

# HELLOMOTO

---

Introducing your new Motorola W230 wireless phone! It's an affordable phone with a sleek design that's sure to get attention.

**My Phone, My Way** – It's your phone – make it that way. Customise your home screen with personal pictures, change wallpapers, and use your favorite song as your ringtone.

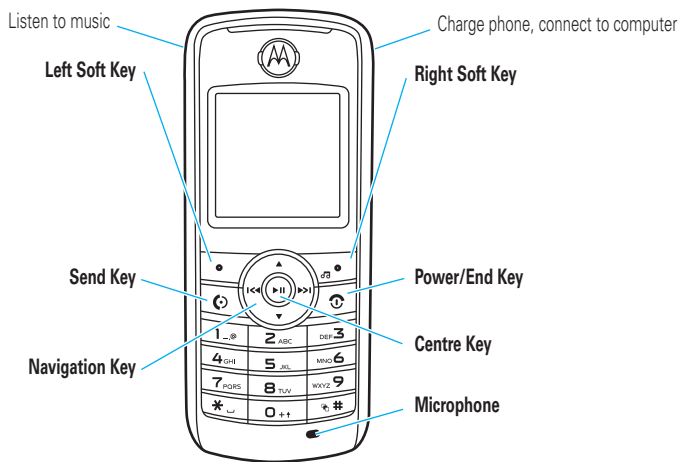
**Connect on So Many Levels** – Whether it's with work or friends, stay connected with voice or messaging.

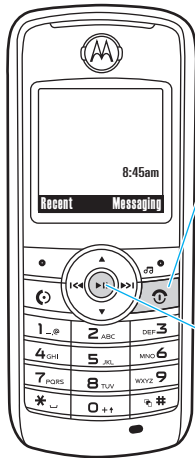
**Rich Music Experience** – Use the music player to set your playlist for your morning commute. Insert an optional memory card into the removable memory slot to save many more songs! Or, use the FM Radio to listen to your favorite music or news programs.

**Convenient Extras** – When you are away from your home or desk, make use of handy tools like Contacts, Calculator, Alarm Clock, and others.

**Fun** – When you have a little time to spare, play a game.

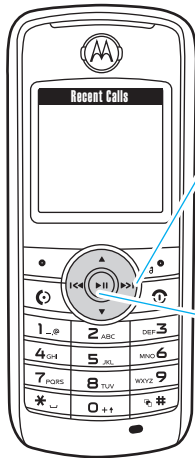
Here's a quick anatomy lesson:





① Press & hold the **Power Key**  until the display lights up to turn on your phone.

② Press the **Centre Key**  to open the **Main Menu**.



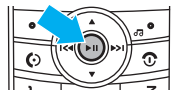
③ Press the **Navigation Key**  up/down/left/right to highlight a menu feature.

④ Press the **Centre Key**  to select it.

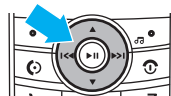
This is the standard main menu layout. **Your phone's menu may be a little different.**

A few menu basics:

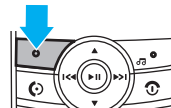
1 Press the *centre key*  to open the Main Menu.





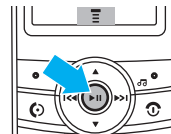
2 Press the *navigation key*  up, down, right or left to highlight a menu option.



3 Press the centre key  or **Select** to select the highlighted option.



4 In some views such as your **Message Inbox** or **Contacts** list, the  symbol shows at the bottom of the screen. This indicates that menu options are available. Press the centre key  to display the menu options.



Motorola, Inc.  
Consumer Advocacy Office  
1307 East Algonquin Road  
Schaumburg, IL 60196

[www.hellomoto.com](http://www.hellomoto.com)

1-800-331-6456 (United States)

1-888-390-6456 (TTY/TDD United States for hearing impaired)

1-800-461-4575 (Canada)

Certain mobile phone features are dependent on the capabilities and settings of your service provider's network. Additionally, certain features may not be activated by your service provider, and/or the provider's network settings may limit the feature's functionality. Always contact your service provider about feature availability and functionality. All features, functionality, and other product specifications, as well as the information contained in this user's guide are based upon the latest available information and are believed to be accurate at the time of printing. Motorola reserves the right to change or modify any information or specifications without notice or obligation.

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**Caution:** Changes or modifications made in the radio phone, not expressly approved by Motorola, will void the user's authority to operate the equipment.

### **Software Copyright Notice**

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Manual Number: 6809512A61-0 (?)

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# menu map

## main menu



### Recent Calls

- Received Calls
- Dialed Calls
- Notepad
- Call Times
- Call Cost\*
- Data Times
- Data Volumes



### Messages

- Create
- Inbox
- Draft
- Outbox
- Quick Notes
- Voicemail
- Browser Msgs
- Info Services
- MMS Templates



### Extras

- Calculator
- MyMenu
- Alarm Clock
- Stop Watch
- Chat
- Dialling Services\*
- STK\*
- Calendar



### Contacts



### Games



### WebAccess



### Multimedia

- Pictures
- Sounds
- FM Radio



### Personalise

- Home Screen
- Main Menu
- Voice Dial Setup\*
- Skin
- Greeting\*
- Wallpaper
- Screen Saver
- Slide Tone
- Sound Settings



### Settings

- (see next page)

This is the standard main menu layout.

**Your phone's menu may be a little different.**

\* Network Dependent



## settings menu



### Easy/Complete Menu



### Ring Style

- Style
- *Style* Detail



### Call Divert

- Voice Calls
- Fax Calls
- Data Calls
- Cancel All
- Divert Status



### In Call Setup

- In-Call Timer
- My Caller ID
- Answer Options
- Call Waiting
- Hearing Aid



### Initial Setup

- Time and Date
- 1-Touch Dial
- Display Settings
- Backlight
- Scroll
- Language
- DTMF
- TTY Setup\*
- Master Reset
- Master Clear
- Format Additional Storage Device



### Phone Status

- My Numbers
- Active Line\*
- 



### Headset

- Auto Answer



### Network

- New Network
- Network Setup
- Avail. Networks
- My Network List
- Service Tone
- Call Drop Tone
- Band Selection



### Security

- Phone Lock
- Lock Keypad
- Auto Key Lock
- Call Barring
- SIM PIN
- New Passwords



### Easy Prefix

- Auto Change
- Pref.Op

# Safety and General Information

---

**This section contains important information on the safe and efficient operation of your mobile device. Read this information before using your mobile device.\***

## Exposure to Radio Frequency (RF) Energy

Your mobile device contains a transmitter and receiver. When it is ON, it receives and transmits RF energy. When you communicate with your mobile device, the system handling your call controls the power level at which your mobile device transmits.

