INSTRUCTION MANUAL

A revised preliminary draft copy of the Users Manual follows. This version contains updated rf safety information which is applicable to all Motorola products.

EXHIBIT 8

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Personal Communications Sector

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GENERAL SAFETY INSTRUCTIONS

This section contains important information on safe and efficient operation. Read this information before using your Motorola wireless device.

The information provided in this document supersedes the general safety information contained in user guides published prior to July 2000. For information regarding radio use in a hazardous atmosphere please refer to the Factory Mutual (FM) Approval Manual Supplement or Instruction Card, which is included with devices that offer this capability.

RF OPERATIONAL CHARACTERISTICS

Your device contains a transmitter and a receiver. When it is ON, it receives and transmits radio frequency(RF) energy. The device operates in the frequency range of 900 MHz to 1990 MHz and employs digital modulation techniques. When you communicate with your device, the system handling your call controls the power level at which your device transmits. The output power level typically may vary over a range from 0.063 watts to 1.58 watts.

Exposure To Radio Frequency Energy

Your Motorola wireless device is designed to comply with the following national and international standards and guidelines regarding exposure of human beings to radio frequency electromagnetic energy:

• United States Federal Communications Commission, Code of Federal Regulations; 47 CFR part 2 sub-part J

• American National Standards Institute (ANSI) / Institute of Electrical and Electronic Engineers (IEEE) C95. 1-1992

• Institute of Electrical and Electronic Engineers (IEEE) C95.1-1999 Edition

• National Council on Radiation Protection and Measurements (NCRP) of the United States, Report 86, 1986

- International Commission on Non-Ionizing Radiation Protection (ICNIRP) 1998

- National Radiological Protection Board of the United Kingdom 1995

- Ministry of Health (Canada) Safety Code 6. Limits of Human Exposure to Radio frequency Electromagnetic Fields in the Frequency Range from 3 kHz to 300 GHz, 1999

- Australian Communications Authority Radio communications (Electromagnetic Radiation - Human Exposure) Standard 1999 (applicable to wireless phones only)

To assure optimal device performance and make sure human exposure to radio frequency electromagnetic energy is within the guidelines set forth in the above standards, always adhere to the following procedures:

Antenna Care

Use only the supplied or an approved replacement antenna. Unauthorized antennas, modifications, or attachments could damage the phone and may violate FCC regulations.

DO NOT hold the antenna when the device is "IN USE". Holding the antenna affects call quality and may cause the device to operate at a higher power level than needed.

Phone Operation

When placing or receiving a phone call, hold your device as you would a wireline telephone. Speak directly into the microphone.

Body-worn operation

To maintain compliance with FCC RF exposure guidelines, if you wear a device on your body when transmitting, always place the device in **a Motorola-supplied or approved clip, holder, holster, case, or body harness.** Use of non-Motorola-approved accessories may exceed FCC RF exposure guidelines. **If you do not use a body-worn accessory, ensure the antenna is at least one inch (2.5 cm) from your body when transmitting**.

Data operation

When using any data feature of the device, with or without an accessory cable, **position the antenna of the device at least one inch (2.5 cm) from the body.**

Approved Accessories

For a list of approved Motorola accessories

ELECTROMAGNETIC INTERFERENCE/COMPATIBILITY

NOTE: Nearly every electronic device is susceptible to electromagnetic interference (EMI) if inadequately shielded, designed or otherwise configured for electromagnetic compatibility.

Facilities

To avoid electromagnetic interference and/or compatibility conflicts, turn off your device in any facility where posted notices instruct you to do so. Hospitals or health care facilities may be using equipment that is sensitive to external RF energy.

Aircraft

When instructed to do so, turn off your device when on board an aircraft. Any use of an electronic device must be in accordance with applicable regulations per airline crew instructions.

Medical Devices

Pacemakers

The Health Industry Manufacturers Association recommends that a minimum separation of 6 inches (15 centimeters) be maintained between a handheld wireless device and a pacemaker. These recommendations are consistent with the independent research by, and recommendations of, Wireless Technology Research.

Persons with pacemakers should:

- ALWAYS keep the device more than six inches (15 centimeters) from their pacemaker when the device is turned ON.

- not carry the device in the breast pocket.

- use the ear opposite the pacemaker to minimize the potential for interference.

- turn the device OFF immediately if you have any reason to suspect that interference is taking place.

HEARING AIDS

- Some digital wireless devices may interfere with some hearing aids. In the event of such interference, you may want to consult your hearing aid manufacturer to discuss alternatives.

OTHER MEDICAL DEVICES

If you use any other personal medical device, consult the manufacturer of your device to determine if it is adequately shielded from RF energy. Your physician may be able to assist you in obtaining this information.

OPERATIONAL WARNINGS

Use While Driving

Check the laws and regulations on the use of wireless devices in the area where you drive. Always obey them.

When using your wireless device while driving, please:

- Give full attention to driving and to the road.

- Use hands-free operation, if available.

- Pull off the road and park before making or answering a call if driving conditions so require.

For Vehicles with Airbags

Do not place a portable wireless device in the area over an air bag or in the air bag deployment area. Air bags inflate with great force. If a portable radio is placed in the air bag deployment area and the air bag inflates, the device may be propelled with great force and cause serious injury to occupants of the vehicle.

Potentially Explosive Atmospheres

Turn off your device prior to entering any area with a potentially explosive atmosphere, unless it is a device especially qualified for use in such areas as "Intrinsically Safe" (for example, Factory Mutual, CSA, or UL Approved). Do not remove, install, or charge batteries in such areas. Sparks in a potentially explosive atmosphere can cause an explosion or fire resulting in bodily injury or even death.

NOTE: *The areas with potentially explosive atmospheres referred to above include fueling areas such as below decks on boats, fuel or chemical transfer or storage facilities, areas where the air contains chemicals or particles, such as grain, dust or metal powders, and any other area where you would normally be advised to turn off your vehicle engine. Areas with potentially explosive atmospheres are often but not always posted.*

BLASTING CAPS AND AREAS

To avoid possible interference with blasting operations, turn off your device when you are near electrical blasting caps, in a blasting area, or in areas posted: "Turn off two-way radio". Obey all signs and instructions.

OPERATIONAL CAUTIONS

Antennas

Do not use any portable wireless device that has a damaged antenna. If a damaged antenna comes into contact with your skin, a minor burn can result.

Batteries

All batteries can cause property damage and/or bodily injury such as burns if a conductive material such as jewelry, keys, or beaded chains touch exposed terminals. The conductive material may complete an electrical circuit (short circuit) and become quite hot.

Exercise care in handling any charged battery, particularly when placing it inside a pocket, purse, or other container with metal objects.

Follow these addtional guidelines to ensure the safe use of your Accompli A002 device and accessories.

Battery Safety

- Do not dispose of the rechargeable NiMH battery in fire. Batteries can explode when exposed to fire.

- To prevent injury or burns, do not allow metal objects to contact or short circuit the battery terminals.

- Recharge the Motorola 3.6 V Lithium Ion battery only with the recommended Motorola battery charger. Charging this battery by any other method or with a product not approved by Motorola may cause damage to the battery.

- Do not charge batteries other than Motorola's 3.6 Lithium Ion battery in the Motorola battery charger . Charging other batteries can cause those batteries to burst or explode, resulting in personal injury or property damage.

Battery Charger Safety

- Do not expose the charger to rain or snow.

- Use of an attachment not recommended or sold by Motorola may result in a risk of fire, electric shock, or injury to persons.

- Make sure the cord is located where it will not be stepped on, tripped over, pinched, or subjected to damage or stress.

- If you need to use an extension cord, make sure:

    •The pins on the plug of the extension cord are the same number, size, and shape as those on the plug of the charger.
    •The extension cord is properly wired and in good electrical condition.
    •The cord size is 18AWG for lengths up to 100 feet and 16AWG for lengths up to 150 feet.

- Do not operate the charger with a damaged cord, transformer block, or prongs; replace them immediately.

- Do not operate the charger if it has been damaged in any way; take it to a qualified service technician.

- Do not disassemble the charger; if service or repair is required, call Motorola at 1-800-548-9954. Incorrect reassembly can result in a risk of electrical shock or fire.

- Maximum ambient temperature around the power supply must not exceed 40 C (140 F).

- Keep battery contacts clean. Do not allow dirt or sticky substances to accumulate on the contacts. If you need to clean the contacts, unplug the charger to reduce the risk of electrical shock. Use a slightly dampened cloth to clean the contacts. Let the contacts dry before plugging the charger into an AC outlet.

- Do not immerse in water.

AGENCY APPROVALS

The Accompli A002 messaging device has been approved for use by the Federal Communications Commission (FCC) and Underwriter's Laboratories, Inc. (UL). The charger base has been FCC approved and the transformer has been UL approved.

PATENT INFORMATION

This product is manufactured under one or more Motorola U.S. Patents. A partial listing of these patents is provided inside the battery compartment. Other patents covering this product are pending.

CLEANING YOUR ACCOMPLI A002 DEVICE

To clean smudges and grime from the exterior of your device, use a soft, non-abrasive cloth moistened in a mild soap and water solution. Use a soft, damp cloth to clean smudges and grime from

your Accompli A002 messaging device. Do not immerse in water. Do not use alcohol or other cleaning solutions.

CARE AND MAINTENANCE
. . . .

The Motorola Accompli A002 messaging devices are durable, reliable, and can provide years of dependable service; however they are precision electronic products. Water and moisture, excessive heat, and extreme shock may damage the device. Do not expose your device to these conditions. If repair is required, the Motorola Service Organization, staffed with specially trained technicians, offers repair and maintenance facilities throughout the world.

To protect the operating system, applications, and data on your Accompli A002 messaging device, ensure that the PC from which you download files is protected by up-to-date virus protection software. Remember to archive your data as needed.

You can protect your device purchase with an optional extended warranty covering parts and labor. For more information about warranties, please contact either your paging service provider, retailer, or Motorola, Inc. at 1-800-548-9954. For repairs, call Motorola, Inc., at 1-800-548-9954 in the U.S. or 1-800-323-9685 in Canada. In the U.S., to contact Motorola, Inc., on your TTY, call 1-800-793-7834.

QUESTIONS?
. . . .

For questions about the use of your Accompli A002 device, call 1-800-548-9954 or 1-800-793-7834 (TTY) in the U.S. For questions pertaining to your paging service, contact your paging service provider. For information about other Motorola products, please visit our website at www.motorola.com

Contents

Welcome

Congratulations! Your new Motorola Accompli™ A002 personal interactive communicator is about to change the way you communicate. The Accompli A002 device can offer you quick access to essential information. You can benefit from the extended reach of the Internet and email, interface with your desktop computer applications and enjoy the convenience and portability of two-way messaging. This feature-rich device can provide real wireless business and PIM solutions — all in a single, well-designed device that fits right in the palm your hand.

Note *Internet and e-mail connectivity are network and subscription dependent features and may not be available in all areas.*

The Accompli A002 device includes user-upgradeable system software and applications that place you in control of your personal communications. Using the lighted QWERTY keyboard and high-resolution graphics display, you can now send messages, control incoming messages, and customize the device with applications that you select. You can also beam information to other devices or printers that support infrared (IR) beaming.

Offering power in an ultra-portable package, the Accompli A002 device features 4.5 MB of total memory. Driven by Motorola's Wisdom™ Operating System 1.0, the device is capable of rapid address book processing, sequential name searching, and message transfer and data synchronization with a compatible desktop or notebook computer.

Note *The A002 is designed to synchronize with basic features of the initial release of many popular Personal Information Management (PIM) software and hardware products.*

MESSAGING SERVICE INSTRUCTIONS

To begin messaging service, contact your wireless messaging service provider for activation instructions. Your PIN number and the phone number of the paging service can be found in the literature provided by the paging service.

USING THIS MANUAL

This manual uses several conventions to differentiate between keyboard keys on your Accompli A002 device and buttons you select from a Accompli A002 application screen.

Specific conventions are also used to highlight additional helpful information in the form of tips, notes, and cautions. Before you begin using this manual, make certain you are familiar with these conventions:

Keys you press	When you are instructed to press a single key on the Accompli A002 device keyboard, the key name appears in small caps. For example: Press NavDisc down to see more information.
Buttons you select	When you are instructed to select a button, press the TAB key to highlight the button and then press the ENTER key to select it.
TIP	Identifies actions you can perform to increase your ease of use and efficiency.
Note	Provides further information about the procedural step or feature.
Caution	Identifies actions that can cause loss of data or damage to the product.

GETTING ASSISTANCE

The Accompli A002 personal interactive communicator comes with a variety of support tools. To become familiar with the product, we recommend that you go through the Quick Start Guide, this Desktop Install Guide and the interactive demo and user manual included on the CD before attempting installation or operation.

In the event that you need further assistance, Motorola offers a variety of technical support options. Most problems can be resolved using FAQs listed at http://motorola.com/wisdomos. TrueSync specific FAQs can be obtained at http://techsupp.starfish.com/motorola.

If you require further assistance, contact Motorola customer support at 1-800-548-9954 (USA) or 1-800-461-4575 (Canada) , Monday - Friday, from 8 AM to 8 PM EST. Motorola provides free customer support for non-technical matters, which include questions regarding product availability, features, specifications, and parts replacement. Technical support for software is available complimentary for 90 days from the date of your first technical support call. After 90 days, there will be a charge for such assistance.

USING THE ACCOMPLI A002

2

The Accompli A002 device's lightweight, wearable design allows you to open the Flip keypad cover and read your messages while the device is still in the belt holster. Audio and vibrate alerts notify you of incoming and waiting messages. The keyboard provides text entry capabilities that allow you to send full text messages. All this is combined with the ability to add applications, upgrade current applications, and, with the infrared interface in the Motorola Deluxe charger base, synchronize your PIM information with your desktop computer.

TIP *The Accompli A002 Personal Interactive Communicator displays a blank screen to conserve energy during periods of inactivity. Press any key to awaken the device.*

THE FLIP™ KEYPAD COVER

The front keypad cover on the Accompli A002 device houses and protects its LCD screen. Opening the cover awakens the display screen, while closing the cover puts the screen into sleep mode. When in sleep mode, your Accompli A002 device continues to work for you. It receives and stores incoming messages for access at your convenience. You can set loud or soft audible or vibrating alerts to notify you when messages are received. If you do not want to be alerted when new messages arrive, you can set the alert mode to silent.

THE KEYBOARD

The Accompli A002 device comes with a QWERTY keyboard with easy-to-use navigation keys and special function keys.

Navigation Keys

To navigate through the Accompli A002 applications, become familiar with the following keys and their functions.

BACKLIGHT illuminates the screen and keyboard

BACK cancels input for the current screen and goes back to the previous screen

Pressing the outside edge of the NAVDISC moves the cursor in that direction. In spin lists, moves through selections

SELECT marks an item in a list

ENTER activates toolbar buttons. In lists, opens items for viewing

HOME returns to the Home screen

TAB moves between fields and along the toolbar

Special Function Keys

Special control keys and key combinations provide access to additional functions (known as alt-mode and shift-mode functions).

Press ALT, and then SHIFT to activate Caps Lock

Press to capitalize the next letter or activate shift-mode keys colored white on the keyboard

Press to activate alt-mode functions colored blue on the keyboard

Press ALT, and then SPACE to access 15 additional symbols

Press ALT, and then HOME to turn off the device

Press ALT, and then TAB to move backward
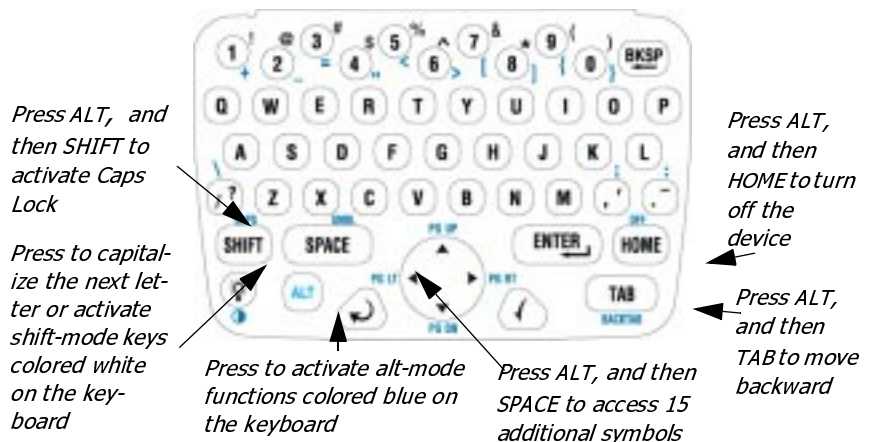
THE HOME SCREEN

The Home screen provides quick access to both pre-loaded applications and those you add yourself. The Accompli A002 device enables you to choose between two Home screen formats: the Menu Wheel or Desktop. (See Chapter 11, "Control Panel," for instructions on setting preferences for Home screen formats.)

The Desktop

To launch applications from the Desktop, press the NAVDISC in any direction to move between applications. Press the ENTER key to launch the highlighted application.

Changes the volume level

Changes the transmit status

Status line

Displays the current date and time

Scroll bar indicates that additional applications are out of view

The Menu Wheel

To launch applications from the Menu Wheel, press the NAVDISC down to spin the wheel and display the next three applications. Continue pressing NAVDISC down to display all applications in succession. Press ENTER to launch the highlighted application.

Displays the
current date
and time

Displays
number of
unread and
unsent mes-
sages

Status line

Changes the
volume level

Changes the
transmit status
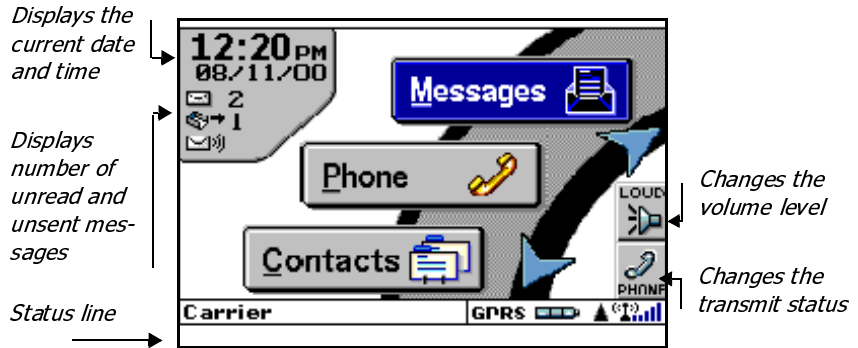
TIP *Type the first letter of the application's name. The Home screen displays the first application beginning with the letter you typed. If more than one application starts with the same letter, the shortcut takes you to the first occurrence of the letter. Press the letter again to move to the next occurrence of the letter.*

Type the hot key assigned to the application. The hot key appears next to the application icon. You can assign hot keys for up to nine applications.

The Status Line

The Home screen contains a status line that includes graphic indicators for the following conditions.

New Message

New message is waiting.

Sending Status

Message is waiting to be sent.

Message sent.

Message could not be sent.

Memory

Low memory.

Charging

Communicator is in charger base and is charging.

Alarm Set

An alarm is set in the Alarm Clock application.

Coverage Status

Device is in two-way range and can send and receive messages.

Device is in one-way range and can only receive messsages.

Device is out of range and cannot send or receive messages.

Battery Status

Full

2/3

1/3

Low

USING ACCOMPLI A002 APPLICATION SCREENS

The Accompli A002 screens include several common elements that you will want to become familiar with. If you are accustomed to using traditional Windows-type software applications, you are likely already accustomed to using many of these functions.

Press the
N AV D ISC
down to high-
light applica-
tion items in a
list

Arrow indicates
that information
outside the cur-
rent view area
can be displayed
by pressing the
N AV D ISC in the
direction shown

Select buttons
on the toolbar
to perform
tasks quickly

Arrow lets you
know you can
press the N AV -
D ISC right or left
to cycle through
options in spin
lists

The status line displays a tool tip for
the highlighted toolbar button

Several of the Accompli A002 applications use a tabbed interface to present a series of screens related to a particular function. To move between tabs, press the TAB key until the current tab icon is highlighted, then press the N AV D ISC left or right to move to the next tab.

Press the N AV -
D ISC left or
right to move
between tabs.

Type data in
text boxes
using the
QWERTY key-
board.

An underline
beneath the
arrow indicates
you can select
an option from
a combo box or
type your own
information.

Highlight a
check box and
press ENTER to
toggle the
option on or off.

Move between tabbed screens by pressing the
ALT key, then pressing the N AV D ISC left or
right.

THE BATTERY AND CHARGER

Motorola batteries and chargers are made from some of the highest-quality materials available. The battery and charger included with the Accompli A002 device come with a one-year limited warranty and should provide good performance well beyond the initial warranty period. However, rechargeable batteries do not last forever. At some point, batteries wear out and must be replaced.

Batteries, as well as other Motorola Accompli A002 accessories, can be purchased through your dealer, or by calling Motorola direct at 1-800-548-9954. For complete details on the limited warranty, see "Limited Warranty For Pagers" on page -209.

Determining the Battery Power

A status indicator at the bottom of the Home screen displays a four-level graphic indicator of the remaining power in the rechargeable battery.

Full — Approximately at full charge.

2/3 — Approximately at two-thirds capacity.

1/3 — Approximately at one-third capacity.

Low Cell — Almost drained of charge.

Recharging the Battery

Recharging can be accomplished by placing your Accompli A002 device in the charger or by removing the battery and placing only the battery in the charger. For optimum performance, use the recommended Motorola charger.

1. Insert the transformer's round connector into the back of the charger.

2. Plug the transformer into an electrical outlet.

3. Slide your device, face up, into the charger base. A red light appears indicating that the battery is charging.

A green LED indicator on the charger base indicates that the battery is charged.
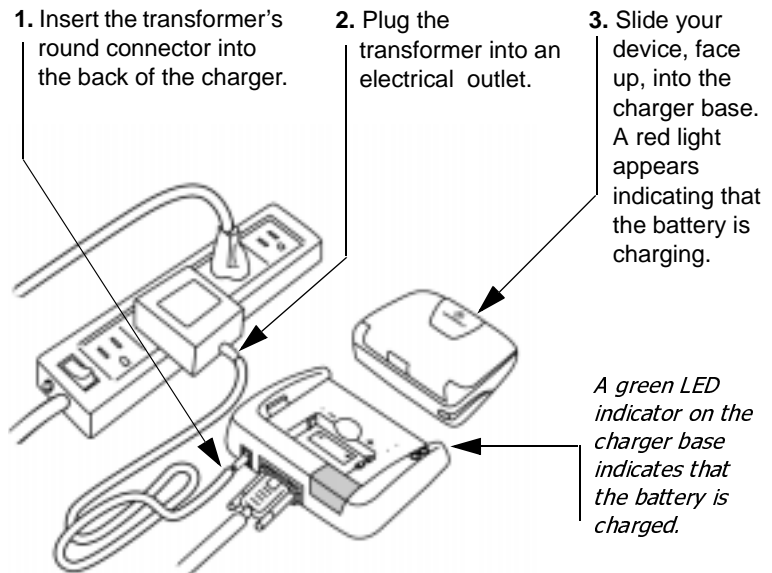
Before leaving on a trip, make sure the battery and any extra batteries are fully charged. Recharging the batteries to full charge should take about an hour or less per battery. All rechargeable batteries experience self-discharge, meaning that a small amount of energy discharges every day as a battery sits on the shelf.

Leaving the battery in the charger after the LED turns green keeps the battery charged until removed. Keep your spare battery charged by leaving it in your plugged-in charger.

Replacing the Battery

If your battery's performance has degraded (e.g., the battery's charge lasts only half as long as when it was new), consider replacing your battery with a new Motorola battery.

1. Turn the device over and slide the battery door in the direction indicated by the arrow on the door.

2. Align the battery so that the gold contacts on the battery match the two contacts in the battery compartment.

3. Insert the battery at an angle toward the outer edge of the device, making sure the white lift tab is below the battery. Press the battery into place.

4. Slide the battery door back into place.

THE DOCKING STATION

The Accompli A002 device includes a charger base with an infrared (IR) port. The charger base is used as a *docking station* for your device when transferring data to and from your computer or synchronizing your Accompli A002 PIM applications with your desktop PIM applications.

Connecting the Docking Station to Your Computer

The IR port in the docking station aligns with the IR port on your Accompli A002 device, enabling data transmission. The docking station is connected to your computer with the Motorola-provided RS232 null modem cable.

1. Connect one end of the RS232 cable to your computer's 9-pin serial port.

2. Connect the other end of the RS232 cable to the nine-pin connector in the back of the docking station.

3. Insert the transformer's round connector into the back of the charger.

4. Plug the transformer into an electrical outlet.

5. Snap your A002 into the charger. Start the Desktop applications to begin IR communication with your device.

When a data transfer is in progress between the device and a PC, the green and red LED indicator lights on the Accompli A002 device will flash intermittently.

THE HOLSTER

The durable clip-on holster allows you to comfortably wear your Accompli A002 on your belt or pocket. The holster has been designed for your convenience and is not meant to secure your device under all circumstances. Additional accessories are also available. For more information, call 1-800-548-9954.

TURNING YOUR ACCOMPLI A002 DEVICE ON AND OFF

The rechargeable battery in your Accompli A002 device allows you to leave the device turned on 24 hours a day and, depending upon usage, can sustain operation for approximately a week before requiring a recharge. Turning your device off at night will lengthen the time of your battery's charge.

TIP *Incoming messages are stored by the messaging service until your device is turned on and ready to receive messages. Turn your device off at night when you do not want to receive messages, and place the device in the plugged-in charger so that it will be fully charged and ready for use the next morning.*

To turn on your device:

- Press any key

To turn off your device:

- Press ALT, HOME

CONFIGURING YOUR ACCOMPLI A002 DEVICE

The first time you start the device, the Welcome Tour appears. The tour helps you to become familiar with the basics of using your Accompli A002 device.

At the end of the tour, you are asked to perform the following setup tasks:

- Enter the correct time and date.

- Enter your signature so that it can be automatically appended to all messages you send.

- Enter your owner information so you can send it or beam it to other devices.

In addition, make certain the following are set correctly:

- Alert volume

- Transmit status

Setting Time and Date

Although your Accompli A002 comes pre-configured, you might need to set the correct time and date when you first receive your device. You can also set the display format for the time and date.

See Chapter 11, "Control Panel," for step-by-step instructions on setting the time and date.

Creating Your Signature

Signature enables you to create a signature that is automatically appended to each message you send.

See Chapter 11, "Control Panel," for step-by-step instructions on creating your signature.

Entering Your Owner Information

Your owner information is like an electronic business card. After you enter your owner information, you can send or beam that information to another compatible device in vCard format.

See Chapter 11, "Control Panel," for step-by-step instructions on entering your owner information.

Setting the Alert Volume Level

The Home screen displays the current volume level for alerts. You can set the alert volume level directly from the Home screen. Press TAB to move to the volume level indicator and press ENTER to choose from the following volume levels:

Loud - Sets all audible alerts to the loud volume.

Soft - Sets all audible alerts to the soft volume.

Vibrate - Sets all alerts to vibrate without changing the individual alert setting.

Silent - Sets the alerts without changing the settings.

Setting Transmit Status

Before attempting to send or receive messages, ensure your device is set to the proper transmission mode. The transmission mode controls whether you can send and receive messages.

When boarding an aircraft, set the radio transmitter mode to Off.

