

Palm XXX User Guide

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Patent pending. This product also is licensed under United States patent 6,058,304.

Use of this device requires providing a valid email address, mobile phone number, and related information for account setup and activation. A data plan is also required. An unlimited usage data plan is strongly recommended or additional data charges may apply.

Open Source License information

You can view the Open Source License terms on your smartphone. Tap the center of the gesture area and then tap the Launcher icon. Swipe left until the **PDF View** icon appears. Tap **PDF View** and then tap **Open Source Information.pdf**.

You can also view the file on your computer. Connect your smartphone to your computer with the **USB cable**. On your smartphone, tap **USB Drive**. On your computer, locate and double-click the removable drive named for your phone. To locate the drive, do the following for your operating system:

- Windows Vista/Windows 7: Open **Computer**.
- Windows XP: Open **My Computer**.
- Mac: Open **Finder**.
- Linux (Ubuntu): The drive is displayed on the desktop.
- Other Linux distribution: The location of the drive may vary by system.

After you open the drive, double-click the file **Open Source Information.pdf**.

Recycling and disposal



This symbol indicates that Palm products should be recycled and not be disposed of in unsorted municipal waste. Palm products should be sent to a facility that properly recycles electrical and electronic equipment. For information on environmental programs visit palm.com/environment or recyclewirelessphones.com/.

As part of Palm's corporate commitment to be a good steward of the environment, we strive to use environmentally friendly materials, reduce waste, and develop the highest standards in electronics recycling.

v. 1.0

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Basics

You're about to discover the many things about your Palm® XXX smartphone that will help you better manage your life and have fun, too. As you become more familiar with your smartphone, you'll want to personalize the settings and add applications to make it uniquely yours.

But first, take the few easy steps in this chapter to set up your smartphone and get it running. Then learn about the key features that make moving around on your smartphone and accessing your information easy: gestures, menus, search, notifications, and more.

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Get to know your smartphone

Front view



* Connect the magnetic end of the USB cable to charge your smartphone battery or copy files. Connect the magnetic end of the 3.5mm headset adapter provided to connect a 3.5mm headset.

TIP Be careful not to scratch, crush, or apply too much pressure on the touchscreen. Do not store your smartphone in a place where other items might damage it. Do not use harsh chemicals, cleaning solvents, or aerosols to clean the phone or its accessories.

Keyboard



- 1 **Option:** Press to enter numbers, punctuation, and symbols that appear above the letters on the keys (see [Enter alternate keyboard characters](#)), or to move the cursor.
- 2 **Shift:** See [Enter uppercase letters](#).
- 3 **Space**
- 4 **Backspace**
- 5 **Enter:** Press to enter a line return (for example, in a memo or in an email message you are composing) or to accept information you entered in a field.
- 6 **Sym:** Press to enter symbols and accented characters that don't appear on the keys.

Touchscreen

- 1 **Application name:** Displays the name of the currently open application. Drag down over the app name to open the [application menu](#).
- 2 **Launcher:** See [Open an application in the Launcher](#).
- 3 **Connection icons:** Show the status of wireless service connections and battery strength. Drag down over the icons to open the [connection menu](#).

- 4 **Page indicators:** Show how many Launcher pages are to the right or the left of the currently displayed page. Swipe left or right on the screen to see other pages.
- 5 **Page name:** Tap and hold to change the name.
- 6 **Notification icons:** Show missed calls, new voicemail and email messages, and more. Tap the bottom of the screen to view notification details.

Back view

The back cover of your XXX smartphone is compatible with the Touchstone™ charging dock (sold separately).



- 1 Camera lens
- 2 Speaker

Top view



- 1 SIM card slot
- 2 Lanyard loop

Set up your phone

Verify your profile

After you finish setup, look for an email on your computer at the address you used for your Palm profile. If you don't see the confirmation email in your Inbox, check your spam mail folder in your desktop email program. Click the link in the email to do the following:

- Verify your Palm profile.
- Follow a link to learn about getting data like contacts and appointments onto your smartphone from your desktop organizer software.

Turn the phone on/off

Your XXX smartphone's screen can be turned on and off separately from its wireless services (which are the Phone 📞 app, Wi-Fi 📶 app, and Bluetooth® 📶 app). This means you can wake up the screen to use just the

organizer features of your device (Calendar, Contacts, Tasks, Memos, and so on) without turning on the phone and other wireless features. Also, when the screen is turned off, the phone can be on and ready for you to receive phone calls or messages.

Turn the screen on/off

Turn the screen on and leave the wireless services turned off when you want to use only the organizer features, for example, when you're on a plane and you must turn off all wireless services, but you want to look at your calendar.

To turn the screen on, do one of the following:


- Press **power** . Drag  up to unlock the screen.



* Power

- Slide out the keyboard.

TIP You can also unlock the screen by dragging up from the gesture area across the onscreen lock icon.

To turn the screen off, press **power** .


To save power, the screen dims automatically after a period of inactivity, then turns off. You can be on a call when the screen dims and turns off—this does not affect the call. To brighten the screen after it dims, tap the screen.


TIP You can set how long the screen stays on during a period of inactivity.

Turn wireless services off (airplane mode)

Airplane mode turns off your phone as well as the Bluetooth® wireless technology and Wi-Fi features. Use airplane mode when you are on a plane or anywhere else you need to turn off all wireless services. You can't browse the web, but you can still use apps like Calendar, Contacts, Photos, Music, Doc View, and PDF View.

Do one of the following:

- Tap the upper-right corner of any screen to open the connection menu. Tap **Turn on Airplane Mode**.
- Press and hold **power**  and tap **Airplane Mode**.


When your phone is in airplane mode, the airplane mode  icon appears at the top of every screen, and Airplane Mode appears in the upper-left corner of the screen in the Launcher, Card view, and Phone. Your phone is not connected to any mobile network.