Your Motorola mobile device is designed to comply with local regulatory requirements in your country concerning exposure of human beings to RF energy.

## Operational Precautions

For optimal mobile device performance and to be sure that human exposure to RF energy does not exceed the guidelines set forth in the relevant standards, always follow these instructions and precautions.

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\* The information provided in this document supersedes the general safety information in user's guides published prior to May 1, 2007.

## External Antenna Care

If your mobile device has an external antenna, use only a Motorola-supplied or approved replacement antenna. Use of unauthorized antennas, modifications, or attachments could damage the mobile device and/or may result in your device not complying with local regulatory requirements in your country.

DO NOT hold the external antenna when the mobile device is IN USE. Holding the external antenna affects call quality and may cause the mobile device to operate at a higher power level than needed.

## Product Operation

When placing or receiving a phone call, hold your mobile device just like you would a landline phone.

If you wear the mobile device on your body, always place the mobile device in a Motorola-supplied or approved clip, holder, holster, case, or body harness. If you do not use a body-worn accessory supplied or approved by Motorola—or if you hang your mobile device from a lanyard around your neck—keep the mobile device and its antenna at least 2.5 centimeters (1 inch) from your body when transmitting.

When using any data feature of the mobile device, with or without an accessory cable, position the mobile device and its antenna at least 2.5 centimeters (1 inch) from your body.

Using accessories not supplied or approved by Motorola may cause your mobile device to exceed RF energy exposure guidelines. For a list of Motorola-supplied or approved accessories, visit our Web site at: [www.motorola.com](http://www.motorola.com).

## RF Energy Interference/Compatibility

Nearly every electronic device is subject to RF energy interference from external sources if inadequately shielded, designed, or otherwise configured for RF energy compatibility. In some circumstances your mobile device may cause interference with other devices.

### Follow Instructions to Avoid Interference Problems

Turn off your mobile device in any location where posted notices instruct you to do so.

In an aircraft, turn off your mobile device whenever instructed to do so by airline staff. If your mobile device offers an airplane mode or similar feature, consult airline staff about using it in flight.

## Implantable Medical Devices

If you have an implantable medical device, such as a pacemaker or defibrillator, consult your physician before using this mobile device.

Persons with implantable medical devices should observe the following precautions:

- ALWAYS keep the mobile device more than 20 centimeters (8 inches) from the implantable medical device when the mobile device is turned ON.
- DO NOT carry the mobile device in the breast pocket.
- Use the ear opposite the implantable medical device to minimize the potential for interference.
- Turn OFF the mobile device immediately if you have any reason to suspect that interference is taking place.

Read and follow the directions from the manufacturer of your implantable medical device. If you have any questions about using your mobile device with your implantable medical device, consult your health care provider.

## Driving Precautions

Check the laws and regulations on the use of mobile devices in the area where you drive. Always obey them.

When using your mobile device while driving, please:

- Give full attention to driving and to the road. Using a mobile device may be distracting. Discontinue use if you can't concentrate on driving.
- Use handsfree operation, if available.
- Pull off the road and park before making or answering a call if driving conditions so require.
- Do not place a mobile device in the airbag deployment area.

Responsible driving practices can be found in the "Smart Practices While Driving" section in this user's guide and/or at the Motorola Web site: [www.motorola.com/callsmart](http://www.motorola.com/callsmart).

**Note:** The use of wireless phones while driving may cause distraction. Discontinue a call if you can't concentrate on driving. Additionally, the use of wireless devices and their accessories may be prohibited or restricted in certain areas. Always obey the laws and regulations on the use of these products.

## Operational Warnings

Obey all posted signs when using mobile devices in public areas.

## Potentially Explosive Atmospheres







Areas with potentially explosive atmospheres are often but not always posted and can include fueling areas such as below decks on boats, fuel or chemical transfer or storage facilities, or areas


where the air contains chemicals or particles, such as grain dust, or metal powders.

When you are in such an area, turn off your mobile device, and do not remove, install, or charge batteries. In such areas, sparks can occur and cause an explosion or fire.

## Symbol Key

Your battery, charger, or mobile device may contain symbols, defined as follows:

Symbol	Definition
	Important safety information follows.
	Do not dispose of your battery or mobile device in a fire.
	Your battery or mobile device may require recycling in accordance with local laws. Contact your local regulatory authorities for more information.
	Do not throw your battery or mobile device in the trash.
	Your mobile device contains an internal lithium ion battery.
	Do not let your battery, charger, or mobile device get wet.

Symbol	Definition
	Listening at full volume to music or voice through a headset may damage your hearing.

## Batteries and Chargers

**Caution: Improper treatment or use of batteries may present a danger of fire, explosion, leakage, or other hazard. For more information, see the “Battery Use & Battery Safety” section in this user’s guide.**

## Choking Hazards

Your mobile device or its accessories may include detachable parts, which may present a choking hazard to small children. Keep your mobile device and its accessories away from small children.

## Glass Parts

Some parts of your mobile device may be made of glass. This glass could break if the product is dropped on a hard surface or receives a substantial impact. If glass breaks, do not touch or attempt to remove. Stop using your mobile device until the glass is replaced by a qualified service centre.

## Seizures/Blackouts

Some people may be susceptible to epileptic seizures or blackouts when exposed to flashing lights, such as when playing video

games. These may occur even if a person has never had a previous seizure or blackout.

If you have experienced seizures or blackouts, or if you have a family history of such occurrences, please consult with your physician before playing video games or enabling a flashing-lights feature (if available) on your mobile device.

Discontinue use and consult a physician if any of the following symptoms occur: convulsion, eye or muscle twitching, loss of awareness, involuntary movements, or disorientation. It is always a good idea to hold the screen away from your eyes, leave the lights on in the room, take a 15-minute break every hour, and stop use if you are very tired.

## Caution About High Volume Usage



Listening at full volume to music or voice through a headset may damage your hearing.

## Repetitive Motion

When you repetitively perform actions such as pressing keys or entering finger-written characters, you may experience occasional discomfort in your hands, arms, shoulders, neck, or other parts of your body. If you continue to have discomfort during or after such use, stop use and see a physician.

# FCC Notice to Users

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**The following statement applies to all products that have received FCC approval. Applicable products bear the FCC logo, and/or an FCC ID in the format FCC-ID:xxxxxx on the product label.**

Motorola has not approved any changes or modifications to this device by the user. Any changes or modifications could void the user's authority to operate the equipment. See 47 CFR Sec. 15.21.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. See 47 CFR Sec. 15.19(3).

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is

encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and the receiver.
- Connect the equipment to an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

# Use and Care

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To care for your Motorola phone, please keep it away from:



## liquids of any kind

Don't expose your phone to water, rain, extreme humidity, sweat, or other moisture. If it does get wet, don't try to accelerate drying with the use of an oven or dryer, as this may damage the phone.



