Note: Your phone can use location based services (GPS and AGPS) to help emergency services find you. See "LOCATION SERVICES (GPS & AGPS)" on page 59.

## COOL DOWN

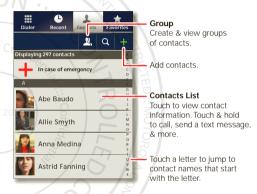
In very limited circumstances, such as where your phone has been exposed to extreme heat, you may see "Cool Down" messages. To avoid possible damage to your battery and phone, you should follow these instructions until the phone is within its recommended temperature range. When your phone is in "Cool Down" mode, only emergency calls can be made.

## CONTACTS

contacts like vou've never had before

# **OUICK START: CONTACTS**

Find it: | > | Contacts



list faster. Tip: To search the list, touch Q to open a touchscreen keypad, then type a name. When you flick or drag the list, a scroll bar appears that you can drag to move the

#### TRANSFER CONTACTS

Get all your contacts, all in one place. Here's a few helpful hints:

Use Gmail™

All your Gmail contacts will automatically get synced to your phone. Various computer applications for mobile phones and email accounts allow you to export your contacts as a ".CSV" file. You can then use Gmail to import the file. For more details, go to <a href="https://www.motorola.com/transfercontacts">www.motorola.com/transfercontacts</a> or log in to your Gmail account on your computer and select "Help".

More

There are other methods and tools to help you at <a href="https://www.motorola.com/transfercontacts">www.motorola.com/transfercontacts</a>.

#### **LINK CONTACTS**

You might have two or more contacts for the same person, maybe a Gmail contact who is also stored on your phone, or one friend with two email addresses. To combine these contacts:

Find it: 🔳 > 🔼 Contacts

Touch a contact to open it, touch Menu => Edit contact, touch Menu => Join, touch the second contact, then touch Save.

#### **CALL OR EMAIL CONTACTS**

Find it: <a> > <a> Contacts</a>

- To view contact information, touch the contact.
- To call, text, send an email, or see other options, touch and hold the contact.
- To add a contact to Favorites, touch the contact, then touch the star next to the contact's name. The star turns green.

# **VIEW & USE CONTACTS**

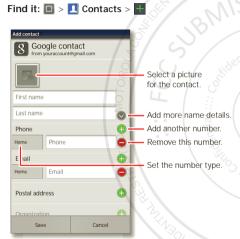
When you set up a social networking account (see "SOCIAL NETWORKING" on page 22), you'll know what everybody's up to and when. Every time you pick up a call, check a message, or look up a friend's contact info, you'll see their name and number, but you can see their social network status and smilling face, too.

Find it: <a> > <a> Contacts</a>

- To find a contact, touch in the Contacts screen and type the contact name.
  - Touch a contact to open its details. While viewing details, you can start a call or message by touching icons next to the phone number, email address, or social network. To see your interactions with the person, touch **Contact History**.
- To change which group of contacts is shown (All, Facebook, and so on) touch the filter name at the top.

 To change how you view the list of contacts, flick left or right at the bottom of the screen to select History (recently used), A-Z (list without status), or Status (list with status).

## **CREATE CONTACTS**



Touch any entry area to open the touchscreen keypad When you're finished, touch **Save**.

Where are contacts saved? Your smartphone saves new contacts in its memory and on the Google Server or Backup Assistant™, if you have a subscription. It also updates your social networking account.

## **EDIT OR DELETE CONTACTS**

Find it: 🔳 > 🔼 Contacts

Touch the contact, then touch Menu  $\equiv$  > Edit contact or Delete contact.

## SYNCHRONIZE CONTACTS

When you change one of your contacts, your smartphone automatically updates your other social networking accounts. When you change a social networking friend, your smartphone updates your contacts.

## PERSONALIZE CONTACTS

Add a photo: Touch the contact, touch Menu = > Edit contact, then touch .

**Set a ringtone:** Touch the contact, then touch Menu **Solution** > **Options** > **Ringtone**.

#### GROUPS

You can put your contacts into groups that you create (like "friends", "family", or "work"). Then, you can find contacts faster by showing one group at a time.

To create a new group, touch  $\square$  Contacts >  $\square$ , then touch Menu  $\equiv$  > New group.

## **MESSAGING**

sometimes it's best to text, or IM, or email . . .