TIP When your phone is in airplane mode, you can turn the Wi-Fi and Bluetooth features on individually. To turn your phone back on, you must turn airplane mode off.

Turn wireless services on

When you turn on your phone, it automatically connects to your mobile network so that you can make and receive phone calls and use other wireless services (if supported by the local network).

If airplane mode is turned on, you need to turn it off before you can connect to your mobile network. Tap the upper-right corner of any screen to open the connection menu. Tap **Turn off Airplane Mode**.

When your phone locates a signal, your wireless service provider name appears in the upper-left of the screen in the Launcher, Card view, and Phone, and the signal-strength  icon appears at the top of the screen.

When you are inside a coverage area, the bars of the signal-strength  icon are filled in according to the strength of the signal. If you're outside a coverage area, the bars in the signal-strength icon appear dimmed with an X.


Open applications

You can have as many applications open at one time as you like, limited only by the amount of memory available on your smartphone at the time.


Open an application in the Launcher

The Launcher displays all your applications. The Launcher includes multiple pages, which you can organize to group apps the way you want.

- 1 If you're in an app, tap the center of the gesture area to display Card view.

- 2 In Card View, tap .
- 3 To find the app you want, swipe up or down to see all the icons on a page. To see other pages, swipe right or left on the screen, or tap the arrows in the upper-left and upper-right corner of the screen.
- 4 Tap the application icon.

To close the Launcher, do one of the following:

- Tap the center of the gesture area.
- Tap .
- Make the up gesture: Flick up from the gesture area to the screen.

Open an application in Quick Launch

Quick Launch is the bar of five icons you can access from any app. Quick Launch always appears at the bottom of Card view.

You can customize Quick Launch to contain the icons for apps you use most often. To open an application from Quick Launch, just tap the icon.

Quick Launch can display no more than five icons. By default it displays, from left to right, Phone, Contacts, Email, Calendar, and the Launcher. You can change the order of icons (except the Launcher icon) in Quick Launch, or swap in whatever applications you like.

NOTE If you have a notification or the dashboard is open, you need to dismiss them to access Quick Launch.

Make the following gesture to display Quick Launch and open one of its applications.

- 1 Drag up slowly from the gesture area to the screen.

NOTE Don't confuse this "drag up" with the up gesture, which is a flick up from the gesture area to the screen that displays Card view.

- 2 Move your finger to the application icon. When you see the app name appear, lift your finger. The application opens.

Open an application Universal Search

- 1 Tap the center of the gesture area to open Card view.
- 2 Begin typing the name of the application or one of its keywords.
- 3 When the application icon appears in the search results, tap it.

Work with applications

Go up one level in an app (back gesture)

The back gesture takes you up one level from a detailed level to a more general view of the application you're working in. For example, when you finish reading an email message, make the back gesture to close the message and return to your list of messages. Or when you finish writing a memo, make the back gesture to close and save the memo and return to the display of all your memos. When you make the back gesture in an application and that's the only screen of that app that's open, you minimize the app and go back to Card view.

To make the back gesture, swipe right to left anywhere in the gesture area.

Display all open applications (Card view)

Card view displays open applications as small cards so that you can easily scroll through them and drag them to change their order.

When an application fills the screen and you want to go to Card view, do one of the following:

- Tap the center of the gesture area.
- Make the up gesture: Flick up from the gesture area to the screen.

Move among open applications

- 1 In Card view, swipe left or right on the screen to see other open apps.
- 2 Tap a card to maximize the application.

TIP You can also maximize the center card in Card view by flicking down from the screen to the gesture area.

TIP You can set a preference to move among open apps without first going to Card view.

Close an application

- In Card view, throw the **card** off the top of the screen.

Enter and save information






Use the keyboard



- 1 **Option:** Press to enter numbers, punctuation, and symbols that appear above the letters on the keys, or to move the cursor .
- 2 **Shift:** See [Enter uppercase letters](#).
- 3 **Space**
- 4 **Backspace**
- 5 **Enter:** Press to enter a line return (for example, in a memo or in an email message you are composing) or to accept information you entered in a field.
- 6 **Sym:** See [Enter characters from the symbols table](#).






Enter uppercase letters

By default, the first letter of each sentence or field is capitalized and the remaining text you enter is lowercase. To enter other uppercase letters, do one of the following:

- Press **Shift**  and press the letter key. The Shift symbol  appears. You don't need to hold down Shift while you press the letter key.
- Turn on Caps Lock: Press **Shift**  twice. The Caps Lock symbol  appears.
- Turn off Caps Lock: Press .

Enter alternate keyboard characters

Numbers, punctuation, and symbols appear above the letters on the keys. To enter these characters, do one of the following:


- Press **Option**  and press the key for the character. The alternate character symbol  appears. You don't need to hold down Option while pressing the second key.
- Enter a series of alternate characters: Press **Option**  twice to turn on Option Lock. The Option Lock symbol  appears.
- Turn off Option Lock: Press **Option** .

Enter passwords

You can see each character of a password only as you enter it, so be careful. Be sure Caps Lock and Option lock are off unless you need them. For information on how to enter characters, see [Enter uppercase letters](#) and [Enter alternate keyboard characters](#).

Enter characters from the symbols table

You can enter symbols and accented characters that don't appear on the keys by using the symbols table. See [Symbols and accented characters](#) for a list of the available symbols and accented characters.

- 1 Press **Sym**  to display the symbols table.
- 2 Narrow the list by pressing the key that corresponds to the character you want. For example, to enter an **é**, press **e**. See the table below for a list of corresponding characters.

TIP The symbols and accented characters are grouped according to their similarity to the corresponding key. In some cases, the symbol is related to the alternate character on the key, not the letter. For example, to type a € or other currency symbol, press **Sym + h**. Why? Because the alternate character on the H key is \$.

TIP If you press the wrong key, press **Backspace** to return to the full list of symbols and accented characters. You can then press another key.


