

# Installation and Operation Instructions

**WARNING:** If the information in these instructions is not followed exactly, a fire or explosion may result causing property damage, personal injury or loss of life.

- Do not store or use gasoline or other flammable vapors and liquids in the vicinity of this or any other appliance.
- **WHAT TO DO IF YOU SMELL GAS**
  - Do not try to light any appliance.
  - Do not touch any electrical switch; do not use any phone in your building.
  - Immediately call your gas supplier from a neighbor's phone. Follow the gas supplier's instructions.
  - If you cannot reach your gas supplier, call the fire department.
- Installation and service must be performed by a qualified installer, service agency or the gas supplier.
- In the Commonwealth of Massachusetts, a carbon monoxide (CO) detector shall be installed in the same room as the appliance.

This appliance may be installed in an aftermarket, permanently located, manufactured home (USA only) or mobile home, where not prohibited by local codes.

This appliance is only for use with the types of gas indicated on the rating plate. A conversion kit is supplied with the appliance.

**ATTENTION : CES INSTRUCTIONS DOIVENT DEMUERER AVEC LE PROPRIÉTERE D'UNE MAISON.**

**AVERTISSEMENT:** Assurez-vous de bien suivre les instructions données dans cette notice pour réduire au minimum le risque d'incendie ou d'explosion ou pour éviter tout dommage matériel, toute blessure ou la mort.

- Ne pas entreposer ni utiliser d'essence ni d'autres vapeurs ou liquides inflammables dans le voisinage de cet appareil ou de tout autre appareil.
- **QUE FAIRE SI VOUS SENTEZ UNE ODEUR DE GAZ:**
  - Ne pas tenter d'allumer l'appareil.
  - Ne touchez à aucun interrupteur. Ne pas vous servir des téléphones se trouvant dans le bâtiment où vous trouvez.
  - Appelez immédiatement votre fournisseur de gaz depuis un voisin. Suivez les instructions du fournisseur.
  - Si vous ne pouvez rejoindre le fournisseur de gaz, appelez le service des incendies.
- L'installation et l'entretien doivent être assurés par un installateur ou un service d'entretien qualifié ou par le fournisseur de gaz.



**INSTALLER:** Leave this manual with the appliance.

**CONSUMER:** Retain this manual for future reference.

# ! WARNING



**HOT GLASS WILL  
CAUSE BURNS.**

**DO NOT TOUCH GLASS  
UNTIL COOLED.**

**NEVER ALLOW CHILDREN  
TO TOUCH GLASS.**

**THIS OWNER'S MANUAL PROVIDES INFORMATION TO ENSURE SAFE INSTALLATION AND EFFICIENT, DEPENDABLE OPERATION OF YOUR FIREPLACE INSERT. PLEASE READ THESE INSTRUCTIONS IN THEIR ENTIRETY AND MAKE THEM AVAILABLE TO ANYONE USING OR SERVICING THIS GAS INSERT.**

**DO NOT ATTEMPT TO ALTER OR MODIFY THE CONSTRUCTION OF THIS APPLIANCE OR ITS COMPONENTS. ANY MODIFICATION OR ALTERATION WILL VOID THE WARRANTY, CERTIFICATION AND LISTING OF THIS APPLIANCE.**

Your fireplace insert has a unique serial number stamped on the rating plate which is located in the valve compartment. Please record the serial number in the space below. You may also wish to attach your purchase receipt to this page for future reference.

MODEL NAME: Jøtul GI 350 DV II Gas Fireplace

SERIAL NUMBER: \_\_\_\_\_

DATE OF PURCHASE: \_\_\_\_\_

AUTHORIZED DEALER: \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE: \_\_\_\_\_

INSTALLER: \_\_\_\_\_

FUEL TYPE: \_\_\_\_\_

FUEL CONVERSION: NO \_\_\_\_\_ YES \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THIS PRODUCT MUST BE INSTALLED BY A LICENSED MASTER OR JOURNEYMAN PLUMBER OR GAS-FITTER WHEN INSTALLED IN THE COMMONWEALTH OF MASSACHUSETTS.**

## Suggested Tools for Installation and Service

- External regulator (for Propane only)
- Piping which complies with local code
- Manual shut-off valve -  
T-Handle required in Massachusetts
- Sediment trap - if required by code
- Tee joint
- Pipe wrench
- Pipe sealant
- 10 mm open end wrench
- 1/2", 7/16" open end wrench
- Phillips head screwdriver
- Flat head screwdriver
- 1/4" nut driver
- Gloves
- Safety glasses
- Torx T-20 screwdriver
- Tin snips



We recommend that our gas products be installed and serviced by professionals who are certified in the U.S. by the National Fireplace Institute® (NFI) as NFI Gas Specialists.

Canada	
<b>ENERGUIDE</b>	
Gas Fireplace Energy Efficiency Rating	
<b>61.7 %</b>	
Based on CSA P.4.1-02	
Model No.	Jøtul GI 350 / Scan 65i



# Table of Contents

Installation & Service Tools .....	2
Specifications .....	4
General Information .....	5
Safety Information .....	5
Installation	
Fireplace Requirements .....	7
Hearth Protection .....	8
Clearances .....	8
Masonry Fireplaces .....	10
Prefabricated Fireplaces.....	11
Vent Requirements .....	13
Fireplace Assembly	
Gas Connection.....	14
Gas Pressure.....	15
Fuel Conversion.....	16
Wall Thermostat .....	18
Remote Control .....	18
Blower Power Requirement .....	18
Optional Wall Panel Kits .....	19
Log Set Installation .....	20
System Check.....	21
Surround Assembly.....	22
Operation	
Burner Controls .....	23
Blower Controls .....	24
Maintenance	
Annual Cleaning .....	24
Glass Replacement.....	25
Illustrated Part Breakdown .....	26
Replacement Parts List.....	27
Appendix A: Remote Installation.....	28
Service Log .....	30
Lighting Instructions .....	31

## Unpacking the Fireplace

- A Miscellaneous Hardware Kit is packed within the right side compartment of the firebox. It contains:
  - Installation / Operation manual
  - Glass Frame Latch Release tool
  - Fuel Conversion Kit, LP
  - Leg Leveller Brackets - left and right, 2 each
  - #10 x 1/2" bracket sheet metal screws, 8
  - Rock Wool
- The Log Set is packaged separately from the firebox. Use the Latch Release tool to remove the fireplace glass frame in order to install the log set and any other accessories.
- See the cut-away view in fig. 1 below to locate the right and left spring latches on the underside of the firebox floor. Release each latch by engaging the tangs of the tool with the latch throat, pulling it forward and down.
- Pull the Glass Frame away from the Firebox and lift to disengage it from the retaining lip at the top of the firebox. Set the glass out of the way.
- Do not unpack the log parts until you are ready to install them.

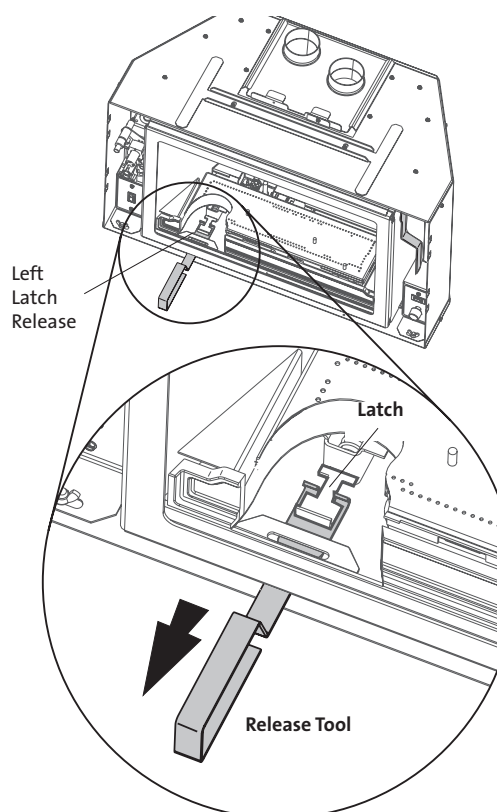


Figure 1. Pull each Spring Latch out and down to disengage it from the Glass Frame.

# Jøtul GI 350 DV / Scan 65i

## Direct Vent Gas Fireplace Insert



Manufactured and Distributed by:  
Jøtul North America  
Gorham, Maine USA



### Test Standards

This appliance complies with National Safety standards and is tested and listed by Intertek Testing Services of Middleton, Wisconsin. In addition, the Jøtul GI 350 DV gas fireplace insert has been tested and listed as a direct vent gas fireplace heater and listed to ANSI Z21.88-2005 (NFPA 54), Z21.88a/CSA 2.33a-2007 for Canada.



### Specifications

#### Input Rates

##### Natural Gas

28,000 BTU/hr. maximum input  
16,500 BTU/hr. minimum input

##### Propane

28,000 BTU/hr. maximum input  
14,300 BTU/hr. minimum input

Inlet Pressure:	MIN.	MAX.
Natural Gas:	5.0 WC (1.24 kPa)	7.0 WC (1.74 kPa)
Propane:	12.0 WC (2.98 kPa)	14.0 WC (3.48 kPa)

Manifold Pressure:	MIN.	MAX.
Natural Gas:	1.2 WC (0.29 kPa)	3.8 WC (0.95 kPa)
Propane:	2.9 WC (0.72 kPa)	11.0 WC (2.74 kPa)

Steady State Efficiency: 77.3%

A.F.U.E. Efficiency: 67.9%

Piezo Ignitor / Standing Pilot

**THIS APPLIANCE IS EQUIPPED TO BURN NATURAL GAS ONLY. If propane gas is desired, the fireplace must be converted for use with propane. Install the LP Conversion Kit included with the fireplace according to the instructions in this manual.**

### Accessories

Basket Screen (for Cast Iron Double Doors)	#156416
Reversible Brick Panel Kit, Corduroy Blk/Gry	#156417
Reversible Brick Panel Kit, Antique/Border	#156418
Fuel Conversion Kit - NG to LP	#156444
Fuel Conversion Kit - LP to NG	#156445
Wall Thermostat	#750003
Remote Control	#129706
Wishing Rocks Burner Treatment	#156847
Starfire Glass Burner Treatment	#156841
Reflective Glass Panels	#156830

### Cast Iron Surrounds

34 1/2" Wide x 24 1/2" High. (26 1/2" w/ plinth option)	
Matte Black Paint	#351043 Little Diamond
Blue Black Enamel	#351044 Little Diamond
Jøtul Iron Paint	#351045 Little Diamond
w/ included Wide Surround Panel	
38" Wide x 26" High. (28" w/ plinth extensions)	

### Cast Iron Double Doors

Matte Black	#351047
Blue Black Enamel	#351048
Jøtul Iron	#351049

### Steel Surround Kits

Grand Forge - 38" Wide x 28" High	
Charcoal Gray	#156410
Natural Iron	#156411
Black Powder Coat	#156412
Cathedral Arch Doors & Surround w/ Screen, 38" x 28"	
Charcoal Gray	#156413
Natural Iron	#156414
Black Powder Coat	#156415
Scan 65i Sliding Glass Panel & Surround, 40" x 27"	
for 1" Riser - includes Mantel Heat Shield	
Black Powder Coat	#K156440
Stainless Steel	#K156441
Scan 65i Sliding Glass Panel & Surround, 40" x 28"	
for 2" Riser - includes Mantel Heat Shield	
Black Powder Coat	#K156460
Stainless Steel	#K156461
Simple Surround, 38" x 28"	#157226

# General Information

**THIS HEATER MUST BE INSTALLED AND MAINTAINED BY A QUALIFIED SERVICE AGENCY. DO NOT ATTEMPT TO ALTER OR MODIFY THE CONSTRUCTION OF THIS APPLIANCE OR ITS COMPONENTS. ANY MODIFICATION OR ALTERATION WILL VOID THE WARRANTY, CERTIFICATION AND LISTING OF THIS APPLIANCE.**

## IMPORTANT: SAVE THESE INSTRUCTIONS.

1. The installation and repair of this appliance must be done by a qualified service person. Failure to properly install and maintain this heater could result in an unsafe or hazardous installation, which may result in a fire, explosion, property damage, personal injury or loss of life.
2. This appliance should be inspected before use and at least annually. More frequent cleaning may be required due to excessive lint from carpeting, bedding material, etc. It is imperative that control compartments, burners and circulating air passageways of the appliance be kept clean.  
 S'assurer que le bruleur et le compartiment des commandes sont propres. Voir les instructions d'installation et d'utilisation qui accompagnent l'appareil.
3. This appliance may be installed in an aftermarket permanently located, manufactured (mobile) home, where not prohibited by local codes. This appliance is only for use with the type(s) of gas indicated on the rating plate. This appliance is not convertible for use with other gases, unless a certified kit is used.  
 Cet appareil peut être installé dans une maison préfabriquée (mobile) déjà installée à demeure si les règlements locaux le permettent.  
 Cet appareil doit être utilisé uniquement avec les types de gaz indiqués sur la plaque signalétique. Ne pas l'utiliser avec d'autres gaz sauf si un kit de conversion certifié est installé.
4. The installation must conform to local codes. Your local Jøtul authorized dealer can assist you in determining what is required in your area for a safe and legal installation. Some areas require a permit to install a gas burning appliance. Always consult your local building inspector or authority having jurisdiction to determine what regulations apply in your area.  
 In the absence of local codes, the installation requirements must comply with the current National codes. In the U.S., these requirements are estab-

lished in the National Fuel Code, ANSI Z223.1.(NFPA 54). In Canada, the codes have been established in CAN/CGA B149 Fuel Installation Code.

Installer l'appareil selon les codes ou règlements locaux, ou, en l'absence de tels règlements, selon les Codes d'installation CAN/CGA-B149.

5. Do not operate this fireplace if any part of it has been under water.

Immediately call a qualified service technician to inspect the heater and to replace any part of the control system and any gas control which has been under water.

Ne pas se servir de cet appareil s'il a été plongé dans l'eau, complètement ou en partie. Appeler un technicien qualifié pour inspecter l'appareil et remplacer toute partie du système de contrôle et toute commande qui ont été plongés dans l'eau.

6. Do not operate the fireplace with the glass front removed, cracked or broken. Replacement of the glass should be done by a licensed or qualified service person. Only remove glass for routine service. Always handle glass carefully.

Pour utilisation avec les portes en verre certifiées avec l'appareil seulement. Ne pas utiliser avec des portes en verre.

7. Notify your insurance company before proceeding with installation of this fireplace.

## Safety Information

- Due to the high operating temperatures this appliance should be located out of traffic and away from furniture, draperies, etc. Maintain proper clearance to combustible mantels and fireplace trim.
- Children and adults should be alerted to the hazards of high surface temperatures and should stay away to avoid burns or clothing ignition.
- Young children should be supervised while they are in the same room as the appliance. Toddlers, young children and others may be susceptible to accidental contact burns. A physical barrier, such as a child guard, is recommended to be used if there are at-risk individuals in the house. To restrict access to a fireplace or stove, install an adjustable safety gate to keep toddlers, young children and other at-risk individuals out of the room and away from hot surfaces.



