screen, press  and select **Add a Contact** from the Options menu. The Add a Contact screen is displayed.
- 2 Insert the user's e-mail address.
- 3 Select **Add a Contact** and press **Enter/Select**. The contact is added to your contact list.

► **To add an IM User (ICQ):**

- 1 In the IM contact list screen, press  and select **Add a User** from the Options menu. The Add a User screen is displayed.
- 2 Insert the user's ICQ#.
- 3 Select **Add a User** and press **Enter/Select**. The user is added to your contact list.


Note: If you receive a message from a contact that is not on your IM contact list yet, use the **ogo** quick access list to view it, and then you can select the **Add to Contact List** option from the Chat screen to add this contact to your contact list.

Viewing Contact Details

You can view the contact details of your IM contacts.

Note: Different IM communities use slightly different terms ("Contact" in Windows Live Messenger and "User" in ICQ). All relevant terms are specified, as applicable.

► **To view contact information:**


- 1 In the IM contact list screen, select the contact.
- 2 Press  and select **Contact/Buddy/User Details** and press **Enter/Select**. Then select **Contact Info** from the sub-menu to display the Contact Info/User's Details screen. The specific details displayed depend on the selected IM community.

Assigning an Alerticon to an IM Contact

Ogo's animated Alerticons make it easy for you to identify when someone important to you has sent you a message. Simply assign an Alerticon to a contact and an animation will appear in the banner message whenever that contact sends you a message or becomes online. The animation is accompanied by a unique sound, enabling you to identify the contact even when the Ogo's screen is off.

Note: For details on how to enable banner messages, see Configuring the Device Settings on page 114.

► **To assign an alerticon:**

- 1 Access the IM application and select the tab for the IM community (ICQ or Windows Live Messenger).
- 2 Select the contact.
- 3 Press  and select **Contact > Contact Info** from the Options menu. The Contact Info/User's Details screen is displayed.
- 4 Scroll down to select **Alerticon** and press **Enter/Select**. The Assign Alerticon screen is displayed.
- 5 Select the desired Alerticon.

Note: When an Alerticon is selected, the animation is played. You can scroll through and view the various animations before making your selection.

- 6 Press **Enter/Select**.



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- 7 Select **OK** and press **Enter/Select**. The selected Alerticon is assigned to the contact, and appears next to the contact in the contact list. The Alerticon's animation will appear each time a banner indicates that a message is received from the contact, or that the contact's status has changed to online.

Blocking/Unblocking an IM Contact

► To block an IM contact (Windows Live Messenger):

- 1 In the IM contact list screen, select the contact to be blocked.

- 2 Press  and select **Contact > Block Contact** from the Options menu.


Note: Alternatively, you can select **Block Contact** from the Options menu in the Chat screen.

The Block User screen is displayed, prompting you to confirm that you want to block the contact.

- 3 Select **Yes** and press **Enter/Select**. The contact's status is updated in the IM contact list; the contact is blocked and is unable to send you instant messages.

► To unblock an IM contact (Windows Live Messenger):

- 1 In the IM contact list screen, select the blocked contact.

- 2 Press  and select **Contact > Unblock Contact** from the Options menu. The Unblock User screen is displayed, prompting you to confirm that you want to unblock the contact.

- 3 Select **Yes** and press **Enter/Select**. The contact's status is updated in the IM Contact list; the contact is unblocked and can see your presence and send you messages.

► To block an IM User (ICQ):

- 1 In the IM contact list screen, select the contact to be blocked.

- 2 Press  and select **User > Block User** from the Options menu.

Note: Alternatively, you can select **User > Block User** from the Options menu in the Chat screen.

The Block User screen is displayed, prompting you to confirm that you want to block the contact.


- 3 Select **Yes** and press **Enter/Select**. The user is removed from the IM contact list; the user is blocked and is unable to send you instant messages.

Note: An ICQ user cannot be unblocked when using a mobile device. You can, however, unblock the user from your PC's ICQ client.

Deleting an IM Contact

You can remove contacts from your IM contact list.

► **To delete an IM contact:**

- 1 In the IM contact list screen, select the contact to be deleted.
- 2 Press  and select **Delete Contact/Buddy/User** from the Options menu. The Delete User screen is displayed, prompting you to confirm that you want to delete the contact.
- 3 If you want to block the contact, and not only delete it, select the **Also block this contact** checkbox.

Note: Deleting a contact does not block it. You can still receive messages from this contact, unless you choose to block the contact as well.

- 4 Select **Delete** and press **Enter/Select**. The contact is deleted from your IM contact list.



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Messages (E-Mail and SMS)

Ogo lets you manage messages from various e-mail accounts easily and efficiently, whether you're sitting in a restaurant, riding the bus, or relaxing on the beach.

Ogo's PUSH e-mail feature means you get e-mail as soon as it hits your inbox, so there's no need to wait.

Setting Up Your E-Mail Accounts

Your Ogo supports the ability to send/receive e-mail from up to five existing e-mail account(s).


Depending on your wireless carrier/operator, you may be able to set up multiple e-mail accounts for different e-mail providers (for example, Hotmail, Yahoo, or Gmail).

E-mail accounts can be set up in either of the following ways:

- Using the Setup Wizard that is displayed the first time you use your Ogo
- From the **E-mail** tab of the Settings screen

You need to have your e-mail account details (e-mail address and password) ready in order to set up an e-mail account on your Ogo. For custom email accounts, you may be asked to provide your username and server details as well.

► To set up an E-mail account from the Settings screen:

- 1 In the Home screen, select  **Settings** and press **Enter/Select**. The Settings screen is displayed.
- 2 Select the **E-mail** tab.
- 3 In the **Add E-mail Account** row, select **Add** and press **Enter/Select**. The Add E-mail Account screen is displayed.
- 4 Select **Add** in the row for the type of email account that you want to add (Hotmail, G-mail, or Other E-mail account) and press **Enter/Select**.

Note: If an account has already been set up, the **Edit** button is displayed. To add another account for the same provider (except for Hotmail), you need to select the **Other E-mail account** option.

- 5 Select the e-mail provider (Hotmail, Gmail, Yahoo, or Other e-mail account) and press **Enter/Select**. The E-mail Setup screen is displayed.

- 6 Follow the on-screen instructions for the selected e-mail provider, as described in Setting Up Your Hotmail Account, Setting Up Your Yahoo E-mail Account, Setting Up Your Gmail Account, and Setting Up Your “Other” Email Account, respectively.

Note: You can exit the Add E-mail Account screen without completing the process by selecting **Cancel** and pressing **Enter/Select**. However, any information entered is lost when the wizard is cancelled.

Setting Up Your Hotmail Account

If you have a Hotmail e-mail account, you can configure your Ogo to send and receive e-mail for those accounts (subject to the services provided by your wireless operator).

► To set up your Hotmail e-mail account:

- 1 Select **Add** in the row for the **Hotmail** in the Add E-mail Account screen or Setup Wizard.
- 2 If you have not set up a Hotmail/Windows Live Messenger Account, the Windows Live Terms of Use are displayed.
- 3 Before you configure the account, you must accept the terms of use. Read the terms of use. Then select **Accept** to indicate your agreement and press **Enter/Select**. Then select **Next** and press **Enter/Select**. The Hotmail Setup screen is displayed.

Note: If you have set up a Hotmail/Windows Live Messenger Account or IM account, then the Hotmail Setup screen is displayed immediately. (You do not need to accept the terms of use again.)

- 4 In the **E-mail Address** field, insert the e-mail address of your existing email account. You do not need to insert the domain name.

Note: If you have already configured Windows Live Messenger or AOL, your respective configured user details are displayed by default.

- 5 If you want to change the domain name currently displayed, select the required domain (@hotmail.com; @msn.com; or Other) and press **Enter/Select**.
- 6 Press **Enter/Select**.
- 7 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked by an asterisk.

When you attempt to move to the next field, you are prompted to confirm that you want to store your password on your Ogo.



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- 8 Select **Yes** to save the password on your Ogo or select **No** if you prefer to enter the password each time you sign in. Then, press **Enter/Select**.

Note: If you select **Yes**, a security warning is displayed advising you to go to change your password in the event that your Ogo is lost or stolen. Press **Enter/Select** to continue.

- 9 Select **OK** and press **Enter/Select**.

If you add the e-mail account from the Settings screen, the wizard completes and the E-Mail tab of Settings is displayed. The **Edit** button is displayed in the row for the e-mail provider and a tab is added for the e-mail account in Messages screen.

If you add the e-mail account the first time you use your Ogo, you may set up additional e-mail account(s) or select **Finish** to close the Setup Wizard.

Setting Up Your Yahoo E-mail Account

If you have a Yahoo e-mail account, you can configure your Ogo to send and receive e-mail for that accounts (subject to the services provided by your wireless operator).

► To set up your Yahoo e-mail account:

- 1 Select **Add** in the row for **Yahoo** in the Add E-mail Account screen or Setup Wizard. The Yahoo Setup screen is displayed.
- 2 In the **E-mail Address** field, insert the e-mail address of your existing email account. You do not need to insert the domain name.
- 3 Press **Enter/Select**.
- 4 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked by an asterisk.

When you attempt to move to the next field, you are prompted to confirm that you want to store your password on your Ogo.

- 5 Select **Yes** to save the password on your Ogo or select **No** if you prefer to enter the password each time you sign in. Then press **Enter/Select**.
- 6 Select **OK** and press **Enter/Select**.

If you add the e-mail account from the Settings screen, the E-Mail tab of Settings is redisplayed. The **Edit** button is displayed in the row for the e-mail provider and a tab is added for the e-mail account in Messages screen.

If you add the e-mail account the first time you use your Ogo, you are prompted to set up additional e-mail account(s) or select **Finish** to close the Setup Wizard.

Setting Up Your Gmail Account

If you have a Gmail or other e-mail account(s), you can configure your Ogo to send and receive email for those accounts (subject to the conditions imposed by your wireless operator).

If you are setting up a Gmail account, you will need to enable your account's POP Download option (in Gmail's website) in order to access Gmail from your Ogo. To do so, log in to your Gmail account from a PC, navigate to the Account Settings > Forwarding and POP section, and then select **Enable**.

► **To set up your Gmail e-mail account:**

- 1 Select **Add** in the row for **Gmail** in the Add E-mail Account screen or Setup Wizard. You are prompted to enter your login information.
- 2 In the **E-mail address** field, insert your e-mail address.
- 3 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked by an asterisk.

- 4 In the **Display name** field, enter the name to appear in the **From** field of messages that you send from this e-mail account.
- 5 Select **OK** and press **Enter/Select**.
- 6 A popup messages advises you that will need to enable your account's POP Download option (in Gmail's website) in order to access Gmail from your Ogo. To do so, select **Enable IMAP** in your Gmail Account Settings (in the Forwarding and POP section).
- 7 Select **OK** and press **Enter/Select**.

If you add the e-mail account from the Settings screen, the wizard completes and the E-Mail tab of Settings is displayed. The **Edit** button is displayed in the row for the e-mail provider and a tab is added for the e-mail account in Messages screen.

If you add the e-mail account the first time you use your Ogo, you may set up additional e-mail account(s) or select **Finish** to close the Setup Wizard.



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Setting Up Your “Other” Email Account

If you have other e-mail account(s), you can configure your Ogo to send and receive email for those accounts (subject to the conditions imposed by your wireless operator).

If you are setting up an account that does not appear in the Ogo’s list of predefined e-mail accounts, you will need to have the complete account information ready, including the username, E-mail protocol, incoming server and outgoing server.

► To set up your “other” e-mail account:

- 1 Select **Other e-mail account** as the e-mail provider in the Add E-mail Account screen or Setup Wizard. You are prompted to enter your login information.
- 2 In the **E-mail address** field, insert your e-mail address. (Be sure to include the domain name.)
- 3 In the **Password** field, insert your password.

Note: The letters are displayed one at a time as you insert them; upon inserting the next letter the previously entered one is masked by an asterisk.

- 4 In the **Password** field, enter your username.
- 5 In the **Display name** field (optional), enter the name you want to be displayed to your IM contacts.
- 6 Select **OK** and press **Enter/Select**. You are prompted to enter the following e-mail account configuration information:
- 7 In the E-mail protocol list, select the appropriate e-mail protocol (**POP3** or **IMAP 4**).
- 8 In the **Incoming server** field, enter the name of the incoming mail server.
- 9 In the **Outgoing server** field, enter the name of the outgoing mail server.

Note: If you do not have your incoming and outgoing server addresses, please contact your E-mail provider.

- 10 Select **OK** and press **Enter/Select**.

If you add the e-mail account from the Settings screen, the wizard completes and the E-Mail tab of Settings is displayed. The **Edit** button is displayed in the row for the e-mail provider and a tab is added for the e-mail account in Messages screen.

If you add the e-mail account the first time you use your Ogo, you may set up additional e-mail account(s) or select **Finish** to close the Setup Wizard.

Editing Your E-mail Account Settings

You can view/edit the details of an existing e-mail account, and set how often to check for messages and for what time period.

► **To edit your e-mail account settings:**

- 1 In the **E-mail** tab of the Settings screen, select **Edit** in the row for the existing e-mail account and press **Enter/Select** to display the Account Settings screen. The current settings for the e-mail account are listed.
- 2 In addition to the settings configured in the set up process, you can configure the following properties:
 - Select **Check back** to set how far back to check for messages (All, 1 week, 2 weeks, 1 month, or 2 months).
 - Select **Check E-mail** to set how the Ogo checks for messages (Automatically or Manually).
- 3 After reviewing or modifying the settings, select **OK** and press **Enter/Select**.

Removing an E-mail Account

If you no longer want to use your Ogo to access a specific e-mail account, you can remove the e-mail account from your Ogo settings.


► **To remove an e-mail account:**

- 1 In the **E-mail** tab of the Settings screen, select **Remove** in the Remove E-mail Account row to display the Remove E-mail Account screen. The currently configured e-mail accounts are listed.
- 2 Select the checkbox(es) or the account(s) that you want to remove.
- 3 Select **Remove** and press **Enter/Select**. A confirmation message is displayed.
- 4 Select **Yes** and press **Enter/Select**. The selected accounts are removed.

Accessing the Messages Application

The Messages application is where you can manage and view your e-mail and SMS messages.

► **To access the Messages application:**

- Select  In the Home screen and press **Enter/Select**. The Messages application is displayed.

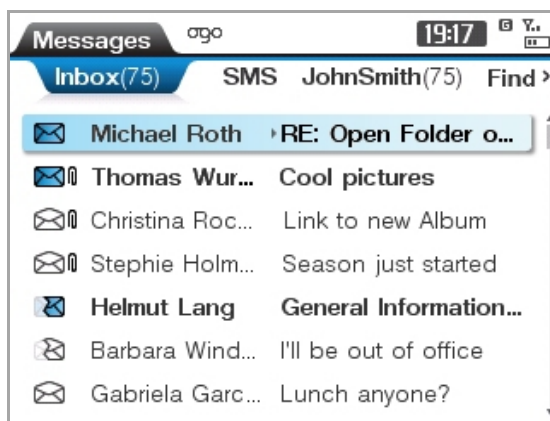


Figure 8: Messages Application

The Messages application provides message lists in the following tabs:

- Inbox
- SMS
- E-mail account(s) (if set up on the Ogo)
- Find
- Outgoing

Viewing Your Message Lists











The **Inbox** tab shows a combined list of all your e-mail and SMS messages. The most recently received messages appear at the top of the list.





Alternatively, you can view only messages of a specific type or for a specific e-mail address in the corresponding tab. For example, to view only SMS messages, select the **SMS** tab.

The following details appear for each message:

- An icon, indicating the type and status of the message (see Table 10)
- An icon, indicating whether there are attachments for this email
- The name of the sender
- The subject of the message (for e-mail messages) or the beginning of the message (for SMS messages). In the selected message, this part alternates with the display of sending time & date.

Table 10: Message Icons

Icon	Message Type/Status
	E-mail – Unread
	E-mail – Read
	E-mail – Unread, partially retrieved
	E-mail – Read, partially retrieved
	Attachments included
	E-mail – Sent
	E-mail – Sent (failure)
	E-mail - Pending
	SMS/text – Unread
	SMS/text – Read

Icon	Message Type/Status
	SMS/text – Sent
	Service message - Unread
	Service message - Read
	Draft message

While viewing a message in the **Inbox** tab (or in an e-mail account tab), the following options are available from the Options menu:

- **New message:** Enables you to compose a new message. For details, see Composing a Message on page 42.
- **Folder ...:** Enables you to move a message to a specific mail folder, open an e-mail folder to view its contents, or refresh the folder list. These options are only available for e-mail accounts that support the use IMAP folders. For details, see Working with IMAP Folder Options on page 50.
- **Mark as Read/Unread:** Toggles the message status between Read and Unread.
- **Reply:** Enables you to send a reply to the sender of the message. For details, see Replying to a Message on page 46.
- **Reply to All:** Enables you to send a reply to all recipients of the message, including the sender. For details, see Replying to a Message on page 46.
- **Forward:** Enables you to forward the message. For details, see Forwarding a Message on page 46.
- **Delete:** Enables you to delete a message from both your Ogo (**Delete Locally**) and/or the mailbox maintained by the e-mail service provider (**Delete This Message**). For details, see Deleting Messages on page 46.
- **Sort by Sender/Date & Time:** Enables you to change the way messages are sorted in the Messages list. For details, see Sorting Your Messages on page 49.
- **Delete All:** Enables you to delete multiple messages your Ogo. For details, see Deleting Messages on page 46.
- **Send/Receive:** For details, see Checking for New Messages on page 48.

Composing a Message

You can compose and send SMS and/or e-mail messages in the Compose screen.

► **To access the Compose screen:**

- Select **Compose** In the Home screen and press **Enter/Select**. The Compose screen is displayed.

Typically, the Compose screen includes the following tabs:

- SMS
- E-mail account(s) (if set up on the Ogo)

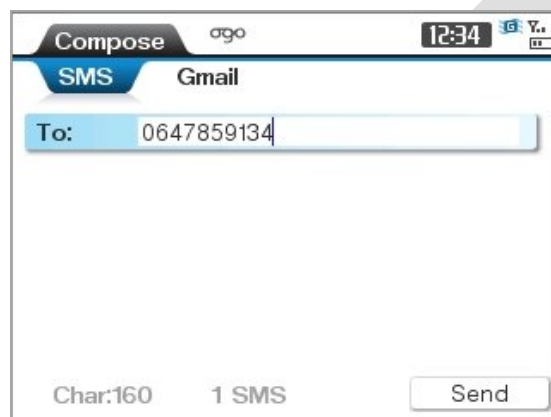


Figure 9: Compose Screen – SMS Tab




Figure 10: Compose Screen – E-mail Tab



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► **To compose an SMS message:**

- 1 Select **Compose** In the Home screen and press **Enter/Select**. Select the **SMS** tab.
OR

In the **SMS** tab of the Messages application, press  and select **New message** from the Options menu. The Compose screen is displayed, with the SMS tab selected.

