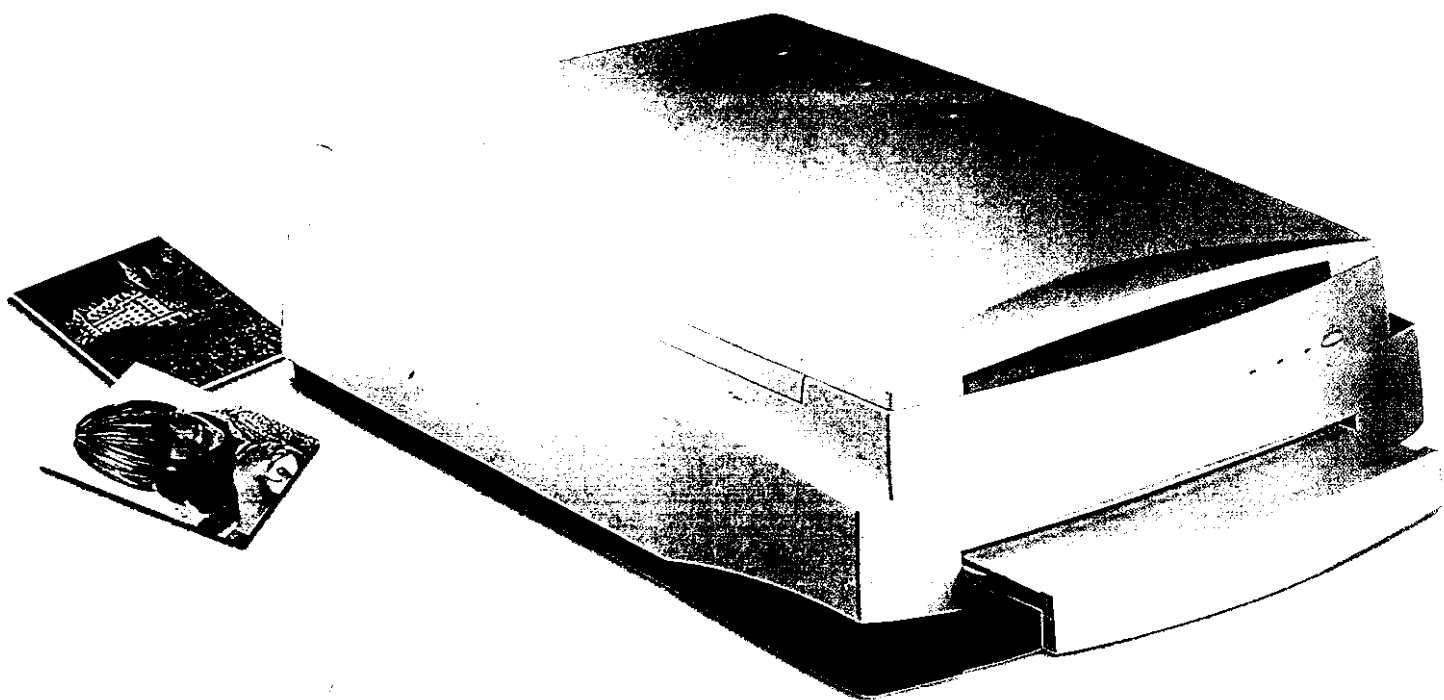


**Color Scanner**

MICROTEK  
**ScanMaker 4**



# User's Manual

**MICROTEK**  
*Better Images Through Innovation*

**1505AE  
SCSI**

# **ScanMaker 4**

## **Flatbed Color Scanner**

### **User's Manual**

Federal Communications Commission (FCC) Statement

RADIO FREQUENCY INTERFERENCE STATEMENT

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Any special accessories needed for compliance must be specified in the instruction manual.

Warning: A shielded-type power cord is required in order to meet FCC emission limits and also to prevent interference to the nearby radio and television reception. It is essential that only the supplied power cord be used.

Use only shielded cables to connect I/O devices to this equipment.

You are cautioned that changes or modifications not expressly approved by the party responsible for compliance could void your authority to operate the equipment.

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### **Important**

Documents that you scan may be protected under copyright law. The unauthorized use of such documents could be a violation of the rights of the copyright holder. Microtek bears no responsibility for the unauthorized use of copyrighted materials.

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#### **Microtek Lab, Inc.**

3715 Doolittle Drive

Redondo Beach, CA 90278-1226

Main: (310) 297-5000

Sales: 800-654-4160

Technical Support: (310) 297-5151

FAX: (310) 297-5050

BBS: (310) 297-5102

AutoTech fax back system: (310) 297-5101

World Wide Web site: <http://www.microtekusa.com>

#### **Microtek International, Inc.**

6, Industry East Road 3

Science Based Industrial Park

Hsinchu, 30077, Taiwan, R.O.C.

TEL: 886-3-5772155

FAX: 886-3-5772598

#### **Microtek Europe B.V.**

Max Euwelaan 68

NL-3062 MA Rotterdam

The Netherlands

TEL: 31-10-2425688

FAX: 31-10-2425699

## ***Federal Communications Commission (FCC) Statement***

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- Reorient/relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

*Note: Shielded interface cable with ferrite core installed on scanner connector end must be used with this equipment.*

**Trade Name**

ScanMaker 4

**Model Name**

MRS-1200TP

### **CAUTION**

Changes or modifications not expressly approved by the manufacturer responsible for compliance could void the user's authority to operate the equipment.



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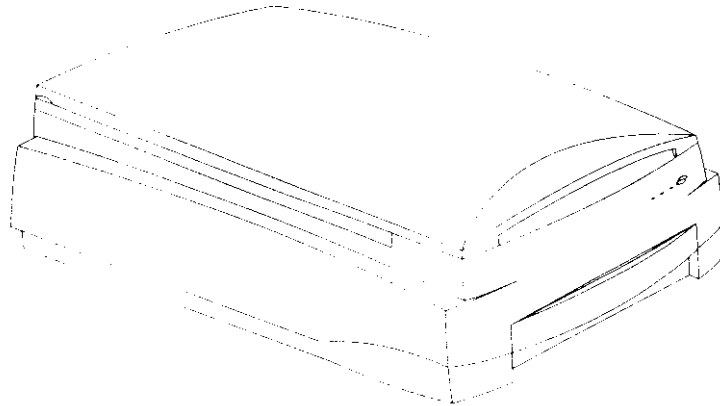
# 1 *Introduction*

An image scanner is a device that captures and converts illustrations, graphics, photographs, or text into electronic files that can be edited or enhanced and then incorporated in printed documents or multimedia presentations.

The single-pass, 36-bit, high-resolution ScanMaker 4 has been specifically designed and engineered for the discriminating scanner user, who demands rich, detailed images suitable for any prepress or multimedia need.

The ScanMaker 4 color flatbed scanner scans reflective originals, but also features internal media trays for scanning positive or negative film in a variety of industry-standard formats.

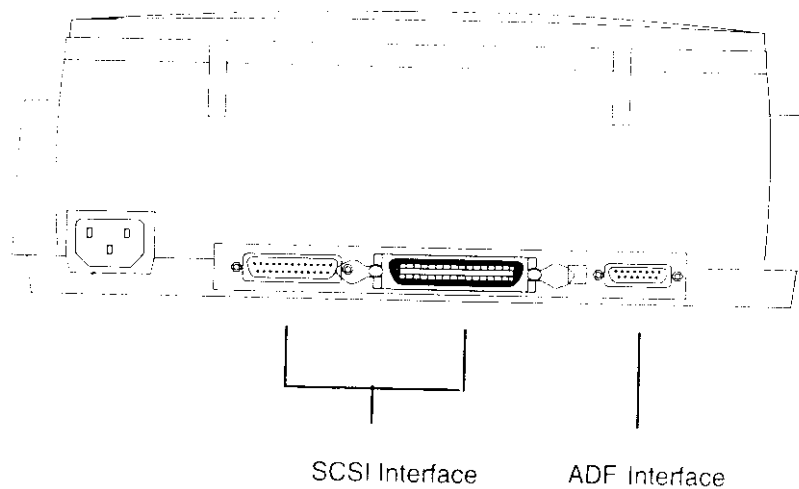
The ScanMaker 4 includes 36-bit throughput capability for delivering images with more image data than 30- or 24-bit scanners are capable of capturing, superior optics and hardware components, as well as Microtek's award-winning ScanWizard scanner controller software.



## **Built-in SCSI Interface and ADF**

The ScanMaker 4 features a built-in SCSI interface with the following distinctions:

- For Windows-based computers, the ScanMaker 4 includes a SCSI interface card and a SCSI cable to connect the scanner to the computer.
- For Macintosh computers, the ScanMaker 4 includes a SCSI cable to connect the scanner to the computer (no interface card is necessary).



- For large quantity of document scanning, you may need to purchase optional Automatic Document Feeder (ADF). The ADF interface is a connector available for connection with your ADF.

## **Scan Mode**

The digitized images that are output from the scanner contain up to 600 dots per inch of information from the original document. Dots can be represented by a single bit indicating black or white, by a 12-bit code indicating any one of 4096 levels of gray, or by a 36-bit code indicating any one of over 68 million colors.

The ScanMaker 4 flatbed color scanner is capable of performing has these scanning modes:

<b>Single-bit mode</b>	This mode lets you scan black-and-white material in line art or halftone mode. Line art is solid black and white, while halftone creates the illusion of gray with a pattern of black dots.
<b>8-bit grayscale mode</b>	This mode uses eight bits to represent the shading of the original document with up to 256 levels of gray.
<b>12-bit grayscale mode</b>	This mode uses twelve bits to represent the shading of the original document with up to 4096 levels of gray.
<b>24-bit color mode</b>	This mode reproduces any of 16.7 million colors.
<b>36-bit (12-bit x 3) color mode</b>	This mode reproduces any of 68 billion colors. 36-bit color is achieved by using a piece of color CCD in combination with a cold cathode lamp.

## ***Error Detection and Self-test***

The ScanMaker 4 flatbed color scanner features powerful error detection and self-diagnostic functions for maximum operating convenience.

## ***Application Programs***

In your ScanMaker flatbed color scanner package, you will find the appropriate bundled software programs for your documents.

## **Specifications**

Media	Reflective materials: color or black-and-white originals.  Transmitted materials: transparencies, film slides, and negative film strips.
Image Sensor	Trilinear color CCD with cold cathode lamp.
Scanning Modes	Single scanning pass; 36-bit color; 12-bit grayscale; 1-bit black and white; 12 built-in halftones.
Scanning Area	Reflective: 8.5" x 14" (216 mm x 355 mm); Transparency: 8.0" x 10" (200 mm x 254 mm)
Optical Resolution	600 dpi (H) x 1200 dpi (V)
Image Controls Brightness Settings	From -100% to 100% in 1% increments
Contrast Settings	From - 100% to +100% in 1% increments
Exposure Time Selections	From 0% to +510% in 3% increments
Resolution Settings	1 dpi to 1200 dpi in 1-dpi increments
Scanning Speed	5 milliseconds per line for line art, halftone, and gray; 6.5 milliseconds per line for color (speed measured at 600 dpi)  Scanning times vary greatly, depending on image dimensions, resolution, memory capacity, disk access speed, and display time.
Acoustic Noise	Operating: $\leq 50$ dB(A) in worst condition

<b>Dimensions</b> (L x W x H)	566 mm x 387 mm x 158 mm
<b>Weight</b>	Net 26.5 lb. (11.6 kg)
<b>Voltage</b>	AC 100 V to 240 V
<b>Power Consumption</b>	AC 100 V to 240 V: 1.2 A Max. 47 to 63 Hz; 39 watts
<b>Operating Environment</b>	Temperature 10° to 40° C (50° to 104° F) Relative Humidity 20% to 85% RH
<b>Storage Environment</b>	Temperature -10° to 55° C (14° to 140° F)

*U*



# 2 *Before You Begin*

This chapter provides information on what you need to do before installing your scanner.

You will be doing the following:

- Unpacking the scanner
- Checking the voltage
- Releasing the carriage

## *Unpack your Scanner*

Open your scanner package and check the components as stated in your packing list.

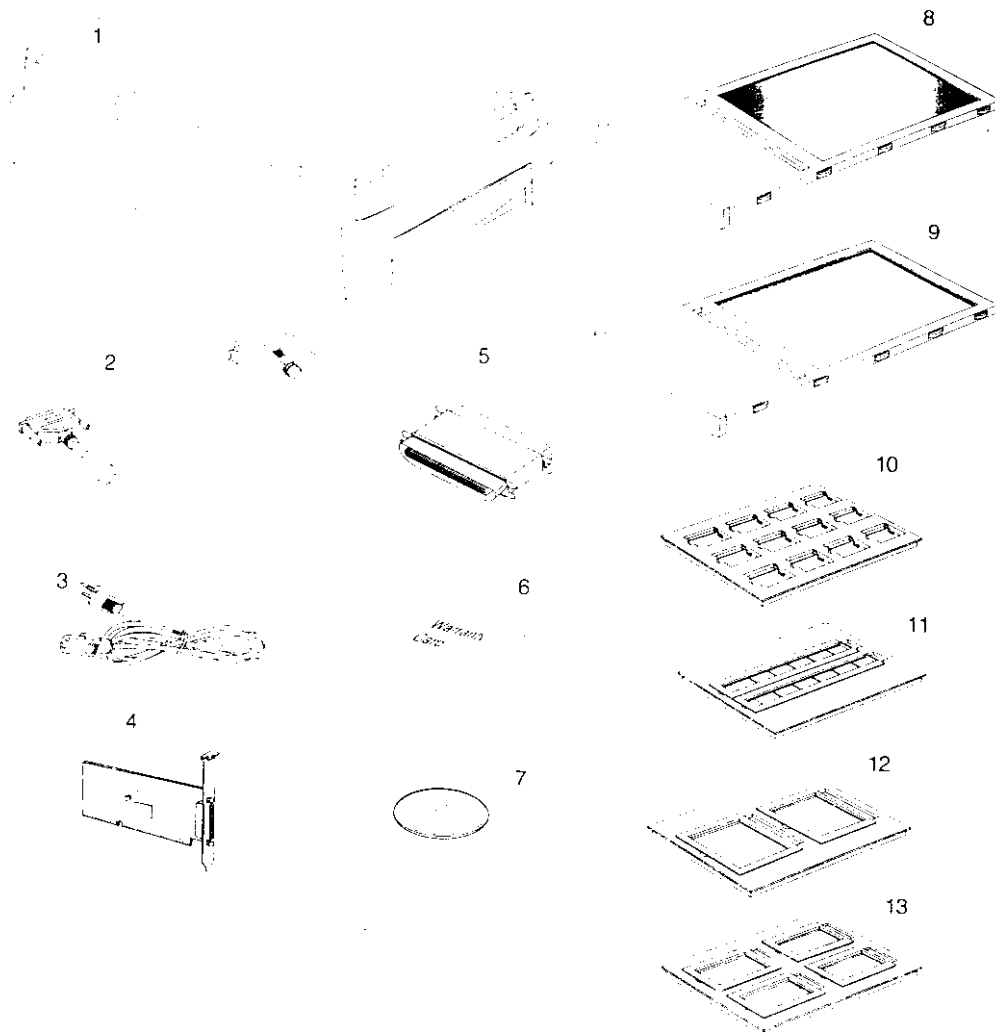
Remove the scanner from the box, and save the box and packing materials in case you need to ship the scanner again.

Upon opening the scanner box, you will see a Packing List that lists both hardware and software components of your scanner package, as well as the part numbers for those components.

If any component is missing, call Microtek Sales and provide information on the missing component and part number. Please be ready to provide the scanner's serial number and your proof of purchase as well. Keep the Packing List for your reference in case you need to order a component in the future.

Fill up the Warranty and Registration card and mail it to Microtek today.