- Any safety screen or guard removed for servicing an appliance must be replaced prior to operating the appliance.
- Clothing or other flammable materials should not be placed on or near the fireplace.
- Surveiller les enfants. Garder les vêtements, les meubles, l'essence ou autres liquides à vapeur inflammables loin de l'appareil.
- Never allow anyone to use the fireplace if they are unfamiliar with its operation.
- NEVER store or use gasoline or any other flammable vapors or liquids in the vicinity of the fireplace.
- Never burn any solid materials (wood, cardboard, paper, coal, etc.) in this gas fireplace. Use with natural gas or propane fuel ONLY.
- Any safety screen, glass or guard removed for servicing the appliance must be replaced prior to operating the appliance.
- Do not slam or strike the glass panel.
- This appliance is NOT for use with aftermarket glass doors. This appliance is approved for use only with the surround panel options listed on page 4 of this manual.  
Cet appareil ne sert pas avec des portes en verre de marché des accessoires. Cet appareil est approuvé pour l'usage seulement avec les revêtements de porte, entoure les options de panneau et en verre de panneau énumérées à la page 4 de ce manuel.
- Wear gloves and safety glasses while installing or performing maintenance procedures on this appliance.

## Electrical Hazards

- Be aware of electrical wiring locations when cutting holes in walls and ceilings for termination.
- The blower must be electrically grounded in accordance with local codes or, in the absence of local codes, with the current ANSI/NFPA 70, National Electrical Code or CSA C22.1-Canadian Electrical Code.

- The Blower is supplied with a three-prong (grounding) plug for protection against shock hazard and should be plugged directly into a properly grounded three-prong receptacle. **DO NOT CUT OR REMOVE THE GROUNDING PRONG FROM THE PLUG.**
- Always disconnect the power supply when performing routine service on the fireplace.

## Installation Requirements

The Jøtul GI 350 DV Gas Insert can be installed in most solid fuel burning fireplaces of either masonry construction or a prefabricated factory built fireplace.

Prior to any installation, the existing chimney exhaust flue must be thoroughly cleaned and completely inspected by a qualified chimney sweep or fireplace service person.

Do not install this insert into a chimney that is damaged. Any repairs must be made prior to installing the insert. If you are unsure of the condition of your fireplace and chimney, contact a professional fireplace technician or your local authorized Jøtul dealer for professional assistance.

DO NOT REMOVE BRICKS OR MORTAR FROM THE FIREPLACE OR CHIMNEY STRUCTURE. However, masonry or steel may be removed from the smoke shelf and adjacent damper frame area to accommodate installation of a chimney liner, provided that their removal will not weaken the structure of the fireplace or chimney, and will not reduce protection for combustible materials.

If the fireplace has been modified to accommodate installation, use anchors or masonry nails to attach the metal Fireplace Conversion Notice Plate to the back wall of the masonry fireplace firebox where it will be readily seen should the insert be removed.

THIS APPLIANCE MUST NOT BE CONNECTED TO A CHIMNEY OR FLUE SERVING ANY OTHER APPLIANCE OF ANY KIND.

All venting components must be installed in accordance with the terms of their listing and manufacturer's instructions. Refer to the pipe manufacturer's instructions for proper pipe clearances.

This fireplace insert is specifically designed for use with 3" Type B vent pipe components or a Listed Flexible gas liner. See the Appendix on page 28 for a complete list of vent pipe manufacturers whose products are approved for use with this appliance.

**Leg Levelling Bracket Note:**

Two right and left brackets with mounting hardware are included in the Miscellaneous Kit. Installation of the brackets allows the insert to be raised up to 2 1/2" off of the hearth.

Note that use of the brackets will require a larger minimum fireplace width at both the front and rear as shown below. Also note that use of the levelling brackets will affect required minimum clearance to combustible top trim and mantle construction. See the figures and tables on pages 8 and 9.

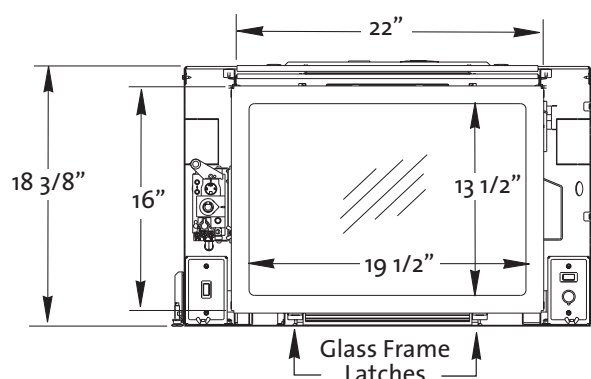
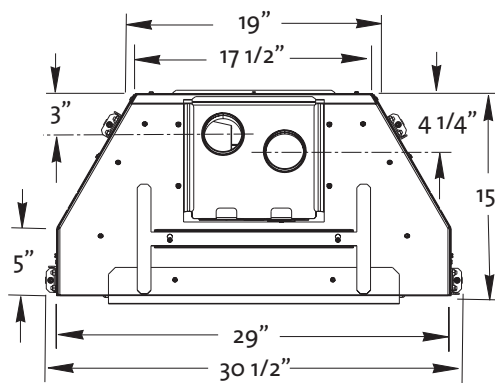
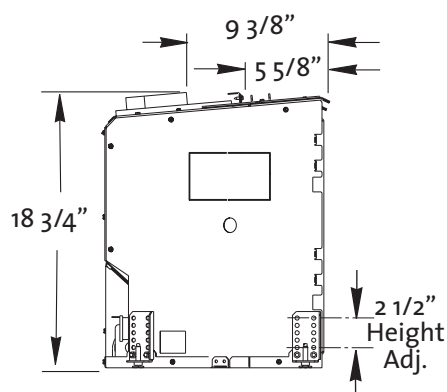


Figure 2. Jøtul GI 350 DV / Scan 65i dimensions.

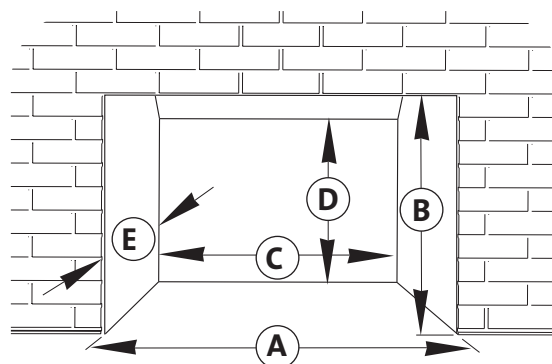
## Minimum Fireplace Requirements

The Jøtul GI 350 DV gas insert has been specifically designed to be installed into a solid fuel burning factory built fireplace or a code approved solid fuel burning masonry fireplace with a tile flue liner. An acceptable fireplace cavity must have the minimum dimensions specified in fig. 3.

**Do not modify or alter the construction of the gas insert or any of its components to enable it to fit into a fireplace. Any modification of the insert will void the warranty, certifications and approvals of the unit and could be dangerous.**

### Install Leg Leveling Brackets

1. Oriented as you face the insert, install the right and left mounting brackets to the sides of the insert using the #10 x 1/2" sheet metal screws provided at the height appropriate to your installation requirements.



- A: Opening Width = 29 1/2" (749 mm)  
with leveling brackets = 31" (787 mm)
- B: Opening Height = 20" (508 mm)  
with Scan 65i 1" riser = 21" (533 mm)  
with Scan 65i 2" riser = 22" (559 mm)
- C: Back Wall Width = 18" (457 mm)  
with levelling brackets = 19" (483 mm)
- D: Back Wall Height = 19" (483 mm)  
w/ Scan 65i 1" riser = 20" (508 mm)  
w/ Scan 65i 2" riser = 21" (533 mm)
- E: Depth = 16" (406 mm)

Figure 3. Minimum fireplace cavity dimensions.

## Clearance to Combustible Materials

A combustible material is anything that can burn (i.e. sheet rock, wallpaper, wood, fabrics etc.). These surfaces are not limited to those that are visible and also include materials that may be behind non-combustibles.

If you are unsure of the combustible nature of a material, consult your local fire officials. "Fire Resistant" materials are considered combustible: they are difficult to ignite, but will burn. "Fire-rated" sheet rock is also considered combustible.

The following clearances and hearth specifications are the minimum requirements for installation into a masonry or factory built fireplace. Mantel and wall clearances will vary, depending upon the fireplace facing and riser height, if needed. Use the tables and illustrations in figs. 4 and 5 to determine the minimum clearances for your installation.

## Hearth Requirements

Hearth protection in front of the GI 350 DV must be composed of any noncombustible material. It must extend 16" forward of the firebox glass panel and extend 18" to either side of the fireplace centerline. See fig. 4.

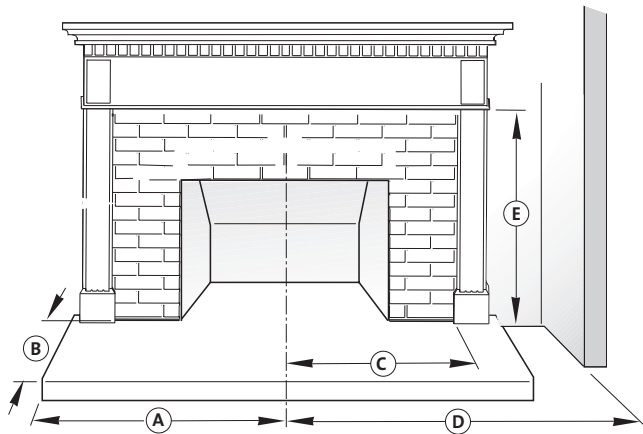


Figure 4. Hearth, Trim and Wall clearances.

## Fireplace Facing Options

**Jøtul Cast Iron Surround** - 34 1/2" x 24 1/2"

w/ Plinth - 34 1/2" x 26 1/2"

w/Wide Surround Panel - 38" x 26"

w Plinth Extensions - 38 1/2" x 28"

**Steel Door Kits** - includes Surround Panels

38" Wide x 28" High

**SCAN 65i Surround Assembly**

- with 1" Riser: 40" Wide x 27" High

- with 2" Riser: 40" Wide x 28" High

Surround Type	A	B	C	D	E
Jøtul Cast Iron	18"	16"	18 1/4"	41 1/4"	35"
Jøtul Cast Iron w/ Plinth	18"	16"	18 1/4" 20" w/ Wide Surround	41 1/4"	37"
Steel Double Doors	18"	16"	19"	43"	38"
Scan 65i w/ Mantel Heat Shield	18"	16"	21"	44"	37": 1" Riser 38": 2" Riser
Scan 65i without Mantel Heat Shield	18"	16"	Use noncombustible materials only.	44"	Use noncombustible materials only.

Table 1. Hearth, Trim and Wall clearances.

A: Hearth Protection Width - 18" from centerline.

B: Hearth Protection Depth - 16"

C: Side Trim Clearance, 1 1/2" thick. Shown measured from fireplace centerline = 1" from Cast Iron and 0" (zero clearance) from Steel Surround.

D: Side Room Wall Clearance shown measured from the fireplace centerline = 24" from Surround.

E: Top Trim Clearance = Same as 3.5" deep mantel. See fig. 5.



## Mantel Clearance Requirements

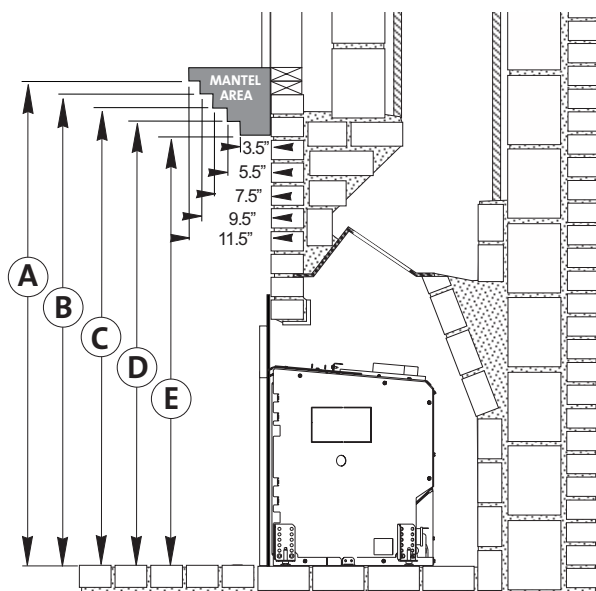


Figure 5. Minimum Mantel Clearances shown measured from the hearth surface to the mantel surface.

Surround Type	A	B	C	D	E
Jøtul Cast Iron	41"	39 1/2"	38"	36 1/2"	35"
Jøtul Cast Iron w/ Plinth	43"	41 1/2"	40"	38 1/2"	37"
Steel Double Doors	44"	42 1/2"	41"	39 1/2"	38"
Scan 65i w/ Mantel Heat Shield	With 1" Riser				
	43"	41 1/2"	40"	38 1/2"	37"
	With 2" Riser				
	44"	42 1/2"	41"	39 1/2"	38"
Scan 65i without Mantel Heat Shield	Use noncombustible materials only.				

Table 2. GI 350 DV Mantel clearances.

## Vent Guidelines

- All vent components must be installed in accordance with the listing terms and manufacturer's instructions.
- Vent Height:** Measured from the top of the insert to the top of the termination cap.  
**Minimum:** no less than 10'  
**Maximum:** no greater than 35'.  
 The minimum vent height above the roof or adjacent walls is specified by building codes. As a general guide, follow the Gas Vent Rule on page 12.
- HORIZONTAL RUNS ARE NOT PERMITTED ANYWHERE IN THE VENTING SYSTEM.**
- Venting liners used on this appliance may not be less than 3" in diameter or greater than 3" in diameter.**
- Any unused flue or masonry enclosure can be used as a passageway for venting provided the flue is relined using 3" Listed flexible gas liner.
- The remaining space around the liner in a masonry or zero-clearance flue CANNOT be used to vent any other appliance.
- Flexible liner components may not be exposed in any living space.
- Installation of any components not manufactured or approved by Jøtul or failure to meet all clearance requirements will void all warranties and could result in property damage, bodily injury, or serious fire.**
- Never modify any venting component, or use any damaged venting product.**
- THE GAS APPLIANCE AND VENT SYSTEM MUST BE VENTED DIRECTLY TO THE OUTSIDE OF THE BUILDING, AND NEVER ATTACHED TO A CHIMNEY SERVING ANOTHER SOLID FUEL OR GAS-BURNING APPLIANCE.**
- Use vent component supplied by one of the vent manufacturers listed on page 5 of this manual. Do not mix components from different manufacturers in a single installation.

## Masonry Fireplaces

A solid-fuel fireplace chimney must be clean and in good working order. It must be constructed of non-combustible materials. Chimney clean-outs must fit properly.

When installing the Jøtul GI 350 DV gas insert into a masonry fireplace, the insert will be vented through dual 3" flexible gas aluminum liners.