3 Scroll to find the character you want.

4 Tap the character to insert it.

Enter information in a field

You can enter information in a field by typing or by pasting previously copied information. The auto-correct feature works with all text fields.

To accept the information you entered, do one of the following:

- Tap outside the field.
- Press **Enter** . If a screen contains multiple fields, pressing Enter accepts the information you just entered and moves the cursor to the next field.
- When you are done entering information on the screen containing the field, make the back gesture to accept the information and back out of the screen.

Select items in a list

Lists enable you to select from a range of options. Lists are different from menus, which give you access to additional features.

Lists are hidden until you tap the currently displayed option for that list.

- 1 Tap the currently displayed option to open the list. For example, when creating a new event in Calendar, tap **15 minutes before** to display the list of reminder options.


- 2 Tap the list item you want.

Save information

- On most screens, your information is saved automatically. Just make the back gesture to close the screen, and your info is saved at the same time.
- Your info is also saved if you minimize an app screen to a card and throw the card off the top of the screen to close the app.
- On screens with a Done button, tap **Done** to save your information.

Use the menus



Most applications have an application menu hidden in the upper-left corner, which provides access to additional features. There is also a connection menu hidden in the upper-right corner, which provides access to wireless services.

Some applications have additional menus. For example, in Photos, tap an open picture and tap  to display a menu of tasks you can do with the picture.

To get the most out of your phone, it's a good idea to familiarize yourself with the additional features available through the menus in various applications.

Open the application menu


The application menu contains items for the application you are working in, such as Cut and Copy, Preferences, Help, and other application-specific menu items. Help is available on the app menu of every application.

- 1 In an app, do one of the following:
 - Drag down from the upper-left corner of the phone (above the screen) onto the screen.
 - Tap the application name in the upper-left corner of the screen.
- 2 Tap a menu item to open it. If a menu item displays a right-pointing arrow , tap the item to display the submenu for that item—for example, tap the **Edit** menu item to open a submenu containing Cut, Copy, and Paste items. If you see a downward-pointing arrow  at the bottom of the menu, scroll down to see additional menu items.
- 3 To close the menu without selecting an item, repeat one of the options in step 1.

Open the connection menu

The connection menu lets you manage wireless services—the phone, Bluetooth® wireless technology, and Wi-Fi.

DID YOU KNOW? The connection menu also displays the current day and date and the battery charge level.

- 1 Do one of the following:
 - Drag down from the upper-right corner of the phone (above the screen) onto the screen.
 - Tap the upper-right corner of the screen.
- 2 Tap a menu item to turn that wireless feature on or to display a list of menu items for that feature. If you see a downward-pointing arrow  at the bottom of the menu, scroll down to see additional menu items.
- 3 To close the menu without selecting an item, repeat one of the options in step 1.

View and respond to notifications

Respond to a notification

Notifications show up at the bottom of the screen to notify you of new voicemail and messages, upcoming appointments, missed calls, application updates, and more. By default, if a notification arrives when the screen is off, the gesture area light pulses. You can turn this feature off.

Do one of the following:

- Tap the notification to act on it.
- For some types of notifications, throw the notification off the side of the screen to dismiss it.

View all your notifications

For most types of notifications, if you do not tap a notification after a few seconds, it becomes an icon in the lower-right portion of the screen.

- 1 Tap anywhere on the bottom of the screen to display your notifications.
- 2 Tap a notification to act on it. If the notification has a number next to it, the number indicates how many items are included in the notification—how many voicemail or email messages you have, and so on.

Some notifications enable you to perform multiple actions. For example, on a calendar notification, tap the calendar icon to open Calendar in Day view with the event displayed, or tap the event name to open the event details screen.

| Find info on your smartphone

You can search for contacts and applications on your phone.

- 1 Open Card view or the Launcher.
- 2 Begin typing the search term. As you type, your smartphone displays the following items whose name matches the characters you entered. As you continue typing, the search results narrow.
 - Applications, including apps you have downloaded from App Catalog
 - Contacts
- 3 Do one of the following:
 - To open an application: Tap the application.
 - To look up or get in touch with someone: Tap a contact name to open the person's contact information. Tap a phone number to dial it, an email address to send a message, and so on. If only the contact name is displayed, tap the name to display ways to get in touch. You can also tap **Add Reminder** to add a reminder message to the contact.
 - To search your company's Global Address List (GAL) for a contact: Tap **Global Address Lookup**.



Phone

Your Palm® XXX smartphone enables you to effectively manage multiple calls. You can answer a second call, swap between calls, and set up a six-way conference call. You can also work with other applications while on a call. Your Palm® XXX smartphone helps you to do all these tasks with ease.

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- 17 Receive calls
- 17 Use voicemail
- 17 What can I do during a call?
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Make calls

For information on turning the smartphone off and back on, see [Turn the phone on/off](#).

Dial using the onscreen dial pad


The onscreen dial pad is useful when you need to dial numbers that are expressed as letters and when you need large, brightly lit numbers that you can tap.

- 1 [Open Phone](#) .
- 2 Tap the dial pad numbers to enter the number.
- 3 Tap  to dial.

Dial by contact name using Universal Search

- 1 Display Card view or open the Launcher.
- 2 Begin typing the contact first or last name, or initials.
- 3 Tap one of the contact's phone numbers to dial it. If only the contact name appears, tap the name to display the phone numbers for that contact, and tap the number.

Dial using the keyboard

- 1 In the Launcher, Card view, or Phone, use the keyboard to enter the number. You do not need to press **Option**  to enter numbers, *, or #.

- 2 When you finish entering the number, tap it to dial.

TIP If you turn off the preference to show contact matches in the dial pad, this changes how you dial using the keyboard in the Phone application. In Phone, after you enter the number with the keyboard, tap the onscreen dial icon to dial.


Dial using a speed dial

See [Assign a speed dial to a contact](#) for instructions on creating a speed dial.




- In the Launcher, Card view, or Phone, press and hold the speed-dial key you assigned to the number.