**Note:** *If you need to ship back the scanner for any repairs, the scanner must be packed in the original box in which it came. Otherwise, Microtek will not be responsible for any damage that may be sustained during shipping to or from Microtek. You may be charged for a new box.*



- |                                                              |                                |
|--------------------------------------------------------------|--------------------------------|
| 1. ScanMaker 4 Scanner                                       | 8. Universal Glass Film Holder |
| 2. SCSI cable                                                | 9. Main Holder                 |
| 3. Power Cable                                               | 10. 35mm Batch Slide Holder    |
| 4. Adaptec SCSI 1505AE Interface Card<br>(for PC model only) | 11. 35mm Filmstrip Holder      |
| 5. SCSI Terminator (optional)                                | 12. 4" x 5" Batch Film Holder  |
| 6. Warranty Card                                             | 13. 6 x 9 cm Batch Film Holder |
| 7. Scanner Software CD-ROM                                   |                                |

## **Checking the Voltage**

The voltage of the scanner is indicated at the back of the scanner near the power switch.

Voltage is preset depending on your area, ranging from 100V to 120V (U.S. and Canada), or 100V to 240V (Europe and other parts).

In the unlikely event that you receive a scanner with a voltage setting different from the voltage level used in your area, call your dealer to return the scanner. Scanners marked with 100V to 120V will not operate with 220-volt power in Europe or South America.

## **Releasing the Carriage**

Your scanner has a locking screw to protect the scanner carriage mechanism during shipping. Before you operate the scanner, you need to disengage the locking screw.

### **To release the carriage:**

1. With the scanner power turned off, lift the scanner on its side to see the locking screw at the bottom.

2. Using a coin or a screwdriver, turn the locking screw counterclockwise to unlock it. When successfully unlocked, the screw will push out a little, nearly even with the bottom of the scanner.

You can check the lock's status by pushing on the screw cap. If the screw springs back, the scanner has been unlocked and is ready for scanning.



*R*

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# **3** *Installation under Windows 95*

This chapter describes the requirements and installation for using your ScanMaker flatbed color scanner under Windows 95.

## ***Requirements***

- 486 DX, Pentium or compatibles with a CD-ROM drive
- 16MB RAM
- Microsoft Windows 95
- At least 800MB hard disk with 100MB free
- VGA color monitor; 24-bit color display card

## ***Installation Steps***

To install, you will be doing the following:

1. Unpack and unlock your scanner
2. Install the interface card in your computer
3. Check interface card status
4. Install scanner software
5. Connect the card and scanner
6. Check scanner status
7. Test your scanner
8. Troubleshooting

## **Step 1**      ***Unpack and unlock your scanner***

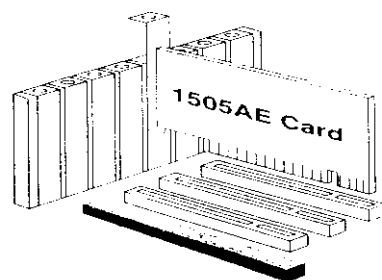
Open your scanner package, check the components as stated in your packing list, and unlock your scanner carriage (for details, refer to Chapter 2).

## **Step 2**      ***Install the interface card in your computer***

Before installing the interface card supplied with your scanner, make sure you turn off your computer and peripherals. Then follow the steps below:

1. Before handling the interface card, touch a metal frame (such as your computer casing) to discharge any static electricity build up in your body.
2. Shut down your computer and unplug the power cord. Next, remove the cover from your computer (see your owner's manual for instructions on how to do this).
3. Look for an empty ISA slot in your computer, then insert the interface card.

To insert, remove the screw that holds the bracket, then remove the bracket itself. When you insert the card, make sure the card is seated all the way into the slot, especially the back, then put the screw back into the bracket. Be aware that the back of the card may pop out a little when you tighten the screw on the card, so be sure that the back of the card (as well as the front) is in all the way, held in place by the card slot, to ensure a proper connection.



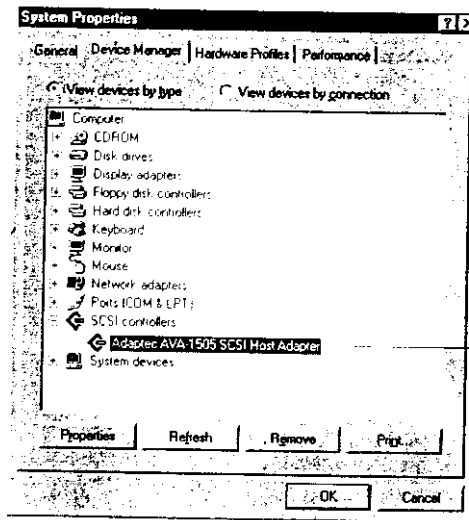
This is important, as an improper card connection will make you unable to use your scanner, and you will then have to remove the computer case and restart the card all over again.

4. Replace the cove of the computer, then plug the power cord back in place.

### Step 3 **Check interface card status**

When you run Windows 95, the Adaptec AVA-1505 SCSI Host Adapter is detected and the driver is automatically installed. Follow steps below to check.

1. Turn on your computer, click **Start**, **Settings**, and then select **Control Panel**.
2. Double-click on the **System** icon in Control Panel, and select **Device Manager** from the top.
3. Double-click on **SCSI controllers** to display the message below.



The result of the check "Adaptec AVA-1505 SCSI Host Adapter" is displayed here.

The message "Adaptec AVA-1505 SCSI Host Adapter" displays indicates that the driver is installed and the card work properly.

If a conflict exists, either of the following will occur:

- a yellow exclamation mark appears next to the phrase:  
Adaptec AVA-1505 SCSI Host Adapter
- or -
- nothing is listed under "SCSI Controllers".

In either case, refer to the *Troubleshooting* section.

## **Step 4**    **Install scanner software**

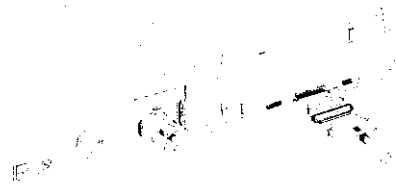
The software installation procedures is continually updated to reflect the most current software bundles for your scanner.

For the latest information on software installation, please refer to a document called *Microtek Scanner Installation Guide*, which is printed separately and is included with your scanner package.

## **Step 5**    **Connect the card and scanner**

Before connecting the scanner to your computer, make sure the scanner driver (ScanWizard) is installed. Take the following steps to connect.

1. Shut down your computer.
2. Connect the card and the scanner, using the SCSI cable that came with your scanner for this purpose. Make sure your scanner and computer are turned off when you perform the connection.



SCSI cable

3. Plug the power cord to the power connector at the back panel of the scanner, and plug the other end of the power cord to your AC power source at wall outlet.
4. Turn on your scanner and wait for all the light on the front panel to stop blinking.
5. Then power up your computer.

When running Windows, Always turn on the scanner before the computer. If you don't, Windows will not be able to "see" your scanner.



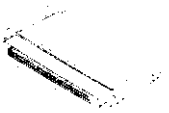
## ***Daisy-chain connection***

If you have one or more SCSI peripherals (such as a CD-ROM, tape drive or optical disk), the SCSI devices can be connected one after another in a daisy chain.

Take note that in a daisy-chain connection, different drivers come into play and complicated configurations may result. If you are not familiar with the procedure for daisy chaining, consult a technician on how to do this. Microtek bears no responsibility for damages that may occur to peripherals due to inexperienced handling.

## ***Terminators***

You probably won't need a terminator for your installation, but because of varying SCSI standards, there is no way to predict with absolute certainty whether or not you need one.



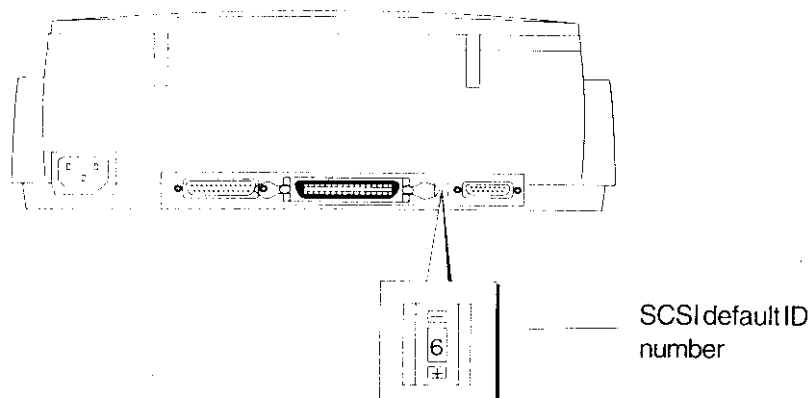
You will need a terminator in the following instances:

- If you get odd symptoms after hooking up your PC and scanner (such as communication errors during scanning, in which your scanner can't be "seen" by your computer), or if your PC refuses to boot up properly after you installed the scanner.
- If you are hooking up your PC in a daisy chain to two or more SCSI devices (such as your scanner and a CD-ROM drive). In this case, the terminator should be on the last SCSI device in the daisy

## Checking the SCSI ID

A SCSI ID is a number assigned to each SCSI device in your daisy chain to differentiate the devices from one another.

The SCSI ID for ScanMaker flatbed color scanners is set at default to 6. You won't need to change the SCSI ID on your scanner unless another SCSI device on your system (such as a tape drive or CD-ROM drive) is using the same number.



## Set the SCSI ID number

Locate the SCSI ID switch, which is on the back panel of the scanner. To change the SCSI ID, use a small pin (or the end of a paper clip, or a small screwdriver) and press either of the small black openings located above or below the SCSI ID. Pressing the upper opening "-" decreases the SCSI ID number; pressing the lower opening "+" increases the number. See additional notes at the end of this section.

Valid SCSI ID numbers are 0 to 6. Do not use SCSI ID #7, which is used to carry a self-test for the scanner and make the carriage move back and forth. SCSI ID #8 and #9 are also not used.

## **SCSI Conflicts**

Conflict between your scanner and other SCSI hardware devices in your system can happen, owing to the varying SCSI standards that are used for SCSI peripherals today.

If you are having SCSI conflicts:

- Change the order of your SCSI devices in the daisy chain. Some SCSI conflicts may be resolved by moving the scanner and other SCSI peripherals to different positions in the chain.
- Check the SCSI ID number of your SCSI devices, and make sure that no two devices have the same ID you can use, the SCSI check feature in the ScanWizard scanner controller to tell you what the IDs are of the devices in your SCSI chain. For more details, refer to the "Get SCSI Chain Info" section in the Reference chapter.
- Use a shorter cable (4 feet or shorter) for each segment of the chain. The use of longer-than-authorized cables accounts for more than 50% of SCSI-related problems.
- Make sure that none of the middle SCSI devices are terminated, and make sure that only the last SCSI device is terminated.
- Always terminate the last device in your SCSI chain with an external terminator and not an internal terminator.
- If you use a SCSI interface card other than the card bundled with your scanner allows for synchronous communication, disable it. You can normally do this by booting your computer and pressing a special key sequence to get to the setup menu for your SCSI interface. For more information, call the manufacturer of your other SCSI card.

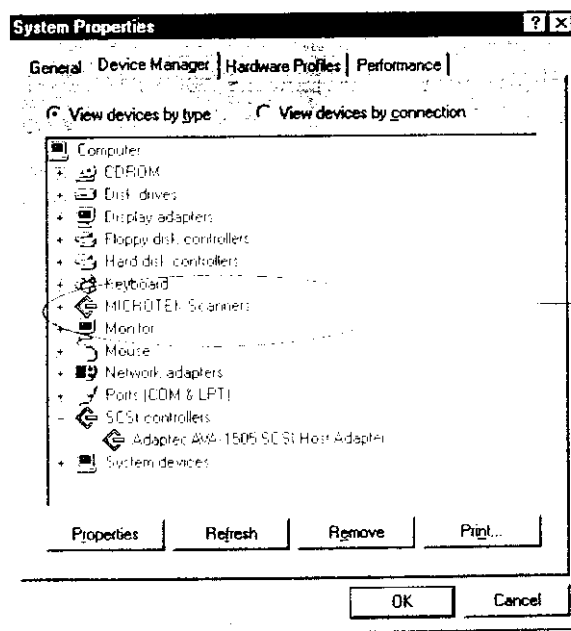
You can normally do this by booting your computer and pressing a special key sequence to get to the setup menu for your SCSI interface. For more information, call the manufacturer of your other SCSI card.

## Step 7 **Check scanner status**

St

When running Windows, Always turn on the scanner before the computer. If you don't, Windows will not be able to "see" your scanner.

1. Click **Start**, **Settings**, and then select **Control Panel**.
2. Double-click on the **System** icon in Control Panel, and select **Device Manager** from the top.
3. The screen that appears displays the message "MICROTEK Scanners". Double-click on **SCSI controllers**, the scanner model you connected shows under it.

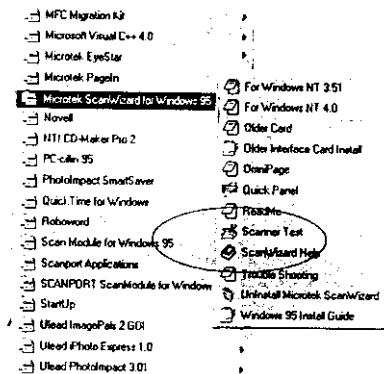


The message "MICROTEK Scanners" indicates that the scanner is installed.

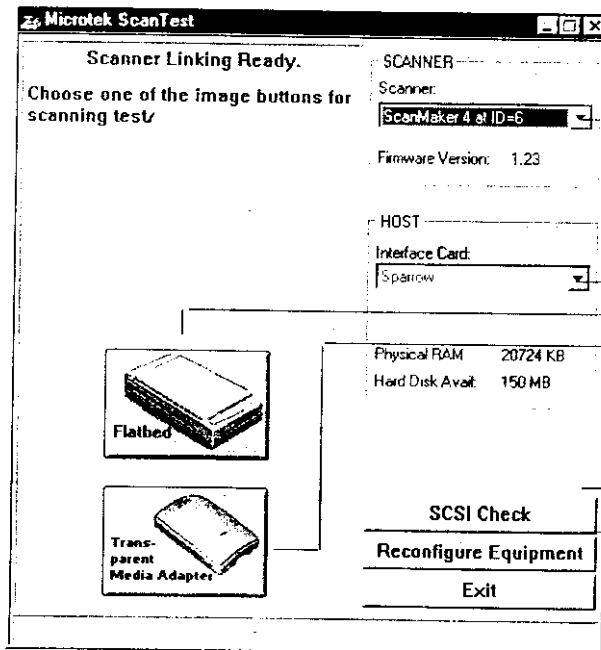
If your system can not find your scanner, maybe SCSI conflict happens between your scanner and other SCSI device. To resolve the conflict, refer to *Troubleshooting* in this chapter.

## Step 8 Test your scanner

1. Restart Windows 95.
2. Click **Start**, **Program**, **Microtek ScanWizard for Windows 95**, and then select **Scanner Test**



When **Scanner Test** started up successfully, the screen below appears.



The **Scanner Model** shows the scanner connected to your PC and the scanner's SCSI ID.

The "Sparrow" means you are using Adaptec 150x SCSI interface card.

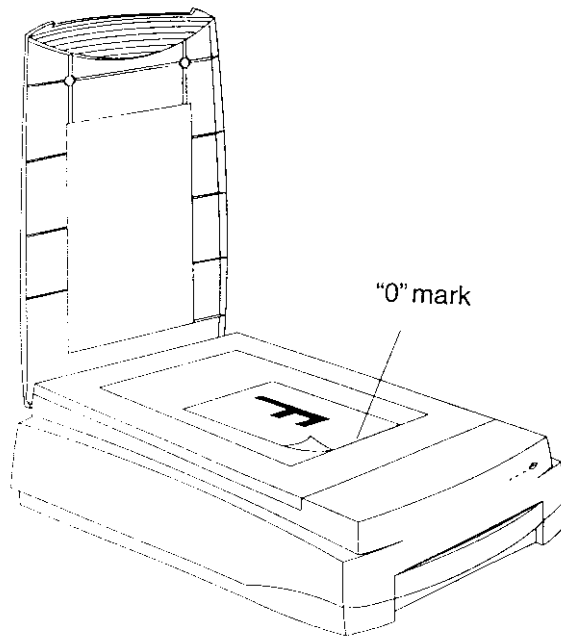
The **Flatbed** button.