This co-linear installation includes a pair of 3" flex ducts that run from the insert completely through the existing chimney to the termination cap.

One liner is attached to the Exhaust Outlet on the back of the unit and will carry the exhaust gases to the outside of the house. This exhaust liner must be directly connected to the unit and run the full length of the chimney. See fig. 6.

The other 3" liner will be attached to the Air Intake Collar to provide outside air for combustion. The Intake Collar is labeled for easy identification. The liner must extend through the damper area of the fireplace into the tile liner of the chimney. This liner can also extend the full length of the chimney and connect to the termination cap, as required in Canada.

### IMPORTANT

If the intake flex does not extend the full length of the chimney, forming a direct connection between the unit and the termination cap, A METAL BLOCK OFF PLATE MUST BE INSTALLED to seal the air intake from room air. Normally this sealing plate will be installed within the existing fireplace damper area. See fig. 6. The sealing plate is not necessary if a direct connection is made between the cap and the fireplace. **WARNING!** Avoid cross venting the insert. Before installation, label both ends of the exhaust flex pipe to ensure connection to the appropriate collars on the fireplace unit and vent termination cap.

### IMPORTANT NOTICE:

**THE USE OF AN EXISTING CHIMNEY AS AN AIR INTAKE IS NOT COVERED UNDER THE ANSI Z21.88-1999-CSA 2.33-M99 TEST METHODS AND RESULTING ITS/WHI PRODUCT CERTIFICATION. THE CODE AUTHORITY HAVING JURISDICTION MUST BE CONSULTED PRIOR TO PROCEEDING WITH THIS INSTALLATION METHOD.**

## Masonry Fireplace Vent Installation

1. Measure height of the chimney to fireplace opening. Determine if both the intake and exhaust will be extended to the top of the chimney.
2. Use tin snips to cut the appropriate lengths of flex for both the intake and exhaust.
3. Attach the appropriate ends of the flex to the chimney termination kit.
4. Drop the liners down the chimney from the top and rest the termination kit atop the chimney.
5. Seal the chimney termination kit to the top of the chimney flue with high temperature sealant.
6. Secure the appropriate DIRECT VENT CAP to the termination kit.
7. Inside the fireplace, fully extend the flex liner pipe and cut off the excess so that the liners hang approximately 16" from the floor of the fireplace.
8. **If the Air Intake pipe *will not* be attached to the chimney termination kit: (See IMPORTANT NOTICE on this below.)**
  - a. The flex pipe must extend through the damper area into the first flue.
  - b. A metal damper block-off plate must be coninstalled in the fireplace damper area to completely seal off the flue from the room. Cut holes in the plate for both the intake and exhaust flex pipes.
  - c. A direct vent cap is required to bring fresh air into the chimney flue and Air Intake flex pipe.
  - d. Attach the Fireplace Conversion Notice to the back of the fireplace if any part of the unit has been modified or removed.

**CANADA REQUIREMENT:** Both the Intake and the Exhaust liners must extend the full length of the chimney and be securely connected to both the unit and the termination kit.

If the fireplace has been modified to accommodate installation, use anchors or masonry nails to attach the metal Fireplace Conversion Notice Plate supplied with this unit to the back wall of the masonry fireplace firebox where it will be readily seen should the insert be removed.

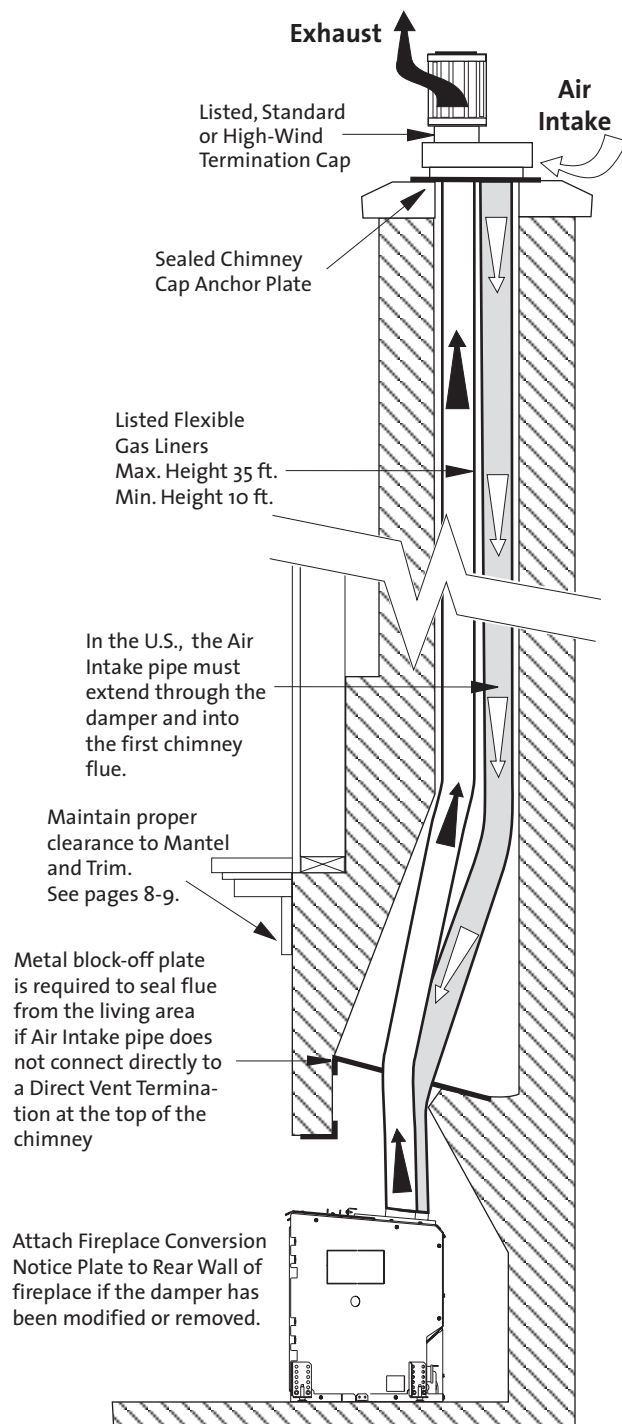


Figure 6. Masonry Fireplace Venting Configuration. Air intake must connect to chimney cap in Canada.

**WARNING:**

FAILURE TO POSITION THE PARTS IN ACCORDANCE WITH THIS DIAGRAM OR FAILURE TO USE ONLY PARTS SPECIFICALLY APPROVED WITH THIS APPLIANCE MAY RESULT IN PROPERTY DAMAGE OR PERSONAL INJURY.

## Prefabricated (Factory-Built) Fireplaces

This appliance may be installed into a prefabricated fireplace listed per UL 127 or ULC S610. The chimney must be clean and in good working order. It must be constructed of noncombustible materials. Chimney clean-outs must fit properly.

A factory-built prefabricated fireplace may require modifications before installation of the fireplace insert.

### Modification Steps:

1. Remove any fuel grate or other components attached to the firebox. On most models the fire grate is attached to the unit with brackets which should be cut or pried off.
2. Remove the damper assembly. This includes the damper blade, handle and any linkage. Two 3" liners must be able to pass through the damper area.
3. Remove any fire screen or door assembly. This is usually done by removing a support rod on the inside of the fireplace frame. Smoke shelves, shields, and baffles can be removed if attached with mechanical fasteners.
4. If there is a metal ash lip, it too should be removed to allow the unit to sit flat in the fireplace. Be sure to reinstall any screws removed.

- Do not cut or remove permanent steel components of the prefabricated fireplace. If the fireplace has no gas access hole(s) provided, an access hole, 1.5" diameter or less, may be drilled through the lower side or bottom of the firebox in a proper, workman-like manner. The hole must be sealed with non-combustible insulation after the gas supply line has been installed.
- Do not remove air channel walls.
- Do not block built-in air passageways.

### IMPORTANT NOTICE:

THE USE OF AN EXISTING CHIMNEY AS AN AIR INTAKE IS NOT COVERED UNDER THE ANSI Z21.88-1999-CSA 2.33-M99 TEST METHODS AND RESULTING ITS/WHI PRODUCT CERTIFICATION. THE CODE AUTHORITY HAVING JURISDICTION MUST BE CONSULTED PRIOR TO PROCEEDING WITH THIS INSTALLATION METHOD.

**IMPORTANT:**

**BEFORE STARTING THIS INSTALLATION, THE GAS SUPPLY LINE MUST BE INSTALLED TO THE FIREBOX. THIS SHOULD ONLY BE DONE BY A QUALIFIED OR LICENSED PLUMBER OR GAS FITTER.**

This gas insert is specifically designed to be vented using a co-linear system.

Installation includes a pair of 3" flex ducts that run from the insert completely through the existing chimney to the termination cap. See figure 7, page 12.

One liner is attached to the exhaust port to carry exhaust gases to the outside of the house. This exhaust liner must be directly connected to the unit, and to the termination cap at the top of the fireplace chimney.

The other 3" flex pipe is attached to the intake collar to provide outside combustion air to the unit. This pipe must extend through the damper area of the fireplace and into the first section of chimney flue. This liner may also extend the full length of the chimney and connect to the termination cap. See figure 7 as required in Canada.

**IMPORTANT:**

If the intake flex does not extend the full length of the chimney and connect to the unit and the termination cap, **a steel plate must be installed between the insert and the chimney** (normally at the damper area) to seal off the flue from the room.

The minimum vent height above the roof or adjacent walls is specified by major building codes. A general guide to follow is the Gas Vent Rule at right.

**CANADA REQUIREMENT:**

Both the Intake and the Exhaust flex pipe must extend the full length of the chimney and be securely connected to both the fireplace insert and the termination kit.

If the fireplace has been modified to accommodate installation, use anchors or masonry nails to attach the metal Fireplace Conversion Notice Plate supplied with this unit to the back wall of the masonry fireplace firebox where it will be readily seen should the insert be removed.

**GAS VENT RULE**

Roof Slope	Minimum Height From Roof	
Flat to 6/12	1'0"	0.3M
Over 7/12 to 9/12	2'0"	0.6M
Over 10/12 to 12/12	4'0"	1.2M
Over 13/12 to 16/12	6'0"	1.8M
Over 17/12 to 21/12	8'0"	2.4M

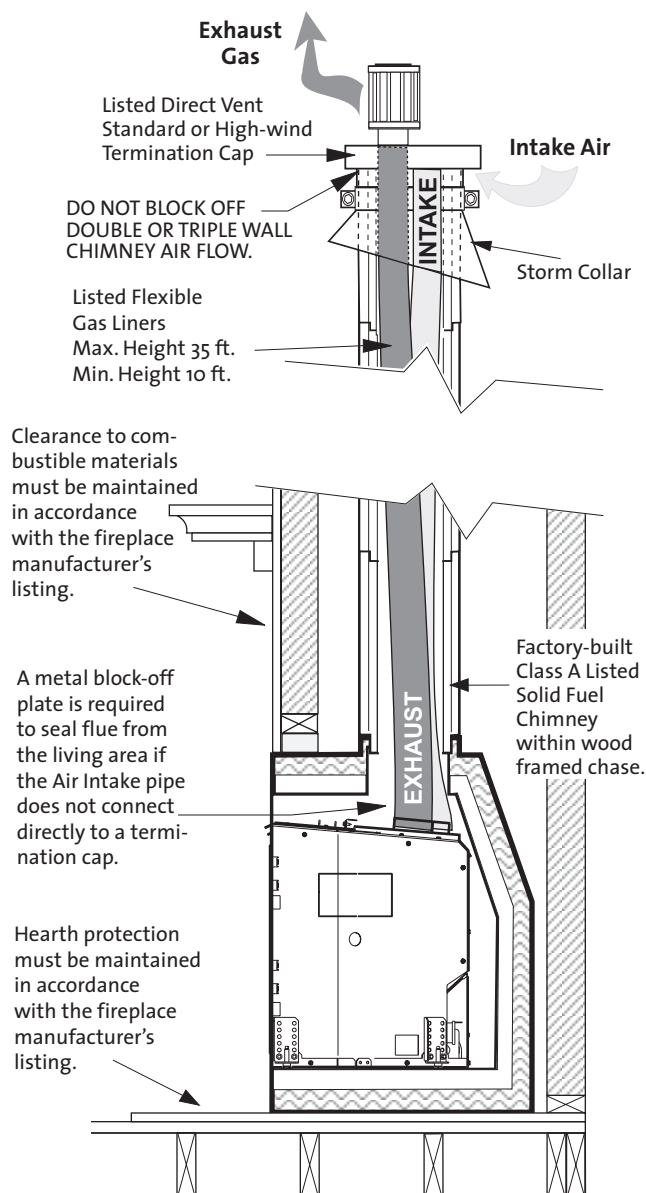


Figure 7. Factory-built fireplace vent configuration with direct connection to chimney termination cap.

## Prefabricated Fireplace Vent Installation

1. Measure height of the chimney to fireplace opening. Determine if both the intake and exhaust will be extended to the top of the chimney.
2. Cut the appropriate lengths of flex for both the intake and exhaust.
3. **If the intake flex will be attached to the chimney termination kit:** Attach the appropriate ends of the flex to the chimney termination kit. Label the end of the exhaust pipe.
4. Drop the liners down the chimney from the top and rest the termination kit atop the chimney.
5. Seal the chimney termination kit to the top of the chimney pipe with high temperature sealant.
6. Secure the appropriate DIRECT VENT CAP to the termination kit.
7. Inside the fireplace, fully extend the flex and cut off the excess flex so that the liners hang approximately 15" from the floor of the fireplace.
8. **If the intake flex is NOT attached to the chimney termination kit: See NOTICE on page 12.**
  - A. It is necessary to install a minimum 6 foot length of flex pipe into the flue for the intake air.
  - B. A METAL damper block off plate must be constructed and installed in the damper area to completely seal off the flue from the room. Cut holes for both the intake and exhaust liners in the block off plate.
  - C. A direct vent cap is still required to allow fresh air into the chimney flue and ultimately into the intake flex and insert.
  - D. Attach the Fireplace Conversion Notice to the back of the fireplace if appropriate.
9. Surround panels must not block or seal any ventilation openings on the prefabricated fireplace.

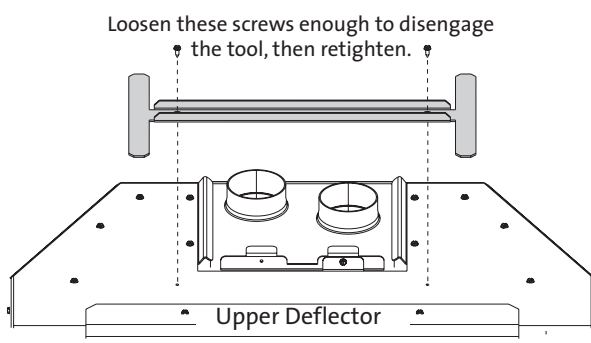


Figure 8. Remove the Flue Collar tool. Also, remove the Upper Deflector if a Cast Iron surround is to be installed.

