

LG-C360 User Guide - English

This guide will help you understand your new mobile phone. It will provide you with useful explanations of features on your phone.

Some of the content of this manual may differ from your phone depending on the software of the phone or your service provider.

This device is not intended for sale in the USA.

Part 15.21 statement

" Change or Modifications that are not expressly approved by the manufacturer could void the user's authority to operate the equipment. "

Part 15.105 statement

This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

FCC Part 15 Class B Compliance

This device and its accessories comply with part 15 of FCC rules and ICES-003 Class B digital apparatus requirements for Industry Canada. Operation is subject to the following two conditions:(1) This device and its accessories may not cause harmful interference, and (2) this device and its accessories must accept any interference received, including interference that may cause undesired operation.

Body-worn Operation

This device was tested for typical body-worn operations with the back of the phone kept 2cm (0.79 inches) between the user's body and the back of the phone. To comply with FCC RF exposure requirements, a minimum separation distance of 2cm (0.79 inches) must be maintained between the user's body and the back of the phone. Third-party belt-clips, holsters, and similar accessories containing metallic components should not be used. Body-worn accessories that cannot maintain 2cm (0.79 inches) separation distance between the user's body and the back of the phone, and have not been tested for typical body-worn operations may not comply with FCC RF exposure limits and should be avoided.

Conformité aux normes FCC Part 15 Class B

Cet appareil et ses accessoires sont conformes aux normes FCC Part 15 Class B de la Federal Communications Commission et aux exigences pour appareils numériques ICES-003 Class B d'Industrie Canada. Son fonctionnement est sujet aux deux conditions suivantes : (1) Cet appareil et ses accessoires ne doivent pas provoquer de brouillage préjudiciable, et (2) cet appareil et ses accessoires doivent accepter toutes les interférences reçues, y compris celles pouvant causer un fonctionnement indésirable.

Utilisation comme appareil portatif

Ce téléphone a été testé en vue d'une utilisation type comme appareil portatif, avec une distance de 2 cm (0,79 pouces) entre l'arrière de l'appareil et le corps de l'utilisateur. Pour satisfaire aux exigences de la FCC en matière d'exposition aux radiofréquences, une distance d'au moins 2 cm (0,79 pouces) doit être maintenue entre le corps de l'utilisateur et l'arrière du téléphone. Les pinces de ceinture, les étuis et autres accessoires semblables d'autres marques et contenant des composantes métalliques ne doivent pas être utilisés. Les accessoires portatifs empêchant le maintien d'une distance de 2 cm (0,79 pouces) entre le corps de l'utilisateur et l'arrière du téléphone et qui n'ont pas été testés en vue d'une utilisation type comme accessoires portatifs peuvent ne pas satisfaire aux limites d'exposition aux radiofréquences stipulées par la FCC et, par conséquent, ne doivent pas être utilisés.

Getting to Know Your Phone

Earpiece

Send key

- Dials a phone number and answers a call.
- **In standby mode:** Shows the history of calls.

Alpha numeric keys

- **In standby mode:** Input numbers to dial
Hold down
 - International calls
 - Connect voice mail centre
 - to - Speed dials
 - Hold the key down to go Silent mode
- **In editing mode:** Enter numbers & characters

Space key

Use to enter a space when editing.

Soft keys (Left soft key / Right soft key)

- These keys perform the function indicated in the bottom of the display.

Main LCD

End key

- Switch on/off (hold down)
- End or reject a call.

Menu key / OK key

- Selects menu options and confirms actions.

Lock key

- Key lock at any screen (long press)
- Unlock at lock screen (long press)

Navigation key

In standby mode:

Briefly: Mp3 player

Briefly: Camera

Briefly:

Toolbar when it was set. (Menu>Settings>Display>Homescreen>Display Items)

- **In menu:** Scroll up & down.

Charger/USB cable connector

TIP: Please ensure the phone is powered on, external memory card is inserted and in idle mode before connecting the USB cable for Mass Storage.

Side keys

- **In standby mode:**
Controls the ring volume.
- **During a call:**
Earpiece volume adjustment
- **During playing MP3 music:** Audio volume adjustment

Headset

Camera lens

Battery cover


SIM card holder

Battery pack

Installing the SIM and battery


1 Remove the battery cover

Press the battery cover release latch.

 **WARNING:** Do not replace or remove the SIM card while your phone is being used or turned on, or data may be lost or the SIM card might be damaged.

2 Remove the battery

Lever the bottom edge of the battery and remove it carefully from the battery compartment.