- 2 Insert the recipient's mobile number in the **To** field.

Note: If you type in the first letter(s) of the contact's name, the Contact List is opened in a popup list, displaying contacts whose names begin with that letter. You can select the Contact and press **Enter/Select** to automatically insert the corresponding mobile number.

- 3 Scroll down and insert the message text.


Note: A counter at the bottom of the screen indicates the remaining number of characters that can be inserted into the message. A single SMS message can include up to 160 characters. Ogo allows you to create a longer message, and breaks it into up to four separate parts when sending.

- 4 Select **Send** and press **Enter/Select**.

► **To compose an e-mail message:**

- 1 Select **Compose** In the Home screen and press **Enter/Select**. Select the required E-mail tab.

OR

In the **E-mail** tab of the Messages application, press  and select **New message** from the Options menu. The Compose screen is displayed, with the **E-mail** tab selected and the **From** details automatically inserted.

- 2 Insert the recipient's e-mail address, the message subject, and message text in the designated fields.

Note: If you type in the first letter(s) of the contact's name or e-mail address, a popup list is displayed including contacts and their e-mail addresses, as well as e-mail addresses to which messages have been sent in the past. You can select the required address and press **Enter/Select** to automatically insert the address.

- 3 Select **Send** and press **Enter/Select**.

Note: If you attempt to leave the Compose screen without sending the message, you are prompted to save it as a draft. Select **Yes** to save the draft, **No** to discard the message, or **Cancel** to remain in the screen.

Working with Messages

You can view from the various tabs of the Messages application. Unread messages can also be viewed from the **ogo** quick-access list.

While viewing a message, the following options are available from the Options menu:

- 1 **Add Sender to Contacts:** Enables you to add the sender of the message to your contact list.
- 2 **Reply:** Enables you to send a reply to the sender of the message. For details, see Replying to a Message on page 46.
- 3 **Reply to All:** Enables you to send a reply to all recipients of the message, including the sender. For details, see Replying to a Message on page 46.
- 4 **Forward:** Enables you to forward the message. For details, see Forwarding a Message on page 46.
- 5 **Delete:** Enables you to delete the message from both your Ogo and the mailbox maintained by the e-mail service provider. For details, see Deleting Messages on page 46.
- 6 **Delete Locally:** Enables you to delete the message from your Ogo only (without deleting it from the mailbox maintained by the e-mail service provider). For details, see Deleting Messages on page 46.
- 7 **Address Clipboard:** Enables you to use information from the content of a message for adding new contacts to your Ogo Contact List, or to send a message or place a call directly, without adding a new contact. For details, see Working with the Address Clipboard on page 71.


Viewing a Message

► To view a message:

- 1 Select the required tab in the Messages application.
- 2 Select the message in the message list and press **Enter/Select**.

The message is displayed, including details regarding the message sender, destination e-mail address or mobile number, date and time the message was sent, subject and text, as applicable.

When applicable, attachments are listed below the message's subject.

Note: Pressing  displays the **ogo** quick-access list, where unread messages are listed (sender name is displayed). Select the message and press **Enter/Select** to view the message.



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Viewing an Attachment

You can receive and view e-mail attachments on your Ogo, including image files (.jpg, .bmp, .gif), and documents (Word, Excel, PDF files and more) which are displayed as plain text.

Notes: The availability of viewing attachments depends on the service provided by your cellular operator, and the attributes of your email account.

Attachments are not supported for Windows Live Mail.

► To view an attachment:

- 1 Select the attachment in the Attachments list and press **Enter/Select**. A pop-up menu is displayed.
- 2 To view a summary of the attachment properties (filename, type, size and status), select **Details**.

OR


To view the attachment's content, select **View text** (for a document), or **View Image**. The text "Downloading..." is displayed at the bottom of the screen while the attachment is downloaded.

Note: If the attachment is of a non-supported file type, the options **View Text** or **View Image** are not available.

Forwarding a Message

You can forward a message to friends and colleagues.

► To forward a message:

- 1 In the message screen (or in one of the Messages application tabs, with the message selected), press  and select **Forward** from the Options menu. The Compose screen is displayed, with the original message listed in the message area.
- 2 Insert the details of the intended recipient in the **To** field.
- 3 (Optional) Add to or edit the message text if desired.
- 4 Select **Send** and press **Enter/Select**. The "Send Message?" screen is displayed.
- 5 Select **Yes** and press **Enter/Select**.

Note: If one or more recipient/sender is not in your Ogo Contact List, you are prompted to save their details at this time. To do so, select **Save** and press **Enter/Select** to display the Address Clipboard screen. For details on saving contacts from the Address Clipboard, For details, see Creating a Contact from the Clipboard on page 71.


Replying to a Message

You can reply to your incoming messages.

► **To reply to a message:**

- 1 In the viewed message screen, select **Reply** and press **Enter/Select**.

OR

In the message screen (or in one of the Messages application tabs, with the message selected), press  and select one of the following options from the Options menu:

- To reply to the sender only, **Reply** and press **Enter/Select**.
- To reply to the sender and all other recipients, select **Reply to All** and press **Enter/Select**.


The Compose screen is displayed, including the original message, and with sender's address in the **To** field.


- 2 You can edit the message text if desired.
- 3 Select **Send** and press **Enter/Select**. The "Send Message?" confirmation message may be displayed. If you want to send messages without a confirmation message, select **Don't show me again** and press **Enter/Select**.
- 4 Select **Yes** and press **Enter/Select**. A brief animation is displayed, indicating that the message is about to be sent.

Deleting Messages


By default, messages deleted on your Ogo are also deleted from the mailbox maintained by the e-mail service provider. However, you can choose **Delete Locally**, which removes the message from the Ogo, but keeps the message unharmed on the mailbox maintained by your e-mail provider.


► **To delete the currently displayed message:**

- In the message screen, press  and select one of the following options from the Options menu:
 - To delete the message from your Ogo without removing it from the mailbox maintained by the e-mail service provider, select **Delete Locally** and press **Enter/Select**.
 - To delete the message entirely, select **Delete** and press **Enter/Select**. The message is deleted according to your selection.

Note: Alternatively, you can press the  key when the message is viewed to delete the displayed message (this performs regular delete, not local delete).


► **To delete a message from the list in the Messages application:**

- 1 In the Messages screen, select the message.
- 2 Press  and select **Delete** from the Options menu. The message is deleted.

Note: Alternatively, you can press the  key when the message is viewed to delete the displayed message (this performs regular delete, not local delete).

► **To delete multiple messages from the selected tab of the Messages application:**

Note: To mark multiple messages for deletion, select a message and press the Space key. Then follow the instructions below and select **Delete All Selected**.

- 1 In the Messages screen, press  and select **Delete All...** from the Options menu. A sub-menu is displayed:
- 2 Select one of the following options from the sub-menu:
 - To delete all of the messages from the current tab, select **Delete All Messages**.
 - To delete all read messages from the current tab, select **Delete All Read**.
 - To delete all selected messages from the current tab, select **Delete All Selected**. (This option is enabled only if one or more messages are selected.)
 - To select all of the messages in the current tab, select **Select All Messages**.
 - To unselect all of the messages in the current tab, select **Unselect All Messages**. (This option is enabled only if one or more messages are selected.)

All messages of the type you have chosen are selected or deleted according to your selection.



Finding a Message

The **Find** tab lets you search for a particular message based on a text string contained anywhere within the message, including the address, subject or message content fields.

► **To find a message:**

- 1 In the Messages application, select the **Find** tab.
- 2 Insert the search criteria in the empty field. (The search criteria can be a partial word, whole word, phrases, numbers, and so on.) You can search for up to 32 characters (including symbols).
- 3 Press **Enter/Select**. The search results are listed in the screen.

Note: To view the content of a message that appears in the results, select the message and press **Enter/Select**.

- 4 To sort the search results, press  and select **Sort by Recipient/Sender** from the Options menu.
- 5 To clear the search results, press  and select **Clear Results** from the Options menu.

Checking for New Messages

New e-mail messages are "pushed" to your Ogo as they arrive to your mailbox (depending on the service provided by your cellular operator, and the attributes of the e-mail account).

In addition, your Ogo checks for new e-mail at set time intervals, which can be configured when you set up your e-mail accounts, and via the E-mail settings.


At any time, you can prompt your Ogo to check for new e-mail and send any messages pending on the Ogo, using the send/receive option.

Note: Some of the Send/Receive options described herein may not be available in your specific version.

► **To send/receive e-mail for all your email accounts:**

- In the **ogo** quick-access list, select **Send\Receive** and press **Enter/Select**.

OR


In the **Inbox** tab of the Messages application, press  and select **Send/Receive** from the Options menu.

Your Ogo starts to retrieve new messages for all your email accounts, and the message lists are updated accordingly.



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► **To send/receive email for a selected email account:**

- 1 In the tab of the selected e-mail account, press  and select **Send/Receive** from the Options menu. The Send/Receive screen is displayed, showing the time & date of the last Send/Receive operation.
- 2 Select **Start** and press **Enter/Select**.

Your Ogo starts to retrieve any new messages for the selected e-mail account, and the message list in this tab is updated accordingly. To cancel the email retrieval, select **Stop** and press **Enter/Select**.

Note: When e-mail retrieval is complete, a banner message appears briefly indicating the number of new e-mail messages.


Sorting Your Messages

You can sort the messages that appear in the Inbox or in an e-mail account tab according to the message's sender or message time/date.

► **To sort the messages:**

- To sort the messages according to sender, press  and select **Sort by Sender** from the Options menu.

OR

To sort the messages according to time and date, press  and select **Sort by Time/Date** from the Options menu.

Viewing Your Outgoing Messages

The latest e-mail and SMS messages you have sent from your Ogo are listed in the **Outgoing** tab of the Messages application.

You can review your sent messages, forward them to additional recipients, or delete them if they are no longer required.

The number of sent email messages kept in this list can be modified in the **Email** tab in the Settings screen. For details, see Configuring Your E-Mail Settings on page 112.

Working with IMAP Folder Options

If the use of IMAP folders is supported by your e-mail provider then the following options are available when you select **Folder** from the Options menu when the specific E-mail account tab is displayed:

- **Move to folder:** Enables you to move selected e-mail messages to a specific folder under the e-mail account.
- **Open:** Lists the folders for the e-mail account. When you select one of the folders from the list, its contents are retrieved and listed on the tab of your e-mail account. Messages from the Inbox folder of this account remain in the Messages **All** tab.
- **Refresh Folder list:** Refreshes the list of folders.



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Using Your Ogo as a Phone

As brilliant as Ogo is at text based messaging, sometimes you just need to talk to someone.

The **Phone** application enables you to make and answer phone calls, as well as view phone numbers previously dialed, and the calls received and calls missed lists.

Call and End Buttons

For added convenience, your Ogo features **Call** (green) and **End** (red) buttons.



Figure 11: Call and End Buttons

Adjusting the Volume

You can adjust the volume on your Ogo by simply pressing the **volume +** and **–** buttons on the edge of the Ogo. Or, to silence the Ogo, hold down the **volume –** button for a few seconds to turn off the sound entirely.



Figure 12: Volume Buttons



Making a Call


It's easy to make calls on your Ogo — and in so many ways:

- Simply start dialing in the Home screen by pressing the number keys.
- Call a contact from the **Dial** tab by entering the first letter(s) of the contact name and selecting the contact from the list displayed in the **Dial** tab.
- Select a contact in Contact List and select **Dial** from the Options menu.
- Select one of the calls in the Phone's call log (Dialed/Missed/Received calls) and press **Enter/Select** to dial that number.
- Press the **Call** key twice to redial the last dialed call.
- Press and hold down one of the number keys, after assigning a contact to that speed dial number.

Dialing a Phone Number

You can place a call by manually inserting the phone number in the **Dial** tab.

► **To display the Dial tab:**

- In the Home screen, select  **Phone** and press **Enter/Select**, or press a number or letter key while the Home screen is displayed.

The Dial tab of the Phone screen is displayed.



Figure 13: Phone Screen


While the Dial tab is displayed, the following options are available from the Options menu:

- 1 **Contacts:** Displays your Contact list in a popup window, enabling you to select and call a contact.
- 2 **Create Contact:** Enables you to create a new contact based on the number currently inserted in the **Dial** field. Select the type of number from the popup menu to display the Contact Profile screen and define a new contact. For details, see Adding Contacts on page 62.
- 3 **Add to Contact:** Enables you to add the number currently inserted in the **Dial** field to an existing contact. Select the contact to which you want to add the number from the popup menu and then select the type of number from the list that is displayed. The number is added to the contact's profile.
- 4 **Compose SMS:** Displays the **SMS** tab of the Compose screen, with the number currently inserted in the **Dial** field automatically inserted in the **To** field. For details, see Composing a Message on page 42.
- 5 **Call Voice Mail:** Automatically dials the voice mail retrieval system set up by your service provider.
- 6 **Speed Dial:** Displays the list of speed dial numbers defined on your Ogo. Select an entry in the list and press **Enter/Select** to dial the number. For details on defining speed dial numbers, see Configuring the Phone Settings on page 108.



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► **To dial a phone number:**

- 1 In the Home screen, select  **Phone** and press **Enter/Select**. The **Dial** tab is displayed, showing the Phone's call log.

Note: Pressing the number or letter keys while the Home screen is displayed also opens the **Dial** tab.

- 2 Insert the phone number to be dialed. (You do not need to press **ALT** when dialing a phone number.)

Note: If you have assigned a speed dial number for the required phone number, long press the corresponding speed dial number to place the call. If no contact number has been assigned to this speed dial number, long press displays the Assign Speed Dial screen. For details on defining speed dial numbers, see Configuring the Phone Settings on page 108.

When you insert a number in the **Dial** field, contacts that begin with the corresponding letter (as indicated on the key) are displayed in the lower portion of the Dial tab, enabling you to easily select and call a contact.


- 3 Press **Enter/Select**, or press the **Call** button (the green button on the edge of your Ogo). Your call is placed. The Call screen is displayed.
- 4 When the call recipient picks up, a timer is displayed that tracks the duration of the ongoing call.

Note: To end the call, press the **End** button (the red button on the edge of your Ogo), or scroll to **Hang Up** and press **Enter/Select**.

Calling a Contact

You can select and call a contact from the Contacts screen or the Phone screen. Alternatively, you can insert the first letter(s) of the contact name in home screen, and the Phone's **Dial** tab will be displayed.

► **To call a contact from the Dial tab:**

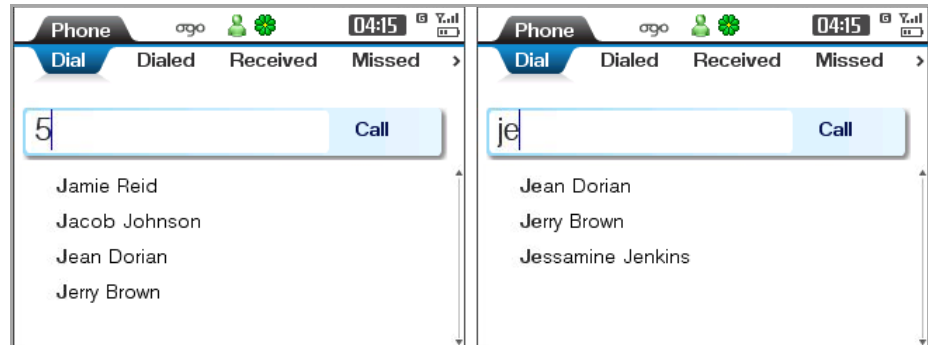
- 1 In the Home screen, select  **Phone** and press **Enter/Select**. The **Dial** tab is displayed.

Note: If you press **Enter/Select** again, before inserting any number or letters, the Contact List will be opened in a popup list, and you will be able to select the Contact you want to call.

- 2 Insert the first letter(s) of the contact's name (or the corresponding number on the keyboard).

Note: If the first letter appears on a number key (Y, U, I, H, J, K, B, N, or M), the corresponding number is entered in the **Dial** field.


All of your contacts whose names (first or last) begin with the letter(s) that you inserted are displayed in the lower portion of the **Dial** tab.



- 3 Scroll down to select the contact to be called, and press **Enter/Select**. Your call is placed and the Call screen is displayed.

Note: If the selected contact has more than one phone number stored, a symbol is included with the contact name. When you press **Enter/Select**, a list of the available phone numbers for the contact is displayed; Select the required number and press **Enter/Select** again.

► **To call a contact from the Contact List:**

- 1 In the Contact List, select the contact that you want to call.
- 2 Press  and select **Dial** from the Options menu. Your call is placed and the Call screen is displayed.

Dialing a Number from the Call Log

You can dial a number directly from the call log list.

► **To call a number from the Call log:**

- The Dial tab, before inserting any number or letter, displays the list of all Dialed, Received, or Missed calls. Select the caller/number you want to dial, and press **Enter/Select**.
- Alternatively, in the **Dialed/Received/Missed** tab, select the caller/number you want to dial, and press **Enter/Select**.

OR

Press  and select **Call This Number** from the Options menu.

The call is placed and the Call screen is displayed.



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Redialing a Number

You can redial the last number that you dialed on your Ogo.

► **To redial the last number:**

- Press the **Call** key. A call is placed to the last number that you called.

DRAFT

Handling Incoming Calls


Whenever your Ogo is powered on, you can receive calls on it.

Handling an Incoming Call

If you are using your Ogo and a call arrives, the Incoming Call screen prompts you to decide whether you want to accept, reject, or silence the call.

If the call is from a number that is listed in your Ogo Contact List, then the caller's name is displayed. If not, the caller's phone number is displayed. If the caller has opted to block his/her caller ID, "Private Number" is displayed.

► To answer or reject the call (Ogo is on):

- When you hear your Ogo ringtone, press **Call** (the green button on the left of your Ogo) to answer or press **End** (the red button) to reject the call.
- Press the  volume key to silence the incoming call. The ringtone stops, without disconnecting the call.

Handling a Waiting Call

If another party calls you while you are talking on the phone, an Incoming Call screen is displayed.

You can choose one of the following options:

- To accept the new call and place the existing call on hold, select **Answer** and press **Enter/Select**, OR press **Call** key (green button)
- To end the existing call and accept the new call in its place, select **Replace** and press **Enter/Select**.
- To reject the new call and continue the existing call, select **Reject** and press **Enter/Select** OR press the **End** key (red button).