## Vent Connection

The Vent Collar Plate, located on top of the cabinet, is removable to ease connection of the vent liners in those cases where access within the fireplace is restricted. Whether you are venting through a masonry chimney or a prefabricated chimney, the flex liner is connected to the insert in the same way. Use the following procedure.

### Wear Safety Gloves!

1. Disengage the Vent Collar tool from the top of the fireplace cabinet by loosening the two retainer screws, then sliding the tool over and up as in fig. 8.
2. Remove the retainer screw that attaches the Collar Plate to the cabinet top and slide the plate back off of the cabinet. Secure the flex liners to the appropriate collars on the Vent Collar Plate using sheet metal screws or hose clamps, as shown in fig. 9. Confirm that the liners are not cross-vented.
3. Position the insert, without surround panels, halfway inside the fireplace and engage the Vent Collar Plate within the rails on the cabinet top enough to get it started. Engage one end of the tool over the tabs on the flue collar plate as in fig. 9. Use a striking motion to hammer the collar plate fully forward and secure it to the cabinet flange using the sheet metal screw previously removed.
4. Store the Vent Adaptor tool beside the insert cabinet inside the fireplace for future use when servicing the unit.

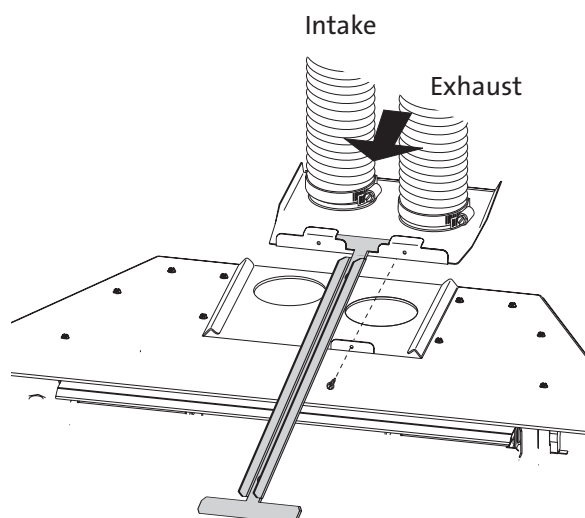


Figure 9. Use the tool to pull the collar plate into place.



## Final Positioning

### 1. Blower Power Cord:

Extend the blower power cord out forward of the fireplace, routing it to the nearest power source.

### 2. Level and Plumb the Cabinet:

With the fireplace cabinet in its final position, confirm that it is level and plumb.

Adjust the leg levelers at each corner as appropriate to fine-tune the level up to 1/2". If a greater height increase is required, the brackets can be lowered in 1/2" increments, to raise the cabinet up to 2 1/2".

### 3. Insert Height Adjustment

- **Plinth:** If a Cast Iron or Wide Surround is being installed with the a plinth option, adjust the leg leveler brackets to raise the unit 2".
- **Scan 65i Fronts:** Adjust the leg brackets 1" or 2", depending upon which size riser trim is being used.

**NOTE: THE APPROPRIATE MANTEL CLEARANCES MUST BE MAINTAINED AS SPECIFIED ON PAGE 9. IF RAISING THE INSERT MORE THAN 1/2", USE NONCOMBUSTIBLE SUPPORT MATERIALS, SUCH AS TILE OR PAVERS, UNDER THE CENTER OF THE CABINET.**

### 4. Extend the Surround Bracket Tabs:

Use pliers to bend back the Surround Bracket Tabs, located on the forward edge of each cabinet side, as shown in fig. 10.

- **Tabs 1 and 2 bend inboard** - for use with all cast iron surrounds, steel door facings, and the Scan 65i facing.
- **Tabs 3 and 4 bend outboard** - for use with Wide Surround Panels only.

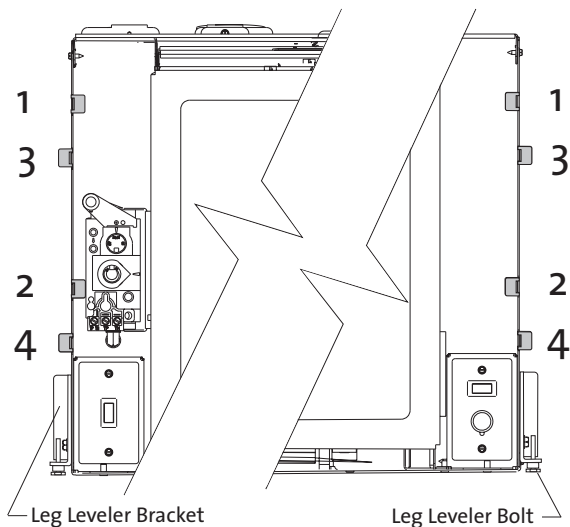


Figure 10. Surround bracket tab orientation.

## Connecting the Gas Supply

### Gas Supply Requirements

**ALL INSTALLATIONS MUST COMPLY WITH LOCAL CODE OR IN THE ABSENCE OF LOCAL CODE, MUST COMPLY WITH THE MOST RECENT EDITION OF THE NATIONAL FUEL GAS CODE ANSI Z223.1/NFPA 54 OR CAN-B149.**

**THIS PRODUCT MUST BE INSTALLED BY A LICENSED MASTER OR JOURNEYMAN PLUMBER OR GAS-FITTER WHEN INSTALLED IN THE COMMONWEALTH OF MASSACHUSETTS.**

### Shut-off Valve

All codes require a gas Shut-off valve (gas cock) and union to be installed in the supply line and in the same room as the appliance. This allows for the disconnection of the fireplace for servicing and maintenance. See Fig. 11.

**A T-HANDLE GAS SHUT-OFF VALVE IS REQUIRED IN MASSACHUSETTS IN COMPLIANCE WITH CODE 248CMR.**

The fireplace and gas control valve must be disconnected from the gas supply piping during any pressure testing of the system at test pressures in excess of 1/2 psig. For pressures lower than 1/2 psig, isolate the gas supply by closing the manual shut-off valve.

### Control Valve Connection

As mounted, the gas supply line connection is made to the upper end of the valve. The gas supply line should be a minimum 3/8" diameter, or the appropriate size to provide sufficient gas pressure to the valve regardless of the input setting.

The use of flexible gas appliance connectors is acceptable in many areas in the U.S. In Canada, methods vary depending on local code. If local codes permit, use flexible gas line for ease of installation and service. For those locales where flexible gas lines are not permitted, use the 3/8" iron fitting to make the connection at the top side of the Control Valve. See fig. 11.

Secure all joints tightly using appropriate tools and sealing compounds (for propane units, be sure to use compounds that are propane resistant). Turn on gas supply and test for gas leaks using a 50/50 soapy water solution or a gas detector. Never use an open flame to check for leaks.



## Soap Solution Leak Test

- Mix a 50-50 solution of water and dish soap.
- Light appliance- see lighting instructions on page 23 of this manual or on the fireplace's rating plate.
- Brush or spray all joints and connections with the soapy water solution.
- If bubbles appear at any connection or seam or a gas odor is detected, immediately turn gas control knob to the OFF position.

Tighten or reconnect the leaking joint and retest for any gas leaks.

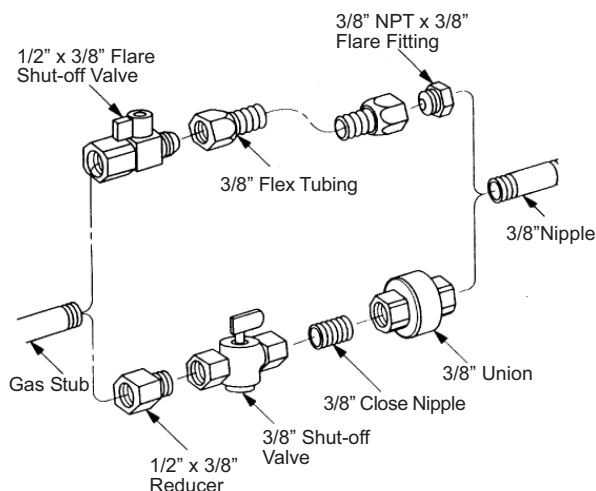


Figure 11. Gas supply line fittings.

## Gas Pressure

Proper gas pressure provides a consistent flow of gas to the appliance and is instrumental in checking for gas leaks. The gas control valve on the fireplace is equipped with pressure test points for gauge connections. The gauge connections are located on the front of the valve next to the On/Off/Pilot knob. Gauge connections are identified by:

- IN / E for inlet or supply pressure (the amount of gas coming to the valve.)
- OUT / A for manifold pressure (the amount of gas that is coming out of the valve to the burner.)

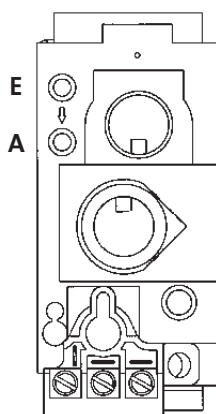


Figure 12. Pressure test points located on the front of the valve.

The appliance must be isolated from the gas supply line by closing its individual manual gas shut-off valve (gas cock) during any pressure testing of the gas supply piping system that is equal to or exceeds pressures of 1/2 psig (3.5 kPa).

### Inlet Pressure

	MIN.	MAX.
Natural Gas:	5.0 WC (1.24 kPa)	7.0 WC (1.74 kPa)
Propane:	12.0 WC (2.98 kPa)	13.0 WC (3.23 kPa)

### Manifold Pressure

	MIN.	MAX.
Natural Gas:	1.2 WC (0.29 kPa)	3.8 WC (.95 kPa)
Propane:	2.9 WC (0.72 kPa)	11.0 WC (2.74 kPa)

**ALWAYS TEST PRESSURE WITH VALVE CONTROL KNOB SET ON HIGH.** Symptoms of incorrect gas pressure include:

#### Insufficient gas pressure:

- Small pilot flame which can result in insufficient millivolts.
- Little variation in flame picture between HI and LO settings.
- Insufficient gas to support more than one appliance causing nuisance outages or gas surges.

#### Excessive gas pressure:

- Permanent damage to valve causing complete appliance shut down.
- Too large a pilot flame resulting in overheating of the power generator and consequent shut down.
- Sooting due to impingement and/or incorrect fuel to air mix.

## High Altitude Adjustment

Installations located at altitudes from 2000 - 4250 ft. (610 M - 1370 M), DO NOT require adjustment. Do not derate this appliance for altitude.

## Fuel Conversion

The Jøtul GI 350 Fireplace is designed to for use with either Natural gas or Propane. It is shipped from the factory configured to use Natural gas. A conversion kit is included for conversion to Propane use if desired. Check the identification label on the Control Valve to confirm that the correct fuel is used.

### WARNING:

**THE CONVERSION KIT IS TO BE INSTALLED BY AN AUTHORIZED JØTUL SERVICE TECHNICIAN IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTION AND ALL CODES AND REQUIREMENTS OF THE AUTHORITY HAVING JURISDICTION. FAILURE TO FOLLOW THESE INSTRUCTIONS COULD RESULT IN SERIOUS INJURY OR PROPERTY DAMAGE. THE QUALIFIED AGENCY PERFORMING THIS WORK ASSUMES RESPONSIBILITY FOR THIS CONVERSION.**

### IN CANADA:

**THE CONVERSION SHALL BE CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE PROVINCIAL AUTHORITIES HAVING JURISDICTION AND IN ACCORDANCE WITH THE REQUIREMENTS OF THE CAN1-B149.1 AND .2 INSTALLATION CODE.**

Cet équipement de conversion sera installé par une agence qualifiée de service conformément aux instructions du fabricant et toutes exigences et codes applicables de l'autorités avoir la juridiction. Si l'information dans cette Instruction n'est pas suivie exactement, un feu, explosion ou production de protoxyde de carbone peut resulter blessure personnelle de vie. L'agence qualifiée de service est esponsable de l'installation n'est pas propre et complete jusqu'à l'operation de l'appareil converti est cheque suivant les criteres etablis dans les instructions de proprietaire provisionnees avec l'équipement.

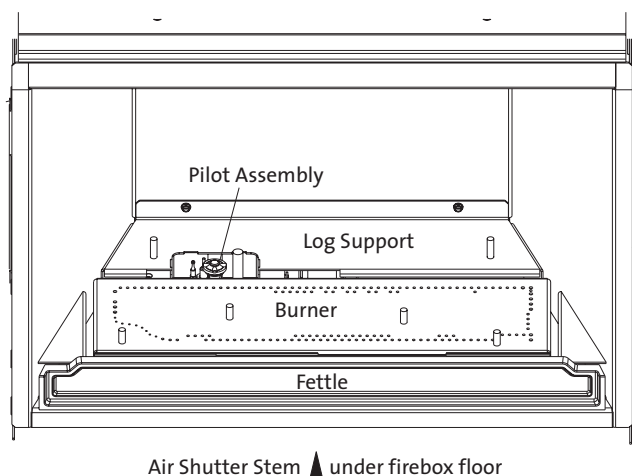


Figure 13. Firebox component identification.

### Conversion Kit Contents:

#### #156444 - LP

#### #156445 - NG

- 1 Regulator Tower labeled for the appropriate fuel
- 3 Regulator Tower Screws
- 1 Burner Orifice (#38" NG, 1.50 mm LP)
- 1 Pilot Orifice (#30 for LP, #51 for NG)
- Label A - to be completed and applied to the control valve.
- Label B - apply to the fireplace Rating Plate as designated on the plate.

### Tools required:

- 1/2" or 13 mm deep well socket and wrench
- Torx T-20 or small spade screwdriver
- 4 mm hex key, included in kit

**CAUTION:** Before proceeding with the gas conversion, the gas supply must be shut off prior to disconnecting electrical power.

## Fuel Conversion Procedure

### 1. Remove the Burner assembly:

- If you have not already done so, remove the fettle and log set from the firebox. **CAUTION: THE LOGS ARE FRAGILE.** Handle them with care and set aside out of the way. See fig. 13.
- Remove the Log Support attached to the rear of the firebox.
- Loosen the wingnut on the Air Shutter Stem, located under the center of the firebox floor, and push the stem as far as it will go toward the back of the insert. Disengage the burner assembly with the Air Shutter by lifting it up and back, out of the firebox. Swing the Air Shutter out of the way to access the burner orifice. Fig. 14.

### 2. Change the Burner Orifice:

- Using a 13 mm deep well socket, remove the burner orifice and replace with the appropriate orifice, supplied in the kit. Tighten securely.

### 3. Change the Air Shutter position: Lift the shutter tube up in its hinge pin slots and turn the tube over, so that the appropriate fuel type indicator (LP or NG) is oriented facing you. See fig. 15.

- Disengage the Pilot Hood by releasing the retainerclip as shown in Fig. 16. Using a 4 mm allen wrench, unscrew the pilot orifice (counterclockwise). Replace with the orifice from the kit. Tighten new orifice securely into the base of the pilot assembly.
- Replace Pilot Hood by pushing it into the base.