 **WARNING:** Do not remove the battery when the phone is switched on, as this may damage the phone.

3 Install the SIM card

Slide the SIM card into the SIM card holder. Make sure that the gold contact area on the card is facing downwards. To remove the SIM card, pull it gently in the reverse direction.

4 Install the battery

Insert the top of the battery first into the top edge of the battery compartment. Ensure that the battery contacts align with the terminals on the phone. Press down the bottom of the battery until it clips into place.

5 Replace the battery cover

6 Charging your phone

Pull open the cover of the charger socket on the top of your LG-C360. Insert the charger and plug into a mains electricity socket. Your LG-C360 will need to be charged until a message reading "Battery full" appears on screen.

Memory card

Installing a memory card

You can expand the memory available on your phone using a memory card.

Note: A memory card is an optional accessory.

Slide the memory card into the slot until it clicks into place. Make sure that the gold contact area is facing downwards.

Removing a memory card

Carefully remove the memory card by gently pushing it in to the phone and quickly releasing it.

Formatting the memory card

Your memory card may already be formatted. If your memory card isn't formatted, you will need to format it before you can begin using it.

- 1 From the home screen press **Menu** then select **Settings**.
- 2 Choose **Device and Memory info.** and select **External memory**.
- 3 Press **Format** and enter the password, which is set to 0000 as default. Your memory card will be formatted and ready to use.
- 4 To view the new formatted folders on your LG-C360 press **Menu** and select **My stuff**. Choose **My memory card**.












WARNING: When you format your memory card, all the content will be wiped. If you do not want to lose the data on your memory card, back it up first.















Your home screen

The status bar

The status bar uses various icons to indicate things like signal strength, new messages and battery life, as well as telling you whether your Bluetooth connection is active.



The table below explains the meaning of icons you're likely to see in the status bar.

| Icon | Description |
|---|--|
|  | Network signal strength (number of bars will vary) |
|  | No network signal |
|  | GPRS available |
|  | EDGE available |
|  | Flight mode is activated |
|  | Calls are diverted |
|  | Roaming service |
|  | Bluetooth® is activated |
|  | WAP service is connected |

| Icon | Description |
|---|------------------------|
|  | An alarm is set |
|  | Schedule |
|  | New message |
|  | New voice message |
|  | New Email |
|  | Normal profile in use |
|  | Silent profile in use |
|  | Outdoor profile in use |
|  | Headset profile in use |
|  | Remaining battery life |
|  | Battery empty |
|  | External memory |
|  | FM radio |
|  | MP3 music playing |

Calling


Making a call

- 1 Make sure your phone is on.
- 2 You can use the keypad. To delete a digit press back arrow.
- 3 Press  to begin the call.
- 4 To end the call, press .

TIP! To enter + when making an international call, press and hold 0.

Making a call from your Contacts

It's easy to call anyone whose number you have stored in your **Phonebook**.

- 1 Press **Menu** to open the main menu. Select **Phonebook**.
- 2 Using the keypad, enter the first letter of the contact you want to call and scroll to the **Phonebook**.
- 3 Press  to begin the call.

Answering and rejecting a call

When your phone rings, press **OK key** or press  to answer the call.

While your phone is ringing you can press **Silent** to mute the ringing. This is useful if you have forgotten to change your profile to silent for

a meeting.


Press  or select **Reject** in order to reject an incoming call.

Note: In call when speaker is activated, the speaker icon is displayed with red colour cross, when the speaker is deactivated speaker icon is displayed without red colour cross.

Speed dialling

You can assign a speed dial number to a contact you call frequently.

- 1 Press **Menu** to open the main menu. Select **Phonebook**, then select **Option** and **Speed dials**.
- 2 Your voicemail is preset to speed dial 1 and you cannot change this. Select any other number either by using the navigation keys and selecting **Set** or by pressing the hard key number and selecting **Set**.
- 3 Your **Phonebook** will open. Select the contact you'd like to assign to that number using the navigation keys then Press **Select**.

To call a speed dial number, press and hold the assigned number until the contact appears on screen. The call will begin automatically and there is no need to press .

Viewing your Call logs

Press **Menu** and select **Logs**.

All logs - View a complete list of all your dialled, received and missed calls and also send and received messages.

Calls Only - View a list of all the numbers you have called, received calls and missed calls.

Messages Only - View a list of all the numbers you have sent or received messages.

Missed logs - View a list of any calls you have missed.

Outgoing logs - View a list of all the numbers you have called.

Incoming logs - View a list of all the numbers that have received.