The Home screen displays the current transmit status. You can set the transmit status directly from the Home screen. Press TAB to move to the transmit status indicator and press ENTER to choose from the following:

2 Way - Lets you send and receive messages.

1 Way - Lets you receive, but not send messages.

Off - Disables message sending and receiving.

SETTING PREFERENCES

Preferences enable you to customize your device to suit your individual needs. You can set preferences for the whole device or for a specific application.

To set preferences that affect the whole device:

1   On the Home screen, select Control Panel.

2   Press the NAVDISC to move to the desired option, and then press the ENTER key.

See Chapter 11, "Control Panel," for step-by-step instructions on setting device preferences.

To set preferences that affect a specific application:

1   On the Home screen, select the desired application.

2   Select the Settings button from the toolbar.

BEAMING ITEMS

You can beam your owner information (vCard), other contact information, messages, and other items from your device to other compatible devices that have infrared ports, even printers.

When beaming to another device, make certain to aim the IR port on the back of your device to the IR port on the other device.

To beam your owner information:

• Press and hold the HOME key.

To beam an application:

1   On the Home screen, select Beam App.

2   From the list of applications, choose the application that you want to beam.

3   Select the OK button from the toolbar.

To beam contact information and other items:

1   From within any application, highlight the item you want to beam.

2 Select the Send item button.

3 On the Send slide-over, highlight either Beam to device, or Beam to printer, and then select the OK button.

RECEIVING INCOMING ITEMS

When you receive a message or other incoming item sent over-the-air or beamed to your Accompli A002 communicator, a pop-up similar to the following appears.

```
☑ New Message 1 of 2        ▼
I'll be coming in early
on Tuesday. The meeting
has been moved to 8:30.
Please plan to attend.
The VP of Marketing, as
well as our regional

◄ ▌OK                      ►

                      ☑ ⇄
```

To scroll through the entire message:

• Press the NAVDISC up or down.

To perform an action on the message or item:

1 Press TAB to move to the spin list.

2 Press the NAVDISC left or right to display the desired option.

3 Press ENTER to perform the action.

When you are finished acting on the incoming message or item, the screen that you were viewing prior to receiving the new item redisplays.

Note: *If you reboot your device and you selected to run the Welcome application again after a reboot, you will not receive any new messages. Once you exit the Welcome*

application, two way messaging will resume.

See Chapter 3, "Messages," for additional information about working with incoming messages.

USING COMMON FEATURES

<div style="text-align: right">3</div>

The Accompli A002 device includes a number of common features that make the Personal Information Management (PIM) applications easier to use. Once you learn to use a feature in one application, you can be confident of how the feature will work in many of the other PIM applications. For example, many of the PIM applications included with your Accompli A002 device contain the following common features and functions:

• Categories

• Cut, Copy, and Paste

• Insert Text

• Send

• Private Entries

This chapter explains how to use these common features with any of the Accompli applications in which they are supported.

In addition, this chapter includes information about the following applications available from the Home screen:

• Trashcan

• Find

• Express

• Help

USING CATEGORIES

Several of the Accompli applications use categories to help you manage entries and track information. For example, you may assign all contact entries, mailing lists, memos, and tasks to a category. By organizing your entries in this way, you can quickly view and work with just those entries that pertain to a particular category.

Although your Accompli applications include several common categories, such as General, Business, and Personal, you can create custom categories to fit your individual needs.

You can also rename or delete most categories. You cannot, however, rename or delete the General category.

To add a category:

1 From the main Contacts, Tasks, or Memos screen, select the Categories button from the toolbar.

2 From the application Categories screen, select New Category.

3 Type the name of the new category that you want to create.
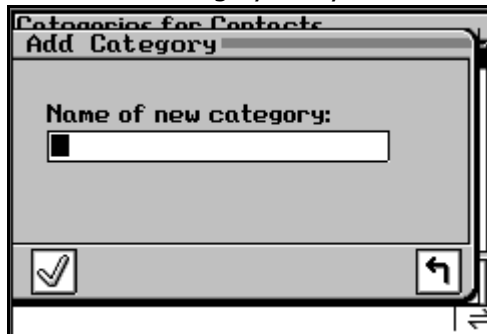
4 Select the OK button from the toolbar.

To rename a category:

1 From the main application screen, select the Categories button.

2 From the application Categories screen, highlight the category name that you want to change

3 **Note** You cannot rename the General category in any application, nor the Calls category in the Tasks application.

4 Select the Rename category button from the toolbar.

5 Change the category name.

> **Rename Category**
>
> Change category name to:
>
> Staff

6 Select the OK button from the toolbar.

To delete a category:

1 From the main application screen, select the Categories button from the toolbar.

2 From the application Categories screen, highlight the category name that you want to delete.

Note *You cannot delete the General category in any application, nor the Calls category in the Tasks application.*

3 Select the Delete category button from the toolbar.

4 If there are entries that belong to the category you are deleting, determine what to do with those entries. You can choose one of the following actions:

- Put in trash

- File under another category

- Cancel the delete category action

USING CUT, COPY, AND PASTE

You can cut, copy, and paste information from Accompli messaging and PIM applications using the following hot keys.

Cut   ALT, X

Copy	ALT, C
Paste	ALT, V

To cut text from a field you can type in:

1. Position the cursor at the starting point of the text to be copied.

2. Press and then release the SHIFT key.

3. Use the NAVDISC to highlight the text.

4. Press the ALT key, then type **X** to cut the highlighted text. The text is deleted from the current text box and copied to the clipboard.

To copy text from a field you can type in:

1. Position the cursor at the starting point for the text that you want to copy.

2. Press and then release the SHIFT key.

3. Use the NAVDISC to highlight the text.

4. Press the ALT key, then type **C** to copy the highlighted text. The text is copied to the clipboard.

To copy text from a field you cannot type in:

1. Press the ALT key, then type **Z** to start highlight mode.

2. Position the cursor at the starting point for the text that you want to copy.

3. Press and then release the SHIFT key.

4. Use the NAVDISC to highlight the text.

5. Press the ALT key, then type **C** to copy the highlighted text. The text is copied to the clipboard.

To paste text into a field you can type in:

1. Position the cursor where you want to insert the copied text.

2. Press the ALT key, then type **V** to paste the highlighted text.

INSERTING TEXT

To save you time when composing and editing messages, contact entries, calendar events, tasks, or memos, you can insert any of the following:

- Text from another Accompli application

- Current date and time

- Your signature

- Quick Text entries

To insert the current date/time, your signature, or Quick Text in Read, Contacts, Calendar, Tasks, or Memos:

1   Position the cursor at the point where you want to insert the text.

2   Select the Insert text button from the toolbar.

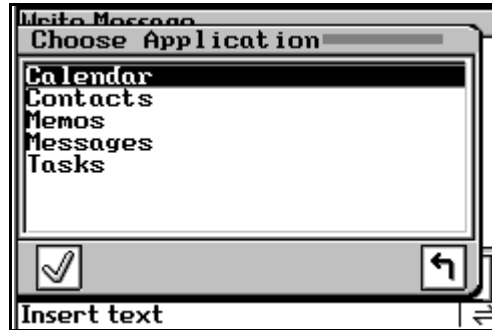3   Using the NAVDISC, highlight one of the following:

- The current date/time

- My signature

- A Quick Text entry

4   Select the OK button from the toolbar.

To insert text from an application:

1   Position the cursor at the point where you want to insert the text.

2   Select the Insert text button from the toolbar.

3   Select *…from application*.

4

5   Highlight the application containing the text that you want to insert.

6   Select the OK button from the toolbar.

7   Narrow your search criteria by doing one of the following:

   • If you selected Tasks, Memos, or Contacts, choose the category for the item containing the text that you want to insert.

   • If you selected Calendar, choose the date of the calendar event containing the text that you want to insert.

   • If you selected Messages, choose the folder containing the message text you want to insert.

8   Using the NAVDISC, scroll through the list of items in the selected category, date, or folder and highlight the item containing the text that you want to insert.

9   Select the OK button from the toolbar.

SENDING INFORMATION
. . . .
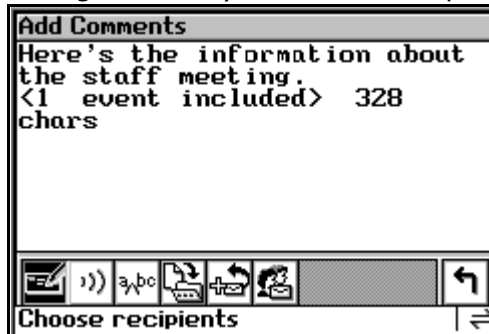
The Personal Information Management (PIM) applications enable you to send contact entries, calendar events, tasks, and memos from your Accompli device to someone else using the Send function.

When you send information, you can choose to:

- Send an item over-the-air.

- Beam the information to other compatible devices that support infrared (IR) beaming.

- Beam the information to compatible printers that support infrared (IR) beaming.

- Beam an application category and all of its records to a compatible printer.

To send information as a formatted item:

1   From the Contacts, Calendar, Tasks, or Memos application, select the item that you want to send.

2   Select the Send button from the toolbar.

3   Select Send as contact, event, task, or memo, as applicable.

4   Type the message text that you want to accompany the item.

```
Add Comments
Here's the information about
the staff meeting.
<1  event included>   328
chars




📝 ))) ₃ᵥᵇᶜ 📲 🔁 📇              ↰
Choose recipients               ⇌
```

5   Select the Choose recipients button from the toolbar.

6   Using the NAVDISC, highlight the recipient name and the sendable address to which you want to send the message.

7   Select the Send message button from the toolbar.

To beam PIM information to a compatible device or printer:

1   From the Contacts, Calendar, Tasks, or Memos application, select the item that you want to beam.

2   Select the Send button from the toolbar.

3   Aim the IR port on the back of your device to the IR port on the other device or printer.

4   Select either Beam to device or Beam to printer.

To beam a category to a compatible printer:

1   From the Contacts, Calendar, or Tasks application, select the category (or day in Calendar) that you want to print.

2   Select the Send button from the toolbar.

3   Aim the IR port on the back of your device to the IR port on the printer.

4   Select Beam to printer.

MARKING PRIVATE ENTRIES

Many of the Accompli applications enable you to mark entries as private. If you mark an entry as private, you can control when the entry is visible using Privacy Options in Control Panel.

To mark items as private:

•   When creating a new entry or editing an existing entry in your Accompli applications, select the *Private* check box.

To show or hide private entries:

1   Select the Control Panel application from the Home screen.

2   Select the Privacy Options icon.

3   Do one of the following:

•   To make all private items visible, choose Show.

•   To hide all items marked private, choose Hide.

4   Select the Save settings button from the toolbar.

Note: *When you move private entries on your device to a desktop PIM application during synchronization, the item is not marked as private on the desktop.*

If you move the item from the desktop PIM application back to your device, make certain to edit the item and select the Private check box to restore the private setting.

USING TRASHCAN

When you delete items on your Accompli A002 device, many of them are moved to the Trashcan before being permanently deleted. You can view the items in the Trashcan, permanently discard them, specify Trashcan settings that determine how often items in the Trashcan should be deleted, or recover items from the Trashcan and restore them to the originating application.

The following application items are moved to the Trashcan when deleted.

- Messages (Msg)
- Contacts (Ctct)
- Calendar events (Cal)
- Tasks (Task)
- Memos (Memo)
- Jukebox Alerts (Alrt)
- Calculator formulas (Form)
- Quick Text (Qtxt)

Items can be restored from the Trashcan until the Trashcan is emptied. The Trashcan is emptied whenever you request, when memory is low, or based on the settings that you assign.

To view items in Trashcan:

1 Select the Trashcan application from the Home screen.

2
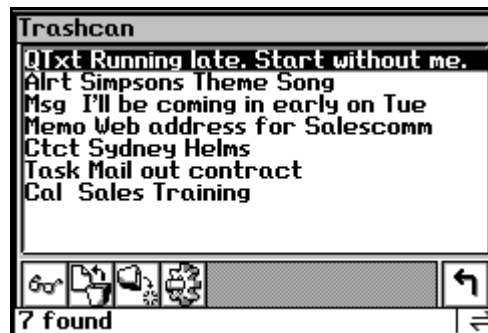
3   Using the NAVDISC, scroll through the items in the Trashcan and highlight the item you want to view.

> **Note** *The originating application associated with the deleted item displays on the left of the Trashcan list screen.*

4   Select the View item button from the toolbar.

To restore items from Trashcan:

1   Select the Trashcan application from the Home screen.

2   Highlight the item that you want to remove from the Trashcan and restore to its originating application.

3   Select the Restore item button from the toolbar. The main Trashcan screen is redisplayed without the restored item.

> **Note** *If you restore messages and their corresponding folder was deleted, they are restored to the Inbox. If you restore items that belonged to a category that has been deleted, they are restored to the General category*

.To permanently delete all items in Trashcan:

1   Select the Trashcan application from the Home screen.

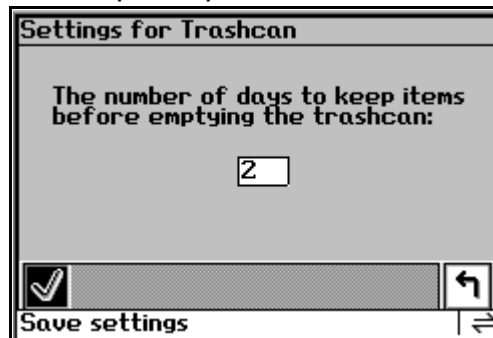2   Select the Empty Trashcan button from the toolbar.

3

4   If you are sure you want to delete all items in Trashcan, select the OK button.

. . . .
Caution *Items deleted from the Trashcan cannot be recovered.*
. . . .

5 The main Trashcan screen is redisplayed without any items.

To specify Trashcan settings:

1 Select the Trashcan application from the Home screen.

2 Select the Settings for Trashcan button from the toolbar.

3 Type the number of days that you want deleted items to remain in the

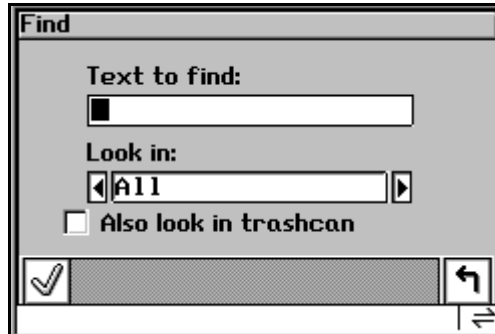Trashcan before they are permanently discarded.

4 Select the OK button from the toolbar to save your settings and return to the main Trashcan screen.

USING FIND
. . . .

Find enables you to search for words or phrases from within or across any of the Accompli PIM applications and the messaging applications. Find searches through the data contained in your applications and returns a list of all entries, by application, that contain the text you specified.
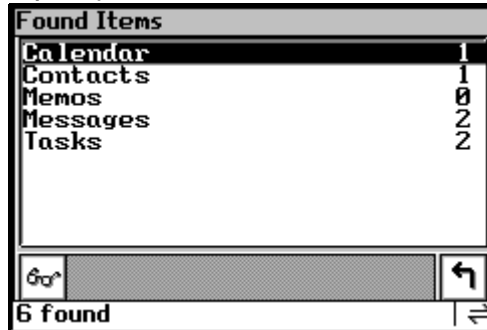
To find a word or phrase:

1 Select the Find application from the Home screen.

```
┌─────────────────────────────────────┐
│ Find                                 │
│                                      │
│        Text to find:                 │
│        ┌──────────────────────────┐  │
│        │ ■                        │  │
│        └──────────────────────────┘  │
│        Look in:                      │
│        ◄┌────────────────────────┐► │
│         │ All                     │  │
│        □ Also look in trashcan     │
│                                      │
│ ┌──┐                           ┌──┐ │
│ │ ✓│                           │ ↰│ │
│ └──┘                           └──┘ │
│                                 ⇄  │
└─────────────────────────────────────┘
```

2 In the Text to find box, type the text that you want to search for. The search is not case sensitive.

3 From the Look in field, select the application that you want to search. You can search any or all of the following Accompli applications:

- Calendar

- Contacts

- Memos

- Messages

- Tasks

4 If you want Find to also search through any deleted items in the Trashcan, select the Also look in Trashcan option.

5   Select the Find now button from the toolbar. Find searches for the text you requested and displays, by application, the number of items matching the word or phrase you specified.
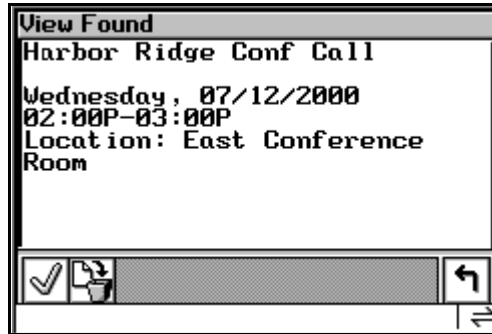
```
Found Items
Calendar            1
Contacts            1
Memos               0
Messages            2
Tasks               2


6ᴏ゚
6 found               ⇌
```

6   Review the list of applications containing found items and select the application whose items you want to view.

```
Found Calendar
Harbor Ridge Conf Call




6ᴏ゚
1 found               ⇌
```
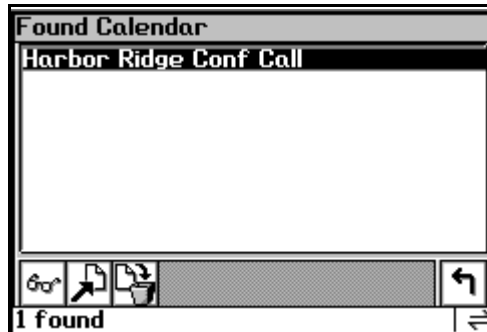
7   To view the details for a found item, highlight the item and select the View item button from the toolbar.

TIP *To close the Find application and open the application associated with a found item, select the Go to item toolbar button. The associated application will open with the*

found item displayed in View mode.

. . . .

```
┌──────────────────────────────────┐
│ View Found                       │
│ Harbor Ridge Conf Call           │
│                                  │
│ Wednesday, 07/12/2000            │
│ 02:00P-03:00P                    │
│ Location: East Conference        │
│ Room                             │
│                                  │
│                                  │
│ ┌──┬──┐                    ┌──┐  │
│ │✓ │⟳ │                    │↰ │  │
│ └──┴──┘                    └──┴──┤
│                              │⇄  │
└──────────────────────────────────┘
```

8   When you are finished reviewing the item, press the HOME key to return to the Home screen.

USING EXPRESS
. . . .

The Express application enables you to quickly send information to recipients over-the-air or to beam information directly to other compatible devices and printers that support infrared (IR) beaming.

The information you can send or beam to other users includes:

• Your owner information (known as a vCard when beamed).

• A message.

• A calendar event (known as vCalendar when beamed).

• Contact information from Contacts.

• A to-do from Tasks.

• A note from Memos.

• An alert from Jukebox.

To quickly beam or send other information:

1   Select the Express application from the Home screen.

2 Highlight the information type you want to send.

```
┌─────────────────────────────────┐
│ Express                         │
│ ┌─────────────────────────────┐ │
│ │▶New Message                 │ │
│ │▶Owner Info                  │ │
│ │ Calendar event             │ │
│ │ Contact info               │ │
│ │ Jukebox alert              │ │
│ │ Memo                       │ │
│ │ Message                    │ │
│ │ Task                       │ │
│ │                            │ │
│ └─────────────────────────────┘ │
│ ┌────┬───┬───┐         ┌──┐     │
│ │ 📧 │))│ 🖨 │         │ ↰│     │
│ └────┴───┴───┘         └──┘⇄    │
└─────────────────────────────────┘
```
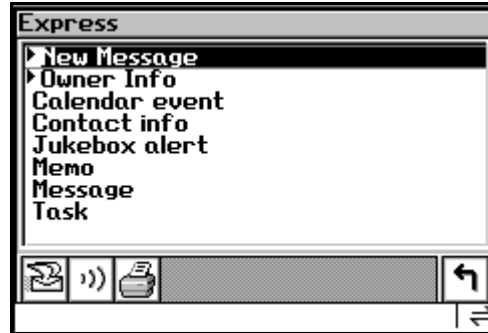
Note *If you choose New Message, the Compose Message screen appears. See "Creating and Sending New Messages" on page -89 for additional information.*

3 Select one of the following buttons from the toolbar.

- Send item

- Beam item

- Print item

4 From the Choose an *item* pop-up for the information type you selected, narrow your search criteria by doing one of the following:

- If you selected Contact info, Memo, or Task, choose the category for the item that you want to send.

- If you selected Calendar event, choose the date of the scheduled event that you want to send.

- If you selected Message, choose the folder containing the message text you want to send.

5 Using the NAVDISC, scroll through the item list and highlight the item that you want to send.

6 Select the OK button on the toolbar.

7 Do one of the following:

- If you chose to send the item to recipients, from the Send *item* to screen, highlight the contact name of the person to whom you are sending the item and select Send.

• If you chose to beam or print the item, aim the IR port on the back of your communicator to the IR port on the other device or printer.

USING HELP

To assist you with learning certain features and functions of the Accompli applications, an online Help application is available from the Home screen. You can also access certain help topics directly from the application with which they are associated by selecting the Help button on the toolbar.
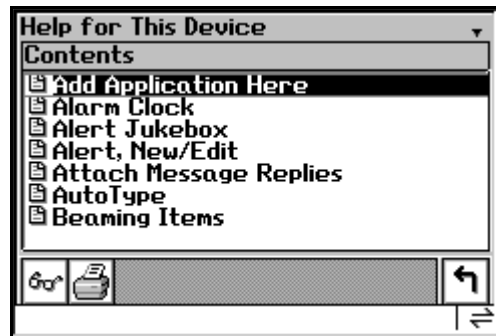
PHONE

4

Your Accompli A002 provides unrivalled power in mobile phone technology and is packed with features that put you in control.

The Phone application provides the following features:

- Advanced phone setup options
- SIM Card support
- Direct dialing, automatic dialing, one-touch dialing, or fixed dialing
- Conference calling
- Call waiting, call holding, and call transferring
- Call diverting and call barring
- Call history and call metering
- Personal Information Management during call

SETTING PHONE PREFERENCES

Phone enables you to set a number of preferences that enable you to control how the Phone application works. These preferences include:

- Basic Phone setup
- Selecting a network
- Specifying call diverting options
- Specifying call barring options
- Fixed dialing
- Call meters
- Display carrier services

Using Phone Setup

Using Phone Setup, you can switch between two phone lines, specify which phone format to use, indicate whether to allow call waiting, edit your voicemail phone number, and determine whether to restrict your phone number so that it does not display on a recipient's caller ID (if applicable).

To set Phone Setup preferences:

1 Select the Phone application from the Home screen.

2 Select the Phone Setup button from the toolbar. The Phone Setup screen is displayed:

3 Choose whether to use Line 1 or Line 2.
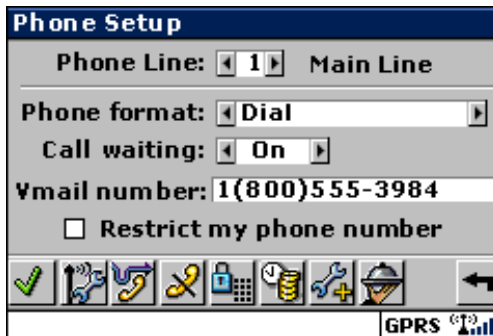
Note: Availability depends on the type and settings of the SIM card, your subscription to this feature, or both.

4 Select whether to use Dial or One-Touch Dial as the default format when the Phone application launches.

5 If you want to be notified when another call is waiting, select On in the Call Waiting field. Otherwise, select Off.

Note: Availability of this feature depends on your Cellular Service Provider.

6   Type the number where your voicemail is.

Note: Availability of this feature depends on your Cellular Service Provider.

7   If you do not want your phone number displayed by a recipient's caller ID, select the Restrict my phone number option.

Note: *This is a network feature. You will need to subscribe to this restriction feature with your Cellular Service Provider.*

8   Select the Exit button to return to the Home screen.

Selecting a Network

In order for your Accompli A002 to make and receive phone calls, it must register with one of the available networks. The Phone application can handle either of the following network types:

- GSM900/1800

- GSM1900

The Phone application automatically searches for the last network used. If, for any reason, this network is unavailable, Phone attempts to register with a new network.

When it is necessary to register with a new network, a list of networks is generated. The list is sorted in the following order:

- The Home network

- Networks from a preferred list

- A random list of other networks found above a certain signal strength.

Any forbidden networks, stored in the SIM card, will not be included in the sorted list.

Changing Network Bands

The country where you purchased your Accompli A002 determines the default band that it uses. When purchased in the United States, the GSM 1900 band defaults. When purchased elsewhere, the GSM 900/1800 band generally defaults. When you travel abroad, remember to change to an appropriate band.

When you select a new band, the Phone application displays a confirmation message and then automatically searches all the available networks. It then attempts to register with a preferred network within the selected band.

To change the network band:

1. Select the Phone application from the Home screen.

    1   Select the Phone Setup button from the toolbar.

    2   Select the Network Selection button from the toolbar. The Network Selection screen is displayed:

    3   In the Band option box, select one of the following options:

        •GSM 900/1800
        •GSM 1900

    4   Press the tab key or the enter key to register with a new network.

    5   Select the Exit screen button from the toolbar.

Finding a New Network

This feature enables you to locate and register with a new network. When the registration attempt is made, your current network is excluded from the list of those available. If the attempt fails, the Phone application will then try to re-register with the previous network.

To register with a new network:

1. Select the Phone application from the Home screen.

    1 Select the Phone Setup button from the toolbar.

    2 Select the Network Selection button from the toolbar.

    3 Select the New Network button from the toolbar.
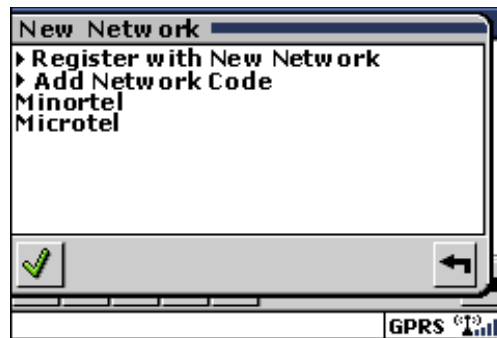
    4 Select Register with new network.

Adding a New Network

This option enables you to add a new network to your preferred list.

To add a new network code:

1. Select the Phone application from the Home screen.

    1 Select the Phone Setup button from the toolbar.

    2 Select the Network Selection button from the toolbar.

    3 Select the New Network button from the toolbar.

    4 Select Add network code. The Add New Network screen is displayed:
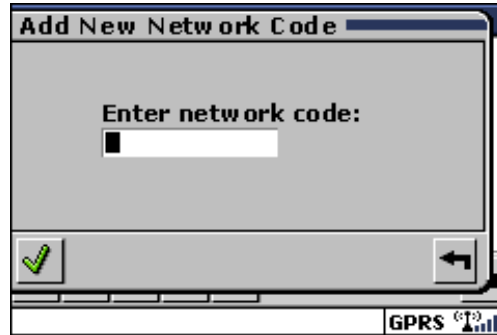
5   Type the numeric code of the specific network you want to add.

6   Select the OK button.

Setting Network Search Preferences

Use this feature to set preferences for how the Phone application searches for new network bands. You can choose to search for an available network automatically or manually.