**5. Replace the Burner Assembly:** Slide the venturi tube into the Air Shutter and engage the tube fully over the orifice. The burner should engage with the three support brackets on the floor of the firebox. Properly located, the burner will be level and locked into correct alignment with the pilot assembly as in fig. 13.

**6. Adjust the Air Shutter:**

- Slide the shutter forward (toward yourself) to open the inlet. Slide it back to the rear to close. The shutter is set fully closed at the factory. This is an optimum setting for most installations using natural gas. Propane use, however, may require a more open setting. See the section, Flame Appearance / Air Shutter Adjustment on page 22 for further details.

**7. Change the Regulator:** See Fig. 17.

- Using a Torx T-20 screwdriver or small spade screwdriver, remove the three specialty screws from the front of the valve regulator.
- Remove the regulator tower and gasket. **BE SURE TO REMOVE THE BLACK RUBBER GASKET FROM THE VALVE.**
- Install the new variable regulator tower with the new rubber gasket. Thoroughly tighten new regulator to valve body.

**8. Apply the Conversion Labels:**

- Apply LABEL A to the cabinet floor so that it may be seen by anyone servicing the fireplace.
- Apply LABEL B to the Rating Plate in the space provided.

**9. Reassemble the fireplace,** apply gas to the system and check for gas leaks including all gas lines before and after the valve. **NEVER USE AN OPEN FLAME TO CHECK FOR GAS LEAKS.** Use an electronic gas detector or 50/50 soapy water solution to check for leaks at all connection joints. The soap solution will actively bubble if a leak is present. Tighten connections until no leaks are detected.

**IMPORTANT:** Correct gas pressure is essential for efficient and safe operation. It is important that the correct gas pressure be established at the time of the installation. For more details, see the Gas Pressure section of this manual on page 15 and the Rating Plate.

**WHEN LIGHTING THIS APPLIANCE, ALWAYS REFER TO THE LIGHTING INSTRUCTIONS ON THE INSIDE BACK COVER OF THIS MANUAL.**

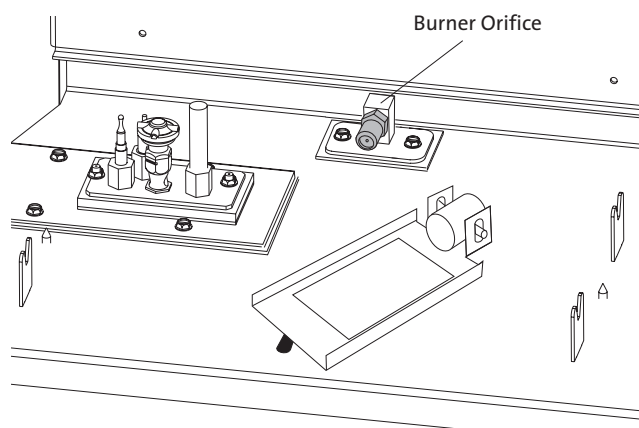


Figure 14. Main orifice location with burner skirt and burner assembly removed.

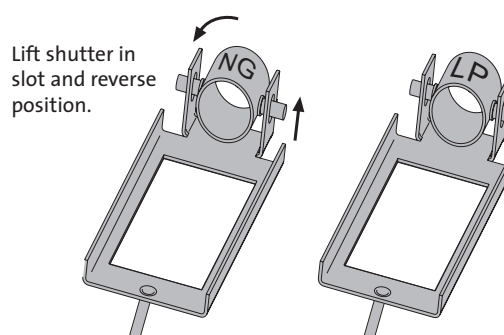


Figure 15. Changing the Air Shutter orientation.

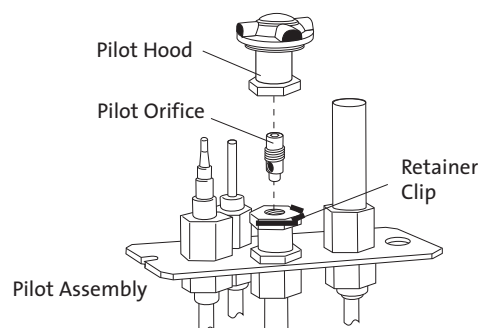


Figure 16. Pilot Orifice replacement.

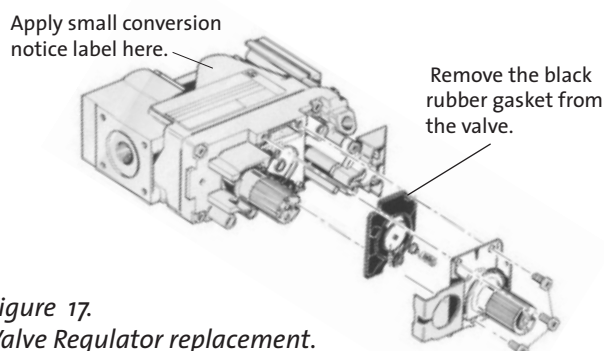


Figure 17. Valve Regulator replacement.

**CAUTION: LABEL ALL WIRES PRIOR TO DISCONNECTION WHEN SERVICING THE CONTROLS. WIRING ERRORS CAN CAUSE IMPROPER AND DANGEROUS OPERATION. ALWAYS VERIFY PROPER OPERATION AFTER SERVICING THE APPLIANCE.**

**ATTENTION: AU MOMENT DE L'ENTRETIEN DES COMMANDES, ÉTIQUÉTEZ TOUS LES FILS AVANT LE DÉBRANCHEMENT. DES ERREURS DE CÂBLAGE PEUVENT ENTRAÎNER UN FONCTIONNEMENT INADÉQUAT ET DANGEREUX.**

## Wall Thermostat Installation

Use Wall Thermostat #750003, or a 750 millivolt DC two-wire circuit thermostat, to automatically control your fireplace operation. The thermostat should be placed in the same room as the heater, typically 5' off the floor. Avoid drafty areas or any area that may effect the accuracy of the thermostat.

The thermostat should be connected to the insert using a minimum 16 gauge wire with a maximum length of 35 feet of wire.

1. Remove the Burner switch box to access the wire harness. Connect one of the thermostat leads to the orange pigtail lead extending from the wire harness.
2. Connect the other thermostat lead to the TH terminal on the valve. **DO NOT DISCONNECT ANY WIRES.** See fig. 18.

At the wall thermostat, the two wires should be connected to the two connection terminals on the thermostat base plate per the manufacturer's instructions.

For thermostatic function, place the rocker switch in the T-STAT position. The pilot flame must be lit.

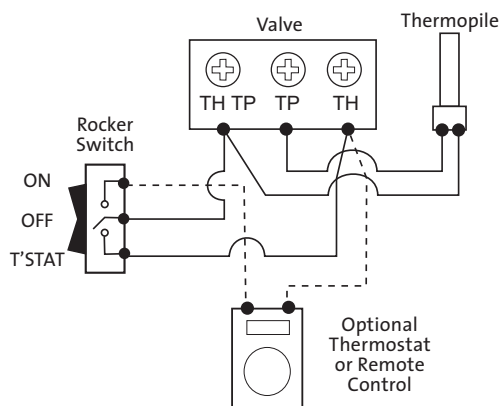


Figure 18. Wiring Diagram for optional thermostat.

## Remote Control

The optional Jøtul Remote Control 129706 may be installed in place of the factory-installed manual Burner switch.

1. Remove the switch box from the valve compartment. Remove the switch coverplate and disconnect the wires from the TH and TH/TP terminals under the valve.
2. Install the Receiver switch/battery box assembly supplied with the remote control onto the front of the insert burner switch box. Install the Receiver coverplate. See Appendix A, page 28 for additional details.
3. Run the wires out the back of the switch box and connect the leads to the TH and TH/TP terminals on the valve. **DO NOT DISCONNECT ANY WIRES FROM THE VALVE.**
4. Reinstall the switch box to the valve compartment floor using the same nut previously removed.

## Blower Power Requirement

The blower is fully assembled and requires no adjustment.

Run the 10 ft. power cord out forward from the fireplace to the nearest grounded power outlet.

- The blower must be electrically grounded in accordance with local codes or, in the absence of local codes, with the current NFPA 70- National Electrical Code or CSA C22.1-Canadian Code.

- A three-prong (grounding) power supply plug is included for protection against shock hazard and should be plugged directly into a properly grounded three-prong receptacle. **DO NOT CUT OR REMOVE THE GROUNDING PRONG FROM THE PLUG.**

- **ALWAYS DISCONNECT THE POWER SUPPLY BEFORE SERVICING THE BLOWER.**

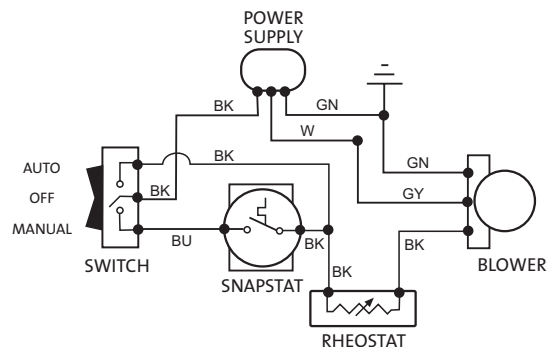
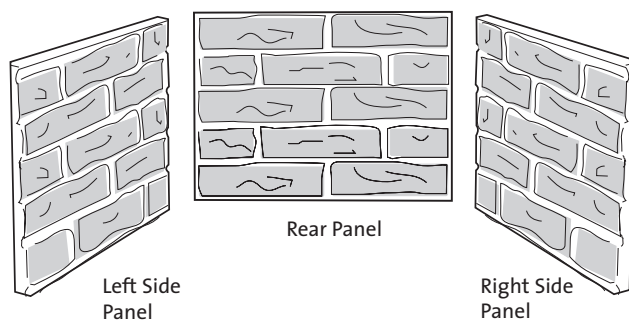


Figure 19. Blower Wiring Diagram

## Optional Brick Panel Kit Assembly

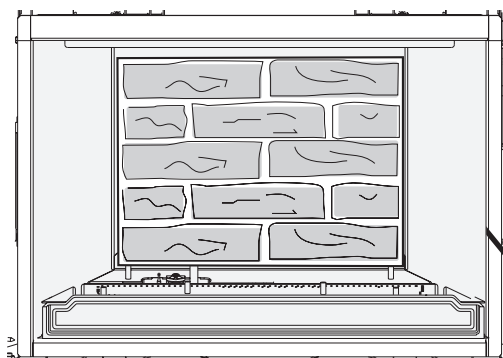
**CAUTION: THESE PANELS ARE EXTREMELY FRAGILE! SUPPORT EACH PIECE WITH BOTH HANDS AND HANDLE GENTLY.**

Install the optional Brick Panel Kits before installing the log set. No fasteners or tools are required. Brick panels are shown here, however, Corrugated panels install in the same way. Both style panels are reversible.

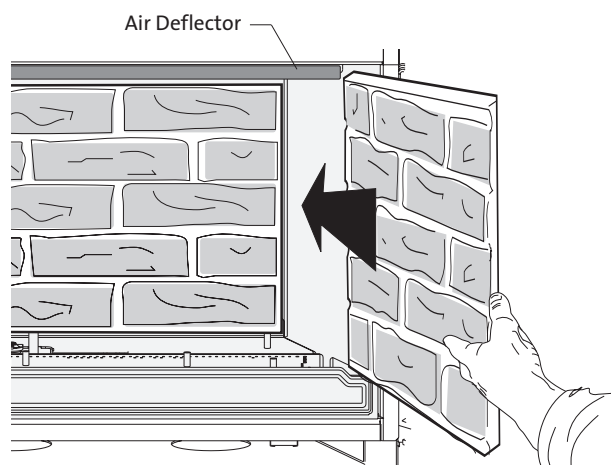


*Figure 20. Align the Rear panel mortar joints with those in the side panels.*

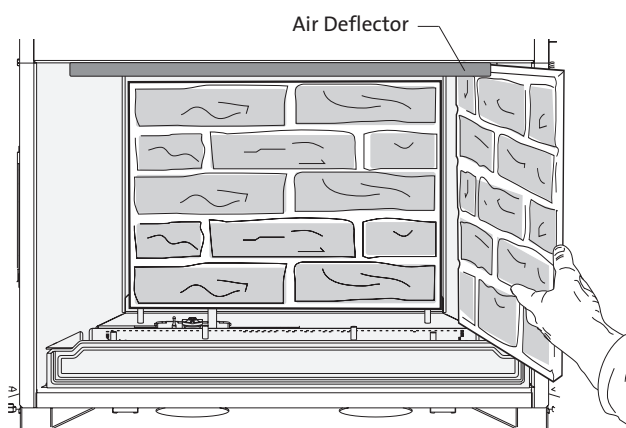
1. Remove the Glass Frame, if you have not already done so. See fig. 1, pg. 3.
2. Remove the Log Set. These parts are not fastened. Simply lift them out of the firebox.
3. Install the Rear Panel. Orient the rear panel to align with the brick courses on the Side Panels as shown in fig. 20. Place the panel against the back wall of the firebox, resting on the log shelf as in fig. 21.
4. Install the Side Panels. Orient the panel straight upright, with the leading edge on the support shelf. Slide the panel all the way back, keeping it sandwiched between the side wall and the end of the air deflector. See fig. 22.
5. Replace the Log Set, and Glass Assembly.



*Figure 21. Install Rear Panel.*



*Figure 22a. Install Side Panel vertically.*



*Figure 22b. Install the Side Panels taking care to clear the Air Deflector.*



## Log Set Assembly

This is the heart of your fireplace. Much time and effort has been devoted to attaining a lively, realistic flame picture while simultaneously achieving efficient fuel combustion and effective heat output under a variety of installation conditions. The flame picture you experience, however, will be affected by a number of variables peculiar to your installation such as venting configuration, environmental and weather conditions, and fuel type. Log placement is critical to the final flame picture. Pay particular attention to placing the log pieces as illustrated here. Carefully unpack and arrange the logs as outlined below. **CAUTION:** The logs are fragile. Please handle each piece with care.

Use safety gloves to handle the log parts as the ceramic fibers can irritate skin.

1. Place the Rear Log in position on the pegs in the log support at the back of the firebox as shown in fig. 24.
2. Set the Middle Log in place on the burner plate pegs as shown in fig. 25.
3. Set the Left Log on the appropriate pegs as shown in fig. 26.
4. Set the Right Log on the appropriate pegs as shown in fig. 27.
5. Lightly scatter the Ember Stones, included in the Log Set package, over the burner plate. Place them directly on top of the burner base and around the log parts. **DO NOT ALLOW EMBER STONES TO BLOCK THE PILOT ASSEMBLY AREA.** The burner ports directly in front of the pilot must remain clear for proper pilot ignition.
6. Replace the Glass Panel Frame using the Latch Release tool to engage the latches with the frame. See fig. 1.