TIP! From any call log select **Options** and then **Delete** to delete selected items.

Using call divert

- 1 Press **Menu** and select **Settings** and **Call**.
- 2 Select **call divert** from **SIM1** or **SIM2**.
- 3 Choose whether to divert all voice calls, when the line is busy, when there is no answer and when you are out of reach.

- 4 Choose **Activate** and select whether to divert to voice mail centre, to other number or to recent diverted numbers.
- 5 Enter your divert number or select **Search** to browse for your divert number.

Note: Charges are incurred for diverting calls. Please contact your network provider for details.

TIP! To turn off all call diverts, choose Call divert from calling menu then select Options then select Deactivate all.

Using call barring

- 1 Press **Menu** and select **Settings** and **Call**.
- 2 Select **Call barring** from **SIM1** or **SIM2**.
- 3 Choose any or all of the options:
All outgoing calls
Outgoing international
Outgoing international calls except home country
Incoming calls
Incoming when abroad
- 4 Enter the call barring password. Please check with your network operator for this service.

Calling

TIP! Select **Fixed dial numbers** from the **calling menu** to turn on and compile a list of numbers which can be called from your phone. You'll need your PIN2 code from your operator. When activated, only numbers included in the fixed dial list can be called from your phone.

Changing the call settings

1 Press **Menu** and select **Settings** and **Call** then **SIM1** or **SIM2**.

2 From here you can amend the settings for:

Call divert - Choose whether to divert your calls.

Call barring - Select which calls you would like to be barred.

Call waiting - Be alerted when you have a call waiting.

Fixed dial numbers - Choose a list of numbers that can be called from your phone.

Call reject settings - Select **Off** or **On** and choose to reject all calls, those from specific groups, contacts, unregistered numbers (those not in your list of contacts) or those with no caller ID.

Send my number - Choose

whether your number will be displayed when you call someone. (Depends on your network provider.)

Auto redial - Allows you to set the auto redial function when a call attempt has failed.

Minute minder - Determines whether to sound a tone every 1 minute when you are in the call.

Save new number - Selecting this option will save numbers that are not already in your contacts upon ending the call.

Changing the call Common setting

Press **Menu** and select **Settings** and **Call** and Select **Common setting**.

From here you can amend the settings for:

Self call -

Pre-recording -

Excuse message - Before you reject an incoming call, you can use "Excuse messages" to send a message to explain why you do not receive an incoming call.

Bluetooth answer mode - Choose how to answer a call when using a Bluetooth headset. Select whether **To answer device**, **Always to handsfree**, or **Always to handset**.

Camera

Taking a quick photo

- 1 Press **Menu** and select **Camera** and **Camera**.
- 2 When the camera has focused on your subject, select the Capture icon on the bottom-centre of the screen and press **OK** to take a photo.

After taking a photo

Your captured photo will appear on the screen. The image name is shown on the bottom top of the screen with five icons on the bottom side.

Album - View the pictures and videos you have taken in your Album.

Send - Send the photo as **Message**, as an **Email** or via **Bluetooth**.


New - Take another photo straight away.

Set as - Use the image as Wallpaper, as a **Contact** image, or in your Start up image or Shut down image.

Delete - Delete the photo you have just taken. The viewfinder will reappear.

Video Camera

Shooting a quick video

- 1 Press **Menu** and select **Camera** and choose **Video Camera**. The video camera's viewfinder will appear on screen.
- 2 Focus the camera on what to record.
- 3 Select the Rec. icon on the bottom-centre of the screen and press **OK** to take a video. Rec will appear at the bottom of the viewfinder. Press  again to stop recording.

After you've shot your video

A still image representing your captured video will appear on screen.

After recording a video clip, you can check the menu as follow:

Album - View the pictures and videos you have taken in your Album.

Play - Play the file.

New - Press to shoot another video straight away.

Send - Send the video as **Message**, as an **E-mail** or via **Bluetooth**.

Delete - Delete the video you have just made. The viewfinder will reappear.

Music

MP3 Player

Your LG-C360 has a built-in music player so you can play all your favourite music.

Note:

- Before using music player, you will need to transfer music file onto your phone.
- Music player supports codec types as follows: MP3, WMA, AAC. Music player does not necessarily support all features and variations of file formats.

To access the music player, press **Menu** and select **Music** and select **MP3 player**. From here you can access to:

Recently played - View all of the songs you have played recently.

All songs - Contains all of the songs you have on your phone.

My Playlists - Contains all playlists you have created.

Artists - Allows you to view all tracks sorted by artist.