The **TMA** button.

The **SCSI Check** acts as a SCSI probe to verify the location of your scanner and check the scanner ID.

The **Reconfigure Equipment** allows the system to update its own internal reference file and is useful when you have changed your setup or reconfigured your system.

4. Place your document face down on the scanner glass. The center top edge of the document should be at the "0" position of the top ruler guide running along the top of the scanner.



5. Click the **Flatbed** or **TMA** button on the Microtek ScanTest program screen. A preview of your image will be displayed in the Microtek ScanTest window. This indicates the Scanner Test was successful and that the scanner is now ready to be used.
6. Close and exit the Microtek Scanner Test program.

## Step 9 Troubleshooting

After installing the interface card in your computer and connecting the scanner, you may find yourself unable to use the scanner. This is usually due to any of the situations described below:

- Situation A** Your interface card is not properly seated in the ISA card slot on your computer.
- Situation B** Your interface card conflicts with another device.
- Situation C** The AVA-1505AE SCSI driver is not appropriately installed in your computer.
- Situation D** Windows 95 does not work on Windows 95 Normal Mode.

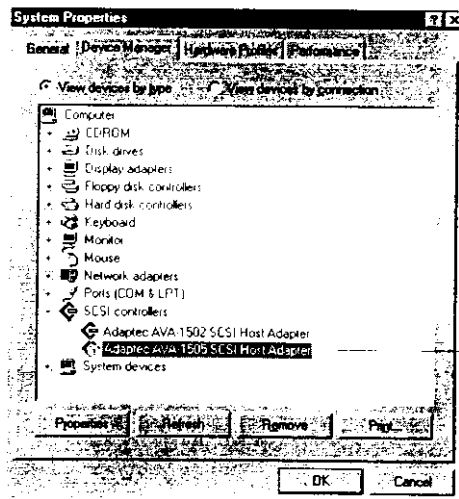
See details below for resolving the individual situations.

### Resolving situation A

Make sure the card is seated all the way in and secured into the ISA card slot.

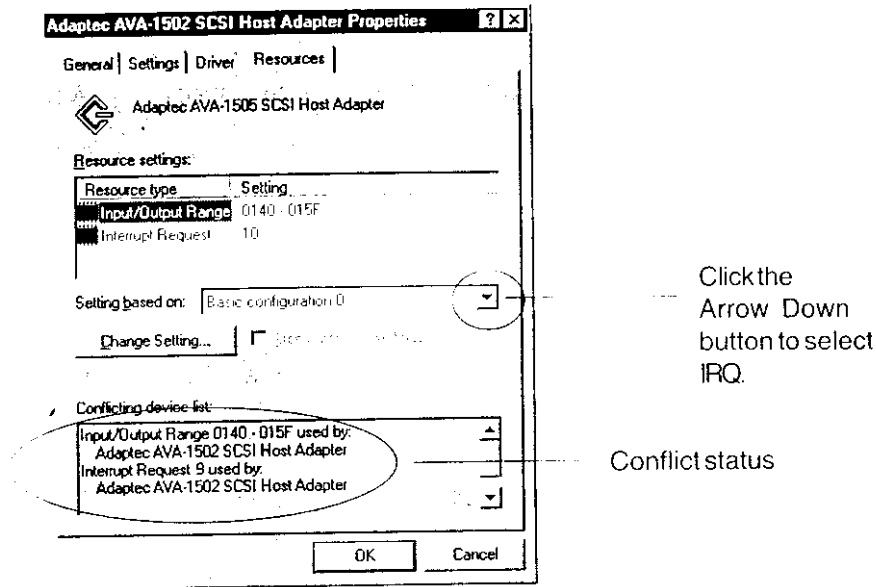
### Resolving situation B

1. Click **Start**, **Settings**, and select **Control Panel**.
2. Double-click on the **System** icon in Control Panel and select **Device Manager** from the top.
3. Double-click on "SCSI controllers" to display the dialog box below.



A yellow exclamation mark appears next to the message "Adaptec AVA-1505 SCSI Host Adapter"

4. Click on the **Adaptec AVA-1505 SCSI Host Adapter** option, and then click **Properties**.
5. Select **Resources** from the top. The dialog box gives you information about the Interrupt Request (IRQ) and Input/Output (I/O) address settings, including whether a conflict happens.
6. If a conflict exists in Input/Output option, then click **Change Setting**. Use the Arrow Down button to select a different range.



You may need to change the Input/Output (I/O) address to **Off (340h)**.

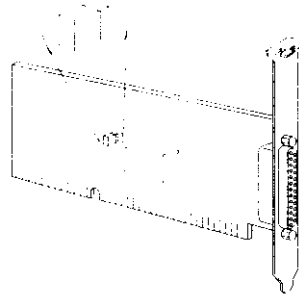
7. Click **OK** to save the modifications. If you're asked to shut down your computer, select **No**, then click **Close**. You will be asked whether you wish to restart your computer. Click **No** to instead shut down computer and turn the power off.

Change the I/O address settings on the card to match the settings in Windows you selected.

- a) Take the interface card out of the computer.
- b) Remove the shunt from J3 to match setting you given in step 6.
- c) Put the card back inside your computer.
- d) Reconnect your scanner, and start your scanner and computer.

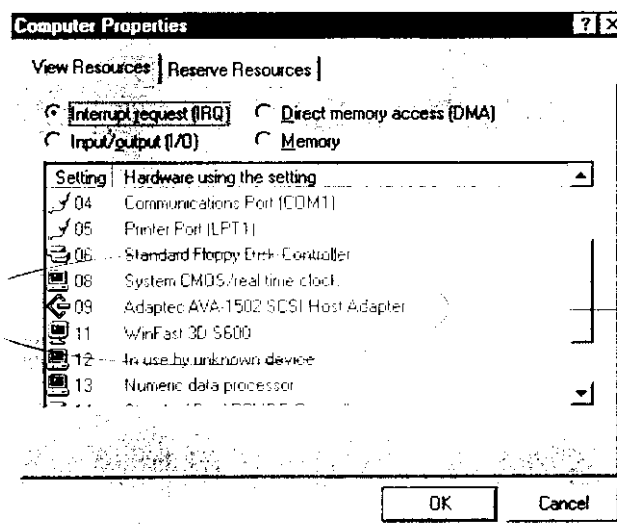


J3 is set to ON by default, indicating the I/O port address is 140h.



Jumper	Position	Setting
J3	ON	I/O address 140h Default
	OFF	I/O address 340h

8. If a conflict exists in Interrupt/Request option, look for an available IRQ number to be used for the AVA-1505 interface card.
  - a) Click **Start**, **Settings**, and select **Control Panel**.
  - b) Double-click the **System** icon in Control Panel, then select **Device Manager** from the top.
  - c) Click on **Computer** and click the **Properties** button to display the occupied IRQ settings.



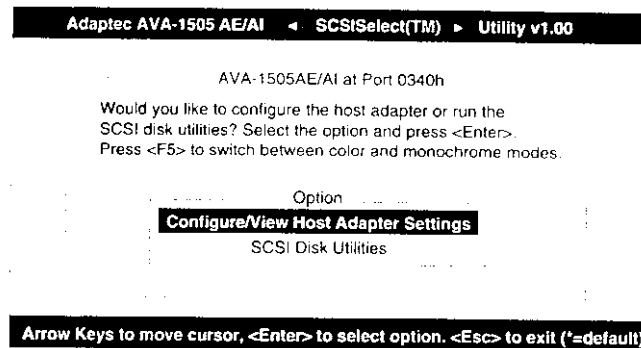
In this example, number 10 does not appear, indicating IRQ 10 is available.

Take note of the following:

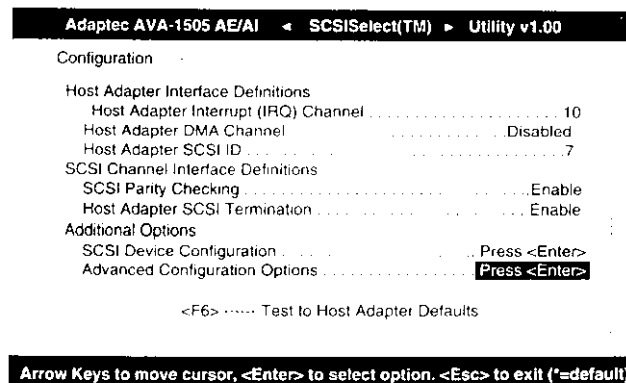
- If 10 does not appear in your dialog box, this means it is available.
- If 10 appears in your dialog box, this means it is not available and that you should use another IRQ from 9 to 12.
- If all IRQs from 9 to 12 are taken, you need to contact your dealer or computer manufacturer to help on how to free up an IRQ in this range.

9. Disable the "ISA Plug and Play mode".

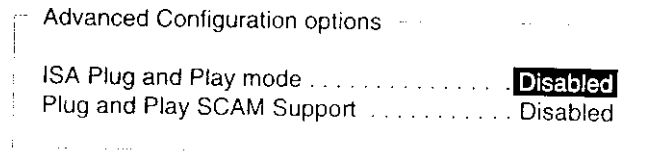
- a) Insert Microtek CD-ROM into your CD-ROM drive, and run the *1505acfg.exe* program in the SCSIUTL directory. Running this program under DOS, you can get a screen like the following:



- b) Select **Configure/View Host Adapter Settings** and press Enter to display the screen below.



- c) Use the Up/Down arrow keys to select the “Advanced Configuration Options” and press Enter.



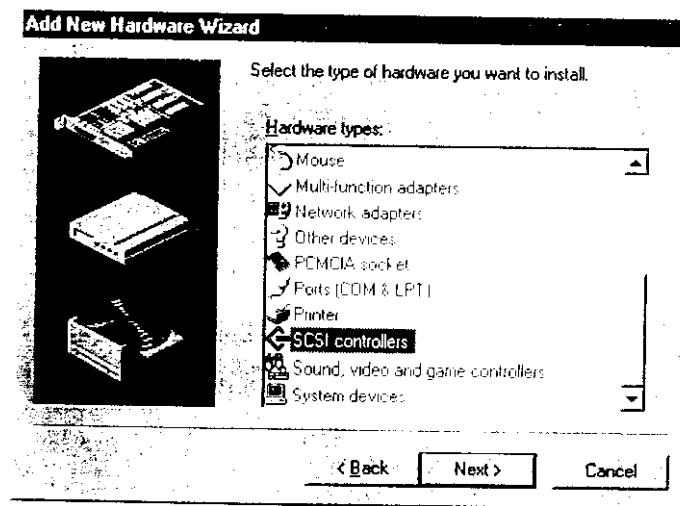
Press Enter, then choose to disable the “ISA Plug and Play mode”. Set the “Host Adapter Interrupt (IRQ) channel” manually to match an available IRQ setting in Windows 95.

- d) Press **Esc** until you get a Save Changes Y/N prompt, select Yes to save changes, and press Enter to restart your computer.

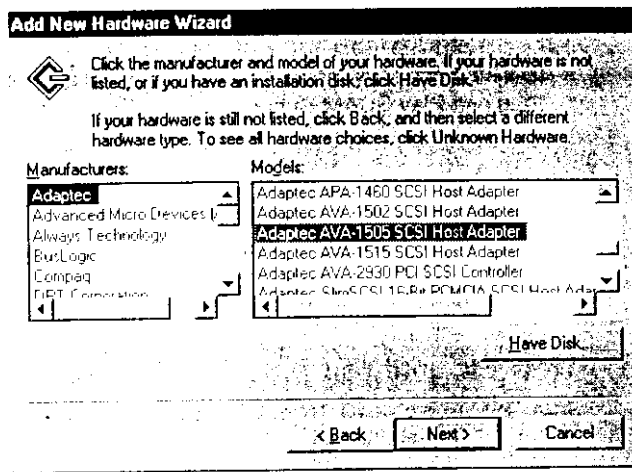
10. Restart Windows 95.

11. Add new hardware and install correct driver.

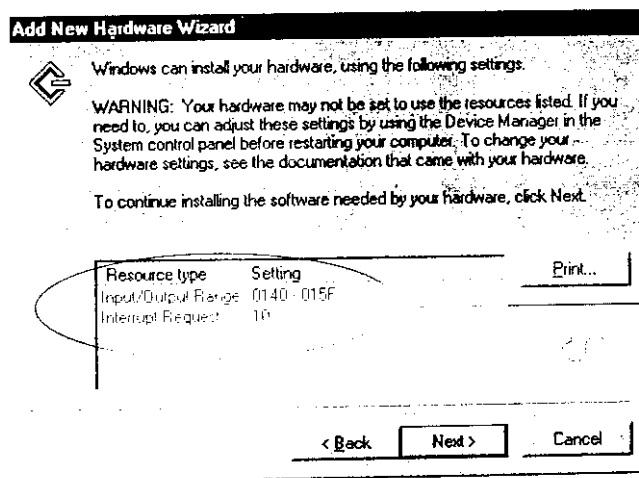
- a) Click **Start**, **Settings**, and select **Control Panel**.
- b) Double-click **Add New Hardware** in the **Control Panel**.
- c) Click **Next** and select **No** for “Do you want Windows to search for your new hardware?”.
- d) From the next menu, select **SCSI controllers** and click **Next**.



- e) Select **Adaptec** on the left and “**Adaptec AVA-1505 SCSI Host Adapter**” on the right. Click **Next**.



- f) When the next menu appears, you should make a note of the Input/Output (I/O) range setting, as well as Interrupt Request (IRQ) number that Windows recommends you.

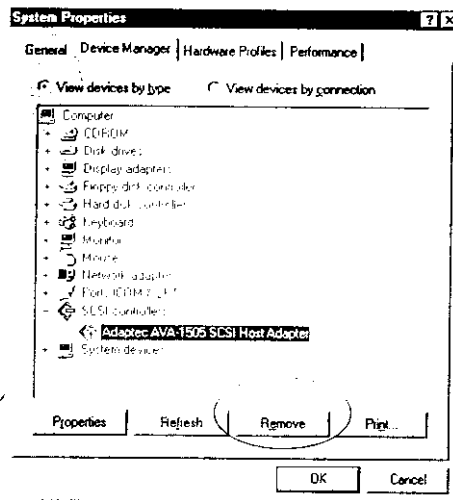


Write this message on a piece of paper for handy reference.

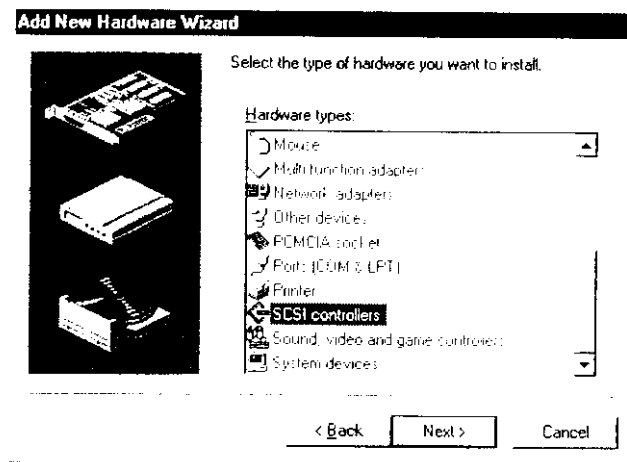
- g) When the “Add New Hardware Wizard” dialog box appears, click **Finish**.
- h) Continue until the installation is completed. Windows 95 will then ask if you want to shut down your computer. Select **No**.
12. You may or may not need to change IRQ number. You will only need to change the IRQ number if IRQ number that Windows recommends does not match the settings given in step 9, section c). (see page 7)

## Resolving situation C

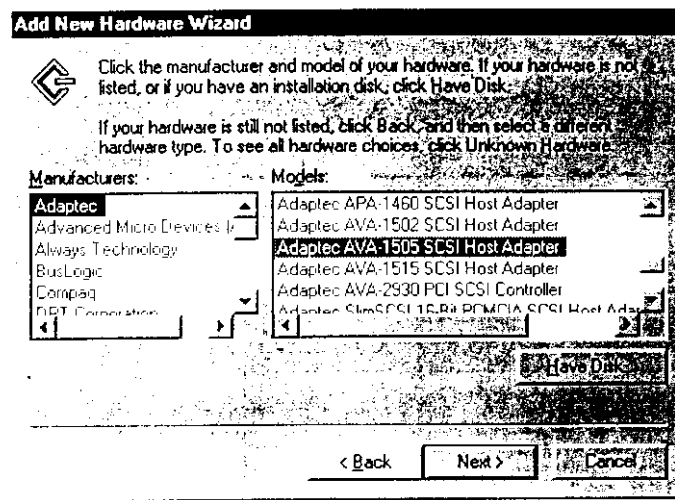
1. Click **Start**, **Settings**, and select **Control Panel**.
2. Double-click on the **System** icon in Control Panel and select **Device Manager** from the top.
3. Double-click on “**SCSI controllers**” to display the existing SCSI driver for your interface card.
4. Click the existing SCSI driver, and then click **Remove** to remove it.