Dial by contact name in the Phone application

See [How do I add names and other info into Contacts?](#) for instructions on adding contacts to your smartphone. You can also look up and dial contacts using Universal Search.

- 1 [Open Phone](#) .
- 2 Using the keyboard, enter a name or initials until the contact you want appears.
- 3 Tap the number.

Redial the last number dialed

- 1 [Open Phone](#) .
- 2 Tap . When the contact name or number appears at the top of the screen, tap  again to dial.



Receive calls

If you want to answer calls, your phone must be on. This is different from having only the screen turned on. When your phone is off, your calls go to voicemail.

You can pick the ringtone for incoming calls. You can set a ringtone for individual contacts as well.

Answer a call

Do one of the following:

- If the screen is on when the smartphone starts ringing, tap .
- If the screen is off, drag  up to unlock the screen and answer the call.
- If a headset is attached, press the headset button.

NOTE To use a wired headset with your smartphone, connect the magnetic end of the 3.5mm headset adapter to the charger/connector on the right side of the smartphone, and then attach a 3.5mm headset to the adapter.

Ignore a call



To send a call immediately to voicemail, do one of the following:

- Tap .
- Press **power**  twice.





To reply to a caller who is in your Contacts list after you ignore a call, tap the ignored call notification. This opens the caller's contact entry, where you can select a reply method. To reply to a caller who is not in your Contacts list, go to your call history.

Use voicemail

Set up voicemail

- 1 In the Launcher, Card view, or Phone, press and hold **1** . When the search results screen appears, continue holding **1**  until the Phone application appears.
- 2 Follow the voice prompts to set up your voicemail.



Listen to voicemail messages

- 1 Do one of the following:
 - In the Launcher, Card view, or Phone, press and hold **1** .
 - **Open Phone** . Then tap .
 - **Open Phone** . Then tap and hold **1** onscreen.
- 2 Follow the voice prompts to listen to your messages.


What can I do during a call?

Manage a call

Do any of the following:

- Put the call on speakerphone: Tap .
- Mute the microphone so you can't be heard: Tap .

TIP You don't need an on-hold button to put a call on hold. Just tap the mute icon to mute your end of the line.

- Open the dial pad to enter numbers for navigating phone trees, responding to prompts, and so on: Tap .
- Add a call: See [Make a second call](#).
- Adjust call volume: Press **Volume**.

End a call



- Tap .
- If a headset is attached, press the headset button.

Set up and use a Bluetooth® hands-free device

Your smartphone is compatible with many headsets and car kits (sold separately) enabled with Bluetooth® wireless technology version 2.1, with EDR and Stereo (with AVRCP media controls).

After you set up a connection with a Bluetooth headset or hands-free car kit, you can communicate using that device whenever it is within range and the Bluetooth feature on your smartphone is turned on. The range varies greatly, depending on environmental factors. The maximum is about 30 feet (10 meters).

NOTE You can use a stereo (A2DP-enabled) Bluetooth headset or speakers to listen to music files on your smartphone. You cannot, however, use a mono Bluetooth headset to listen to music files.

- 1 **Open Bluetooth** .
- 2 If the Bluetooth setting at the top of the screen is off, tap **Off** to switch the Bluetooth feature from Off to On.
- 3 Tap **Add device** and tap the device name.
- 4 To use a Bluetooth device with your smartphone, follow the instructions that came with the Bluetooth device.
- 5 To switch to another Bluetooth device while on a call: Tap  and tap the new device name. You can also tap **Handset** or **Speaker** to use your smartphone without the headset.



Email and other messages

Enjoy the ease and speed of keeping in touch with friends, family, and colleagues anywhere you can access your wireless service provider's data network or a Wi-Fi network. You can send and receive attachments as well.

And keep the Messaging app in mind for times when you need to send a short text, multimedia, or instant message to a mobile phone number—especially handy when you're in a meeting that's running late.

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Email

Set up email






Follow this procedure if you have a common email provider, for example, AOL, EarthLink, or Yahoo! If you are setting up the Email application to work with your corporate email account that uses Microsoft Exchange ActiveSync, see [Set up email: Microsoft Exchange](#).

If the email account you set up takes advantage of the Synergy feature, then setting up email also synchronizes the provider's calendar and contacts.

- 1 [Open Email](#) .
- 2 Do one of the following:
 - The first time you open Email, tap an account type or tap **Email Account**.
 - If you have already set up an account that takes advantage of the Synergy feature and want to set up another one, tap **Add An Account**, and then tap an account type or tap **Email Account**.
 - Any other time you open Email, open the [application menu](#), tap **Preferences & Accounts**, tap **Add Account**, and tap an account type or tap **Email Account**.
- 3 Enter your email address and password, and tap **Sign In**.
- 4 Tap **Done**.

NOTE If automatic setup fails for your email account, an error message appears. Tap **Manual Setup** or **Find a Synergy Service**, gather the settings info you need, and enter the account settings.




Create and send an email message

- 1 [Open Email](#) .
- 2 If this is the first time you have opened the Email application, and you set up synchronization with at least one email account already while setting up an account in Contacts, Calendar, or Messaging, tap **Done**. If you have not set up an email account.
- 3 Tap .
- 4 (Optional) Tap **From** to change the email account you are using to send the message. This option appears only if you have more than one email account set up on your phone.
- 5 In the To field, do one of the following to address the message:
 - Enter a contact name, initials, or email address. Tap the email address when it appears. When you enter a contact name, favorites appear at the top of the search results.
 - Tap  to open the full contact list. Tap the contact you want, or enter a name or address to narrow the list.
 - Enter the full email address for a recipient who is not a contact.
- 6 (Optional) Tap **To** to open the Cc and Bcc fields, and enter an address.
- 7 (Optional) Repeat steps 5 and 6 to enter additional addresses.
- 8 Enter the subject, press **Enter** , and enter the body text.
- 9 (Optional) To set the priority for the message: Open the [application menu](#) and tap **Set As Normal Priority** or **Set As High Priority**.
- 10 (Optional) To discard a message: Open the [application menu](#) and tap **Discard Message**.
- 11 Tap .