Handling Multiple Calls

You can juggle multiple calls on your Ogo, freely switching between ongoing calls, or joining them into a conference call.

Swapping Calls

If you are engaged in two calls simultaneously, talking to one person while the other is on hold, Ogo allows you to "swap" between the calls – placing the active call on hold so that you can talk to the other person.



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► **To swap calls:**

- 1 Simply press **Call** (green button) or press **Enter/Select**. The call menu is displayed.
- 2 Select **Swap** and press **Enter/Select**. The calls are swapped.


Placing a Conference Call

You can call two different phone numbers and create a three-way conference call.

► **To create a conference call:**

- 1 Insert/select the first phone number to be dialed in one of the ways described in Making a Call on page 51(?), and press **Call** (the green button on the left of your Ogo). The outgoing call is displayed in the **Dial** tab.
- 2 After the call is answered, dial or select another number and press the **Call** button again to place the second call. The second outgoing call is displayed in the **Dial** tab.
- 3 Press the **Call** button again to connect the two calls.

► **To split the calls:**

- 1 Press  and select **Split** from the Options menu. The list of parties is displayed.
- 2 Select the party you want to talk with and press **Enter/Select**. The calls are split. Each call returns to its previous state (active or on hold).

Making another Call While Talking on the Phone

You can make a new outgoing call while an existing call is ongoing.

► **To make a new call while talking on the phone:**

- 1 Press **Enter/Select**. The call menu is displayed.
- 2 Select **New Call** from the call menu. A dial popup window is displayed.
- 3 Insert the phone number for the new call and press **Enter/Select**. The call is dialed. When the call is answered, you can talk while keeping the previous call on hold.

Notes: Alternatively, if you simply start dialing, a dial popup window is displayed.

Optionally, you can swap between the active calls or combine them into a conference call.

Ending a Call

It is easy to end a call, simply press **End** (the red button on the right of your Ogo), or select **Hang Up** in the **Call** tab and press **Enter/Select**. The call is disconnected. Alternatively, you can press **Enter/Select** in the **Call** tab, and select **Hang Up** from the call menu.

Note: When you select **Hang Up**, all of the participants in the conference call are disconnected.

Muting/Unmuting a Call

Ever need to say something that you don't want the person on the line to hear, but you aren't ready to hang up yet? Then, muting the call is the solution for you. Muting a call temporarily disables Ogo's microphone so that the other party cannot hear you.

► **To mute a call:**

- In the Call tab, select **Mute** and press **Enter/Select**. The  icon is displayed.




► **To unmute a call:**

- To re-enable the microphone, select **Unmute** and press **Enter/Select**. The  icon disappears.

Viewing Your Call Lists

The Ogo stores lists of dialed, received and missed calls.

Each call list entry includes the following:

- The phone number called or the name of the contact if it appears in your Contact List. "Private" appears if the calling number is not disclosed by the network.
- A time stamp, indicating when the call was dialed, or received, or missed.
- A call icon, indicating the type of call:
 -  Indicates a Dialed Call
 -  Indicates a Received Call
 -  Indicates a Missed Call

Note: Pressing the **Call** key displays the **Dialed** tab, with the last call highlighted.

► To view a history of recent calls:

- Select the **Dial** tab, without inserting any number or letter. A combined list of all Dialed, Received or Missed calls is displayed.
- or
- Select the tab for the type of call list (Dialed, Received, or Missed). The corresponding call list is displayed.

While viewing a call list, press **Enter/Select** to call to a selected call number.

In addition, the following options are available from the Options menu for a selected entry:

- 1 **View Details:** Displays the Call Details screen, including the phone number and any available caller details.
- 2 **Call This Number:** Displays the Call screen, and places a call to the selected number.
- 3 **Use Number:** Displays the Call screen, with the number inserted by default. The call is not placed; you can edit the number and press **Enter/Select** to dial.
- 4 **Compose SMS:** Displays the Compose SMS screen, with the number inserted in the **To** field by default. For details, see Composing a Message on page 42.
- 5 **Add to Contact:** Enables you to add the selected number to an existing contact.
- 6 **Create Contact:** Enables you to create a new contact with the selected number.

- 7 **Delete Item:** Removes a selected entry from the call list.
- 8 **Clear List:** Removes all entries from the currently displayed call list.

Call Timers

The **Timers** tab displays the following timers:

- **Last call duration:** The duration of the last call, either dialed out or received.
- **Received calls duration:** The accumulated duration of all incoming calls listed in the Received calls history.
- **Dialed calls duration:** The accumulated duration of all outgoing calls listed in the Dialed calls history.
- **All calls duration:** The accumulated duration of all calls, both incoming and outgoing, listed in the Dialed calls and Received calls histories. (This timer cannot be cleared).

► **To reset the timers:**

- 1 In the **Timers** tab, select **Clear** and press **Enter/Select**. The Reset Timers screen is displayed.
- 2 Select **Yes** and press **Enter/Select** to confirm that you want to reset the call timers. The **Last call duration**, **Received calls duration** and **Dialed calls duration** timers are reset.

Note: The **All calls duration** timer is not reset.

Managing Your Ogo Contact List

Your Ogo Contacts Lists lets you set up, find and manage contact information for people with whom you exchange e-mail, SMS messages, and phone calls.

► To access the Contact List:


- In the Home screen, select  and press **Enter/Select**. The Contact List is displayed.



Figure 14: Contact List

The **All** tab lists all of your contacts. An additional tab is displayed for each Contacts Group (if defined).

While viewing the Contact List, the following options are available from the Options menu for a selected entry:

- 1 **Dial:** Displays the Call screen, and places a call to the selected number. If the Contact has multiple numbers, you are prompted to select the required number from a list.
- 2 **Edit Contact Profile:** Displays the Contact Profile screen, enabling you to add to or edit the existing contact details. For details, see Viewing/Editing Contact Details on page 65.
- 3 **Compose Message:** Displays the Compose screen, with the contact's number/email address inserted in the **To** field. For details, see Composing a Message on page 42.

Note: If the contact has more than a single address (SMS number or e-mail), you are prompted to select the required address from a list.


- 4 **New Contact:** Enables you to create a new contact in the Contact Profile screen. For details, see Adding Contacts on page 62.

- 5 **Delete Contact:** Removes the selected contact from the Contact List. For details, see Deleting Contacts on page 63.
- 6 **Delete All Contacts:** Removes all contacts from the Contact List. For details, see Deleting Contacts on page 63.
- 7 **New Group:** Enables you to create a group within your Contact List. For details, see Working with Contact Groups on page 67.
- 8 **Export to SIM:** Enables you to export your Contact List from the Ogo device memory to the SIM card memory. For details, see Exporting Contacts on page 69.
- 9 **Import from SIM:** Enables you to import your Contact List from the SIM card memory into the Ogo device memory. For details, see Importing Contacts on page 70.
- 10 **Synchronize:** Enables you to synchronize your Ogo Contact List with your Outlook contacts on your PC using OgoSync. For details, see Synchronizing on page 70.

Adding Contacts

You can add contacts to your Ogo Contact List at any time.

► To add a contact:

- 1 In the Contact List, press  and select **New Contact** from the Options menu. The Contact Profile screen is displayed.
- 2 Insert the displayed contact details (**First Name**, **Last Name**, **Mobile Phone**, and **E-mail Address**) as required.

Note: You must provide either the first or last name.

- 3 To assign a picture to this contact, select **Picture** and press **Enter/Select** to select an image for the contact. For details, see Setting an Image File as a Contact Picture on page 95.
- 4 To assign an Alerticon to this contact, select **Alerticon** and press **Enter/Select** to select an alerticon for the contact. For details, see Assigning an Alerticon to a Contact on page 66.
- 5 To assign a ringtone to this contact, select **Ringtone** and press **Enter/Select** to select a ringtone for the contact. For details, see Assigning a Ringtone to a Contact on page 67.





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- 6 To include additional fields for this contact, such as Postal Address, Web Address or additional phone numbers, or email addresses:
 - Select **Add Field** and press **Enter/Select**. A menu of optional fields is displayed. Select the desired field name and press **Enter/Select** to add it to the form.
 - Insert the relevant information in the new field.
 - Repeat for additional data fields if required.
- 7 Select **Save & Close** and press **Enter/Select**. The new contact is saved.

Deleting Contacts


You can remove contacts from your Ogo Contact List.

► To delete a contact:

- 1 In the Contact List, select the contact you want to delete.
- 2 Press the  key, or press  and select **Delete Contact** from the Options menu.

A confirmation message is displayed.
- 3 Select **Yes** to confirm the deletion and press **Enter/Select**. The contact is deleted from your Ogo Contact List.

► To delete all your contacts:

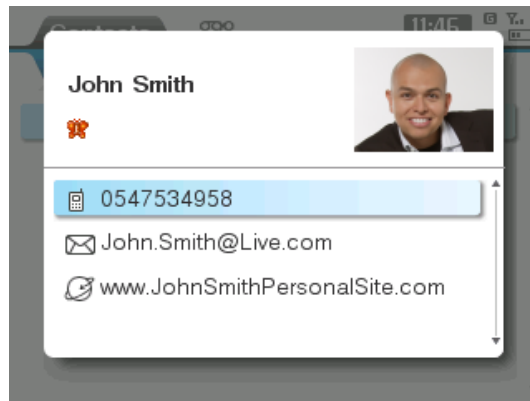
- 1 In the Contact List, press  and select **Delete All Contacts** from the Options menu. A confirmation message is displayed.
- 2 Select **Yes** to confirm the deletion and press **Enter/Select**. The contact is deleted from your Ogo Contact List.

Viewing Contact Cards

You can view a summary of the profile for a selected contact, including the contact's mobile phone number, email address, web site and Contact Picture, if defined.

► **To view a contact card:**

- In the Contact List, select the contact and press **Enter/Select**. The Contact Card screen is displayed for the selected contact.



The summary information is displayed in read-only format.

Note: Additional details can be viewed and edited in the Contact Profile screen, as described in Viewing/Editing Contact Details on page 65.

You can take the following actions from the Contact Card screen:

- To call this contact, select the phone number and press **Enter/Select**. The Call screen is displayed and the contact's number is dialed.
- To send an email message to this contact, select the email address and press **Enter/Select**. The Compose screen is displayed, with the contact's email address inserted in the **To** field.
- To navigate to the contact's web page, select the URL and press **Enter/Select**. The Web Browser screen opens to the specified web page.

While viewing the Contact Card screen, the following options are available from the Options menu according to the selected field:

- 1 **Dial:** Displays the Call screen, and places a call to the contact. If the Contact has multiple numbers, you are prompted to select the required number from a list.
- 2 **Compose SMS:** Displays the Compose screen, with the contact's number inserted in the **To** field. For details, see Composing a Message on page 42.
- 3 **Compose Email:** Displays the Compose screen, with the contact's email address inserted in the **To** field. For details, see Composing a Message on page 42.




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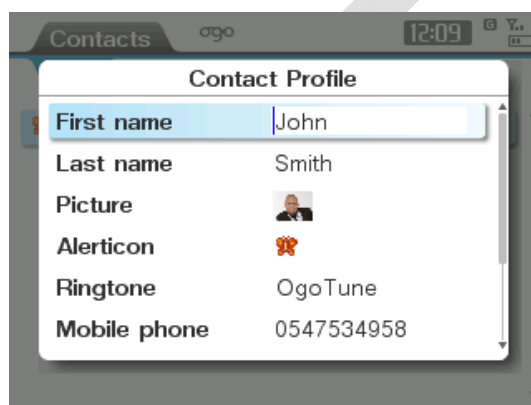
- 4 **Edit Contact Profile:** Displays the Contact Profile screen, enabling you to add to or edit the existing contact details. For details, see Viewing/Editing Contact Details on page 65.
- 5 **Delete Contact:** Displays the Delete Contact screen, prompting you to confirm that you want to delete the contact.

Viewing/Editing Contact Details

You can view existing contact profiles and edit the information they contain.

► To edit a contact profile:

- 1 In the Contact List, select the contact and press . Then select **Edit Contact Details** from the Options menu. The Contact Profile screen is displayed.



- 2 Edit the contact details as required.
- 3 Select **Done** and press **Enter/Select** to save any changes.

Note: For details on defining the various contact profile details, see Adding Contacts on page 62.

Assigning a Picture to a Contact

Ogo's makes it easy for you to identify your favorite callers by allowing you to assign a picture to a contact. The contact picture is displayed each time you receive a call from the contact.

Note: You can also select a picture in the Gallery and assign it to a contact, as described in Setting an Image File as a Contact Picture on page 95.

► **To assign a picture to a contact:**

- 1 In the Contact Profile screen, select the **Picture** field and press **Enter/Select**. The Select Contact Picture screen is displayed.
- 2 If the desired picture is located inside one of the folders displayed in the list, selected this folder and press **Enter/Select** to open it.
- 3 Select the desired picture, and press **Enter/Select**. The selected picture is assigned to the contact, and is displayed each time an incoming call is received from the contact.

Assigning an Alerticon to a Contact

Ogo's animated Alerticons make it easy for you to identify when someone important to you has sent you a message. Simply assign an Alerticon to a contact and an animation pops up in the banner message list whenever that contact sends you a message. The animation will be accompanied by a unique sound, which will allow you to identify the contact even when the Ogo's screen is off.

► **To assign an alerticon:**

- 1 In the Contact Profile screen, select the **Alerticon** field and press **Enter/Select**. The Assign Alerticon screen is displayed.
- 2 Scroll and select the desired Alerticon.

Note: When an Alerticon is selected, the animation is played. You can scroll through and view the various animations before making your selection.

- 3 Press **Enter/Select**.
- 4 Select **Done** and press **Enter/Select**. The selected Alerticon is assigned to the contact, and is displayed on the Ogo each time a message is received from the contact.



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Assigning a Ringtone to a Contact

Ogo's ringtones make it easy for you to identify when someone important to you is calling by allowing you to assign ringtones to specific contacts.

Note: You can also select a ringtone in the Gallery and assign it to a contact, as described in Setting an Audio File as a Contact Ringtone on page 96.

► To assign a ringtone to a contact:

- 1 In the Contact Profile screen, select the **Ringtone** field and press **Enter/Select**. A popup menu of available ringtones is displayed.
- 2 Scroll and select the desired ringtone.

Note: When a ringtone is selected, it is played. You can scroll through and listen to the various ringtones before making your selection.
- 3 Press **Enter/Select**.
- 4 Select **Done** and press **Enter/Select**. The selected ringtone is assigned to the contact, and is played each time an incoming call is received from the contact.

Working with Contact Groups


Organizing your contacts into Contact Groups makes it easy for you to locate that special person's details when you need them. Similar to a mailing list, an Ogo Contact Group is a list of addresses that also enables you to send e-mail and SMS messages to the entire group at once.

Creating a Group

You can create Contact Groups and then add multiple contacts to the groups.

Note: The same contact can be added to more than one group.


► To create a group:

- 1 In the Ogo Contact List, press  and select **New Group** from the Options menu. The New Group screen is displayed.
- 2 Insert a name for the group, for example, family.
- 3 Select **OK** and press **Enter/Select**. A tab is added for the new group.

Adding Contacts to Groups

You can assign a contact to one or more Contact Groups. The contact will continue to appear in the **All** tab as well as in the tab(s) for the group(s) to which it has been added.

► **To add a contact to a group:**


- 1 In the group's tab, press  and select **Add Contact to Group** from the Options menu. Your existing contacts are listed in a pop-up list.
- 2 Select the contact to be added to the group, and press **Enter/Select**. The contact is listed in the group's tab.

Note: If the contact has more than one address (SMS or E-mail), you are prompted to select the required address from a list.

Removing Contacts from Groups

You can remove a contact from a Contact Group. (The contact will continue to appear in the **All** tab.)


► **To remove a contact from a contact group:**

- 1 In the group's tab, select the contact.
- 2 Press  and select **Remove from Group** from the Options menu. The contact is removed from the group.

Sending a Message to a Group

You can send a message to an entire group of contacts at the same time, without having to insert the individual address one at a time.

► **To send a message to a group:**

- 1 In the group's tab, press  and select **Compose Message to Group** from the Options menu. The Compose screen is displayed with your details in the From field and the group name in the To field.

OR

In the **To** field, in Compose screen, press **Enter/Select** and select a Contact Group from the Contact List.

- 2 Insert the subject and message text.
- 3 Select **Send** and press **Enter/Select**. The message is sent to all contacts in the group.




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Removing a Contact Group

You can remove a Contact Group.

Note: Removing a Contact Group does not remove the contacts from the Contact List. Existing contacts continue to appear in the **All** tab.


► To remove a contact from a group:

- 1 In the group's tab, press  and select **Remove Group** from the Options menu. A confirmation message is displayed.
- 2 Select **Yes** and press **Enter/Select**. The group's tab is removed.

Exporting Contacts

You can export specific contacts or your entire Ogo Contact List from the device memory to your SIM card, for example, to make the contact information available on another device.

► To export contacts:

- 1 In the Contact List, press  and select **Export to SIM** from the Options menu. A sub-menu is displayed.
- 2 To export the entire Contact List, select **All Records** and press **Enter/Select**.
OR
To export only the selected contact, select **This Record** and press **Enter/Select**.
The Export Record(s) screen is displayed.

- 3 Select the checkboxes for the types of phone numbers to be exported.


Note: There may be a limit to the number of characters/fields that may be exported.

- 4 Select **Export** and press **Enter/Select** to export the contact data. A pop-up message indicates the progress of the export process.

Importing Contacts

You can import contacts from your SIM card to your Ogo Contact List.

► **To import contacts:**

- 1 In the Contact List, press  and select **Import from SIM** from the Options menu. The Import Record(s) screen is displayed, advising you that both the device card and the SIM card may contain different numbers for the same contact fields.
- 2 To override the local entries, select **Yes** and press **Enter/Select**.
OR
To manually resolve any potential conflicts, select **No** and press **Enter/Select**.
The Copying screen is displayed while the records are copied.


Note: If you opt to manually resolve conflicts and conflicts are detected, you are prompted to override the local entry. (Select **Yes** or **No**, as required, and press **Enter/Select**.)

Synchronizing Contacts with OgoSync

OgoSync enables you to initiate on-demand synchronization of your contact list.

Note: This feature requires that OgoSync be installed on your PC and that your Ogo be connected to your PC using the provided mini-USB cable.