## extreme heat or cold

Avoid temperatures below 0°C/32°F or above 45°C/113°F.



## microwaves

Don't try to dry your phone in a microwave oven.



## dust and dirt

Don't expose your phone to dust, dirt, sand, food, or other inappropriate materials.



## cleaning solutions

To clean your phone, use only a dry soft cloth. Don't use alcohol or other cleaning solutions.



## the ground

Don't drop your phone.

# get started

---

**CAUTION:** Before using the phone for the first time, read the *Important Safety and Legal Information* included in the gray-edged pages at the back of this guide.

## about this guide


This guide shows how to locate a menu feature as follows:

**Find it:**  >  **Recent Calls** > **Received**


This means that, from the home screen:

1 Press the *centre key*  to open the menu.

16 **get started**

2 Scroll to  **Recent Calls** and press the centre key .

3 Scroll to **Received Calls** and press the centre key .

**Tip:** Press the centre key  or **Select** to select a highlighted option.

### symbols



This means a feature is network/subscription dependent and may not be available in all areas. Contact your service provider for more information.



This means a feature requires an optional accessory.



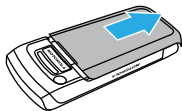
## SIM card

Your Subscriber Identity Module (SIM) card contains personal information like your phone number and address book entries. It can also contain your voicemail and text message settings.

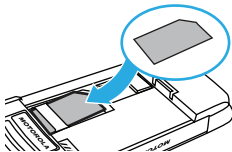
If you put your SIM card in another phone, that phone uses your phone number.

**Caution:** Don't bend or scratch your SIM card. Keep it away from static electricity, water, and dirt.

1



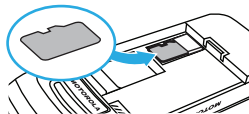
2



## memory card

You can use a removable microSD memory card (up to 2 GB) with your phone to store and retrieve multimedia objects such as pictures and music.

To install the memory card, make sure the memory card's metal contacts are facing down. Slide the top of the memory card under the metal band and into the holder.



To remove the memory card, slide the card back out of the holder.

**Note:** If you download a copyrighted file and store it on your memory card, you can use the file only while your memory card is inserted in your phone. You cannot send, copy, or change copyrighted files.

# battery

## battery tips

Battery life depends on the network, signal strength, temperature, features, and accessories you use.

- Always use Motorola Original batteries and chargers. The warranty does not cover damage caused by non-Motorola batteries and/or chargers.



- New batteries or batteries stored for a long time may take more time to charge.
- When charging your battery, keep it near room temperature.

When storing your battery, keep it uncharged in a cool, dark, dry place.

- Never expose batteries to temperatures below 0°C (32°F) or above 45°C (113°F). Always take your phone with you when you leave your vehicle.
- It is normal for batteries to gradually wear down and require longer charging times. If you notice a change in your battery life, it is probably time to purchase a new battery.



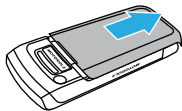
Contact your local recycling centre for proper battery disposal.

**Warning:** Never dispose of batteries in a fire because they may explode.

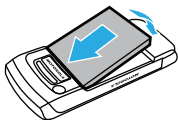
Before using your phone, read the battery safety information in the “Safety and General Information” section included in this guide.

## install the battery

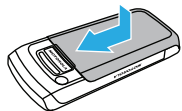
1



2

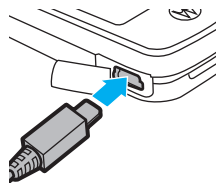


3




## charge the battery

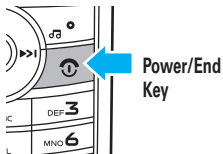
New batteries are not fully charged. Plug the battery charger into your phone and an electrical outlet. Your phone might take several seconds to start charging the battery. The phone shows **Charge Complete** when finished.




**Tip:** Motorola batteries have circuitry that protects the battery from damage from overcharging.

## turn it on & off


**To turn on your phone,** press and hold  for a few seconds or until the display turns on.




If prompted, enter your four-digit unlock code. Your phone's four-digit **unlock code** is originally set to **1234** or the last four digits of your phone number.


**To turn off your phone,** press and hold  for a few seconds.


## answer a call

When your phone rings and/or vibrates, just press  to answer.

To "hang up," press .


## make a call


Enter a phone number and press  to make a call.

To "hang up," press .

**Tip:** Is your caller saying they can't hear you? Make sure your finger is not covering the microphone (see page 2).

## adjust volume

You can adjust the volume, during a call, by pressing  right to increase and left to decrease the earpiece volume.

To mute a call, press  and select **Mute**.


## change ring alert



**Find it:**  >  **Settings** > **Ring Style**

Available options are **Loud Ring**, **Soft Ring**, **Vibrate**, **Vibrate & Ring**, **Vibrate then Ring** or **Silent**.

## store a phone number


You can store a phone number in **Contacts**:

- 1 Enter a phone number in the home screen, and press **Store**.
- 2 Enter a name and other details for the phone number. To select a highlighted item, press the centre key .
- 3 Press **Done** to store the number.

To store an email address for a new contact, press  >  **Contacts** > **[New Entry]** > **New** > **Email**. Enter the name and email address and then press **Done**.

## call a stored phone number

**Find it:**  >  **Contacts**





- 1 Scroll to the entry.
- 2 Press  to call the entry.

**Shortcut:** In **Contacts**, enter the first letters of an entry to get to it quickly.

# tips & tricks

---

**From the home screen** (page 23), you can use the following shortcuts:


To...	Do this...
<b>play music</b>	Press the left soft key to activate the music player.
<b>lock/unlock keypad</b>	Press   to lock or unlock.
<b>see recently dialled numbers</b>	Press  .
<b>use application shortcuts</b>	Press the left and right soft keys or the navigation key  .

To...	Do this...
<b>speed dial a number</b>	Press and hold the number key assigned to the contact.

# basics

See page 2 for a basic phone diagram.


## home screen

When you turn on your phone, it displays the *home screen*. To dial a number from the home screen, press number keys and .




**Note:** Your home screen might look a little different from this example.












*Soft key labels* show the current soft key functions. For soft key locations, see page 2.

Press the *navigation key*  up, down, left, or right to select items in the home screen.

