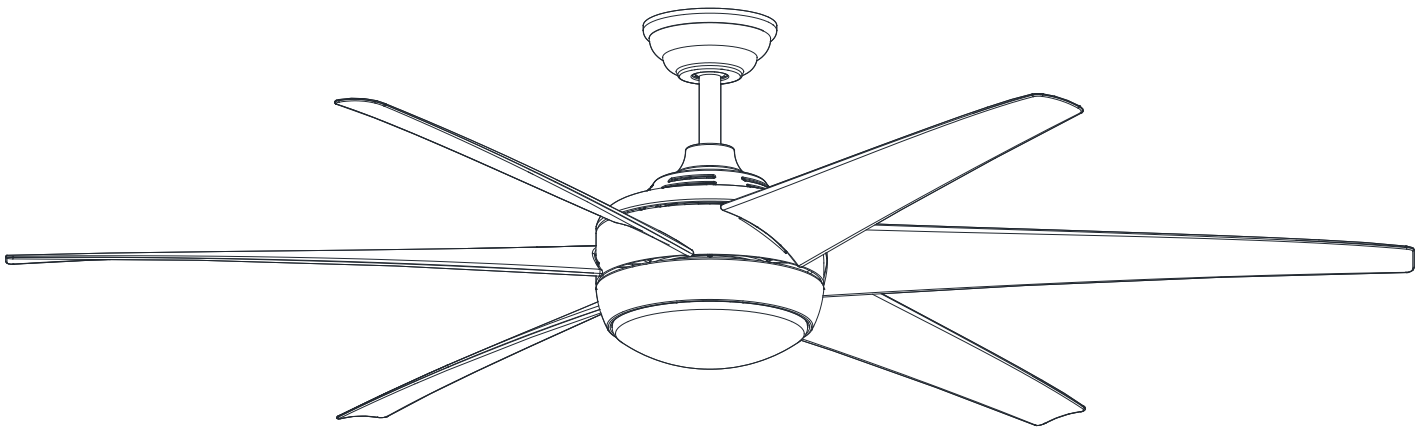


HOME DECORATORS COLLECTION

Item #xxxx xxx xxx, xxxx xxx xxx
Model #68000, 68004 ,68009,68002
ETL Model #68-WWD

USE AND CARE GUIDE

WINDWARD 68-INCH CEILING FAN



Questions, problems, missing parts? Before returning to the store,
call Home Decorators Collection Customer Service
8 a.m. - 7 p.m., EST, Monday-Friday, 9 a.m. - 6 p.m., EST, Saturday.

1-800-986-3460

HOMEDEPOT.COM/HOMEDECORATORS

THANK YOU

We appreciate the trust and confidence you have placed in Home Decorators Collection through the purchase of this ceiling fan. We strive to continually create quality products designed to enhance your home. Visit us online to see our full line of products available for your home improvement needs. Thank you for choosing Home Decorators Collection!

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Safety Information

READ AND SAVE THESE INSTRUCTIONS.

1. To reduce the risk of electric shock, ensure the electricity has been turned off at the circuit breaker or fuse box before you begin.
2. All wiring must be in accordance with the National Electrical Code ANSI/NFPA 70 and local electrical codes. Electrical installation should be performed by a qualified licensed electrician.
3. The outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 lbs. (15.9 kg). Use only UL-listed outlet boxes marked "Acceptable for Fan Support of 35 lbs. (15.9 kg) or less."
4. The fan must be mounted with a minimum of 7 ft (2.1 m) of clearance from the trailing edge of the blades to the floor.
5. Do not place objects in the path of the blades.
6. To avoid personal injury or damage to the fan and other items, use caution when working around or cleaning the fan.
7. After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box.
8. All set screws must be checked and retightened where necessary before installation.



WARNING: To reduce the risk of personal injury, do not bend the blade brackets (also referred to as flanges) during assembly or after installation. Do not insert objects in the path of the blades.



WARNING: To reduce the risk of fire or electric shock, do not use this fan with any solid-state speed control device.



WARNING: To avoid possible electrical shock, turn the electricity off at the main fuse box before wiring. If you feel you do not have enough electrical wiring knowledge or experience, contact a licensed electrician.



WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked "Acceptable for fan support of 35 lbs. (15.9 kg) or less", and use screws provided with the outlet box.



WARNING: Electrical diagrams are for reference only. If you are using a light kit, refer to the light kit instructions manual to make the electrical connections. Optional use of any light kit shall be UL-listed and marked suitable for use with this fan.



WARNING: To reduce the risk of fire or electric shock, this fan should only be used with fan speed control part no. MDF40S-H04R, manufactured by Dawnsun Electronic Co., LTD.



WARNING: To reduce the risk of electric shock, this fan must be installed with an isolating wall switch.



CAUTION: To reduce the risk of personal injury, use only the screws provided with the outlet box.



CAUTION: Do NOT use this fan with a dimmer switch or wall control. Using a dimmer switch or wall control will damage the fan.



CAUTION: Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Warranty


The supplier warrants the fan motor to be free from defects in workmanship and material present at time of shipment from the factory for a lifetime after the date of purchase by the original purchaser. The supplier also warrants that all other fan parts, excluding any glass or acrylic blades, to be free from defects in workmanship and material at the time of shipment from the factory for a period of two years after the date of purchase by the original purchaser. We agree to correct such defects without charge or at our option replace with a comparable or superior model if the product is returned. To obtain warranty service, you must present a copy of the receipt as proof of purchase. All costs of removing and reinstalling the product are your responsibility. Damage to any part such as by accident or misuse or improper installation or by affixing any accessories, is not covered by this warranty. Because of varying climatic conditions this warranty does not cover any changes in brass finish, including rusting, pitting, corroding, tarnishing, or peeling. Brass finishes of this type give their longest useful life when protected from varying weather conditions. A certain amount of “wobble” is normal and should not be considered a defect. Servicing performed by unauthorized persons shall render the warranty invalid. There is no other express warranty. Home Decorators Collection hereby disclaims any and all warranties, including but not limited to those of merchantability and fitness for a particular purpose to the extent permitted by law. The duration of any implied warranty which cannot be disclaimed is limited to the time period as specified in the express warranty. Some states do not allow a limitation on how long an implied warranty lasts, so the above limitation may not apply to you. The retailer shall not be liable for incidental, consequential, or special damages arising out of or in connection with product use or performance except as may otherwise be accorded by law. Some states do not allow the exclusion of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives specific legal rights, and you may also have other rights which vary from state to state. This warranty supersedes all prior warranties. Shipping costs for any return of product as part of a claim on the warranty must be paid by the customer.