In the automatic mode, the Phone application attempts to register with the first network in a sorted list. If successful, the network names is displayed. If unsuccessful, the Phone application will attempt to register with the next network in the list. If it fails to register with any of the listed networks, it will start at the beginning of the list based on the frequency you define.

In the manual mode, the Phone application presents you with a sorted list of networks. Select a network from the list and the Phone application will try to register with the selected network.

To set Network search settings:

1.   Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Network Selection button from the toolbar.

3   Select the Settings button from the toolbar

Network Search Settings

Registration type:
◀ Automatic ▶

Frequency:
◀ Fast search ▶
May use a significant amount of battery power.

✓ ⑦ ←

GPRS 📶
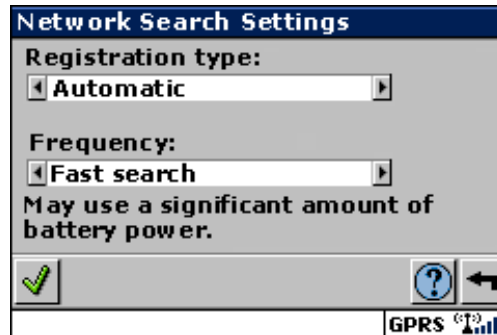
4   In the Registration option box, select Automatic or Manual.

5   In the Frequency option box, select how long you want Phone to wait before attempting to re-register after a registration attempt failed. Choose from the following:

- Slow
- Medium
- Fast
- Continuous

CALL DIVERTING

Call Diverting is a network feature. If your phone is unavailable, or you do not wish to receive incoming calls, incoming calls can be diverted to other phone numbers. You can set call diverting options for voice calls, incoming fax calls, and data calls.

To setup call diverting:

1.   Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Call Diverting button from the toolbar. The Call Diverting screen is displayed
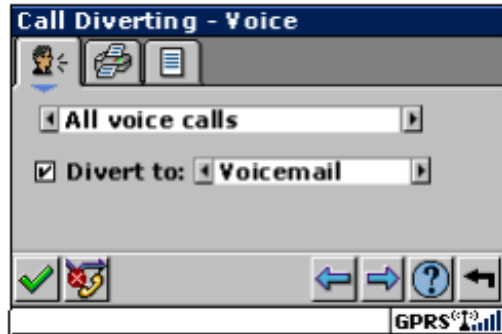
3   In the option box on the Voice tab, choose from the following options:

All voice calls	Diverts all incoming voice calls to a single phone number unconditionally. If you choose this option, specify a diversion phone number.
When unavailable	Diverts all incoming voice calls to a single phone number when your phone is unavailable. If you choose this option, specify a diversion phone number.
Detailed diverting	Diverts voice calls to different numbers, depending upon the current status of your phone. If you choose this option, specify a diversion phone number for each of the conditions.

4   Select the Next Page button from the toolbar to move to the Fax tab.

5 If you want to divert incoming fax calls, select the Divert to option and specify the diversion phone number.

6 Select the Next Page button from the toolbar to move to the Data tab.

7 If you want to divert data calls, select the Divert to option and specify the diversion phone number.

8 When you are finished, select the Save changes button from the toolbar.

To cancel call diverting:

1. Select the Phone application from the Home screen.

1 Select the Phone Setup button from the toolbar.

2 Select the Call Diverting button from the toolbar.

3 Select the Cancel call diverting button from the toolbar.

4   Select the Save changes button from the toolbar.

CALL BARRING
....

Call Barring is a network feature which can be used to selectively bar outgoing and incoming calls.

If you change the barring setting, you may be asked to enter your barring password. There will be a short delay while the phone notifies the network of the new setting. When the change has been made by the network, the phone displays a confirmation message.

The initial password will be supplied to you by your Cellular Service Provider when you subscribe to this service.

To enable call barring:

1.   Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Call Barring button from the toolbar. The Call Barring screen is displayed:
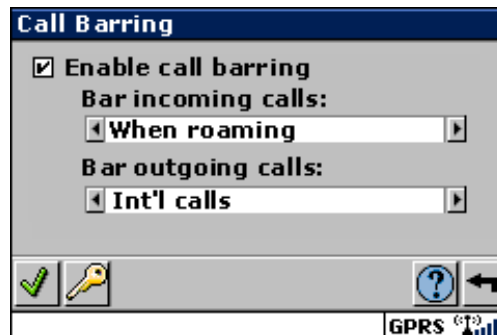
3   Select the Enable call barring option.

4   In the Bar incoming calls option box, choose one of the following:

•When roaming
•All calls

•Off
5   In the Bar outgoing calls option box, choose one of the following:

•International calls
•International calls except home
•All outgoing calls
•Off

6   Select the Save changes button from the toolbar.

To change your call barring password:

1.   On the Call Barring screen, select the Change password button from the toolbar.

1   In the New password box, type your new password.

2   In the Confirm new password box, retype your new password.

3   Select the Save changes button to save your password changes.

To cancel call barring:

1.   Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Call Barring button from the toolbar.

3   Unselect the Enable call barring option.

4   Select the Save changes button from the toolbar.

FIXED DIALING

Note: Availability of the Fixed Dialing feature, depends on the type of SIM Card. Fixed dialing can also be affected by the Call Barring Setting.

This feature allows you to limit use of your phone to a pre-defined list of telephone numbers or, if you wish, to a list of country codes, area codes, or other prefixes of your choosing.

When Fixed Dialing is switched on, the only numbers that can be dialed from your phone are those stored (or whose prefix is stored) in the Fixed Dial list. Up to 40 entries can be stored in the Fixed Dial list. This list is stored in your SIM Card memory.

Once you enable Fixed Dialing, you will only be able to redial those numbers that appears in your Fixed Dial list.

To setup your Fixed Dial list:

1. Select the Phone application from the Home screen.

    1   Select the Phone Setup button from the toolbar.

    2   Select the Fixed Dialing button from the toolbar. The Fixed Dialing screen is displayed:

    3   Select New Entry.

New Fixed Dial Entry

Name:

Number:

Memory location: ◄ 1 ►

✓   ←

GPRS
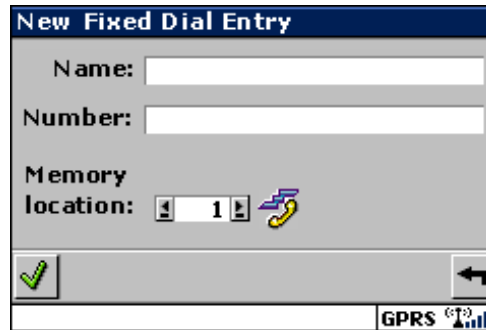
4   Type the contact name and number in the Name and Number fields respectively.

5   Specify the SIM Card memory location for the entry. Memory locations 1 through 40 are available for Fixed Dial entries.

6   Select the Save changes button from the toolbar.

To edit a Fixed Dial entry:

1.   Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Fixed Dialing button from the toolbar.

3   From the Fixed Dialing list, select the entry that you want to change.

4   Select the Edit button from the toolbar.

5   Make your changes to the entry and select the Save changes button from the toolbar.

When you are using Fixed Dialing in conjunction with One-Touch Dialing, the One-Touch Fixed Dial screen appears when the Phone application is launched from the Home screen.

CALL METERING

Phone has an internal metering system which can be used to provide you with individual and total call times and costs. However, extra charges, such as roaming or long distance (if applicable), are not included.

Note: *Call cost information is available only if you receive the Advice of Charge service from your carrier. If you do not receive this service, then only time meters are available.*

The meter can be displayed during a phone call and audible tones can be generated to indicate the passage of call time.

Phone can handle values up to 21 digits long, although during calls it can only display the last 12 digits.

In addition, you can set a maximum charge limit so that Phone will monitor either the number of units used or the call cost, and then not allow the limit to be exceeded.

To show call charges:

1. Select the Phone application from the Home screen.

1   Select the Phone Setup button from the toolbar.

2   Select the Call Meters button from the toolbar. The Call Meters screen is
displayed:
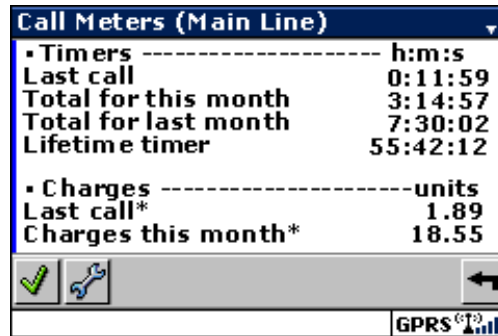
3   Review the time and cost totals. When you are finished, select the OK
button from the toolbar.

To set preferences for call metering:

1.   From the Call Meters screen, select the Settings button from the toolbar.
   **Note:** *The PIN2 Security Code is required to access this screen.*
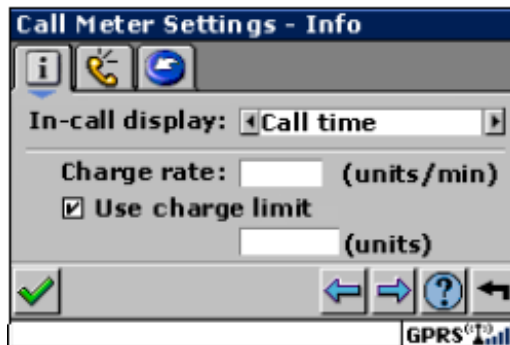
1   From the In-Call display option box, select the type of timer you want
displayed while making a phone call. Choose from the following options:

- None
- Call time
- Lifetime timer

- •Call charges
- •Total charges
- •Credit remaining

2 In the Charge rate box, type the rate, in units per minute, to use to calculate call costs.

3 To set a maximum limit for call charges, select the Use charge limit option and type the number of minutes. Once this limit has been reached, the network will refuse any further chargeable calls.

4 Select the Next Page button from the toolbar to display the Audible tab.
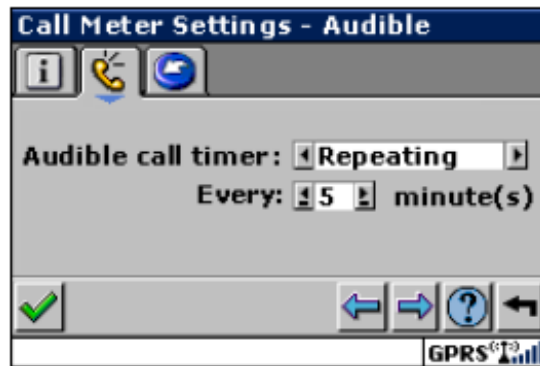
5 From the Audible call timer option box, choose one of the following:

Single	An audible beep will sound once after the number of minutes you specify has elapsed
Repeating	Audible beeps will sound at regular intervals based on the number of minutes you specify
None	An audible alert will not sound.

6 Select the Next Page button from the toolbar to display the Resets tab.
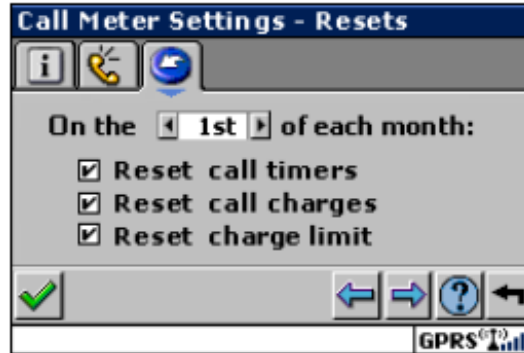
7   Choose whether to rest call timers, call charges, and call limits to zero at a specified time each month.

8   Select the Save changes button from the toolbar.

SHOW CELLULAR SERVICE PROVIDER SERVICES

This option displays a list of phone numbers and services provided by your Cellular Service Provider.

To show services:

1. Select the Phone application from the Home screen.

    1   Select the Phone Setup button from the toolbar.

    2   Select the Show Services button from the toolbar.

Show Services
Customer Service
Flowers
Daily Weather
Stock Report

GPRS
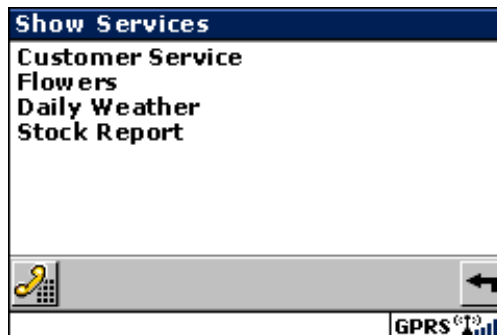
3 To call a provided service, select the service, and then select the Call button from the toolbar.

When you are finished, select the Exit screen button from the toolbar.

ABOUT YOUR SIM CARD

Your SIM (Subscriber Identity Module) card was supplied by your Cellular Service Provider when you purchased your Accompli A002. You will not be able to make or receive calls if you do not have a SIM card inserted in your phone.

Note: Some networks allow you to make emergency calls without a SIM card inserted.

The SIM card is a "Smart Card" that contains your phone number, service details, and memory for storing Contact numbers and messages. You can therefore using your SIM card in someone else's GSM phone and you will be charged for the call.

Like a bank or credit card, you should keep your SIM card secure. Do not bend or scratch your card, and avoid exposure to static electricity or water.

SETTING SIM ENTRIES

Managing SIM Card Numbers

1. From the Phone screen, select SIM Card.

   1   THe SIM Card Phone Numbers screen is displayed:

The SIM Phone Card Numbers screen allows you to manage all of the phone numbers stored in the memory of your SIM Card. Phone numbers appear in alphabetical order by name; numbers without a corresponding name are sorted at the top of the list. When a name is highlighted the corresponding number is shown in the area above the toolbar. Additionally, the status bar shows the number of used and available entries.

From this screen, all SIM Card functions can be set, including editing phone entries, deleting an entry, dialing an entry, and selecting an entry to save as a Contact. The Personal Identification Number (PIN) settings can also be configured from this screen.

Add a SIM Card Entry:

1. From the Phone screen, select the SIM card button on the toolbar, or scroll to the New Entry listing and press Enter. The SIM Card Phone Numbers screen is displayed.

    2   Select the New Entry button from the toolbar.

3   The New SIM Entry screen is displayed:
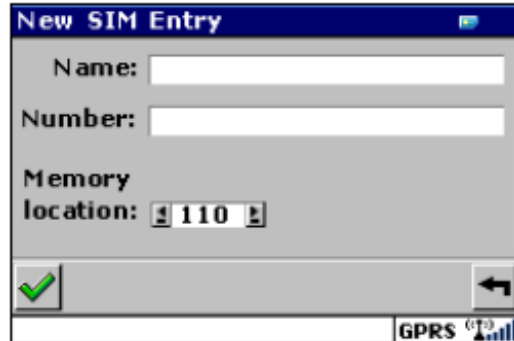
4   Type the name for the new entry in the Name field.

5   Type the number for the new entry in the number field.

6   In the Memory location option box, select the number corresponding to the location you would like to save the number. This feature is SIM card dependent, and only those available numbers will appear for selection.

7   Press OK to complete the new entry and return to the SIM Card Phone Numbers screen.

PIN Features

When the SIM card Personal Identification Number (PIN) setting is enabled, you are prompted to enter the correct PIN when you turn your device on. This is the PIN1 code. The PIN2 code controls your access to advanced phone features, such as Fixed Dialing and Call Metering. Both of these numbers can be set from the SIM Card Phone Numbers screen.

To change PIN1:

1. Select the PIN1 button from the toolbar. The Change SIM Card PIN screen is displayed:
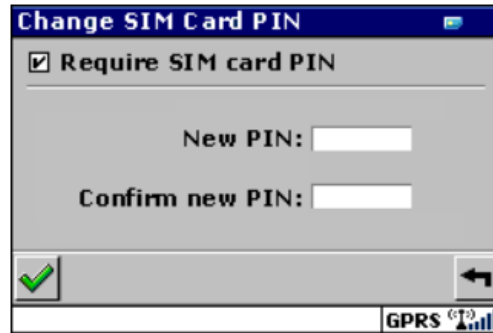
1   If the Require SIM card PIN option is checked, the PIN will be required to access the SIM card each time the phone is turned on.

2   Type the new PIN in the New PIN field. This must be a number between 4 and 8 digits in length.

3   Retype the new PIN in the Confirm new PIN field.

4   Press OK to return to the SIM Card Phone Entries screen.

To Change PIN2:

1.   Select the PIN2 button from the toolbar. The Change SIM Card PIN2 screen is displayed:
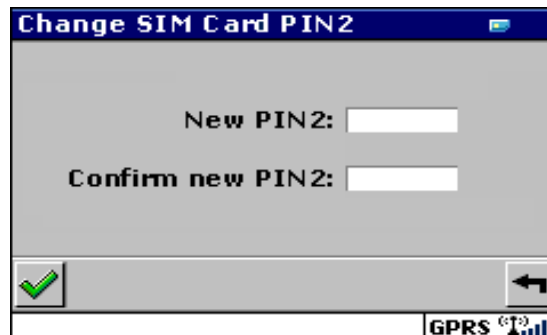
5   Type the new PIN2 in the New PIN 2 field. This must be a number between 4 and 8 digits in length.

6   Retype the new PIN 2 in the Confirm new PIN 2 field.

7   Press OK to return to the SIM Card Phone Entries screen.

Copying a SIM Entry to Contacts

A SIM entry can be selected to be saved into the Contacts application. This will allow you to save address book information to your business and personal contacts.

To copy an new entry into Contacts:

1. From the SIM Card Phone Numbers screen, select the Copy to Contacts button from the toolbar.

1   The Copy to Contacts screen appears:
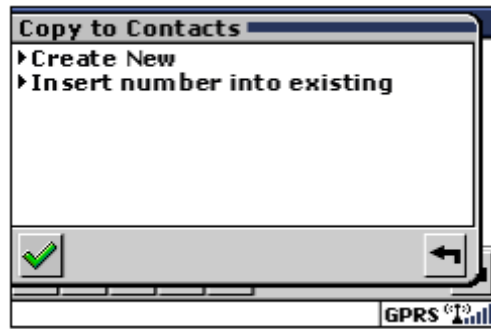
2   Select Create New.

3   The Number Type screen appears:
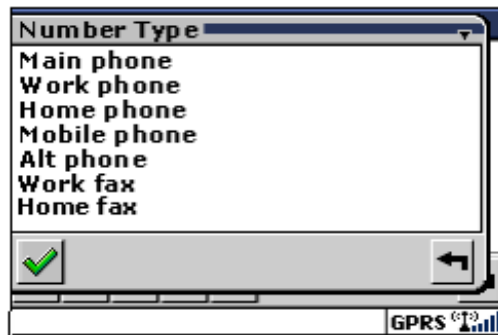
4   Select the number type that you want to set for this contact.

5 Press OK. The New Contact Information screen is displayed:

New Contact - Basic Information
First name: John
Last name: (home)
Company:
Title:
Category: General
GPRS

6 Type in each field the information you want to save about this Contact.

7 Select the Next Page button on the toolbar to go to the next tab

MAKING AND RECEIVING PHONE CALLS

The Phone application provides you with several ways to make a phone call:

- Using the digit keys

- Using automatic redial

- Using one-touch dialing

In addition, you can make a phone call from within the Contacts application.

Depending on the preferred Phone format you select in Phone Setup, either the Dial or One-Touch Dial screen appears when you launch the Phone application from the Home screen.

Making a phone call

It will not be possible to make a phone call unless you are in an area where there is a GSM900, 1800, or 1900 service. When a service has been found, a series of rising bars displays, indicating the signal strength.

When the Phone application is launched from the Home screen, the Dial or One-Touch Dial screen appears, depending on the Phone format option you choose in Phone Setup.

To make a phone call using Dial:

1. Select the Phone application from the Home screen.
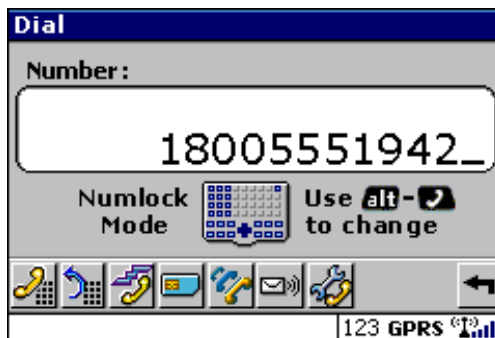
1   While in Number Lock mode, press the appropriate numeric keys to enter the phone number.

TIP: *If you make a mistake while entering the phone number, press the BKSP key to remove the incorrect digit(s).*

2   Press the ENTER key or select the Dial Number button from the toolbar. When the call is connected, the following pop-up appears.

3   You can act on the current call by selecting one of the following options from the spin list:

End call	Disconnects the call and hangs up.
Hold	Puts the call on hold.
Mute	Toggles mute on and off.
Hide	Hides the In-Call pop-up, but does not disconnect the call.

To make a phone call using One-Touch Dialing:

1. Select the Phone application from the Home screen
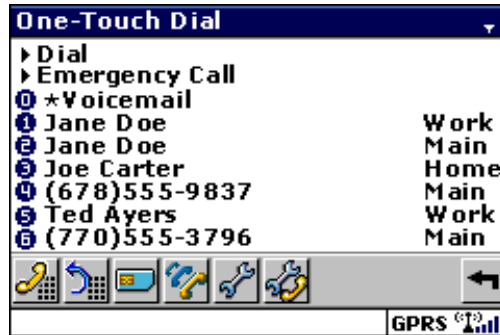
4   Do one of the following:

•Press a number on the keyboard corresponding to a Speed
Dial number.

•Highlight an entry in your Speed Dial list and then select
the Call button from the toolbar.

•Select Dial and then type the phone number you want to
call. Select the OK button from the toolbar.

To redial the last number called:

1.   Select the Phone application from the Home screen.

5   Select the Redial button from the toolbar.

Automatic redialing

If your call attempt does not succeed, the Automatic Redial pop-up
is displayed for five seconds.
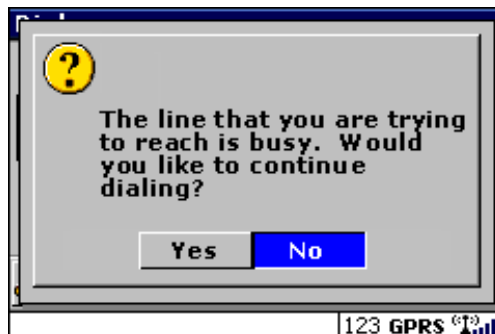
If you choose Yes, the number will is automatically redialed up to 10 times. A short ring tone indicates that the call was connected.

If you choose No, the number will not be automatically redialed and the previous screen is displayed.
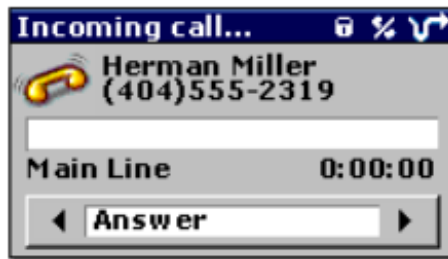
Receiving a Phone Call

To receive a phone call:

- Your Accompli A002 must be turned on and unlocked.

- You must be in an area where there is GSM900, 1800, or 1900 service.

Your Call Diversion and Call Barring settings should not be set to divert or bar incoming calls.

When you receive an incoming call, an Incoming Call pop-up appears.

To respond to an incoming call:

When a new call arrives, you can choose to answer the call by pressing the smart key, or you can choose one of the following options from the Incoming Call pop-up option box:

|	
Answer	Answers the call and changes the status to Connected.
Hold	Answers the call, but immediately places the call on hold.
Send to voicemail	Sends the call to voicemail and dismisses the Incoming Call pop-up.

Drop — Mutes the ringer and dismisses the Incoming Call pop-up.

Depending on the options you selected in Phone Setup, you may also be able to answer the call by opening the lid to your Accompli A002.

CALL WAITING AND CALL HOLDING

Your Accompli A002 device supports the GSM options of Call Waiting and Call Holding. When you are connected to a phone call and you receive a new call, an Incoming Call pop-up appears. The Incoming Call pop-up displays the caller's name and number (if known).

From the Incoming Call pop-up screen, you can choose to put a call on hold, drop a call, send the new call to voicemail, or link the calls in a three-way conference.
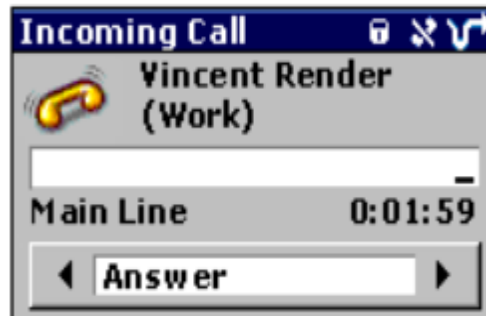
To respond to another incoming call:

When the Incoming Call pop-up appears, choose from the following options:

Answer new — Places the current call on hold and connects to the incoming call

Hold new	Answers the incoming call, but immediately places it on hold
Send to voice-mail	Sends the incoming call directly to voicemail
Drop new	Mutes the ringer and drops the incoming call
Drop current	Hangs up on the current call and connects to the incoming call
Link calls	Joins the incoming call with your current call

Working with two calls

If you have two calls connected, you can switch between the active call and the call that is on hold, join the callers in a three-way conference, transfer the current call to the call that is on hold, or disconnect either the current call or the call on hold.

When you have two connected calls, the following pop-up displays:
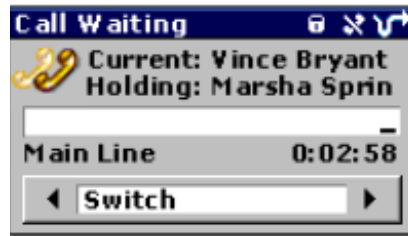
When the Two Calls pop-up appears, choose from the following options:

Switch	Toggles between the current call and the call that is on hold.
End current call	Hangs up on the connected call.
End held call	Hangs up on the call that is on hold.
Link calls	Joins the two calls in a three-way conference.

Transfer to held call	Transfers the current caller to the caller that is on hold and disconnects you automatically when the transfer completes successfully.
Mute	Toggles the phone between mute and unmute.
Hide	Hides the Two Calls pop-up.

CONFERENCE CALLING

If you choose to link an incoming call with your current call, the Conference Call pop-up appears. The Conference Call pop-up enables you to link up to five calls in one conversation. You can link to either incoming calls or to calls that you initiate.

VIEWING CALL HISTORY

Call History enables you to review the last ten calls made in three categories: Received, Made, and Missed. If the call number is in Contacts, the name and phone number type are displayed; otherwise, only the number displays. If the call was made or received today, the time of the call displays in the right column. Calls made or received prior to today display the date of the call.

To view call history:

1. Select the Phone application from the Home screen.

    1   Select the Call History button from the toolbar.

    2   From the Last 10 Calls spin box, choose one of the following:

            •Received
            •Missed
            •Made

    3   When you are finished reviewing call history, choose the Exit screen button from the toolbar.

MESSAGES

5

. . . .

Read and Write provide many of the same robust features you are accustomed to using in desktop e-mail messaging applications.

Using Read, you can:

- View, forward, and file incoming messages or reply to them using stored responses or custom replies that you compose.

- Reply to multiple recipients.

- Manage your Inbox, Draft folder, Sent folder, and Outbox from the Message Area.

- Create personal message folders to receive specific types of messages.

- Create message rules that enable you to specify routing and alert options for messages meeting the rule criteria you set.

- Set preferences for incoming messages including timed alert reminders.

Using Write, you can:

- Compose messages using the QWERTY keyboard and choose to send the message immediately or delay sending until later.