Status indicators can appear across the top of the home screen:

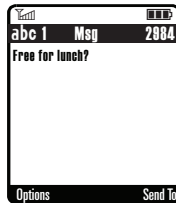
indicator	
 <b>Signal Strength</b>	Vertical bars show the strength of the network connection.
 <b>Roaming</b>	Indicates phone is in a digital coverage area and is roaming off network.
 <b>Missed Call</b>	Indicates that you received an unanswered call.

indicator	
 <b>Voice Call/ Incoming Call</b>	Shows during an active voice call.
 <b>Battery Level</b>	Shows battery charge level. The more bars, the greater the charge.
 <b>Loud Ring</b>	Indicates <b>Style</b> (in <b>Ring Styles</b> ) is set to <b>Loud</b> .
 <b>Soft Ring</b>	Indicates <b>Style</b> (in <b>Ring Styles</b> ) is set to <b>Soft</b> .
 <b>All Sounds Off</b>	Indicates <b>Style</b> (in <b>Ring Styles</b> ) is set to <b>Silent</b> .
 <b>Vibrate then Ring</b>	Indicates <b>Style</b> (in <b>Ring Styles</b> ) is set to <b>Vibe then Ring</b> .
 <b>Vibrate</b>	Indicates <b>Style</b> (in <b>Ring Styles</b> ) is set to <b>Vibrate</b> .
<b>Spkrphone On</b>	Indicates speakerphone is on.

indicator	
 <b>New Text Message</b>	Appears when you receive a new text message.
 <b>New Voicemail Message</b>	Appears when you receive a new voicemail message.

## enter text

Some screens allow you to use the keypad to enter text, such as when you compose a message:







## set entry modes

Multiple text entry modes make it easy for you to enter names, numbers, and messages:

entry mode	
Primary	Enter text using a method that you set.
Number	Enter numbers only (see page 28).
Symbol	Enter symbols only (see page 29).

### To assign a Primary or Secondary text entry mode:


- 1 In a text entry screen, press .
- 2 Scroll to **Entry Setup** and press .
- 3 Scroll to **Primary Setup** or **Secondary Setup** and press .

- 4 Scroll to one of the following choices and press



options	
iTAP	Let the phone predict each word as you press keys.
TAP	Enter letters and numbers by pressing a key one or more times.
Tap Extended	Enter letters, numbers, and symbols by pressing a key one or more times.

### To select a text entry mode:

Press  in any text entry screen, scroll to and select **Entry Mode**, then scroll to and select the desired entry mode.

## capitalisation

Press **0** in any text entry screen to change the text case. These indicators show capitalisation status:

capitalization status	
<b>ab</b>	no capital letters
<b>AB</b>	all capital letters
<b>Ab</b>	capitalise next letter only

## text entry mode indicators

When you select the **Primary** or **Secondary** text entry mode, the following indicators identify the text entry setting:

primary	secondary	
<b>1</b>	<b>2</b>	Tap, no capital letters
<b>1↑</b>	<b>2↑</b>	Tap, capitalise next letter only

primary	secondary	
<b>1↑</b>	<b>2↑</b>	Tap, all capital letters
<b>1</b>	<b>2</b>	iTAP®, no capital letters
<b>1↑</b>	<b>2↑</b>	iTAP, capitalise next letter only
<b>1↑</b>	<b>2↑</b>	iTAP, all capital letters

These indicators identify **Numeric** or **Symbol** entry mode:

non-text entry mode	
<b>12</b>	number mode
<b>@</b>	symbol mode


## tap method

This is the standard method for entering text on your phone.



Regular **Tap** method cycles through the letters and numbers of the key you press. The **Tap Extended** method cycles through letters, numbers, **and** symbols.

- 1 Press a key one or more times to scroll for a letter, number, or symbol.
- 2 Repeat the step above to enter all characters.

**Tip:** Press  to insert a space.


In a text entry screen you can press  to switch entry modes. If **Tap** or **Tap Extended** is not available as the **Primary** or **Secondary** entry mode, see page “set entry modes” on page 25.

- Press a keypad key repeatedly to cycle through its characters.

- Press  left or right to move the flashing cursor to the left or right in a text message.
- If you don't want to save your text or text edits, press  and **Cancel Message** to exit without saving.


## iTAP® method

The iTAP software combines your single key presses into common words, and predicts each word as you enter it. This can be faster than the Tap method.





- 1 Press  right or left to scroll through the possible letter combinations, and highlight the combination you want.
- 2 Press **Select** to enter the highlighted combination.

You can press keys to add more letters to the end of the combination.


**or**


Press  to enter the highlighted combination when it spells a word.

A space is inserted after the word.

For example, if you press    , your phone displays the corresponding letter combinations:




Press  right to accept **program**.



Press  right or left to see other word suggestions.


## numeric method

In a text entry screen, press  to switch entry methods until your phone displays the **12** (numeric) indicator.

Press keypad keys to enter numbers. When finished, press  to switch entry modes.

## symbol method

In a text entry screen, press  to switch entry methods until your phone displays the  (symbol) indicator.

- 1 Press a key one or more times to show possible symbol combinations at the bottom of the screen.
- 2 Scroll left or right to highlight a symbol and press  to enter it.

## delete letters & words

Move the cursor to the right of the text you want to delete and then:

- Press **Delete** to delete one letter at a time.
- Press and hold **Delete** to delete the entire message.

## handsfree speaker

You can use your phone's handsfree speaker to make calls without holding the phone to your ear.

To turn the speaker on, during a call, press **SPKR ON**. To turn the speaker off, during a call, press **SPKR OFF**.

## codes & passwords

Your phone's four-digit **unlock code** is originally set to **1234** or to the last four digits of your phone number. The six-digit **security code** is originally set to **000000**.

Your service provider may reset these codes. If not, you should change them to protect your personal information. The unlock code must contain four digits. The security code must contain six digits.

**To change a code or password:**

**Find it:**  >  **Settings** > **Security** > **New Passwords**

**Note:** If you forget your security code, contact your service provider.

## lock & unlock phone

You can lock your phone with a four-digit code to keep others from using it. (To lock the external keys, see page 16. For more types of locks, see “security” on page 53.)

**Note:** You can make emergency calls on a locked phone (see page 38). A locked phone still rings or vibrates for incoming calls or messages, **but you need to unlock it to answer.**

**To lock your phone:**

**Find it:**  >  Settings > Security > Phone Lock > Lock Now or Automatic Lock

Enter the four-digit unlock code and press **OK**. Your phone first displays **Phone Locked**, and then shows **Enter Unlock Code** until the next time you unlock your phone.

**To unlock your phone,** enter your four-digit code and press **OK**.

## memory card

You can store multimedia content, such as songs and pictures, on your phone’s internal memory or on an optional memory card.

**Notes:**

- Your phone supports microSD memory cards with up to 2 GB capacity (greater than 1 GB capacity is guaranteed only for SanDisk microSD cards).
- If you download a copyrighted file and store it on your memory card, you can use the file only when your memory card is inserted in your phone. You cannot send, copy, or change copyrighted files.

## format memory card

Format a memory card before using it for the first time. This essential procedure creates the “Mobile” and “Motorola” directories. If you do not format a memory card before using it for the first time, your phone may not be able to read the contents of the card.