Contact the Customer Service Team at 1-800-986-3460 or visit www.HomeDepot.com/homedecorators.

Pre-Installation

SPECIFICATIONS

Size	Speed	Volts	Fan Power Consumption (without lights) WATT	Airflow CFM	Airflow Efficiency (Higher Is Better) CFM/WATT	Net Weight	Gross Weight	Cubic Feet
68 in.	Low	120	XX	XXXX	XXX	XX.XX lb (XX.X kg)	XX.X lb (XX.X kg)	X.X cu. ft. (X.XX m³)
	Medium		XX	XXXX	XXX			
	High		XX	XXXX	XXX			

 **NOTE:** These are approximate measures. They do not include the Amps and Wattage used by the light kit.



TOOLS REQUIRED



⊕
Phillips
screwdriver



⊖
Flat blade
screwdriver



Adjustable
wrench



Electrical
tape




Wire cutter
/ Stripper



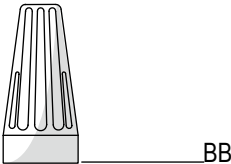
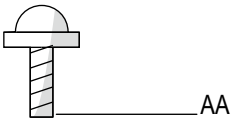
Step ladder

Pre-Installation (continued)

HARDWARE INCLUDED



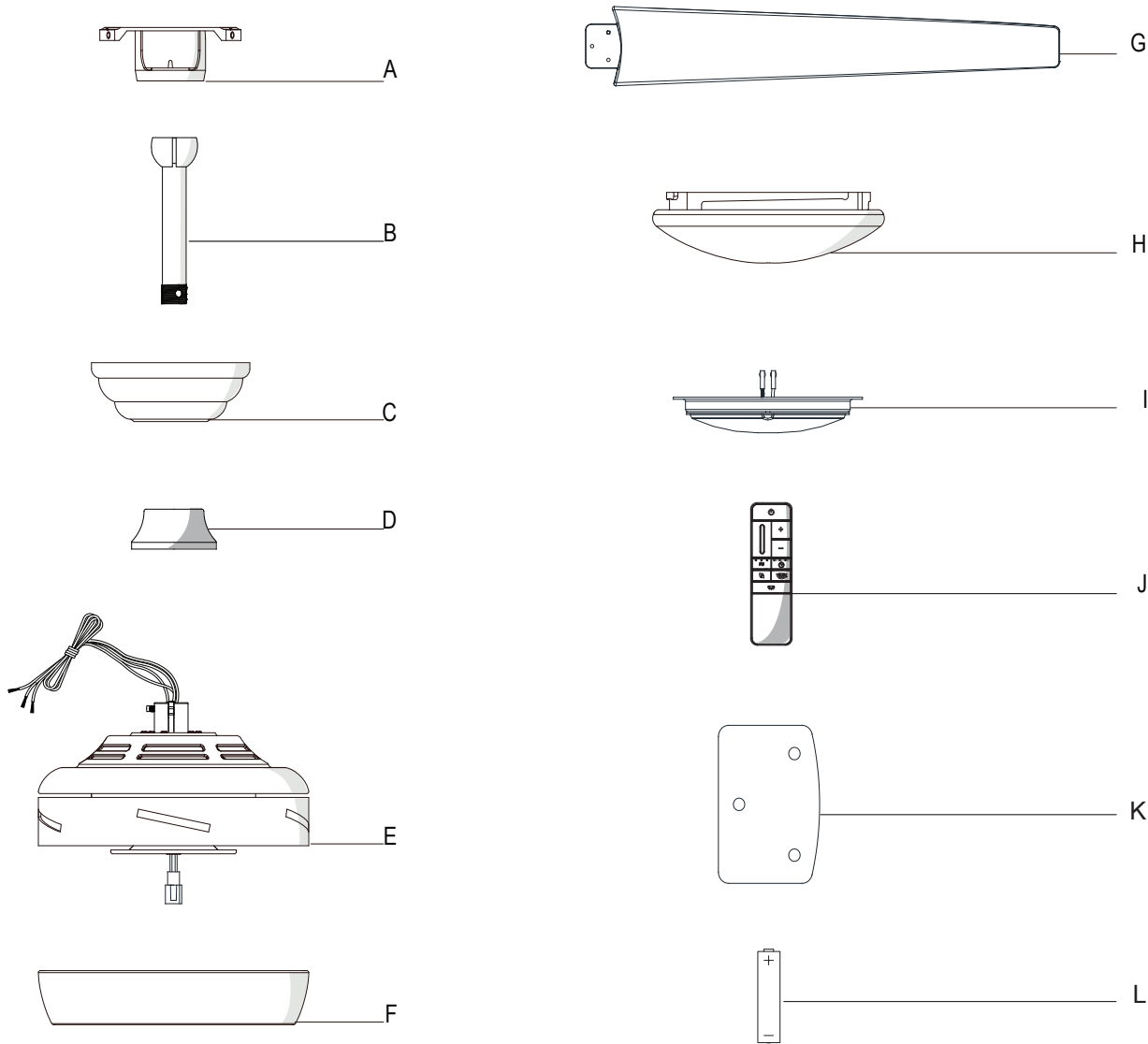
NOTE: Hardware not shown to actual size.



Part	Description	Quantity
AA	Blade attachment screws	19
BB	Plastic wire connecting nut	3

Pre-Installation (continued)

PACKAGE CONTENTS



Part	Description	Quantity
A	Slide-on mounting bracket (inside canopy)	1
B	Ball/downrod assembly	1
C	Canopy with canopy ring attached	1
D	Decorative motor collar cover	1
E	Fan-motor assembly	1
F	Light kit pan	1

Part	Description	Quantity
G	Blade	1
H	Glass shade	6
I	Light kit fitter assembly	1
J	Remote control (batteries included)	1
K	Support plate	6
L	Batteries	2



IMPORTANT: This product and/or components are governed by one or more of the following U.S. Patents: 5,947,436; 5,988,580; 6,010,110; 6,046,416, 6,210,117 and other patents pending.

