Conference Mate

Portable NFC Enabled Bluetooth® Speakerphone

USER GUIDE
English Only

PRACHT®

Conference Mate

(rev2)

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SPECIFICATION

Conference Mate™

Part Numbers: MCP-3020, Marble White; MCP-3022, Obsidian Black

Electrical/Audio Specifications

- *Bluetooth®* range: 33' (10m)
- Playback time Talk Time/Music Playback: up to 7 hours typical
- Audio input jack: 3.5mm
- Loudspeaker output power: 2W
- Audio Bandwidth: Voice, 8Khz sampling; Music, 44KHz sampling
- 700 mVpp (at 10kΩ)
- Certifications: FCC, CE, RoHS

All information is believed to be reliable, however specifications are subject to change without notice.

INTRODUCTION

Thank you for purchasing Conference Mate™, the portable *Bluetooth®* speakerphone that pairs with all of your A2PD devices. Make your conference calls wherever you are using your smartphone, tablet or computer, and when you are done, switch back to streaming music.
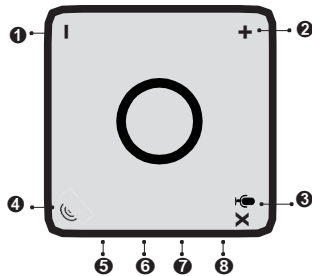
Features:

- Made for iOS, Android phones, tablets, PC or Mac.
- NFC (Near Field Communications) chip means you can touch your NFC capable device to Conference Mate™ and it will pair, instead of the standard *Bluetooth®* method of pairing.
- Stream rich sounding music from your A2DP *Bluetooth®* device when you're not on a call.
- With aptX® by CSR®, the newest generation of expanded frequency for perfect music playback.
- Full duplex, so you can speak and hear the other party at the same time.
- Echo Cancellation/Noise Reduction.
- Dual high quality omni-directional mic array so the unit will capture everything you say, and clearly. Enough volume so you'll be heard well at the other end.

❶ Volume Down
❷ Volume Up
❸ Microphone Mute
❹ Answer Call
❺ On/Off
◉ LED
❼ USB Port
❽ 3.5mm Jack

Conference Mate

PRECAUTIONS

• Please read the operating instructions and safety precautions carefully before use.
• Do not throw the device into an open fire.
• Please use only the accessories that came with Conference Mate™. This will allow Conference Mate™ to have the longest possible life.
• The are no user replaceable parts inside. Please do not attempt to remove the cover: there is a risk of electrical shock. All changes to this device are strictly prohibited and will invalidate the guarantee.
• If for some reason you wish to dispose of Conference Mate™ please take it to an electronics recycling facility or to a retailer that collects devices for electronic recycling. Please do not dispose of Conference Mate™ in ordinary trash.
• Permanent hearing loss may occur if you use the device at high volume. You can adapt over time to a higher volume, which may sound normal but can be damaging to your hearing. Set your volume to a safe level. If you experience ringing in your ears, reduce the volume or discontinue use of your system.
• Do not use Conference Mate™ near water, such as a sink or bath tub, or in a wet area.

Precautions

Note: Improper use will invalidate the guarantee! In some countries there may be restrictions to the use of *Bluetooth*® devices. Check the regulations in your area.

CARE AND MAINTENANCE

Read the following recommendations before using Conference Mate™ and you can enjoy your new product for many years.

1. Keep it dry and don't take it to damp places to avoid affecting the unit's internal circuitry.
2. Keep the product away from direct sunlight and extreme heat. High temperatures will shorten the life of electronic devices, destroy the battery, or distort certain plastic parts.
3. Don't expose the product to extreme cold. It may damage the internal circuit board.
4. Don't try to disassemble the product; it contains no user replaceable parts and will void the warranty.
5. Don't let it fall to the floor or other hard surfaces. The internal circuitry may get damaged.
6. Don't use harsh chemical products or detergent to clean .
7. Don't scratch the surface with anything sharp.

CHARGING THE BATTERY

1. Connect the micro USB cable end to the micro USB charging port on Conference Mate™.
2. Connect the standard USB plug end of the cable to the power adapter that came with Conference Mate™ or the USB port on a computer or other USB charging device.
3. A red LED will be on while the unit is charging and turn off when the unit is fully charged.

Note: The red LED will flash when the battery is low. If you turn off the unit while it is charging it will charge faster. It normally takes about 5 hours to fully charge Conference Mate™ if you use a your computer's USB port.

POWERING ON AND OFF

The ON/OFF switch has 3 positions:

To left: Power OFF.

To middle: Power ON. Conference Mate™ will connect with the most recently paired device.

To right: Enter pairing mode.

PAIRING

1. Turn the ON/OFF switch to the right. Conference Mate™ will enter pairing mode, and the blue and red LEDs on the unit will flash alternately.
2. Activate *Bluetooth®* on your mobile phone (or other *Bluetooth®* enabled device) and search for *Bluetooth®* devices (if in doubt please refer to your smartphone's user manual for details on activating *Bluetooth®*).
3. Follow your smartphone's instruction guide to connect to a *Bluetooth®* device. Typically, you will click on a *Bluetooth®* icon and click **Discover device**. Select 'Conference Mate' from the list.
4. If pairing was successful, the blue LED indicator will flash for 5 seconds.
5. If pairing fails, please repeat the process.

Note: In pairing mode, Conference Mate™ will enter sleep mode if no device paired successfully after 4 minutes. You must turn Conference Mate™ OFF and back ON.