**Caution:** Formatting the memory card erases all content on the card.

**Find it:**  >  **Settings** > **Initial Setup**

- 1 Scroll to **Additional Storage Device** and press **Select**.
- 2 When prompted, press **Yes** to continue or **No** to cancel formatting.


# customise

---

## change home screen shortcuts

**Note:** This option might be unavailable if your service provider shows scrolling headlines.

**Find it:**  >  Personalise > Home Screen > Home Keys

options	
Icons	Show or hide the home screen shortcut icons.
Up, Down, Left, Right	Choose the features that open when you press the navigation key (  ) up, down, left, or right in the home screen.



### options

**Left Soft Key** Choose the feature that opens when you press the *left soft key*.

**Note:** This option might be unavailable depending on your service provider.


**Right Soft Key** Choose the feature that opens when you press the *right soft key*.

## change main menu appearance

**To change your main menu appearance to either icons or a text-based list,** press  >  Personalise > Main Menu > View.



## use shortcuts for lists



To go quickly to an item in a list (such as a list of contacts, songs, albums, or playlists), **press the first letter** of the item. For example, in a list of songs, to go to a song called **Paradigm**, press **P** (the  key).

## ring styles & alerts

Your phone rings and/or vibrates to notify you of an incoming call or to signal certain other events. This ring or vibration is called an *alert*.

### set a style




**Find it:**  >  **Settings** > **Ring Style**

- 1 Select **Style** by pressing .
- 2 Scroll to a ring style and press .

### set alerts

Set alerts for different events, such as getting a message in your inbox or receiving a call.

**Find it:**  >  **Settings** > **Ring Style**

- 1 Scroll to **Style Detail** and press .
- 2 Scroll to an alert type and press .
- 3 Scroll to the desired detail setting and press .

**Note:** Your phone plays a sample of each highlighted setting. Ringtones usually play through the speakerphone even if you're using a headset.

## answer options

Set your phone to either **Any Key** or **Send Key Only** answer option.



**Find it:**  >  **Settings** > **In Call Setup** > **Answer Options**

## wallpaper

Set a picture or animation as a wallpaper (background) image in your home screen.

**Find it:**  >  **Personalise** > **Wallpaper**

**To select a wallpaper image:**

- 1 Scroll to **Picture** and press .
- 2 Scroll to the picture you want and press .

Select **(None)** to turn off wallpaper.

**To adjust wallpaper image layout:**

- 1 Scroll to **Set Layout** and press .



- 2 Scroll to **Tile**, **Centre** or **Fit-to-screen**, and press .

## screen saver



Set a picture as a screen saver image. The screen saver displays when the phone is being charged and there is no activity.

**Find it:**  >  **Personalise** > **Screen Saver**

**To select a picture for a screen saver:**

- 1 Scroll to **Type** and select **Animation**.
  - 2 Scroll to **Animation** and press .
  - 3 Scroll to the picture you want and press .
- Select **(None)** to turn off the screen saver.

**To specify how long your phone must be inactive before it displays the screen saver:**

- 1 Scroll to **Idle Time** and press .
- 2 Select a time period and press .

## display settings



Select a time period that the display light remains on.

**Find it:**  >  Settings > Initial Setup > Display Settings

## backlight



Select a time period that the display and keypad backlight remain on.



**Find it:**  >  Settings > Initial Setup > Backlight

# calls

---

To make and answer calls, see page 20.

## redial a number

- 1 From the home screen, press  to see a list of recent calls.
- 2 Scroll to the entry you want to call and press .


## recent calls

Your phone keeps lists of the calls you recently received and dialled, even if the calls didn't connect. The lists are sorted from newest to oldest calls. The oldest calls are deleted as new calls are added.


**Find it:** 

- 1 Scroll to an entry.

**Note:** A ✓ next to a call means the call connected.

- 2 Press  to call the number.

To see call details (such as time and date), press **View**.



Press the *centre key*  while viewing a list of recent calls to see these options:

option	
Delete	Delete the entry.
Delete All	Delete all entries in the list.
Show ID / Hide ID	Show or hide your phone number when making a call.

option	
Send Message	Open a new text message with the number in the <b>To</b> field.
Add Digits	Add digits after the number.
Attach Number	Attach a number from the <b>Contacts</b> or recent calls lists.

## return a missed call

Your phone keeps a record of your unanswered calls, and shows **X Missed Calls**, where **X** is the number of missed calls.

- 1 Press  to see the **Recent Calls** list.
- 2 Scroll to the call you want to return and press .

## answer options

You can change how you answer a call so that you can press any key to answer:



**Find it:**  >  **Settings** > **In-Call Setup** > **Answer Options**

Select **Multi-Key** to answer by pressing any key.

## call waiting

If you **receive a second call** while you are already on a call:





- To answer the second call and put the first call on hold, press . To switch between the calls, press  again.
- To send the second call to your voicemail, press **Ignore**.

## speed dial

Each Contacts entry you store is assigned a unique speed dial number.

**Find it:**  >  **Contacts** > [Entry] > **View**

To speed dial a number, simply enter the speed dial number and press  > .


**Note:** Your service provider may have already assigned speed dial number 1 to your voice mail number.

## notepad

The most recent set of digits that you entered are stored in your phone's *notepad* memory.


**To retrieve a number in the notepad:**

**Find it:**  >  **Recent Calls** > **NotePad**

Press  to call the number or press **Store** to store the number in Contacts.

## emergency calls

Your service provider programs emergency phone numbers, (such as 112 or 911), that you can call under any circumstances, even when your phone is locked.

- 1 Enter the emergency number.
- 2 Press .

**Note:** Emergency numbers vary by country. Your phone's preprogrammed emergency number(s) may not work in all locations, and sometimes an emergency call cannot be placed due to network, environmental, or interference issues.

# messages

---

You can send and receive SMS/EMS and MMS multimedia messages as well as access your voicemail from the Messages feature. Each message type allows you to attach different objects. The available options are displayed in the **Insert** menu.




## send a message

**Find it:**  >  **Messages > Create**

- 1 Select a message type and enter the message text.
- 2 To insert a picture, sound, or other object, press **Insert**.
- 3 When you finish the message, press **OK**. Choose one or more people to Send to.
- 4 Press **Done > Send**.

## receive a message

When you receive a message, your phone plays an alert and displays the  (new message) indicator and a New Message notification.

Press **Read** to read the message immediately, or save it in your Message Inbox for viewing later.

To read messages in your Message Inbox:

**Find it:**  >  **Messages > Inbox**

- 1 Scroll to the message you want to read.
- 2 Press **Read** to open the message. For MMS messages, your phone displays the media object, then the message.