Installation

MOUNTING OPTIONS

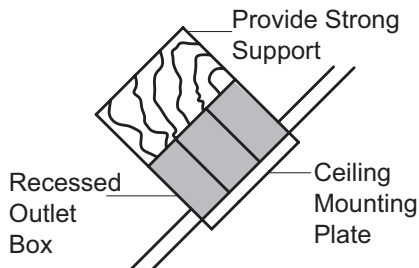
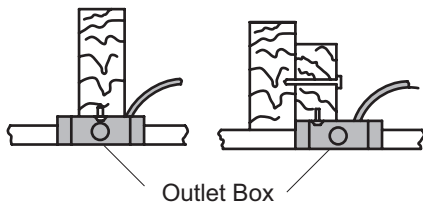
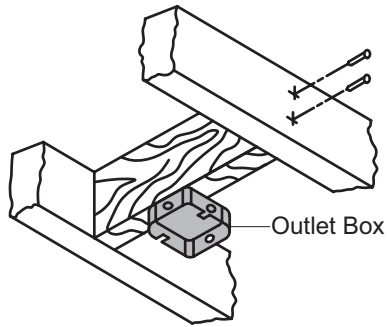


WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked “Acceptable for fan support of 35 lbs. (15.9 kg) or less”, and use screws provided with the outlet box. An outlet box commonly used for the support of lighting fixtures may not be acceptable for fan support and may need to be replaced. If in doubt, consult a qualified electrician.

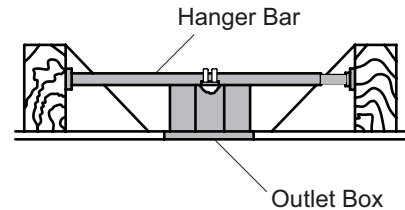
If your ceiling fan does not have an existing UL-listed mounting box, then install one using the following instructions:

- ❑ Disconnect the power by removing the fuses or turning off the circuit breakers.
- ❑ Secure the outlet box directly to the building structure. Use the appropriate fasteners and materials. The outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 lbs. (15.9 kg). Use only UL-listed outlet boxes marked “Acceptable for fan support of 35 lbs. (15.9 kg) or less” Do not use a plastic outlet box.

The illustrations below show three different ways to mount the outlet box.



NOTE: You may need a longer downrod to maintain proper blade clearance when installing on a steep, sloped ceiling. The maximum angle allowable is 30° away from horizontal.



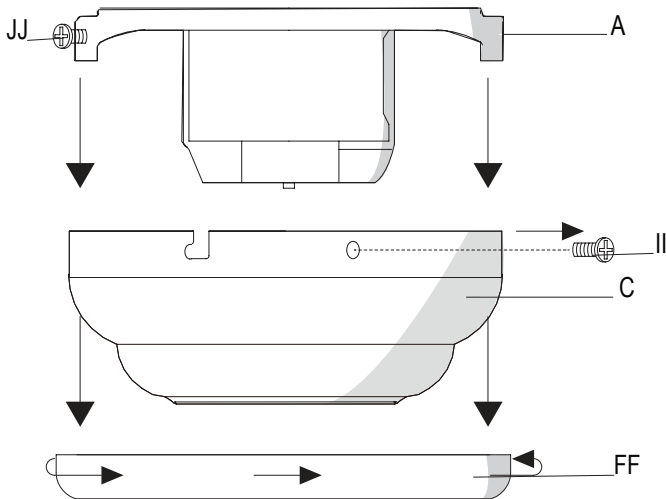
If the canopy touches the downrod, then remove the decorative canopy bottom cover, and turn the canopy 180° before attaching the canopy to the mounting plate.

To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar as shown above (available at any Home Depot store).

Assembly - Standard Ceiling Mount

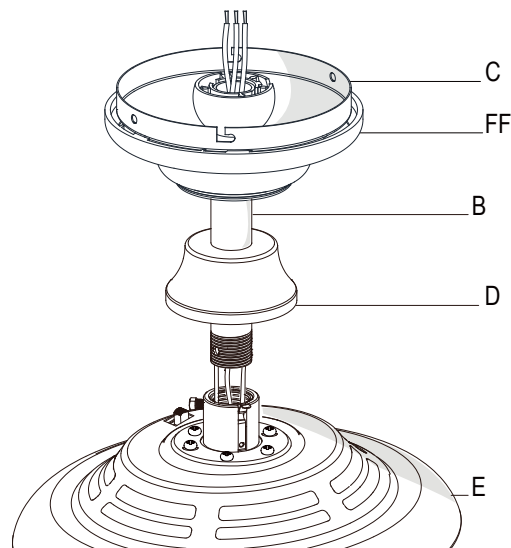
1 Preparing for mounting

- Remove the canopy ring (FF) from the canopy (C) by turning the ring counter clockwise until it unlocks.
- Remove the mounting bracket (A) from the canopy (C) by loosening the two canopy screws (DD) located in the "L shaped" slots.
- Remove and save the two canopy screws (EE) in the round holes. This will enable you to remove the mounting bracket (A).



2 Routing the wires

- Routing the wires exiting the top of the fan motor assembly (E) through the center of the canopy ring (FF). Make sure the slots on the canopy ring (FF) are on top.
- Insert the balldownrod (B) through the canopy (C) and slide the decorative motor collar cover (D) onto the end of the ball/ downrod (B). Make sure the slots on the canopy (C) are on top.
- Route the wires exiting the top of the fan motor assembly (E) through the downrod (B) as shown.