► **To initiate synchronization from your Ogo Contact List:**

- 1 Verify that your Ogo is connected to the PC using the provided mini-USB cable.
- 2 In the Contact List, press  and select **Synchronize** from the Options menu. The Synchronization screen is displayed. The date and time when you last synchronized your Ogo contacts and/or calendar is listed (if applicable).
- 3 To synchronize your contacts, select **Sync Now** and press **Enter/Select** to begin the synchronization process.

Note: For additional details on working with OgoSync, including how to resolve conflicts that may arise in the synchronization process, see Working with OgoSync on page 124.

Working with the Address Clipboard

The Address Clipboard makes it easy to add new contacts to your Ogo Contact List or add new information to existing contacts based on the contact data available from the messages in your mailbox. You can also send a message or place a call directly from the clipboard, without adding a new contact.


Menu options vary according to type of entry selected in clipboard and may include a combination of the following:

- **Add to Contact:** Enables you to add a number or e-mail address to an existing contact.
- **Create New Contact:** Enables you to create a new contact. For details, see Creating a Contact from the Clipboard on page 71.
- **Compose:** Enables you to send an SMS or e-mail message using address on the clipboard, without adding a new contact. For details, see Composing a Message on page 42.
- **Call (SMS only):** Enables you to place an outgoing call to the specified number.
- **Open (URL only):** Enables you to browse to the specified URL.

Creating a Contact from the Clipboard

You can create a contact directly from within a message using the Address Clipboard.

► To create a new contact from the clipboard:

- 1 When viewing an Email or SMS message, or in the IM Chat screen, press  and select **Address Clipboard** from the Options menu. The Address Clipboard is displayed.
- 2 Select the entry in the displayed list and press **Enter/Select**. A pop-up menu is displayed.
- 3 Select **Create New Contact** and press **Enter/Select**. The Contact Profile screen is displayed.

Note: If you select an e-mail address it is inserted automatically. If you select a phone number, you are prompted to select the type of number (Mobile Phone, Main Phone, Home Phone, Work Phone, Fax, or Pager).

- 4 Add to or edit the displayed contact details (**First Name**, **Last Name**, **Mobile Phone**, and **E-mail Address**) as required.
- 5 (Optional) Select **Alerticon** and press **Enter/Select** to select an alerticon for the contact. (For details, see Assigning an Alerticon to a Contact on page 66.)

- 6 (Optional) To add an additional data field:
 - Select **Add** Field and press **Enter/Select**. A menu of optional fields is displayed. Select the desired field name and press **Enter/Select** to add it to the form.
 - Insert the relevant information in the new field.
- 7 Select **Save & Close** and press **Enter/Select**. The new contact is saved.

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Working with the Calendar

Ogo's Calendar enables you to manage your schedule on the go. View your appointments for today, this week, or this month, and get reminders in advance.

► To access the Calendar:

- In the Home screen, select  **Calendar** and press **Enter/Select**. The Calendar is displayed.



Figure 15: Calendar

The Calendar includes three tabs:

- **Day/Summary:** Displays your schedule for a single day, or a summary view of the appointments scheduled for 3 days.
- **Week:** Displays your schedule for a week, with a column for each day of the week.
- **Month:** Displays your schedule for a month, with a row for each week in the month.

Note: On all three tabs, time blocks for which appointments exist are marked in different colors, according to their "Show as" value – blue for "busy", purple for "out of office", lilac for "tentative", and green for "free".

The following options are available from the Options menu in the Calendar depending on the item selected:


- **New Appointment:** Enables you to add a new appointment. For details, see Adding an Appointment on page 74.
- **Open Appointment:** Opens the Appointment screen, enabling you to view and edit the appointment details. For details, see Opening/Editing an Appointment on page 75.

- **Delete Appointment:** Removes the appointment from your schedule. For details, see Deleting an Appointment on page 75.
- **Summary Mode:** Displays a list of the appointments in your calendar.
- **Day View:** Changes the view from Summary Mode to Day View.
- **Today:** Highlights the current day's schedule on the screen.
- **Clean-Up:** Enables you to delete old appointments from your calendar. For details, see Deleting Old Appointments on page 76.
- **Synchronize:** Enables you to synchronize your Ogo calendar with the Outlook calendar on your PC. For details, see Synchronizing Your Calendar with OgoSync on page 78.

Adding an Appointment

Adding appointments to your Ogo calendar makes it easier for you to keep track of your schedule.

► To add an appointment:

- 1 In the Calendar, press  and select **New Appointment** from the Options menu. The Appointment screen is displayed.
- 2 Insert the subject in the **Subject** field. (Inserting the **Location** field is optional.)
- 3 If you are scheduling an all-day appointment, select **All-day event** and press **Enter/Select**.
- 4 If you are setting an appointment for part of a day, insert the times and dates in the **Start** and **End** fields.
- 5 Select **Show as** and press **Enter/Select**. A drop-down list of available statuses is displayed. Select the status to be shown on your calendar and press **Enter/Select**.
- 6 By default, a reminder will be displayed 15 minutes before this appointment. If you want to change this time or cancel the reminder, select **Reminder** and press **Enter/Select**. A drop-down list is displayed. Select how far in advance you want to be reminded from the list of available values, or select **none** if you do not want to be reminded about this appointment.
- 7 (Optional) To set the priority of the appointment, select **Importance** and press **Enter/Select**. Select the desired priority (Low, Normal, or High) from the sub-menu. The default priority is Normal.
- 8 (Optional) Insert a note in the **Note** field.
- 9 Select **Save** and press **Enter/Select** to add the appointment to your calendar.




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Opening/Editing an Appointment

You can view and update the appointment details, for example, if the location or time has been changed.

► To open/edit an appointment:

- 1 In the **Day** tab of the Calendar, select the appointment and press **Enter/Select**.

Notes: Alternatively, you can press  and select **Open Appointment** from the Options menu.

If more than one appointment is scheduled for the selected hour, you are prompted to select the appointment you want to open.

The Appointment screen is displayed.

- 2 Change the appointment details, as required. For details, see Adding an Appointment on page 74.
- 3 Select **Save** and press **Enter/Select**. The appointment details are updated accordingly.

Deleting an Appointment

The meeting was cancelled. No problem. You can delete the appointment from your calendar.

► To delete an appointment:

- 1 In the **Day** tab of the Calendar, select the appointment you want to delete.

- 2 Press the  key, or press  and select **Delete Appointment** from the Options menu.

The Delete Appointment screen is displayed.


- 3 Select **Yes** to confirm the deletion and press **Enter/Select**. The appointment is deleted from your schedule.

Note: If more than one appointment is scheduled for the selected hour, you are prompted to select the appointment you want to delete.

Deleting Old Appointments

You can delete outdated appointments from your calendar.


► **To delete old appointments:**

- 1 In the Calendar, press  and select **Cleanup** from the Options menu. A sub-menu is displayed.
- 2 Select **Delete Old Appointments** to delete appointments according to scheduled dates. The Delete Old Appointments screen is displayed.
- 3 Press **Enter/Select** and select the time frame to serve as the basis for deleting old appointments (older than 1 week, 2 weeks, and so on).
- 4 Select **OK** and press **Enter/Select**. Appointments that predated the set time frame are deleted from the calendar.

Deleting All Appointments

You can delete all of your appointments from your calendar.

► **To delete all appointments:**

- 1 In the Calendar, press  and select **Cleanup** from the Options menu. A sub-menu is displayed.
- 2 Select **Delete All Appointments** to delete appointments according to their scheduled dates. The Delete Appointments screen is displayed.
- 3 Select **Yes** to confirm the deletion and press **Enter/Select**. All appointments are deleted from your schedule.

Appointment Reminders

Appointment reminders are displayed before the time in which the appointment takes place, according to the value selected in the **Reminder** field when the appointment was created.

The Reminder screen displays the appointment's subject, location, and the time remaining before the appointment takes place.

You are prompted to take one of the following actions:

- **Remind me in:** Enables you to set a time interval after which the Reminder will pop-up again.
- **Snooze:** The Reminder screen will pop-up again after the time interval defined in the **Remind me in** field.
- **Dismiss:** The Reminder screen is dismissed and does not re-appear.
- **Open:** Opens the Appointment screen.


Select the desired option and press **Enter/Select** to continue.

Synchronizing Your Calendar with OgoSync

OgoSync enables you to initiate on-demand synchronization of your calendar.

Note: This feature requires that OgoSync be installed on your PC and that your Ogo be physically connected to your PC.

► **To initiate synchronization from your Ogo calendar:**

- 1 Verify that your Ogo is connected to the PC using the provided mini-USB cable.
- 2 In the Calendar, press  and select **Synchronize** from the Options menu. The Synchronization screen is displayed. The date and time when you last synchronized your Ogo contacts and/or calendar is listed (if applicable).
- 3 To synchronize your calendar, select **Sync Now** and press **Enter/Select** to begin the synchronization process.

Note: For additional details on working with OgoSync, including how to resolve conflicts that may arise in the synchronization process, see Working with OgoSync on page 124.

Viewing the News

To stay in touch with your world, Ogo enables you to get RSS news feeds for up to the moment news, information, and alerts about the subjects you care about most.

The Ogo News application provides a simple and intuitive interface for receiving updates from web sites featuring standard RSS feeds. You can monitor several feeds concurrently.

Note: The News application may not be available on your specific version of the Ogo.

► To access News:

- In the Home screen, select  **News** and press **Enter/Select**. The News application is displayed.



Figure 16: News


Accessing News (RSS) Feeds

The News application contains several tabs.


The **All** tab lists all of the available new items. Each of the additional tabs displays a single source of news (an RSS Feed), except for the **My Feeds** tab where the user can view the feed properties, add a new RSS feed, delete a feed or refresh a feed. The number of unread news items on each tab appears in parenthesis after the tab name.

In each news items list, the color of the icon indicates the status of the item: a color-filled icon indicates an unread news item. A white icon indicates that the item has been read.

► **To refresh all the News Feeds:**

- In the **All** tab of the News application, press  and select **Refresh All Feeds** from the Options menu. After a few seconds, all news items lists begin updating.


► **To refresh one of the Feeds:**

- 1 Navigate to the tab holding the Feed of interest.
- 2 Press  and select **Refresh** from the Options menu. After a few seconds, the current news items list begins updating.


► **To view a news item:**

- 1 Select the news item and press **Enter/Select**. The item is displayed, including the time, date and supplying feed.
- 2 Press **Back** to return to the list, and select another item of interest,
OR
Select **Next** or **Previous** button at the bottom of the screen and press **Enter/Select**, to view the next/previous news item.

► **To view the full news item in the Web Browser:**

- 1 Select the news item in the News list.
- 2 Press  and select **Open in Browser** from the Options menu, and press **Enter/Select**. The full news item is opened in the Web Browser

► **To mark an item as read/unread:**

- Select the news item, then press  and select **Mark as Unread/Mark as Read** from the Options menu. The status of the news item changes accordingly.




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Adding a News Feed

Your Ogo is preconfigured with a set of available feeds. You can add feeds up to a total of 10 feeds.


► To add a custom news feed:

- 1 In the **All** tab of the News application, press  and select **Add New Feed** from the Options menu. The Feed Selection screen is displayed, with the option "[Custom]" highlighted.
- 2 Select **Done** and press **Enter/Select**. The Feed Settings screen is displayed.
- 3 In the **Feed Title** field, insert the name you want to use for this feed.
- 4 In the **Feed URL** field, insert the feeds URL address.
- 5 In the **Polling Period** field, set the interval between checking for news updates. (It can also be set to Off, in which case news will be retrieved only when you select **Refresh** from the Options menu.)
- 6 If you want to get an alert banner each time news items are received, select **Breaking News** and press **Enter/Select**.
- 7 Select **Done** and press **Enter/Select**. A tab is added for the new feed and relevant news items are retrieved automatically.

► To add a predefined news feed:

- 1 In the **All** tab of the News application, press  and select **Add New Feed** from the Options menu. The Feed Selection screen is displayed, with the option "[Custom]" highlighted.
- 2 Press **Enter/Select**. A list of available feeds is displayed.
- 3 Select the desired feed and press **Enter/Select**.
- 4 Select **Done** and press **Enter/Select**. A tab is added for the new feed and relevant news items are retrieved automatically.

► To add an RSS feed from Ogo's Web Browser:

- 1 When viewing a page in your Ogo's Web Browser, and finding a link to a desired RSS feed (usually marked with the standard RSS icon ) , select the hyperlink, and press **Enter/Select**. The Add New Feed screen is displayed, automatically listing the Feed Title and URL.
- 2 To subscribe to the feed, select **Add** and press **Enter/Select**. In the News screen, a tab is added for the new feed and relevant news items are retrieved automatically.

DRAFT

Browsing the Web

With Ogo, you can browse the web from practically anywhere.

► To open the Web Browser:


- In the Home screen, select  **Web Browser** and press **Enter/Select**. The Web Browser is displayed. When the connection is established, your homepage appears.



Figure 17: Web Browser

While browsing the Internet, the following options are available from the Options menu:


- 1 **Go to URL:** Enables you to open a specific web page. For details, see Requesting a Specific URL on page 84.
- 2 **Navigate:** Displays a submenu of standard navigation options, including **Refresh, Forward, Back, Stop, Home page** and **History**.
- 3 **Bookmarks:** Enables you to view your bookmarks and browsing history. For details, see Opening a Bookmark on page 86.
- 4 **Add to Bookmarks:** Enables you to create bookmarks to selected web pages. For details, see Adding a Bookmark on page 85.
- 5 **Zoom:** Displays a submenu of standard zooming options, including **Zoom in, Zoom out,** and **Reset zoom**.
- 6 **Viewing Options:** Displays a submenu of standard viewing options, including **Show/Hide Thumbnail View, Show/Hide Images,** and **Full Screen/Normal Screen**.

- 7 **Rendering mode:** Displays a submenu, enabling you to determine how content is displayed in the Web Browser screen. The available options are **Standard**, **Text wrap**, and **Screen optimized**. For details, see Changing the Web Browser's Viewing Mode on page 84.
- 8 **Page Info:** Displays a submenu that includes **Security** (displays active session and session certificate information for the current web page, when applicable) and **Properties** (displays the properties of the current web page, including page title, address, and page size).
- 9 **Keyboard Shortcuts:** Lists the predefined keyboard shortcuts, as described in 錯誤! 找不到參照來源。 , below.

Requesting a Specific URL

If you know the URL of the web page you would like to view, you can insert the URL and view it on your Ogo.

► To go to a specific URL:

- 1 In the Web Browser, press  and select **Go to URL** from the Options menu. The Open new page screen is displayed, including a history of previously typed URLs.
- 2 In the **http://** field, insert the URL of the page that you want to open and press **Enter/Select**.

OR


If you have recently typed the URL, select it in the history list and press **Enter/Select**.

Your Ogo Web Browser connects to and displays the requested URL.

Changing the Web Browser's Viewing Mode

The Rendering Mode determines how web content is presented on the Ogo Screen.

► To change the rendering mode:

- 1 In the Web Browser, press  and select **Rendering mode** from the Options menu. A sub-menu is displayed.

The following rendering modes are available:

- **Standard:** Displays the web page in its original form. Horizontal scrolling is available if needed.
- **Text wrap:** Wraps the text content of the web page so that it is not broken. Horizontal scrolling is available if needed.



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- **Screen optimized:** Wraps the web page into a single screen width, so that the entire content can be viewed by vertical scrolling.
- 2 Select the preferred rendering mode and press **Enter/Select**. The arrangement of content in the Web Browser is modified accordingly.


Working with Bookmarks

Creating bookmarks makes it easier to return to the web pages that you need the most. And you can make it easier to find your bookmarks by organizing them into personal folders.

Adding a Bookmark

You can create a bookmark to any web page that you expect to visit frequently.

► To add a bookmark:

- 1 While viewing a page in the Web Browser, press  and select **Add to Bookmarks** from the Options menu. The Add to Bookmarks screen is displayed.
The screen name and URL of the currently displayed page are inserted automatically.
- 2 (Optional) Insert/edit the bookmark title.
- 3 Select **OK** and press **Enter/Select**. The Bookmarks screen is displayed, with the item **Add here** highlighted.

To save the bookmark in main directory, press **Enter/Select**,


OR

To save the bookmark in an existing folder, select the folder and press **Enter/Select**. **Add Here** is highlighted. Press **Enter/Select** to add the bookmark.

Removing a Bookmark

You can remove bookmarks to web pages that are no longer of interest to you.


► To remove a bookmark:

- 1 In the Bookmarks screen, select the bookmark.
- 2 Press  and select **Delete** from the Options menu. The bookmark is deleted from your Bookmarks list.

Adding a Folder

For easier navigation, you can create folders for your bookmarks.


► To add a folder:

- 1 In the Bookmarks screen, press  and select **Create new folder** from the Options menu. The Enter/Select folder name screen is displayed.
- 2 Insert the folder name.
- 3 Select **OK** and press **Enter/Select**. The folder is added in the Bookmarks screen.

Opening a Bookmark

Selecting a bookmark is a fast and easy way of opening a web page.


► To open a page using a bookmark:

- 1 In the Web Browser screen, press  and select **Open** from the Options menu. A sub-menu is displayed.
- 2 Select **Bookmarks** and press **Enter/Select**. The Bookmarks screen is displayed.
- 3 Select a bookmark and press **Enter/Select** to display the corresponding web page.

Viewing Your Browsing History


You can view a list of the URLs recently opened on your Ogo.

► To view the history:

- 1 In the Web Browser, press  and select **Navigation** from the Options menu. A sub-menu is displayed.
- 2 Select **History** and press **Enter/Select**. The History screen is displayed.



The sites accessed are sorted according to day, from the current day backward.

You can take the following actions from within the History screen:

- To view the sites accessed a specific day, select the day and press **Enter/Select**.
- To sort the sites (by date, by site, by last visited, or by most visited), press  and select **Sort** from the Options menu.
- To view a list of pages accessed on a specific site, select the URL and press **Enter/Select**.
- To display a specific page, select the page in the list and press **Enter/Select**.



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- To delete a selected site/page, press  and select **Delete** from the Options menu.
- To clear the entire history, press  and select **Delete all** from the Options menu.


Downloading Content

You can download content from the Internet using the Ogo Web Browser.

► To download an audio or video file:

- 1 In the Web Browser, select the item that you want to download from the relevant web page.
- 2 Press **Enter/Select**. The File Properties screen is displayed.
- 3 Select **Download** and press **Enter/Select**. The File Name screen is displayed. The file format and the name of the folder in which it is to be saved are indicated.
- 4 (Optional) In the **Rename** field, set the name of the file as it is to be saved on the Ogo.
- 5 Select **OK** and press **Enter/Select**. The Downloading screen is displayed. A progress bar indicates the progress of the downloading process. When the download is complete, a message is displayed indicating that the operation has completed successfully.