- Compile a list of favorite contacts to whom you send messages most often. Later, when you compose a message, you can quickly select a recipient from the list.

- Create and attach a selection of canned replies to messages you compose. Your message recipients can then quickly select an appropriate response from the list you provide.

Messages can be sent to other compatible personal interactive communicators (PICs), smart pagers, two-way pagers, one-way pagers, e-mail addresses, and fax numbers.

RECEIVING NEW TEXT MESSAGES

When a new message arrives, a New Message pop-up displays to alert you that you have received a new message. You can choose to read the message when it arrives, reply to the message, delete the message, or dismiss the message without taking any action.

```
 ≡⊠ New Message 1 of 1        ▾
  Welcome to the new
  Wisdom OS!

  If you haven't already
  done so, take the
  Welcome Tour by pressing

  ◀ │OK                      │ ▶
```

To respond to a New Message alert:

- When the New Message pop-up appears, choose one of the following options for the new message:

OK	Marks the message as read. If you have more than one new message, the next message displays. Otherwise, closes the pop-up.
Reply	Displays the Choose Reply pop-up. (See "Replying to Messages" on page 96.)
Put in trash	Moves the message to the Trashcan. (See "Using Trashcan" on page -49.)
Remind me later	Reminds you of the unread message based on the time interval you specify in Settings for Read. (See "Setting Message Preferences" on page -108.)
Exit	Closes the New Message pop-up and leaves the message marked as unread.

ABOUT WRITE
. . . .
Using Write, you can do the following:

• Compose and send messages.

• Schedule your messages to be sent later.

• Set preferences for the messages you compose.
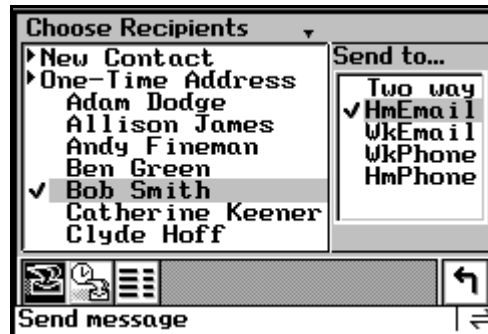
Creating and Sending New Messages

The QWERTY keyboard provides a familiar key layout, enabling you to quickly type and send your message.

To compose and send a message:

1. Select the Write application from the Home screen.

    1   Type your message.
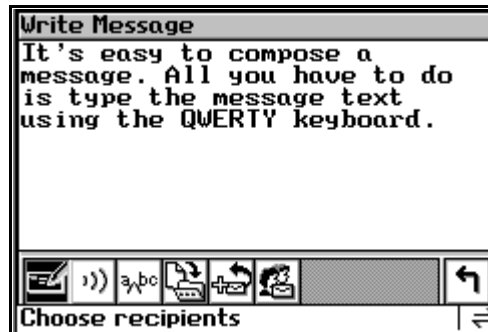
    2   If you want to provide a selection of replies from which your message recipient can select a response to your message, select the Add replies button from the toolbar. See "Attaching Message Replies" on page -94.

   3   When you are finished composing a message, select the Choose recipients button from the toolbar.

```
┌──────────────────────────────────────┐
│ Choose Recipients      ▼             │
│ ▶New Contact          │Send to...    │
│ ▶One-Time Address     │  Two way     │
│   Adam Dodge          │✓HmEmail      │
│   Allison James       │ WkEmail      │
│   Andy Fineman        │ WkPhone      │
│   Ben Green           │ HmPhone      │
│ ✓ Bob Smith           │              │
│   Catherine Keener    │              │
│   Clyde Hoff          │              │
│ ┌──────────────────┐        ┌───┐    │
│ │ 🖳 🕐 ☰          │        │ ↰ │    │
│ Send message                    ⇄    │
└──────────────────────────────────────┘
```

4   From the Choose Recipients list, highlight the name of the contact to whom you are sending the message.

5   With the contact name highlighted, press the NAVDISC right to sequence through the Send to... addresses for the contact entry. Choose the address that you want to use for this message and press the SELECT key. A checkmark appears to the left of the selected address.

6   Select the Send message button from the toolbar.

Entering a One-Time Address

On occasion, you may want to send a message to an individual one time only. Since you don't anticipate ever sending a message to the recipient again, you may not want to add them to your contact list.

To enter a one-time recipient address:

1.   Compose a message as described above and select the Choose recipients button from the toolbar.

MESSAGES

About Write
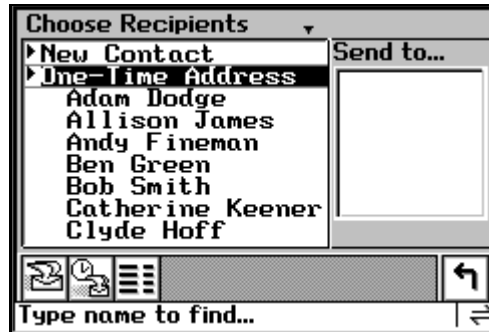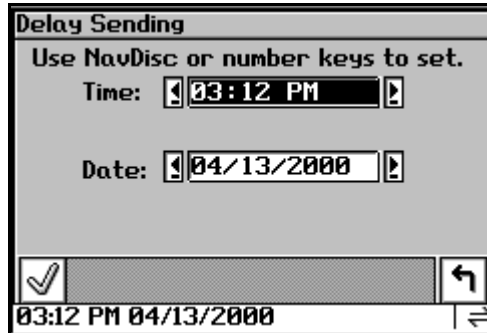
1 Select One-Time Address.
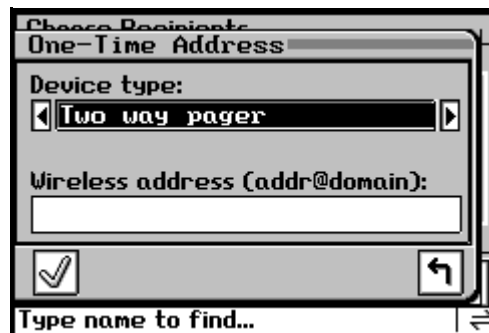
2 In the Device type field, select the device type.

3 Type the wireless address for the recipient.

4 Select the OK button from the toolbar.

Scheduling a Delayed Send

Messages and message replies can be composed at your convenience and then scheduled for automatic transmission at a later time. When you choose the recipients for your message, you can specify the delay sending options for the message.

To schedule a delayed message send:

1. On the Choose Recipients screen, select the Delay sending button from the toolbar.

```
┌─────────────────────────────────────────┐
│ Delay Sending                            │
│ Use NavDisc or number keys to set.       │
│   Time:  ◀ 03:12 PM     ▶                │
│                                          │
│   Date:  ◀ 04/13/2000   ▶                │
│                                          │
│                                          │
│ ✓ │                          │ ↰         │
│ 03:12 PM 04/13/2000               ⇌      │
└─────────────────────────────────────────┘
```

1 In the Time field, type the time when you want to send the message.

> **TIP** *Press the NAVDISC left or right in either the Time or Date field to increment or decrement the time and date.*

2 In the Date field, type the date you want to send the message.

3 Select the OK button on the toolbar to accept the schedule.

Creating a List of Favorite Recipients

You can compile a list of the contacts or mailing groups to whom you send messages most often. You can then sort this list of contacts so that you can quickly select message recipients, by number, from a Favorites List rather than searching through the Choose Recipients list in the Contacts application.

To create a list of favorite recipients:

1. Select the Write application from the Home screen.

1 Select the Edit favorites button from the toolbar.

```
Edit Favorites
▶ Add Address to List
1.
2.
3.
4.
5.
6.
7.
8.
✓  ✗  ↑  ↓  ⑦                    ↰
```
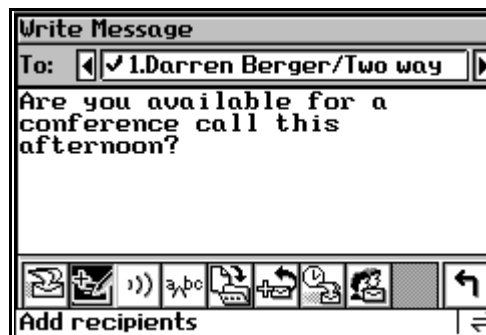
2   Select Add Address to List.

3   From the Add to Favorites screen, select a contact to appear on your Favorites List.

4   Repeat steps 3 and 4 for each contact you want to add to the list.

TIP *If you want to rearrange the list of contacts, highlight a contact name and then select the Move up or Move down button to change the position of the contact in the list.*

5   Select the OK button from the toolbar to save your favorites list.

To compose and send a message using Favorites:

1.   Select the Write application from the Home screen.

```
Write Message
To: ◀ ✓1.Darren Berger/Two way  ▶
Are you available for a
conference call this
afternoon?



📠📝 ))) ₐᵇᶜ 📲📥📱📇           ↰
Add recipients
```

6   Type your message.

7   Press TAB to move to the To field.

8   Press the NAVDISC right to locate the recipient(s) for your message.

9   Press the SELECT key when the desired recipient's name appears. A check mark next to their name indicates that they are a selected recipient for the message.

10   Select the Send button from the toolbar to send the message to the recipients you selected.

Attaching Message Replies

When sending a message to a two-way messaging device that returns canned text responses, your Timeport P935 device allows you to provide a selection of replies to your message. Messages typed in the Replies fields will be available to the person receiving your message. Rather than selecting the standard messages available on their device, they can select one of the customized replies you have provided.

You can attach message replies to messages you compose or to a reply message that you send in response to a received message.

Note *This option appears only if your paging carrier supports attached replies.*

To attach message replies:

1.   From the Write Message screen, select the Add replies button from the toolbar.
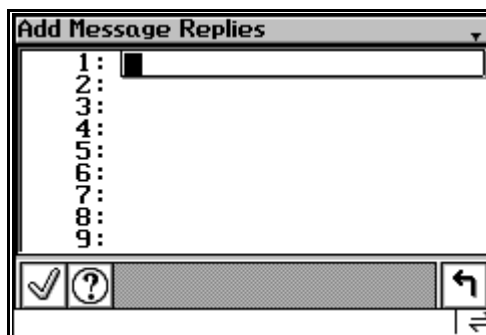
1   Type your choices of replies in the numbered fields.

TIP *Fields are provided for sixteen replies. Use the NAVDISC to scroll down through the remaining numbered fields.*

2   Select the Save replies button from the toolbar to attach the replies to your message when it transmits.

ABOUT READ

Messages you receive are stored in system folders or in personal folders that you create. You can choose to respond to a message when it first arrives, or to store it in a folder so that you can work with it later.

You access your stored messages through the Read application. Once you locate a stored message, you can do the following with the message:

- View the message

- Reply to the message

- Forward the message

- Move the message to another folder

- Delete the message

For more information about working with message folders, see "About Folders" on page -98.

Reading Messages

Incoming messages can be read when they are first received, or stored in the appropriate folder to be read at a later time.

To read a stored message:

1.   Select the Read application from the Home screen.

1   Select the folder containing the message.

2   Select the message.

3   Select the OK button from the toolbar to return to the Messages list, or press the HOME key to return to the Home screen.

MESSAGES
About Read

Replying to Messages

Responding to messages is quick using system-provided standard replies, Quick Text replies you create, or custom replies you type using the QWERTY keyboard.

To send a custom reply:

1. On the Messages screen, select the Reply button from the toolbar.

    1 From the Choose Reply screen, select Compose Reply.
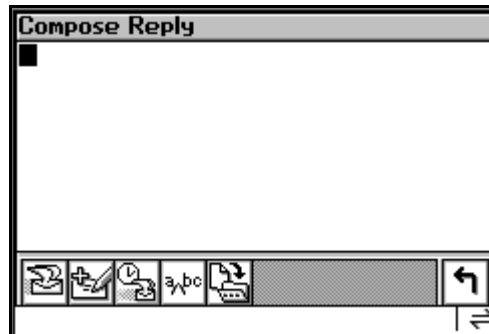
    2 Type your response, then select the Send button from the toolbar. The Sending Reply pop-up appears.

To send a Quick Text reply

1. On the Messages screen, select the Reply button from the toolbar.

    3 From the Choose Reply screen, select Quick Text Replies.
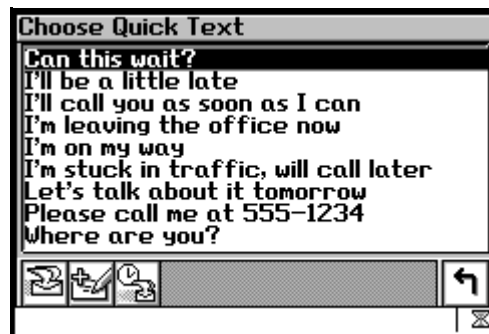
    4 Highlight the reply you want to send.

5 Select the Send reply button from the toolbar. The Sending Reply pop-up appears.

Forwarding Messages

Your Accompli A002 device enables you to share your received messages without retyping them. Simply forward the message to an address in Contacts. Your signature is inserted at the beginning of the forwarded message.

To forward a message:

1. Open the message you want to forward.

1 Select the Forward message button on the toolbar.

2 (Optional) Write a comment or explanation above the original message or document.

3 Select the Choose recipients button on the toolbar and locate the contact to whom you want to forward the message.

4 Send the message.

Moving Messages to Folders

To help you manage the mail that you send and receive, you can move messages into folders you create.

To move a message to a folder:

1. From the Folder view or Message view, select the Move message button from the toolbar.

1 Choose the folder where you want to store this message.

2   Select the OK button from the toolbar.

Deleting Messages

Messages can be deleted from either a folder view or a message view. Deleted messages are moved to the Trashcan, where they are permanently erased when the Trashcan is emptied. For more information, see "Using Trashcan" on page -49.

To delete a message from a Folder view:

1.   From the Folder list, highlight the message to be deleted.

1   Select the Put in trash button from the toolbar.

Note *To delete all read messages in the Inbox, select the Put all read messages in trash button from the toolbar.*

To delete a message from a Message view:

• From the Message view, select the Put in trash button from the toolbar.

ABOUT FOLDERS

If there are unread messages in any of the folders, a star appears to the left of the icon, and the number of unread messages in parentheses follows the name of the folder.

The Inbox automatically stores all messages that you receive, until you move them to another folder or delete them.

The Information Services folder automatically stores all messages that you receive from Information Service providers. (This network dependent feature is not available in all areas.)
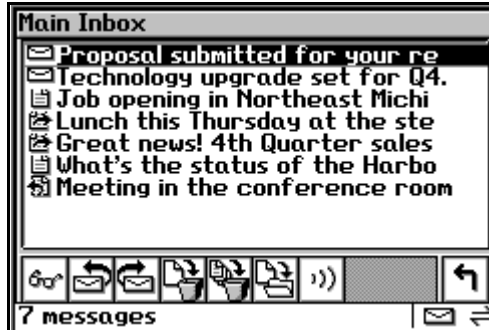
The Drafts folder stores unfinished or partially composed messages that haven't been sent yet.

The Outbox contains all messages that you have attempted to send, but that have not yet been sent successfully. Once the status of a message changes to Sent, it is moved to the Sent folder.

The Sent Messages folder contains all messages that have been sent successfully.

You can have up to 200 folders, including system folders. See "Creating New Folders" on page -102 for more information.

ABOUT THE INBOX

The Inbox receives incoming messages transmitted to your Accompli A002 device.

```
Main Inbox
  ⊠ Proposal submitted for your re
  ⊠ Technology upgrade set for Q4.
  ▤ Job opening in Northeast Michi
  ▧ Lunch this Thursday at the ste
  ▧ Great news! 4th Quarter sales
  ▤ What's the status of the Harbo
  ⌸ Meeting in the conference room



  6⌐  ⬅  ➡  ⬆  ⬆  ⬆  )))              ↰
  7 messages                    ⊠  ⇄
```

Messages that appear in the Inbox can have one of the following four conditions:

The message has not been read.

The message was replied to.

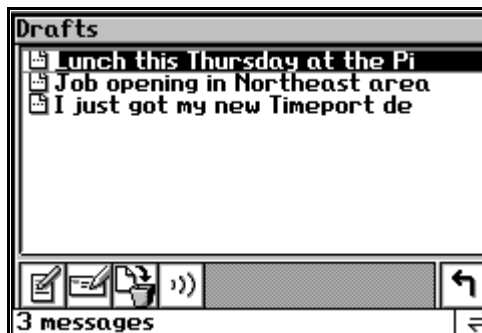The message was forwarded.

📄   The message was read.

Unread messages appear at the top of the list, followed by replied to, forwarded, and read messages.

Additional folders that you create provide the same view and functions as the Inbox.
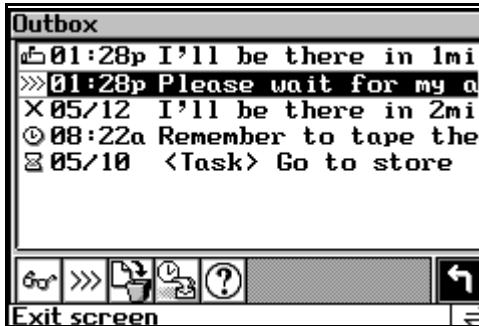
About the Drafts Folder

The Drafts folder contains partial or unfinished messages that you save for later editing and transmission.

```
Drafts
📄 Lunch this Thursday at the Pi
📄 Job opening in Northeast area
📄 I just got my new Timeport de




📝 📝 📝 ))                        ↰
3 messages                         ⇄
```

When a message in the Drafts folder is opened, the Compose Message screen is displayed so that you can edit or complete the message.

About the Outbox

The Outbox acts as a holding area for unsent messages.

```
┌─────────────────────────────┐
│Outbox                       │
├─────────────────────────────┤
│⌂01:28p I'll be there in 1mi│
│»01:28p Please wait for my a│
│X 05/12  I'll be there in 2mi│
│◷08:22a Remember to tape the│
│☒05/10  <Task> Go to store  │
│                             │
│                             │
├─────────────────────────────┤
│6σ »»  ⬀⬀ ⬀⬀ ?            ↰│
├─────────────────────────────┤
│Exit screen                ⇌│
└─────────────────────────────┘
```

Items in the Outbox are sorted by date and time, with the most recent message appearing first. If the message was sent today, the time appears next to the message; otherwise, the date the message was sent appears.

Messages that appear in the Outbox are categorized into five types:

⌂   The message is waiting to be sent.

»   The message is being sent.

✕   The message send failed.

◷   The message will be sent later based on the delayed send time you specified.

☒   The message could not be sent because the transmitter is off or you are out of range, but will be sent again as soon as possible.

Once the message is sent successfully, the message is moved to the Sent Folder.

About the Sent Messages Folder

The Sent Messages folder stores all messages that were sent successfully.
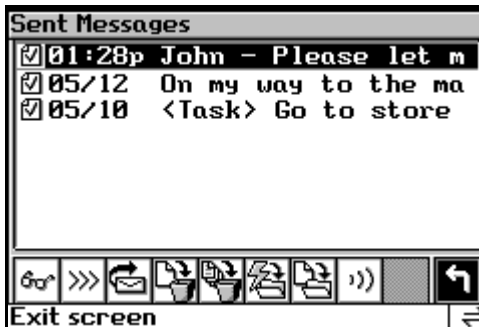
Items in the Sent Messages folder appear in the order in which they were sent, most recent at the top. If the message was sent on the current day, the time appears after the Sent Successfully status icon. Otherwise, the date appears.

You can add the text of a sent message to the Quick Text database so that it can be used as a Quick Text reply.

All sent messages remain in the Sent Messages folder until a scheduled cleanup of the folder takes place or until you delete them.

WORKING WITH FOLDERS
...

You can create, rename, and delete personal folders at any time. You cannot, however, delete or rename system folders. But you can change cleanup options for either personal or system folders any time you choose.

Creating New Folders

You can create personal folders to receive specific types of messages. Incoming messages are automatically routed to your personal folder based upon routing rules that you define.

To create a new folder:

1. Select the Read application from the Home screen.

   1 Select the New folder button from the toolbar.
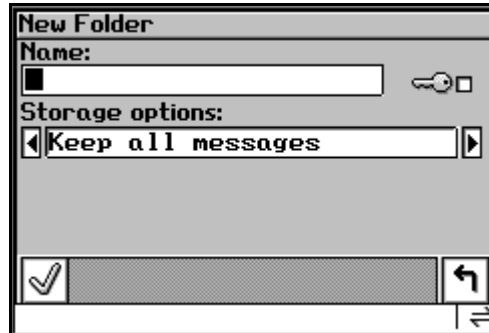
2   Type the name of the new folder in the Name field.

3   If you want to make this a private folder, select the Private check box.

4   Select one of the following storage options for the folder:

•Keep all messages

•Discard messages older than the number of days you spec-
ify

•Set folder limit to store only the number of messages you
indicate

5   Select the OK button from the toolbar.

To edit a folder:

1.   Select the Read application from the Home screen.

6   Highlight the folder that you want to modify.

7   Select the Edit folder settings button from the toolbar.
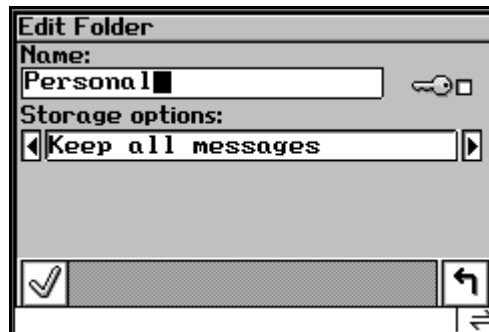
8   Modify the folder name and storage options, as applicable.

> **Note** *You cannot rename system folders.*

9 Select the OK button from the toolbar to save your changes.

To delete a personal folder:

1. Select the Read application from the Home screen.

10 Highlight the personal folder that you want to delete.

> **Note** *You cannot delete the Inbox, Outbox, Sent Messages folder, or Draft folder.*

11 Select the Delete folder button from the toolbar. The following screen displays.

12 Choose one of the following options:

> •Save messages in Inbox
> •Put messages in trash
> •Cancel delete action

ABOUT MESSAGE RULES

The Message Rules feature enables you to set routing rules and message alert options for incoming messages that contain specific keywords or text strings you specify. When incoming messages arrive, your Timeport P935 device looks to see whether the message meets the rule criteria. If so, the message is routed to a folder you specify and the appropriate alert sounds.

Message rules appear in the Message Rules list as shown below.
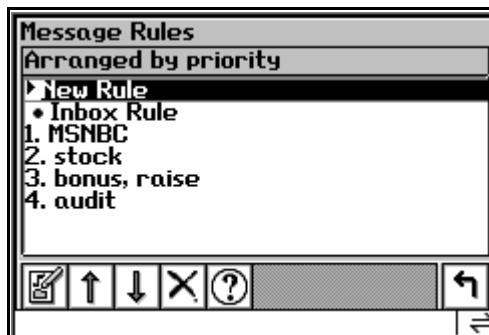
The keywords associated with the rule are displayed as the name of the rule. Each rule in the list is preceded by a number indicating its priority. The priority determines the order in which the rule is executed when a new message arrives. You can change the message priority by moving the rule up or down in the list.

Creating Message Rules

When you create a new rule, you specify the text that you want your device to look for when incoming messages arrive, specify the folder where you want to place messages meeting the rule criteria, and

make decisions about how you want to be alerted when messages arrive that meet the rule criteria.

To create a message rule:

1. Select the Read application from the Home screen.

    1 Select the Message rules button from the toolbar.
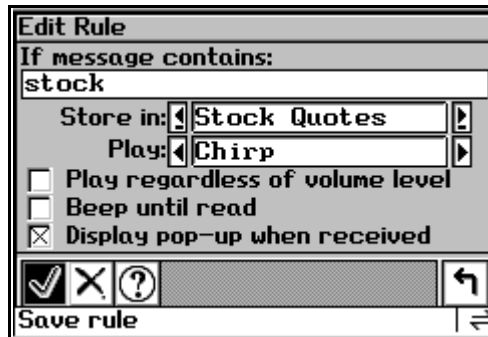
    2 Select New Rule.
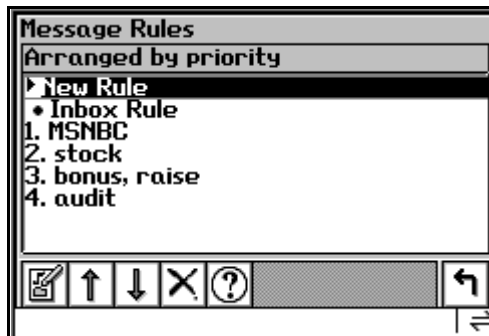
    3 In the If message contains text box, type the rule text.

    4 In the Store in field, select the folder where you want to store messages that meet the rule.

    5 In the Play field, select the alert that you want to sound when you receive incoming messages matching this rule.

    6 If you want the specified alert to override the device settings for silent mode, vibrate mode, or Quiet Time settings, select the Play regardless of volume level option.

    7 If you want to receive alert reminders every two minutes for unread messages meeting this rule, select the Beep until read option.

    8 If you want incoming messages meeting this rule to appear in a New Message popup box, select the Display pop-up when received option.

    9 Select the Save rule button from the toolbar to save the new message rule.

Editing Message Rules

You can change routing rule options for incoming messages anytime.

To edit a message rule:

1. Select the Read application from the Home screen.

    1 Select the Message rules button from the toolbar.

    2 On the Message Rules list, highlight the message rule you want to modify.

    3 Select the Edit rule button from the toolbar.

```
Edit Rule
If message contains:
stock
         Store in:◀ Stock Quotes    ▶
            Play:◀ Chirp            ▶
    ☐ Play regardless of volume level
    ☐ Beep until read
    ☒ Display pop-up when received
  ✔ ✗ ?                            ↰
Save rule                           ⇌
```

    4 Change the message rule options as appropriate.

    5 Select the Save rule button from the toolbar to save your changes.

Deleting Message Rules

You can delete any of the message rules you create at any time; however, if you delete an information service rule, it is automatically re-created the next time you receive an information service message.

To delete a message rule:

1. Select the Read application from the Home screen.

    1 Select the Message rules button from the toolbar.

    2 On the Message Rules list, highlight the message rule you want to delete.

    3 Select the Delete rule button from the toolbar.

SETTING MESSAGE PREFERENCES

The Message Settings feature enables you to specify message alert and reminder options for received messages.

Using Message Settings, you can select to receive alert reminders every two minutes about messages that were not read at the time they arrived and continue to be unread.

To set message preferences:

1. Select the Read application from the Home screen.

    1 Select the Settings for Read button from the toolbar.

    2 If you want the message to show the time it was received, select the Display time of arrival option.

    3 If you want to receive alert reminders about unread messages, select the Display new message pop-up option.

    4 In the For unread messages field, select one of the following reminder options:

    > •Beep for the number of hours you specify
    > •Beep until read
    > •No reminder beep

    5 The New Message pop-ups enables you to choose to be reminded later of the incoming message. Specify the delay time interval for this message reminder in the Reminder me later spin box. You can choose any of the following:

    > •5 minutes
    > •10 minutes
    > •15 minutes
    > •30 minutes
    > •45 minutes
    > •1 hour
    > •2 hours

    6 Select the Save settings button from the toolbar to save your message settings.

USING COMMON ACCOMPLI A002 FEATURES WITH READ AND WRITE

Read and Write enable you to use a number of common Accompli A002 features, including the following:

- Cut, copy, and paste text from other messages or Accompli A002 PIM applications.

- Insert text from another message or a Accompli A002 PIM application.