3 Assembling the fan

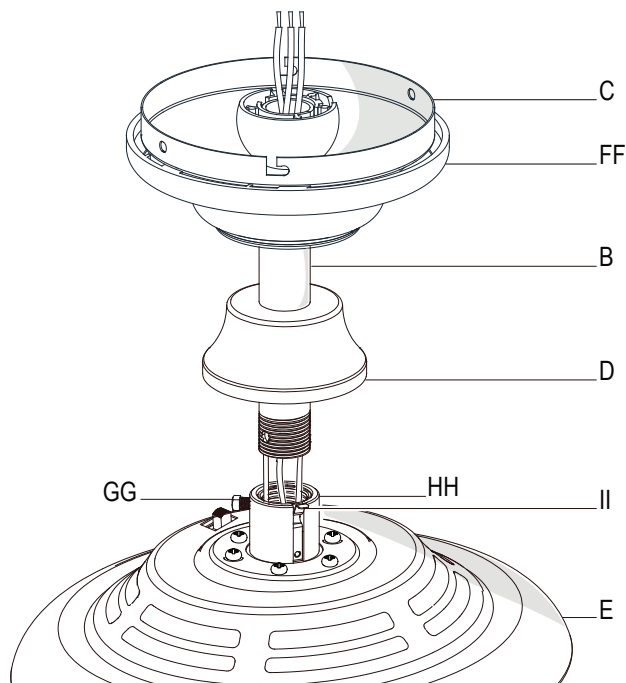


CAUTION: To ensure wobble-free operation and to avoid damage to the fan, the downrod (B) and the setscrew (GG) must be completely tightened.



NOTE: This fan is equipped with a safety tab (II). Should the setscrew (GG) ever become loose while the fan is running in reverse, the safety tab (II) will engage and stop the fan from falling.

- Loosen, but do not remove, the setscrew (GG) on the collar (HH) on top of the fan-motor assembly (E).
- Install the downrod (B) by inserting it into the motor collar (HH), and turning it clockwise until it is tight.
- Re-tighten the setscrew (GG) on the collar (HH) on top of the fan-motor assembly (E).



Assembly - Hanging the Fan

1 Attaching the fan to the electrical box

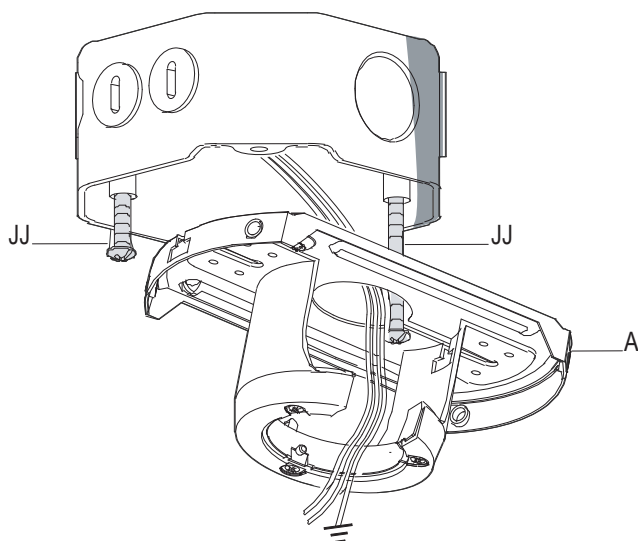


WARNING: To reduce the risk of fire, electric shock or personal injury, mount to outlet box marked "Acceptable for fan support of 35 lbs. 15.9 kg) or less", and use screws provided with the outlet box.



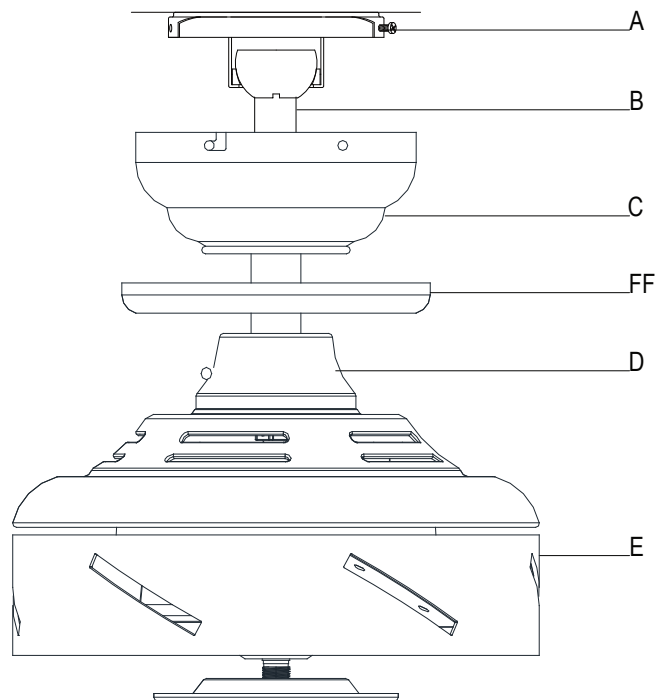
NOTE: The mounting bracket (A) is designed to slide into place on an outlet box with the outlet box screws (HH) installed.

- ☐ Loosen the two mounting screws (JJ) in the outlet box.
- ☐ Pass the 120-Volt supply wires through the center hole in the mounting bracket (A).
- ☐ Slide the mounting bracket (A) on to the mounting screws (HH) and center the mounting bracket (A) in relation to the outlet box. If necessary, use leveling washers (not included) between the slide-on mounting bracket (A) and the outlet box. The flat side of the slide-on mounting bracket (A) should face toward the outlet box, as shown.
- ☐ Securely tighten the two mounting screws (JJ).



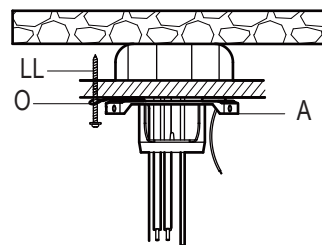
2 Hanging the fan

- ☐ Carefully lift the fan-motor assembly (E) up to the slide-on mounting bracket (A).
- ☐ Insert the ball portion of the ball/downrod assembly into the socket of the slide-on mounting bracket (A).
- ☐ Turn the ball/downrod assembly clockwise until it is seated with the tab of the slide-on mounting bracket (A) aligned with the slot in the ball.



3 Connecting the safety cable

- ☐ Turn the wood screw (LL) (not provided) into the ceiling.
- ☐ Place the looped end of the safety cable (O) onto the wood screw and then tighten the screw firmly, or connect the safety cable directly to the outer joist.