► To download an image file:

- 1 In the Web Browser, select the item that you want to download from the relevant web page.
- 2 Press **Enter/Select**. The image is displayed.
- 3 Press  and select **Save as** from the Options menu. The File Name screen is displayed. The file format and the name of the folder in which it is to be saved are indicated.
- 4 (Optional) In the **Rename** field, set the name of the file as it is to be saved on the Ogo.
- 5 Select **OK** and press **Enter/Select**. The Saving progress screen is displayed. When the download is complete, a message is displayed indicating that the operation has completed successfully.

Navigating Your Gallery

Your Ogo Gallery allows you to view your files and folders in the order and structure that they are arranged on the Ogo.

In addition, you can take advantage of Mass Storage mode to transfer files to/from your Ogo using a USB connection. For details, see Configuring the Device Settings on page 114.

► **To access the Gallery:**

- In the Home screen, select  and press **Enter/Select**. The Gallery is displayed.

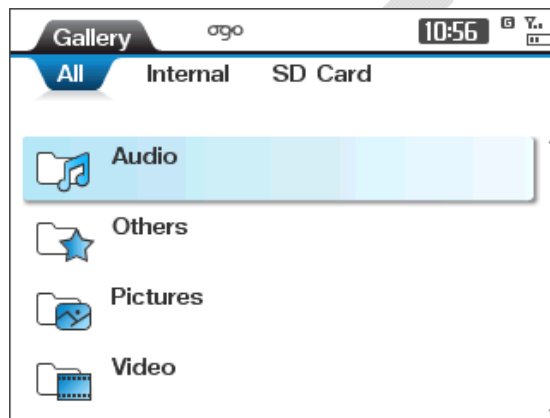


Figure 18: Gallery

The Gallery includes the following tabs:

- **All:** Displays both the SD Card files and internal files and folders.
- **Internal:** Displays only those files located on the Ogo's internal memory.
- **SD Card:** Displays only those files located on the SD Card.

Note: When you connect the Ogo to a PC using the provided mini-USB cable, you are prompted to select a USB mode. When Mass Storage mode is selected, the Gallery becomes locked to playing or manipulating files until the USB cable is disconnected.



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The following options are available from the Options menu in the main Gallery screen:

- 1 **Open Folder:** Displays the contents of a selected folder. For details, see Opening Folders on page 89.
- 2 **Sort By:** Sort the contents of the displayed list according to file name, date, size, or type. For details, see Sorting Folder Contents on page 90.
- 3 **Memory Details:** Displays details regarding the amount of space available in the Ogo's memory. For details, see Viewing Memory Details on page 97.

Note: The exact options vary according to the type of folder or item selected (**Pictures, Audio, Video, or Others**).

Opening Folders

The Gallery has four top level predefined folders: **Pictures, Audio, Video** and **Others**.

Note: When a blank SD card is inserted in the Ogo, the Ogo automatically creates the set of predefined folders on the SD card.

► To open a folder:

- Select the folder in the Gallery and press **Enter/Select**. The folder contents are listed, including the type, size, and date saved of each file.


While viewing the contents of a media folder, the following options are available from the Options menu:

- 1 **View Picture/Play:** Enables you to view an image file or play an audio or video file. For details, see Opening a File on page 90.
- 2 **Set as:** Enables you to set an image file as the Wallpaper or Contact Picture, or an audio file as your Ringtone or as a Contact Ringtone.
- 3 **Manage:** Enables you to create folders, and copy, move, and rename folders and files. For details, see Managing Files/Folders on page 93.
- 4 **Delete:** Enables you to delete a file or folder. For details, see Deleting a File/Folder on page 95.
- 5 **Sort By:** Sort the contents of the displayed list according to file name, date, size, or type. For details, see Sorting Folder Contents on page 90.
- 6 **File Details:** Displays the basic properties of the selected file. For details, see Viewing File Details on page 97.
- 7 **Memory Details:** Displays details regarding the amount of space available in the Ogo's memory. For details, see Viewing Memory Details on page 97.

Sorting Folder Contents

You can sort the contents of a folder according to file name, date, size, or type.

► **To sort the contents of the displayed folder:**

- 1 Press  and select **Sort by** from the Options menu. A sub-menu is displayed.
- 2 Select the criteria according to which you want to sort the folder contents (**Name, Date, Size, or Type**), and press **Enter/Select**. The folder contents are sorted accordingly.

Opening a File

Files are opened according to the file type:


- Audio and video files are opened in the Player.
- Image files are opened in the Image viewer.

Selecting a media file (audio or video) will play all the media files in the selected folder, one after another, in the order in which they appear in the folder.

Note: For details on working with the Player, see Playing Music and Video with Player on page 98.


Opening an Audio File

► **To open an audio file:**

- 1 Select the audio file that you would like to open.
- 2 Press **Enter/Select**, or press  and select **Play** from the Options menu. The audio file is opened in the Player. While listening to the audio selection, you can pause or stop a selected track, as well as navigate to locations within the current track. For details, see Track Operations on page 99.

Opening a Video File

► To open an video file:


- 1 Select the video file that you would like to open.
- 2 Press **Enter/Select**, or press  and select **Play** from the Options menu. The video file is opened in the Player.

While playing a video file, you can pause or stop, as well as navigate to locations within the current track. For details, see Track Operations on page 99.

Note: To pause a video file while displayed in full screen, press any key. The Tracking options appear below the video display.

Opening an Image File

► To open an image file:

- 1 Select the image file that you would like to open.
- 2 Press **Enter/Select**, or press  and select **View Picture** from the Options menu. The image is displayed in the Image Viewer.

Note: To close the image file and return to the previous screen, press .

While viewing an image in the Image Viewer, the following options are available from the Options menu:

- 1 **Zoom:** Enables you to zoom in and out to get a closer/more distant view of the image. For details, see Zooming In/Out in the Image Viewer, page 92.
- 2 **Rotate:** Enables you to rotate the image file. For details, see Rotating an Image, page 93.
- 3 **Normal view/full screen:** Enables you to switch between full screen and normal viewing options. For details, see Alternating Between Full and Normal View, page 92.
- 4 **Set As Wallpaper:** You can also set the picture as your wallpaper or as a contact picture. For details, see Setting an Image File as Wallpaper on page 95 and Setting an Image File as a Contact Picture on page 95.

In addition, you can pan across the image to change the portion of the picture currently in view. For details, see Panning in the Image Viewer on page 92.


Zooming In/Out in the Image Viewer

You can zoom in and out of the image using the Navigation key or by selecting the relevant zoom option from the Options menu.

► To zoom in or out using the Navigation key:

- To zoom in, press the upper arrow key on the **outer** ring of the navigation key. The current zoom level is displayed in the lower right corner of the screen. To zoom in closer, press the key again or hold it down until the desired zoom is reached.
- To zoom out, press the upper lower key on the **outer** ring of the navigation key. The current zoom level is displayed in the lower right corner of the screen. To zoom out more, press the key again or hold it down until the desired zoom is reached.

► To zoom in or out from the Options menu:

- 1 Press  and select **Zoom** from the Options menu. A sub-menu is displayed.
- 2 Select the desired view (**Zoom in**, **Zoom out**, **Fit to screen**, or **Actual size**) and press **Enter/Select**. The view is adjusted accordingly.



Panning in the Image Viewer

When the displayed image exceeds the edges of the screen, you can use Navigation key to pan left or right, or up and down, in order to change the portion of the image that is currently in view.

- To pan up, press the top arrow key on the **Inner** ring of the navigation key. To move further up, press the key again or hold it down until the desired view is reached.
- To pan down, press the bottom arrow key on the **Inner** ring of the navigation key. To move further down, press the key again or hold it down until the view is reached.
- To pan left, press the left arrow key on the **Inner** ring of the navigation key. To move further left, press the key again or hold it down until the desired view is reached.
- To pan right, press the right arrow key on the **Inner** ring of the navigation key. To move further right, press the key again or hold it down until the desired view is reached.

Alternating Between Full and Normal View

By default, pictures are opened in the Image Viewer in Full screen view. You can change the view to Normal view at any time by pressing **Enter/Select**, or by selecting the following menu options:

- 1 To change the view to Normal view, press  and select **Normal view** from the Options menu. The view is adjusted accordingly.
- 2 To change the view back to Full screen view, press  and select **Full screen** from the Options menu. The view is adjusted accordingly.

Rotating an Image

You can rotate an image that is displayed in the browser, Gallery or mailbox, by **Enter/Select** and selecting **Rotate** from the Options menu. Then select the desired rotation option from the sub-menu that is displayed, **90° Right**, **90° Left**, or **180°**.


Note: The image is rotated for display purposes only. The image itself is not changed; the next time you open the image it is displayed in its original version.

Managing Files/Folders

Creating a New Folder

You can create new folders within the Gallery's predefined folders, enabling you to organize the contents of the predefined folders to meet your needs.

► To create a new folder:

- 1 Press  and select **Manage** from the Options menu. A sub-menu is displayed.
- 2 Select **Create new folder** and press **Enter/Select**. The Create new folder popup window is displayed.

Note: The folder location cannot be edited.


- 3 Insert the folder name in the **Name** field and select **OK**. The new folder is added.

Note: If a folder with the same name already exists in the folder, you are prompted to rename the folder. Insert a new name and select **OK**.

Moving a File

You can move a file from one folder to another folder in the Gallery.

► **To move a file:**

- 1 Select the file in the Gallery.
- 2 Press  and select **Manage** from the Options menu. A sub-menu is displayed.
- 3 Select **Move** and press **Enter/Select**. The Move to popup window is displayed.


Note: If you installed an SD Card on your Ogo, you will be asked to select the desired destination – **Internal** or **SD Card**.

- 4 Select the location into which you want to move the selected file and press **Enter/Select**. The file directory location lists the target location.
- 5 Select **Move Here** and press **Enter/Select** to move the file to the current location.

Copying a File

You can copy a file from one folder to another folder in the Gallery.

► **To copy a file:**

- 1 Select the file in the Gallery.
- 2 Press  and select **Manage** from the Options menu. A sub-menu is displayed.
- 3 Select **Copy** and press **Enter/Select**. The Copy to popup window is displayed.

Note: If you installed an SD Card on your Ogo, you will be asked to select the desired destination – **Internal** or **SD Card**.


- 4 Select the location into which you want to place a copy of the selected file and press **Enter/Select**. The file directory location lists the target location.
- 5 Select **Copy Here** and press **Enter/Select** to copy the file to the current location. The Copying popup window is displayed briefly while the file is copied.

Renaming a File/Folder

You can change the name of a file or folder in the Gallery.

Note: You cannot rename predefined folders.

► **To rename a file/folder:**

- 1 Select the file or folder in the Gallery.
- 2 Press  and select **Manage** from the Options menu. A sub-menu is displayed.



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- 3 Select **Rename** and press **Enter/Select**. The Rename popup window is displayed.
- 4 Insert the new file/folder name in the **Name** field and select **OK**. The name is changed.

Note: If a failed/folder with the same name already exists in the current folder, you are prompted to rename the file/folder. Insert a new name and select **OK**.

Deleting a File/Folder

You can delete a file or folder in the Gallery.

► To delete a file/ folder:

- 1 Select the file or folder that you would like to delete.
- 2 Press the  button, or press  and select **Delete** from the Options menu.
The Delete confirmation screen is displayed.


Note: If the selected file/folder is in use, the file in use screen is displayed, prompting you to close file and to try again.

- 3 Select **Yes** to confirm. The selected file or folder is deleted.

Setting an Image File as Wallpaper

You can set image files as wallpaper.


► To set a picture as Wallpaper:

- 1 Select an image file, press  and select **Set as** from the Options menu. A sub-menu is displayed.
- 2 Select **Wallpaper** and press **Enter/Select**. A progress bar is displayed briefly in the Wallpaper screen. The wallpaper is set and a message is displayed indicating that the operation has completed successfully.

Setting an Image File as a Contact Picture

You can select an image file in the Gallery and assign it to a specific contact. The Contact Picture is displayed in the Contact Profile and Contact Card, and appears during an incoming call from the contact.

► To set a picture as a Contact Picture:

- 1 Select an image file, press  and select **Set as** from the Options menu. A sub-menu is displayed.

- 2 Select **Contact picture** and press **Enter/Select**. The Contacts popup window is displayed.

Note: If no contacts are available, the Contact picture sub-menu option is disabled.

- 3 Navigate to the preferred contact and press **Enter/Select**.

The contact picture is set and a message is displayed indicating that the operation has completed successfully.

Setting an Audio File as a Ringtone

You can set audio files as ringtones.

► To set an audio file as a ringtone:

- 1 Select an audio file, press  and select **Set as** from the Options menu. A sub-menu is displayed.
- 2 Select **Ringtone** and press **Enter/Select**.


The ringtone is set and a message is displayed indicating that the operation has completed successfully.

Setting an Audio File as a Contact Ringtone

You can select an audio file in the Gallery and set it as the ringtone for a specific contact.

Note: You can also set the ringtone for a contact in the Contact Profile, as described in Assigning a Ringtone to a Contact on page 67.

► To set an audio file as a contact ringtone:

- 1 Select an audio file, press  and select **Set as** from the Options menu. A sub-menu is displayed.
- 2 Select **Contact Ringtone** and press **Enter/Select**. The Contacts popup window is displayed.

Note: If no contacts are available, the Contact picture sub-menu option is disabled.

- 3 Navigate to the preferred contact and press **Enter/Select**. A message is displayed indicating that the operation has completed successfully.

Note: If there is not enough memory to set a new ringtone as a contact ringtone, the Not Enough Memory message is displayed prompting you to remove a different contact ringtone and to try again.




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Viewing Memory Details

You can view details regarding the amount of space available for saving multimedia files.

► To view the memory utilization:

- In the Gallery, press  and select **Memory Details** from the Options menu. The Memory Details popup window is displayed, listing the amount of space available in the Ogo's internal memory and on the SD card (if installed).

Viewing File Details

You can view the basic properties of a multimedia file.

► To view the file properties:

- In the Gallery, press  and select **File Details** from the Options menu. The File Details popup window is displayed, listing the file name, format, creation date, size, resolution, and color depth.

Playing Music and Video with Player

The Player plays audio and video files that are opened from the Gallery, Web Browser, and E-mail modules. You can also select and play files from within the Player.

You can use the Player to:

- Play audio files.
- Play video files.
- Perform basic track operations (Play, Stop, Pause, Next, Previous, Fast Forward, and Rewind).

► **To access the Player:**


- In the Home screen, select  and press **Enter/Select**, or open an audio or video file on your Ogo. The Player is displayed.



Figure 19: Player

The following options are available from the Options menu in the Player:

- **Open From Gallery:** Enables you to select a picture from the Gallery and display it in the Player. For details, see Opening a File in the Player on page 99.
- **Get More:** Opens the Web Browser, enabling you to for more content items on the Internet. For details, see Browsing the Web on page 83.
- **Repeat:** Enables you to repeat the currently playing track or all tracks. For details, see Repeat All and Repeat This Track on page 100.





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- **Set as Ringtone:** Sets the currently playing audio track as your Ogo ringtone. (This option is available only when an audio file is selected).
- **Equalizer:** Enables you to select the Equalizer settings. For details, see Equalizer on page 102.

Opening a File in the Player

With the Player open, you can select and play audio and video files from within the Gallery and play them.

► To open a file from the Gallery:

- 1 In the Player, press  and select **Open from Gallery** from the Options menu. The available folders are listed.
- 2 Select a folder and press **Enter/Select** to view the folder contents. To go back to the previous location, press .
- 3 Select a media file and press **Enter/Select** to open the file in the Player. The file begins to play in the Player.



Player Features





Track Operations

You can perform basic operations in the Player while listening to or viewing audio and/or video files. These include playing, pausing, and stopping the currently played track, as well as navigating to locations within the track.

The track operations are performed by pressing the inner or outer arrow keys of the 4-way navigation key, as described in Table 11.

Table 11: Track Operation Options using the 4-way Navigation Key


Option	Description
Play/Pause 	Press the inner up arrow key or press Enter/Select to start playing the track. The control map toggles to show the Pause icon. When a track is playing, press again to pause the track.
Stop 	Press the inner down arrow key to stop the current track, and return to the beginning of this track.

Option	Description
Previous 	To start the track over while it is playing, press the outer left arrow key . To select the previous track, press twice.
Next 	To skip to the next track in the list while a track is playing, press the outer right arrow key .
Rewind 	To rewind through the track while it is playing, press and hold the inner left arrow key until you reach the desired location.
Fast Forward 	To fast forward through the track while it is playing, press and hold the inner right arrow key until you reach the desired location.


Repeat All

You can opt to play an entire folder over and over again by selecting the **Repeat All** option.

► To activate the Repeat All option:

- 1 Open an audio or video file, press  and select **Repeat** from the Options menu. A sub-menu is displayed.
- 2 Select **All** and press **Enter/Select**. The Player plays all the tracks in the current folder. When the last song on the list ends, the player resumes playing the first track on the list.


► To cancel the Repeat All option:

- Open an audio or video file, press  and select **Cancel Repeat** from the Options menu. The Repeat All option is cancelled.

Repeat This Track

You can opt to play the same track over and over again by selecting the **Repeat This Track** option.

► To activate the Repeat This Track option:



- 1 Open an audio or video file, press , and select **Repeat** from the Options menu. A sub-menu is displayed.
- 2 Select **This Track** and press **Enter/Select**. The Player plays the selected track repeatedly until the repeat option is canceled.

► To cancel the Repeat This Track option:

- Open an audio or video file, press , and select **Cancel Repeat** from the Options menu. The Player stops repeating the track.

Audio Features

When playing an audio file, the Player displays the following details and options:

- **Information Area:** Displays the following details:
 - **Artist:** The track's artist's name.
 - **Track:** The track name.
 - **Album:** The album name.
- **Track Number:** A single track is presented as 1/1. If the track is part of a folder, this parameter is presented as 1/X.
- **Mode Indication:** Indicates the current Repeat mode. The following modes are available:
 - **Repeat:** When one track is set to repeat, the Repeat icon  is displayed.
 - **Repeat All:** When all tracks are set to be repeated, the Repeat All icon  is displayed.


When Repeat is not set, the mode indication remains empty.

- **Current Play Time:** Displays the track's current play time.
- **Track Progress Bar:** Displays the track's current location in relative to the track's entire duration.

Equalizer

The Ogo Player is provided with three preset equalizer options (Classic, Jazz, and Optimized). In addition, you can configure your own custom settings.