Albums - Allows you to view all tracks sorted by album.

Genres - Allows you to view all tracks sorted by genre.

Playlists - Contains all playlists you

have created.

Shuffle all songs - Allows you to play all of the songs in random order.




Transferring music onto your phone

The easiest way to transfer music onto your phone is via Bluetooth or sync cable.


To transfer music using Bluetooth:

- 1 Make sure both devices have Bluetooth switched on and are visible to one another.
- 2 Select the music file on the other device and choose to send it via Bluetooth.
- 3 When the file is sent you should to accept it on your phone by selecting **Yes**.
- 4 The file should appear in **All songs**.

Playing a song

- 1 Press **Menu** and select **Music**, then choose **MP3 player**.
- 2 Choose **All songs** then select the song you want to play. Select .
- 3 Select  to pause the song.
- 4 Select  to skip to the next song.

Music

- 5 Select  to skip to the previous song.
- 6 Select **Back** to stop the music and return to the **All songs** menu.

TIP! To change the volume while listening to music, use the volume keys on the right hand side of your phone.

Note: The copyright of music files can be protected in international treaties and national copyright laws. Therefore, it may be necessary to obtain a permission or a license to reproduce or copy music. In some countries national law prohibits private copying of copyrighted material. Before downloading or copying the file, please check the national legislation of the applicable country concerning the use of such material.

Using options while playing music

Select **Options** and choose from:

Minimise - Hide the music player screen so that you can continue using your phone as normal while music is playing.

Repeat - You can listen the music repeated.

Shuffle on/off - Play your tracks in a random order.

Equalizer - You can view **Equalizer** on the screen.

Add to playlist - Adds the current track to a playlist.

Set as - Use the song as **Ringtone**, **Message tone**, **Startup** or **Shut down**.

Send via - Send the song as a **Message**, **E-mail** or via **Bluetooth**.

File info. - You can view information about the music file you are listening to.

E-Mail

Sending an email using your new account

To send/receive an email, you should set up an email account.

- 1 Press **Menu**, select **E-Mail** and choose the account you want to use.
- 2 Choose **Write e-mail** and a new email window will open.
- 3 Write a subject line then press **OK**.
- 4 Enter your message using the keypad.

Retrieving your email

- 1 Press **Menu** and select **E-mail**.
- 2 Select the account you want to use.
- 3 Select **Inbox**.
- 4 Choose **Refresh** and the phone will connect to your email account and retrieve your new messages.

Message folders

Press **Menu** and select **E-mail**.

The folder structure used on your LG-C360 should be self-explanatory.

Write e-mail - Create your new message.

Inbox - All the e-mails you receive are placed into your **Inbox**. From here you can reply, forward and more.

Drafts - If you don't have time to finish writing a e-mail, you can save what you have written so far in here.

Sent - Copies of all the e-mail you send are kept into your Sent folder.

Outbox - This is a temporary storage folder while e-mail are being sent or stores the messages that are failed to sent.

Trash - All the e-mail you remove are placed into your **Trash**.

E-Mail

Changing your email settings

- 1 Press **Menu**, choose **E-mail**.
- 2 Select the account you want to use.
- 3 Select **Settings** then you can adapt the following settings:

E-mail accounts - You can set up an email account.

Allow reply e-mail - Choose to allow the sending of 'read confirmation' messages.

Request reply e-mail - Choose whether to request read confirmation messages.

Retrieve interval - Choose how often your LG-C360 checks for new email messages.

Show amount - Choose the number of emails to be shown at any one time.

Include message in Fwd & Reply - Choose whether or not to include the original message.

Include attachment - Choose whether or not to include the original attachment.

Auto retrieval in roaming - Choose whether or not to automatically retrieve your messages when abroad.

New e-mail notification - Choose whether or not to be alerted to new emails.

Signature - Create an email signature and switch this feature on.

Priority - Choose the priority level of your email messages.

Maximum size for receiving - Choose the size of emails to be retrieved at any one time.

Mail sending size - Choose the size of emails to be sent at any one time.

FM Radio

Using the FM radio

Your LG-C360 has an **FM radio** feature so you can tune into your favorite stations and listen on the move.

Listening to the radio

- 1 Press **Menu**, select **Music** and choose **FM radio**.
- 2 Select the channel number of the station you would like to listen to.

Searching for stations

You can tune your phone to radio stations by searching for them either manually or automatically. They will then be saved to specific channel numbers, so you don't have to keep re-tuning

To auto tune:

- 1 Press **Menu** and select **Music**.
- 2 Select **FM radio** choose **Options**.
- 3 Select **Auto-scan**. A confirmation message appears. Select **Yes**, then the stations will be automatically found and allocated to a channel in your phone.