Assembly - Hanging the Fan (continued)

4 Making the electrical connection



WARNING: Each wire nut supplied with this fan is designed to accept up to one 12-gauge house wire and two wires from the fan. If you have larger than 12-gauge house wiring or more than one house wire to connect to the fan wiring, consult an electrician for the proper size wire nuts to use.



IMPORTANT: Use the plastic wire connectors (BB) supplied with your fan. Secure the connectors with electrical tape and ensure there are no loose strands or connections.

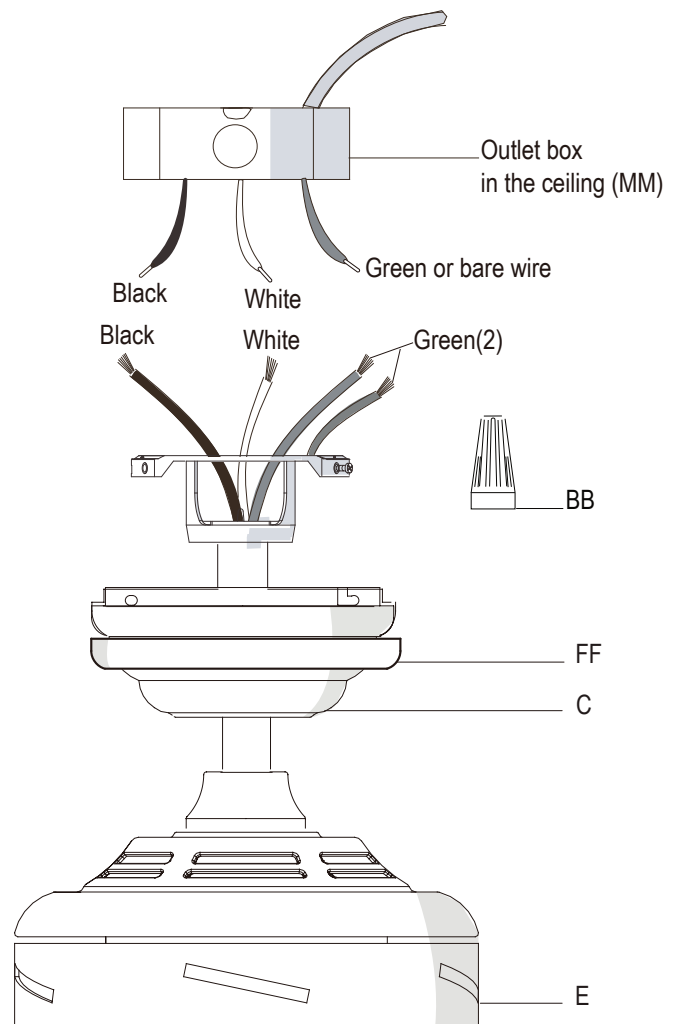


NOTE: The fan comes with 78 in. lead wires for use with an extended ball/ downrod assembly. If using the ball/downrod assembly (B) provided, you can cut the lead wires to your desired length (no shorter than 12 in.)



NOTE: The blades must be installed before attempting to operate the fan. If the blades are not installed, the motor will not function properly.

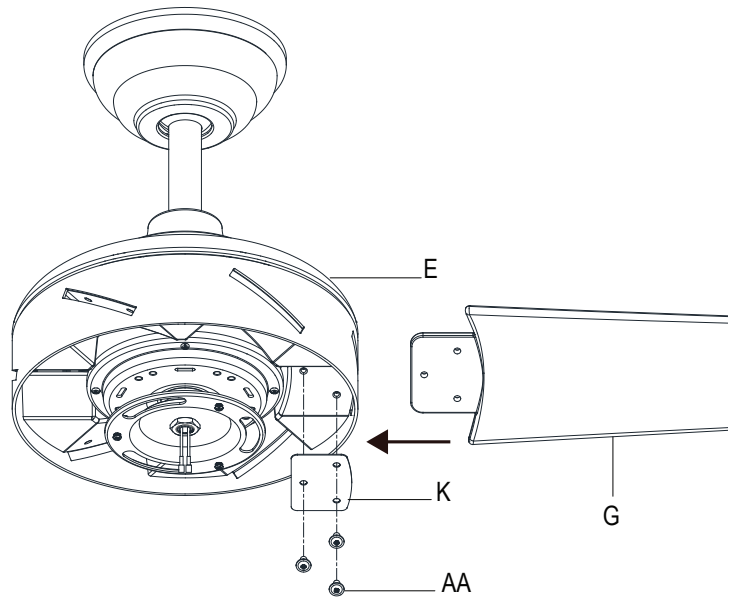
- ☐ The fan comes with 78 in. lead wires for use with an extended ball/ downrod assembly. If using the ball/downrod assembly (B) provided, you can cut the lead wires to your desired length (no shorter than 12 in.). This will make extra room in the canopy (C). If you do not wish to cut the wires, you will need to neatly wrap them.
- ☐ Connect the fan motor green wires to the household green or bare wire using a wire connecting nut (BB).
- ☐ Connect the fan motor white wires to the household white wire using a wire connecting nut (BB).
- ☐ Connect the fan motor black wires to the household black wire using a wire connecting nut (BB).
- ☐ Secure each wire connecting nut using electrical tape.
- ☐ Turn the wire connecting nut (BB) upward and push the wiring into the outlet box (MM).