Receive and read email messages

The Email application synchronizes messages anytime you open a mail folder. It also synchronizes messages on an automatic schedule—the default interval is every 20 minutes.

Follow these steps to manually retrieve messages.

- 1 **Open Email** .
- 2 If the folders for the account you want are hidden, tap  to display the folders.
- 3 Tap the folder you want to check messages for. If synchronization doesn't start, tap .

How can you tell if sync is happening? Look for the animated circular movement around the number of messages in the upper-right corner of the screen.

- 4 Tap a message to open it.
- 5 (Optional) Do any of the following:
 - To call a number: Tap the number, and tap  to call it.
 - To send a text message: Tap and hold the number, and tap **Text**.
 - To send an email: Tap the email address, enter your message, and tap .
 - To go to a web address: Tap it.
 - To share a link to a web site: Press and hold **Option**  and tap the link. Then tap **Share Link**.
 - To copy a link to a web site: Press and hold **Option**  and tap the link. Then tap **Copy URL**.
- 6 Tap  or  in the subject line to view the previous or next message.
- 7 To view messages for another account, make the back gesture to return to the account list, and tap the account name.

Messaging

Create and send a text or multimedia message




Each text message can have up to 160 characters. You can send a message of more than 160 characters, but the message may be split into several messages. If you send a text message to an email address, the email address is deducted from the 160-character count.










Multimedia messages consist of both text and pictures. You can include pictures in JPG format.

DID YOU KNOW? You can send and receive text messages even while you are on a phone call. This is easiest when using a hands-free headset or the speaker.

BEFORE YOU BEGIN



- Before you use your phone to send or receive multimedia messages, refer to your service plan for pricing and availability of multimedia messaging services.
- Make sure that your phone is on and that you're inside a coverage area.

- 1 **Open Messaging** .
- 2 The first time you open Messaging, tap **Done** to send a text or multimedia message. Thereafter, skip to step 3.
- 3 Tap . The cursor is in the To field. Do one of the following to address the message:
 - Enter a contact's first or last name or initials, screen name, phone number, or email address. When you enter a contact name, favorites appear at the top of the search results. Tap the phone number, IM account name, or email address you want to use to send the message when it appears.
 - Tap  to open your full contact list. Tap the contact you want or enter a name or address to narrow the list.

- Enter a phone number for a recipient who is not a contact.
 - Do you need to enter a short code that contains letters—for example, to text a vote to a TV poll or to make a donation to a charity? Use the keyboard to enter it; just press the letter keys and tap the code that appears under **Short Code**. This is not the same as dialing a number that is expressed as letters—for example, (555) 256 PALM. To dial a number like this, you must use the onscreen dial pad and tap the numbers that correspond to the letters P, A, L, M—which would be 7256.
- 4 Tap the **To** field and repeat step 3 to enter additional recipients.
 - 5 To attach a picture in JPG format to a multimedia message, do one of the following:
 - If you did not yet enter the message text, tap . Tap the album containing the picture you want. Tap the picture, or tap **New Photo** and take the picture. Tap **Attach Photo**.
 - If you already entered the message text, open the [application menu](#) and tap **Add File**. Tap the album containing the picture you want and tap the picture, or tap **New Photo** and take the picture. Tap **Attach Photo**.
 - 6 To attach a video you recorded to a multimedia message, do one of the following:
 - Before entering the message text: Tap , and tap . Tap the album containing the video and tap the video, or tap **New Video**. If you tap **New Video**, tap  to start recording, tap  to stop, and then tap the new video's date. If a video is above the maximum size allowed for sending by multimedia message you can trim the video to an appropriate size.
 - After entering the message text: Open the application menu, tap **Add File**, and tap . Tap the album containing the video and tap the video, or tap **New Video**. If you tap **New Video**, tap  to start recording, tap  to stop, and then tap the new video's date. If a video is above the maximum size allowed for sending by multimedia message you can trim the video to an appropriate size.
 - 7 Enter the message text and tap .


Receive and view text and multimedia messages

You can view pictures, videos, and animated GIFs, and listen to music files included in a multimedia message. You can save pictures in JPG format to your phone for viewing in the Photos application. Animated GIF files appear as JPG files in the Messaging app.

- 1 [Open Messaging](#) .
- 2 Tap a conversation to view messages.
- 3 If **Download MMS** is displayed, tap it to view the attached file.
- 4 To view an attached file in a multimedia message: Tap a music, video, or vCard file name. (Attached pictures are displayed within the message.) Tap **Copy Photo** to save an attached JPG picture.
- 5 (Optional) Do any of the following:
 - To call a number: Tap the number, and tap .
 - To send a text message: Tap and hold the number, and tap **Text**.
 - To send an email: Tap the email address.
 - To go to a web address: Tap it.


Set up an instant messaging (IM) account

Your phone supports Instant Messaging through popular online IM services, such as GoogleTalk and AIM. If you already have an IM account, you can sign in through the Messaging app or through the Accounts app. If your service provider takes advantage of the Synergy feature and you have already signed in to your account in Email, Calendar, or Contacts, the IM account should already be setup for you.

- 1 [Open Messaging](#) .
- 2 Do one of the following:
 - The first time you open Messaging: Tap **Add An Account**.





- Any other time: Open the [application menu](#) and tap **Preferences & Accounts**. Tap **Add IM Account**.
- 3 Tap the account type.
 - 4 Enter your username and password.
 - 5 Tap **Sign In**.
 - 6 Tap **Done**.


Sign out of an IM account

- 1 [Open Messaging](#) .
- 2 Tap **Buddies**.
- 3 Tap the status icon to the left of your online status (**Available** or **Busy**) and tap **Sign off**.