Note: If you are in an area with bad radio reception, you may have difficulty listening to the radio.

You will need to insert your headphones in order to listen to the radio. Insert them into the headphone socket.

Note: You can also manually tune into a station by using **⏪** and **⏩** displayed in the centre of the screen. If you press **⏪** and **⏩** hold and , the stations will be automatically found.

Note: LG-C360 supports wireless FM. User does not require to insert ear-mic to listen FM in normal condition. In weak FM radio signal area the sensitivity can degrade with wireless and antenna mode. So it is advisable to insert the ear-mic for better and enhanced FM quality.

Messaging

Messaging

Your LG-C360 includes functions related to SMS (Short Message Service), MMS (Multimedia Message Service) as well as the network's service messages. To use these functions, press **Menu** and select **Messaging**.

Sending a message

- 1 Press **Menu**, select **Messaging** and choose **Write message**.
- 2 A new message editor will open. Message editor combines **SMS** and **MMS** in one intuitive mode that is easy to switch between. The default setting of the message editor is **SMS** mode.
- 3 Enter your message using the keypad. See **Entering text** on the right for more information on how to enter text.
- 4 Select **Options** and choose **Insert** to add an **Image, Video, Sound, Text template, Multimedia template, Emoticon, Name & Number, Slide, Subject or More (Business card/Schedule/Memo/Tasks/My profile)**.
- 5 Choose **Send to**.

- 6 Choose a contact from the list of contacts or enter the phone number.
- 7 Select **Send**.



WARNING: Image, Video, Sound, Slide, Subject, Business card, Schedule or My profile is added to the message editor, it will be automatically converted to MMS mode and you will be charged accordingly.

Entering text

You can enter alphanumeric characters using the phone's keypad. For example, storing names in contacts, writing a message and creating scheduling events in the calendar all require entering text. The following text input methods are available in the phone: **Abc** mode, and **123** mode.

Note: Some fields may allow only one input mode (e.g. telephone number in contact fields).

Messaging

Text input mode using the keypad

When you want to enter text, for example when writing a message, the keypad will default to Abc mode. If you are entering a number, for example when making a call, the keypad number keys will default to numbers.

Message folders

Press **Menu** and select **Messaging**.

The folder structure used on your LG-C360 should be self-explanatory.

Write message - Create your new message.

Inbox - All the messages you receive are placed into your **Inbox**. From here you can reply, forward and more.

Conversation view - You can view the messages by each numbers.

Drafts - If you don't have time to finish writing a message, you can save what you have written so far in here.

Outbox - This is a temporary storage folder used while messages are being sent.

My folders - You can move messages of **Inbox** or **Sent** into **My folders**. Also you can move those messages of **My folders** into the original message box.

Emoticons - You can create a new emoticon or edit it. You can also delete it depending on your preference.

Managing your messages

- 1 Press **Menu**, select **Messaging**.
- 2 Select **Options** and then choose to:

Reply - Send a reply to the selected message.

Quick Reply - Send a template reply you choose to the selected message.

Call - Call the person who sent you the message.

Save number - Save the number of the message.

Delete - Delete the selected message.

Forward - Send the selected message on to another person.

Move to my folders - Move the selected message to **My folders**.

Delete all - Delete all messages.

Message info - You can check the message info of its type, subject, where it is from and its date.

If you see the message **No space for SIM message**, you should delete some messages from your inbox to create space.

If you see the message **No space for messages**, you can delete either messages or saved files to create more space.

TIP! While viewing the received message, press **Options** and select **Template reply**. This is useful if you need to reply the message during a meeting.

TIP! While you see the message, press **Options** and select **Extract**. You can extract the information such as a number, email address or web address from the selected message.

Changing your text message settings

Press **Menu**, select **Messaging and Options**, then choose **Settings and Text message**.

You can make changes to:

Message centre - Enter the details for your message centre.

Delivery report - Choose to receive confirmation that your message have been delivered.

Validity period - Choose how long your messages are stored at the message centre.

Message types - Convert your text into **Voice, Fax, X.400** or **Email**.

Character encoding - Choose how your characters are encoded. This affects the size of your message and therefore data costs.

Send long text as - Choose whether to send your message as Multiple SMS or MMS when you enter a text longer than 2 pages in the message field.