# voicemail

Your network stores the voicemail messages you receive. To listen to your messages, call your voicemail number.



When you **receive** a voicemail message, your phone shows an indicator and **New Voicemail**.

## To check voicemail messages:

**Find it:**  >  Messages > Voicemail > 

**Note:** Your service provider may have assigned speed dial number 1 for calling voicemail and may provide additional information about using voicemail.



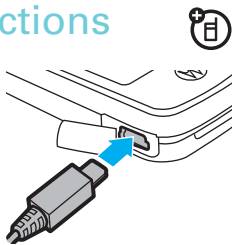
# connections

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## cable connections

You can use your phone's mini-USB port to connect to a computer.

**Note:** Motorola Original™ USB data cables and supporting software may be sold separately. Check your computer to determine which cable you need.



If you use a USB cable connection:

- Be sure to connect the phone to a high-power USB port **on your computer** (not a low-power one, such as the USB port on your keyboard or bus-powered USB hub).

**Note:** If you connect your phone to a low-power USB port, the computer may not recognize your phone.

- Make sure both your phone and the computer are turned on.





# entertainment

---


## FM radio

**Find it:**  >  **Multimedia** > **FM Radio**

**Note:** A headset must be plugged in to activate the **FM Radio**.


- Press  or  to adjust the frequency.
- Press  or  to adjust the volume.
- Press **Options** > **Mute** to mute the radio.

## use the radio presets


- 1 Tune in the desired frequency by pressing  left or right or press **Options** > **Scan** to scan for all available radio stations. You can also use the keypad keys to enter a frequency by pressing **Options** > **Set Frequency**.

- 2 Press and hold keypad keys to save that number as the preset.

## select a radio preset

- 1 Press **Options** > **Station Presets** to view a list of all radio presets.
- 2 Press  up or down to select a preset.

## record FM radio clips

- 1 Press **Options** > **Record**.
- 2 Press **Options** > **Stop Recording** to stop the recording. The clip is saved in  **Multimedia** > **Sounds**.

## select the radio output

You can play the radio through a headset or a speaker. Simply press **Options > Use Speaker** or **Use Headset**.

## music player








Use your phone to play music files:


**Find it:**  >  **Multimedia > Sounds**

**Note:** Your phone may not play MP3 files that have a bit rate higher than 128 kbps. If you try to download or play one of these files, your phone may display an error message or ask you to delete the file.

**Tip:** You can listen to music on the move. Connect a headset for high quality music playback.


## music player controls

function	
scroll up/down through song list	<b>Before music playback</b> , press  <b>up</b> or <b>down</b> .
<b>play</b>	Press  .
pause/resume	Press  .
fast forward	Press & <b>hold</b>  <b>right</b> (for at least two seconds).
skip to next song	Press & <b>release</b>  <b>right</b> .
rewind	Press & <b>hold</b>  <b>left</b> (for at least two seconds).
<b>return to start of song</b>	<b>After first two seconds</b> of song, press & <b>release</b>  <b>left</b> .

function	
<b>return to last song</b>	<b>Within first two seconds</b> of song, press & <b>release</b>  <b>left</b> .
<b>turn off</b>	Press <b>Back</b> .

## playlists

**Find it:**  >  **Multimedia** > **Sounds**




- **To create** a new playlist, scroll to **[New Playlist]** and press **Select**.
- **To edit** an existing playlist, scroll to the playlist and press  > **Edit**.
- **To select and play a playlist**, scroll to the playlist and press **Play**.

## music player options





option	
<b>New</b>	<b>Playlist</b> - Create a new playlist.  <b>iMelody</b> - Create a custom ringtone.
<b>Categories</b>	Create and manage categories for your music files.
<b>Sound Setup</b>	<b>Auto Repeat</b> - Repeat the selected song or all songs in the current playlist.
<b>View Free Space</b>	View space remaining on your phone.

# other features

## phonebook

features
<b>create entry</b> ••• >  <b>Contacts</b> > <b>[New Entry]</b>
<b>edit entry</b> ••• >  <b>Contacts</b>  Scroll to the entry and press ••• > <b>Edit</b> to edit the entry. Scroll up or down and press ••• to edit fields. Press <b>OK</b> to save your changes.
<b>delete entry</b> ••• >  <b>Contacts</b>  Scroll to the entry and press ••• > <b>Delete</b> > <b>Select</b> .

## messages

features
<b>send text message</b>  ••• >  <b>Messages</b> > <b>Create</b>  Press <b>Insert</b> to perform various actions on the message.  You can also select a contact first, press •••, and select <b>Send Message</b> to compose a message.
<b>use MMS template</b>  Select a multimedia template with preloaded media:  ••• >  <b>Messages</b> > <b>MMS Templates</b>


## features

### view sent messages



 >  Messages > Outbox

Scroll to the message and press **Read**.


Press  to perform various actions on the message.

### read received messages



 >  Messages > Inbox

Scroll to the message and press **Read**.

Press  to perform various actions on the message.

## features


### drafts



View messages saved in **Drafts** folder:

 >  Messages > Draft




Scroll to the message and press **Select**.

Press  to perform various actions on the message.

### erase messages






Delete all messages or only messages from one folder:

 >  Messages >  > Cleanup Messages

Select **All**, **Inbox**, **Outbox**, or **Drafts**.

### set up voicemail



 >  Messages >  > Voicemail Setup

## features

### view the message memory status



•> > Messages > •> Memory Status

## more personalising features

## features

### ring volume

•> > Messages > •> Cleanup Messages

### define answer option

•> > Settings > In Call Setup > Answer Options > Reminder

### keypad volume

•> > Settings > Ring Style > Style Detail  
> Key Volume

## features

### colour setting

Colour Setting options include Mot, Solar and Jade.

•> > Personalise > Colour Setting

### my pictures

•> > Multimedia > Pictures

### set screen saver

•> > Personalise > Screen Saver

### set time and date

•> > Settings > Initial Setup > Time and Date

### reminders

Set your phone to play reminder alerts for picture, text, or voicemail messages that you receive:

•> > Settings > Ring Style > Style Detail > Reminder

## features



### greeting



Change the greeting that appears when you turn on your phone:

 >  Personalise > Greeting


### change home screen soft key labels

 >  Personalise > Home Screen > Home Keys

**Note:** This feature's availability depends on your service provider.

### text layout



Set home screen text to be left justified or centered:

 >  Personalise > Home Screen > Layout

## features



### clock view

Display an analog clock or digital time readout in the home screen:

 >  Personalise > Home Screen > Clock Set

### menu view

Display the main menu as icons or a text list:



 >  Personalise > Main Menu > View

### show or hide menu icons

Show or hide menu feature icons in the home screen:

 >  Personalise > Home Screen > Home Keys > Icons

### menu language



 >  Settings > Initial Setup > Language



## features

### scroll

Set the scroll bar to stop or wrap around in menu lists:

 >  Settings > Initial Setup > Scroll

### master reset

Reset all options except unlock code, security code, and lifetime timer:

 >  Settings > Initial Setup > Master Reset

To reset all options, you need to enter the **Security Code (000000)**.