Assembly - Attaching the Fan Blades

1 Attaching the fan blades

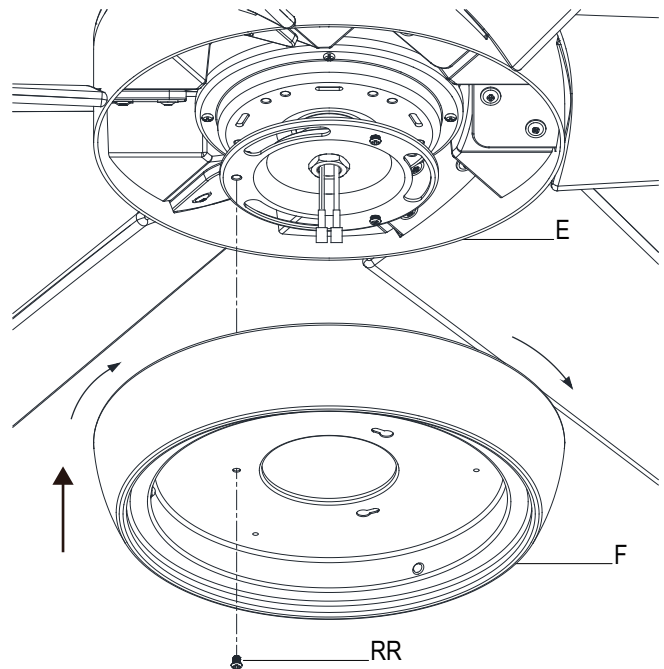
- Attach a blade (G) to the fan motor housing (E) by first inserting the blade (G) into the slot in the side of the fan motor housing (E).
- Align the holes of support plate (K) to the blade (G) holes and insert the screw (AA) into the blade. Repeat for the two remaining screws.
- Tighten each screw (AA) securely.
- Repeat these steps for the remaining blades (G).



Assembly - Attaching the Accessories

1 Installing the light kit pan

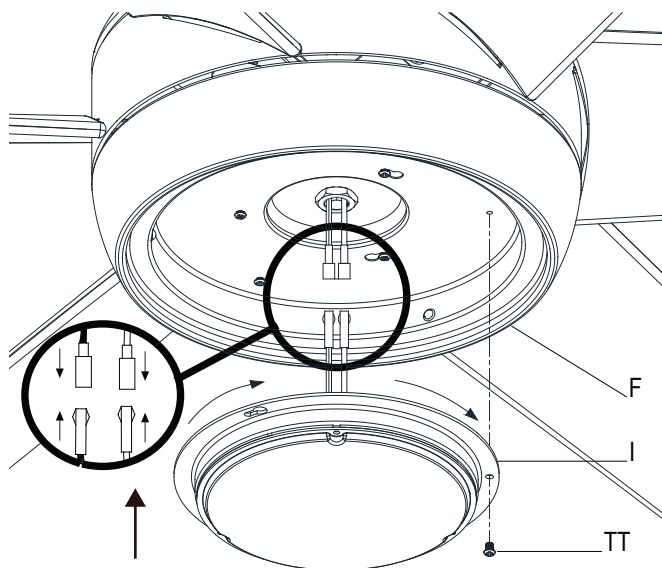
- Remove one screw (RR) from the black bracket below the fan motor assembly (E), and loosen but do not remove the other two screws.
- Push the light kit pan (F) up to the fan motor assembly (E) so that the two loosened screw heads fit into the keyhole slots. Turn the light kit pan (F) clockwise.
- Re-install the screw (RR) that was removed in the first step.
- Make sure all the screws are firmly tightened.



Assembly - Attaching the Accessories (continued)

2 Attaching the light kit fitter assembly

- Remove one screw (TT) from the light kit pan (F), and loosen, but do not remove the other two screws.
- Connect the wires from the light kit fitter assembly (I) to the wires from the fan motor assembly (E) by connecting the molded adaptor plugs together. Carefully tuck all wires and splices into the switch cup.
- Push the light kit fitter assembly (I) up to the light kit pan (F) so that the two loosened screw heads fit into the keyhole slots. Turn the light kit fitter assembly (I) clockwise to secure.
- Re-install the screw that was removed in the first step.
- Make sure all the screws are firmly tightened.

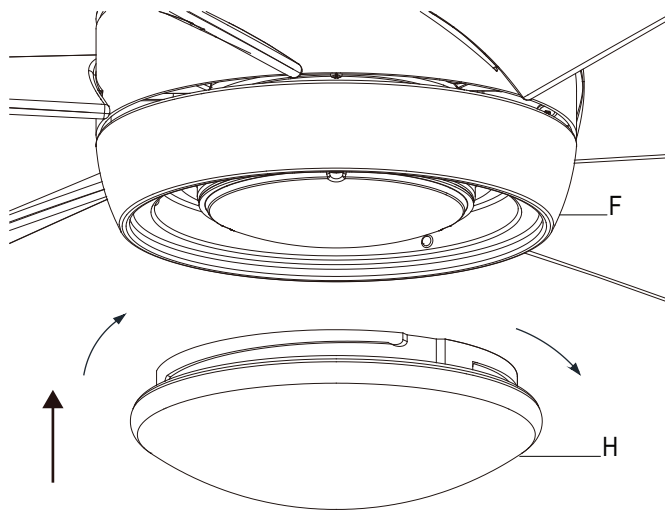


3 Installing the glass shade



WARNING: Do not overtighten when installing the glass shade into the light kit. Allow the shatter resistant shade to cool completely before removing.

- Place the glass shade (H) into the light kit pan (F), aligning the three flat areas on the top of the flange of the glass shade (H) with the three raised dimples in the light kit pan (F). Turn the shade clockwise until it stops.



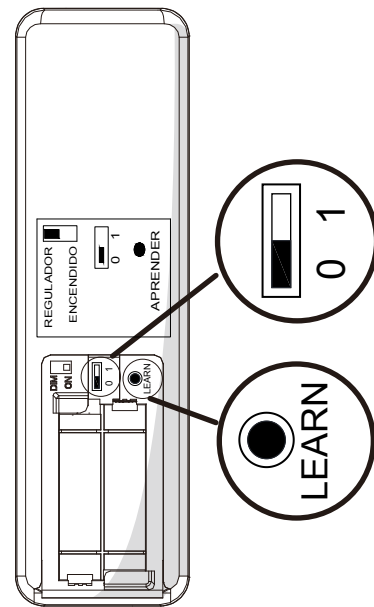
Preparing the Remote Control

Pairing the Remote Control



NOTE: The remote control has already been paired to the ceiling fan for your convenience. If you have two of the same model fans in your home, please follow the steps below to control each fan independently.

- ☐ Slide the dip switch in the battery compartment to the “1” setting.
- ☐ Confirm that the power to the fan is off at either the wall switch or breaker box.
- ☐ Return power to the fan at the wall switch or breaker box.
- ☐ Press and release the “Learn” button located in the remote’s battery compartment within 30 seconds.
- ☐ If pairing is successful, the fan’s light kit will flash and the blades will begin to spin.