- Beam message information to another compatible device or printer that supports IR communication.

- Restore deleted messages from the Trashcan, if the Trashcan has not been emptied since the item was put in trash.

For more information about using these common features, see Chapter 2, "Using Common Features."

CONTACTS

The Contacts application is a convenient electronic address book that enables you to store contact information about your personal and business contacts.

Using Contacts, you can:

- Enter up to five telephone numbers and e-mail addresses, plus home and work addresses, fax numbers, and device information for each contact entry.

- Record up to four additional pieces of information about each contact, such as spouse name, birthday, or whatever is important to you.

- Attach notes that provide additional information about your contacts.

- Organize your contact entries into categories so that you can quickly locate them based on category, such as business contacts or personal contacts.

- Organize contacts into groups, called mailing lists.

ENTERING CONTACTS

You can enter contact information for individuals and businesses. You can even organize your contacts into groups and establish mailing lists so that you can quickly send messages to an entire group of individual contacts at one time.

To enter a contact:

1. Select the Contacts application from the Home screen.

7 Select New Contact.

8   Type the contact's first name, last name, company name, and title in the appropriate fields.

Note *If you enter a contact, but do not specify a first, last, or company name, the contact will appear at the top of the Contacts list and the Choose Recipients list as "unnamed."*

9   In the Category field, choose a category for the contact.

TIP *You can also create a new category for a contact. See "Using Categories" on page -41 for more information.*

10   To make this a private contact entry, select the Private check box.

11   (Optionally) Enter the following additional information for this contact entry:

- •Device type and wireless address
- •All telephone numbers
- •Main, work, home, alternate, and web e-mail addresses
- •Home and work fax number
- •Work address
- •Home address
- •Up to four additional pieces of information for the contact

12   To record notes about the contact, select the Notes button from the toolbar.

13   When you are finished recording information about this contact, select the Save contact button from the toolbar.

Editing a Contact Entry

Address information saved in Contacts can be updated as information changes.

To update Contact entries from your personal computer, use the PC Partner Desktop application. The application includes online help with step-by-step instructions for completing this task.

You can also update contact entries from your Timeport P935 personal interactive communicator.

To edit a contact entry:

1.   Select the Contacts application from the Home screen.

1   From the Category field, choose the category of the contact whose address information you want to edit.

2   Using the NAVDISC, scroll through the list of contacts and highlight the contact name.

3   Select the View item button from the toolbar.

4   Select the Edit contact button from the toolbar.

5   Edit the information for the contact.

6   Select the Save contact button from the toolbar to save your changes and redisplay the main Contacts screen.

Deleting Contact Entries

A well-maintained address book provides quick access to the contact information you need. Delete contact entries for individuals or businesses that you no longer contact.

You can delete contacts from your Timeport P935 device in either of the following ways:

- Delete a contact entry directly from the main Contacts screen.
- Delete a contact entry after opening and reviewing it in the View Contacts screen.

Caution *Deleted addresses cannot be recovered.*

To delete contacts from the main Contacts screen:

1. Select the Contacts application from the Home screen.

   1   From the Category field, choose the category of the contact that you want to display. If you want to see all of the contacts that you have entered, change the category to All.

   2   Using the NAVDISC, scroll through the list of contacts and highlight the contact that you want to delete.

   3   Select the Put in trash button from the toolbar. The main Contacts screen reappears without the contact.

To review and then delete a contact:

1. Select the Contacts application from the Home screen.

   4   From the Category field, choose the category of the contact that you want to display. If you want to see all of the contacts that you have recorded, change the category to All.

   5   Using the NAVDISC, scroll through the list of contacts and highlight the contact that you want to delete.

   6   Select the View item button from the toolbar.

   7   Review the contact and then select the Put in trash button from the toolbar. The main Contacts screen reappears without the contact.

LOOKING UP CONTACT ENTRIES

When you open the Contacts application from the Home screen, the main Contacts screen displays all of your contact entries in alphabetical order.

> ***Note*** *Whether the entries are sorted by last name, first name, or company name depends on the settings you choose in Contacts Settings. See "Setting Contact Preferences" on page 116.*

To scroll through the list of contacts, use the NAVDISC. To quickly scroll to a specific contact, type the first few characters of the contact name. To see all of the address information available for the contact, use the following procedure.

To look up contact information:

1. Select the Contacts application from the Home screen.

   1 From the Category field, choose the category of the contact or mailing list for whom you want to look up address information.

> ***TIP*** *Type the first several characters of the contact name to quickly scroll to the names beginning with those characters.*

   2 Using the NAVDISC, scroll through the list of contacts and highlight the contact entry you want to view.

   3 Select the View item button from the toolbar.
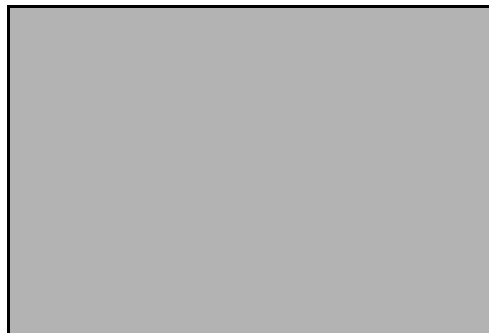
TIP If this entry contains more contact information than can be displayed on one screen, press the NAVDISC down to display the remaining information.

4   Select the OK button from the toolbar to return to the main Contacts screen.

SETTING CONTACT PREFERENCES

You can choose to sort contacts by last name, first name, or company name. If a contact entry does not contain the name you choose to sort by, the contact entry is sorted by the next available name.

For example, if you choose to sort by last name, then first, and the contact entry does not include a last name, the entry is sorted alphabetically by first name. If the contact entry does not contain a first name either, the company name is used to determine the sort order.

The following chart shows the order for determining which name is used for sorting:

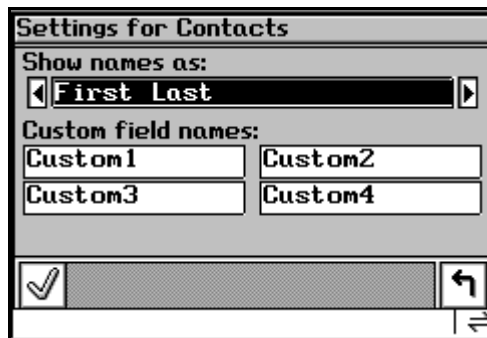| Choose…	To sort the contact list alphabetically by...
Last, First	If the contact entry does not include either last or first name, the company name is displayed.
First, Last	The company name does not display in the sort list, unless it is the only name available for the entry.
Company, Last	The first name does not appear in the sort list, unless it is the only name available for the entry.

Contacts provides four custom fields that you can rename to identify additional information about your contact entries. This enables you to record information such as spouse name, birthday, anniversary,

or whatever information you choose to record for your contact entries.

To set contact preferences:

1. Select the Contacts application from the Home screen.

   1 Select the Settings for Contacts button from the toolbar.

```
┌──────────────────────────────────────┐
│ Settings for Contacts                │
│ Show names as:                       │
│ ◄│First Last                      │►│
│ Custom field names:                  │
│ │Custom1      │  │Custom2      │     │
│ │Custom3      │  │Custom4      │     │
│                                      │
│ │√│                         │↰│      │
│                                   ⇄  │
└──────────────────────────────────────┘
```

   2 Choose the format to use when showing contact entries. You can choose one of the following options:

   •Last, First
   •First Last
   •Company, Last

   3 Rename all four of the Custom field names with field names of your choice.

   4 Select the Save settings button from the toolbar.
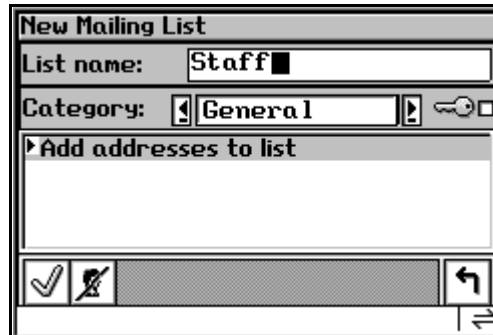
CREATING A MAILING LIST

If you frequently send messages to the same group of contacts, you can create a mailing list to make it easier to address messages to the group. Instead of addressing the message to each contact individually, you can address the message to the mailing list.

To create a mailing list:

1. Select the Contacts application from the Home screen.

   1 Select New Mailing List.

2   In the List name field, type the name for the mailing list as you want it to appear in the Contacts list.

3   In the Category field, choose a category for the mailing list.

TIP *You can also create a new category for a mailing list. See "Using Categories" on page -41 for more information.*

4   To make this mailing list entry private, select the Private check box.

5   Select Add Addresses to List.
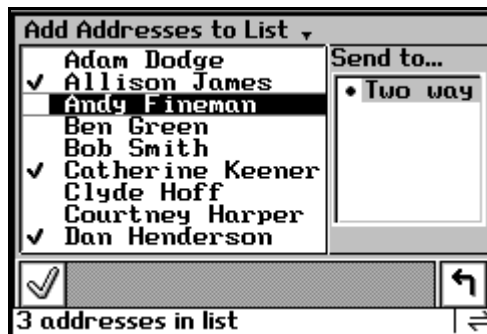
6   Highlight the first contact name that you want to include in the mailing list.

7   With the contact name highlighted, press the NAVDISC right to sequence through the Send to... addresses for the contact entry. Highlight the address that you want to use for this contact and press the SELECT key. A checkmark appears to the left of the selected address.

8   Repeat steps 7 and 8 for each contact you want to include in the mailing list.

9   When you are finished adding contacts to the list, select the Save mailing list button from the toolbar to save the mailing list.

USING COMMON ACCOMPLI A002 FEATURES WITH CONTACTS

Contacts enables you to use a number of common Timeport P935 features, including the following:

- Define new categories for organizing your contact entries and mailing lists into logical groups.

- Cut, copy, and paste text from other contact entries, mailing lists, Timeport P935 PIM applications, or the clipboard.

- Insert text from another contact entry or Timeport P935 PIM application.

- Beam contact or mailing list information to another device or printer that supports IR communication.

Restore deleted contacts from the Trashcan, if the Trashcan has not been emptied since the item was put in trash.

For more information about using these common features, see Chapter 2, "Using Common Features."

Calendar

Calendar enables you to record appointments, meetings, birthdays, anniversaries, and other events that you don't want to forget.

Using Calendar, you can:

• Create calendar entries for scheduled appointments, all-day events, or special days.

• View your appointments for a specific date or see all calendar events for an entire week or month at a glance.

• Create recurring events for appointments that repeat.

• Set Calendar preferences, including a default view and event reminder options.

• Beam your calendar events, or vCalendar entries, to other compatible hand-held devices or printers that support IR communication.

VIEWING EVENTS

Calendar has three different views from which you can choose. You can easily navigate between these views or go directly to a specific calendar date.

TIP *To view calendar entries for a specific day, select the Jump to date toolbar button from any calendar view.*

Use the following toolbar buttons to navigate between the views:

       □   Day View

       ▥   Week View

       ▦   Month View

Using Settings for Calendar, you can set preferences for which view you want to use as the default when you open the Calendar application.

Day View

This view displays a list of appointments for a specific date with a single timeline column showing appointments and conflicts. Press the NAVDISC left or right to view the next or previous day.

All-day events display as a light gray bar.

Special days are noted with an asterisk (*).

Appointments display as a medium gray bar.


```
Monday, August 14, 2000          ◄ ►
   *  ▶New Event
6a     *Anniversary
        08:30 Dentist Appointme
12     ▶09:30 Staff Meeting
        12:00 Lunch with Mike
6p      07:00 Helen's Retiremen

12

 6∘′ ▥ ▦ 🏠 ▤ 🗔 ▧         ↰
Put in trash                      ⇄
```

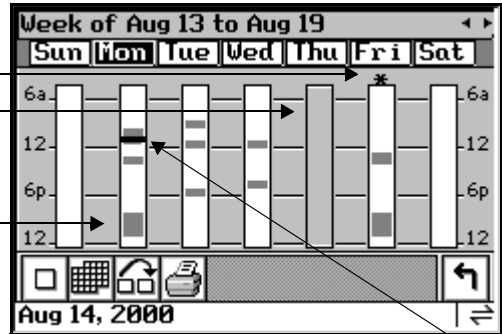*Appointment conflicts are shown as a black bar inside the medium gray bar.*

Week View

A weekly view shows seven timeline columns, with appointment blocks in gray and conflicts in black.

Special days are displayed with a star below the weekday name.

Use the NAVDISC to move between day tabs.

All-day events are displayed as a light gray bar.

Appointments display as a medium gray bar.

Appointment conflicts are displayed as a black bar inside the medium gray bar.

Month View

This view displays a monthly calendar that uses various symbols to indicate scheduled events. Press the NAVDISC left or right to move between days and months.

A dot indicates the current day.

A star indicates a special day.

A gray background indicates an All-day event.

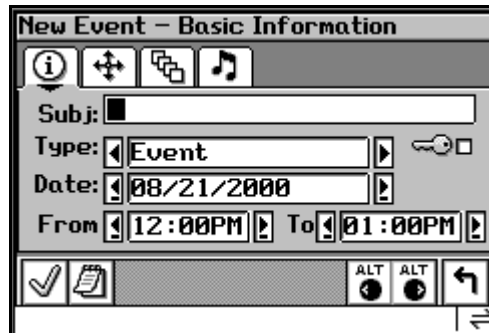A turned-down corner indicates an event is scheduled for that day.

ADDING AN EVENT

You add new events from the Day View screen. If you are viewing your calendar using either the Week View or the Month View, you must first select Day View before adding a new calendar entry.

You can indicate that an event is recurring, and specify a schedule for how often it occurs and when it should stop repeating. By setting reminders and alerts, you can tell your Accompli A002 device to play an alert to remind you of a scheduled event.

To add an event:

1. Select the Calendar application from the Home screen.

    1   From the Day View screen, select New Event.

    2   In the Subject field, type a brief description of this event.

    3   Choose one of the following event types for this calendar entry:

- Event
- All-day event
- Special day

    4   If you want to make this event a private entry, select the Private check box.

    5   In the Date field, type the date of the event.

TIP *Press the NAVDISC left or right to increment or decrement the displayed date.*

    6   If this is an an All-day appointment, choose the number of days. If this is an event, type the starting and ending time for the event. Calendar

assumes that time entries between noon and 7 are p.m., and 8 through 11 are a.m.

TIP *You can use the NAVDISC to increment or decrement the time by 15 minutes.*

7   Select the Location tab.
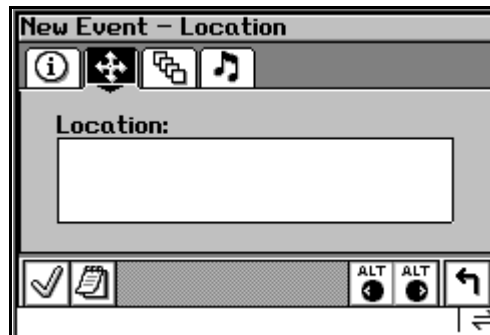
8   In the Location field, type the place for the event or leave this field blank.

9   Select the Repeat Options tab.

10   In the Event occurs field, choose a frequency for how often this event repeats.

11   If you selected an option other than Once in step 11, choose how often the event repeats.

12   In the End date field, type the date that this event will stop repeating.

13   If this is a weekly event that occurs some weekdays, but not all, select the
      On check boxes for the weekdays this event occurs.

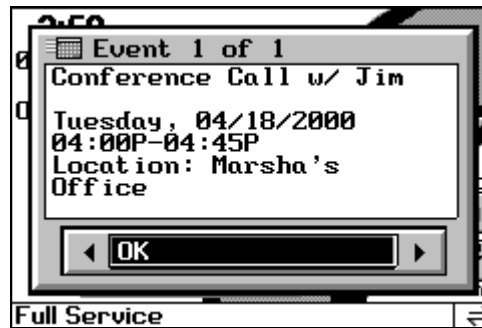   If this is a monthly event, type the date of the month the event occurs.

14   Select the Alert Options tab.

```
New Event – Alert Options
┌────────────────────────────────┐
│ (i) | ✛ | 🖿 | ♪                │
│                                 │
│ Reminder: ◀ 00:05 ▶ before     │
│    Alert: ◀ Ring           ▶   │
│        ⊠ Play regardless of    │
│          volume level          │
│ ✓ 🗐              ALT ALT  ↰   │
│                   ● ●         ⇌ │
└────────────────────────────────┘
```

15   In the Reminder field, type the time, prior to the event, that you want to
      receive a reminder alert.

16   In the Alert field, select the alert for this event reminder.

17   If you want the event reminder to sound even if the device is in silent
      mode, vibrate mode, or in Quiet Time, select the Play regardless of volume
      level option.

18   If you want to record additional information about this event, select the
      Notes for event button from the toolbar.

19   Type any additional information that you want to record about this event in
      Notes.

20   Select the Save note button from the toolbar to save your note.

21   Select the Save event button from the toolbar to save your entry.

RECEIVING EVENT REMINDERS
. . . .

Prior to the start time for a scheduled event, you will receive an event reminder pop-up. Event reminders play based on the options you set when you created the event.

```
2:50
 ▦ Event 1 of 1
Conference Call w/ Jim

Tuesday, 04/18/2000
04:00P-04:45P
Location: Marsha's
Office

 ◀ OK              ▶
Full Service            ⇄
```

• When the event reminder pop-up appears, choose one of the following options:

OK	Closes the currently displayed event reminder pop-up.
Remind me in...	Redisplays the event reminder pop-up based on the time lapse you specify.
Exit	Closes all event reminder pop-ups.

EDITING AN EVENT
. . . .

Calendar entries can be updated as information about your scheduled events changes.

To edit an event:

1. Select the Calendar application from the Home screen.

   1 Select the Jump to date button from the toolbar.

   2 In the Jump to field, type the date of the event or press the NAVDISC right to increment the field.

   3 Select the OK button from the toolbar.

4   If you are in Day View, skip to the next step. Otherwise, highlight the day or date of the event and select Day View.

5   Highlight the event that you want to edit.

6   Select the View event button from the toolbar.

7   Select the Edit event button from the toolbar.

8   Modify the event information as desired.

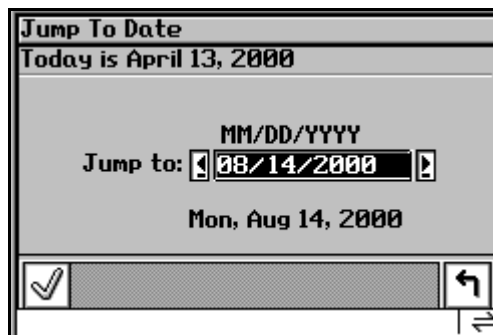9   Select the Save event button from the toolbar to save your modifications and return to the calendar view.

DELETING EVENTS
You can delete events in Calendar in either of the following ways:

• Delete a calendar entry from the Day View screen.

• Delete a calendar entry after opening and reviewing it in the Event View screen.

To delete a calendar entry:
1. Select the Calendar application from the Home screen.

1   Select the Jump to date button from the toolbar.

```
Jump To Date
Today is April 13, 2000


             MM/DD/YYYY
Jump to: ◄ 08/14/2000  ►

          Mon, Aug 14, 2000

 ✓                          ↰
                            ⇄
```

2   In the Jump to field, type the date of the event or press the NAVDISC right to increment the field.

3   Select the OK button from the toolbar.

4   If you are in Day View, skip to the next step. Otherwise, highlight the day or date of the event and select the Day view button from the toolbar.

5   Highlight the event that you want to delete.

6   Select the Put in trash button from the toolbar.

To review and then delete an event:

1. Select the Calendar application from the Home screen.

1   Select the Jump to date button from the toolbar.

2   In the Jump to field, type the date of the event or press the NavDisc right to increment the field.

3   Select the OK button from the toolbar.

4   If you are in Day View, skip to the next step. Otherwise, highlight the day or date of the event and select Day View.

5   Highlight the event that you want to delete.

6   Select the View event button from the toolbar.

7   Review the event and then select the Put in trash button from the toolbar. The Day View reappears without the event.
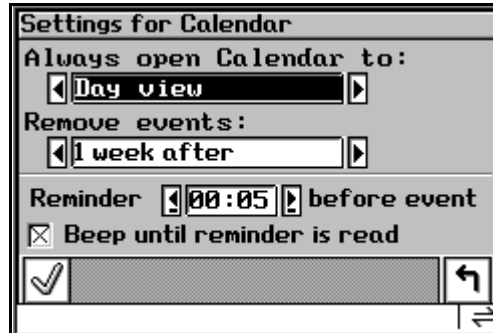
SETTING CALENDAR PREFERENCES

Using Settings for Calendar you can select which calendar view you want to display as the default when you launch Calendar, as well as when events are removed from Calendar, when you want to receive reminders about events, and whether you want the alert to sound until read.

To set Calendar view preferences:

1. Select the Calendar application from the Home screen.

1   Select the Settings for Calendar button from the toolbar.

2   In the Always open Calendar to field, choose a default view for Calendar.

3   In the Remove events field, choose one of the following options for removing events from Calendar:

- Immediately after the event occurs
- One week after the event occurs
- Thirty days after the event
- Ninety days after the event

4   In the Reminder field, select the time in hours and minutes prior to the event that you want to receive an alert.

5   If you want event reminders to continue to play until read, select the Beep until reminder is read option.

6   Select the Save settings button to save your settings and return to a Calendar view.

USING COMMON ACCOMPLI A002 FEATURES WITH CALENDAR
....

Calendar enables you to use a number of common features, including the following:

- Cut, copy, and paste event information to or from another event or another Accompli A002 PIM application.

- Insert text from another event or another Accompli A002 PIM application.

- Beam calendar events to other hand-held devices or printers that support IR communications.

- Restore deleted events from the Trashcan, if the Trashcan has not been emptied since the item was put in trash.

For more information about using these common Accompli A002 features, see Chapter 2, "Using Common Features."

TASKS

Tasks provides you with the ability to create, store, and manage your "to do" items.

Using Tasks, you can:

- Make a quick list of things you don't want to forget.

- Assign due dates and priorities to your tasks.

- Mark tasks as completed.

- Organize your tasks into categories so that you can quickly locate tasks based on category.

- Sort tasks by priority or due date.

PRIORITIZING TASKS

You can assign any one of three priorities to your tasks:

〔!〕	High
□	Normal
〔 〕	Low

The priority, together with the due date, determines how tasks are listed on the main Tasks screen.

- If sorting by priority, all high priority tasks appear at the top of the screen followed by normal priority tasks, low priority tasks, and then completed tasks. Within each priority category, tasks are sorted by due date from sooner to later.

- If sorting by due date, past-due tasks appear at the top, followed by tasks that are due today, and finally all other tasks in due-date order. If multiple tasks are due on the same date, the tasks appear in high, normal, low, and completed priority by due date.
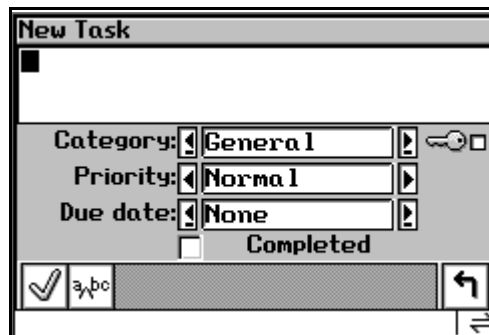
CREATING A TASK

Enter tasks to track things you need to do. You can organize your task list by assigning priorities and due dates to your tasks and classifying them by category.

To create a new task:

1. Select the Tasks application from the Home screen.
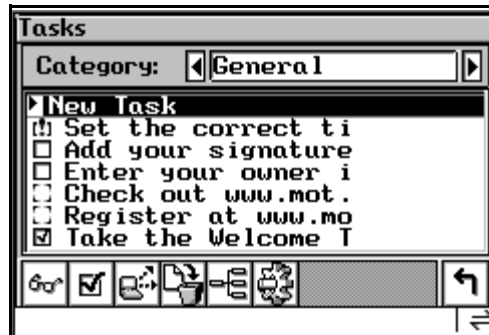
1 Select New Task.

2 Type the task information in the New Task area.

3 In the Category field, choose a category for the task.

TIP *You can also create a new category for a task. See "Using Categories" on page -41 for more information.*

4 To make this a private task, select the Private check box.

5 Choose a priority for the task.

6 To assign a due date to the task, type the date in the Due date field.

7   If the task is already complete, select the Completed option.

8   Select the Save task button from the toolbar to save the task and return to the main Tasks screen.

EDITING A TASK

Tasks can be updated as information changes. Use this procedure to edit a task.

To edit a task:

1. Select the Tasks application from the Home screen.

1   From the Category field, choose the category of the task that you want to edit.

2   Using the NAVDISC, scroll through the list of tasks and highlight the task that you want to edit.

3   Select the View task button from the toolbar.

4   Select the Edit task button from the toolbar.

5   Modify the task. You can also change the category of a task during editing.

6   When you are finished, select the Save task button from the toolbar to save your changes and return to the main Tasks screen.
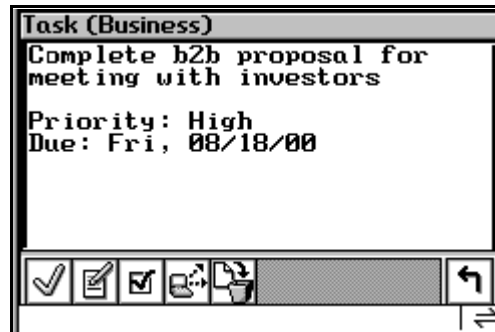
VIEWING A TASK

You can quickly view the tasks that you have created from the main Tasks screen. The screen displays the tasks by category. As you change the category, the list box updates to display only the tasks for that category.

To view a task:

1. Select the Tasks application from the Home screen.

    1 From the Category field, choose the category of the task that you want to display. If you want to see all of the tasks that you have entered, change the category to All.

> **TIP** *When you start Tasks, the displayed category defaults to the category that was displayed when you last exited Tasks.*

    2 Using the NAVDISC, scroll through the list of tasks and highlight the task that you want to view.

    3 Select the View task button from the toolbar.

```
Task (Business)
Complete b2b proposal for
meeting with investors

Priority: High
Due: Fri, 08/18/00




√  ▨  ☑ ▤ ▤               ↰
                           ⇌
```

    4 When you are finished viewing the task, select the OK button from the toolbar to return to the main Tasks screen.

MARKING A TASK AS COMPLETED

After you have completed a task, you can mark the task as completed. Completed tasks are displayed on the main Tasks screen after low priority tasks.

To mark a task as completed:

1. Select the Tasks application from the Home screen.

    1   From the Category field, choose the category of the task that you want to display. If you want to see all of the tasks that you have entered, change the category to All.

TIP *When you start Tasks, the displayed category defaults to the category that was displayed when you last exited Tasks.*

    2   Using the NAVDISC, scroll through the list of tasks and highlight the task that you want to mark as completed.

    3   Select the Check as completed button from the toolbar. A check mark indicates that this task is completed.

TIP *If a highlighted task already has a completed task icon beside it and you select the Check as completed button from the toolbar, the status icon changes back to the original priority status.*

DELETING TASKS

You can delete tasks from your Accompli A002 device in any of the following ways.

*   Delete a task directly from the main Tasks screen.

*   Delete a task after opening and reviewing it in the View Tasks screen.

*   Delete a task category and all of its corresponding task entries.

