

Record the Odometer Reading:

1. At the beginning of each day or trip.
2. When leaving each Jurisdiction.
3. At the end of each day or trip.

DAILY VEHICLE MILEAGE AND FUEL REPORT

Wisconsin Department of Transportation
(IRP & IFTA Vehicles Only)

See instructions on reverse side

Power Unit Vehicle Identification Number or Unit Number	Power Unit Fleet Number	Fuel Type	Name (Fuel Filer/IRP Registrant)	Fuel Filer Name (If Other Than IRP Registrant)	Driver(s) Name
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	MILEAGE INFORMATION				FUEL INFORMATION		TRIP INFORMATION		
	TRIP DATE	HIGHWAYS USED	JURISDICTION NAME	ODOMETER READING BEGIN	JURISDICTION MILES	GALLONS RECEIVED	VENDOR NAME	ORIGIN	DESTINATION
AL									
AK									
AZ									
AR									
CA									
CO									
CT									
DE									
DC									
FL									
GA									
ID									
IL									
IN									
IA									
KS									
KY									
LA									
ME									
MD									
MA									
MI									
MN									
MS									
MO									
MT									
NE									
NV									
NH									
NJ									
NM									
NY									
NC									
ND									
OH									
OK									
OR									
PA									
RI									
SC									
SD									
TN									
TX									
UT									
VT									
VA									
WA									
WV									
WI									
WY									
MX									
AB									
BC									
NB									
NK									
NF									
NT									
NS									
ON									
PE									
PQ									
SK									
YT									

END

TOTAL TRIP MILES

GENERAL INFORMATION

A Daily Vehicle Mileage and Fuel Report must account for all miles traveled and all fuel received. If you use a substitute vehicle, prepare a separate Daily Vehicle Mileage and Fuel Report to account for the miles traveled and fuel received by the substitute vehicle.

INSTRUCTIONS

1. Vehicle Identification Number or Unit Number of power unit.
2. Fleet Number of power unit.
3. Fuel Type:
(D) diesel, (G) gasoline, (P) propane, (GH) gasohol, (NG) Natural gas.
4. Name of the IRP registrant or fuel tax licensee.
5. Fuel Filer - complete if different than 4.
6. Driver(s) Name(s).

MILEAGE INFORMATION

7. Trip Date
8. Highways used - e.g.; I90, STH 69
9. Jurisdiction Name - abbreviation of the jurisdiction in which your vehicle is traveling, e.g., WI for Wisconsin, etc.
10. Odometer Reading:
 - a. Record at the beginning of each day or trip.
 - b. When leaving each jurisdiction.
 - c. At the end of each day or trip.
11. Jurisdiction Miles - record the mileage traveled in each jurisdiction by trip date.
12. Total trip miles - Record total trip miles.

FUEL INFORMATION

13. Gallons received.
14. Vendor name (name from whom you received fuel).

TRIP INFORMATION

15. Origin - Where trip started.
16. Destination - Where trip ended.

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DAILY VEHICLE MILEAGE AND FUEL REPORT

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Example

① Power Unit Vehicle Identification Number or Unit Number	② Power Unit Fleet Number	③ Fuel Type	④ Name (Fuel Filer/IRP Registrant)	⑤ Fuel Filer Name (If Other Than IRP Registrant)	⑥ Driver(s) Name
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AL AK AZ AR CA CO CT DE DC FL GA ID IL IN IA KS KY LA ME MD MA MI MN MS MO MT NE NV NH NJ NM NY NC ND OH OK OR PA RI SC SD TN TX UT VT VA WA WV WI WY MX AB BC NB NK NF NT NS ON PE PQ SK YT	MILEAGE INFORMATION				FUEL INFORMATION		TRIP INFORMATION		
	TRIP DATE	HIGHWAYS USED	JURISDICTION NAME	ODOMETER READING BEGIN	JURISDICTION MILES	GALLONS RECEIVED	VENDOR NAME	ORIGIN	DESTINATION
	⑦	⑧	⑨	⑩	⑪	⑬	⑭	⑮	⑯

END
⑫

TOTAL TRIP MILES