Setting the light function on your remote

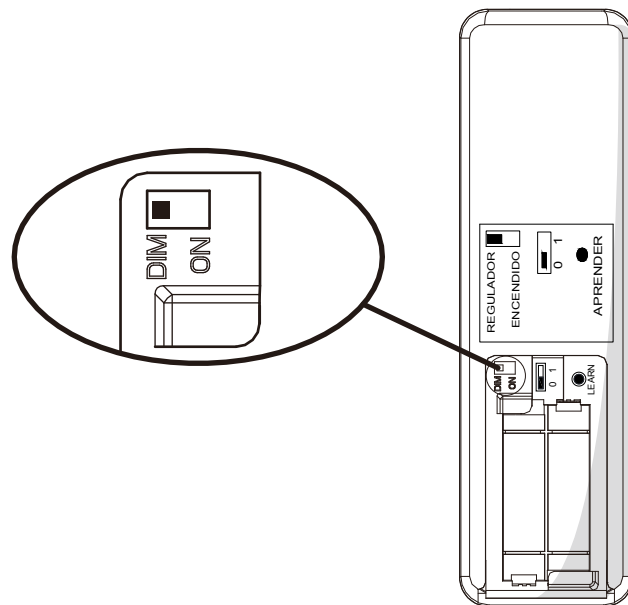


NOTE: The battery will weaken with age and should be replaced before leaking takes place as this will damage the remote control. Dispose of used battery properly and keep the battery out of the reach of children.



NOTE: The switch marked ON/DIM controls the dimming function of the lights: If using non-dimmable bulbs, use a ballpoint pen or small screwdriver to set the switch to ON to disable the dimming function. If using dimmable bulbs, set the switch to DIM to enable the dimming function.

- ☐ Remove the battery cover by pressing firmly on the arrow and sliding the cover off.
- ☐ If your fan is equipped with a light kit and using dimmable bulbs, slide the dip switch from “on” to “dim” (for non-dimmable bulbs, the dip switch must be set to “on”).
- ☐ Install two 1.5V AAA batteries (included).
- ☐ Replace the battery cover on the remote control.




Operating Your Fan and Remote Control

1. Fan  button. - Press and release the  button to turn the fan on or off.

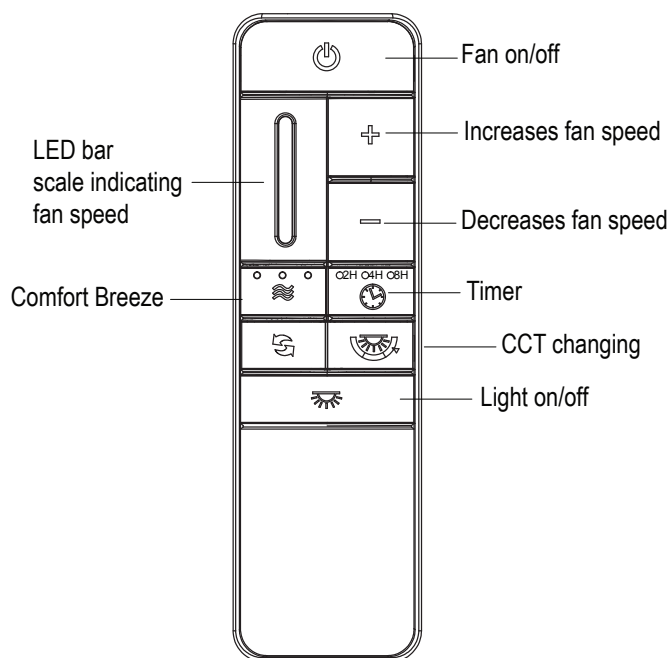
- ❑ Fan on. The fan memory function will resume the speed set on the fan prior to the power being turned off. The LED bar will display the current settings for 5 seconds after the button is released.
- ❑ Fan off. The fan memory function will store the current setting for the next time the fan is in use.



Note: If you are currently using Comfort Breeze™ mode, pressing the  button will cancel Comfort Breeze™ mode and resume normal fan operation.



Note: You must turn the fan on prior to using the timer function.



2. Speed functions

+ button, increases the fan speed

- ❑ Pressing and releasing the + button one time will increase the speed of the fan. Each setting increase will cause the LED bar to illuminate slightly more, until the fan has reached the maximum speed setting. At that time the LED bar will be fully illuminated.
- ❑ Pressing and holding the + button will increase the fan speed automatically through the speed settings and the increments will be denoted on the LED bar. When the LED bar is fully illuminated, the fan has reached maximum speed setting.
- ❑ Pressing the + button while in Comfort Breeze™ mode, will automatically cancel the Comfort Breeze™ mode and resume normal fan operation.

- button, decreases fan speed

- ❑ Pressing and releasing the - button one time will decrease the speed of the fan. Each setting decrease will cause the LED bar to dim slightly more, until the fan has reached the minimum speed setting. At that time the LED bar will be approximately 25% illuminated.
- ❑ Pressing and holding the - button will decrease the fan speed automatically through the speed settings and the increments will be denoted on the LED bar. When the LED bar is 25% illuminated, the fan has reached the minimum speed setting.
- ❑ Pressing the - button while in Comfort Breeze™ mode, will automatically cancel the Comfort Breeze™ mode and resume normal fan operation.

3. Comfort Breeze™

There are three Comfort Breeze™ settings. Pressing the  button will activate the Comfort Breeze™ mode.

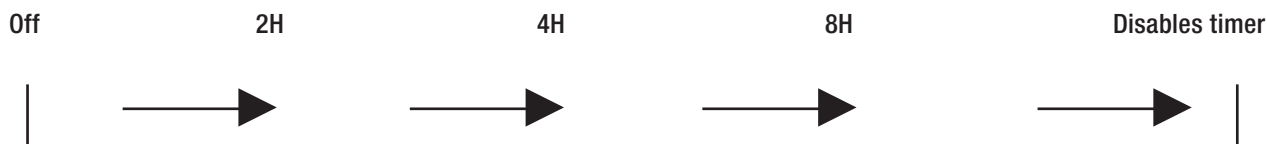
- ❑ Setting 1: Alternates through speeds 1 – 3, the LED bar should fill approximately 33%.
- ❑ Setting 2: Alternates through speeds 1 – 6, the LED bar should fill approximately 66%.
- ❑ Setting 3: Alternates through speeds 1 – 9, the LED bar should be fully illuminated.