## features

### master clear


Reset all options except unlock code, security code, and lifetime timer, and clear all user settings and entries:

This option erases all user-entered information stored in your phone memory, including **Contacts** entries and downloaded files. Once you erase the information, it cannot be recovered. It resets all options to their factory settings except for the unlock code, security code, and lifetime timer.

 >  Settings > Initial Setup > Master Clear

To reset all options, you need to enter the **Security Code (000000)**.

## call times

**Network connection time** is the elapsed time from the moment you connect to your service provider's network to the moment you end the call by pressing . This time includes busy signals and ringing.

**The amount of network connection time you track on your resettable timer may not equal the amount of time for which you are billed by your service provider. For billing information, please contact your service provider directly.**

### features

#### set in-call timer

 >  Settings > In Call Setup > In-Call Timer



### features

#### view call times

 >  Recent Calls > Call Times

Scroll to **Last Call**, **Dialled Calls**, **Received Calls**, **All Calls**, or **Lifetime**, and press **Select**.

#### view data times

 >  Recent Calls > Data Times

#### view data volumes

 >  Recent Calls > Data Volumes



# headset

## features

### auto answer




Automatically answer calls when connected to a headset:

 >  **Settings** > **Headset** > **Auto Answer**

### change volume



Press  right to increase and left to decrease the headset volume during a call.

## features

### network settings



View network information and adjust network settings:

 >  **Settings** > **Network**

### select a band

 >  **Settings** > **Network** > **Band Selection**

# personal organiser

## features

### add calendar event



 >  Extras >  Calendar

Scroll to the desired day and press **Select**, then scroll to **[New]** and press **Select**.

### view calendar event



View or edit event details:

 >  Extras >  Calendar

Scroll to the desired day and press **Select**, then scroll to the event and press **View**.

### event reminder



When an event reminder occurs, press **View** to view it. Press **Exit** to dismiss it.


## features

### copy calendar event



Copy a datebook event to another date and/or time:

 >  Extras >  Calendar

Scroll to the desired day and press **Select**, then scroll to the event and press . Scroll to **Copy** and press **Select**.

### set alarm



 >  Extras > Alarm Clock

### calculator



Calculate numbers:

 >  Extras > Calculator

## features

### convert currency



> Extras > Calculator

Press , then scroll to **Convert Currency** and press **Select**.

## security

## features

### restrict calls

Restrict outgoing or incoming calls:

> Settings > Security > Call Barring

Select **Outgoing Calls**, **Incoming Calls** or **Cancel All** and press **Select**.

When prompted, enter the unlock code (**1234** or the last four digits of your phone number) and press **Ok**.

## features

### DTMF tones

Your phone can send *Dual Tone Multi Frequency* (DTMF) tones for calling card calls or other automated touch-tone calls.

> Settings > Initial Setup > DTMF

Select **Short DTMF** or **Long DTMF**.

### change unlock and security codes

> Settings > Security > New Passwords > **Unlock Code** or **Security Code**

**Note:** The default code is **1234** or the last four digits of your phone number.

# fun & games

## features

### manage sounds



Manage sounds and create playlists:

 >  Multimedia > Sounds

To play a sound, scroll to the sound title and press **Play**.

To create a playlist, scroll to **[New Playlist]** and press **Select**.

Enter a playlist name and select the audio files.

### play a game



 >  Games

# service & repairs

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If you have questions or need assistance, we're here to help.

Go to [www.motorola.com/consumer/support](http://www.motorola.com/consumer/support), where you can select from a number of customer care options. You can also contact the Motorola Customer Support Centre at 1-800-331-6456 (United States), 1-888-390-6456 (TDD United States for hearing impaired), or 1-800-461-4575 (Canada).

# Specific Absorption Rate Data

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## This model wireless phone meets the government's requirements for exposure to radio waves.

Your wireless phone is a radio transmitter and receiver. It is designed and manufactured not to exceed limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission (FCC) of the U.S. Government and by the Canadian regulatory authorities. These limits are part of comprehensive guidelines and establish permitted levels of RF energy for the general population. The guidelines are based on standards that were developed by independent scientific organizations through periodic and thorough evaluation of scientific studies. The standards include a substantial safety margin designed to assure the safety of all persons, regardless of age or health.

The exposure standard for wireless mobile phones employs a unit of measurement known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC and by the Canadian regulatory authorities is 1.6 W/kg.<sup>1</sup> Tests for SAR are conducted using standard operating positions accepted by the FCC and by Industry Canada with the phone transmitting at its highest certified power level in all tested frequency bands. Although the SAR is determined at the highest certified power level, the actual SAR

level of the phone while operating can be well below the maximum value. This is because the phone is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station, the lower the power output.

Before a phone model is available for sale to the public in the U.S. and Canada, it must be tested and certified to the FCC and Industry Canada that it does not exceed the limit established by each government for safe exposure. The tests are performed in positions and locations (e.g., at the ear and worn on the body) reported to the FCC and available for review by Industry Canada. The highest SAR value for this model phone when tested for use at the ear is 1.07 W/kg, and when worn on the body, as described in this user guide, is 1.32 W/kg. (Body-worn measurements differ among phone models, depending upon available accessories and regulatory requirements).<sup>2</sup>

While there may be differences between the SAR levels of various phones and at various positions, they all meet the governmental requirements for safe exposure. Please note that improvements to this product model could cause differences in the SAR value for later products; in all cases, products are designed to be within the guidelines.



Additional information on Specific Absorption Rates (SAR) can be found on the Cellular Telecommunications & Internet Association (CTIA) Web site:

<http://www.phonefacts.net>

or the Canadian Wireless Telecommunications Association (CWTA) Web site:

<http://www.cwta.ca>

1. In the United States and Canada, the SAR limit for mobile phones used by the public is 1.6 watts/kg (W/kg) averaged over one gram of tissue. The standard incorporates a substantial margin of safety to give additional protection for the public and to account for any variations in measurements.
2. The SAR information includes the Motorola testing protocol, assessment procedure, and measurement uncertainty range for this product.

## Hearing Aid Compatibility with Mobile Phones

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Some Motorola phones are measured for compatibility with hearing aids. If the box for your particular model has “Rated for Hearing Aids” printed on it, the following explanation applies.

When some mobile phones are used near some hearing devices (hearing aids and cochlear implants), users may detect a buzzing, humming, or whining noise. Some hearing devices are more immune than others to this interference noise, and phones also vary in the amount of interference they generate.