► **To set the equalizer:**

- 1 In the Player, press  and select **Equalizer** from the Options menu. The Equalizer screen is displayed.
- 2 Select **Present** and press **Enter/Select** to display the available equalizer options (Classic, Jazz, Custom, or Optimized).
- 3 Select the type of equalizer you want to use and press **Enter/Select**.
- 4 If you select a preset type of equalizer, you do not need to configure any additional values. Select **Done** and press **Enter/Select** to save your selection.
- 5 If you select **Custom**, the **Edit** option is enabled. Select **Edit** and press **Enter/Select** to customize the settings. The Custom Screen is displayed, enabling you to raise or lower the values assigned to each aspect of the equalizer. After adjusting the settings to match your preferences, select **OK** and press **Enter/Select** to return to the Equalizer screen. Select **Done** and press **Enter/Select** to save the Equalizer settings.

Ogo Extras

The Ogo Extras provide access to any additional applications available on the Ogo, such as OgoBlocks and the Alarm Clock, as well as to the contact details for technical support purposes.

► To access Extras:

- In the Home screen, select  **Extras** and press **Enter/Select**. The Extras screen is displayed.

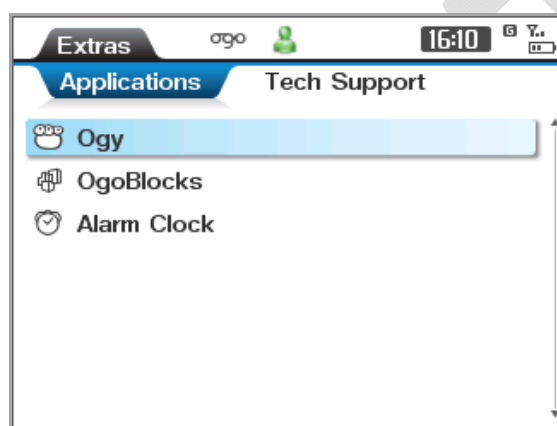


Figure 20: Ogo Extras

The Extras screen includes two tabs:

- **Applications:** Lists any pre-installed applications available on the Ogo.
- **Tech Support Info:** Lists the contact details for technical support purposes.

Setting the Alarm Clock

You can take advantage of Ogo's built in alarm clock to wake you up in the morning or to remind you of an important appointments.

To set an alarm:

- 1 In the Alarm screen, select **Set Alarm** and press **Enter/Select**. The Set Alarm screen is displayed.
- 2 In the **Alarm time** field, set the time at which you want the alarm to go off.
- 3 Select Activate and press **Enter/Select**. The alarm is activated.

To configure the alarm clock:

- 1 In the **Application** tab of the Extras screen, select **Alarm Clock** and press **Enter/Select**.
- 2 Select **Configure** and press **Enter/Select**. The Configure Alarm screen is displayed.
- 3 Select **Recurrence** and press **Enter/Select**. A menu of frequencies is displayed. Scroll and select the desired frequency (**Once**, **Daily**, or **Working Days**), and press **Enter/Select**.
- 4 Select **Alarm tone** and press **Enter/Select**. A menu of alarm sounds is displayed. Scroll and select the desired ringtone.

Note: When an alarm tone is selected, it is played. You can scroll through and listen to the various alarm tones before making your selection.

- 5 To enable the vibrating alert, select **Vibration** and press **Enter/Select**. (Pressing **Enter/Select** when the option is already selected clears the checkbox, and disables the vibrating alert.)
- 6 Select **OK** and press **Enter/Select** to save the alarm configuration.

To cancel an alarm:

- 1 In the **Application** tab of the Extras screen, select **Alarm Clock** and press **Enter/Select**.
- 2 Select **Deactivate** and press **Enter/Select**. The alarm is cancelled.

To turn off an alarm:

When the alarm clock goes off, the alarm tone is played and the Alarm screen is automatically displayed.

- To turn off the alarm, select **Dismiss** and press **Enter/Select**.
- To set the alarm to go off again after a preset interval, select **Snooze** and press **Enter/Select**.

Note: The default snooze period is defined in the **Calendar** tab of the Settings screen.

Playing Ogy

Take control over Ogy, the three-eyed monster. Roll and bounce around stages, and find your way to the exit of each stage to unlock more stages and bonuses.

Many different obstacles and situations await Ogy as it tries to collect as many Ogo devices as possible.



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Try to beat each stage as fast as you can while collecting as many Ogo devices as you can to get the highest score possible – If you manage to collect all the Ogo devices in the stage, you will get a perfect bonus and eventually unlock secret bonus stages!

Your progress will always be automatically saved, and you can continue playing from the last stage that you reached. You can also pause the game at any point and return to it at a later time, continuing from the exact same spot that you left.

► **To play Ogy:**

- 1 In the **Application** tab of the Extras screen, select **Ogy** and press **Enter/Select**.
- 2 Select **Start New Game** from the game menu to begin the adventure.
- 3 Use the control keys (Table 12) to move Ogy around while playing the game.

Table 12: Ogy Game Controls

Control Key	Functionality
Left / Right Arrows Or A / S keys	Roll Ogy clockwise or counterclockwise.
Enter/Select/Up arrow	Make Ogy jump.
Arrow keys	Move the world view to look around Ogy and see the surrounding area.
R	Restart the stage. All your collected Ogo's in that stage will be lost.
P, Space	Pauses or resumes an active game.
Space - while over an info sign	Read an info sign for information and tips about the game.
Back	Pauses the game automatically, and goes back to the game menu. You will be able to continue playing from the same spot at a later time.

- To resume playing from where you paused the game, select **Resume Game** from the game menu.
- To view your scores, play any stage that you previously reached, and check if you can play the secret bonus stages, select **Stage Selection** from the game menu.

Playing OgoBlocks

The Blocks game comes pre-installed on your Ogo. In this game, you rotate shapes as they fall so that they fit together to form a full horizontal row.

► **To play OgoBlocks:**

- 1 In the **Application** tab of the Extras screen, select **OgoBlocks** and press **Enter/Select**.
- 2 Use the game control keys to control the movement of the falling blocks.

Table 13: Blocks Game Controls

Control Key	Functionality
A, Z (in a QWERTY keyboard) or Y (in a QWERTZ keyboard), left arrow key	Moves a piece to the left
L, ", " right arrow	Moves a piece to the right
S, X, K, M, Up arrow key, outer up arrow key	Rotates a piece
Space, down arrow key, down arrow key	Drops the piece, or resumes a paused game
P, Space	Pauses or resumes an active game

Viewing Technical Support Information

The phone number and e-mail address of the technical support are listed in the **Tech Support Info** tab.



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Device and Application Settings

You can configure various settings for your Ogo, including the default methods for handling calls, IM, and e-mail messages on the Ogo.

Each of the tabs in the Settings screen includes the setting for one of the applications or a specific issue of the device behavior, as follows:

- **Phone:** Enables you to configure settings related to your Ogo phone functionality. For details, see [Configuring the Phone Settings](#) on page 108.
- **IM:** Enables you to configure your IM accounts settings. For details, see [Configuring the IM Settings](#) on page 111.
- **E-mail:** Enables you to configure e-mail related settings. For details, see [Configuring Your E-Mail Settings](#) on page 112.
- **Web Browser:** Enables you to configure the display of Internet content on your Ogo. For details, see [Configuring Your Web Browser Settings](#) on page 113.
- **Device:** Enables you to customize the look of your Ogo Home screen, and configure general device options such as backlight, banners and more. For details, see [Configuring the Device Settings](#) on page 114.
- **Calendar:** Enables you to configure the display and handling your Calendar. For details, see [Configuring the Calendar Settings](#) on page 119.
- **Sounds:** Enables you to configure the sounds made by your Ogo in various situations. For details, see [Configuring the Sound Setting](#) on page 117.
- **Time & Date:** Enables you to configure the time and date settings on your Ogo. For details, see [Configuring the Time and Date Settings](#) on page 120.
- **Network:** Enables you to view and configure your network settings. For details, see [Configuring the Network Settings](#) on page 121.
- **System:** Enables you to view your Ogo's system capacities and identifying characteristics. For details, see [Viewing Your System](#) on page 122.

► **To access Settings:**


- In the Home screen, select  **Settings** and press **Enter/Select**. The Settings screen is displayed.



Figure 21: Typical Settings Screen

Configuring the Phone Settings

The settings configured in the **Phone** tab determine how your Ogo responds to various calling conditions.

► **To configure the Phone settings:**

- 1 In Settings, select the **Phone** tab.
- 2 Select and edit one or more of the Phone settings, as required. The Phone settings are described in Table 14.



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Table 14: Phone Settings

Item	Description
Call forwarding	<p>The following call forwarding options may be configured to Enable or Disable:</p> <ul style="list-style-type: none">• Forward all calls: Ogo re-routes all incoming calls to another pre-determined number.• Forward if busy: Ogo re-routes incoming calls to another pre-determined number if you are engaged in an active phone call.• Forward if not answered: Ogo re-routes an incoming call to another pre-determined number if you do not answer the call.• Forward if not reachable: Ogo re-routes an incoming call to another pre-determined number if the network cannot locate your Ogo to deliver the call.• Cancel all: Activate this option to disable all of the Forward options that have been enabled. <p>To access the settings, select Configure and press Enter/Select to display the Call Forwarding screen. Select Configure for each of the Call forwarding options and set the options to Enable or Disable. (Press Query if you want to view the current setting). Select Done and press Enter/Select.</p>
Voice mailbox number	<p>The phone number used to retrieve your voicemail. (This number is assigned by your cellular operator.)</p> <p>Select Edit and press Enter/Select to display the Voice mail number screen. Insert the number, select Done and press Enter/Select.</p>
Own number setting	<p>This setting defines whether the person you are calling can view your phone number on caller ID-equipped telephones:</p> <ul style="list-style-type: none">• On: Your number is displayed.• Off: Your number is not displayed.• Set by Network: The option is set at the discretion of your cellular service carrier (usually On). <p>Press Enter/Select and select your preference from the list.</p>

Item	Description
Call waiting	<p>When enabled, Ogo notifies you of an incoming call while a call is in progress, rather than delivering a busy signal to the new caller.</p> <p>To access the settings, select Configure and press Enter/Select to display the Call waiting screen. Select Enable or Disable, and press Enter/Select. Press Query to view the current setting.</p>
Incoming call alert	<p>The ways in which you are alerted to an incoming call, including the type of ringtone, its volume, and/or vibration.</p> <p>To access the settings, select Configure and press Enter/Select to display the Incoming Call Alert screen.</p> <p>To set the ringtone, select Ringing tone and press Enter/Select. Then select the desired ringtone from the list. Each ringtone in the list will play when highlighted for a few seconds.</p> <p>To set the volume, select Ringing volume and adjust the volume by moving the indicator on the slider using the inner left and right arrow keys.</p> <p>To enable the vibrating alert, select Vibrating alert and press Enter/Select. Pressing Enter/Select when the option is already selected clears the checkbox, and disables the vibrating alert.</p> <p>Select Done and press Enter/Select.</p>
Speed dial	<p>You can create shortcuts for dialing your most commonly needed numbers.</p> <p>To access these settings, select Configure and press Enter/Select to display the Speed dial screen.</p> <p>Select a number for which you want to assign the speed dial option, and press Enter/Select. The Contact List appears, enabling you to select the telephone number to be assigned to the number you have chosen. (Repeat to assign additional speed dial numbers.)</p> <p>Select Close and press Enter/Select.</p>

Configuring the IM Settings

Your IM account settings can be configured in the **IM** tab.

► **To configure your IM settings:**

- 1 In Settings, select the **IM** tab.
- 2 Select and edit one or more of the IM settings, as required. The IM settings are described in Table 15.

Table 15: IM Settings

Item	Description
Windows Live Messenger	<p>Select Add and press Enter/Select to configure your IM account. Select Edit and press Enter/Select to view/edit the following properties of your Windows Live Messenger account in the IM Account Settings window: e-mail address, password, default presence, and the Sign in when powered on option.</p> <p>To remove the IM account, select Remove in the IM Account Settings window.</p>
ICQ	<p>Select Add and press Enter/Select to configure your ICQ account.</p> <p>Select Edit and press Enter/Select to view/edit the following properties of your ICQ account in the IM Account Settings window: ICQ account: ICQ number, Password, Default presence, and the Connect when powered on option.</p> <p>To remove the IM account, select Remove in the IM Account Settings window.</p>

Configuring Your E-Mail Settings

Your e-mail account settings can be configured from the **E-mail** tab.

► **To configure your e-mail settings:**

- 1 In Settings, select the **E-mail** tab.
- 2 Select and edit one or more of the E-mail settings, as required. The E-mail settings are described in Table 16.

Table 16: E-mail Settings

Item	Description
[E-mail account]	<p>Enables you to view/edit the details of an existing e-mail account, including how often to check for messages and for what time period. This item is displayed only for previously set up e-mail accounts.</p> <p>Select Edit and press Enter/Select to display the Account Settings screen.</p> <p>Select Check back to set how far back to check for messages (All, 1 week, 2 weeks, 1 month, or 2 months).</p> <p>Select Check E-mail to set how the Ogo checks for messages (Automatically or Manually).</p> <p>After reviewing or modifying the settings, select OK and press Enter/Select.</p>
Add e-mail account	<p>Enables you to add an e-mail account.</p> <p>Select Add and press Enter/Select. The E-mail Wizard is displayed. For details, see Setting Up Your E-Mail Accounts on page 33.</p>
Remove e-mail account	<p>Enables you to remove an existing e-mail account.</p> <p>Select Remove and press Enter/Select. The Account Summary screen is displayed. Clear the checkbox for the e-mail account to be removed and press Next.</p>
Personal signature	<p>You can insert a personal signature at the end of your e-mail messages.</p> <p>Select Open and press Enter/Select to display the Personal Signature screen.</p> <p>Select Edit and press Enter/Select to insert/edit your personal signature. Select Save and press Enter/Select.</p> <p>Select the New messages and/or Replied and forwarded checkboxes to determine to which messages your signature is attached.</p>



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Item	Description
Reply with original	Includes the original message when you reply to a message.
Brand auto signature	Inserts a branding message at the end of your e-mail message.

Configuring Your Web Browser Settings

The settings configured in the **Web Browser** tab determine how Internet content is displayed on your Ogo.

► **To configure your Web Browser settings:**

- 1 In Settings, select the **Web Browser** tab.
- 2 Edit one or more of the Web Browser settings, as required. The Web Browser settings are described in Table 17.

Table 17: Web Browser Settings

Item	Description
Request mobile content	When this option is checked, the Ogo identifies as a mobile device when browsing, in order to obtain content optimized for a mobile device, from websites that support this.
Enable scripts	Enables the use of java scripts when browsing.
Enable cookies	Enables the use of cookies when browsing.
Encoding	Determines the type of encoding used. Press Enter/Select and select the encoding type (Auto-Select, Latin-1; UTF-16, UCS-2, UTF-8, or Latin-2) from the list.
Private data	Enables you to clear the private data stored on the Ogo (cache, cookies, and history). Select Configure and press Enter/Select to display the Private data screen. For each of the items (Cache, Cookies and History), you can select Clear and press Enter/Select to clear the saved data.
Security warning	When this option is checked, a security warning is displayed before navigating to a web site which is not secure.

Configuring the Device Settings

The settings configured in the **Device** tab enable you to customize the look of your Ogo Home screen, and set the general device options, such as backlight, banners and more.

► **To configure your device settings:**

- 1 In Settings, select the **Device** tab.
- 2 Edit one or more of the device settings, as required. The Device settings are described in Table 18.

Table 18: Device Settings

Item	Description
Screen brightness	The level of brightness of the Ogo screen display. Adjust the brightness by moving the indicator on the slider using the inner right/left arrow keys on the 4-way selection key. The screen brightness changes immediately as you move from one level to the next.
Brightness period	The time interval for which the screen brightness is maintained when no keys are pressed. The longer the brightness period, the more battery power consumed. Press Enter/Select and select the desired period from the list.
Language	The language of the Ogo user interface. Press Enter/Select and select the preferred language from the list.
SIM PIN required	For security purposes, enabling this option prompts you to enter a PIN when the Ogo is powered on. WARNING! If you forget your SIM PIN, you have only three opportunities to correctly enter it. After three failed attempts, you are asked to enter your PUK code in order to reactivate your SIM. You must contact your carrier if you do not have the PUK code. You have only ten opportunities to correctly enter your PUK code. After ten failed attempts, your SIM card is irretrievably unusable.
Change PIN code	Changes your PIN code. Be sure to keep a record of your new code in a safe place. Select Change and press Enter/Select to display the Change PIN code screen. Enter/Select the old PIN code, set your new PIN code, and select Done .



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Item	Description
Banner settings	<p>Enables you to control whether or not banners appear when new messages are received and/or when IM contacts come online.</p> <p>Select Open and press Enter/Select to display the Banner Settings screen. Select the events for which you want to receive banner notification (new IM, new SMS, new e-mail, and/or IM contact comes online), and select Done.</p>
Reset device	<p>Resets your Ogo to its original factory settings, permanently removing all personal and account information.</p> <p>Select Reset and press Enter/Select. A confirmation message is displayed. Select OK and press Enter/Select to reset the device. The Ogo restarts after resetting.</p>
Confirm msg. delete	<p>When this option is selected, Ogo prompts you for confirmation each time you choose to delete a message.</p>
Auto-capitalization	<p>When this option is selected, your Ogo's applies default capitalization rules to text that you enter from the Ogo keyboard.</p>
Auto-complete	<p>When this option is selected, if you enter a letter or number on the keyboard, Ogo displays a pop-up list of names or numbers that begin with the corresponding number/letter(s). You can then select an item from the list.</p>
Prompt to add contacts	<p>Prompts you to add a contact when you send an e-mail or SMS message to an address/number that is not already in your Ogo Contact List.</p>
Restore canceled pop-ups	<p>Restores all canceled pop-up messages.</p>

Item	Description
Bluetooth settings	<p>Enables you to configure the use of Bluetooth accessories with your Ogo.</p> <p>Note: The availability of this option depends on your Ogo model and cellular operator.</p> <p>Select Open and press Enter/Select to display the Bluetooth settings screen.</p> <p>Configure the following parameters:</p> <ul style="list-style-type: none"> • Local device name: The designated Bluetooth name of the Ogo device. Other Bluetooth devices searching for this Ogo recognize it by this designation. • Change name: The setting used to change the Local device name. • My devices: The names of all of the Bluetooth devices that are paired with the Ogo device. • Search for devices: An option scans for available Bluetooth devices to connect to. Select Scan and press Enter/Select; a pop-up message appears indicating that a search is in progress. • Temporary visibility: To protect itself from undesired contacts, the Ogo is normally "invisible" to random searches. When you want to be found, the Ogo must be made "visible" to the airwaves. Select Enable and press Enter/Select; a pop-up message appears informing you that your Ogo will be temporarily visible for 1 minute.