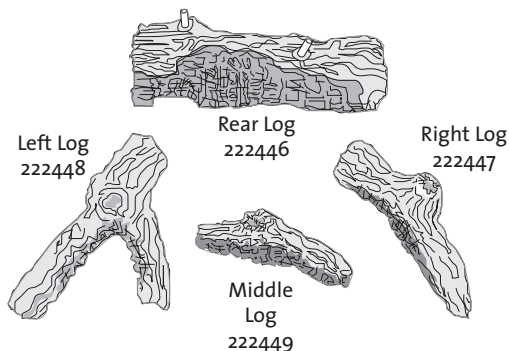


Figure 23. Log Set Parts.

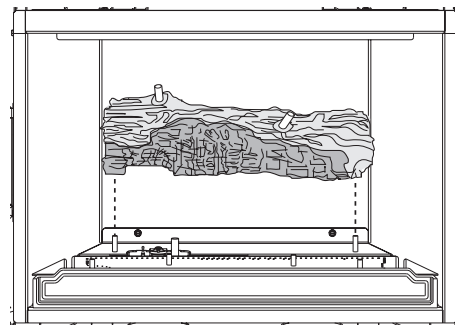


Figure 24. Engage rear log with base pegs.

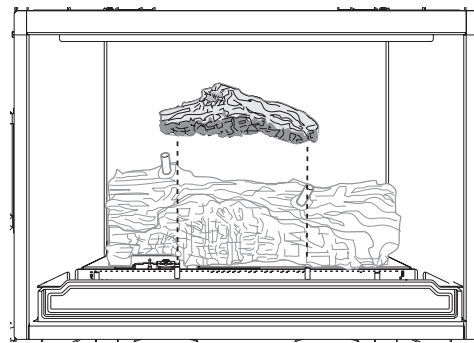


Figure 25. Place middle log on the two center pegs.

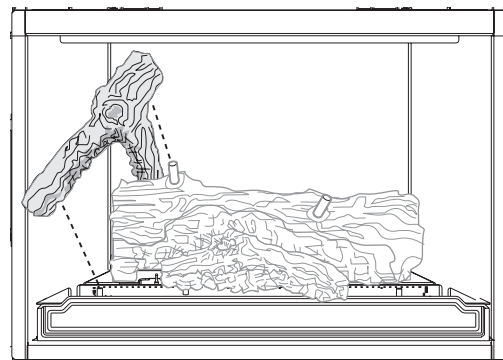


Figure 26. Engage left log on its pegs.

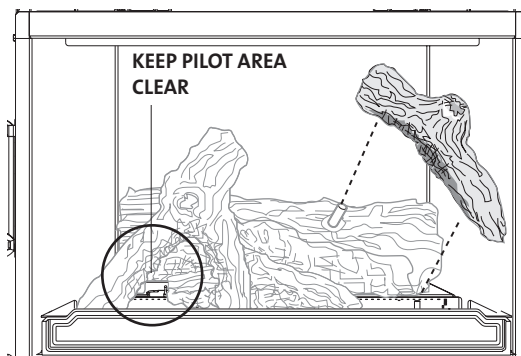


Figure 27. Engage right log on its pegs.



## System Check

1. **PURGING THE GAS LINE:** When lighting the appliance for the first time it will take a few moments to clear the gas line of air. Once this purge is complete, the appliance will operate as described in the lighting instructions located on the fireplace's rating plate and back cover of this manual.
2. **PILOT FLAME:** The pilot flame should be steady, not lifting or floating. The flame should be blue in color around the pilot hood, with traces of yellow toward the outer edges. It is imperative that the pilot flame engulf the top 3/8" of the thermopile (power generator) and the top 1/8" of the quick drop-out thermocouple. The pilot flame should project out of the pilot hood 1" at all three ports, extending to reach the burner plate ports. See fig. 28.
3. **BURNER ADJUSTMENT:** Your gas fireplace is equipped with a variable gas control valve. This valve provides easy adjustment of the flame height appearance and heat output. To adjust the flame between the HI and LO setting, rotate the HI/LO knob, located in the center of the valve face. Flame height will adjust approximately 50% between the HI and LO settings.

NO SMOKE OR SOOT SHOULD BE PRESENT. CHECK LOG PLACEMENT IF ANY SOOT OR SMOKE IS APPARENT. IF SOOT OR SMOKE PERSISTS, THE AIR SHUTTER MAY NEED TO BE ADJUSTED.

### CAUTION:

**DO NOT ATTEMPT TO ALTER THE FLAME APPEARANCE BY PLACING THE GAS CONTROL IN ANY POSITION OTHER THAN THE FULL "ON" POSITION.**

## Flame Appearance / Air Shutter Adjustment

THIS FIREPLACE IS SHIPPED FROM THE FACTORY EQUIPPED TO USE NATURAL GAS. IF THE BURNER HAS BEEN CONVERTED FOR USE WITH PROPANE, IT MAY BE NECESSARY TO ADJUST THE AIR SHUTTER TO ACHIEVE AN IDEAL AIR-TO-GAS RATIO. See page 22.

### WARNING:

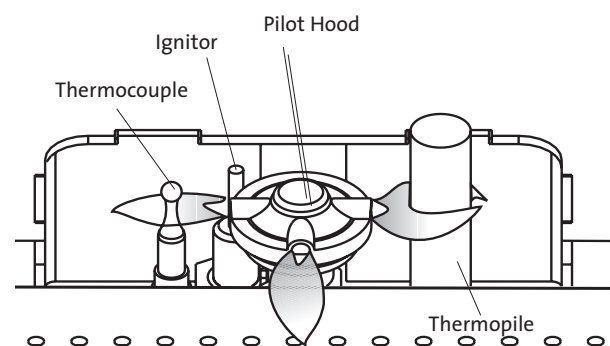
**AIR SHUTTER ADJUSTMENTS SHOULD ONLY BE PERFORMED BY A QUALIFIED, PROFESSIONAL SERVICE TECHNICIAN.**

The air shutter adjustment can also help achieve the desired flame appearance. Generally, flame appearance is a matter of individual preference, however a warm yellowish flame is most common.

**Closing the air shutter** - in extreme cases may generate very long yellow flames resulting in soot. Sooting produces black deposits on the logs, on the inside walls of the appliance, and potentially on the exterior termination cap.

Sooting is caused by incomplete combustion in the flames and lack of combustion air entering the air shutter opening.

**Opening the air shutter** - will generate a flame that is blue and transparent, or "anemic". This flame is generally more efficient, but not as attractive.



*Figure 28. Correct Pilot flame pattern and Pilot Shutter location.*

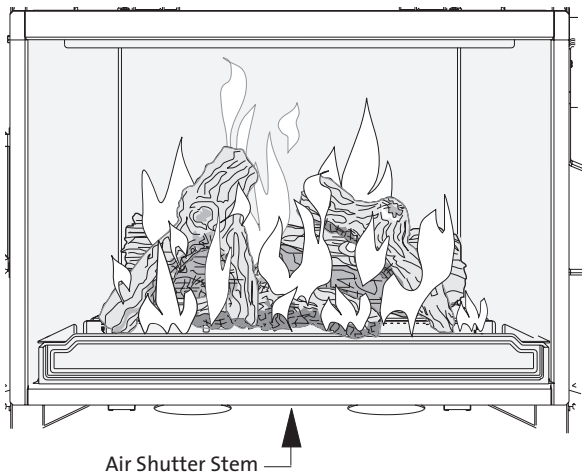


Figure 29. Correct flame pattern at maximum output. Adjust the air shutter if necessary to achieve desired flame pattern.

### Air Shutter Adjustment

The Air Shutter is set half-open at the factory. This setting provides good combustion characteristics with either natural gas or propane in a variety of operating conditions. You may find, however, that your particular installation requires adjustment to allow for a greater or reduced air/fuel ratio. Follow this procedure to adjust the air shutter setting.

1. Locate the Air Shutter adjustment stem extending down from the center of the firebox floor. You will not be able to see it, however, you will be able to feel it about 3 inches from the front of the glass frame. See fig. 29.
2. Loosen the wingnut and pull the stem forward to open the air inlet to allow more air into the burner. Push it to the rear to reduce the air. Make adjustments in 1/8" (3 mm) increments.

Between adjustments, allow the fire to burn 15 -20 minutes on the HIGH setting, observing the flame continuously.

3. If the flames are lazy, or sooty, move the shutter forward to increase oxygen. If the flame appears weak, jet-like, or blue, move the shutter back to decrease air. Repeat the process until the flame is as desired. Retighten the wingnut.

## Surround Assembly

Each of the surround assemblies and front facings is completely assembled at the factory. No further assembly is required. All assemblies utilize hooked brackets (fig. 30) that simply hang onto the inboard tabs on the fireplace cabinet as shown in fig. 10 on page 14.

- Be certain the blower power cord is routed to the front of the insert.
- Hang the Wide Surround first, if appropriate, on the outboard tabs on the firebox assembly.
- Cast Iron Surround: Remove the upper deflector from the top of the firebox. See fig. 8, page 13. Lift the surround assembly by the upper panel to engage the hooks with the inboard hanger tabs on the firebox assembly.
- Steel Facings: Open the doors and lift the assembly by the upper panel to engage the hanger bracket hooks with the inboard hanger tabs.

### Plinth

A plinth panel is incorporated into the Cast Iron Surrounds. If you choose not to use it, the panel can be removed simply by bending the panel back and forth to snap it off of the surround backing plate.

### Rating Plate Location

The Lighting Instructions / Rating Plate is tethered to the Valve & Burner controls compartment on the left side of the fireplace insert. Simply pull it out to reference when operating the fireplace.

**Cast Iron Surround Only:** If you are installing a cast iron surround, relocate the rating plate underneath the firebox floor where it will be readily accessible after the surround is hung in place.

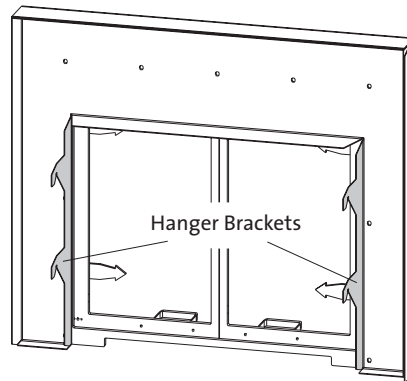


Figure 30. All surround panels incorporate hanger brackets that engage with the hanger tabs on the firebox.

# Operation

1. Your fireplace can be operated manually using the On/Off/T-stat rocker switch or it can be automatically controlled using an optional wall-mounted thermostat or remote control device. A separate switch is provided for the built-in forced air blower.

Familiarize yourself with the location and function of the controls. Gas Valve and Burner controls are located in the left compartment. Blower controls are in the right hand compartment. See figs.31 - 34.

**Piezo Ignitor** - Push button pilot light ignition.

**Gas Control** - Used to control the pilot light and gas flow from the supply line.

**Regulator** - Allows you to adjust heat output and flame intensity from maximum down to 50%.

**ON/OFF/ T'STAT Switch** - Allows for manual or thermostatic control of the burner.

Always follow the Lighting Instructions located on the inside Back Cover of this manual and also on the Rating Plate, located in the burner controls compartment.

2. For the first several hours of operation, it is common to detect some odor as the metal and manufacturing materials cure under heat. This condition is temporary and can be alleviated by allowing plenty of fresh air to circulate through the area.
3. Condensation may develop on the glass upon each lighting of the appliance. This "fog" will disappear as the glass heats.
4. Keep the controls and the area under the appliance free of debris; vacuum this area frequently, especially if you have pets. Always keep the appliance area clear and free from combustible materials, gasoline and other flammable liquids.

When a vacuum is used on any service for the fireplace, ALWAYS be sure the fireplace is completely cold.

5. This fireplace utilizes a continuously burning pilot flame. Exercise caution when using household products containing combustible vapors.
6. **CAUTION: DO NOT OPERATE THIS APPLIANCE WITH THE GLASS REMOVED, CRACKED OR BROKEN. REPLACEMENT OF THE GLASS SHOULD BE DONE BY A LICENSED OR QUALIFIED SERVICE PERSON. USE ONLY REPLACEMENT GLASS PROVIDED BY YOUR AUTHORIZED JØTUL DEALER. NEVER USE ANY SUBSTITUTE MATERIALS.**

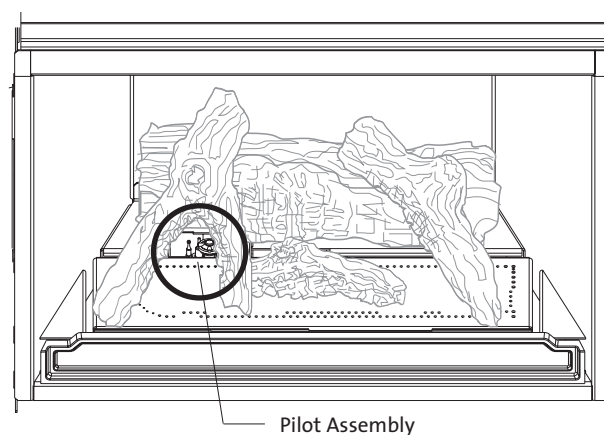


Figure 31. The pilot assembly is located on the left side, under the rear log.

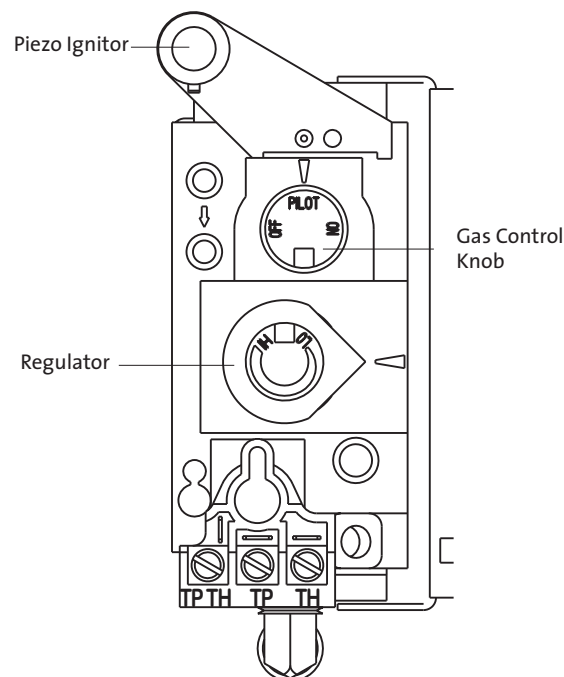


Figure 32.  
GI 350 DV Gas Valve and Regulator.

## WARNING:

OBSERVE CAUTION NEAR THE GLASS PANEL. THE GLASS MAY SHATTER IF STRUCK BY AN OBJECT. ALWAYS HANDLE THE GLASS PANEL WITH CARE.

Figure 33.  
GI 350  
DV Burner  
Control  
Switch.