# **QUICK START: MESSAGING**

Find it: > Messaging > Universal Inbox



Tip: To see more messages, flick or drag up.

## **READ & REPLY TO MESSAGES**

**Note:** Universal Inbox shows all of your messages together—text, email, and social networking messages.

To show only one type of message, touch a message type instead of **Universal Inbox**.

- To open a text message or social networking message and all of its replies, touch it.
- To respond to a text message, just open it and enter your response in the text box at the bottom.

To **forward** a text message, touch and hold a message in the conversation, then touch **Forward** message.

For email, touch to choose a reply or forward option.

To open options, touch and hold a message.

#### **CREATE MESSAGES**

Find it: 🔳 > 🎒 Messaging > 🛨

Choose a message type, such as **Text Message** or **Facebook**. Then, enter the recipient and message. In text messages and emails, touch Menu for options like **Insert...** or **Attach Files**.

## **SEND & RECEIVE ATTACHMENTS**

To send a file in a message, open a new message and touch Menu = > Insert.

When you receive a message with an attachment, open the message and touch the file name to download it. Then, touch the name again to open it. Some file formats can be converted to HTML for faster viewing, and your smartphone will show **Get HTML version**.

While viewing the attachment, touch it to save it, share it, and more.

**Tip:** To send and receive large attachments faster, use a Wi-Fi connection (see "Wi-Fi NETWORKS" on page 41).

## **SET UP MESSAGING**

To add email accounts, touch 

> My Accounts
> Add account.

 Corporate Sync is for Exchange server work email accounts. Enter details from your IT administrator.

**Tip:** You might need to enter your domain name with your user name (like *domain/username*).

 Email is for most personal email accounts. For account details, contact the account provider.

To change your settings, touch  $\square$  >  $\bowtie$  Messaging, touch Menu  $\equiv$ , then touch:

- Manage accounts to add or remove an account.
- Edit Universal Inbox to choose which accounts show messages in the Universal Inbox.
- Settings to set the notification for each account type (along with other preferences, for email).

**Tip:** For social network accounts, see "**ADD ACCOUNTS**" on page 22.

#### EMΔIL

The first time you turned on your smartphone (see "set up & co" on page 3), you probably logged in to your Gmail™ account. You can add any other email account that you set up.

## **INSTANT MESSAGES**

To send and receive instant messages, you can use Google Talk  $^{\text{TM}}$ .

Find it: 🔳 > 🕪 Talk

**Tip:** You can also download an instant messaging app from Android Market $^{TM}$ .

#### VOICEMAIL

When you have a new voicemail,  $\infty$  appears at the top of the screen. Drag down the status bar and touch the **New voicemail** notification to listen to your voicemail message.

If you need to change your voicemail number, in the home screen touch Menu  $\equiv$  > Settings > Call settings > Voicemail settings.

## **TEXT ENTRY**

keys when you need them

## **TOUCHSCREEN KEYPAD**

You can open a keypad on your screen by touching a text box. To close the keypad, touch Back 😑.



# **INPUT METHODS**

To select an input method, touch and hold a text entry area on the screen to open the **Edit text** menu. Touch **Input method**, then touch the method you want.

#### **SWYPE™ TEXT ENTRY**

Enter words with one continuous motion. Just drag your finger over the letters in the word.



To enter a word, just trace a path through the letters. To capitalize, go above the keypad. For double letters, circle the letter.

# Tips:

- To enter apostrophes in common words (like "I'll"), drag through the n as though it was an apostrophe.
- To enter several symbols, other punctuation, or numbers, touch SYM.
- To correct a word, double-tap it. Swype shows a small menu of other word options. Swype might also show a menu if it can't guess your word.
- If Swype doesn't know a word, you can still touch the letter keys to enter it. Swype remembers, so next time you can just drag over the letters.

#### MULTI-TOUCH KEYBOARD

Enter text a letter at a time. As you type, your smartphone suggests words from your dictionary and chosen language. The smartphone also automatically enters apostrophes in some words, like "dont."

To add a word to your dictionary, touch and hold the word, then select **Add "word" to dictionary**.