Send and receive IM messages

BEFORE YOU BEGIN Make sure that your phone is on and that you're inside a coverage area.

- 1 [Open Messaging](#) .
- 2 Do one of the following to start or continue a conversation:
 - In Buddies view, tap a buddy name. If there's more than one account for that buddy, the most recently used IM account is opened.
 - In Conversations view, tap an existing conversation.
 - In Conversations or Buddies view, if you tap , you start a new text message. To switch to IM, tap  and tap an IM address from your Contacts.
- 3 Enter the message text and tap .

- 4 When the message recipient replies, the reply appears below your message in the conversation. Repeat step 3 to reply to that person.
- 5 (Optional) Do any of the following from a message you receive:
 - To call a number: Tap the number, and tap .
 - To send a text message: Tap and hold the number, and tap **Text**.
 - To send an email: Tap the email address.
 - To go to a web address: Tap it.



Contacts, Calendar, and other personal information

Your Palm® XXX smartphone is all you need to organize your personal information and keep it with you wherever you go.


All your personal information is backed up and kept private either in your Palm profile or in one of your online accounts.

In this chapter

- 26 Contacts
- 28 Calendar

Contacts



Use Contacts for the first time

- 1 **Open Contacts** .
- 2 Do one of the following:
 - To set up an online account to sync: Tap **Add An Account** and go to step 3.
 - To open Contacts without creating an online account: Tap **Done**. This opens your Palm profile account, and you can start creating contacts in this account.
- 3 To set up an account that is listed, tap the account type, enter the account information, tap **Sign in**, and then tap **Done**.

Create a contact

You can add a contact to an account. If you don't specify the account, the new contact is added to your default account.

If you are using Contacts for the first time, you go through a few different steps to add or access the contacts on your smartphone. Follow this procedure to add contacts directly on your smartphone after the first time you use Contacts.

- 1 **Open Contacts** .
- 2 Tap .
- 3 (Optional) Tap the account icon to the right of **Name** to change the account to which the new contact will be added.

NOTE If an account doesn't appear in the list, you can't add data to that account from your smartphone.


- 4 Tap **Name** to enter the contact name.
- 5 To add detailed name information, such as prefix, suffix, or middle name, to a name, open the **application menu** and tap **Name Details**.
- 6 Tap fields to enter contact details, select a ringtone for this contact, and so on. Scroll to see all fields. You can add a reminder that appears whenever you and this person get in touch.
- 7 In some fields, such as **New Phone Number**, when you enter the information a label button appears on the right. Tap the button to change the label for your entry—for example, to identify a number as a mobile or work phone.

TIP When you enter a phone number that requires pauses—for example, a number for which you need to enter a password or respond to prompts, you can insert a pause or a stop in the number. To insert a two-second pause, enter a **P** where you want the pause to appear. To insert a stop, enter a **W** where you want the stop to appear. To dial the next set of numbers after the stop, tap the numbers you entered as they appear onscreen.

- 8 Tap **Done**.


Find a contact

You can find a contact from Card view or the Launcher view. To find a contact within the Contacts app, use these steps.

- 1 **Open Contacts** .
- 2 Begin typing any of the following:
 - First, middle, or last name
 - First and last initial (no space between)

- Company
 - Nickname
- 3 For more search options, tap **Global Address Search**. (This option is available if you are using Microsoft Exchange with a Global Address List.)
 - 4 Tap the contact.

View, edit, or delete contact information

- 1 **Open Contacts** .
- 2 Search for a contact, and tap the contact name.
- 3 (Optional) To copy a contact, open the **application menu**, tap **Edit**, and tap **Copy All**.

The contents of the contact entry are copied as plain text, with carriage returns between each element.

- 4 To edit a contact, tap **Edit**.

Info that's dimmed means it originates from an account that you can't edit on your phone (like Facebook).

- 5 In a linked contact, tap the account icon in the upper-right corner to edit fields specific to that account.

NOTE The fields that make up the contact header (name, photo, job title, company) are unique to each account. You must open a specific account to enter these fields.

- 6 Do one or both of the following:
 - To add or change information: Tap a field .

NOTE In a linked contact, when you enter info in a field for the first time, you can assign that info to any account by tapping the account button in the field.


- To delete a piece of contact information: Throw the item off the side of the screen and tap **Delete**.

- 7 Tap **Done**.

Assign a speed dial to a contact

You can assign a speed dial to any contact phone number. You can assign up to 23 speed dials.


NOTE You cannot assign 1 (the E key) as a speed dial. The number 1 is reserved for dialing your voicemail system. The # (B) and * (Z) keys are also unavailable.

- 1 **Open Contacts** .
- 2 Search for a contact, and tap the contact name.
- 3 Open the **application menu** and tap **Set Speed Dial**.
- 4 Tap the phone number you want to assign a speed dial to, and then do one of the following:
 - To assign a speed dial: Tap the key to use as a speed dial.
 - To reassign a speed dial to the selected number: Tap the assigned speed dial and then tap **Reassign To [Name]**.

TIP To remove a speed dial from a number, open the contact, open the **application menu**, and tap **Set Speed Dial**. Tap the number and tap **Remove Speed Dial [key letter]**.


Calendar

Use Calendar for the first time

- 1 **Open Calendar** .
- 2 Do one of the following:
 - To set up an online account to sync: Tap **Add An Account** and go to step 3.
 - To open Calendar without creating an online account: Tap **Done**. This opens your Palm profile account, and you can start creating events in this account.
- 3 To set up an account that is listed, tap the account type, enter the account information, tap **Sign in**, and then tap **Done**.

Create an event

If you are using Calendar for the first time, you go through a few different steps to add or access the calendar events on your phone. Follow this procedure to add events directly on your phone after the first time you use Calendar. For information on managing your smartphone's time settings.



- 1 **Open Calendar** .
- 2 Tap **All** or an online account name in the upper-right corner, and tap the calendar you want to use for this event.