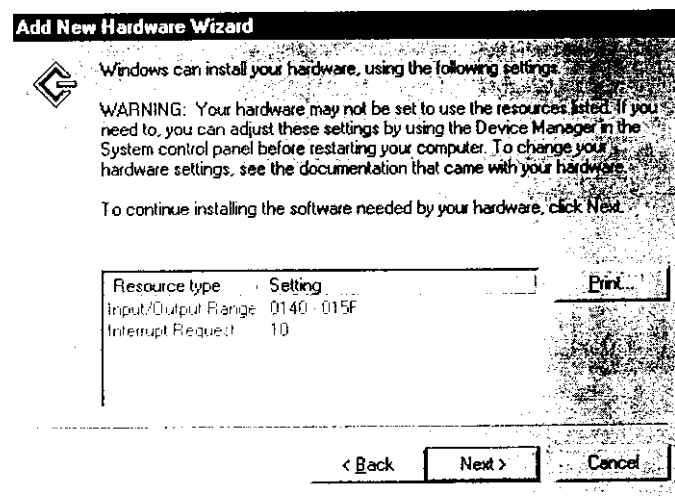
5. Double-click **Add New Hardware** in the Control Panel.
6. Click **Next** and select **No** for “Do you want Windows to search for your new hardware?”.
7. From the next menu, select **SCSI controllers** and click **Next**.



8. Select Adaptec on the left and "Adaptec AVA-1505 SCSI Host Adapter" on the right. Click Next.



9. In the next menu, make a note of the Input/Output (I/O) range setting, as well as Interrupt Request (IRQ) number that Windows is suggesting you should use.



10. When the "Add New Hardware Wizard" dialog box appears, click **Finish**.
11. Continue until the installation is completed. Windows 95 will then ask if you want to shut down your computer. Select **No**.

12. Click **Start**, **Settings**, and select **Control Panel**.
13. Double-click on the **System** icon in Control Panel and select **Device Manager** from the top.
14. Double-click on "**SCSI controllers**" to check whether conflict happens.

If conflict still exists, following the steps of *Resolving Situation B* to reset it.

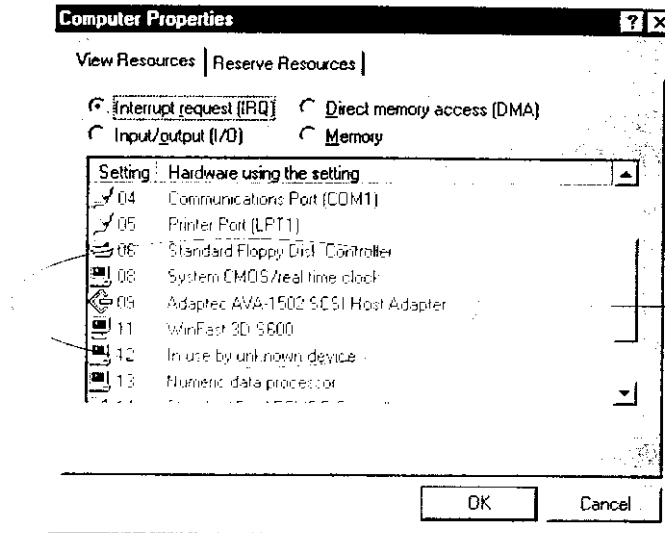
15. When all the settings are correct, click **OK** to save the modifications. The dialog box should now show the correct Interrupt Request and Input/Output address settings.

If you're asked to shut down your computer, select **No**, then click **Close**. You will be asked whether you wish to restart your computer. Click **Yes** and restart your computer.

### ***Resolving situation D***

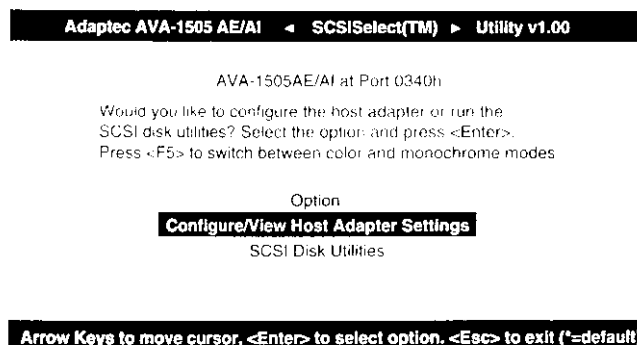
1. Shut down your computer and remove the AVA-1505AE interface card from the computer.
2. Restart Windows 95 under the **Safe Mode**.
3. Follow the steps below to remove the existing AVA-1505 SCSI driver.
  - a) Click **Start**, **Settings**, and select **Control Panel**.
  - b) Double-click on the **System** icon in Control Panel and select **Device Manager** from the top.
  - c) Double-click on "**SCSI controllers**" to display the existing SCSI driver for your interface card.
  - d) Click the existing SCSI driver, and then click the **Remove** button to remove it.
4. Restart Windows 95.
5. Follow the steps below to look for an available IRQ number to be used for the AVA-1505 interface card.

- a) Click **Start**, **Settings**, and select **Control Panel**.
- b) Double-click the **System** icon in Control Panel, then select **Device Manager** from the top.
- c) Click on **Computer** and click the **Properties** button to display the occupied IRQ settings.



In this example, number **10** does not appear, indicating IRQ 10 is available.

6. Shut down your computer and insert the interface card back inside your computer. Reconnect scanner, power up your scanner first, then the computer.
7. Disable the "ISA Plug and Play mode".
  - a) Insert Microtek CD-ROM into your CD-ROM drive, and run the *1505acfg.exe* program in the SCSIUTL directory. Running this program under DOS, you can get a screen like the following:





- b) Select **Configure/View Host Adapter Settings** and press Enter to display the screen below.

```
Adaptec AVA-1505 AE/AI < SCSISelect(TM) > Utility v1.00
Configuration
Host Adapter Interface Definitions
Host Adapter Interrupt (IRQ) Channel . . . . . 10
Host Adapter DMA Channel . . . . . Disabled
Host Adapter SCSI ID . . . . . 7
SCSI Channel Interface Definitions
SCSI Parity Checking . . . . . Enable
Host Adapter SCSI Termination . . . . . Enable
Additional Options
SCSI Device Configuration . . . . . Press <Enter>
Advanced Configuration Options . . . . . Press <Enter>

<F6> ----- Test to Host Adapter Defaults
```

**Arrow Keys to move cursor, <Enter> to select option, <Esc> to exit (=default)**

- c) Use the Up/Down arrow keys to select the **Advanced Configuration Options** and press Enter.

```
Advanced Configuration options
ISA Plug and Play mode . . . . . Disabled
Plug and Play SCAM Support . . . . . Disabled
```

Press Enter, then choose to disable the **ISA Plug and Play mode**. Set the **Host Adapter Interrupt (IRQ) channel** manually to match an available IRQ setting in Windows 95.

- d) Press **Esc** until you get a **Save Changes Y/N** prompt, select **Yes** to save changes, and press Enter to restart your computer.

8. Restart Windows 95.

Follow the steps 11 and 12 of *Resolving Situation B* to continue.

1

11

# **4** *Installation under Windows 3.1x*

This chapter describes the requirements and installation for using your ScanMaker 4 flatbed color scanner under Windows 3.1x.

## **Requirements**

- 486 DX, Pentium or compatibles with a CD-ROM drive
- 16MB RAM
- Windows 3.1x
- At least 800MB hard disk with 100MB free
- VGA color monitor; 24-bit color display card

## **Installation Steps**

To install, you will be doing the following:

1. Unpack and unlock your scanner
2. Install the interface card in your computer
3. Connect the card and scanner
4. Install SCSI Select utility
5. Install scanner software
6. Test your scanner

## **Step 1      *Unpack and unlock your scanner***

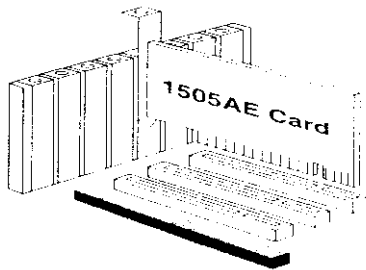
Open your scanner package, check the components as stated in your packing list, and unlock your scanner carriage (for details, refer to Chapter 2).

## **Step 2      *Install the interface card in your computer***

Before installing the interface card supplied with your scanner, make sure you turn off your computer and peripherals. Then follow the steps below:

1. Before handling the interface card, touch a metal frame (such as your computer casing) to discharge any static electricity buildup in your body.
2. Shut down your computer and unplug the power cord. Next, remove the cover from your computer (see your owner's manual for instructions on how to do this).
3. Look for an empty ISA slot in your computer, then insert the interface card.

To insert, remove the screw that holds the bracket, then remove the bracket itself. When you insert the card, make sure the card is seated all the way into the slot, especially the back, then put the screw back into the bracket. Be aware that the back of the card may pop out a little when you tighten the screw on the card, so be sure that the back of the card (as well as the front) is in all the way, held in place by the card slot, to ensure a proper connection.

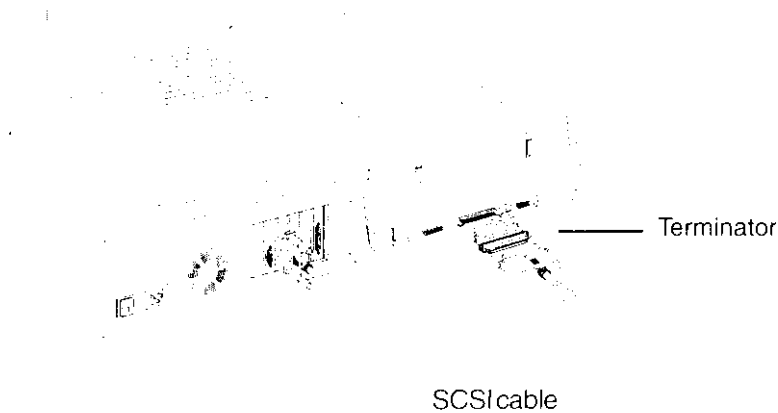


This is important, as an improper card connection will make you unable to use your scanner, and you will then have to remove the computer case and restart the card all over again.

5. Replace the cover of the computer, then plug the power cord back in. Do not turn on the computer at this point.

### **Step 3 Connect the card and scanner**

1. Connect the card and the scanner, using the SCSI cable that came with your scanner for this purpose. Make sure your scanner and computer are turned off when you perform the connection.



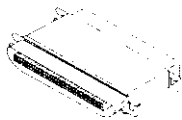
2. Plug the power cord to the power connector at the back panel of the scanner, and plug the other end of the power cord to your AC power source at wall outlet.
3. Turn on your scanner and wait for all the light on the front panel to stop blinking.
4. Then power up your computer.

*Note: When running Windows, **ALWAYS** turn on the scanner before the computer. If you don't, Windows will not be able to "see" your scanner.*

#### ***Daisy-chain connection***

If you have one or more SCSI peripherals (such as a CD-ROM, tape drive or optical disk), the SCSI devices can be connected one after another in a daisy chain.

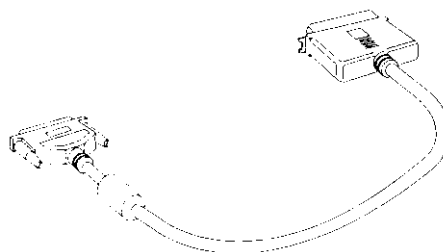
Take note that in a daisy-chain connection, different drivers come into play and complicated configurations may result. If you are not familiar with the procedure for daisy chaining, consult a technician on how to do this. Microtek bears no responsibility for damages that may occur to peripherals due to inexperienced handling.



## ***Terminators***

Depending on your system, you may need to use a cable terminator on your installation. A terminator is a piece of electrical equipment installed at the end of a SCSI chain linking your computer with a SCSI device. The terminator ensure that the electrical impulses going through the path are properly routed and absorbed.

You probably won't need a terminator for your installation, but because of varying SCSI standards, there is no way to predict with absolute certainty whether or not you need one.



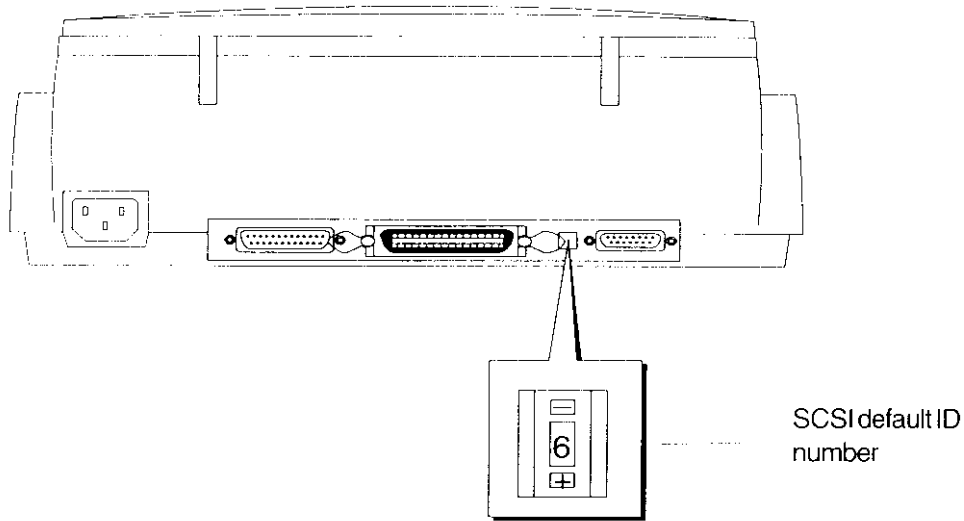
You will need a terminator in the following instances:

- If you get odd symptoms after hooking up your PC and scanner (such as communication errors during scanning, in which your scanner can't be "seen" by your computer), or if your PC refuses to boot up properly after you installed the scanner.
- If you are hooking up your PC in a daisy chain to two or more SCSI devices (such as your scanner and a CD-ROM drive). In this case, the terminator should be on the last SCSI device in the daisy chain.

## ***Checking the SCSI ID***

A SCSI ID is a number assigned to each SCSI device in your daisy chain to differentiate the devices from one another.

The SCSI ID for ScanMaker flatbed color scanners is set at default to 6. You won't need to change the SCSI ID on your scanner unless another SCSI device on your system (such as a tape drive or CD-ROM drive) is using the same number.



### ***Set the SCSI ID number***

Locate the SCSI ID switch, which is on the back panel of the scanner. To change the SCSI ID, use a small pin (or the end of a paper clip, or a small screwdriver) and press either of the small black openings located above or below the SCSI ID. Pressing the upper opening “-” decreases the SCSI ID number; pressing the lower opening “+” increases the number. See additional notes at the end of this section.