Changing your multimedia message settings

Press **Menu**, select **Messaging and Options**, then choose **Settings and Multimedia message**. You can make changes to:

Messaging

Retrieval mode - Choose to automatically or manually download multimedia messages depending on whether you are at home or roaming.

Delivery report - Choose to request or allow a delivery report.

Read reply - Choose to request or allow a read reply.

Priority - Choose the priority level of your multimedia message.

Validity period - Choose how long your message is stored at the message centre.

Slide duration - Choose how long your slides appear on screen.

Creation mode - Allows you to select the contents type supported by MMS.

Delivery time - Configures the delivery time of message to the recipient. The multimedia message centre will deliver the message after the delivery time.

MMS centre - Allows you to configure network information such as the multimedia service centre and the internet profile to send a multimedia message.

Changing your other settings

Press **Menu**, select **Messaging and Options**, and choose **Settings** then:

Message view - You can choose **Conversation view** or **Standard view**.

Text message - You can configure text message related options.

Multimedia message - You can configure multimedia message related options.

Spam message - You can store the message set as spam

Voicemail - Add a new voicemail service. Contact your network operator for more information on the service they provide.

Service message - Choose to receive or block service messages. You can also set your message security by creating trusted and untrusted lists of senders.

Save sent message - You can select to save message you sent.

Message counter - You can check amount of messages you sent during period you want to know.

Info. service - Choose the reception status, channels and language of your info messages.

Tools

Quick menu

- 1 Press **Menu** and select **Tools**, then choose **Quick menu**.
2. Press **Add** and choose the menu you want to quickly approach.

Calendar

- 1 Press **Menu** and select **Tools** and select **Organiser**, then choose **Calendar**.
- 2 Select the date you would like to add an event to. You can choose a date either by scrolling to it using the navigation keys or by selecting **Options** and **Go to date** in order to enter a date.
- 3 Select **Options** then select **New schedule** and scroll down to enter the time you would like your event to begin. Scroll down and enter the end time of your event.
- 4 Enter a **Subject** for the event. Use the keypad to type letters and numbers.
- 5 Scroll down again and choose whether you would like to set an **Alarm** for the event. Scroll left or right to see the available options. You can set the alarm to go on at the starting time of the event or at a set period of time before the event starts to remind you the event is coming up.

- 6 Scroll down once more to select whether the event is occurring **Not repeat** or repeated at **Daily**, **Weekly**, **Monthly** or **Annually** intervals. If the event is repeated, you can also scroll down to enter an **Expiration date** for when the events will stop completely.
- 7 Select **Done** and your event will be saved in the calendar. A square cursor will mark the days of any saved events.

Task list

- 1 Press **Menu** and select **Tools** and choose **Organiser**.
- 2 Select **Tasks** and select **New task**.
- 3 Set the date for the to do item, add notes and choose alarm and select a priority level: **High**, **Normal** or **Low**.
- 4 Save your to do list item by selecting **Done**.

TIP! You can edit an item by selecting it, pressing **Options** and **Edit**. Confirm your amends by selecting **Done**.

Memo

- 1 Press **Menu** and select **Tools** and select **Organiser**, then **Memo**.
- 2 Select **New memo** and type your memo.
- 3 Select **Save**.
- 4 Your memo will appear on the screen.


TIP! You can lock the memo. Press **Option** and select **Lock** for the private memo to protect privacy.

Calculate date

Calculate date is a handy tool to help you calculate what the date will be once a certain number of days have passed.

Setting your alarm


- 1 Press **Menu** and select **Tools**, then choose **Alarm clock**.
- 2 Press **Options** and select **New alarm**.
- 3 Scroll down and enter the time you would like the alarm to sound at.

- 4 Choose the repeat type to indicate whether you would like your alarm to sound **Not repeated**, **Daily**, **Mon - Fri**, **Mon - Sat**, **Select days**.
- 5 Scroll down and choose whether you would like the alarm to **Always sound**, **Always vibrate**, **Always sound and vibrate** or **As in profile**.
- 6 Scroll down to choose the alarm tone. Press  and choose a sound from the My stuff.
- 7 Scroll down and enter a name for the alarm or keep the suggested name.
- 8 Finally you can set the snooze interval at 5, 10, 20, 30 minutes, 1 hour or off.
- 9 Select **Done**.

Calculator

- 1 Press **Menu** and select **Tools**, then choose **Calculator**.
 - 2 Press the numeric keys to input numbers.
 - 3 For simple calculations, select the function you require (+, -, ×, ÷) using the navigation keys followed by =.
 - 4 For more complex calculations, select **Options** to choose a command.
-

Tools

- 5 Select  to clear the screen and start a new calculation.