To delete tasks from the main Tasks screen:
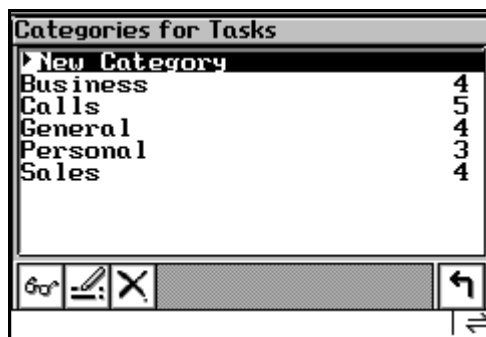
1. Select the Tasks application from the Home screen.

1 From the Category field, choose the category of the task that you want to display. If you want to see all of the tasks that you have entered, change the category to All.

2 Using the NAVDISC, scroll through the list of tasks and highlight the task that you want to delete.

3 Select the Put in trash button from the toolbar.

4 The main Tasks screen reappears without the task.

To review and then delete a task:

1. Select the Tasks application from the Home screen.

1 From the Category field, choose the category of the task that you want to display. If you want to see all of the tasks that you have entered, change the category to All.

2 Using the NAVDISC, scroll through the list of tasks and highlight the task that you want to delete.

3 Select the View tasks button from the toolbar.

4 Review the task and then select the Put in trash button from the toolbar. The main Tasks screen reappears without the task.

To delete a task category and all of its tasks:

1. Select the Tasks application from the Home screen.
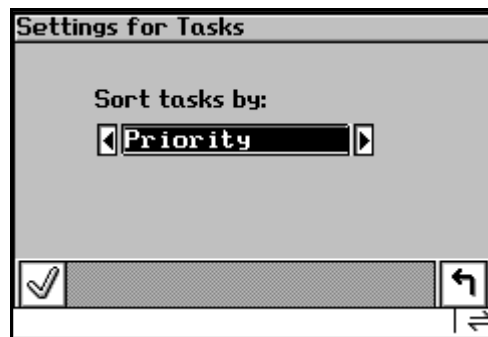
1 Select the Categories button from the toolbar.

```
Categories for Tasks
▶New Category
Business          4
Calls             5
General           4
Personal          3
Sales             4



6o  ✎ ✕                    ↰
                          ⇄
```

2 Using the NAVDISC, scroll through the list of categories and highlight the category that you want to delete. You cannot delete the General or Calls categories.

3 Select the Put in trash button from the toolbar. When the confirmation message box appears select Put in Trash.

SORTING TASKS
Task Settings enables you to determine whether you want to display tasks by priority or by due date.

To specify task settings:

1. Select the Tasks application from the Home screen.

1 Select the Settings for Tasks button from the toolbar.

```
Settings for Tasks

        Sort tasks by:
        ◄ Priority ►

  ✓                          ↰
                             ⇌
```

2 Choose whether to display tasks by priority or by due date.

3 Select the Save settings button from the toolbar to return to the main Tasks screen.

USING COMMON ACCOMPLI A002 FEATURES WITH TASKS
Tasks enables you to use a number of common features, including the following:

- Define new categories for organizing your tasks into logical groups.

- Cut, copy, and paste task information to or from another task or other Accompli A002 PIM application.

- Insert text from another task or another Accompli A002 PIM application.

- Beam tasks to another hand-held device or printer that supports IR communications.

- Restore deleted tasks from the Trashcan, if the Trashcan has not been emptied since the item was put in trash.

For more information about using these common features, see Chapter 2, "Using Common Features."

MEMOS

Memos lets you easily compose and store notes that you want to have ready at hand.

Using the Memos application, you can:

• Quickly take notes or record other types of information on your Accompli A002 device.

• Organize your memos into categories so that you can quickly locate business-related memos, personal memos, or any other category you define.

• Send a memo to other Accompli A002 device users.

VIEWING A MEMO

The main screen displays the memos in the current category. As you change the category, the list box updates to display only the memos for that category.

To view a memo:

1. Select the Memos application from the Home screen.

1 From the Category field, choose the category of the memo that you want to display. If you want to see all of the memos that you have recorded, change the category to All.

TIP *When you start Memos, the category defaults to the category that was displayed when you last exited Memos.*

2 Using the NAVDISC, scroll through the list of memos and highlight the memo that you want to view.
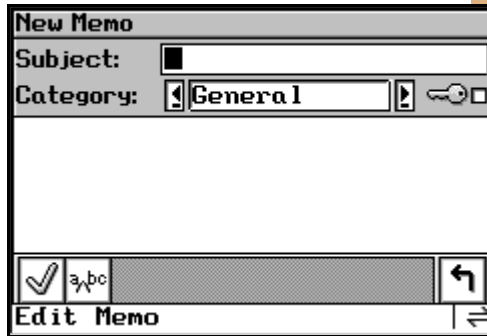
3 Select the View memo button from the toolbar.
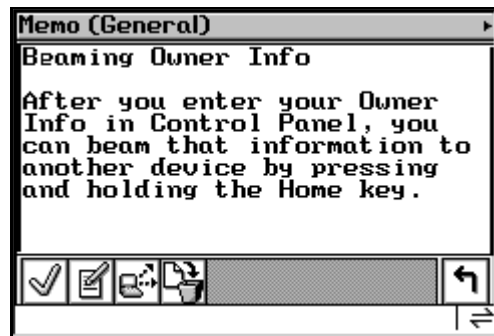
4 When you are finished viewing the memo, select the OK button from the toolbar to display the main Memos screen.

COMPOSING AND EDITING MEMOS

You create and edit memo entries in much the same way. The Edit Memo screen lets you compose or edit a memo, and assign it to a category. You can also include a subject for a memo if you choose.

To compose a new memo:

1. Select the Memos application from the Home screen.

1 Select New Memo.

```
┌─────────────────────────────────────┐
│ New Memo                            │
│ Subject:    ■                       │
│ Category:  ◀ General          ▶ ⌐⊙□ │
│                                     │
│                                     │
│                                     │
│ ┌──┬──┬──────────────────────┬───┐ │
│ │ ✓│ᵃᵇᶜ│░░░░░░░░░░░░░░░░░░░░░░│ ↰ │ │
│ └──┴──┴──────────────────────┴───┘ │
│ Edit Memo                      ⇄    │
└─────────────────────────────────────┘
```

2   If you want to include a subject for the memo, type the subject text in the Subject field.

TIP *Memos are sorted alphabetically by subject. Memos that do not contain a subject are sorted alphabetically by memo text.*

3   In the Category field, choose a category for the memo.

TIP *You can also create a new category for a memo. See "Using Categories" on page -41 for more information.*

4   To make this a private memo, select the Private check box.

5   Type the text that you want to appear in the memo.

6   Select the Save memo button from the toolbar to save the memo.

To edit a memo:

1.   Select the Memos application from the Home screen.

1   From the Category field, choose the category of the memo that you want to edit.

2   Using the NAVDISC, scroll through the list of memos and highlight the memo that you want to edit.

3   Select the View memo button from the toolbar.

4   Select the Edit memo button from the toolbar.

5   Edit the memo. You can also change the category of a memo during editing.

6   When you are finished, select the Save memo button from the toolbar to keep your changes.

DELETING MEMOS

You can delete memos from your Accompli A002 device in any of the following ways:

- Delete a memo directly from the main Memos screen.
- Delete a memo entry after opening and reviewing it in the View Memos screen.
- Delete a memo category and all of its corresponding memo entries.
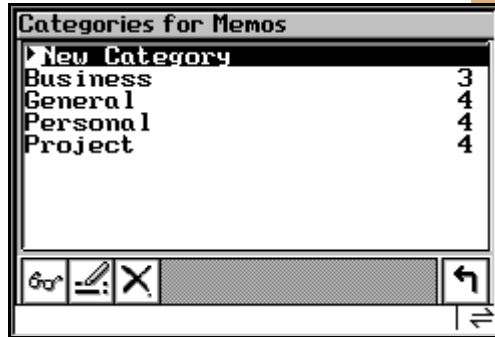
To delete memos from the main Memos screen:

1. Select the Memos application from the Home screen.

    1 From the Category field, choose the category of the memo that you want to display. If you want to see all of the memos that you have recorded, change the category to All.

    2 Using the NAVDISC, scroll through the list of memos and highlight the memo that you want to delete.

    3 Select the Put in trash button from the toolbar. The main Memos screen reappears without the memo.

To review and then delete a memo:

1. Select the Memos application from the Home screen.

    1 From the Category field, choose the category of the memo that you want to display. If you want to see all of the memos that you have recorded, change the category to All.

    2 Using the NAVDISC, scroll through the list of memos and highlight the memo that you want to delete.

    3 Select the View memo button from the toolbar.

    4 Review the memo and then select the Put in trash button from the toolbar. The main Memos screen reappears without the memo.

To delete a memo category and all of its memos:

1. Select the Memos application from the Home screen.

    1 Select the Categories button from the toolbar.

```
Categories for Memos
▶New Category
 Business          3
 General           4
 Personal          4
 Project           4



 6o⌐ ✎ ✕                    ↰
                             ⇄
```

2 Using the NAVDISC, scroll through the list of categories and highlight the category that you want to delete.

3 Select the Delete category button from the toolbar and select Put in trash when the confirmation message box appears.

USING COMMON ACCOMPLI A002 FEATURES WITH MEMOS
. . . .

Memos enables you to use a number of common features, including the following:

• Define new categories for organizing your memos into logical groups.

• Cut, copy, and paste memo information to or from another memo or another Accompli A002 PIM application.Accompli A002

• Insert text from another memo or another Accompli A002 PIM application.

• Beam memo information to another hand-held device or printer that supports IR communication.

• Restore deleted memos from the Trashcan, if the Trashcan has not been emptied since the item was put in trash.

For more information about using these common features, see Chapter 2, "Using Common Features."

ALARM CLOCK

Alarm Clock allows you to set, display, and manage up to three different alarms on your Accompli A002 device that remind you of important activities or tasks that you need to perform.

Using Alarm Clock, you can:

• Set repeating wake-up alarms that play on weekdays, but not weekends.

• Set daily alarms that remind you when to exercise, practice an instrument, or feed your pet.

• Set once-only alarms to remind you of appointments.

• Specify different alert sounds for each of your alarms so that you can easily distinguish among them.

• Toggle your alarms on and off so that they are active only when you need them. A bell icon next to the alarm indicates it is on.

• Use your Accompli A002 device as a travel alarm clock, complete with a snooze setting.

VIEWING YOUR ALARMS

Alarm Clock lets you set up to three different alarms.

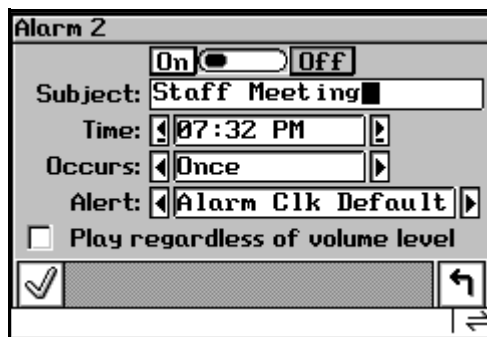*A bell icon indicates that an alarm is turned on.*
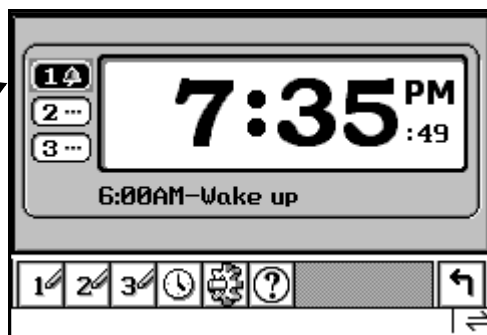
SETTING ALARMS
. . . . .

When you set new alarm clock entries, you name the alarm, specify the time of the alarm, set the frequency that it occurs, and specify which alert sound the alarm should play.

To set a new alarm clock entry:

1. Select the Alarm Clock application from the Home screen.

    1 Select the Alarm 1, Alarm 2, or Alarm 3 button from the toolbar to create the alarm entry.

```
┌─────────────────────────────────────┐
│ Alarm 2                              │
│              ┌──┐┌────────┐┌───┐     │
│              │On││●       ││Off│     │
│              └──┘└────────┘└───┘     │
│   Subject: │Staff Meeting█         │ │
│      Time: ◀│07:32 PM        │▶     │
│    Occurs: ◀│Once            │▶     │
│     Alert: ◀│Alarm Clk Default│▶    │
│    ☐ Play regardless of volume level │
│  ┌──┐                           ┌──┐ │
│  │ ✓│                           │ ↰│ │
│  └──┘                           └──┘ │
│                                  ⇄   │
└─────────────────────────────────────┘
```

    2 Toggle the alarm on or off by pressing the NAVDISC right or left.

    3 In the Subject field, type the name of the new alarm.

    4 In the Time field, either type the time for the alarm or use the NAVDISC to increment or decrement the default time, as appropriate.

    5 In the Occurs field, choose a frequency for the alarm.

    6 In the Alert field, choose the alert sound that you want the alarm to play.

    7 If you want the alarm to sound even if the device is in silent mode, vibrate mode, or in Quiet Time, select the Play regardless of volume level option.

    8 Select the OK button on the toolbar to save your new alarm entry.

To edit an alarm:

1. Select the Alarm Clock application from the Home screen.

1 Select the Alarm 1, Alarm 2, or Alarm 3 button from the toolbar, depending on which alarm entry you want to edit.

2 Modify the alert as desired.

3 When you are finished making changes, select the OK button from the toolbar.

TURNING ALARMS ON AND OFF

Once you create an alarm, you can choose whether the alarm is on or off. This allows you to control the state of the alarm and determine whether it is played or not. For example, you may wish to turn off certain alarms while you are on vacation or out of town on business and turn them back on when your normal routine resumes.

To toggle an alarm on and off:

1. Select the Alarm Clock application from the Home screen.

1 Highlight the alarm icon whose state you want to toggle.

2 Press ENTER to toggle the alarm on and off. When the alarm is on, a bell appears next to the alarm number. Otherwise, an ellipsis appears next to the alarm.

SETTING ALARM CLOCK OPTIONS

Using Alarm Clock Settings, you can specify certain default values for the Alarm Clock application.

To change alarm clock settings:

1. Select the Alarm Clock application from the Home screen.

1 Select the Settings for Alarm Clock button from the toolbar.

Settings for Alarm Clock

Alert plays:

◄ Once ►

Set snooze for ◄ 8 ► minutes.

2   In the Alert plays field, choose how long you want alarms to play.

3   In the Set snooze for minutes field, select the number of minutes that you want Alarm Clock to wait before repeating an alarm.

4   Select the Save settings button from the toolbar.

ABOUT ALARM SOUNDING MODE

Turn your Accompli A002 communicator into a portable travel alarm clock by placing it in the docking station while you are using the Alarm Clock application.

Read Messages

Alarm 3
07:40 PM Dinner
Reservati

◄ Turn off ►

When the alarm goes off, an alarm pop-up appears and the alarm sounds based on the Alarm Clock settings you specified.

To turn the alarm off:

1. Press the NAVDISC left or right to choose from the following options:
   - Turn off
   - Snooze
       1. Press ENTER to perform the action.

CALCULATOR

Calculator is a desktop calculator application that enables you to perform basic arithmetical calculations.

Using Calculator, you can do the following:

• Perform basic addition, subtraction, multiplication, and division operations.

• Store and retrieve numbers from memory.

• Calculate tax and tip based on percentages you specify.

• Perform calculations using special formulas.

• Set preferences for how numbers should be displayed.

CALCULATOR BUTTONS

Use the following table to determine what action the calculator buttons perform.

Button	Action	Button	Action
[+]	Adds the next number you type to the current total	[¹/ₓ]	Calculates the reciprocal of the displayed number
[−]	Subtracts the next number you type from the current total	[%]	Displays the result of multiplication as a percentage
[×]	Multiplies the next number you type by the previous number	[+/−]	Changes the sign of the displayed number
[/]	Divides the next number you type by the previous number	[=]	Performs any operation on the previous two numbers
[C]	Clears the calculation	[MC]	Clears the memory
[CE]	Clears the displayed number	[MR]	Recalls (displays) the number stored in memory

	Calculates the tax on the amount currently displayed, based on the tax percentage you indicated in Calculator Settings		Stores a number in memory. If a number is already stored in memory, this clears the memory and then stores the new number.
	Calculates the tip for the current amount, based on the tip rate you enter in Calculator Settings		Adds the displayed number to a number already stored in memory

KEYBOARD SHORTCUTS

If you'd rather use the keyboard keys on your device than select the buttons on the Calculator screen, use the following key equivalents.

Keyboard Key	Screen Button
p (plus) or ALT +	
m (minus) or hyphen	
d (divide) or /	
t (times) or x	
e (equal) or =	

USING CALCULATOR

You can use Calculator to perform simple calculations, store values in memory that you want to reuse, or perform percent calculations. Calculator includes a tape area that displays your work.

To perform a simple calculation:

1 Select the Calculator application from the Home screen.
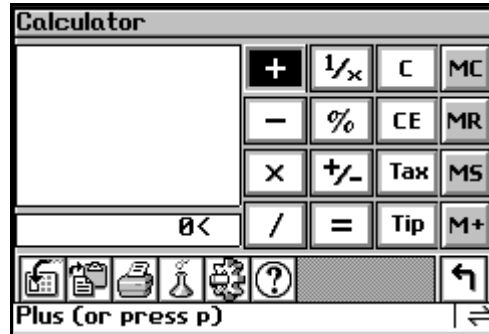
2 Type the first number in the calculation.

3 Select the operator button for the calculation: + to add, - to subtract, x to multiply, or / to divide.

4 Press the ENTER key, unless you used the keyboard shortcuts.

5 Type the next number in the calculation.

6 Type any remaining operators and numbers.

7 Select the = button.

8 Press the ENTER key.

## ABOUT FORMULAS

Calculator includes several formulas that guide you through some typical calculations. These include the ability to determine:

- How to split a check, based on check amount and number of parties dividing the check

- A loan payment, based on loan amount, annual percentage rate, and term

- The purchase price of an item, based on its original cost, discount percentage, and sales tax

In addition, Calculator gives you the ability to manage the formulas that you use. For example, you can delete formulas that you do not use, or send formulas to other Accompli A002 device users.

To perform an operation using a pre-defined formula:

1   Select the Calculator application from the Home screen.

2   Select the Insert formula button from the toolbar.

3   From the Formula list, choose the formula you want to use.
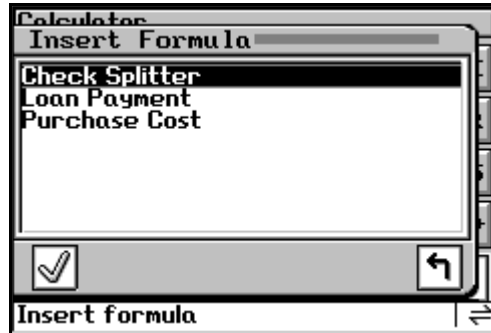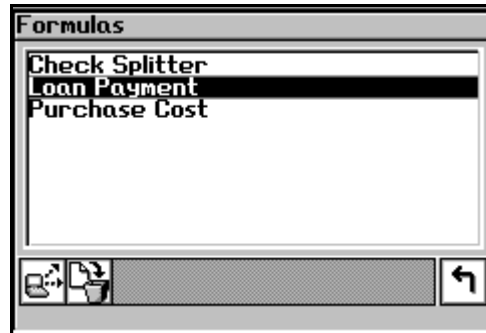

4   Select the OK button from the toolbar.
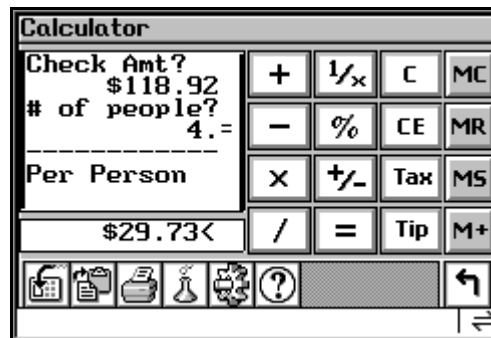
5   Respond to each of the prompts displayed in the tape area and press the ENTER key. When you are finished responding to the prompts, Calculator will perform the operation and display the results at the end of the tape.

To delete formulas:

1   Select the Calculator application from the Home screen.

2   Select the Formulas button from the toolbar.

Formulas

| Check Splitter |
| Loan Payment |
| Purchase Cost |

3   Select the formula that you want to delete.

4   Select the Put in trash button from the toolbar.

To send formulas to other Accompli A002 device users:

1   Select the Calculator application from the Home screen.

2   Select the Formulas button from the toolbar.

3   Select the formula that you want to send.

4   Select Send. See "Sending Messages" for additional information.

SETTING CALCULATOR OPTIONS

There are several options that enable you to customize how Calculator displays your work and to specify what percentage amounts to use when calculating tax and tip information.
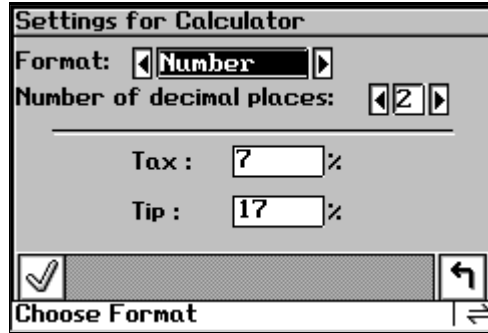
To set Calculator preferences:

1   Select the Calculator application from the Home screen.

2   Select the Settings for Calculator button from the toolbar.

3 In the Format field, choose whether you want Calculator to display

```
┌─────────────────────────────────────┐
│ Settings for Calculator             │
│ Format:  ◀ Number      ▶            │
│ Number of decimal places:   ◀ 2 ▶   │
│ ─────────────────────────────────   │
│        Tax :    7      %            │
│        Tip :    17     %            │
│                                     │
│ ✓                              ↰    │
│ Choose Format                   ⇌   │
└─────────────────────────────────────┘
```

numbers as currency.

4 In the Number of decimal places field, type the number of decimal places to display when performing calculations.

TIP *Currency automatically displays two decimal places.*

5 In the Tax % field, type the percent you want Calculator to use when determining the tax on a particular amount.

6 In the Tip % field, type the percent you want Calculator to use when calculating a tip amount.

7 Select the Save settings button from the toolbar to save your preferences and return to the main Calculator screen.

JUKEBOX

12

Jukebox provides you with a selection of basic and system alerts that you can use to personalize your message notification alerts and event reminders. In addition, Jukebox gives you the ability to compose your own custom alerts.

Using Jukebox, you can:

• Modify, add, or compose custom musical themes or other special effects using the powerful alert script language composition language.

• Use different alerts for new message notification, event reminders, or to let you know when you've received a message from a specific sender.

• Activate standard and custom jukebox alerts for use in other Accompli A002 applications.

• Share your jukebox alerts with other Accompli A002 device users.

ABOUT JUKEBOX ALERTS

Jukebox alerts consist of the following:

Basic alerts consist of both standard alerts provided by Motorola and custom alerts you compose.
Basic alerts can be turned on or off. When turned on, they are preceded by a double note.
You can edit, send, beam, or delete basic alerts.

Application alerts are associated with specific Accompli A002 applications, such as the Ship2Ship application.
You cannot edit application alerts; however, they can be sent, beamed, or deleted.

System alerts are built into certain Accompli A002 applications.
You cannot edit, send, beam, or delete system alerts.

PLAYING JUKEBOX ALERTS

The Jukebox application provides basic and system alerts that you can use as message alerts or event reminders. You can sample jukebox alerts before assigning them as alerts or reminders.

To play a jukebox alert:

1. Select the Jukebox application from the Home screen.
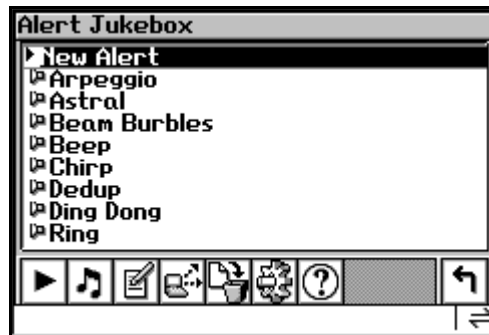
1 Highlight the basic alert, application alert, or system alert that you want to sample.

2 Select the Play alert button from the toolbar. After a few moments, the jukebox alert plays.

> **TIP** *You can play alerts in Jukebox without turning them on. However, to activate alerts so that they are available in other applications, you must turn them on.*

DOWNLOADING ADDITIONAL JUKEBOX ALERTS

Jukebox comes with several alerts already installed. You can order additional free alerts to be sent to your Accompli A002 device by visiting our web site at the following location.

http://www.mot.com/MIMS/PSD/products/jukebox/alert_jukebox.html

> **Note** *You are responsible for the air time costs associated with receiving jukebox alerts.*

TURNING JUKEBOX ALERTS ON AND OFF

When you compose a new alert, or receive a custom alert from another Accompli A002 device, it is automatically installed in Jukebox with an alert status of OFF. To use the alert as an alert, you must first turn it ON in Jukebox.

To conserve memory, you should turn OFF unused alerts. Turning OFF an alert does not remove it from the device. The alert can be turned back on at any time.

To turn a jukebox alert on or off:

1. Select the Jukebox application from the Home screen.

   1. Highlight the name of the alert.

   2. Select the Turn on/off button from the toolbar to toggle the state of the alert. Alerts that are on are preceded by a double note.

COMPOSING OR EDITING A JUKEBOX ALERT

You can compose your own custom jukebox alerts to use as message alerts or event reminders.

To compose an alert:

1. Select the Jukebox application from the Home screen.

   1. To compose a new alert, select New Alert.
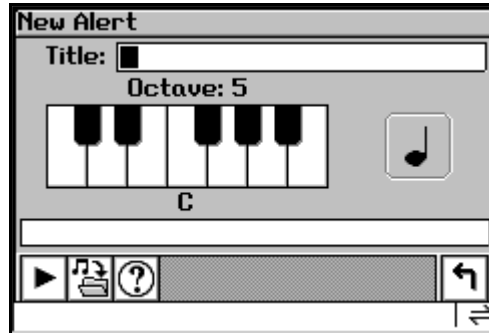
2 In the Title field, type the name of the alert.

3 Do one of the following:

•Using the NAVDISC, select the notes, octave, and note lengths for your alert. Pressing the NAVDISC left and right selects the note; pressing the NAVDISC up and down selects the note length. When the correct note, octave, and note length are displayed, press the SPACE key to hear the note or press the ENTER key to both hear the note and copy it to the notes text box below the piano keyboard.

•In the notes text box below the piano keyboard, type the alert script language symbols for your alert using the alert codes in alert script language.

TIP *To see a reference list of alert script language alert codes, select the Help button from the toolbar. For detailed information on how to write alerts with alert script language, see "Using Alert Script Language" on page -167.*

4 To sample your composed alert, select the Play alert button from the toolbar.

5 When you are finished composing your alert, select the Save alert button from the toolbar to save your custom alert.

6 Select the Exit screen button from the toolbar to exit the New Alert screen and return to the main Alerts screen. Your new custom alert should appear in the Alerts list.

7 To play the new alert, highlight the name of the alert and select the Play alert button from the toolbar.

8 To turn on your alert, highlight the name of the alert and select the Turn on/off button from the toolbar.

DELETING JUKEBOX ALERTS

You can remove basic and application alerts at any time. If the alert was being used as a message alert or event reminder, the Ring system alert is used in its place.