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Item	Description
USB mode	<p>To configure the Ogo to prompt you to select the relevant USB mode each time the Ogo is connected to a PC via the USB socket, select Ask Me.</p> <p>To set a particular USB mode, select one of the following options:</p> <ul style="list-style-type: none">• Charging only: Connecting the USB socket will only invoke charging.• Mass Storage: Connecting the USB socket puts the Ogo device into Mass Storage mode, whereby files can be transferred to/from the connected PC.• OgoSync: The USB connection is to be used for synchronization with the PC. <p>Note: When Mass Storage mode is selected and the Ogo is connected to a PC via the USB socket, you can continue to receive messages or phone calls.</p> <p>Changing the USB mode option when the Ogo is already connected takes effect only after disconnecting the USB cable.</p>

Configuring the Sound Settings

The settings configured in the **Sounds** tab enable you to determine the sounds made by your Ogo in various situations.

► To configure your sounds settings:

- 1 In Settings, select the **Sounds** tab.
- 2 Edit one or more of the sound settings, as required. The Sounds settings are described in Table 19.

Table 19: Sounds Settings

Item	Description
Ringtones	<p>Enables you to set the volume of the ringtone played to indicate an incoming call.</p> <p>Adjust the volume by moving the indicator on the slider using the inner left and right arrow keys on the 4-way selection key. The ringtone is played after each change of the volume level, enabling you to hear the actual volume level being configured.</p>
System sounds	<p>Enables you to set the volume of the sounds played to indicate various system events.</p> <p>Adjust the volume by moving the indicator on the slider using the inner left and right arrow keys on the 4-way selection key. A beep is played after each change of the volume level, enabling you to hear the actual volume level being configured.</p>
Alerts	<p>Enables you to set the volume of the sounds played to indicate an alert (such as receiving a new message).</p> <p>Adjust the volume by moving the indicator on the slider using inner left and right arrow keys on the 4-way selection key. A beep sound is played after each change of the volume level, enabling you to hear the actual volume level being configured.</p>
Silent	Silences all of the Ogo sounds (ringtones, system sounds and alert).
Vibration	When this option is selected, the vibration alert is enabled. The vibration alert can be activated for an incoming call (depending on the option in Incoming Call Alert screen), and (if the Silent option is selected) for any event that displays a banner, when a contact comes online, or when a new message is received.
Key tones	Turns on/off the sound made when Ogo keys are pressed.
Alerticon sounds	Turns on/off the sounds associated with alerticons.
Message events	Turns on/off the sounds made when messages are received.



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Item	Description
SMS Alert	<p>Enables you to set how the Ogo alerts you to the arrival of SMS messages.</p> <p>Select Open and press Enter/Select to display the Configure SMS Sound screen is displayed. Then scroll and select the desired sound from the SMS Alert list, and press Enter/Select. You can also configure a vibrating alert by selecting the Vibrating Alert checkbox. Select OK and press Enter/Select to apply your settings.</p> <p>Note: When a sound is selected, it is played. You can scroll through and listen to the various sounds before making your selection.</p>
Presence events	Turns on/off the sounds made when IM contacts become online.
System sounds	Turns on/off the sounds made when you power on/off.

Configuring the Calendar Settings

The settings configured in the **Calendar** tab determine how your calendar is displayed and managed on your Ogo.

► **To configure your Calendar settings:**

- 1 In Settings, select the **Calendar** tab.
- 2 Edit one or more of the calendar settings, as required. The calendar settings are described in Table 20.

Table 20: Calendar Settings

Item	Description
Default view	<p>The default time tab view for your calendar (Day, Week, or Month).</p> <p>Press Enter/Select and select the desired option from the list.</p>
Default day view	<p>The default view for the Day tab in the calendar (Detailed, Summary, or Last viewed).</p> <p>Press Enter/Select and select the desired option from the list.</p>

Item	Description
Default reminder	The default time (in minutes) in advance to be reminded of an upcoming appointment. Press Enter/Select and select the desired option from the list.
Work week	The standard work week settings, including the starting and ending working hours and the first day of the week. Select Open and press Enter/Select to display the Work week screen.
Default snooze period	The default time (in minutes) after which a repeat reminder is displayed. Press Enter/Select and select the desired time interval from the list.
Delete items older than	The time interval used when selecting Delete Old Appointments from the Calendar. Press Enter/Select and select the desired option from the list.
Delete confirmation	When this option is checked, a confirmation message is displayed before deleting an appointment from the calendar.
Tooltips in week view	When this option is checked, a tooltip with the appointment subject is displayed when an appointment is selected in week view.

Configuring the Time and Date Settings

When your Ogo is powered on, it automatically synchronizes with the current time from your carrier's network. If for some reason the network is not available, you can set the time and date manually using the settings on the **Time & Date** tab.

► To view and configure your time and date settings:

- 1 In Settings, select the **Time and Date** tab.
- 2 Edit one or more of the time and date settings, as required. The time and date settings are described in Table 21.



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Table 21: Time and Date Settings

Item	Description
Device time	Displays the current time and date as currently set on your Ogo (cannot be edited).
Network time	Displays the current time and date on the network (cannot be edited).
Use network time	When this option is selected, the network time is used as the default time on your Ogo.
Set Time & Date	<p>Enables you to manually set the time and date.</p> <p>Select Open and press Enter/Select to display the Set Time & Date screen. Select your time zone, select the Daylight saving option, insert the date and time, and then select Done.</p> <p>Note: Manually setting the time and date stops automatic updates.</p>
Time format	<p>Determines the format for displaying time on your Ogo (24H or AM/PM).</p> <p>Press Enter/Select and select the desired time format from the list.</p>
Date format	<p>Determines the format for displaying dates on your Ogo (DD/MM/YY or MM/DD/YY).</p> <p>Press Enter/Select and select the desired date format from the list.</p>

Configuring the Network Settings

The settings configured in the **Network** tab are typically used by your cellular operator for troubleshooting.

► **To view and configure your network settings:**

- 1 In Settings, select the **Network** tab.
- 2 Edit one or more of the network settings, as required. The network settings are described in Table 22.

Table 22: Network Settings

Item	Description
Active network	Displays the name of the active network (cannot be edited).
Messaging center	Displays the phone number of the messaging center to be called to retrieve your SMS Messages. You can modify this number; see Edit SMSC number .
Edit SMSC number	The number of the messaging center for SMS services. Select Edit and press Enter/Select to display the Edit SMSC number screen. Insert/edit the number and select Done .
GPRS status	The status of your GPRS connection (Connected, Not connected, Connection denied, Paused, or Not available).
Data counters	Enables you to view the cumulative volume of incoming and outgoing data. You can manually reset these counters. Select Open and press Enter/Select to display the Data counters screen. To reset the counters, select Reset and press Enter/Select .

Viewing Your System Settings

The **System** tab displays the current capacities and identifying characteristics of your Ogo.

► **To view your system settings:**

- In Settings, select the **System** tab. The system settings are described in Table 23.

Table 23: System Settings

Item	Description
Device memory & SD Card	Displays the available space in the Device memory, and in the SD Card (if installed).
Contacts	The number of existing contact records; the number of contact records available for future use.
Software	The version number of the software on your Ogo (for example, v3.0_PRO (20121)).
IMSI	The unique identifier of the SIM card.



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Item		Description
IMEI		The unique identifier of the device.
Check updates	for	Enables you to manually check for available software updates for your Ogo. Select Check and press Enter/Select .

DRAFT

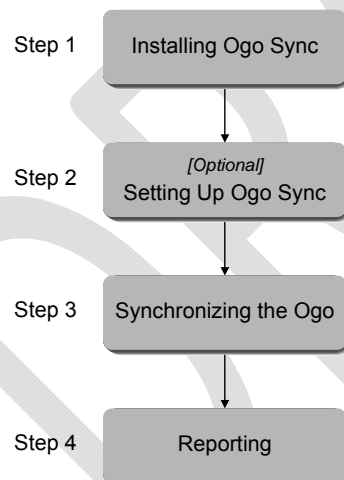
Working with OgoSync

OgoSync is an optional application that can be installed on your PC to enable bi-directional synchronization of the contacts and calendar appointments on your Ogo™ with the contacts and calendar appointments in Outlook on your PC. After synchronization, you will have the same contacts and calendar appointments in both the Ogo and in Outlook.

OgoSync enables you to make choices when a conflict is detected. A conflict occurs when a contact or calendar appointment was changed on both the Ogo and in Outlook.

Connect your Ogo to your PC using the provided mini-USB cable to enable synchronization. You can start synchronization either from the PC (by selecting the **Synchronize** button) or from your Ogo (by selecting the **Synchronize** option from the Options menu).

OgoSync Workflow



- **Step 1: Installing OgoSync**, as described on page 125.
- **Step 2: Setting Up OgoSync**. After installation, OgoSync is ready to go. Optionally, you can modify its default behavior, as described on page 131.
- **Step 3: Synchronizing the Ogo**. Use OgoSync to synchronize your contacts and calendar appointments as described on page 129.
- **Step 4: Reporting**. After synchronizing your contacts and calendar appointments, you can view a summary of the modifications, as described on page 131.



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Installing OgoSync

OgoSync is a simple application that can be installed on any PC with Microsoft Windows XP or Windows 2000 operating systems and Outlook 2002 or 2003. Installation is performed using a wizard, as described below.

► To install OgoSync:

- 1 Run the **OgoSync_En.exe** file.

Note: A window may be displayed in which you can choose the language of the installation.

- 2 In the first page of the installation wizard, click **Next** and then wait while the OgoSync Installation Wizard prepares for installation.

Note: If the Software Installation warning window is displayed, click **Continue Anyway** and then click **Next**.

The OgoSync License Agreement window is displayed.

- 3 Read the license agreement carefully, and if you agree, select **Accept the terms of the License Agreement** and click **Next**.
- 4 Click **Install** to install the OgoSync application. The Installing OgoSync window is displayed, with a progress bar indicating the progress of the installation.
- 5 When the installation process is complete, the Install Completed window is displayed.
- 6 Click **Finish** to close the OgoSync Installation Wizard.
- 7 Before you can use OgoSync, you need to install the Ogo USB driver. Connect your Ogo to your PC using the provided mini-USB cable. The USB Connected pop-up is displayed.



- 8 To use OgoSync, select **OgoSync** and press **Enter/Select**. The Found New Hardware Wizard is displayed on your computer screen.

- 9 In the Found New Hardware Wizard, make sure that the **Yes, This time only** option is selected and click **Next**.
- 10 In the next Found New Hardware Wizard window, make sure that the **Install the software automatically** option is selected and click **Next**.
- 11 If you are installing on Windows XP, a window may be displayed specifying that the driver is not digitally signed by WHQL. If so, click **Continue Anyway**.

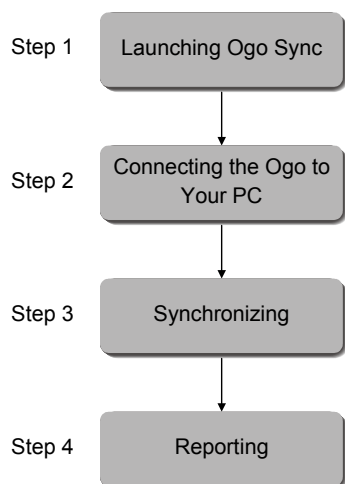


- 12 In the Found New Hardware Wizard, click **Finish**.



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Synchronizing Your Ogo



Step 1: Launching OgoSync

Assuming that you have installed OgoSync with its default settings, OgoSync launches automatically each time your PC starts up.

Alternatively, you can select **Start > Programs > OgoSync > OgoSync** to launch the application.

Place a Spark picture

After OgoSync is launched, the OgoSync icon  appears in your PC tray.

Note: You can close OgoSync by right-clicking the OgoSync tray icon and selecting the **Exit** option.

Step 2: Connecting the Ogo to Your PC

In order to use OgoSync with your Ogo you need connect your Ogo to your PC and select the OgoSync USB connection mode.

► **To set the USB connection mode on your Ogo:**

- 1 Connect the Ogo to your PC using the provided mini-USB cable. The USB Connected pop-up is displayed.



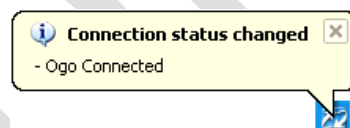
- 2 To use OgoSync, select **OgoSync** and press **Enter/Select**.

Note: To automatically set the OgoSync connection mode each time the mini-USB cable is connected, set the **USB mode** value to **OgoSync** in the **Device** tab of the Settings screen.

► **To view the connection status on the PC:**

The connection status of your Ogo is shown on your PC, as follows:

- Your PC displays a popup message on the OgoSync tray icon when it identifies that the Ogo has been connected or disconnected.



- The title bar of the OgoSync window indicates whether the Ogo is connected or disconnected.
- The OgoSync icon appears, as follows:



Not Connected



Connected




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Step 3: Synchronizing

The following provides an overview of the synchronization process and references to the sections with more details.

► To synchronize your Ogo:

- 1 Start synchronization by doing one of the following:
 - Double-clicking the OgoSync icon in the tray to open the OgoSync window and then clicking the **Synchronize** button.
 - Right-clicking the OgoSync tray icon and selecting **Synchronize**.

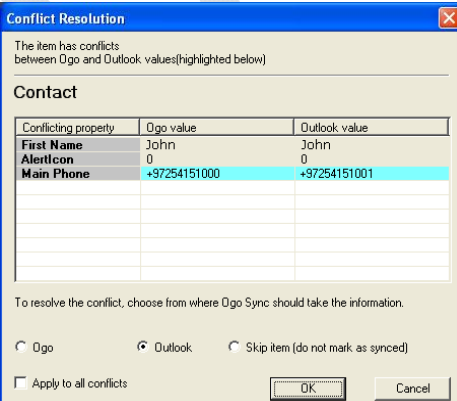
During the synchronization process, a progress window is displayed and the OgoSync icon appears orange .

- 2 While OgoSync synchronizes the contacts and calendar appointments on your Ogo and in Outlook, you may need to perform any of the following:
 - Resolve conflicts, as described on page 129.
 - Confirm deletions from Outlook, as described on page 130.
 - Handle warnings, as described on page 134.
- 3 Once synchronization is complete, the message **Synchronization Completed** appears. You can then click the **View Report** button to display a report of the synchronization, as described on page 131.

Resolving Conflicts

During synchronization, OgoSync may detect that an item (either a contact or a calendar appointment) was changed both on the Ogo and in Outlook. In this case, its default option (**Ask Me**) displays a question asking whether to use the Ogo item or the Outlook item. If you want to reconfigure this option, see OgoSync Settings on page 131.

If a conflict is detected, a Conflict Resolution window is displayed, indicating the properties of the Contact or Meeting for which a conflict has been encountered.

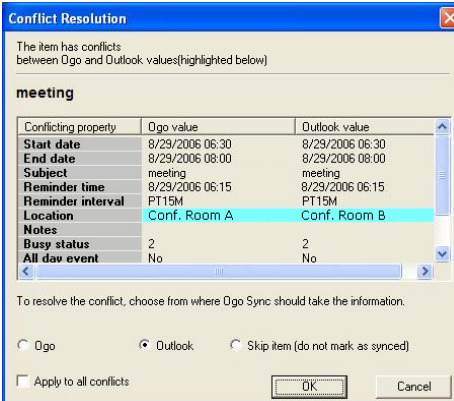


The Conflict Resolution window for a Contact conflict displays the following table:

Conflicting property	Ogo value	Outlook value
First Name	John	John
AlertIcon	0	0
Main Phone	+97254151000	+97254151001

Below the table, the text reads: "To resolve the conflict, choose from where Ogo Sync should take the information." The options are: ☐ Ogo, ☒ Outlook, and ☐ Skip item (do not mark as synced). There is also a checkbox for "Apply to all conflicts".

Contact Conflict



The Conflict Resolution window for a Calendar Appointment conflict displays the following table:

Conflicting property	Ogo value	Outlook value
Start date	8/29/2006 06:30	8/29/2006 06:30
End date	8/29/2006 08:00	8/29/2006 08:00
Subject	meeting	meeting
Reminder time	8/29/2006 06:15	8/29/2006 06:15
Reminder interval	PT15M	PT15M
Location	Conf. Room A	Conf. Room B
Notes		
Busy status	2	2
All day event	No	No

Below the table, the text reads: "To resolve the conflict, choose from where Ogo Sync should take the information." The options are: ☐ Ogo, ☒ Outlook, and ☐ Skip item (do not mark as synced). There is also a checkbox for "Apply to all conflicts".

Calendar Appointment Conflict

The middle column shows the details of the Ogo item and the column on the right side shows the details of this same item in Outlook. The modified details are highlighted.

Select one of the following options to resolve the conflict:

- **Ogo:** The Ogo item details will overwrite the Outlook item details.
- **Outlook:** The Outlook item details will overwrite the Ogo item details.
- **Skip item:** The details will remain as they are, meaning that they will be different on the Ogo and in Outlook.

Confirming Deletions

OgoSync's default option (**Ask me before deleting items from Outlook**) specifies that OgoSync requests your permission to delete a contact or a calendar appointment each time it finds that one has been deleted on the Ogo, but was not deleted in Outlook.

Click **Yes** to delete it from Outlook, or **No** to leave it in Outlook.



If you want to reconfigure this option, see OgoSync Settings on page 131.

Notes: If you use the **Delete All Contacts** or the **Delete All Appointments** option on your Ogo and then synchronize using OgoSync, your Outlook contacts or calendar appointments will not be deleted.

Deleting an item in Outlook will delete the same item in Ogo during synchronization without requesting confirmation.



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Step 4: Reporting

OgoSync enables you to display a report of the latest synchronization actions. This report specifies how many contacts and/or calendar appointments were updated, added or skipped, and how many errors or warnings occurred during the process.