Operating Your Fan and Remote Control

4. Timer 🕒

- Pressing the timer button will automatically turn fan and light (if light is on) off after 2, 4, or 8 hours. When you activate the timer mode, the LED to the left of the time above the clock will illuminate.



5. Light 🏠

- Press and release the light button to turn the light on or off
- Light on: The fan memory function will resume the light setting (on or off and dim) on the fan prior to the power being turned off.

6. Correlated Color Temperature (CCT) changing

Push and release the button to cycle through the three color temperature options.

- Option 1: 2700K (Soft White).
- Option 2: 3000K (Warm White).
- Option 3: 5000K (Daylight).

7. Fan reverse button (Must be pushed when the fan is in operation)

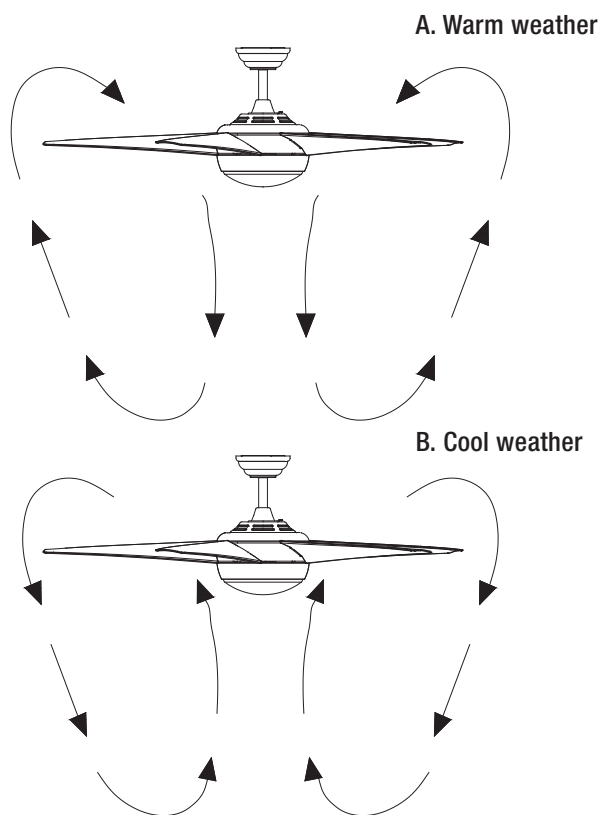
- Warm weather: 🌞 LED bar will illuminate and the lights will flow from high to low.
- Cool weather: 🌙 LED bar will illuminate and the lights will flow from low to high.

A. Warm weather - (Forward) A downward airflow creates a cooling effect. This allows you to set your air conditioner on a higher setting without affecting your comfort.

B. Cool weather - (Reverse) An upward airflow moves warm air off of the ceiling. This allows you to set your heating unit on a lower setting without affecting your comfort.



NOTE: Do not wait for the fan to stop before pressing the reverse button. The fan will not reverse direction if the fan is not moving.



Care and Cleaning



WARNING: Make sure the power is off before cleaning your fan.

- ☐ Because of the fan's natural movement, some connections may become loose. Check the support connections, brackets, and blade attachments twice a year. Make sure they are secure. It is not necessary to remove the fan from the ceiling.
- ☐ Clean your fan periodically to help maintain its new appearance over the years. Do not use water when cleaning, as this could damage the motor, or the wood, or possibly cause an electrical shock. Use only a soft brush or lint-free cloth to avoid scratching the finish.
- ☐ You can apply a light coat of furniture polish to the wood for additional protection and enhanced beauty. Cover small scratches with a light application of shoe polish.
- ☐ You do not need to oil your fan. The motor has permanently-lubricated sealed ball bearings.

Troubleshooting

Problem	Solution
The fan will not start.	<ul style="list-style-type: none"><input type="checkbox"/> Check the main and branch circuit fuses or breakers.<input type="checkbox"/> Check the line wire connections to the fan and switch wire connections in the switch housing.<input type="checkbox"/> Check the battery in the remote control.<input type="checkbox"/> Ensure you are in the normal range of 10-20 feet.<input type="checkbox"/> Remember to turn off the power supply before checking the dip switch settings.
The fan is noisy.	<ul style="list-style-type: none"><input type="checkbox"/> Ensure all motor housing screws are snug.<input type="checkbox"/> Ensure the screws that attach the fan blade bracket to the motor hub are tight.<input type="checkbox"/> Ensure the wire nut connections are not rattling against each other or the interior wall of the switch housing.<input type="checkbox"/> Allow a 24-hour "breaking in" period. Most noises associated with a new fan disappear during this time.<input type="checkbox"/> If you are using the Ceiling Fan light kit, ensure the screws securing the glassware are tight. Check that the light bulbs are also secure.<input type="checkbox"/> Ensure the canopy is a short distance from the ceiling. It should not touch the ceiling.<input type="checkbox"/> Ensure your outlet box is secure and rubber isolator pads were used between the mounting plate and outlet box.
The fan wobbles.	<ul style="list-style-type: none"><input type="checkbox"/> Check that all blade and blade arm screws are secure.<input type="checkbox"/> Most fan wobble problems are caused when blade levels are unequal. Check this level by selecting a point on the ceiling above the tip of one of the blades. Measure from a point on the center of the blade to the point on the ceiling. Rotate the fan until the next blade is positioned for measurement, and measure from the same point on each blade to the ceiling. Repeat for each blade. Any measurement deviation should be within 1/8 in. Run the fan for ten minutes. If the fan continues to wobble please contact Customer Service and a balancing kit will be sent to you at no charge.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

--Reorient or relocate the receiving antenna.

--Increase the separation between the equipment and receiver.

--Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

--Consult the dealer or an experienced radio/TV technician for help.

CAUTION:

Any changes or modifications not expressly approved by the grantee of this device could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

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Retain this manual for future use.