Be careful about deleting application alerts that were installed with add-on applications. If you delete the associated alerts and then attempt to use the application, the application may not function correctly.

You cannot delete system alerts.

To delete a jukebox alert:

1. Select the Jukebox application from the Home screen.

    1 Highlight the alert you want to remove.

    2 Select the Put in trash button from the toolbar.

    3 Select the Exit screen button from the toolbar to return to the Home screen.

USING ALERT SCRIPT LANGUAGE

Alert script language is a scripting language that allows you to compose alerts on your device. With alert script language, you can compose any alert where one note is being sounded at any one time. Just as the human voice can't produce two notes at the same time, your device can only play one note at a time.

Alert script language supports octaves, note values, rests, sharps, flats, and some special effects.

The Basics

To understand alert script language, think of a piano keyboard, as shown below:
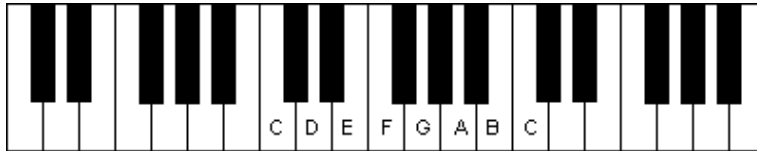
These same notes, which make up the C scale starting at middle C, are represented in a written score as shown below:

In alert script language, each note is represented by the corresponding upper-case letter, as follows:

CDEFGABC

Formatting Your Alert Script Language Text

When you create an alert using alert script language, you can use spaces to improve the readability of the text. When your Accompli A002 device plays an alert script language alert, it ignores all spaces.

Although the examples in this documentation use spaces to improve the readability, keep in mind that you don't have to use them when you create your own alerts.

Using Multiple Octaves

In alert script language, each octave is designated with a number from 1 to 8, for a total of eight octaves. The octave that starts with

middle C has an octave number of 4. To use a note that is outside of the octave, you must type the new octave number before the letter. When the device plays the alert, it will continue playing in the same octave until it encounters a different octave number.

If you do not specify an octave number at the beginning of your alert, the device will use octave number 5 by default.

To play the C scale starting with middle C and ending with the C above middle C, type the following:

4CDEFGAB 5C

To play the C scale starting with middle C, and then play the descending scale, type the following:

4CDEFGAB 5C   4BAGFEDC

Assigning Note Values

In music, notes have values that define how long the note should be sounded. The following table describes the note values supported by alert script language. When the device plays an alert, the notes are held for the length of time shown in the alert script language time value column.

Note	Name	Relative length	Alert script language symbol	Alert script language time value
◐	Whole note	4 beats	w	2 seconds
𝅗	Half note	2 beats	h	1 second
𝅘	Quarter note	1 beat	q	½ second
𝅘𝅮	Eighth note	½ beat	e	¼ second
𝅘𝅯	Sixteenth note	¼ beat	s	1/8 second

	Thirty-second note	1/8 beat	t	1/16 second
	Dot	Increase the length of note 50 percent	.	Increase the time value 50 percent

To assign a value to a note, type the note value symbol after the letter for the note. When the device plays the alert, it will continue giving each note this new value until it encounters a different note value symbol.

The following figure shows the first two measures of Silent Night.

To play this alert using alert script language, type the following:

Gq. Ae Gq Eh.

Using Rests

Rests are periods of time in which no note is sounded. Rests have the same values as notes, as shown in the following table.

Rest	Name	Relative length	Alert script language symbol	Alert script language time value
	Whole rest	4 beats	Rw	2 seconds
	Half rest	2 beats	Rh	1 second
	Quarter rest	1 beat	Rq	½ second

𝄾	Eighth rest	½ beat	Re	¼ second
𝄿	Sixteenth rest	¼ beat	Rs	1/8 second
𝅀	Thirty-second rest	1/8 beat	Rt	1/16 second
•	Dot	Increase the length of rest 50 percent	.	Increase the time value of rest 50 percent

To add a rest, type an upper-case R followed by the alert script language time value symbol.

The following figure shows the first two measures of *Silent Night*, but the last dotted half note is changed to a half note with a quarter rest.

To play this alert using alert script language, type the following:

Gq. Ae Gq Eh Rq

Maximum Alert Lengths

Alerts written with alert script language cannot exceed 30 seconds. If you create an alert longer than 30 seconds and then try to play it, your device will not sound any notes.

To calculate an alert length, use the tables in the "Assigning Note Values" and "Using Rests" sections to sum up the time values for all notes and rests in your alert.

Adding Sharps, Flats, Naturals, and Accidentals

If an alert is written in any key other than C major and A minor, a key signature appears, defining which notes must be sharped (raised ½ step) or flatted (lowered ½ step) throughout the entire piece of music. A natural is a note that the key signature indicates should be sharped or flatted, but that should not be altered for that particular note.

An accidental is a note that should be sharped or flatted for a single note only. (In music, an accidental affects all occurrences of the same note within a measure. On the device, an accidental affects only one note.)

The following table describes how these elements are supported by alert script language.

Symbol	Name	Alert script language symbol	Example
♯	Key signature sharp	S before the note letter at the beginning of the alert. This note is not sounded by the device.	SF SFSC
♭	Key signature flat	f before the note letter at the beginning of the alert. This note is not sounded by the device.	fB fBfE
♮	Natural	n after the note letter	Fn
♯	Accidental sharp	# after the note letter	F#
♭	Accidental flat	b after the note letter	Bb

If an alert changes key, the key signature also changes to indicate which notes (if any) are sharped or flatted for the new key. If you want to change keys with alert script language, you must enter new symbols to indicate which notes should be sharped or flatted. To indicate that a note should no longer be sharped or flatted, type an upper-case N followed by the letter. This note is not sounded by the device.

The following figure shows an F-sharp in the key signature. There are accidental flats on the D and the A. The second F is a natural. The last note is also an A-flat because, in written music, an accidental affects all occurrences of the same note within a measure.

To play this alert using alert script language, type the following:

SF

Fq Db Ab Fn Ab

In this example, the first line, which acts like a key signature, instructs the device to sharp all F's. The D-flat and A-flats are accidentals, which means no other A's or D's will be flatted unless they also have a flat symbol after the note letter. The F-natural affects this F only; the device will sharp the next F it encounters because of the "key signature" in the first line.

Tempo

Tempo refers to the rate of speed that individual notes in an alert are played. In Jukebox, the default tempo is 120 quarter notes per minute. You can increase or decrease the tempo as appropriate for your alert.

Staccato and Legato

Staccato means that a note should have a slight break after it and before the next note is sounded. Legato means that the notes should be blended together. By default, the device plays all notes staccato.

To blend a series of notes together, place a lower-case k after a note to start the blending, and place an upper-case K after a note to stop the blending.

The following figure shows the first measure of *Three Blind Mice*.

To play the notes first as staccato (with a slight break), and then legato (blended), type the following:

E D C E k D C K

Volume

Alert script language allows you to assign nine levels of volume to notes, as shown in the following table. By default, the device plays notes at a volume level of 9.

Symbol	Description
a1 - a9	Volume level from lowest to highest
+	Increases volume one level (up to level 9)
-	Decreases volume one level

To change the volume of an alert, place the volume symbol before the note for which you want to change the volume. You can use

multiple + and - symbols to increase and decrease the volume multiple levels.

Note *The volume level you set on the Home screen affects all alerts that do not include volume control symbols. If you have included volume control symbols in your alert, the device will play them at that volume level, regardless of the volume level selected on the Home screen.*

To play the entire C scale increasing the volume on each ascending note, and decreasing the volume on each descending note, type the following:

a1 C +D +E +F +G +A +B +6C +C -5B -A -G -F -E -D -C -C

In this example, the volume starts at level one, which is the softest level. The volume increases for each note until level 9 is reached on the second C in octave number 6. The volume then decreases for each note until level 1 is reached on the final C.

The following figure shows the first two measures of *Silent Night*, showing a crescendo and decrescendo. The crescendo (<) means to increase volume, and the decrescendo (>) means to decrease volume.

To play this alert using alert script language, type the following:

a2Gq. ++Ae -Gq -Eh.

In this example, the two ++ symbols would increase the volume for the A by two levels.

Special Effects

Alert script language allows you to add two special effects to your alerts: The red LED indicator on the front of the device and the

vibrating feature. The following table describes how to turn these features off and on.

Symbol	Description
Lr	Turn red LED on
lr	Turn red LED off
V	Turns vibrator on
v	Turns vibrator off

In the following example, the vibrator and LED special effects were added to *The Blue Danube*.

CCEGGh

V Lr Ge lr v

Re

V Lr Gh lr v

V Lr Ee lr v

Re

V Lr Eh lr v

In this example, the second, fourth, fifth, and seventh lines turn the vibrator on, turn the LED on, play the note, turn the LED off, and turn the vibrator off.

SAMPLE ALERT SCRIPT LANGUAGE ALERTS

The following sample alerts are provided to give you practice using the alert script language composition language.

The Blue Danube

4C C E G Gh

V Lr Ge lr v Re V Lr Gq lr v Rq

V Lr Ee lr v Re V Lr Eq lr v Rq

Cq C E G Gh

V Lr Ge lr v Re V Lr Gq lr v Rq

V Lr Fe lr v Re V Lr Fq lr v Rq

DqDFAAwF#qG5Ew

Cq 4E Eh Dq Ah Gq C Ce Ce Cq

V Lr Cq lr v

The Entertainer

Ds E C4 Ae Bs G Rs 5Ds E C4 Ae Bs G Rs

4Ds E C3 Ae Bs A Ab Ge Re 5Gs Rs 4Ds D#

Lr E 5lr Ce 4Es

Lr 5Ce 4Es lr 5Cq.

Lr Cs D D# lr E C D Ee

Lr 4Bs 5De Cq lr Rs5 Cs D D# E C D Ee

Lr Cs lr DC

Lr E lr Cs D Ee Cs D C E C D Ee 4Bs 5D Rs C

Reveille

Lr Ds. G Bt. G lr Ds. B G Bt. G

Lr Ds. B G Bt. G lr Ds. Gs. Be. Gs.

Lr D G Bt. G lr Ds. B G Bt. G

Lr Ds. B G Bt. G lr Ds. D Lr Ge Re

Lr Bs. B B B Bt. lr B 6De.

5Lr Bs. G B G lr B Gt. G Be. Gs.

Lr Bs B B B B lr 6De.

5Lr Bs. Gt. B6 Ds. lr 5Bt. G Ds. Lr D G lr

Stars and Stripes Forever

SF

De Lr D Ct. 4B Be lr Bbt. B

Lr Bq Bbt. lr B Be Lr Bbt. lr B

Lr 5C lr 4B A F Ae..

Lr Ge G G Ft. lr G Bbe At.

Lr G5 Gq lr Rt.

Lr 4Gt.. A lr B 5D

4Lr G A B lr 5D

4Lr D E B lr Ae.

Lr Gs lr

When the Saints Go Marching In

Lr 4Cs lr E Fs Lr Gq lr

Lr Cs lr E F Lr Gq lr

Lr Cs lr E F Lr Ge lr E Lr C lr E Lr Dq lr

Es E D Lr Ce. lr Cs Ee Gs G Lr Gs Fq lr

Lr Ct. lr Es Lr F Ge lr E Lr C lr D Lr C

ALERT SCRIPT LANGUAGE QUICK REFERENCE

Use the following list of alert script language symbols when composing alerts.

Symbol	Description	Example
.	Increases a note duration or rest by 50 percent.	Fq.
+	Increases volume one level (up to level 9).	+F
-	Decreases volume one level.	-F
#	Sharps the preceding note.	F#
1-9	Specifies the octave for the note. The default octave is 5. The middle C octave is 4.	4C
a*x*	Indicates the volume level. a0 is silent, and a9 is the highest volume.	a6
b	Flats the preceding note.	Bb
e	Represents an eighth note.	Ce
f	Specifies that all occurrences of a certain note should be flatted in the entire alert.	fB
h	Represents a half note.	Ch
k	Starts a legato (blending) effect. Used with K.	CkEGK
lr	Turns the red LED off. Used with LR.	LrGlr
n	Specifies that the preceding note should not be sharped or flatted, although the key signature indicates it should be.	Fn
q	Represents a quarter note.	Cq
s	Represents a sixteenth note.	Cs
t	Represents a thirty-second note.	Ct
v	Turns the vibrator off. Used with V.	VGv
w	Represent a whole note.	Cw
A - G	Represents the corresponding note.	A
K	Staccato (default). Stops a legato (blending) effect. Used with k.	CkEGK

Lr	Turns the red LED on. Used with lr.	LrGlr
N	Changes a note from being sharped or flatted for the remainder of the alert.	NB
R	Represents a rest and is followed by the value for the rest.	Rq
S	Specifies that all occurrences of a certain note should be sharped in the entire alert.	SF
Tnnn%	Specifies the tempo for the alert. The default is 120 quarter notes per minute.	T100%
V	Turns the vibrator on. Used with v.	VGv

CONTROL PANEL

The Control Panel application provides a variety of features that enable you to customize your Accompli A002 device to suit your individual needs

Using Control Panel, you can do the following:

- View version, operating system, and memory allocation information.

- Free up memory using a cleanup utility or by deleting unused add-on applications.

- Enable, disable, or temporarily suspend visual and audio alerts.

- Specify desktop synchronization, Internet fax gateway service, and IR-enabled printer settings.

Note *The Accompli A002 device is designed to synchronize with basic features of the initial release of many popular Personal Information Management (PIM) software and hardware products.*

The Internet fax gateway service is a network and subscription dependent feature and may not be available in all areas.

- Customize the user interface to reflect your personal preferences.

- Create and maintain text entry shortcuts that make composing and replying to messages even faster and easier.

- Create an electronic business card, or vCard, that enables you to automatically exchange your personal contact information with other hand-held organizers.

- Secure the information on your messaging device using privacy options.

ABOUT CONTROL PANEL

You can customize your Accompli A002 messaging device to suit your individual needs using Control Panel. Control Panel provides access to the following applications:

Alert Settings   AutoType   Beaming Settings

About Timeport   Clean Up

Home Screen Manager   Owner Information

Memory Manager

Key Clicks   LED Alerts
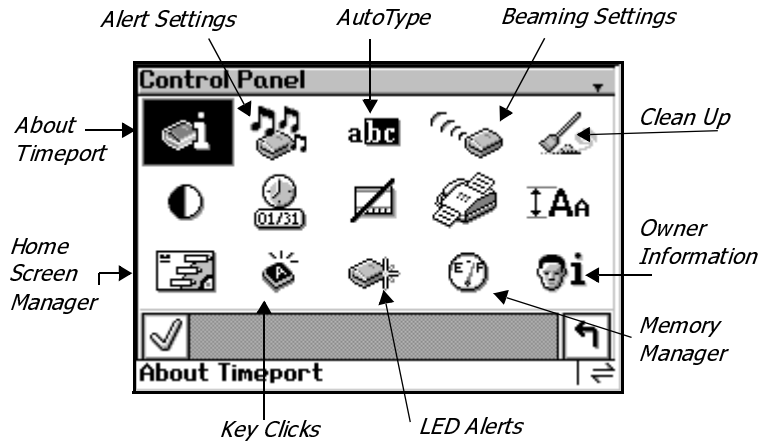
Press the NAVDISC down to see all of the application icons on the Control Panel. To select applications in Control Panel, press the TAB key to highlight the application, then press ENTER to open the application.

Date and Time   Delete Applications   Fax Gateway

Contrast   Font Sizes

Signature

Printer Selection   Quiet Time

Privacy Options   Quick Text
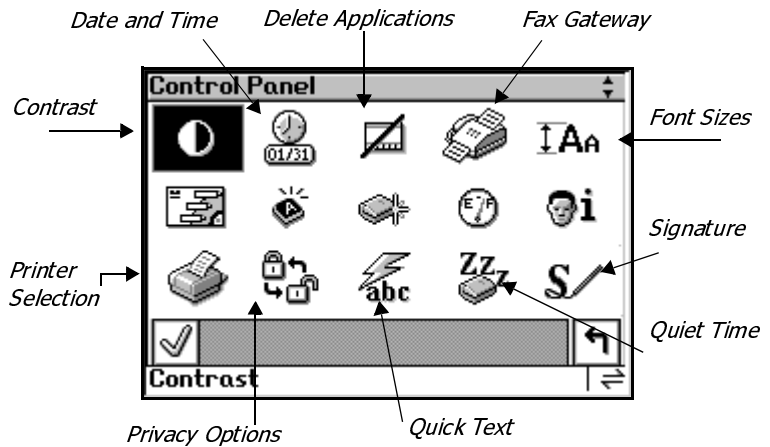
MANAGING SYSTEM INFORMATION
. . . .

Control Panel provides access to the following types of information:

- System information

- Memory usage information

In addition, you can delete add-on applications that you no longer use in order to increase the free memory on your Accompli A002 device.

Viewing About Timeport Information

The About Timeport feature enables you to view version, model, operating system, and copyright information

To view system information:

1. Select the Control Panel application from the Home screen.

   1 Select the About Timeport icon from the Control Panel.

```
About Timeport
Wisdom OS 4.0: UNKNOWN
and applications developed by
Motorola
Copyright (c) 1997-2000
Motorola, Inc.
All rights reserved.
------------------------------
Installed applications
include:
                             ↰
                             ⇌
```
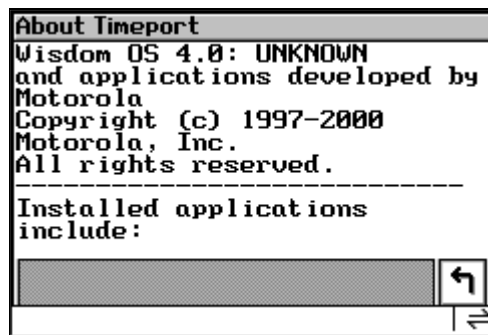
2 Press the NAVDISC down to review a list of installed applications.

3 When you are finished reviewing system information, select the Exit screen button from the toolbar to return to Control Panel.

Working with Memory Manager

The Memory Manager feature enables you to view the amount of used and available memory on your messaging device. Further, you can view how much memory is allocated to each application and

application data. You can also delete certain applications from within Memory Manager.

> **Note** *The memory usage level refers to persistent flash storage (analogous to the hard drive on your PC) rather than volatile memory (RAM).*

To view memory usage:

1. Select the Control Panel application from the Home screen.

   1 Select the Memory Manager icon from the Control Panel to view the percentage of used and available memory on the device.

```
Memory Manager
    Messages:              0 K
    Applications:       3147 K
    Data:                  0 K
    System:               28 K
    Free Memory:       96672 K

Total user memory:  (2 MB) 2048 K
```

   2 Select the Details button on the toolbar to view the amount of memory used by each application and by application data.

```
Details
Component          Version    Bytes
  Alarm Clock Data    –        103
  Calculator Data     –        632
  Calendar Data       –       1444
  Contacts Data       –       1922
  Control Panel Data  –       3032
  Find Data           –        178
```

   3 Select the OK button from the toolbar.

4   Select the Total memory button from the toolbar to view the amount of usable memory, reserved memory, and random access memory (RAM) allocated on the device.

```
┌────────────────────────────────────┐
│Total Memory                        │
├────────────────────────────────────┤
│      User memory:  2.0 MB          │
│  Reserved memory:  2.0 MB          │
│             RAM:  0.5 MB          │
│                                    │
│     Total memory:  4.5 MB          │
│                                    │
│        Free RAM:  601 K           │
│                                    │
├────────────────────────────────────┤
│ ✓ ?                            ↰  │
│OK                              ⇌  │
└────────────────────────────────────┘
```
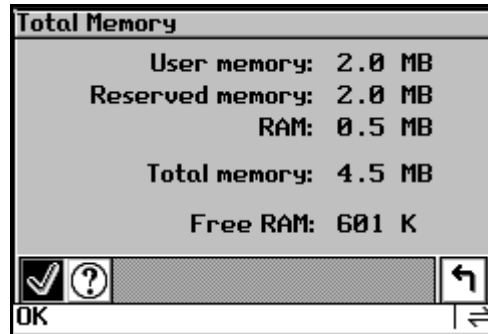
5   When you are finished viewing memory information, select the OK button on the toolbar to return to Control Panel.

To delete applications from the Memory Usage screen:

1. From the Details screen, highlight the application that you want to delete. Applications that are eligible for deletion are preceded by a dot.

6   Select the Delete application button on the toolbar.

7   When the confirmation pop-up appears, select OK.

8   Select the OK button on the toolbar to return to the Memory Manager screen.

9   Select the Exit screen button on the toolbar to return to the Control Panel.

Deleting Add-On Applications

The Delete Applications feature enables you to remove unwanted applications from your Accompli A002 device.

To delete applications from Accompli A002:

1. Select the Control Panel application from the Home screen.

1   Select the Delete Applications icon from Control Panel.
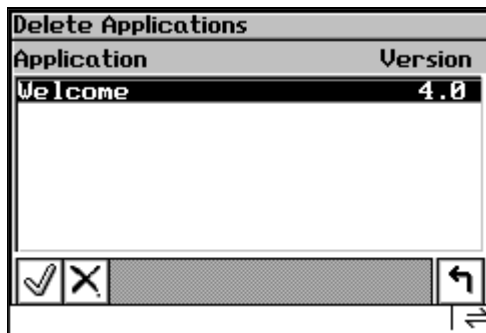
2   Highlight the application that you want to delete.

3   Select the Delete application button on the toolbar.

4   When the confirmation pop-up appears, select OK.

5   Select the OK button on the toolbar to return to Control Panel.

Running the Clean Up Utility

If you are running low on memory, you can free up space on your device by running the clean-up utility.

To run the clean-up utility:

1.   Select the Control Panel application from the Home screen.

1   Select the Clean Up icon from Control Panel.
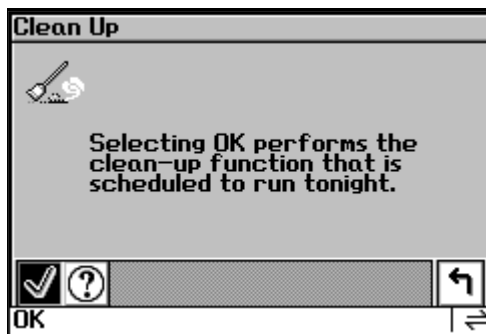
2   Select the OK button from the toolbar.

ENABLING AND DISABLING ALERTS

The Accompli A002 device allows you to enable, disable, or temporarily suspend audio and visual alerts using the following features:

- Alert Settings

- LED Alerts

- Quiet Time

The Alert Settings feature enables you to select the default alert that you want to use for each application that plays alerts.

To enable/disable alert settings:

1. Select the Control Panel application from the Home screen.

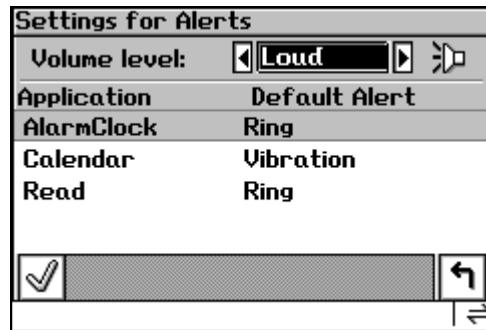   1 Select the Alert Settings icon from the Control Panel.

```
Settings for Alerts
Volume level:    ◀ Loud ▶  ⌇
Application       Default Alert
AlarmClock        Ring
Calendar          Vibration
Read              Ring

✓                              ↰
                                 ⇄
```

2 In the Volume level field, specify the default volume level for your device.

3 Highlight the application for which you want to specify a default alert.

4 Press the NAVDISC left or right to choose the alert you want to play.

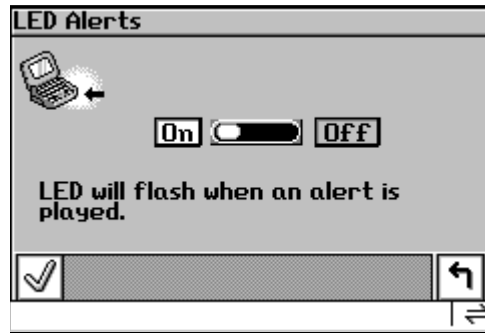5 Select the Save settings button on the toolbar to set the default alerts.

Using LED Alerts

The LED Alerts feature allows you to enable or disable LED alerts.

To enable/disable LED alerts:

1. Select the Control Panel application from the Home screen.
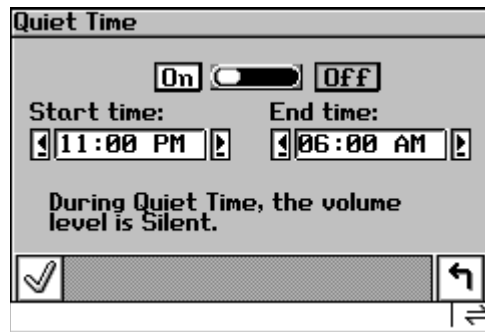
1   Select the LED Alerts icon from the Control Panel.

```
┌─────────────────────────────────┐
│ LED Alerts                      │
│ ┌─┐                             │
│ │▧│←                            │
│ └─┘      [On]⊂▬▬▬⊃ [Off]        │
│                                 │
│ LED will flash when an alert is │
│ played.                         │
│ ┌──┐                      ┌──┐  │
│ │ ✓│                      │ ↰│  │
│ └──┘                      └──┘  │
│                             ⇄   │
└─────────────────────────────────┘
```

2   Toggle the LED alert on or off by pressing the NAVDISC left or right.

3   Select the Save settings button on the toolbar when you are finished.

Using Quiet Time

The Quiet Time feature lets you specify daily time periods during which message alerts and Alarm Clock alarms will not be played, unless you choose to override Quiet Time settings. During Quiet Time, the volume level is set to Silent.

To enable/disable Quiet Time settings:

1.   Select the Control Panel application from the Home screen.

1   Select the Quiet Time icon from the Control Panel.

```
┌─────────────────────────────────┐
│ Quiet Time                      │
│          [On]⊂▬▬▬⊃ [Off]        │
│ Start time:       End time:     │
│ ◀ 11:00 PM ▶     ◀ 06:00 AM ▶   │
│                                 │
│   During Quiet Time, the volume │
│   level is Silent.              │
│ ┌──┐                      ┌──┐  │
│ │ ✓│                      │ ↰│  │
│ └──┘                      └──┘  │
│                             ⇄   │
└─────────────────────────────────┘
```

2   Toggle the Quiet Time settings on or off by pressing the NAVDISC left or right.

3   In the Start time and End time fields, type the beginning time and ending time for the Quiet Time period.

4   Select the Save settings button on the toolbar to return to the Control Panel.

MANAGING DESKTOP, FAX, PRINT, AND BEAM SETTINGS

You can control the way your Accompli A002 device interacts with external devices, such as your PC, Fax gateway service, printer, or other Accompli A002 devices using the following features:

- Synchronization Settings

- Internet Fax Service

- Printer Settings

- Beaming Settings

Maintaining Synchronization Settings

The Accompli A002 device is designed to synchronize with basic features of the initial release of many popular Personal Information Management (PIM) software and hardware products. If you installed the Desktop applications that shipped with the Accompli A002 CD, make certain that you review Synchronizing Settings in Control Panel. The TrueSync® software applications enable you to synchronize PIM information on your Accompli A002 device with your PC desktop applications.