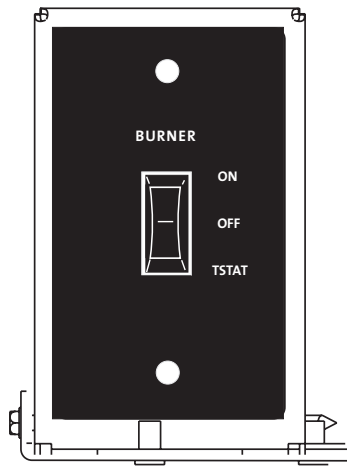
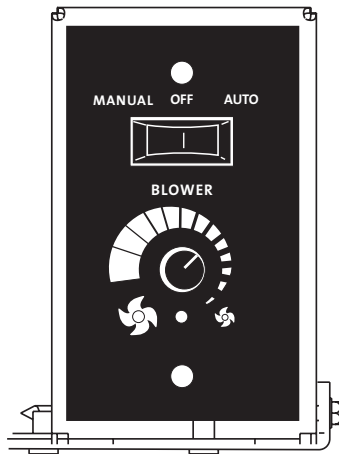


Figure 34.  
GI 350 DV and  
Blower Controls.



## Blower Function

The blower is controlled by a heat-activated switch (snapstat) that will only function if the blower control switch is in either the HI or LOW setting. The blower will not operate until the sensor reaches 120°F. This will take about 10 minutes in most installations.

Conversely, once the burner is off, the blower will continue to operate until the snapstat cools down to 110°F and shuts off power to the blower.

If the blower is not needed, place the blower control switch in the OFF position and the snapstat will not function.

**CAUTION:** Always unplug the Blower when performing any service on the fireplace.

# Maintenance

The Jøtul GI 350 DV gas fireplace and its venting system should be inspected before use and at least annually by a qualified service technician.

### IMPORTANT:

**ALWAYS TURN OFF THE GAS SUPPLY TO THE FIREPLACE AND UNPLUG THE FORCED AIR BLOWER BEFORE ANY SERVICE WORK IS PERFORMED ON THE FIREPLACE.**

## Annual Cleaning

### Vent System

The entire vent system, including the chimney, should be inspected and cleaned every year. If the intake and exhaust venting is disassembled for any reason, it should be reassembled and sealed according to the vent manufacturer's instructions provided at the initial installation.

### Burner and Log Set

Periodically inspect the Firebox, Valve Compartment, Blower Assembly and Convection Airways to BE CERTAIN THAT THE FLOW OF COMBUSTION AND VENTILATION AIR IS UNOBSTRUCTED.

The firebox should be vacuumed at least annually to remove any surface build up. Use a soft brush attachment and handle the logs carefully as they are fragile. Be sure to vacuum or wipe off the pilot assembly, burner orifice and burner tube.

## Glass Care

Clean the glass as necessary. Wipe the surface with a clean, dampened, soft cloth. Follow with a dry, soft towel. Take care not to scratch the glass surface.

### Scan 65 i: Sliding Glass Panel Care

The black coating around the perimeter of the back of this glass is especially prone to fingerprinting when handled. Fingerprints may be wiped clean with a soft cloth and any common window cleaning solution.

**WARNING: DO NOT USE ABRASIVE CLEANERS ON THE GLASS. NEVER CLEAN THE GLASS WHEN IT IS HOT.**

## Gasket Inspection

It is important that the glass gasket be inspected at least annually. Examine the ribbon gasket for signs of deterioration and make sure the gasket has a positive seal. Replace the gasket if necessary. Refer to the replacement parts list on page 27.

## Glass Panel or Gasket Removal

1. Use the Latch Release Tool to disengage the latches from the glass frame. See fig 1, pg. 3.
2. Swing the bottom of the glass frame out and lift to disengage it from the retaining lip at the top of the firebox. Lay the assembly on a flat surface, protecting the frame from scratches using a blanket or towel.
3. The glass panel is held in place by four retainer clips. Use a screwdriver to carefully pry these up off the edge of the glass retaining walls. See fig. 35.
4. Remove the old gasket material.

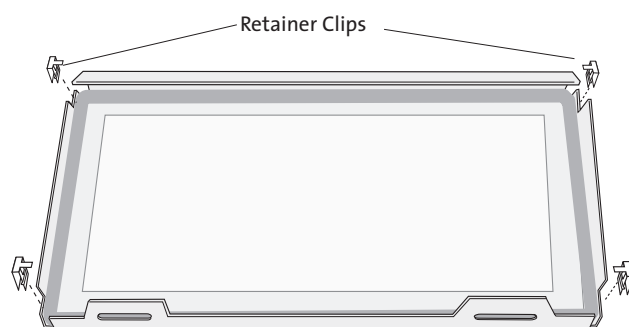


Figure 35. Glass Retainer Clip locations.

## Glass Panel or Gasket Replacement

1. Wrap the new gasket material evenly around the edge of the glass, peeling back the protective strip to expose the adhesive as you go. Press the adhesive side down onto the glass surface. Do not stretch the gasket. See fig. 36.
2. Place the gasketed glass within the frame and press each of the retainer clips back into place on the retainer walls.

**FOR REPLACEMENT, USE ONLY JØTUL CERAMIC GLASS PANEL PART 156473. DO NOT USE ANY OTHER TYPE OF GLASS WITH THIS APPLIANCE.**

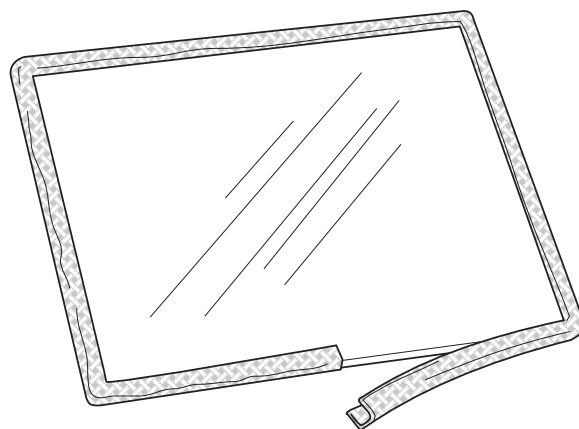


Figure 36. Gasket Replacement

# Jøtul GI 350 DV

## Illustrated Part Breakdown

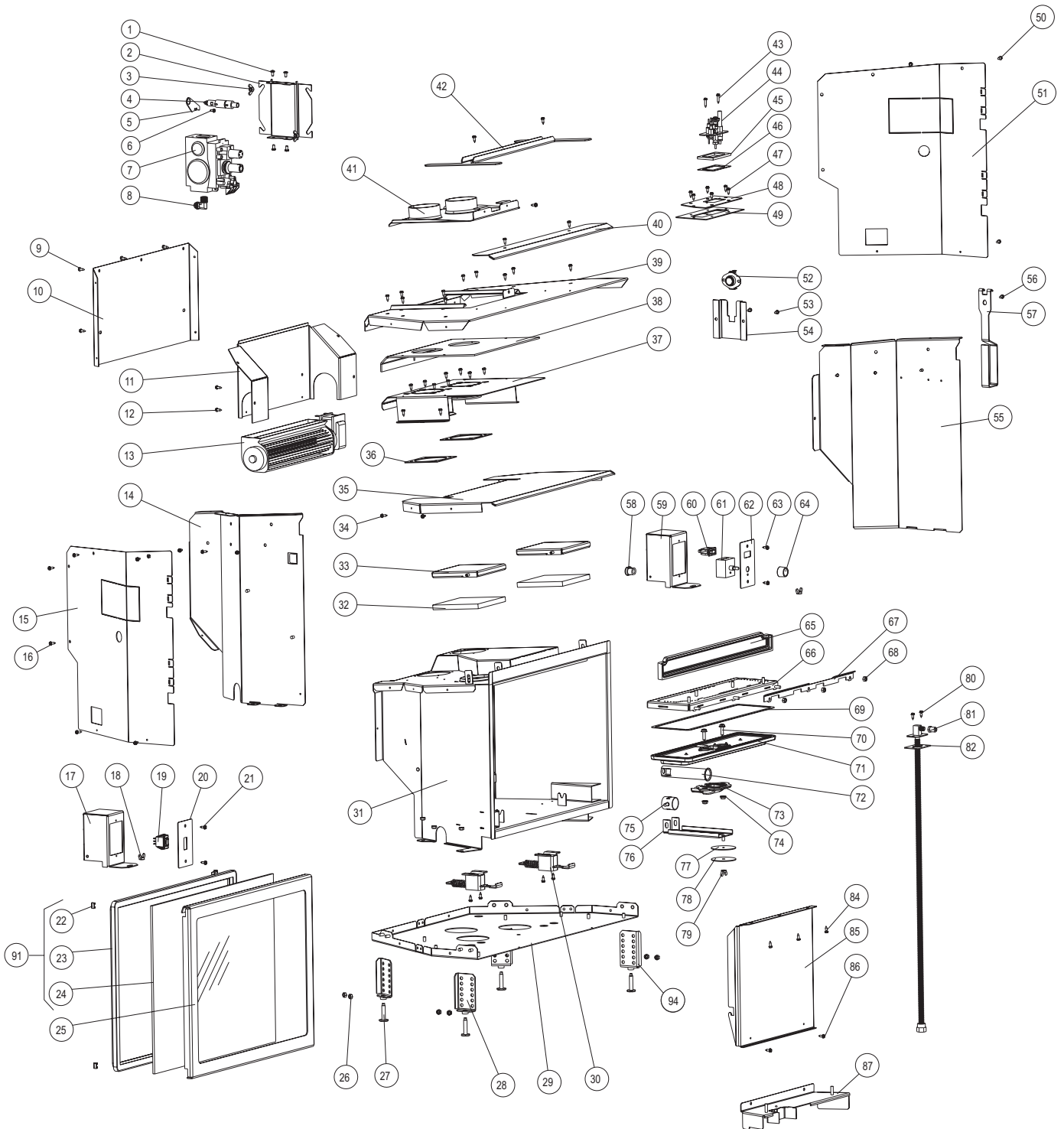


Figure 37. Part Identification.



## Jøtul GI 350 DV Part List

No.	Description	Part Number	No.	Description	Part Number
1.	Screw, Pan Head 10-32 x 3/8	117911	55.	Heat Shield, Right	222092
2.	Valve Bracket	221385	56.	Screw, #8 x 1/2" Blk	117917
3.	Screw, #8 x 1/2" Blk	117917	57.	Glass Frame Latch Release Tool	222268
4.	Piezo Ignitor Button	3902573	58.	Wire Strain Relief, Heyco	117951
5.	Ignitor Bracket	3902576	59.	Control Box Receptacle	222048
6.	Screw, Pan Hd M4 x 8	117920	60.	Switch, On/Of/T'stat Plain	220703
7.	Valve, NG, High Temp, 50% TD	222263	61.	Rheostat, Long Lead 26"	220970
8.	Elbow, 90° Brass 3/8 NTP	222292	62.	Cover Plate, Blower Switch Box	221394
9.	Screw, #8 x 1/2" Blk	117917	63.	Screw, #8 x 1/2" Blk	117917
10.	Cabinet Wall, Rear	221745	64.	Rheostat Control Knob	220709
11.	Blower Mounting Bracket	221738	65.	Fettle, Blue Black Enamel	10434727
12.	Screw, #8 x 1/2" Blk	117917	66.	Top Plate, Burner	222254
13.	Blower, TransFlow 120 CFM	222072	67.	Air Deflector, Burner	222294
14.	Heat Shield, Left	222091	68.	Nut, Hex, Plain M6 DIN 934	9930
15.	Cabinet Wall, Left	221744	69.	Gasket, Burner	222206
16.	Screw, #8 x 1/2" Blk	117917	70.	Screw, #8 x 1/2" Blk	117917
17.	Control Box Receptacle	222048	71.	Burner Base	104253
18.	Wingnut, M6 Zinc	117975	72.	Venturi Tube	221391
19.	Switch, On/Off/T'stat, Plain	220703	73.	Tube Holder	103992
20.	Burner Switch Cover Plate, Silkscreened	222272	74.	Nut, Serrated Flange Plain	117968
21.	Screw, #8 x 1/2" Blk	117917	66 -74.	Burner Assembly, Replacement	156435
22.	Tinnerman U-Clip	220042	75.	Primary Air Shutter Assembly	221390
23.	Glass Gasket, .250 x 1" Tadpole Fiberglass	129124	76.	Handle, Primary Air	221979
24.	Glass, Ceramic / 5 mm	221718	77.	Gasket, 2.25 in. OD. x .125 in.	220734
25.	Glass Frame, Replacement inc. clips / Matte Black	156022	78.	Fender Washer, .250 in. x 2.250 in.	118023
26.	Nut, M6 Hex Plain	9930	79.	Wingnut, M6 Zinc	117975
27.	Screw, #10 x 3/4" Sheet Metal	118043	80.	Screw, #8 x 1/2" Blk	117917
28.	Leg Leveler Bracket, Left (2)	222730	81.	Orifice, #38 NG	129130
29.	Cabinet Base	221709	82.	Gasket, Drop-in Orifice Holder	222280
30.	Latch Assembly	22 1712	83.	Orifice Holder, Drop-in Assembly	222291
31.	Firebox Weldment	221700	84.	Screw, #8 x 1/2" Blk	117917
32.	Gasket, Delayed Ignition Relief Door	129678	85.	Wall, Inner Back	221704
33.	Relief Door	222432	86.	Screw, #8 x 1/2" Blk	117917
34.	Screw, #8 x 1/2" Blk	117917	87.	Burner Skirt, Rear	22199892
35.	Heat Shield, Firebox Top	222416	88.	Log Set, (4 pcs.) Illustrated on pg. 20.	156409
36.	Gasket, 3" Adaptor	129677	89.	Blower Kit*	156455
37.	Vent Connector Assembly	222259	90.	Rheostat Kit*	156456
38.	Gasket, Vent Connector	222281	91.	Replacement Glass Kit - inc. gasket & clips	156437
39.	Cabinet Wall, Top	221746	92.	Blower Switch Box Kit, complete	156459
40.	Air Deflector, Top Cabinet	222457	93.	Vent Adaptor Assembly , inc. gaskets	156464
41.	Vent Pipe Adaptor	222205	94 .	Leg Leveler Bracket, Right (2)	222440
42.	Vent Installation Tool	222267			
43.	Screw, #8 x 3/4"	117986			
44.	Pilot Assembly	129471			
45.	Pilot Spacer	222284			
46.	Gasket, Pilot Assembly	129670			
47.	Screw, #8 x 1/2" Blk	117917			
48.	Pilot Access Panel	221399			
49.	Gasket, Pilot Access Panel	129153			
50.	Screw, #8 x 1/2" Blk	117917			
51.	Cabinet Wall, Right	221743			
52.	Snapstat, 120-110°F	220617			
53.	Screw, #8 x 1/2" Blk	117917			
54.	Snapstat Bracket	220989			

\* not illustrated

Use only genuine Jøtul Replacement Parts available from your local Authorized Jøtul Dealer or by contacting:

Jøtul North America  
55 Hutcherson Dr.  
Gorham, ME 04038

207 591-6601

# Appendix A

## Remote Control Installation

The optional Jøtul Remote Control 129706 may be installed in place of the factory-installed manual burner switch. Follow this procedure:

1. Remove the Burner Switch Box from the valve compartment. Remove the switch coverplate and disconnect the wires from the TH and TH/TP terminals under the valve.
2. Remove the Receiver from the plastic Fireplace Mounting Plate.
  - a) Pry off the slide switch cap.
  - b) Press down, then release the battery box to disengage it from the receiver box.
  - c) Slide the receiver box out from the plastic fireplace mounting plate. See fig. 38.
  - d) Replace the battery box into the receiver.
3. With the battery box oriented to the right, attach the Receiver assembly onto the front of the insert Burner switch box using the two sheet metal screws previously removed from the original coverplate. See fig. 39.
4. Attach the Receiver Coverplate to the Receiver using the two small screws supplied in the kit. Replace the battery box and slide switch cap. Place the switch in the OFF position.
5. Run the receiver wires out the back of the switch box and connect the leads to the TH and TH/TP terminals on the valve. **DO NOT DISCONNECT ANY WIRES FROM THE VALVE.**
6. Reinstall the switch box to the valve compartment floor using the same nut previously removed.