## **TYPING TIPS**

To	고
Enter one capital letter	Touch Shift 🚱.
Enter only capital letters, until you touch Shift 🚱 again	Touch Shift  twice. Touch again to revert to lowercase.
Move the text entry cursor	Touch the text where you want the cursor to go.
Select text	Touch and hold text, then touch Select text or Select all.
Cut or Copy selected text	Touch and hold text, then touch <b>Cut</b> or <b>Copy</b> .
Paste cut or copied text at cursor location	Touch and hold location to paste, then touch <b>Paste</b> .

Delete character to left of cursor delete more).

#### **TEXT INPUT SETTINGS**

Find it: Menu (≡) > Settings > Language & keyboard

- To edit your dictionary, touch User dictionary.
- To change the language and the style for your touchscreen keypad, touch Select locale.
- To change input method and settings, touch Swype or Multi-touch keyboard.

## **SOCIAL NETWORKING**

my life, your life

## YOUR SOCIAL NETWORKING ACCOUNT

Integrate and sync all your contacts, emails, and social networking sites. No opening and closing apps and menus. Just touch the **Social Networking** and **Social Status** widgets on your home screen.

Tip: Use the gallery to view all of yours and your friends' online albums. Touch 

> Callery.

#### **ADD ACCOUNTS**

You can add your **Facebook**, **Twitter**, or other accounts to your social networking account. If you don't have accounts on these sites, visit their websites to set them up.

To set up email accounts, see "SET UP MESSAGING" on page 19.

Add an account by touching it. Then enter your user name and password for that account.

When you sign into social networking accounts, you'll see your friends and contacts in your **Contacts** list, and your status and updates can appear in your **Social Networking** widget.

**Twitter messages** will always appear as "read" on your smartphone, but your smartphone notifies you when you receive a new message.

**Tip:** To download updates faster, see "wi-Fi NETWORKS on page 41.

# **EDIT & DELETE ACCOUNTS**

Find it: 🔳 > 🔼 My Accounts

Touch and hold an account, then touch **Open account** to edit it, or touch **Remove account** to remove it (along with its contacts and messages).

**Note:** You can't delete the Google™ account you used or created when you set up your smartphone.

## TIPS & TRICKS

a few handy hints

#### **GENERAL TIPS**

- If you can't see the screen while wearing sunglasses, take them off. Screen brightness changes as your smartphone senses the current lighting conditions.
- To return to home screen, touch Home .
- To see recently dialed numbers, touch Phone > Recent.
- To sleep/wake your smartphone, press Power ①.
- To set screen timeout, touch Menu => Settings
   Display > Screen timeout.
- - To voice search, touch and hold Search \( \infty \).
  - To show the most recent apps you've used, touch and hold Home
  - To change one of the dock shortcuts at the bottom of the home screen, touch and hold the shortcut, then select the shortcut you want to replace it.
  - To turn sound on/off, press and hold Power O > Silent mode.
  - To turn airplane mode on/off, press and hold Power **O** > **Airplane mode**.

 To use the FM radio app, you need a wired headset. The wires in your headset act as the antenna. For best performance, use a Motorola Original headset. Indoor reception may vary.

## **BATTERY TIPS**

Want to extend your battery life? Try these:

- Use the Smart Actions app to manage smartphone settings and help minimize battery use. For more information, touch > Smart Actions, then touch Menu > Help.
- To turn off background data transfers, touch Menu = > Settings > Data manager > Background data.
- To turn off Bluetooth™ power, touch Menu =
   > Settings > Wireless & networks > Bluetooth.
- To turn off Wi-Fi power, touch Menu > Settings
   Wireless & networks > Wi-Fi.

# **WEBTOP APPLICATION**

smart mobile computing

### **OUICK START: WEBTOP**

Browse, or use web apps, on a large screen in a full Firefox $^{\text{TM}}$  browser. Create and share documents, spreadsheets, and presentations with online tools like Google Docs.

To open the webtop application, connect your smartphone to an HD display or monitor using a dock accessory (sold separately).



#### **CONNECT THE WEBTOP APPLICATION**

Connect your smartphone to the Motorola Lapdock™ 100 to automatically launch the webtop application.

Connect your smartphone to an HD display using the HD Dock or Adapter for webtop application, then choose the webtop application from the application menu.

When you're done using the webtop application, just disconnect your phone from the accessory.

## **CONTROL THE WEBTOP APPLICATION**

To navigate the webtop application display:

- In the **Phone** window, you can open your phone apps.
- At the bottom of the screen, you'll see App Shortcuts.