Voice recorder

Using the Voice recorder

Use your **Voice recorder** to record voice memos or other sounds.

Recording your voice memo

- 1 Press **Menu** and select **Tools**, then choose **Voice recorder**.
- 2 Press **OK** to begin recording.
- 3 Choose **Stop** to end the recording.
- 4 Press **Options** and select **Play** to listen to the recording.

Note: You can listen to all of the voice recordings you have saved by selecting options and go to Album.

Voice recorder

- 1 Once you have finished recording, select **Options**.
- 2 Select **Send** and choose from **MMS**, **E-mail** or **Bluetooth**. If you choose **MMS** or **E-mail**, the recording will be added to the message and you can write and send it as normal. If you choose **Bluetooth**, you will be prompted to turn Bluetooth on.

Stopwatch

- 1 Press **Menu** and select **Tools**, then choose **Stopwatch**.
- 2 Select **Start** to begin the timer.
- 3 Choose **Lap** if want to record a lap time. Up to 99 lap times can be saved.
- 4 Select **Stop** to end the timer.
- 5 Choose **Resume** to restart the stopwatch at the time you stopped it at or select **Reset** to return to zero.

Unit converter

- 1 Press **Menu** and select **Tools**, then choose **Unit converter**.
- 2 Choose whether you would like to convert **Currency**, **Area**, **Length**, **Weight**, **Temperature**, **Volume** or **Velocity**.

- 3 Scroll left and right to select a unit, then scroll down and enter the unit quantity.
- 4 Scroll down to the unit conversion box and choose the unit measurement you want to convert into. The conversion will show automatically in the line below.

Note: For **Currency** convert, you need to set **Rate** according to current exchange rate first.

World clock

- 1 Press **Menu** and select **Tools**, then choose **World clock**.
- 2 To find out the time of specific city, press **Options** and select **New city**.
- 3 Move a city by navigator key and select a city on the Map. Select **Options** and choose **View city list**, then also you can select the list or enter the first letter of the city in search field.
- 4 Press **Select**.

Settings

Changing your profiles

- 1 Press **Menu** and select **Settings**.
- 2 Select **Profiles** and then choose the profile you want to edit.
- 3 Select **Options** and choose **Personalise**.
- 4 You can change all of the tones, its volumes and alert options from here.

Using flight mode

To turn on flight mode, press **Menu** and then select **Settings** and **Profiles**. Select **Flight mode** to activate. Flight mode will not allow you to make calls, connect to the internet or send message.

Changing your Device settings

- 1 Press **Menu** and select **Settings**.
- 2 Select **Device** settings and choose from the list below.

Battery status - Choose to switch the factory set power saving settings On or Off.

Languages - Change the language of for your LG-C360's display.

Auto key lock - Lock the keypad automatically in standby screen.

Primary storage settings - If you insert an external memory card in your phone, you can also select Primary storage settings then choose the default location you prefer items to be saved to.

Device info - View the technical information for your LG-C360.

Changing the date & time

- 1 Press **Menu** and select **Settings**.
- 2 Select **Device** and choose **Date and time** and choose from the list below:

Date and time settings - Select Auto update On, and the phone will automatically update the date and time.

Date format - You can enter the current date. You can set the date format (DD/MM/YYYY, MM/DD/YYYY, YYYY/MM.DD).

Date separator - You can enter the current date. You can set the date separator (DD/MM/YYYY, DD.MM.YYYY, DD-MM-YYYY).

Time format - You can set the date format **12 hours** or **24 hours**.

Changing your security settings

Change your security settings to keep your LG-C360 and the important information it holds protected.

- 1 Press **Menu** and select **Settings** and choose **Device**.
- 2 Select **Security** and choose from the list below:

PIN code request - Choose a PIN code to be requested when you turn your phone on.

Device lock - Choose a security code to lock your phone **Never**, **At device start up**, **When SIM card is changed** or **Immediately**.

Application lock - You can lock the contents you want to hide. (Phonebook, Messaging, E-mail, etc.)

Change codes - Change your PIN code (This menu item will appear if PIN code request is set to On), PIN2 code, Security code.

Note: Security code

The security code protects the unauthorised use of your phone. The default security code is set to '0000' and the security code is required to delete all phone entries and to activate the **Reset settings** menu. Also, the security code is required to enable or disable the phone lock function to prevent unauthorised use of the phone. The security code default setting can be modified from the **Security > Change codes**.