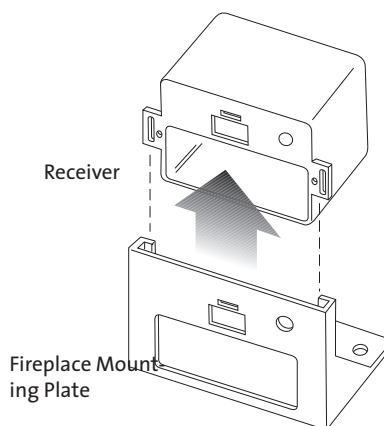


Figure 38. Remove the Receiver from the fireplace mounting plate.

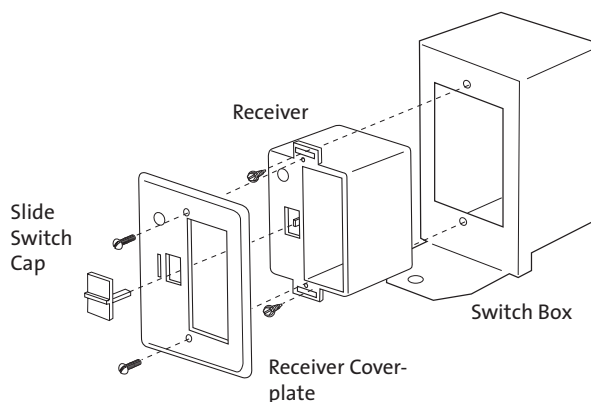


Figure 39. Install Remote Receiver into the burner switch box.

## Approved Vent Manufacturers

The Jøtul GI 350 DV fireplace insert is approved for installation with direct vent chimney components supplied by the following manufacturers:

### Simpson Dura-Vent, Inc.

P.O. Box 1510  
Vacaville, CA 95696-1510 800-835-4429

### Selkirk Corporation

1301 W. President George Bush Hwy, Suite 330  
Richardson, TX 75080-1139 800-992-8368

### American Metal Products (Amerivent)

8601 Hacks Cross Rd.  
Olive Branch, MS 38654 800-423-4270

### Security Chimneys International Limited

2125 Monterey, Laval, Québec  
Canada, H7L 3T6 450-973-9999

### Metal-Fab, Inc.

P.O. Box 1138  
Wichita, KS 67201 316-943-2351

### ICC, Inc. ExcelDirect Vent

400 J-F Kennedy  
St. Jerome, (Quebec)  
Canada, J7Y 4B7 450-565-6336

# Jøtul Gas Product Limited Warranty

This warranty policy applies to gas products identified by Jøtul, Scan, and Atra trade names, as set forth below.

## A. Cast Iron, Steel Doors, Surround Components, Firebox:

Jøtul North America Inc. (JØTUL) warrants, to the original retail purchaser, that those components of the Jøtul, Scan, or Atra Gas Stove or Fireplace specified above will be free of defects in material and workmanship for a period of five (5) years from the date of purchase. This warranty is subject to the terms, exclusions and limitations set forth in the following text.

## B. Burner, Burner Treatments, Firebox Panels:

JØTUL warrants, to the original retail purchaser, that those components of the Jøtul, Scan, or Atra Gas Stove or Fireplace specified above will be free of defects in material and workmanship for a period of two (2) years from the date of purchase. This warranty is subject to the terms, exclusions, and limitations set forth in the following text

## C. Gas & Electrical Components (controls, plumbing, valve, blower):

JØTUL warrants, to the original retail purchaser, that those components of the Jøtul, Scan, or Atra Gas Stove or Fireplace specified above will be free of defects in material and workmanship for a period of one (1) year from the date of purchase. This warranty is subject to the terms, exclusions, and limitations set forth in the following text.

JØTUL will repair or replace (including parts & labor), at its option, any of the above components determined by JØTUL to be covered by this warranty. You must, at your own expense, arrange to deliver or ship the component to an authorized Jøtul, Scan, or Atra dealer and arrange for pickup or delivery of the component after repairs have been made. If, upon inspection, JØTUL determines that the component is covered by this warranty, the repair or replacement will be made as set forth above. This warranty is not transferable and is extended only to, and is solely for the benefit of, the original retail purchaser of the Jøtul, Scan, or Atra Gas Stove or Fireplace. This paragraph sets forth the sole remedy available under this warranty in the event of any defect in the Jøtul, Scan, or Atra Gas Stove or Fireplace.

The warranty period for any replaced component will be the remaining unexpired portion of the warranty period for the original component.

Please retain your dated sales receipt in your records as proof of purchase.

## EXCLUSIONS AND LIMITATIONS

**NOTICE:** This warranty is void if installation or service is performed by someone other than an authorized installer, service agency or gas supplier, or if installation is not in conformance with the installation and operating instructions contained in this owner's manual or local and/or national fire and building regulations. A listing of local authorized installers, service agencies and gas suppliers can be obtained from the National Fireplace Institute at <http://www.nficertified.org/>.

This warranty does not cover the following:

- 1) Repair or replacement of parts that are subject to normal wear and tear during the warranty period or to parts that may require replacement in connection with normal maintenance. These parts include gaskets and glass (except to the extent such parts suffer damage from thermal stress).
- 2) Damage due to incorrect installations not in conformance with the installation instructions contained in this owner's manual or local and/or national fire and building regulations.

- 3) Damage due to service performed by an installer, service agency or gas supplier, unless otherwise agreed to in writing by JØTUL.
- 4) Labor or other costs associated with the repair of gas controls, plumbing, burners, log set, or sheet metal firebox beyond the warranty period.
- 5) Damage caused by unauthorized modification, use or repair.
- 6) Damage to enameled surfaces caused by improper operation or misuse, including use that is not in conformance with the operating instructions contained in this owner's manual. Such damage can typically be identified by bubbling, cracking, or discoloration of the enamel finish.
- 7) Costs incurred by travel time and/or loss of service.
- 8) Damage incurred while the Jøtul, Scan, or Atra Gas Stove or Fireplace is in transit.

IN NO EVENT SHALL JØTUL, ITS PARENT COMPANY, SHAREHOLDERS, AFFILIATES, OFFICERS, EMPLOYEES, AGENTS OR REPRESENTATIVES BE LIABLE OR RESPONSIBLE TO YOU FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR OTHER SIMILAR DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOST PROFITS, LOST SALES, INJURY TO PERSON OR PROPERTY, OR DAMAGES TO A STRUCTURE OR ITS CONTENTS, ARISING UNDER ANY THEORY OF LAW WHATSOEVER. ALL IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, OR OTHERWISE, ARE LIMITED IN DURATION TO THE LENGTH OF THIS WRITTEN WARRANTY. EXCEPT AS EXPRESSLY SET FORTH HEREIN, JØTUL MAKES NO ORAL, WRITTEN OR OTHER WARRANTY WITH RESPECT TO JØTUL, SCAN OR ATRA GAS STOVES OR FIREPLACES.

Some states do not allow the exclusion or limitation of incidental or consequential damages, or limitations on the length of implied warranties. Therefore, the above exclusions or limitations may not apply to you. This warranty gives you specific legal rights, and you may have other rights, which vary from state to state.

JØTUL reserves the right to discontinue, modify or change the materials used to produce the Jøtul, Scan, or Atra Gas Stove or Fireplace. JØTUL shall have the right to replace any defective component with substitute components determined by JØTUL to be of substantially equal quality and price.

The dollar value of JØTUL's liability for breach of this warranty shall be limited exclusively to the cost of furnishing a replacement component. JØTUL shall not in any event be liable for the cost of labor expended by others in connection with any defective component. Any costs or expenses beyond those expressly assumed by JØTUL under the terms of this warranty shall be the sole responsibility of the owner(s) of the Jøtul, Scan, or Atra Gas Stove or Fireplace.

No dealer, distributor, or other person is authorized to modify, augment, or extend this limited warranty on behalf of JØTUL. NO MODIFICATION OR CHANGE TO THIS WARRANTY WILL BE EFFECTIVE UNLESS IT IS MADE IN A WRITTEN DOCUMENT MANUALLY SIGNED BY AN AUTHORIZED OFFICER OF JØTUL.

An authorized installer may have been provided with certain information related particularly to the Jøtul, Scan, or Atra Gas Stove or Fireplace; however, no authorized installer or other person who may service the appliance is an agent of JØTUL. No inference should be made that JØTUL has tested, certified, or otherwise pronounced any person as qualified to install or service the appliance. JØTUL shall not be liable or otherwise responsible for any error or omission by a person installing or servicing a Jøtul, Scan, or Atra Gas Stove or Fireplace.

If you believe your Jøtul, Scan, or Atra Gas Stove or Fireplace is defective, you should contact your nearest authorized Jøtul, Scan, or Atra dealer, who will process a warranty claim. IN ORDER TO QUALIFY FOR WARRANTY COVERAGE, JØTUL MUST RECEIVE NOTICE OF A POSSIBLE DEFECT WITHIN SIXTY (60) DAYS OF THE DATE THE DEFECT IS FIRST DISCOVERED, OR REASONABLY COULD HAVE BEEN DISCOVERED.

This warranty is given by Jøtul North America, Inc.,  
55 Hutcherson Drive, Gorham, Maine 04038 USA

**RETAIN THIS MANUAL FOR REFERENCE AND MAKE IT AVAILABLE TO ANYONE USING OR SERVICING THE FIREPLACE.**

Record your serial number stamped on the rating plate in the valve compartment.

MODEL NAME: Jøtul GI 350 DV Gas Fireplace Insert

SERIAL NUMBER: \_\_\_\_\_

DATE OF PURCHASE: \_\_\_\_\_

AUTHORIZED DEALER: \_\_\_\_\_

NAME OF INSTALLER: \_\_\_\_\_

TYPE OF FUEL: \_\_\_\_\_

WAS FIREPLACE CONVERTED? \_\_\_\_\_

NOTES:

SERVICE LOG:

Name of Technician \_\_\_\_\_

Company Name \_\_\_\_\_

Date of service \_\_\_\_\_

Work Performed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SERVICE LOG:

Name of Technician \_\_\_\_\_

Company Name \_\_\_\_\_

Date of service \_\_\_\_\_

Work Performed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SERVICE LOG:

Name of Technician \_\_\_\_\_

Company Name \_\_\_\_\_

Date of service \_\_\_\_\_

Work Performed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


# LIGHTING INSTRUCTIONS

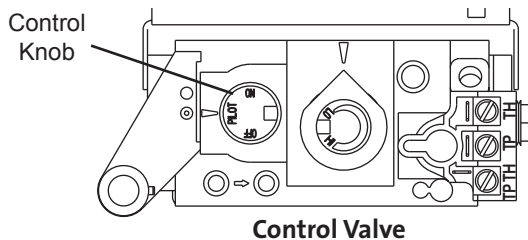
## FOR YOUR SAFETY, READ BEFORE LIGHTING.

**WARNING:**  
**IF YOU DO NOT FOLLOW THESE INSTRUCTIONS EXACTLY, A FIRE OR EXPLOSION MAY RESULT CAUSING PROPERTY DAMAGE, PERSONAL INJURY, OR LOSS OF LIFE.**


- A. This appliance has a pilot which must be lit by hand. When lighting the pilot, follow these instructions exactly.
- B. BEFORE LIGHTING, smell all around the appliance area for gas. Be sure to smell next to the floor because some gas is heavier than air and will settle to the floor.
- WHAT TO DO IF YOU SMELL GAS:
- Extinguish any open flame.
  - Open windows.
  - Do not light any appliance.
  - Do not touch any electrical switches.
  - Do not use any phone in your building.
  - Immediately call your gas supplier from a neighbor's phone.
- If your gas supplier cannot be reached, call the fire department.
- C. Use only your hand to push in or turn the gas control knob. Never use tools. If the knob will not push in or turn by hand, do not try to repair it. Call a qualified technician. Force or attempted repair may result in a fire or explosion.
- D. Do not use this appliance if any part has been under water. Immediately call a qualified service technician to inspect the appliance and to replace any part of the control system and any gas control which has been under water.

## LIGHTING INSTRUCTIONS

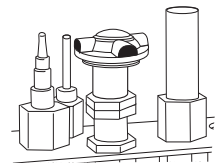
1. STOP! Read the safety information above.
2. Access the valve controls in the left side compartment.
3. Turn the Burner ON/OFF switch to "OFF", or set the thermostat to the lowest setting (if used).
4. Confirm that the gas supply line shut-off valve is open.
5. Push in gas control knob slightly and turn clockwise  to "OFF".




NOTE: Knob cannot be turned from "PILOT" to "OFF" unless the knob is pushed in slightly. Do not force.


6. Wait five (5) minutes to clear out any gas. If you then smell gas, STOP! Follow "B" in the safety information above on this page. If you do not smell gas, go to the next step.
7. Push in gas control knob slightly and turn counterclockwise  to "PILOT".

8. Push in control knob all the way and hold in. Immediately light the pilot by triggering the spark ignitor (push the red button repeatedly) until pilot lights. Continue to hold the control knob in for about one minute after the pilot lights. Release knob and it should spring back. The pilot should remain lit. If it goes out, repeat Steps 5 through 8.



- If knob does not return when released, stop and immediately call your service technician or gas supplier.
  - If pilot will not stay lit after several attempts, turn the control knob to OFF and call your service technician or gas supplier.
9. Turn gas control knob counterclockwise  to "ON".
  10. Set the Burner switch to "ON" to light the burner. If using a thermostat, set Burner switch to "T-STAT" and set the thermostat to the desired temperature.

## TO TURN OFF GAS TO THE APPLIANCE:

1. Turn ON/OFF switch to "OFF". The pilot will remain lit for normal service.
2. For complete shutdown, turn ON/OFF switch to "OFF".
3. Access the lower controls.
4. Depress gas control knob slightly and turn clockwise  to "OFF". Do not force.

July 2010  
13877-F

This appliance must be installed in conformance with local and national building regulations. Before beginning the installation, it is important that these instructions be carefully read and understood. Jøtul maintains a policy of continual product development. Consequently, products may differ in specification, color or type of accessories from those illustrated or described in various publications.



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