► To display a report:

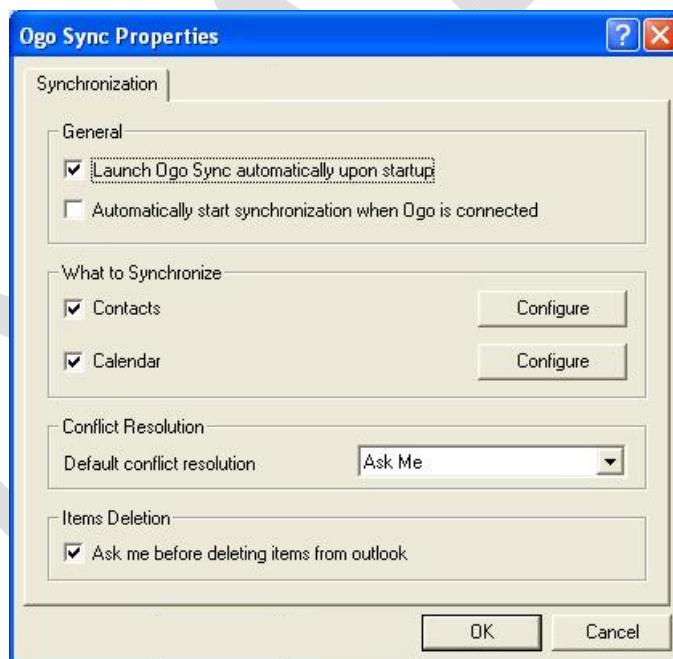
- Right-click the OgoSync tray icon and select **Report**, or click **Report** in the OgoSync window.

OgoSync Settings

After installation, OgoSync is ready for use. However, if you want to modify its default behavior, you can do so in the OgoSync Properties window.

► To modify OgoSync settings:

- 1 Right-click the OgoSync tray icon and select **Properties**, or click **Properties** in the OgoSync window. The OgoSync Properties window is displayed.



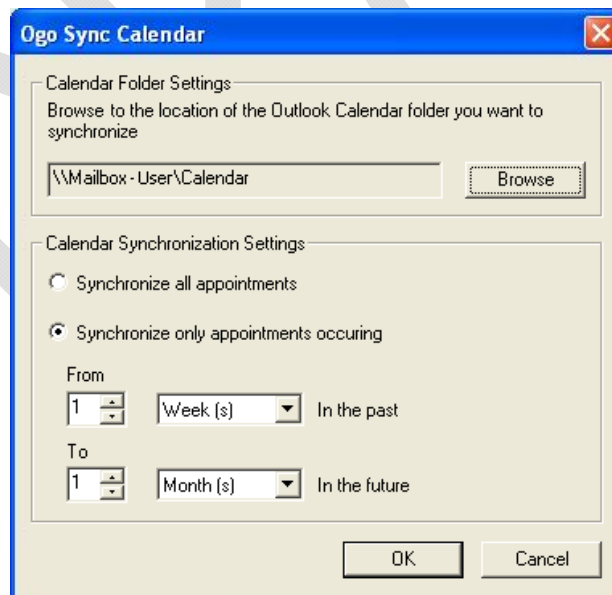
- 2 Edit the general synchronization properties as follows:

- **Launch OgoSync automatically upon startup:** Specifies that OgoSync is launched when your computer starts up. If you do not want OgoSync to launch automatically, clear this option. This option can also be set by right-clicking the OgoSync tray icon and selecting the **Enable on startup** option.

- Select the **Automatically start synchronization when Ogo is connected** checkbox to specify that OgoSync automatically starts synchronizing with Outlook as soon as it detects that the Ogo is connected.
- 3 To configure OgoSync to synchronize the contacts on your Ogo with the contacts in Outlook, select the **Contacts** checkbox. (This is the default setting.)
- Click the **Configure** button next to the **Contacts** checkbox to change the Outlook Contacts folder that is synchronized.



- Click the **Browse** button to display a window in which you can select another folder. The default folder is the default Outlook Contacts folder. You can select any valid Outlook Contacts folder.
- 4 To configure OgoSync to synchronize the calendar appointments on your Ogo with the calendar appointments in Outlook, select the **Calendar** checkbox. (This is the default setting.)
- Click the **Configure** button next to the **Calendar** checkbox to display the following window:





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- Click the **Browse** button to display a window in which you can select another folder. The default folder is the default Outlook Calendar folder. You can select any valid Outlook Calendar folder.
- Select one of the following options to specify the period of the calendar appointments that are synchronized:
 - **Synchronize all appointments:** Specifies that all appointments are synchronized.
 - **Synchronize only appointments occurring:** Specifies the period of the calendar appointments that are synchronized. The default is one week in the past and one month in the future.

Note: If a recurring calendar appointment falls within the time period to be synchronized, then all occurrences of that calendar appointment will also be synchronized, even if they are outside the specified time period.

- 5 The **Default conflict resolution** option enables you to specify the default behavior of OgoSync when a conflict of contacts or calendar appointments arises. A conflict occurs when the same contact or calendar appointment has been changed both on your Ogo and in Outlook. Select one of the following actions to be taken when a conflict is detected during synchronization:
 - **Ask Me:** The Conflict Resolution window is displayed, prompting you to choose how to handle the conflict. For details, see Resolving Conflicts on page 129.
 - **Skip:** The items in the Ogo and in Outlook remain different.
 - **Overwrite Outlook:** The item on the Ogo overwrites the item in Outlook so that they are the same.
 - **Overwrite Ogo:** The item in Outlook overwrites the item on the Ogo so that they are the same.
- 6 To configure OgoSync to request your permission to delete a contact or calendar appointment each time it finds that one has been deleted in the Ogo, but was not deleted in Outlook, select the **Ask me before deleting items from Outlook** option (selected by default). For details, see Confirming Deletions on page 130.

Note: If this option is not selected, then items are deleted from Outlook during synchronization when detected without asking for confirmation.

- 7 Click **OK** to apply these changes to OgoSync or **Cancel** to exit this window without applying any changes.

Troubleshooting

During synchronization, a message may be displayed indicating that an error has occurred.

This section describes some of the possible problems and how they can be addressed.

Exceeding the Ogo's Storage Capacity

An error message may appear on the Ogo when the quantity of contacts or calendar appointments added to the Ogo exceeds its storage capacity.

► **If the error message indicates too many contacts:**

- 1 Select the **Delete All Contacts** option on the Ogo.
- 2 In Outlook, create a new Contacts Folder, and copy only the contacts that you want to be on the Ogo to the new folder in Outlook.
- 3 In OgoSync, select the **Properties** button and then click the **Configure** button next to the **Contacts** checkbox.
- 4 Change the Outlook Contacts folder to be synchronized, and click **OK**.
- 5 Click **OK** again.
- 6 Click the **Synchronize** button to start synchronization.

► **If the error message indicates too many calendar appointments:**

- 1 Select the **Delete All Appointments** option on the Ogo.
- 2 In OgoSync, select the **Properties** button, and then click the **Configure** button next to the **Calendars** checkbox.
- 3 Shorten the synchronization period in the Calendar Synchronization Settings, as described on page 131.
- 4 Click **OK**.
- 5 Click the **Synchronize** button to start synchronization.

Disconnection

If the Ogo and the PC disconnect during synchronization, the message **Connection Lost** is displayed. Close the window, reconnect the mini-USB cable, and start again.

Important Safety Information

Important Safety Information – Wireless Devices

Pictograms and Graphic Symbols

Symbol	Description	Symbol	Description
	Read the Product Safety Information section of this user guide on page 136.		Do not use while refueling.
	Consider road safety and obey all local laws. Always keep your hands free to operate the vehicle while driving.		This device may produce a bright or flashing light
	For body-worn operation maintain a separation of 1.5 cm (0.6 inches)		Do not dispose of in a fire
	Small parts may cause a choking hazard		Avoid contact with magnetic media
	This device may produce a loud sound		Avoid extreme temperatures
	Keep away from pacemakers and other personal medical devices		Avoid contact with liquid, keep dry
	Switch off when instructed in hospitals and medical facilities		Only use qualified service personnel to repair this product
	Switch off when instructed in aircrafts and airports		Do not rely on this device for emergency communication
	Switch off in explosive environments		Only use approved accessories

Product Safety Information

This mobile device is in compliance with SAR ...

RF Exposure

General Statement on RF Energy

Your phone contains a transmitter and a receiver. When it is ON, it receives and transmits RF energy. When you communicate with your phone, the system handling your call controls the power level at which your phone transmits.

Specific Absorption Rate (SAR)

Your mobile device is a radio transmitter and receiver. It is designed not to exceed the limits for exposure to radio waves recommended by international guidelines. These guidelines were developed by the independent scientific organization ICNIRP and include safety margins designed to assure the protection of all persons, regardless of age and health.

The guidelines use a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit for mobile devices is 1.6 W/kg and the highest SAR value for this device when tested at the ear was 1.6 W/kg . As mobile devices offer a range of functions, they can be used in other positions, such as on the body, as described in this user guide**.

As SAR is measured utilizing the device's highest transmitting power, the actual SAR of this device while operating is typically below that indicated above. This is due to automatic changes to the power level of the device to ensure it only uses the minimum power required to communicate with the network.

* The tests are carried out in accordance with IEC standard PT62209-1.

**Please see details below about body worn operation.

Body Worn Operation

Important safety information regarding radiofrequency radiation (RE) exposure

To ensure compliance with RF exposure guidelines, the phone must be used with a minimum of 1.5 cm (0.6 inches) separation from the body.

Failure to observe these instructions could result in your RF exposure exceeding the relevant guideline limits.

Limiting Exposure to Radio Frequency (RF) Fields

For individuals concerned about limiting their exposure to RF fields, the World Health Organization (WHO) provides the following advice:



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Precautionary measures: Present scientific information does not indicate the need for any special precautions for the use of mobile phones. If individuals are concerned, they might choose to limit their own or their children's RF exposure by limiting the length of calls, or using hands-free devices to keep mobile phones away from the head and body.

Further information on this subject can be obtained from the WHO home page <http://www.who.int/peh-emf> - WHO Fact Sheet 193: June 2000.

Regulatory information

The following approvals and notices apply in specific regions as noted.

The device complies with the regulations of the following standards and/or normative documents: TBD

FCC Compliance Statement (USA):

TBD

Statement according to FCC part 15.105.

- N/A

Distraction

Driving

Full attention must be given to driving at all times in order to reduce the risk of an accident. When Using a phone while driving, (even with a hands-free kit) causes distraction and can lead to an accident. You must comply with local laws and regulations restricting the use of wireless devices while driving.

In Germany, according to § 23 of the Highway Code (StVO), it is prohibited to use a wireless device without a hands-free phone system.

Operating Machinery

Full attention must be given to operating the machinery in order to reduce the risk of an accident.

Product Handling

General Statement on Handling and Use

You alone are responsible for how you use your phone and any consequences of its use.

You must always switch off your phone wherever the use of a phone is prohibited. Use of your phone is subject to safety measures designed to protect users and their environment.

- Always treat your phone and its accessories with care and keep it in a clean and dust-free place.
- Do not expose your phone or its accessories to open flames or lit tobacco products.
- Do not expose your phone or its accessories to liquid, moisture or high humidity.
- Do not drop, throw or try to bend your phone or its accessories.
- Do not use harsh chemicals, cleaning solvents or aerosols to clean the device or its accessories.
- Do not paint your phone or its accessories.
- Do not attempt to disassemble your phone or its accessories, only authorized personnel must do so.
- Do not expose your phone or its accessories to extreme temperatures: -5°C (minimum), +50°C (maximum).
- Please check local regulations for disposal of electronic products.

Do not carry your phone in your back pocket as it could break when you sit down.

Small Children

Do not leave your phone and its accessories within the reach of small children or allow them to play with it. They could hurt themselves or others, or could accidentally damage the phone.

Your phone contains small parts with sharp edges that may cause an injury or which could become detached and create a choking hazard.

Demagnetization

To avoid the risk of demagnetization, do not allow electronic devices or magnetic media close to your phone for a long time.



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Electrostatic Discharge (ESD)

Do not touch the SIM card's metal connectors.

Antenna

Do not touch the antenna unnecessarily.

When placing or receiving a phone call, hold your phone to your ear, with the bottom towards your mouth or as you would a fixed line phone.

Airbags

Do not place a phone in the area over an air bag or in the air bag deployment area. Store the phone safely before driving your vehicle.

Seizures/Blackouts

This phone is capable of producing bright flashing lights.

Repetitive Motion Injuries

To minimize the risk of RSI, when texting or playing games with your phone:

- Do not grip the phone too tightly.
- Press the buttons lightly.
- Make use of the special features in the handset, which minimize the number of buttons which have to be pressed, such as message templates and predictive text.
- Take lots of breaks to stretch and relax.

Emergency Calls

This phone, like any wireless phone, operates using radio signals, which cannot guarantee connection in all conditions. Therefore, you must never rely solely on a wireless phone for emergency communications.

Loud Noise

This phone is capable of producing loud noises, which may damage your hearing.

Bright Light

This phone is capable of producing flash light or can be used as a torch, do not use it too close to the eyes.

Phone Heating

Your phone may become warm during charging and during normal use.

Electrical Safety

Accessories

Use only approved accessories.

Do not connect with incompatible products or accessories.

Take care not to touch or allow metal objects, such as coins or key rings, to contact or short-circuit the battery terminals.

Connecting to Car

Seek professional advice when connecting a phone interface to the vehicle's electrical system.

Faulty and Damaged Products

Do not attempt to disassemble the phone or its accessories.

Only qualified personnel must service or repair the phone or its accessories.

If your phone or its accessories have been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

Interference

General Statement on Interference/Fault-Free Operation

Special care must be taken when using the phone in close proximity to personal medical devices, such as pacemakers and hearing aids.

For Germany:

- Conformity with the Act on Radio Installation and Telecommunications Terminal Equipment
- The European Parliament's and Council's Directive 1999/5/EG, dated March 9, 1999 on Radio Installation and Telecommunications Terminal Equipment and their conformity's mutual approval (R&TTE Directive / CE Identification)

RF Interference/Compatibility

In some instances, your device will cause interference with other electronic devices. Here are a few rules to follow:

- Power off your device in any facility or area, such as hospitals or in blasting areas, where posted notices instruct you to do so. This includes notices saying: "Turn off two-way radio."
- Follow instructions from airline crew for use of this device on an airplane.



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- If you use a pacemaker, hearing aid or other medical device that may be affected by RF, consult your health care provider or the manufacturer's recommendations before using this device. Generally, they recommend that you hold a device that is ON more than six inches (10 cm) from the pacemaker and do not carry it in your breast pocket.
- Check your vehicle owner's manual or your dealer to be sure that you can use this device in your vehicle and it will not interfere with any of your vehicle's electronic systems. For any equipment added to your vehicle, check with the equipment manufacturer or where you purchased it.

Pacemakers

Pacemaker manufacturers recommend that a minimum separation of 15 cm be maintained between a mobile phone and a pacemaker to avoid potential interference with the pacemaker. To achieve this, use the phone on the opposite ear to your pacemaker and do not carry it in a breast pocket.

Hearing Aids

People with hearing aids or other cochlear implants may experience interfering noises when using wireless devices or when one is nearby.

The level of interference will depend on the type of hearing device and the distance from the interference source; increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

Medical Devices

Please consult your doctor and the device manufacturer to determine if operation of your phone may interfere with the operation of your medical device.

Hospitals

Switch off your wireless device when requested to do so in hospitals, clinics or health care facilities. These requests are designed to prevent possible interference with sensitive medical equipment.

Aircraft

Switch off your wireless device whenever you are instructed to do so by airport or airline staff.

Consult the airline staff about the use of wireless devices on board the aircraft. If your device offers a 'flight mode', this must be enabled prior to boarding the aircraft.

Interference in Cars

Please note that because of possible interference to electronic equipment, some vehicle manufacturers forbid the use of mobile phones in their vehicles unless a hands-free kit with an external antenna is included in the installation.

Explosive Environments

Petrol Stations and Explosive Atmospheres

In locations with potentially explosive atmospheres, obey all posted signs to turn off wireless devices such as your phone or other radio equipment.

Areas with potentially explosive atmospheres include fuelling areas, below decks on boats, fuel or chemical transfer or storage facilities, areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

Blasting Caps and Areas

Turn off your mobile phone or wireless device when in a blasting area or in areas that are posted with turn off "two-way radios" or "electronic devices" to avoid interfering with blasting operations.

FCC Regulations:

- This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

- This device has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.



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- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

- The antenna(s) used for this transmitter must not be co-located or operating in conjunction with any other antenna or transmitter.

▶ RF Exposure Information (SAR)

This model device meets the government's requirements for exposure to radio waves.

This device is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the U.S. Government.

The exposure standard for wireless devices employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6W/kg. *Tests for SAR are conducted using standard operating positions accepted by the FCC with the device transmitting at its highest certified power level in all tested frequency bands. Although the SAR is determined at the highest certified power level, the actual SAR level of the device while operating can be well below the maximum value. This is because the device is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

The highest SAR value for the model device as reported to the FCC when tested for use at the ear is 0.284 W/kg and when worn on the body, as described in this user guide, is 0.479 W/kg (Body-worn measurements differ among device models, depending upon available enhancements and FCC requirements.)

While there may be differences between the SAR levels of various devices and at various positions, they all meet the government requirement.

The FCC has granted an Equipment Authorization for this model device with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines. SAR information on this model device is on file with the FCC and can be found under the Display Grant section of <http://www.fcc.gov/oet/fccid> after searching on FCC ID: SOW-OGOC10 .

This device is compliance with SAR for general population /uncontrolled exposure limits in ANSI/IEEE C95.1-1999 and had been tested in accordance with the measurement methods and procedures specified in OET Bulletin 65 Supplement C.

For body worn operation, this device has been tested and meets the FCC RF exposure guidelines for use with an accessory that contains no metal and the positions the handset a minimum of 1.5 cm from the body. Use of other enhancements may not ensure compliance with FCC RF exposure guidelines. If you do not use a body-worn accessory and are not holding the device at the ear, position the handset a minimum of 1.5 cm from your body when the device is switched on.



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Declaration of Conformity

I hereby declare that the product

Name of EUT: Messaging device; TradeName: OGO; Model Name: CC-10

(Name of product, type or model, batch or serial number)

satisfies all the technical regulations applicable to the product within the scope of Council

Directives 2006/95/EC, 2004/108/EC and 99/5/EC:

EN 301 511 V9.0.2

EN 300 328 V1.7.1

EN 301 489-1 V1.6.1/ -7 V1.3.1/ -17 V1.3.2

EN 50332-2: 2003

EN 60950-1:2001+A11:2004

(Title(s) of regulations, standards, etc.)

All essential radio test suites have been carried out.

NOTIFIED BODY: EMCCert Dr. Rasek GmbH



Boelwiese 5

91320

Ebermannstadt

Germany

EU Identification
Number: 0678

MANUFACTURER or AUTHORISED REPRESENTATIVE:

Address:

IXI Mobile

11 Moshe Levi St.,

Rishon Lezion 75658,

Israel

This declaration is issued under the sole responsibility of the manufacturer and, if applicable, his authorised representative.

CE 0678

DRAFT