You can open multiple Firefox browsers.

 At the top right of the screen, you'll see icons for status and Settings.

For help in the webtop application, open Settings

> Help at the top right of the screen.

#### **SEND CURRENT WEB PAGE TO PHONE**

When you find an interesting web page in the webtop application, you can send it to your smartphone to view after undocking. In the Firefox browser, select File > Send to phone. If prompted to complete the action, select Browser. The web page opens in your smartphone browser.

# **DIGITAL LIVING**

connect and eniov

## MOTOCAST

**Note:** Copyright—do you have the right? Always follow the rules. See "Content Copyright" in your legal and safety information.

Stream or download music, pictures, videos, and documents from your computer directly to your smartphone. MotoCast lets you pull content from your home or work computers at blazing fast 4G LTE speeds, providing secure, nearly instant remote access to your files.

#### **DEVICE SETUP**

To get started, touch | > | My Accounts > Add account > MotoCast ID, and follow the on-screen instructions to create an account on your smartphone.

#### **DESKTOP SETUP**

MotoCast can be installed on one or more Microsoft™ Windows™ or Apple™ Macintosh™ computers to stream and download files. Your smartphone contains the application that needs to be installed on your computer. Connect your smartphone to installed, log in to the same account you created on your OW :: Q310/8153 the computer with a USB cable, and follow the

smartphone, then select which computer files you want to share

# STRICTED :: MOTORA **HD VIEWING**

You can create your own HD videos (see " HD VIDEOS" on page 29) to view on your wide screen HDTV or monitor.

- 1 Connect an HDMI cable (sold separately) from the HDMI port on your smartphone (see "your **SMARTPHONE**" on page 2) to an HDMI port on the TV monitor.
- 2 Adjust the viewable area on the HDMI screen by touching Menu = > Settings > HDMI.

# MIRROR MODE

Connect your smartphone to your HDTV, monitor, or projector so you can view and interact with your smartphone on the big screen. Show off your photos, videos, and downloaded movies. Enjoy the big screen for gaming, movies, the web, and more. Just connect your smartphone to an HDTV or monitor using an HDMI cable (sold separately). Everything you see on your display will appear on the big screen as well.

# PHOTOS & VIDEOS

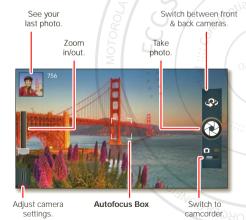
see it, capture it, share it!

### **PHOTOS**

#### **TAKE & SHARE PHOTOS**

Take that family photo, and post it online for everyone to see.

Find it: 🔳 > 🔘 Camera



**Note:** Photos are stored in your phone's internal memory, unless you switch it to the microSD memory card. Photo resolution can be set to 8MP or **Widescreen** (6MP).

**Tip:** Press the volume keys to zoom in and out on the viewfinder image.

To take the photo, touch (3) in the viewfinder.

Your phone stores the photo, and shows a thumbnail image of the photo in the corner of the screen. To see the photo you just took, touch the thumbnail. Then:

- To set the photo as a wallpaper, contact photo, or social network photo, touch Menu => Set as.
- To send the photo in a message or post it online, touch \* For more info on sharing your photos, see
   "SHARE PHOTOS & VIDEOS" on page 31.
- To upload the photo to an online photo album, touch .
- To print the photo, touch Menu > More > Print.
- To delete the photo, touch Menu = > Delete.

#### **PANORAMIC PHOTOS**

In the viewfinder, touch Menu = > Modes

> Panorama to take a wide panoramic photo. The Camera auto-captures up to six multiple shots as you move the camera, and joins them together to make one large image.

#### **CAMERA SETTINGS**

In the viewfinder, drag the tab in the lower-left corner of the screen (or touch Menu (=)) to adjust camera settings:

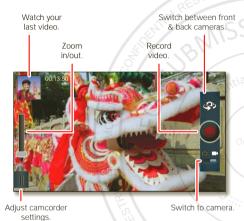
Options		
Settings	<ul> <li>Widescreen (6MP) or 8MP photo resolution</li> </ul>	
	Video Resolution	
	Storage Location (phone or SD card)	
	<ul> <li>Geo-Tag (auto location information)</li> </ul>	
	Video Stabilization	
	Shutter Tone	
Effects	Set a photo effect: <b>Normal</b> , <b>Black and White</b> , <b>Negative</b> , and more.	
Scenes	Set the type of photo you want to take: <b>Auto</b> , <b>Portrait</b> , <b>Landscape</b> , <b>Sport</b> , and more.	