Valid SCSI ID numbers are 0 to 6. Do not use SCSI ID #7, which is used to carry a self-test for the scanner and make the carriage move back and forth. SCSI ID #8 and #9 are also not used.

### ***SCSI Conflicts***

Conflict between your scanner and other SCSI hardware devices in your system can happen, owing to the varying SCSI standards that are used for SCSI peripherals today.

If you are having SCSI conflicts:

- Change the order of your SCSI devices in the daisy chain. Some SCSI conflicts may be resolved by moving the scanner and other SCSI peripherals to different positions in the chain.
- Check the SCSI ID number of your SCSI devices, and make sure that no two devices have the same ID you can use, the SCSI check feature in the ScanWizard scanner controller to tell you what the IDs are of the devices in your SCSI chain. For more details, refer to the "Get SCSI Chain Info" section in the Reference chapter.
- Use a shorter cable (4 feet or shorter) for each segment of the chain. The use of longer-than-authorized cables accounts for more than 50% of SCSI-related problems.
- Make sure that none of the middle SCSI devices are terminated, and make sure that only the last SCSI device is terminated.
- Always terminate the last device in your SCSI chain with an external terminator and not an internal terminator.
- If you use a SCSI interface card other than the card bundled with your scanner allows for synchronous communication, disable it. You can normally do this by booting your computer and pressing a special key sequence to get to the setup menu for your SCSI interface. For more information, call the manufacturer of your other SCSI card.

### ***Technical Tips***

The SCSI Select utility is provided on Microtek CD-ROM. You don't need to run the SCSI Select utility unless the Scanner Test (see Step 5 on next page) is unsuccessful. To install it, insert Microtek CD-ROM into your CD-ROM drive, and run *1505acfg.exe* program in the SCSIUTL directory under DOS.

For details information on *1505acfg.exe*, please refer to a document called *Microtek Scanner Installation Guide* came with your scanner, or a document called *Installation Guide* came with your AVA-1505AE interface card.



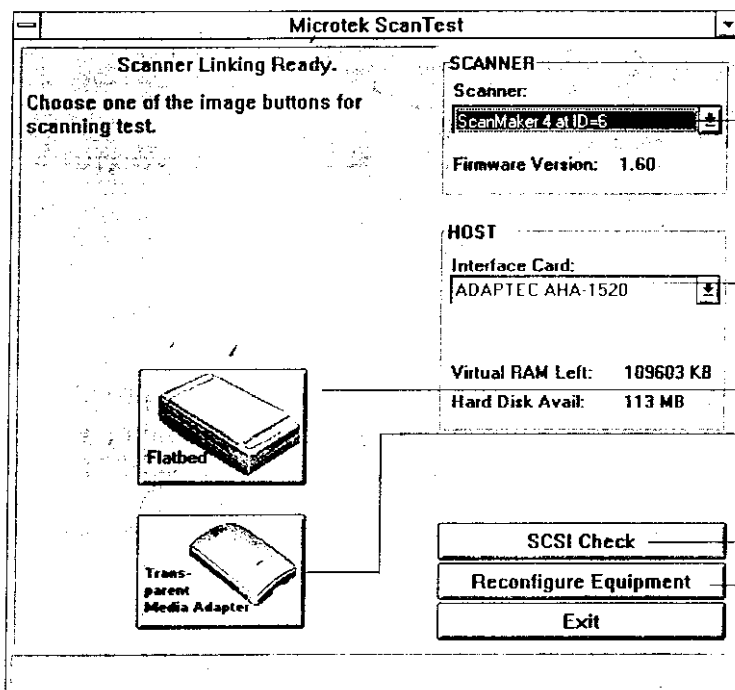
## Step 4 Install scanner software

The software installation procedures is continually updated to reflect the most current software bundles for your scanner.

For the latest information on software installation, please refer to a document called *Microtek Scanner Installation Guide*, which is printed separately and is included with your scanner package.

## Step 5 Test your scanner

1. Launch Windows.
2. Start up the **Scanner Test** program from the Microtek ScanWizard for Windows group. When Scanner Test started up successfully, the screen below appears.



The **Scanner Model** shows the scanner connected to your PC and the scanner's SCSI ID.

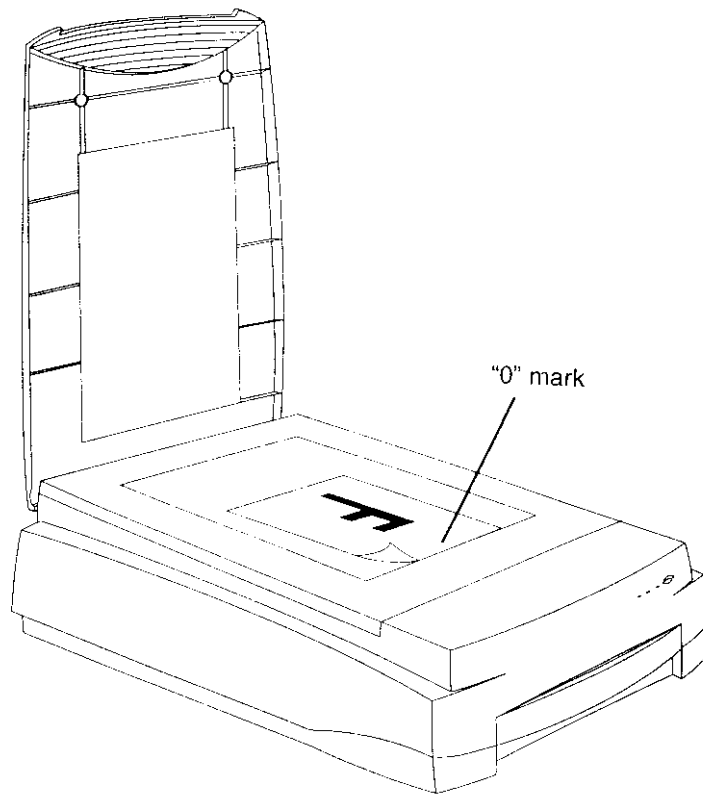
The "ADAPTEC AHA-1520" means you are using Adaptec SCSI interface card.

The **Flatbed** button.  
The **TMA** button.

The **SCSI Check** acts as a SCSI probe to verify the location of your scanner and check the scanner ID.

The **Reconfigure Equipment** allows the system to update its own internal reference file and is useful when you have changed your setup or reconfigured your system.

3. Place your document face down on the scanner glass. The center top edge of the document should be at the "0" position on the ruler guides running alongside the scanner.



*R*

*Ins*

4. Click the **Flatbed** or **TMA** button on the Microtek ScanTest program screen. A preview of your image will be displayed in the Microtek ScanTest window. This indicates the Scanner Test was successful and that the scanner is now ready to be used.
5. Close and exit the Microtek Scanner Test program.

# **5** *Installation under Windows NT 4.0*

This chapter describes the requirements and installation for using your ScanMaker 4 flatbed color scanner under Windows NT 4.0. If you are using Windows NT 3.51, refer to the documentation *WINNT.TXT* in the Microtek CD-ROM root directory.

## **Requirements**

- 486 DX, Pentium or compatibles with a CD-ROM drive
- 16MB RAM
- Microsoft Windows NT 4.0
- At least 800MB hard disk with 100MB free
- VGA color monitor; 24-bit color display card

## **Installation Steps**

To install, you will be doing the following:

1. Unpack and unlock your scanner
2. Install the interface card in your computer
3. Check your Windows NT configuration
4. Install scanner software
5. Connect the card and computer
6. Test your scanner

## **Step 1      *Unpack and unlock your scanner***

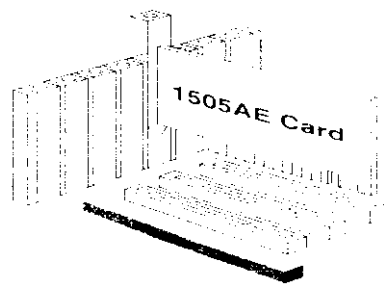
Open your scanner package, check the components as stated in your packing list, and unlock your scanner carriage (for details, refer to Chapter 2).

## **Step 2      *Install the interface card in your computer***

Before installing the interface card supplied with your scanner, make sure you turn off your computer and peripherals. Then follow the steps below:

1. Before handling the interface card, touch a metal frame (such as your computer casing) to discharge any static electricity build up in your body.
2. Shut down your computer and unplug the power cord. Next, remove the cover from your computer (see your owner's manual for instructions on how to do this).
3. Look for an empty ISA slot in your computer, then insert the interface card.

To insert, remove the screw that holds the bracket, then remove the bracket itself. When you insert the card, make sure the card is seated all the way into the slot, especially the back, then put the screw back into the bracket. Be aware that the back of the card may pop out a little when you tighten the screw on the card, so be sure that the back of the card (as well as the front) is in all the way, held in place by the card slot, to ensure a proper connection.



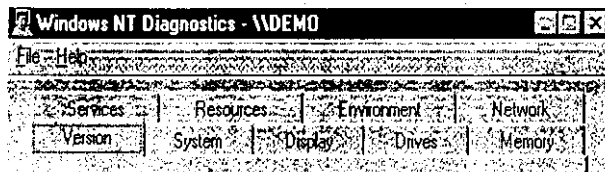
This is important, as an improper card connection will make you unable to use your scanner, and you will then have to remove the computer case and restart the card all over again.

4. Replace the cover of the computer, then plug the power cord back in. Do not turn on the computer at this point.

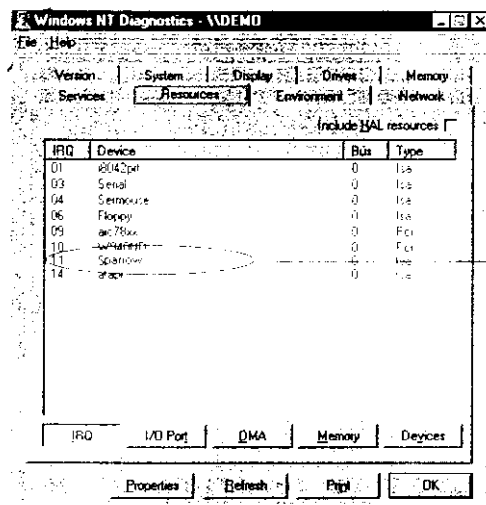
### Step 3 *Check your Windows NT configuration*

When you run Windows NT, the Adaptec AVA-1505 SCSI Host Adapter is detected and the driver is automatically installed. Follow the steps below to check.

1. In Windows NT, click on the **Start** menu, go to **Programs**, **Administrative Tools (Common)**, and select **Windows NT Diagnostics**. This will bring you to the following partial screen shot:



2. Click on the **Resources** tab to bring up the following screen:



The "Sparrow" means you are using Adaptec SCSI interface card

At this screen you see a list of IRQs that are currently in use. By clicking on the **I/O Port** button at the bottom of the screen, you can see a list of I/O addresses that are in use.

From these two screens, you know which IRQ and I/O address is used for the AVA-1505AE interface card.

If the message "Sparrow" is not listed in this screen, indicating the SCSI driver is not installed, refer to the *Troubleshooting* section.

## **Step 4**      ***Install scanner software***

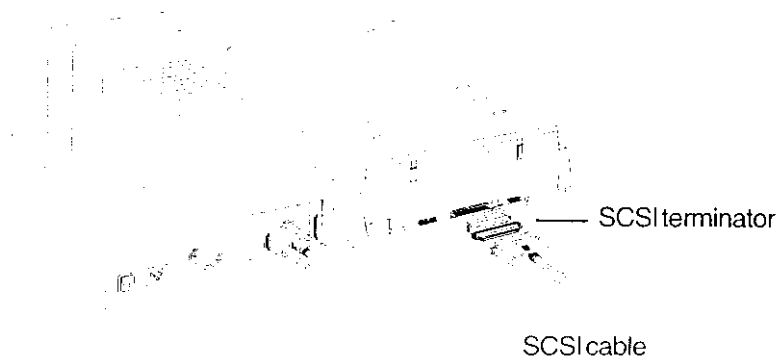
The software installation procedures is continually updated to reflect the most current software bundles for your scanner.

For the latest information on software installation, please refer to a document called *Microtek Scanner Installation Guide*, which is printed separately and is included with your scanner package.

## **Step 5**      ***Connect the scanner and computer***

Before connecting the scanner to your computer, make sure the Microtek ScanWizard is installed. Take the following steps to connect.

1. Shut down your computer.
2. Connect the card and the scanner, using the SCSI cable that came with your scanner for this purpose. Make sure your scanner and computer are turned off when you perform the connection.



3. Plug the power cord to the power connector at the back panel of the scanner, and plug the other end of the power cord to your AC power source at wall outlet.
4. Turn on your scanner and wait for all the light on the front panel to stop blinking.
5. Then power up your computer.

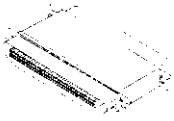
When running Windows, Always turn on the scanner before the computer. If you don't Windows will not be able to "see" your scanner.

## ***Daisy-chain connection***

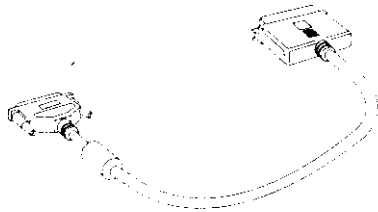
If you have one or more SCSI peripherals (such as a CD-ROM, tape drive or optical disk), the SCSI devices can be connected one after another in a daisy chain.

Take note that in a daisy-chain connection, different drivers come into play and complicated configurations may result. If you are not familiar with the procedure for daisy chaining, consult a technician on how to do this. Microtek bears no responsibility for damages that may occur to peripherals due to inexperienced handling.

## ***Terminators***



You probably won't need a terminator for your installation, but because of varying SCSI standards, there is no way to predict with absolute certainty whether or not you need one.



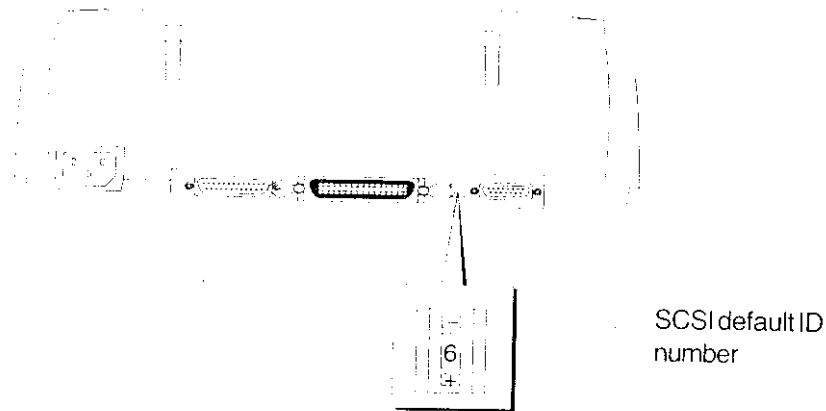
You will need a terminator in the following instances:

- If you get odd symptoms after hooking up your PC and scanner (such as communication errors during scanning, in which your scanner can't be "seen" by your computer), or if your PC refuses to boot up properly after you installed the scanner.
- If you are hooking up your PC in a daisy chain to two or more SCSI devices (such as your scanner and a CD-ROM drive). In this

## ***Checking the SCSI ID***

A SCSI ID is a number assigned to each SCSI device in your daisy chain to differentiate the devices from one another.

The SCSI ID for ScanMaker flatbed color scanners is set at default to 6. You won't need to change the SCSI ID on your scanner unless another SCSI device on your system (such as a tape drive or CD-ROM drive) is using the same number.



## ***Set the SCSI ID number***

Locate the SCSI ID switch, which is on the back panel of the scanner. To change the SCSI ID, use a small pin (or the end of a paper clip, or a small screwdriver) and press either of the small black openings located above or below the SCSI ID. Pressing the upper opening "-" decreases the SCSI ID number; pressing the lower opening "+" increases the number. See additional notes at the end of this section.