Using Synchronizing Settings, you can require that a password be entered on your messaging device before synchronization begins. This helps prevent the desktop from synchronizing with your device without your intervention.

To set synchronization settings:

1. Select the Control Panel application from the Home screen.

    1   Select the Synchronizing Settings icon from Control Panel.

2 To require password entry on the device prior to synchronization, select the Prompt for password when desktop tries to synch option.

3 Select the Change password button from the toolbar.
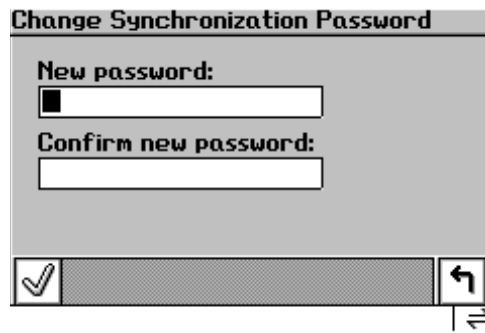
4 In the New password field, type a password.

5 In the Confirm new password field, retype the password.

6 Select the Save settings button on the toolbar to save your changes and return to the Control Panel. You will be prompted for your password when the PC desktop application attempts to synchronize with your Timeport device.

Setting Up Internet Fax Service

Before you can send fax messages, you must first identify the e-mail address of the Internet fax service you intend to use.
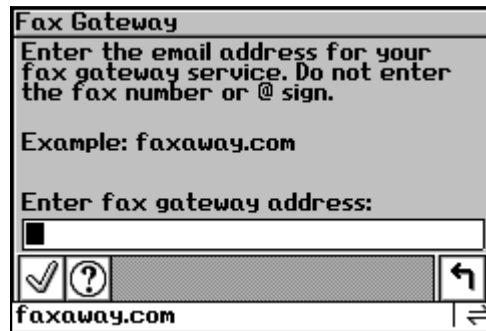
Note *The Internet Fax Service is a network and subscription depndent feature and may*

not be available in all areas.

Control Panel enables you to record this information. If you make a change, your messaging device restarts so the change takes effect. When you are ready to send a fax, simply select, in Contacts, the fax address for the person you want to contact.

To set up an Internet fax service:

1. Select the Control Panel application from the Home screen.

   1 Select the Fax Gateway icon from Control Panel.

```
Fax Gateway
Enter the email address for your
fax gateway service. Do not enter
the fax number or @ sign.

Example: faxaway.com

Enter fax gateway address:

████████████████████████████████

✓ ⑦                              ↰
faxaway.com                      ⇄
```

   2 Type the email address for the fax service.

TIP *Do not enter the fax number or "@" sign.*

   3 Select the Save settings button from the toolbar to save the information and return to the Control Panel.
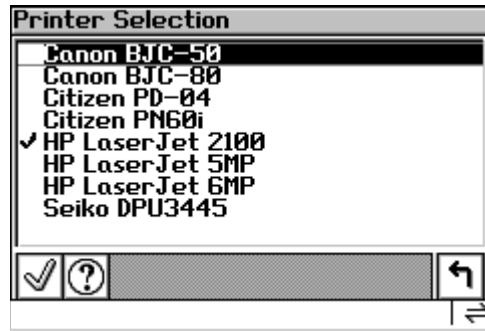
Specifying a Printer

You can print messages, memos, tasks, contact information, and other information to compatible printers that support infrared (IR) beaming.

Use the Printer Selection feature to specify a default IR-enabled printer.

To specify printer settings:

1. Select the Control Panel application from the Home screen.

   1 Select the Printer Selection icon from the Control Panel.

2   Select a default printer.

3   Select the Save settings button on the toolbar.

Specifying Beaming Settings

Use the Beaming Settings feature to specify how many times you want your device to attempt to beam information to another compatible device.

To specify beaming settings:

1.   Select the Control Panel application from the Home screen.

1   Select the Beaming Settings icon from the Control Panel.
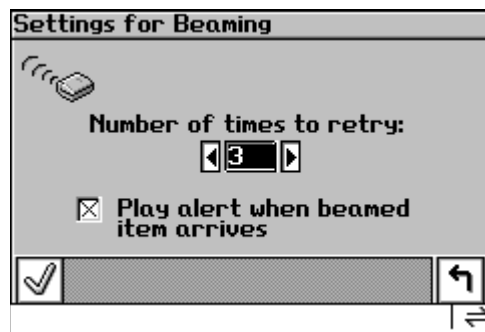
2   In the Number of times to retry field, press the NAVDISC left or right to increment or decrement the number of attempts.

3   If you want a message pop-up to appear whenever you receive a beamed item, choose the Play alert when beamed item arrives option.

4   Select the Save settings button from the toolbar.

CUSTOMIZING THE USER INTERFACE

The Control Panel provides you with the following features that enable you to adjust your Accompli A002 device to reflect your preferences:
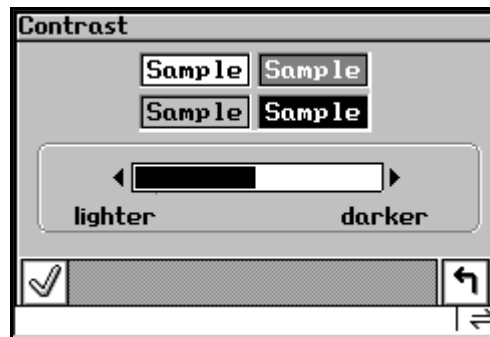
- Contrast

- Key Clicks

- Date and Time

- Font sizes

- Home Screen Manager

- Transmit Status

Setting the Contrast Level

Using Contrast, you can adjust the display screen contrast level.

To use the contrast calibration guide:

1. Select the Control Panel application from the Home screen.

1   Select the Contrast icon from the Control Panel.

2   Press the NAVDISC left or right to change the contrast.

TIP *Watch the sample boxes to see how the shades of black, dark gray, light gray, and white are affected by your contrast selection.*

    3 Select the OK button from the toolbar when the desired contrast level is reached.
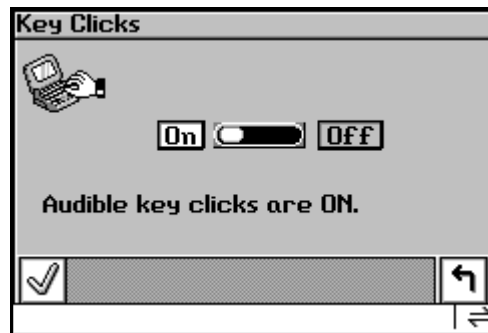
....

Note *You can also set the contrast by holding down the* ALT *key and then pressing the* BACKLIGHT *key until the desired contrast is reached.*

....

Using Key Clicks

Key Clicks enables you to turn on or off the audible keyboard clicks.

To set key clicks:

1. Select the Control Panel application from the Home screen.

   **1** Select the Key Clicks icon from the Control Panel.

    2 Press the NAVDISC left or right to toggle key clicks on and off.

    3 Select the Save settings button from the toolbar to save the settings and return to Control Panel.

Setting Font Sizes

You can choose to display all messages, memos, and tasks in one of three font sizes.

To select message font size:

1. Select the Control Panel application from the Home screen.

    1 Select the Font sizes icon from Control Panel.

Font Sizes

Use this font to view items:
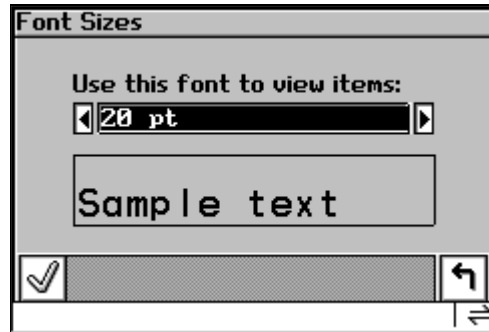
◀ 20 pt ▶

Sample text

2   In the Use this font to view items field, choose one of the following font sizes:

12 pt   Sample Text

20 pt   Sample Text

25 pt   Sample Text

3   Select the Save settings button from the toolbar to return to the Control Panel.

Using the Home Screen Manager

The Home Screen Manager enables you to specify the order in which you want applications to appear on the Home screen. You can also assign hot keys to applications. Hot keys enable you to launch an application from the Home screen by simply pressing a number.

In addition, you can specify whether to use to Menu Wheel or Desktop format as your default Home screen.
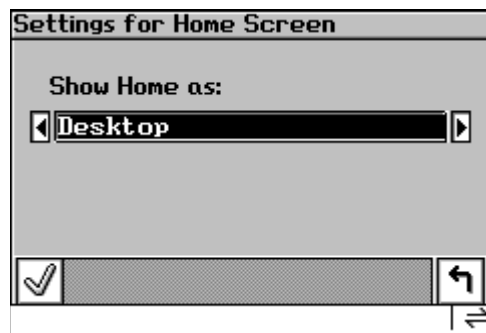
To arrange applications on the menu wheel:

1.   Select the Control Panel application from the Home screen.

1   Select the Home Screen Manager icon from the Control Panel. The applications appear grouped in the order in which they appear on the Home screen.
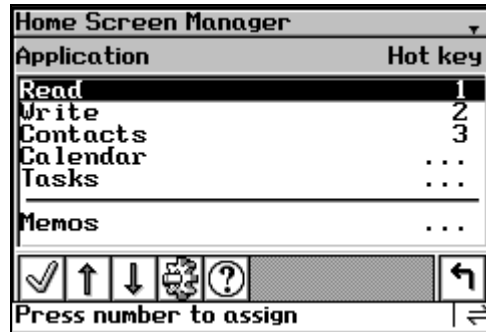
2   Highlight the application you want to move and select the Move app up or Move app down button from the toolbar, as applicable.

3   To change the application's hot key assignment, make certain the application is highlighted, then press the number key you want to assign.

4   Repeat Steps 3 and 4 for any other applications that you want to move on the Home screen or assign hot keys.

TIP *You can assign up to nine hot keys.*

5   Select the Settings for Home Screen button from the toolbar.

6   Press the NAVDISC left or right to choose Menu Wheel or Desktop as your Home screen preference.

7   Select the Save settings button from the toolbar to return to the Home Screen Manager main screen.

8 Select Save Settings to accept your changes and return to the Control Panel screen.

Setting the Date and Time

The Date and Time feature enables you to set the current time and date on your messaging device, specify options for moving between time zones, and choose a format for displaying times and dates on your device.

To set the date and time:

1. Select the Control Panel application from the Home screen.

1 Select the Date and Time icon from Control Panel.
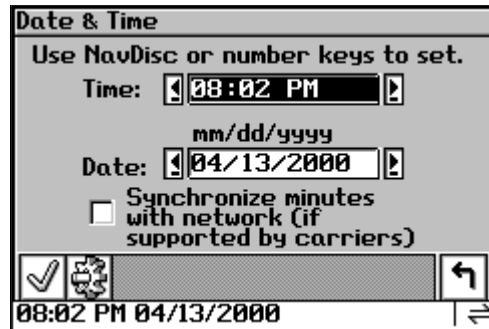
2 In the Time field, type the current time or press the NAVDISC left or right to select the appropriate value.

3 In the Date field, type the current date or press the NAVDISC left or right to select the appropriate value.

4 To synchronize the minutes on your device with the carrier network, select the Synchronize minutes with network option. The carrier network will periodically update the minutes on your messaging device with the minutes on the carrier's network.

Note *This is a network dependent feature and may not be available in all areas.*

5 Select the Settings for Date & Time button from the toolbar.

Settings for Date & Time

Time format: ◄ AM/PM ►

Date format: ◄ mm/dd/yyyy ►
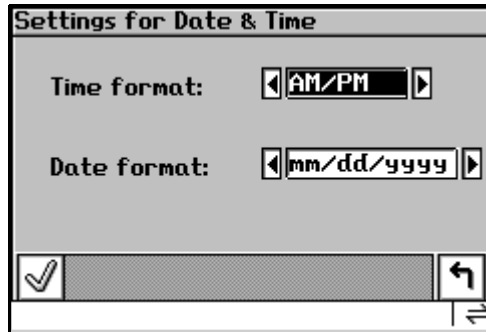
6   In the Time format field, press NAVDISC left or right to toggle between AM/PM or 24 hour.

7   In the Date format field, press NAVDISC left or right to cycle between one of the following date formats:

•Day/Month/Year (dd/mm/yyyy)
•Year/Month/day (yyyy/mm/dd)
•Month/Day/Year (mm/dd/yyyy)

8   Select the Save settings button from the toolbar to return to the Date and Time main screen.

9   Select the Save settings button to return to the Control Panel.

Setting the Transmission Mode

The Transmit Status feature enables you set your device to the proper transmission mode before attempting to send or receive messages.

To set the transmission mode:

1. Select the Control Panel application from the Home screen.

1   Select the Transmit Status icon from Control Panel.

Transmit Status

2-way

Transmitter is ON. Messages can be sent and received.

2 Select one of the following signal modes for message transmission:

2-way   Transmitter is ON. Messages can be sent and received.

1-way   Transmitter is OFF. Messages can be received, but not sent.

Off   Transmitter is OFF. Messages cannot be sent or received. (Message are retained by the paging service until you change modes.)
This does not turn off your device, just radio frequency transmission. You can still use your Accompli A002 applications for non-messaging activities.
Note Use this setting while on airplanes, in accordance with FAA regulation.

Note *Actual transmission status may vary depending on your paging service provider. Contact your provider if you need additional information about the transmission status for your coverage plan.*

3 Select the Save settings button from the toolbar to save your settings and return to the Control Panel.

TIP *When moving to another zone, set your device to 2-way mode until you receive your first message. This enables the service provider to find your device. Zones are defined by the paging service provider, but in general, a major metropolitan area counts as a zone (e.g., greater Chicago area).*

CREATING TEXT ENTRY SHORTCUTS

The Accompli A002 device provides the following features that you can use as shortcuts when inserting frequently used text, words, or phrases into messages, message replies, or other application entries.

- Quick Text

- AutoType

- Signature

Using Quick Text

Quick Text enables you to create and store frequently used text. You can then insert that text when you are creating a message, replying to a message, or typing notes.
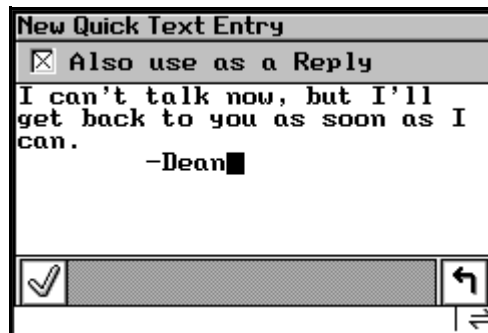
Quick Text entries are available whenever you compose a message or select the Insert text toolbar button.

To create a new Quick Text entry:

1. Select the Control Panel application from the Home screen.

   1   Select the Quick Text icon from the Control Panel.
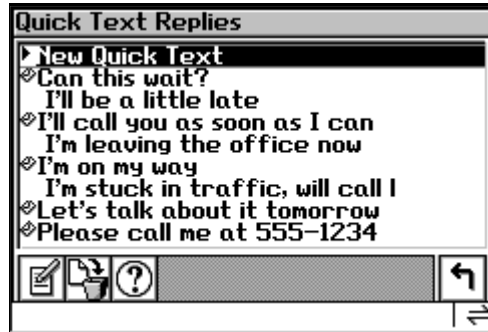
2   Select New Quick Text.

3   Type your new Quick Text entry.

4   If you want to make the Quick Text entry available for use when replying to messages, select the Also use as a reply option.

5   Select the Save entry button from the toolbar to save your Quick Text entry and return to the Control Panel.

To edit a Quick Text entry:

1.   Select the Control Panel application from the Home screen.

1   Select the Quick Text icon from the Control Panel.

2   Highlight the Quick Text entry you want to modify and select the Edit entry button from the toolbar.

3   Change the text and the reply option as desired.

4 Select the Save entry button from the toolbar to save your changes and return to the Control Panel.

Using AutoType

AutoType saves you keystrokes when typing message text or other information by allowing you to type characters or abbreviations that are automatically replaced with other text as you type. You choose when AutoType entries are available based on settings you select.

To create an AutoType entry:

1. Select the Control Panel application from the Home screen.

1 Select the AutoType icon from the Control Panel.

2 Select New AutoType Entry.
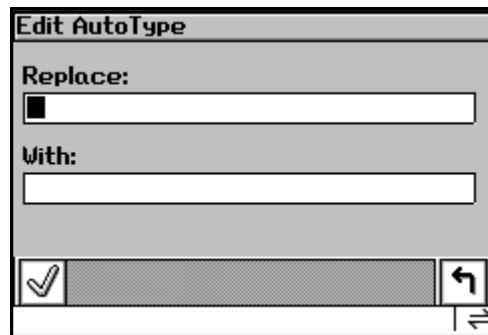
3 In the Replace field, type the characters that you want to type to initiate the AutoType correction.

4   In the With field, type the characters that you want to appear in place of the shortcut characters.

5   Select the Save settings button from the toolbar to save your AutoType entry and return to the Control Panel.

To specify which applications use AutoType entries:

1. On the main AutoType entry list, select the Settings for AutoType button from the toolbar.

6   Select one of the following options

•Enable AutoType entries in all applications.

•Enable AutoType entries in all applications *except* Write.

•Do not enable AutoType entries in any application.

7   Select the Save settings button from the toolbar to save your AutoType settings and return to the Control Panel.

Using Signature
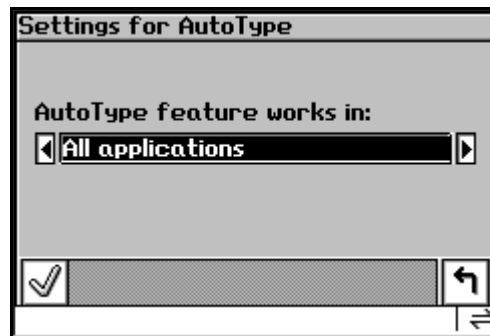
Signature enables you to create a signature that is automatically appended to each message you send.

To create a signature:

1. Select the Control Panel application from the Home screen.

1   Select the Signature icon from the Control Panel.

Signature

☐ **Automatically include signature when composing messages**
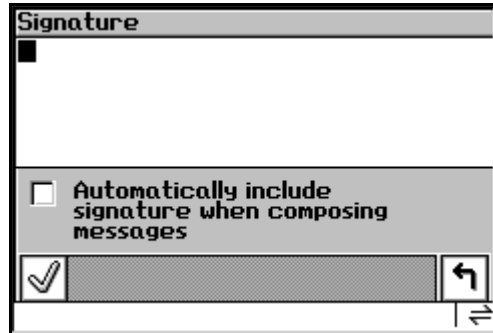
2   Type your message signature in the Signature text field.

3   To automatically append your signature to each message you send, select the Automatically include signature when composing messages option.

4   Select the Save settings button on the toolbar to save your changes and return to the Control Panel.

Entering Owner Information

The Owner Information feature lets you to enter your personal contact information into your messaging device.

Think of your owner information as an electronic business card, or vCard, that automates the exchange of personal information typically found on a traditional business card.

You can beam your owner information to other Accompli A002 devices, compatible hand-held organizers, PDAs (Personal Digital Assistants), and notebook PCs that support infrared communication.

Note *You cannot synchronize your owner information with your other contacts when using the Desktop synchronization software.*

To enter owner information:

1. Select the Control Panel application from the Home screen.

1   Select the Owner Information icon from Control Panel.

2   Type your first name, last name, company name, and title in the appropriate fields.

3   To make your contact information private, select the Private check box.

4 (Optional) Enter the following personal information:

- •Device type and wireless address
- •Main, work, home, mobile, and alternate phone numbers
- •Main, work, home, alternate, and web email addresses
- •Home and work fax number
- •Work address
- •Home address
- •Up to four additional pieces of information

5 To record notes, select the Notes button from the toolbar.

6 When you are finished entering your owner information, select the Save contact button from the toolbar.

Protecting Your Information

In many of the Accompli A002 applications, you can mark individual entries as private. You can then control whether the private entries are visible or hidden using Privacy Options.

To set privacy options:

1. Select the Control Panel application from the Home screen.

1 Select the Privacy Options icon from the Control Panel.

```
Privacy Options

◄ Show ► all private items

All items marked as private
(⌫) will be displayed.

✓ ⚷                    ↰
                        ⇌
```

2 Do one of the following:

- •To make all entries that are marked private visible and accessible, choose Show.
- •To hide all items marked private, choose Hide.

3 Select the OK button from the toolbar.

To set privacy options:

1. Select the Control Panel application from the Home screen.

    4   Select the Privacy Options icon from the Control Panel.

    5   Select the Change password button from the toolbar.

```
┌─────────────────────────────────────┐
│ Change Password                     │
│     Old password:                   │
│     ┌─────────────────────────┐     │
│     │■                        │     │
│     └─────────────────────────┘     │
│     New password:                   │
│     ┌─────────────────────────┐     │
│     │                         │     │
│     └─────────────────────────┘     │
│     Confirm new password            │
│     ┌─────────────────────────┐     │
│     │                         │     │
│     └─────────────────────────┘     │
│ ┌──┐                         ┌──┐   │
│ │ ✓│                         │ ↰│   │
│ └──┘                         └──┘ ⇌ │
└─────────────────────────────────────┘
```

    6   In the Old password field, type your previous password, if applicable.

    7   In the New password field, type a new password.

    8   In the Confirm new password field, retype the new password.

    9   Select the Save changes button from the toolbar to return to the Privacy screen.

    10 Select the Save settings button from the toolbar to save your settings and return to the Control Panel.

LIMITED WARRANTY FOR PAGERS

Motorola warrants to you, the original purchaser, the cellular phone and accessories which you have purchased from an authorised Motorola dealer (the "Products"), to be in conformance with the applicable Motorola specifications current at the time of manufacture for a term of [1]year from date of purchase of the Product(s) (Warranty Term).

You must inform Motorola of the lack of conformity to the applicable specifications of any of the Products within a period of two (2) months from the date on which you detect a defect in material, workmanship or lack of conformity and in any event within a term not to exceed the Warranty Term, by submitting the Product for service to Motorola.Motorola shall not be bound by Product related statements not directly made by Motorola.

A list of the Motorola Call Centre numbers is enclosed with this Product.

During the Warranty term, Motorola will, at its discretion and without extra charge , as your exclusive remedy , repair or replace your Product which does not comply with this warranty; or failing this, to reimburse the price of the Product but reduced to take into account the use you have had of the Product since it was delivered. This warranty will expire at the end of the Warranty Term.

This is the complete and exclusive warranty for a Motorola cellular phone and accessories and in lieu of all other warranties, terms and conditions, whether express or implied .

Where you purchase the product other than as a consumer, Motorola disclaims all other warranties, terms and conditions express or implied, such as fitness for purpose and satisfactory quality.

In no event shall Motorola be liable for damages in excess of the purchase price nor for any incidental special or consequential damages* arising out of the use or inability to use the Product, to the full extent such may be disclaimed by law.

This Warranty does not affect any statutory rights that you may have if you are a consumer, such as a warranty of satisfactory quality and fit for the purpose for which products of the same type are normally used under normal use and service, nor any rights against the seller of the Products arising from your purchase and sales contract.

(*) including without limitation loss of use, loss of time, inconvenie nce, commercial loss, lost profits or savings.

HOW TO GET WARRANTY SERVICE ?

In most cases the authorised Motorola dealer which sold and/or installed your Motorola cellular phone and original accessories will honor a warranty claim and/or provide warranty service. Alternatively, for further information on how to get warranty service please contact either the customer service department of your cellular operator or Motorola's call centre at the telephone numbers below for your country.

In order to claim the warranty service you must return the cellular phone and/or accessories in question to Motorola please avoid leaving any supplementary items like SIM cards.. The Product should also be accompanied by a label with your name, address, and telephone number; name of cellular Carrier and a description of the problem. In the case of vehicular installation, the vehicle in which the cellular phone is installed should be driven to the Authorised Repair Centre, as analysis of any problem may require inspect ion of the entire vehicular installation.

In order to be eligible to receive warranty service, you must present your receipt of purchase or a comparable substitute proof of

purchase bearing the date of purchase. The phone should also clearly display the original compatible electronic serial number (IMEI) and mechanic serial number [MSN]. Such information is contained with the Product.

CONDITIONS

This warranty will not apply if the type or serial numbers on the Product has been altered, deleted, removed, or made illegible. Motorola reserves the right to refuse free -of-charge warranty service if the requested documentation can not be presented or if the information is incomplete, illegible or incompatible with the factory records.

Repair, at Motorola's option, may include the replacement of parts or boards with functionally equivalent, reconditioned or new parts or boards.

Replaced parts, accessories, batteries, or boards are warranted for the balance of the original warranty time period. The Warranty Term will not be extended. All original accessories, batteries, parts, and cellular phone equipment that have been replaced shall become the property of Motorola. Motorola does not warrant the installation, maintenance or service of the products, accesso ries, batteries or parts.

Motorola will not be responsible in any way for problems or damage caused by any ancillary equipment not furnished by Motorola which is attached to or used in connection with the Products, or for operation of Motorola equipment with any ancillary equipment and all such equipment is expressly excluded from this warranty.

When the Product is used in conjunction with ancillary or peripheral equipment not supplied by Motorola, Motorola does not warrant the operation of the Product/p eripheral combination and Motorola will not honor any warranty claim where the Product is used in such a combination and it is determined by Motorola that there is no fault

with the Product. Motorola specifically disclaims any responsibility for any damage, whether or not to Motorola equipment, caused in any way by the use of cellular phone, accessories and peripherals (specific examples include, but are not limited to: batteries, chargers, adapters, and power supplies) when such accessories and peripherals are not manufactured and supplied by Motorola.

WHAT IS NOT COVERED BY THE WARRANTY

This warranty is not valid if the defects are due to damage, misuse, tampering, neglect or lack of care and in case of alterations or repair carried out by unauthorised persons.

1. Defects or damage resulting from use of the Product in other than its normal and customary manner.

2. Defects or damage from misuse, accident or neglect.

3. Defects of damage from improper testing, operation, maintenance, installation, adjust ment, or any alteration or modification of any kind.

4. Breakage or damage to antennas unless caused directly by defects in material or workmanship.

5. Products disassembled or repaired in such a manner as to adversely affect performance or prevent adequ ate inspection and testing to verify any warranty claim.

6. Defects or damage due to range, coverage, availability, grade of service, or operation of the cellular system by the cellular operator.

7. Defects or damage due to moist, liquid or spills of food.

8. Control unit coil cords in the Product that are stretched or have the modular tab broken.

9. All plastic surfaces and all other externally exposed parts that are scratched or damaged due to customer normal use.

10. Leather cases (which are covered under separate manufacturer's warranties).

11. Products rented on a temporary basis.

12. Periodic maintenance and repair or replacement of parts due to normal wear and tear;

NOTE: The talk-time, stand-by time and total life cycle of a Motorola rechargeable battery for your cellular phone will depend on usage conditions and network configurations. As a consumable product, the specifications indicate that you should be able to obtain optimum performance for your Motorola Cellular Phone within the firs t six months from date of purchase and up-to (200) charges.

The warranty for Motorola rechargeable batteries becomes void if (i) the batteries are charged other than by Motorola approved battery chargers specified for the charging of the battery, (ii) any of the seals on the battery are broken or show evidence of tampering, (iii) the battery is used in equipment or service other than the cellular telephone equipment for which it is specified.