The wireless telephone industry has developed ratings for some of their mobile phones, to assist hearing device users in finding phones that may be compatible with their hearing devices. Not all phones have been rated. Phones that are rated have the rating on their box or a label on the box.

better/higher of the two ratings. (Note that not all hearing devices

The ratings are not guarantees. Results will vary depending on the user’s hearing device and hearing loss. If your hearing device happens to be vulnerable to interference, you may not be able to use a rated phone successfully. Trying out the phone with your hearing device is the best way to evaluate it for your personal needs.

**M-Ratings:** Phones rated M3 or M4 meet FCC requirements and are likely to generate less interference to hearing devices than phones that are not labeled. M4 is the better/higher of the two ratings.

**T-Ratings:** Phones rated T3 or T4 meet FCC requirements and are likely to be more usable with a hearing device’s telecoil (“T Switch” or “Telephone Switch”) than unrated phones. T4 is the have telecoils in them.)

Hearing devices may also be measured for immunity to this type of interference. Your hearing device manufacturer or hearing health professional may help you find results for your hearing device. The

more immune your hearing aid is, the less likely you are to experience interference noise from mobile phones.

## Information from the World Health Organization

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Present scientific information does not indicate the need for any special precautions for the use of mobile phones. If you are concerned, you may want to limit your own or your children's RF

exposure by limiting the length of calls or by using handsfree devices to keep mobile phones away from your head and body.

Source: WHO Fact Sheet 193

Further information: <http://www.who.int/peh-emf>

## Product Registration

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Online Product Registration:

[direct.motorola.com/hellomoto/Motosupport/source/registration.asp](http://direct.motorola.com/hellomoto/Motosupport/source/registration.asp)

Product registration is an important step toward enjoying your new Motorola product. Registering helps us facilitate warranty service, and permits us to contact you should your product require an update or other service. Registration is for U.S. residents only and is not required for warranty coverage.

Please retain your original dated sales receipt for your records. For warranty service of your Motorola Personal Communications Product you will need to provide a copy of your dated sales receipt to confirm warranty status.

Thank you for choosing a Motorola product.

# Caring for the Environment by Recycling

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This symbol on a Motorola product means the product should not be disposed of with household waste.

## Disposal of your Mobile Device and Accessories

Please do not dispose of mobile devices or electrical accessories (such as chargers, headsets, or batteries) with your household waste. These items should be disposed of in accordance with the national collection and recycling schemes operated by your local or regional authority. Alternatively, you may return unwanted mobile

devices and electrical accessories to any Motorola Approved Service Centre in your region. Details of Motorola approved national recycling schemes, and further information on Motorola recycling activities can be found at: [www.motorola.com/recycling](http://www.motorola.com/recycling)

## Disposal of your Mobile Device Packaging and User's Guide

Product packaging and user's guides should only be disposed of in accordance with national collection and recycling requirements. Please contact your regional authorities for more details.

## Privacy and Data Security

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Motorola understands that privacy and data security are important to everyone. Because some features of your mobile device may affect your privacy or data security, please follow these recommendations to enhance protection of your information:

- **Monitor access**—Keep your mobile device with you and do not leave it where others may have unmonitored access. Lock your device's keypad where this feature is available.

- **Keep software up to date**—If Motorola or a software/application vendor releases a patch or software fix for your mobile device which updates the device's security, install it as soon as possible.
  - **Erase before recycling**—Delete personal information or data from your mobile device prior to disposing of it or turning it in for recycling. For step-by-step instructions on how to delete all personal information from your device, see the section entitled “master clear” or “delete data” in this user's guide.
 

**Note:** For information on backing up your mobile device data before erasing it, go to [www.motorola.com](http://www.motorola.com) and then navigate to the “downloads” section of the consumer Web page for “Motorola Backup” or “Motorola Phone Tools.”
  - **Understanding AGPS**—In order to comply with emergency caller location requirements of the FCC, certain Motorola mobile devices incorporate *Assisted Global Positioning System* (AGPS) technology. AGPS technology also can be used in non-emergency applications to track and monitor a user's location—for example, to provide driving directions. Users who prefer not to permit such tracking and monitoring should avoid using such applications.
- If you have further questions regarding how use of your mobile device may impact your privacy or data security, please contact Motorola at [privacy@motorola.com](mailto:privacy@motorola.com), or contact your service provider.

## Smart Practices While Driving

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### Drive Safe, Call Smart<sup>SM</sup>

**Check the laws and regulations on the use of mobile devices and their accessories in the areas where you drive. Always obey them. The use of these devices may be prohibited or restricted in certain areas. Go to [www.motorola.com/callsmart](http://www.motorola.com/callsmart) for more information.**

Your mobile device lets you communicate by voice and data—almost anywhere, anytime, wherever wireless service is available and safe conditions allow. When driving a car, driving is your first responsibility. If you choose to use your mobile device while driving, remember the following tips:

- **Get to know your Motorola mobile device and its features such as speed dial and redial.** If available,

these features help you to place your call without taking your attention off the road.

- **When available, use a handsfree device.** If possible, add an additional layer of convenience to your mobile device with one of the many Motorola Original handsfree accessories available today.  **MOTOROLA** <sup>TM</sup>  
**ORIGINAL**
- **Position your mobile device within easy reach.** Be able to access your mobile device without removing your eyes from the road. If you receive an incoming call at an inconvenient time, if possible, let your voice mail answer it for you.
- **Let the person you are speaking with know you are driving; if necessary, suspend the call in heavy traffic or hazardous weather conditions.** Rain, sleet, snow, ice, and even heavy traffic can be hazardous.
- **Do not take notes or look up phone numbers while driving.** Jotting down a “to do” list or going through your address book takes attention away from your primary responsibility—driving safely.
- **Dial sensibly and assess the traffic; if possible, place calls when your car is not moving or before pulling into traffic.** If you must make a call while moving, dial only a few numbers, check the road and your mirrors, then continue.
- **Do not engage in stressful or emotional conversations that may be distracting.** Make people

you are talking with aware you are driving and suspend conversations that can divert your attention away from the road.

- **Use your mobile device to call for help.** Dial 911 or other local emergency number in the case of fire, traffic accident, or medical emergencies.\*
- **Use your mobile device to help others in emergencies.** If you see an auto accident, crime in progress, or other serious emergency where lives are in danger, call 911 or other local emergency number, as you would want others to do for you.\*
- **Call roadside assistance or a special non-emergency wireless assistance number when necessary.** If you see a broken-down vehicle posing no serious hazard, a broken traffic signal, a minor traffic accident where no one appears injured, or a vehicle you know to be stolen, call roadside assistance or other special non-emergency wireless number.\*

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\* Wherever wireless phone service is available.

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