NOTE If an account doesn't appear in the list, you can't add data to that account from your phone.

If you create an event in All Calendars view, the event is created in the calendar set as the default.

- 3 Go to the day you want and tap a blank time slot.

In Day view, available time slots between events are compressed and labeled X Hrs Free. To expand free time so you can enter an event, tap **X Hrs Free**.

- 4 Enter the event name, and then do one of the following:
 - Press **Enter**  to add the event to the calendar.
 - Tap  to the right of the name to enter more details about the event. Make the back gesture to return to Day view.

Don't look for a save button—your info is automatically saved when you make the back gesture to close the event.



Photos, videos, and music


There's no need to carry a separate media player; you can play music and videos, and view photos, on your Palm® XXX smartphone. Listen to music through the built-in speaker or through a 3.5mm headset or headphones (sold separately). Take pictures and record videos and then share them with your friends immediately, directly from your phone.




In this chapter



- 30 Camera
- 30 Photos
- 31 Videos
- 31 Music
- 32 Amazon MP3

Camera

Your smartphone comes with an easy-to-use 5-megapixel camera with an LED flash. You can use the camera to take pictures, and then use the Photos app to view them and send them to your friends and family. To add a personal touch to your smartphone, use your pictures as your wallpaper and as caller ID images.

- 1 **Open Camera** .
- 2 The camera is set to automatically determine if the flash is needed. To change the flash setting, tap the icon.

-  Automatic
-  Flash always on
-  Flash always off

- 3 To take the picture in landscape view, turn your smartphone 90 degrees.
- 4 Press **Space**  or tap  to take the picture.

The picture you took is automatically saved in JPG format. You can keep snapping pictures, and then go to Photos to look at them and delete the ones you don't want.

Photos

To get pictures on the smartphone, you can do any of the following:

- Take a picture with your smartphone's camera.
- Copy pictures from your computer.
- Receive pictures as email attachments.
- Receive pictures as part of a multimedia message.

- Copy a picture from a web page.


The following table shows you the photo formats that you can see on your phone and the apps you can see them in.

Table 1. Photo formats viewable on webOS smartphones

Photo format	View in Photos	Download from Email	Download from MMS
BMP	√	√	
GIF		√ (see Note)	
JPG	√	√	√
PNG	√	√	

NOTE You can download and look at GIFs in Email, and they are saved to USB storage, but you can't look at GIFs in Photos or use one as wallpaper.

You can also look at pictures on the web directly in the web browser.


- 1 **Open Photos** .
- 2 Tap the album containing the picture, and tap the thumbnail of the picture. The Photo roll album contains pictures you took with your smartphone's camera.
- 3 Swipe left or right on the screen to look at other pictures in the album.
- 4 To find photos you take on your phone, connect your smartphone and your computer using the **USB cable**: Connect the magnetic end of the cable to the charger/connector on the right side of the smartphone, and insert the other end into a USB port on your computer.
- 5 On your smartphone, tap **USB Drive**. On your computer, click the drive representing your phone, click **DCIM**, and then click **100PALM**.


Videos

To get videos on your smartphone, you can do any of the following:

- Record a video.
- Copy videos from your computer.
- Receive videos as email attachments.
- Receive videos as part of a multimedia message.

You can view DRM-free videos that you receive as email attachments or that you copy from your computer in the MPEG-4, H.263, H.264, MP4, M4V, 3GP, 3GPP, 3G2, and 3GP2 formats. You can view videos you open in a multimedia message in MP4 format. Videos play on your smartphone in landscape orientation.

BEFORE YOU BEGIN Before you put videos on your smartphone, make sure you have enough storage space on your smartphone to fit the file. **Open Device Info**  and look at the **Available** field under **Phone**.

- 1 **Open Videos** .
- 2 Tap an album and tap the video you want to watch.

Music

You can add and listen to DRM-free music files on your phone. You can listen to music through the speaker on the back of your smartphone, through the stereo headset included with your smartphone, or through headphones (sold separately). If you have speakers or a stereo headset (both sold separately) that are equipped with Bluetooth® wireless technology, you can also use them to listen to music. You can also listen to streaming music from the web directly in the web browser.

Get music onto your phone

To get music onto your phone, you can do any of the following:

- Copy music files from your computer. You can copy music files to any folder on your smartphone's USB drive. However, to make it easy to find and manage files, consider creating a "Music" folder and copy files to there.
- Use solutions available from third-party software developers (sold separately) that facilitate the transfer of music files to your phone. For more information, open the browser on your computer and go to palm.com/sync-solutions.
- Receive music files as email attachments.
- Receive music files as part of a multimedia message.

The following table lists music formats that you can play on your smartphone:

Table 2. Music formats playable on webOS smartphones


File format	Play in Music/Copy to USB storage	Download from Email	Download from MMS
AAC	√	√	
AAC+	√	√	
AMR		√ (see Note)	
MP3™	√	√	√
WAV		√ (see Note)	

NOTE You can download and listen to WAV and AMR files in Email, and they are saved to USB storage, but you won't find these files listed in your song list in Music. You can also download and listen to MP3 files in Email, but these files are not saved to USB storage, and they are not listed in Music.

Listen to music

After you begin to play music, music continues to play if you switch to another application, turn off the screen, or slide the **ringer** switch off. If a call comes in, music pauses automatically and resumes when you hang up or ignore the call.

If you put the Music app in the background while you work in another app, a music notification icon appears at the bottom of the screen. Tap the icon to display the music playback controls. You can use the controls even if the screen is locked.