Viewing memory status

Your LG-C360 has three memories available: the phone, the SIM card and an external memory card (you may need to purchase the memory card separately).

You can use the memory manager to determine how each memory is used and see how much space is available.

Press **Menu** and select **Settings**, select **Device** and choose **Memory info** You will then see the current status of the memories in your LG-C360.

Connectivity

Changing your connectivity settings

USB connection mode

Your connectivity settings have already been set up by your network operator, so you can enjoy your new phone straightaway. If you want to change any settings, use this menu. Press **Menu** and select **Settings** then choose **Connectivity**. Your options are:

Bluetooth - Set up your LG-C360 for Bluetooth use. You can adapt your visibility to other devices or search through devices your phone is paired with.

USB connection mode - You can select the USB connection mode on your phone for several uses.

Changing your Bluetooth settings

- 1 Press **Menu** and select **Settings** and choose **Connectivity**.
- 2 Choose **Bluetooth** then **Settings**.

Make your changes to:

My device visibility - Set Visible or **Visible for 1 min** so that other devices can detect your phone when they are searching for a Bluetooth device. If you select **Hidden**, other devices will not be able to detect your phone when they are searching for a Bluetooth device.

My device name - You can name or rename your phone as it will appear on other devices. Your phone's name will be shown on other devices only when **My device visibility** is set to **Visible**.

Supported services - You can view the list of devices such as headsets and handsfree supported by Bluetooth enabled phone.

My address - Check your Bluetooth address here.

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- 4 Choose the device you want to pair with, select **Add** and enter a passcode then choose **OK**.
- 5 Your phone will then connect to the other device, on which you should enter the same passcode.
- 6 Your passcode protected Bluetooth connection is now ready.

Pairing with another Bluetooth device

By pairing your LG-C360 and another device, you can set up a passcode protected connection. This means your pairing is more secure.

- 1 Check your Bluetooth is **Turn on** and **Visible**. You can change your visibility in the **Settings** of **Bluetooth** menu, by selecting My device visibility, then Visible.
- 2 From **Bluetooth**, choose **Activate Bluetooth** and select **Search new device**.
- 3 Your LG-C360 will search for devices. When the search is completed **Add** and **Refresh** will appear on screen.

Using a Bluetooth headset

- 1 Check your Bluetooth is **Activate Bluetooth** and **Visible**.
- 2 Follow the instructions that came with your headset to place it in pairing mode and pair your devices.
- 3 Your LG-C360 will automatically connect to your Bluetooth headset and switch to headset profile.

Sending and receiving your files using Bluetooth

Bluetooth is a great way to send and receive files as no wires are needed and connection is quick and easy. You can also connect to a Bluetooth headset to make and receive calls. Before you can start sharing files using Bluetooth, you will need to pair your phone with another Bluetooth device. For information on pairing devices, see **Pairing with another Bluetooth device**.

To switch Bluetooth on:

- 1 Press **Menu** and select **Settings**. Choose **Connectivity** then select **Bluetooth**.
- 2 Select **Activate Bluetooth**.
- 3 Select **Deactivate Bluetooth** to switch Bluetooth off.

To send a file:

- 1 Open the file you want to send, typically this will be a photo, video or music file.
- 2 Select **Options** and choose **Send via Bluetooth**.
- 3 Select **Yes** to turn Bluetooth on if it is not already activated.

- 4 Your LG-C360 will automatically search for other Bluetooth enabled devices within range.
- 5 Choose the device you want to send the file to and select **OK**.

To receive a file:

- 1 To receive files, your Bluetooth must be both **Activate Bluetooth** and **Visible**.
- 2 A message will prompt you to accept the file from the sender. Select **Yes** to receive the file.

TIP! Keep an eye on the progress bar to make sure your file is sent.

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Settings

Synchronise your phone with your PC

You can synchronise your phone with your PC to make sure all your important details and dates match, but also to backup your files to put your mind at ease.

Backing up and restoring your phone's information

- 1 Connect the USB cable to your phone and your PC.
- 2 Select the **PC suite** from the popup menu in your phone.
- 3 Click on the Backup icon, and select **Backup** or **Restore**.
- 4 Mark the contents you would like to back up or restore. Select the location you would like to backup information to, or restore information from. Click OK.
- 5 Your information will be backed up.

Viewing your phone files on your PC

- 1 Connect the USB cable to your phone and your PC.
- 2 Select the **PC suite** from the popup menu in your phone.
- 3 After searching the phone it will be connected automatically.

TIP! Viewing the contents of your phone on your PC helps you to arrange files, organise documents and remove contents you no longer need.