	Options	Options	
	Modes	Set to <b>Single shot</b> , <b>Panorama</b> , <b>Multi-shot</b> , or <b>Timer</b> .	
	Brightness	Set the viewfinder image brightness level.	
100	Flash	Set Flash On, Flash Off, or Auto Flash.	

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#### VIDEOS

#### RECORD & SHARE VIDEOS



To **record** a video, touch in the viewfinder. To **stop** the video recording, touch again.

Your phone stores the video, and shows a thumbnail image of the video in the corner of the screen. To see the video you just took, touch the thumbnail. Then:

- To play the video, touch ...
- To send the video in a message or post it online, touch Y: For more info on sharing your video, see "SHARE PHOTOS & VIDEOS" on page 31.
- To upload the video to an online album, touch 1.
  - To delete the video, touch Menu = > Delete.

## **HD VIDEOS**

You can capture HD-quality videos to watch on an HDTV or monitor.

To record an HD quality video, be sure to select the correct Video resolution. From the active camcorder viewfinder, touch Menu = > Settings > Video Resolution > HD+ (1080p) or High Definition (720p).

To enhance the video quality, touch Menu  $\equiv$  > Audio Scenes or Effects.)

#### CAMCORDER SETTINGS

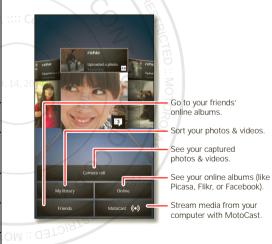
In the viewfinder, drag the tab in the lower-left corner of the screen (or touch Menu ( ) to adjust camcorder ( ) settings:

J.	QE -	
Options	i I I A	
Settings	Widescreen	
	<ul> <li>Video Resolution (1080p, 720p, DVD, VGA, CIF, or QVGA)</li> </ul>	
	Storage Location (phone or SD card)	
	Geo-Tag (auto location information)	
	<ul> <li>Video Stabilization (reduce shakiness during video capture)</li> </ul>	
	Shutter Tone	
Effects	Set a video effect: <b>Normal</b> , <b>Black and White</b> , <b>Negative</b> , and more.	
Audio Scenes	Set sound recording options: Everyday, Outdoors, Concert, Narrative, or Subject.	
Modes	Set to Normal video, Video Message, Fast motion, or Slow motion.	
Brightness	Set the viewfinder image brightness level.	
Light	Turn the camcorder light on or off.	

#### **VIEW PHOTOS & VIDEOS**

Find it: 🔲 > 💹 Gallery

View all of your photos and your friends' photos/videos from different media sites like Picasa™, Flickr, PhotoBucket, and Facebook™. You can add comments to others' photos, and see comments that others have posted. You can even view photos stored on your computer with MotoCast.



**Note:** To see the controls when a video is playing, touch the display.

**SHARE PHOTOS & VIDEOS** 

Find it: 🔳 > 💹 Gallery > photo or video

Touch **Y**, then choose how you want to share—like **Bluetooth**, **Email**, **Text Messaging**, or an online album

**MANAGE PHOTOS & VIDEOS** 

Touch Menu (=), then select **Edit**, **Delete**, **Add to album**, **Set** as (photo), or **Map** (video). Touch **More** for additional options.

**Tip:** To copy photos to/from a computer, go to "  ${\it usb}$   ${\it connection}$ " on page 45.

**EDIT PHOTOS & VIDEOS** 

Find it: <a> Find Sallery</a> <a> photo</a> or <a> video</a>

Touch Menu = > Edit. You can choose advanced editing features to resize, crop, or change the color.

STREAM & SYNC PHOTOS & VIDEOS

Use MotoCast to stream photos and videos from your computer to your smartphone. MotoCast also lets you use iTunes or Windows Media Player to sync the photos and videos stored on your computer and smartphone.

Find it: 🔳 > 💹 Gallery > MotoCast

For more information about using MotoCast, see "MOTOCAST" on page 26.