Valid SCSI ID numbers are 0 to 6. Do not use SCSI ID #7, which is used to carry a self-test for the scanner and make the carriage move back and forth. SCSI ID #8 and #9 are also not used.



## **SCSI Conflicts**

Conflict between your scanner and other SCSI hardware devices in your system can happen, owing to the varying SCSI standards that are used for SCSI peripherals today.

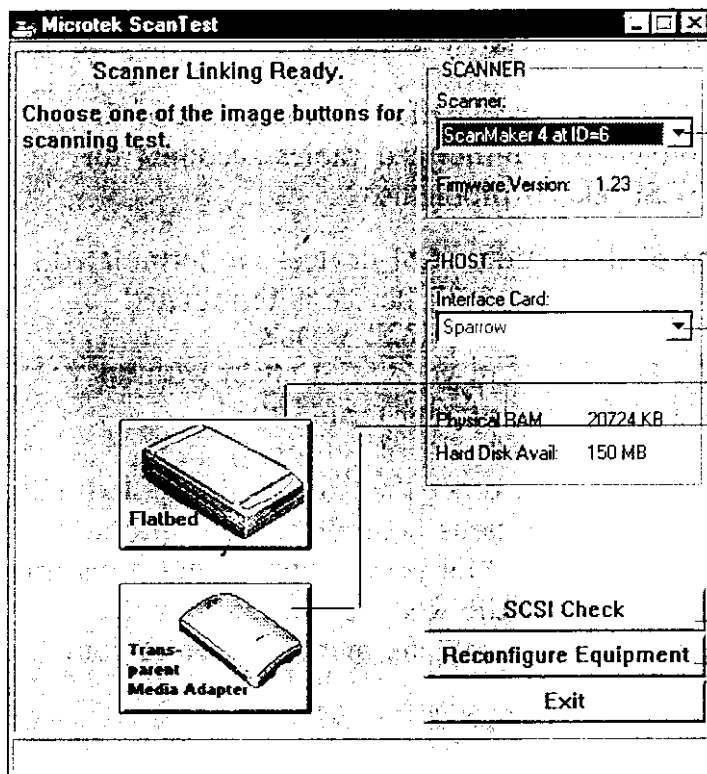
If you are having SCSI conflicts:

- Change the order of your SCSI devices in the daisy chain. Some SCSI conflicts may be resolved by moving the scanner and other SCSI peripherals to different positions in the chain.
- Check the SCSI ID number of your SCSI devices, and make sure that no two devices have the same ID you can use, the SCSI check feature in the ScanWizard scanner controller to tell you what the IDs are of the devices in your SCSI chain. For more details, refer to the "Get SCSI Chain Info" section in the Reference chapter.
- Use a shorter cable (4 feet or shorter) for each segment of the chain. The use of longer-than-authorized cables accounts for more than 50% of SCSI-related problems.
- Make sure that none of the middle SCSI devices are terminated, and make sure that only the last SCSI device is terminated.
- Always terminate the last device in your SCSI chain with an external terminator and not an internal terminator.
- If you use a SCSI interface card other than the card bundled with your scanner allows for synchronous communication, disable it. You can normally do this by booting your computer and pressing a special key sequence to get to the setup menu for your SCSI interface. For more information, call the manufacturer of your other SCSI card.

## Step 6 Test your scanner

Shut down and restart your computer. Make sure your scanner is on and ready before you restart the computer.

1. Click **Start**, **Programs**, **Microtek ScanWizard**, and **Scanner Test**.
2. The Scanner Test reports the detected scanner and the Interface Card — Sparrow (the name of the driver used by Windows NT for Adaptec 1500-series cards). You are now ready to scan.



The Scanner Model shows the scanner connected to your PC and the scanner's SCSI ID.

The "Sparrow" means you are using Adaptec SCSI 150x interface card.

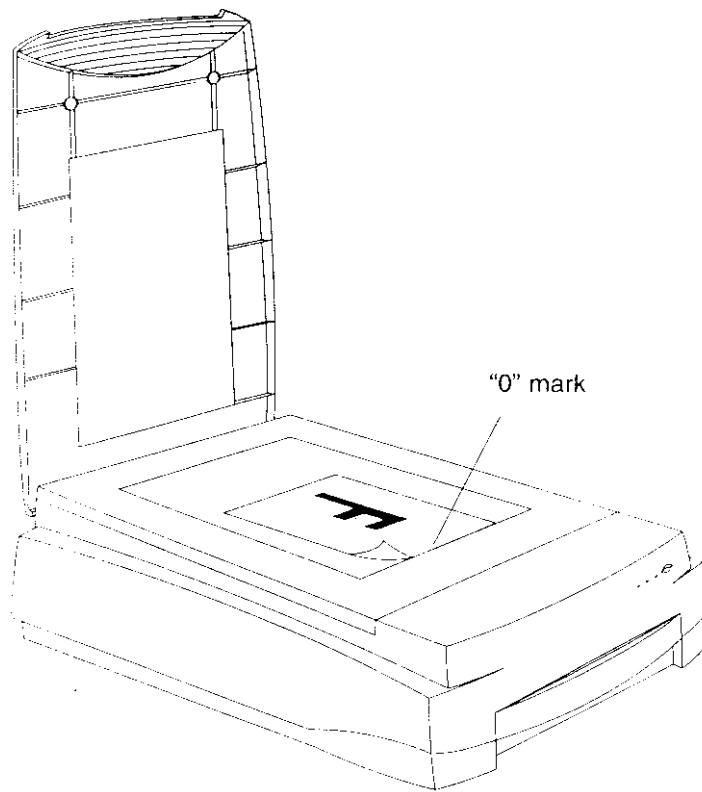
The **Flatbed** button.

The **TMA** button.

The **SCSI Check** acts as a SCSI probe to verify the location of your scanner and the scanner ID.

The **Reconfigure Equipment** allows the system to update its own internal reference file and is useful when you have changed your setup or reconfigured your system.

3. Place your document face down on the scanner glass. The center top edge of the document should be at the "0" position of the top ruler guide running along the top of the scanner.



4. Click the **Flatbed** or **TMA** button on the Microtek ScanTest program screen. A preview of your image will be displayed in the Microtek ScanTest window. This indicates the Scanner Test was successful and that the scanner is now ready to be used.
5. Close and exit Microtek Scanner Test program.

## Troubleshooting

After installing the interface card in your computer and connecting the scanner, you may find yourself unable to use the scanner. This is usually due to any of the situations described below:

- Situation A** Your interface card is not properly seated in the card ISA slot on your computer.
- Situation B** The AVA-1505AE SCSI driver is not appropriately installed in your computer.
- Situation C** You incorrectly chose an Interrupt Request (IRQ) setting for your card, or card conflicts with another device installed in your system

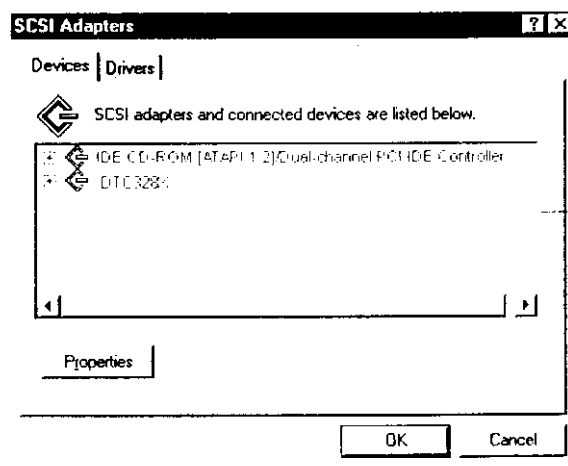
See details below for resolving the individual situations above.

### Resolving situation A

Make sure the card is seated all the way in and secured into the card ISA slot.

### Resolving situation B

1. Restart your computer. Start up Windows NT 4.0.
2. Click **Start, Settings**, and select **Control Panel**.
3. In the Control Panel window, find **SCSI Adapters** and double click it. A window like the following will appear.

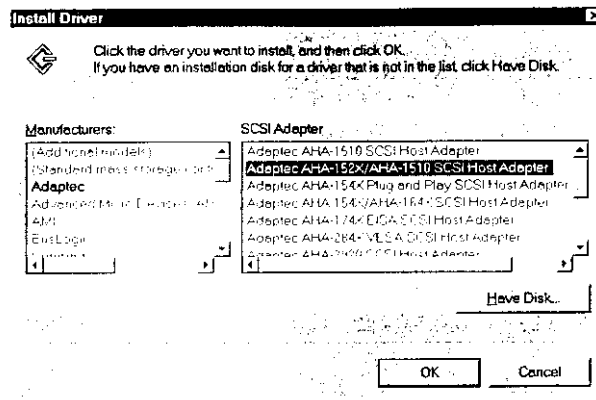


The Adaptec 1505AE SCSI driver is not listed here.

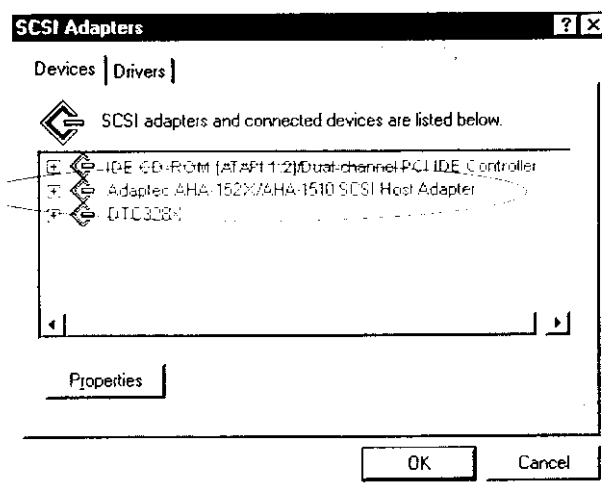
The **Devices** screen will list any SCSI controllers that may already be installed in your computer.

*Note: Although IDE CD-ROM drives are not SCSI, because of the way the driver is implemented, Windows NT 4.0 will still list it on this screen.*

4. Click on the **Drivers** tab, and click on the **Add...** button to select **Adaptec** on the left and **Adaptec AHA152X/AHA-1510 SCSI Host Adapter** on the right to install.



5. Click OK to bring up the following screen.

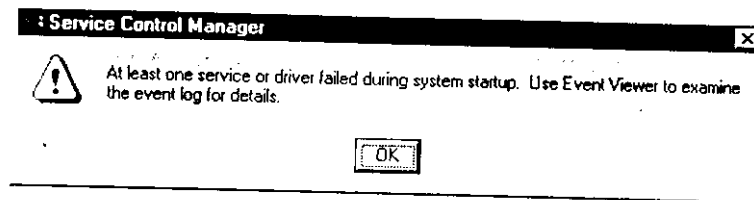


The Adaptec card should now be listed as “**Adaptec AHA-152X/AHA-1510 SCSI Host Adapter**”, indicating the driver is installed.

6. Restart your computer. Start up Windows NT 4.0, follow the step 6 to check Windows NT configuration.

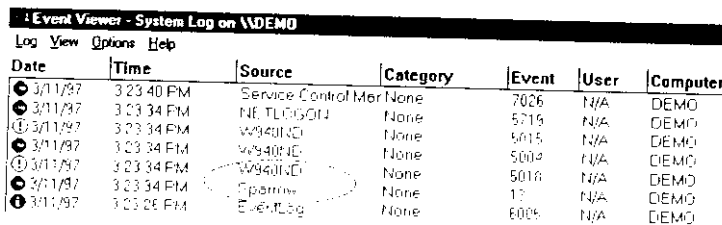
## Resolving situation C

If you get an error message like the following:



We will need to check the Event Viewer Log to find the source of the problem.

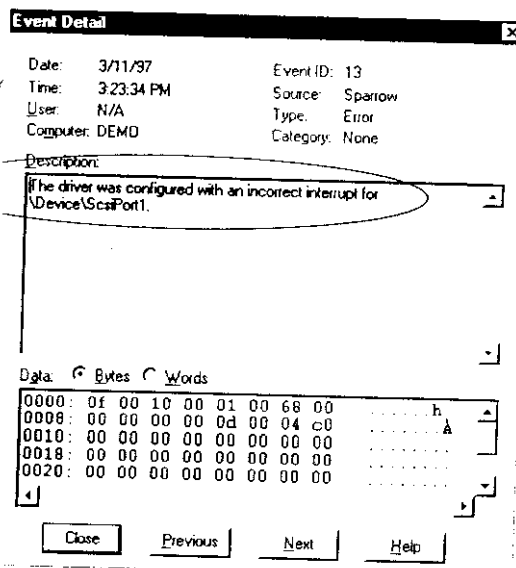
1. Click **Start**, **Programs**, **Administrative Tools**, and select **Event Viewer**.



A screenshot of the Event Viewer window showing the "System Log on \\DEMO". The window has a menu bar with "Log", "View", "Options", and "Help". Below the menu bar is a table of events. The "Sparrow" event is circled in red.

Date	Time	Source	Category	Event	User	Computer
3/11/97	3:23:40 PM	Service Control Manager	None	7026	N/A	DEMO
3/11/97	3:23:34 PM	NETLOGON	None	5715	N/A	DEMO
3/11/97	3:23:34 PM	W9940ND	None	5015	N/A	DEMO
3/11/97	3:23:34 PM	W9940NE	None	5016	N/A	DEMO
3/11/97	3:23:34 PM	W9940NE	None	5018	N/A	DEMO
3/11/97	3:23:34 PM	Sparrow	None	13	N/A	DEMO
3/11/97	3:23:25 PM	EventLog	None	6005	N/A	DEMO

2. Look for a line whose source is Sparrow. In the above picture. Double-click on the line to bring up the following window:

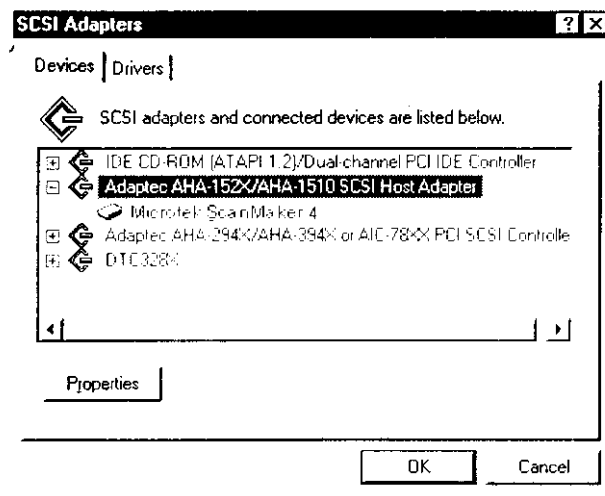


In the *Description* box, the source of the problem is listed. In this case, there is a problem with the default IRQ for the AHA1505AE SCSI card. Another possible problem that could show up is a conflict with the I/O address of the card with another device in the system.

If you simply get a message Driver could not be loaded, you may not have properly disabled the **ISA Plug and Play Mode** on the AHA-1505AE interface card.

You may also see other messages in the Event Viewer from the other devices that are conflicting with the chosen IRQ or I/O address setting. In the Event Viewer screen shot, you will see that there are several lines from a source named **W940ND**. In this case, this is the PCI Ethernet card in the PC. This is the device conflicting with the settings of the AHA-1505AE.

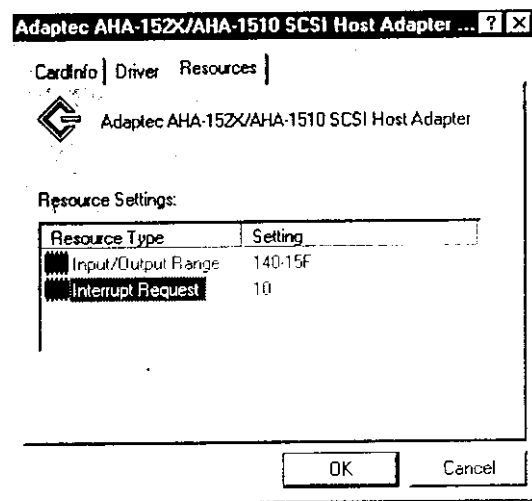
3. Click **Start, Settings**, and select **Control Panel**. Double-click on the **SCSI Adapters** icon.