PAIRING VIA NFC (NEAR FIELD COMMUNICATIONS)

1. Turn on the NFC function in your mobile phone.
2. Turn the ON/OFF switch to the right. The unit will enter the pairing mode, and the blue and red LEDs on the unit will flash alternately.
3. Place your mobile phone in or near the middle of the center ring, where the NFC antenna is located.
4. Follow your mobile phone's instructions to complete the pairing process. Note: Conference Mate™, as all *Bluetooth®* speakers, only remembers the last paired device.

ANSWERING A CALL

When there is an incoming call, you will hear ringing through Conference Mate™, and both the Answer/End Call and Mic Mute areas will flash. Press Answer/End Call to accept the call, or answer the call via your phone in the normal way.

REJECT A CALL

When there is an incoming call, you will hear ringing through Conference Mate's speaker. Press Mic Mute to ignore the call.

ENDING A CALL

Press Answer/End Call to end the call or end the call via your phone in the normal way.

ADJUSTING THE VOLUME

Press + or - to the desired volume level.

THE MUTE FUNCTION

During a call, you can press to mute Conference Mate's Microphone, and the Mic Mute light will be on while in muting mode. Press it again to cancel Mic Mute.

MUSIC PLAYBACK

Via *Bluetooth*® pairing: Connecting to a *Bluetooth*® A2DP cell phone or a *Bluetooth*® device.

• Make sure your cell phone or *Bluetooth*® device has already established an A2DP connection with Conference Mate™.

• You can listen to your music from Conference Mate™ while using your *Bluetooth*® cell phone or other *Bluetooth*® device for playback.

• Adjust the volume: Short press + and - to adjust the volume.

• Press Answer/End Call to start or pause music playback. The Answer/End Call LED will flash.

Note: The item above depends on your mobile phone, some models may not support this function

Via 3.5mm audio input

• Connect your mp3 player or other device using a 3.5mm to 3.5mm audio cable. Plug one end of the cable in Conference Mate's input jack and the other end into your music player's headphone output jack.

• Disable *Bluetooth*® pairing on any device that was paired with Conference Mate™ as some devices will automatically re-pair, and prevent playing through the cable.

• You can listen to your music from Conference Mate™ while playing music on your music player or mobile phone. Use that device for volume control.

Please Note:

1. The blue LED will be on.

2. When you listen to music using Conference Mate's input jack, Conference Mate's *Bluetooth*® function is disabled. If you want to use the *Bluetooth*® function, unplug the 3.5mm audio cable.

3. If you plug in a music player to Conference Mate's input jack while it is paired with a *Bluetooth®* device, the *Bluetooth®* device will disconnect from Conference Mate™. When you unplug the 3.5mm audio cable, Conference Mate™ will reconnect to the last paired *Bluetooth®* device.

Download the FREE Bongiovi DPS App to improve the quality of your compressed audio playback, for an even fuller and deeper sound. Available now for iOS; check the website for Android.

WARRANTY

Spracht warrants its products against defects or malfunctions in material and workmanship under normal use and service, with the exceptions stated below. This warranty lasts for one year from the original date of purchase. Coverage terminates if you sell or otherwise transfer the product. In order to keep this warranty in effect, the product must have been handled and used as prescribed in the instructions accompanying the product.

Spracht shall (at its option) repair or replace a defective unit covered by this warranty, or shall refund the product purchase price. Repair, replacement with a new or reconditioned unit, or refund, as provided under this warranty, is your exclusive remedy. This warranty does not cover any damages due to accident, misuse, abuse, or negligence. Spracht shall not be liable for any incidental or consequential damages. Some states do not allow limitation or exclusion of incidental or consequential damages, so the above limitation or exclusion may not apply to you. Implied warranties of merchantability and fitness for a particular purpose are limited in duration to the duration of this warranty. Some states do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. To make a warranty claim, the purchaser must obtain a return authorization number (RA) from Spracht (serial number and purchase date required), and then return the product to Spracht at purchaser's expense. A copy of the original dated receipt or shipping document must accompany the product. To obtain a return authorization, see *Warranty* on our website **www.spracht.com**, e-mail info@spracht.com, or contact us at:

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FEDERAL COMMUNICATION COMMISSION STATEMENT

Interference Statement

This device complies with Part 15 of the FCC Rules. Operation of this device is subject to the following two conditions:

1 This device may not cause harmful interference, and

2 This device must accept any interference received, including interference that may cause undesired operation.

NOTE: This device has been tested and found to comply with the limits for a Class B digital device pursuant to Part 15 of the Federal Communications Commissions Rules and Regulations. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception (which can be determined by turning the equipment off and on), the user is encouraged to try to correct the interference by one or more of the following measures:

• Reorient or relocate the receiving antenna.
• Increase the separation between the device and the receiver.
• Connect the device into an outlet on a circuit different from that to which the receiver is connected.
• Consult the dealer or an experienced radio/TV technician for help.

NOTE: This *Bluetooth*® radio device must be installed and used in strict accordance with the instructions as described in the Conference Mate™ User Guide that accompanies the product. Any other installation or use will violate FCC Part 15 regulations. Modifications not expressly approved by Spracht could void the user's authority to operate the equipment.

Radio Approvals

It is important to ensure that you only use your radio device in countries where the device is approved for use. To determine whether you are allowed to use your wireless network device in a specific country, please check to see if the radio type number that is printed on the identification label of your device is listed as approved for that country on the radio approval list posted on the vendor's support website. For repair or replacement of a failed product, allow 4 to 6 weeks for processing and shipment.

FCC Statement

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses

and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:
-- Reorient or relocate the receiving antenna.
-- Increase the separation between the equipment and receiver.
-- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
-- Consult the dealer or an experienced radio/TV technician for help.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:
(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.