The Adaptec card should now be listed as **Adaptec AHA-152X/AHA-1510 SCSI Host Adapter**. If you click on the "+" in front of the card name, you will see an indented list of devices on that scsi card. For example, in the screen shot to the right, you can see that an Microtek ScanMaker 4 Scanner is seen on the **Adaptec AHA-152X/AHA-1510 SCSI Host Adapter**.

*Note:* The card and scanner may still show up even though there is a resource conflict.

4. Click on the scsi card name and then click on the Properties button.
5. Click on the Resources tab to bring up the following screen:



This screen shows the Input/Output Range and Interrupt Request settings for the card. The settings on the Adaptec 1505AE card can NOT be changed at this screen.

*Note: The DOS based 1505acfg.exe utility is incompatible, and does not work with Windows NT.*



# **6** *Installation under Macintosh*

This chapter describes basic requirements and initial setup for installing the ScanMaker 4 flatbed color scanner on a Macintosh.

## ***Requirements***

- Mac Centris, Quadra, Performa, Power Mac, or compatibles
- System 7.5 or later
- 16MB RAM for Power Macs, or 12MB RAM for non-Power Mac
- At least 800MB hard disk with 100MB free
- VGA color monitor; 24-bit color display card
- CD-ROM driver

## ***Installation Steps***

To install, you will be doing the following:

1. Unpack and unlock your scanner
2. Connect the scanner and computer
3. Install scanner software

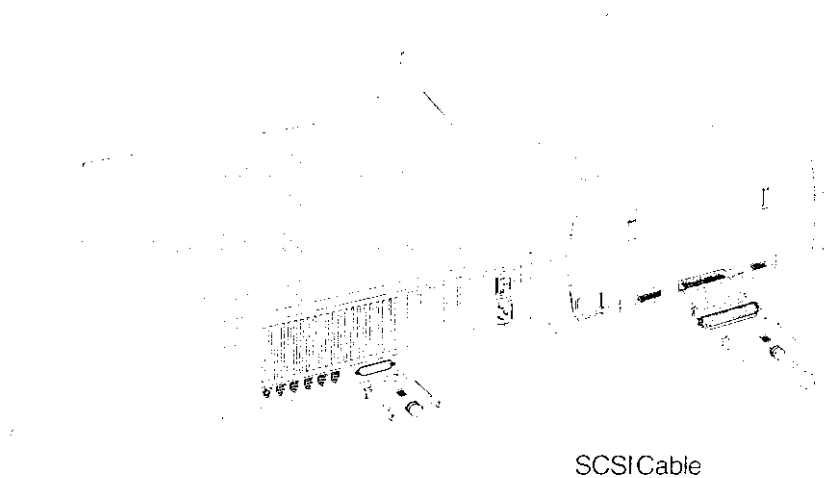
## **Step 1    *Unpack and unlock your scanner***

Open your scanner package, check the components as stated in your packing list, and unlock your scanner carriage (for details, refer to Chapter 2).

## **Step 2    *Connect the scanner and computer***

The following scenarios are provided to show how to connect your scanner to the computer and the other components you may have in your system.

1. Connect the scanner and computer, using the SCSI Cable that came with your scanner for this purpose. Make sure your scanner and computer are turned off when you perform the connection.



SCSICable


2. Plug the power cord to the power connector at the back panel of the scanner, and plug the other end of the power cord to your AC power source at wall outlet.
3. Turn on your scanner and wait for all the light on the front panel to stop blinking. When running Windows, **ALWAYS** turn on the scanner before the computer. If you don't, Windows will not be able to "see" your scanner.

## ***Daisy-chain connection***

If you have one or more SCSI peripherals (such as a CD-ROM, tape drive or optical disk), the SCSI devices can be connected one after another in a daisy chain.


Take note that in a daisy-chain connection, different drivers come into play and complicated configurations may result. If you are not familiar with the procedure for daisy chaining, consult a technician on how to do this. Microtek bears no responsibility for damages that may occur to peripherals due to inexperienced handling. Using Terminators

## ***Terminators***



Depending on your system, you may need to use a cable terminator on your installation. A terminator is a piece of electrical equipment installed at the end of a SCSI chain linking your computer with a SCSI device. The terminator ensure that the electrical impulses going through the path are properly routed and absorbed.

You probably won't need a terminator for your installation, but because of varying SCSI standards, there is no way to predict with absolute certainty whether or not you need one.



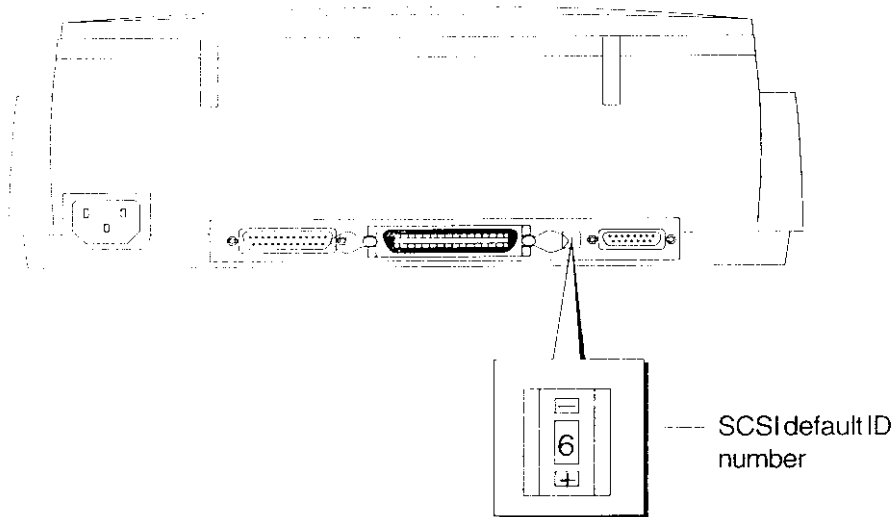
You will need a terminator in the following instances:

- If you get odd symptoms after hooking up your computer and scanner (such as communication errors during scanning, in which your scanner can't be "seen" by your computer), or if your computer refuses to boot up properly after you installed the scanner.
- If you are hooking up your computer in a daisy chain to two or more SCSI devices (such as your scanner and a CD-ROM drive). In this case, the terminator should be on the last SCSI device in the daisy chain.

## **Checking the SCSI ID**

A SCSI ID is a number assigned to each SCSI device in your daisy chain to differentiate the devices from one another.

The SCSI ID for ScanMaker flatbed color scanners is set at default to 6. You won't need to change the SCSI ID on your scanner unless another SCSI device on your system (such as a tape drive or CD-ROM drive) is using the same number.



## **Set the SCSI ID number**

Locate the SCSI ID switch, which is on the back panel of the scanner. To change the SCSI ID, use a small pin (or the end of a paper clip, or a small screwdriver) and press either of the small black openings located above or below the SCSI ID. Pressing the upper opening "-" decreases the SCSI ID number; pressing the lower opening "+" increases the number. See additional notes at the end of this section.

Valid SCSI ID numbers are 0 to 6. Do not use SCSI ID #7, which is used to carry a self-test for the scanner and make the carriage move back and forth. SCSI ID #8 and #9 are also not used.

# 7 *Operating the ScanMaker 4*

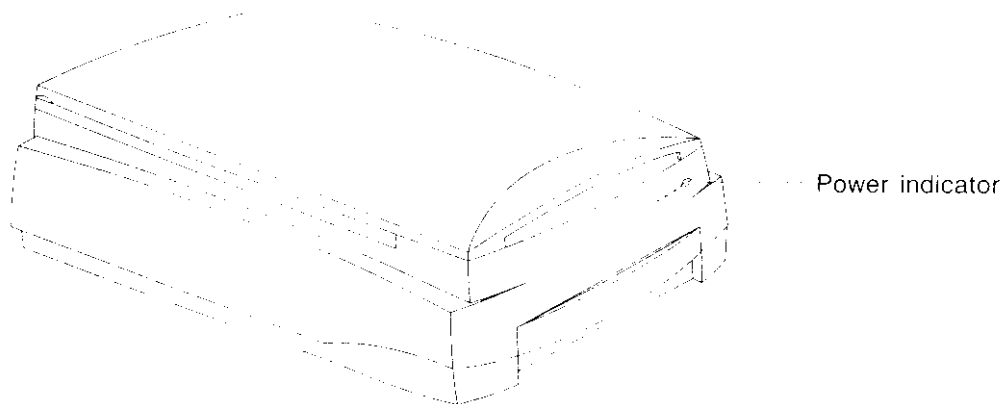
This chapter shows you how to operate the scanner. You will learn the following:

- Performing the power-on self-test
- Positioning a document
  - A: Placing reflective materials
  - B: Scanning thick documents
  - C: Placing Transparent films
    - 1) Using the Universal Glass Film Holder
    - 2) Using the Main Holder

## ***Performing the Power-on Test***

The power-on test is a quick self-checking mechanism that the scanner carries out after you turn it on. This is what happens after the scanner is turned on:

1. POWER indicator (green LED) on the front panel of the scanner lights up.



2. The two READY indicators (orange LEDs) beside the POWER indicator will start flashing briefly. After a 30-second warm-up period, the scanner carries out a self-test, with the scanner carriage moving back and forth about a half-inch. If no problems are detected, the READY indicators stay lit.

*Note: If there are problems with the POWER and READY indicators, you may need service on your scanner. Call Technical Support for help, or outside the U.S and Canada, call your authorized Microtek dealer.*

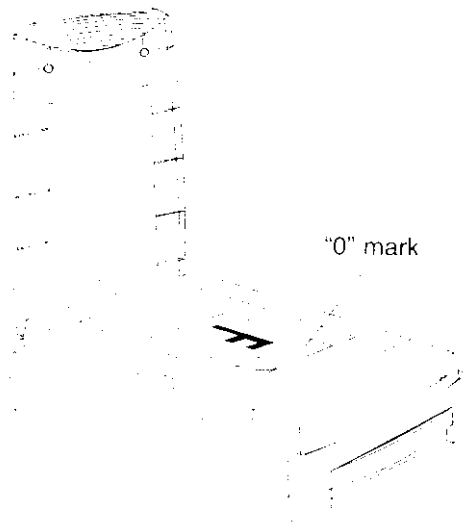
3. The scanning lamp inside the scanner should be on too by this time. The lamp only goes off if the scanner is left on for more than 2 hours and is not used.

*Note: If the scanner lamp doesn't come on, starts to flicker or gets dim, call for help.*

## **Positioning a Document**

### **A. Placing reflective materials**

1. Lift the document cover.
2. Place your document face down on the scanner glass. The center top edge of the document should be at the "0" position of the top ruler guide running along the top of the scanner.



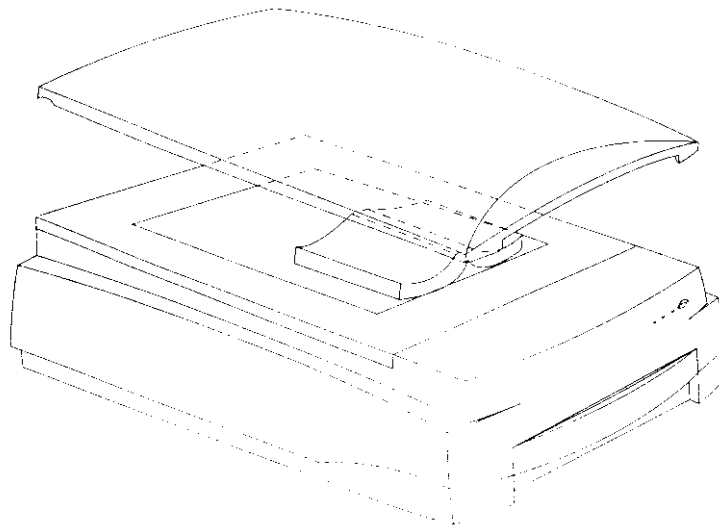
## ***B. Scanning Thick Documents***

1. Lift the scanner cover high enough so that there is enough room to place the document on the scanner glass.
2. Lower the scanner cover. You are now ready to start scanning.

## ***C. Placing transparent film***

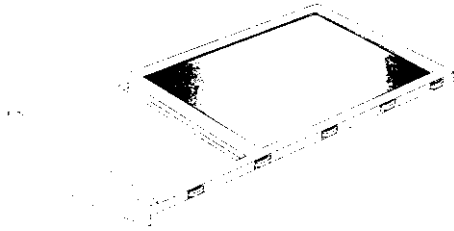
There are two ways to scan transparent film:

- By using the Universal Glass Film Holder for scanning non-standard-sized transparent film.

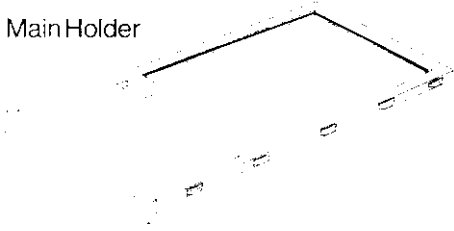


- By using the Main Holder together with the individual templates for scanning a particular type of standard-sized transparent film, such as 6"x9" cm film, 4" x 5" film, individual 35mm slides, or 35mm filmstrips.

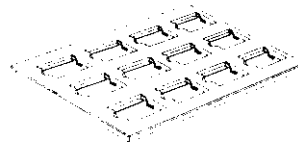
Universal Glass Film Holder



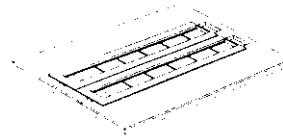
Main Holder



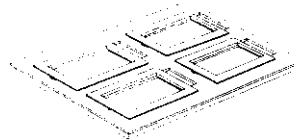
a) 35mm Batch Slide Holder



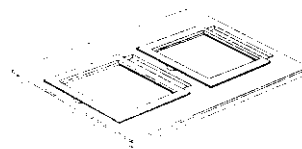
b) 35mm Filmstrip Holder



c) 6 x 9 cm Batch Film Holder



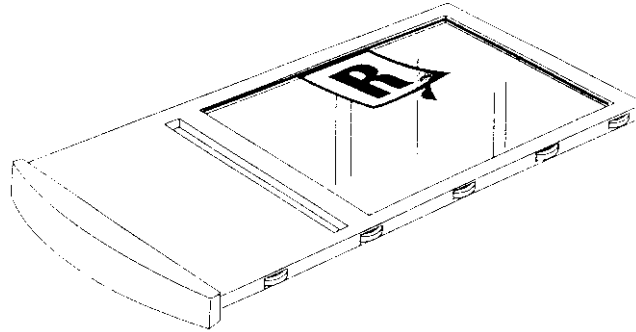
d) 4" x 5" Batch Film Holder



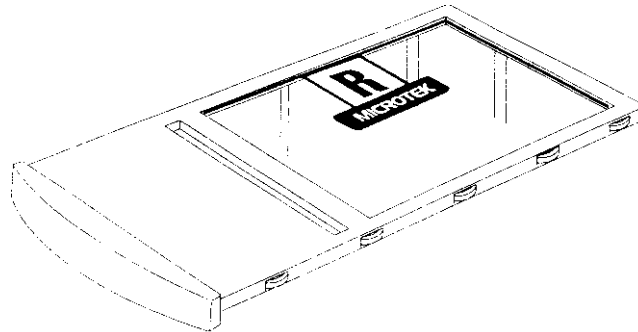


## ***Using the Universal Glass Film Holder***

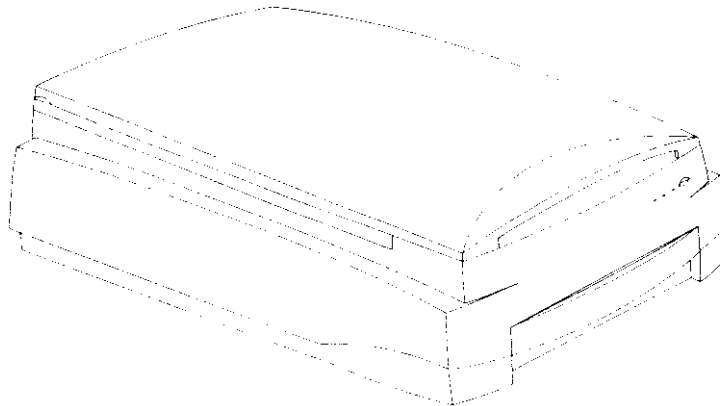
1. To scan non-standard-sized transparent film, place the film on top of the glass surface of the film holder against the glass.



2. Place the vinyl strip on the edges outside of your transparency.



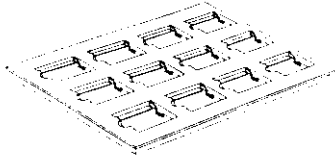
3. Place the Universal Glass Film Holder into the transparency tray of ScanMaker 4.



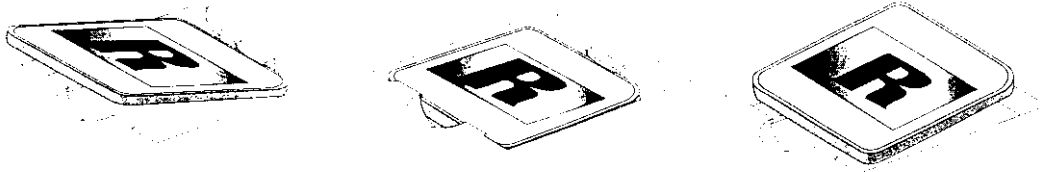
## **Using the Main Holder**

To scan standard-sized transparent film, use the Main Holder with the correct template that corresponds to the film type to be scanned.

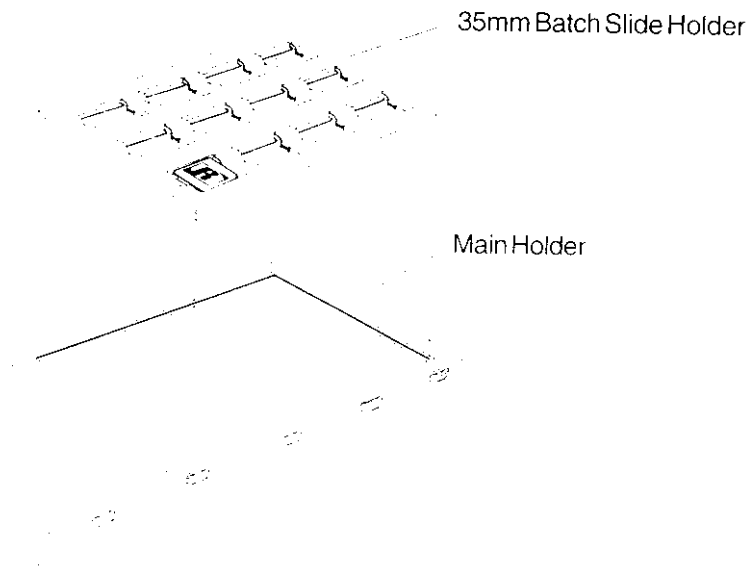
### **a) Using the 35mm Batch Slide Holder**



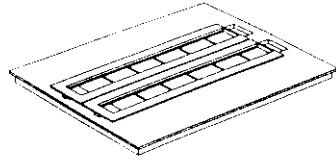
1. Insert the individual your 35mm slide to be scanned into the 35mm Batch Slide Holder.



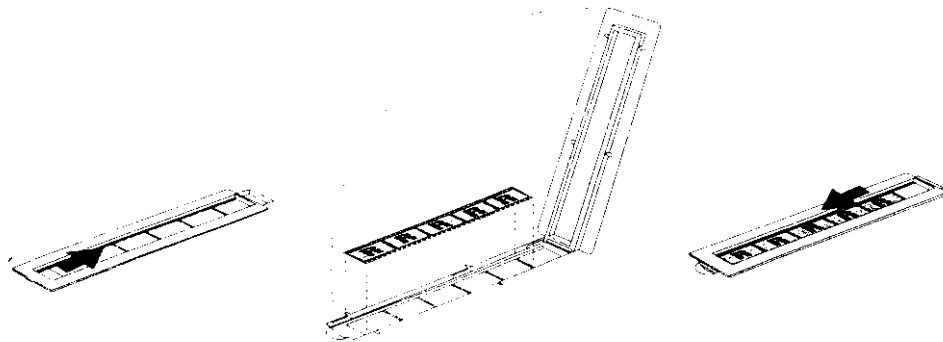
2. Place the 35mm Batch Slide Holder in the Main Holder, then put this assembly in the transparency tray of the ScanMaker 4.



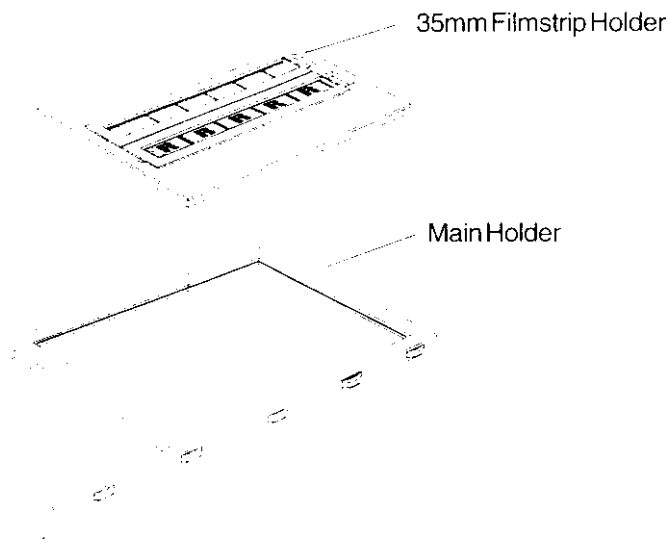
**b) Using the 35mm Filmstrip Holder**



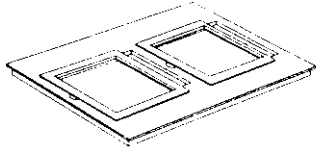
1. Push to open the 5-piece 35mm Filmstrip Holder.
2. Place the 35mm filmstrip to be scanned in the 35mm Filmstrip Holder.
3. Pull to close the 5-piece 35mm Filmstrip Holder.



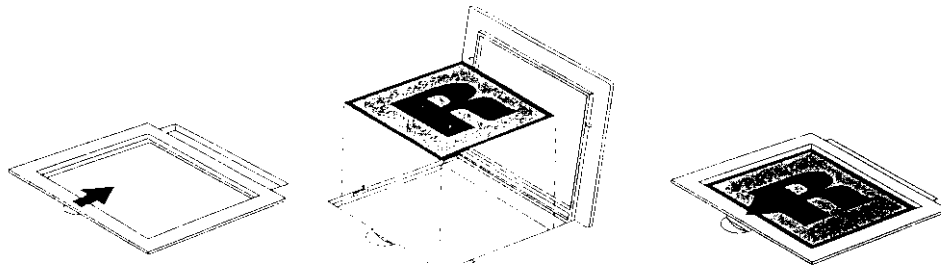
4. Place the 35mm Filmstrip Holder in the Main Holder, then put this assembly in the transparency tray of the ScanMaker 4.



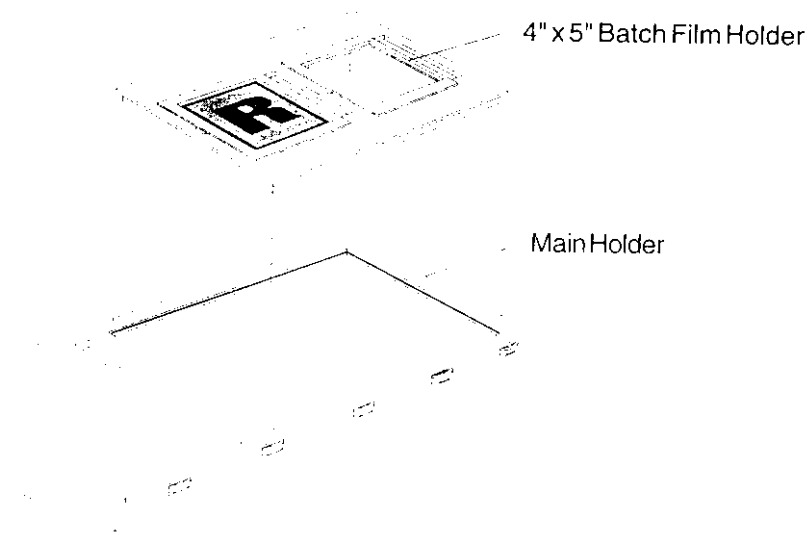
**c) Using the 4" x 5" Batch Film Holder**



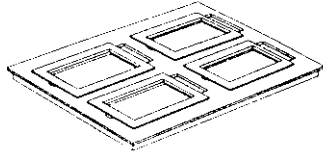
1. Push to open the 4" x 5" Batch Film Holder.
2. Place the films to be scanned in 4" x 5" Batch Film Holder.
3. Pull to close the template.



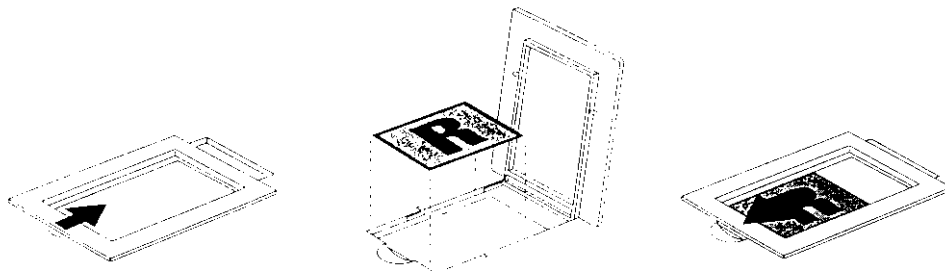
4. Place the 4" x 5" Batch Film Holder in the Main Holder, then put this assembly in the transparency tray of the ScanMaker 4.



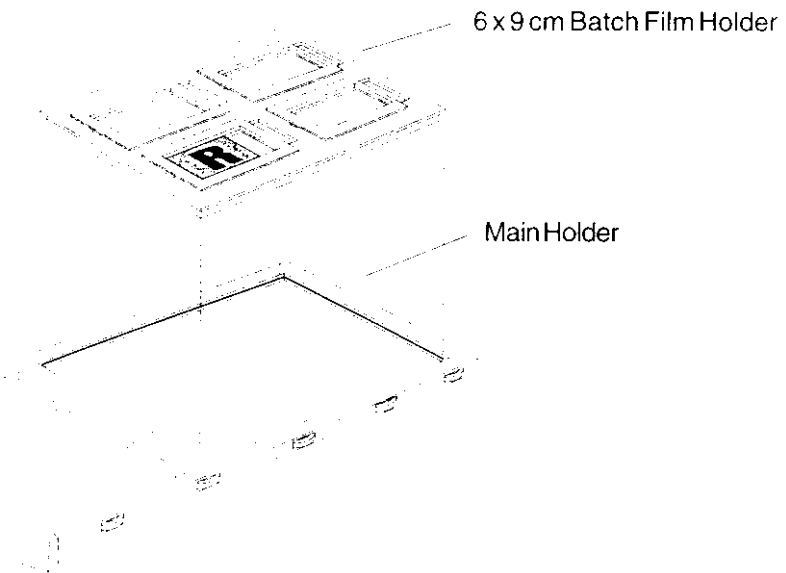
**d) Using the 6 x 9 cm Batch Film Holder**



1. Push to open the 6 x 9 cm Batch Film Holder.
2. Place the film to be scanned in the 6 x 9 cm Batch Film Holder.
3. Pull to close the template.



4. Place the 4" x 5" Batch Film Holder in the Main Holder, then put this assembly in the transparency tray of the ScanMaker 4.



## **Miscellaneous**

This section contains information the following.

- Returning the scanner
- Locking the carriage
- Replacing the scanner lamp

### ***Returning your scanner for repairs***

Your ScanMaker flatbed color scanner has been built to exacting standards. Just like any piece of electrical equipment, however, your scanner or the delicate parts in it are subject to wear and tear and may malfunction for any number of reasons. If your scanner needs to be serviced or repaired, do the following:

#### ***For U.S. users:***

- Call 310-297-5151 to obtain an RMA number from Microtek Technical Support.
- Lock the carriage (discussed in the next section).
- Pack the scanner in the original box without any software, and send the interface card and cables (only if applicable and asked to do so). If you have lost the original box, you will need to buy one from Microtek for a nominal fee.
- Send the scanner to Microtek Lab, Inc., 3715 Doolittle Drive, Redondo Beach, CA 90278, Attention RMA number <put the RMA number here>.

**Important:** Make sure the RMA number is on the outside address label and is visible. Packages without an RMA number or with the wrong RMA number on the outside of the box will be refused and returned to sender.

#### ***For Canadian users:***

Call Microtek Technical Support. You will be given an RMA number and address to where your scanner can be sent for repair.

#### ***For users in parts other than the U.S. or Canada:***

Call your authorized dealer for further instructions.

## ***Locking the carriage***

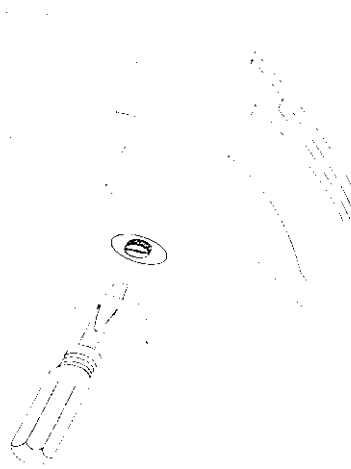
You need to lock the scanner carriage if you wish to ship back your scanner for any reason. The carriage must be locked to prevent the mechanism from moving during shipping and getting damaged in the process.

In addition, you need to pack the scanner in the original box in which it came. No scanner will be accepted in a packaging other than the authorized Microtek packing box. If your box is lost, call Microtek Sales to purchase a new one.

**Important:** Microtek will not be liable for scanners that are damaged during transit because the carriage had not been locked or was not packed in the original or authorized packaging.

## ***Locking the ScanMaker 4 for shipping***

1. Turn the scanner power off and then back on. The carriage will move forward a bit and then return to its standby position. When the carriage stops moving, turn off the scanner. Be sure that the carriage is in the standby position before you proceed to the next step to tighten the locking screw. Otherwise, the carriage won't be locked properly and can get damaged during shipping.



2. Tilt the scanner up, and locate the locking screw at the bottom of the scanner. To lock, turn the locking screw clockwise one-fourth turn while pushing it in simultaneously. The screw should stay in and not pop back out.

## ***Lamp Replacement***

The lamp inside your scanner is not user serviceable and should be replaced if it does not come on or begins to flicker/dim after some time.

If the lamp requires replacement, call Microtek Technical Support to get a Repair Merchandise Authorization (RMA) number, and send the scanner in for lamp replacement. Outside the U.S. and Canadian, call your authorized Microtek dealer for lamp replacement.



# **A** *Technical Support*

If you need to call Technical Support, please have the following information ready:

- Which image scanner model do you have?
- What is your scanner's serial number?
- Which computer model are you using, and under which system environment (Windows 95, NT 4.0, or Windows 3.1)?
- What is which computer model are you using?
- What version of the ScanWizard scanning software do you have?
- What other components are in your system? (Include printer model, external drives, monitor and anything else you have.)
- What other application programs are you using?

Should your scanner require repairs, please contact our technical support department for an RMA (Return Materials Authorization) number. Be sure to package your scanner in its original packing materials when returning the scanner for repair. Microtek will not be responsible for scanners not returned in their original packaging.