- To end play: Close the Music app.
- 1 Add music files to your phone.
 - 2 [Open Music](#) .
 - 3 Do one of the following:
 - To listen to all songs on your phone: Tap **Songs**. Tap the first song.
 - To listen to a specific song: Tap **Artists, Albums, Songs, Genres, or Playlists** to search that category. Continue making selections until the song you want appears. Tap the song name.
 - To listen to all songs from an artist: Tap **Artists** and tap the artist name. Tap the first song.
 - To listen to an album: Tap **Albums** and tap the album name. Tap the first song.
 - To listen to all songs in a genre: Tap **Genres** and tap the genre name. Tap the first song.
 - To listen to playlists you synchronized to your phone: Tap **Playlists**. Go to palm.com/sync-solutions for a list of third-party solutions (sold separately) that you can use to sync music and playlists from your computer to your phone.

Songs play in the order they are displayed onscreen. To listen to them in random order: Tap **Shuffle All**.

Amazon MP3


Before you can download items using the Amazon MP3 application on your smartphone, you must have an Amazon account, and you must read and agree to the MP3 Music service terms and conditions.

MP3 files you buy from Amazon MP3 are DRM-free. After you buy and download items from Amazon MP3, listen to them with your smartphone's Music application (see [Get music onto your phone](#)).



NOTE Music you download from Amazon MP3 is not backed up to your Palm profile. To back up your music, you can copy downloaded files from the AmazonMP3 folder on your phone's USB drive to your computer (see [Copy files between your phone and your computer](#)).

Sign in to your Amazon account

You must be signed in to your Amazon account to download music.



- 1 [Open Amazon MP3](#) .
- 2 Open the [application menu](#) and tap **Sign In**.
- 3 Enter your email address and password, and tap **Sign In**. To purchase songs without needing to enter your password each time, turn on **Enable 1-Click**.

Search for a specific song, album, or artist

- 1 [Open Amazon MP3](#) .
- 2 Tap **Search** and enter the song, album, or artist name.
- 3 Press **Enter** .

- 4 Do one of the following:
 - If the item you want appears on the screen, tap the song, album, or artist name. Tapping the name of a song plays the preview; tapping its price gives you the option to buy it (see [Preview and buy a song](#)).
 - If the item you want doesn't appear, tap **See all [total number of] results** at the bottom of the Artists, Albums, or Songs section.

Browse songs, albums, artists, or genres

- 1 [Open Amazon MP3](#) .
- 2 Do any of the following:
 - To view all songs in a certain genre: Tap  and tap the genre.
 - To view the top 10 new and notable releases: Swipe left or right on the **New & Notable** album thumbnails.
 - To view the top 100 new releases: Tap **New releases**.
 - To view the top 100 albums: Tap **Albums**.
 - To view the top 100 artists: Tap **Artists**.
 - To view the top 100 songs: Tap **Songs**.

View artist information

- 1 Search for (see [Search for a specific song, album, or artist](#)) or browse to (see [Browse songs, albums, artists, or genres](#)) an artist, and tap the artist name.
- 2 Tap the word in the lower-right corner of the page (**Albums**, **Songs**, or **Bio**).
- 3 Tap to view any of the following:

Albums: To buy and download an album, tap the album price and tap **Buy**. Tap anywhere else on the album entry to view detailed album information.

Songs: To buy and download a song, tap the song price and tap **Buy**. Tap anywhere else on the song entry to preview the song.

Bio: Tap to read biographical information about the artist.


IMPORTANT Your credit card is charged for the price of an item as soon as you tap **Buy**.

View album information and buy an album

- 1 Search for (see [Search for a specific song, album, or artist](#)) or browse to (see [Browse songs, albums, artists, or genres](#)) an album, and tap the album name.
- 2 To preview a song, tap anywhere on the song entry except the price.
- 3 Do either of the following:
 - Tap the album price and tap **Buy**.
 - Tap a song price and tap **Buy**.

IMPORTANT Your credit card is charged for the price of an item as soon as you tap **Buy**.

Preview and buy a song


BEFORE YOU BEGIN Before you download a song to your phone, make sure you have enough storage space on your smartphone to fit the file. [Open Device Info](#)  and look at the **Available** field under **Phone**.

- 1 Search for (see [Search for a specific song, album, or artist](#)) or browse to (see [Browse songs, albums, artists, or genres](#)) an album or artist entry containing the song you want.
- 2 To preview a song, tap anywhere on the song entry except the price.

IMPORTANT Your credit card is charged for the price of an item as soon as you tap **Buy**.

- 3 Tap the song price and tap **Buy**.

View and work with downloaded items

- 1 Tap **Download** on any screen displaying this button. This displays items that you are currently downloading or that you already downloaded.
- 2 To cancel a current download, tap .

After you download an item, listen to it in the Music application (see [Get music onto your phone](#)).



Web and wireless connections

With your wireless service provider's network and your Palm® XXX smartphone's web browser, you can take the web with you almost anywhere you go.

You can use your phone's Wi-Fi feature to connect to a public, work, or home network. The Bluetooth® wireless technology on your Palm® XXX smartphone helps you easily set up wireless connections to a number of devices.


In this chapter

- 36 Wi-Fi
- 36 Web
- 36 Bluetooth® wireless technology

Wi-Fi

Turn Wi-Fi on/off

Do one of the following:


- **Open Wi-Fi** , and tap **On** or **Off**.
- From any screen: Open the **connection menu** in the upper-right corner of the screen, tap **Wi-Fi**, and tap **Turn on Wi-Fi** or **Turn off Wi-Fi**.

If your smartphone finds the network you want, tap the network name to connect to it.

Web

Go to a website

The web browser on your smartphone is capable of displaying most web content. The browser features the latest web standard technologies such as HTML 4.01, CSS 2.1, Ajax, and JavaScript. It does not support plug-ins such as Flash or Java applets.

- 1 **Open Web** .
- 2 Enter the address of the page. You don't need to enter the prefix `http://www`.


If the page appears in the list of viewed pages, tap it to go there again. If not, press **Enter** .

DID YOU KNOW? If you browse to a secure web page, the lock icon in the address line appears closed.

- 3 To cancel a page while it is loading, tap .

Go to a website using search


You can also search the web from the Launcher or Card view.

- 1 **Open Web** .
- 2 Enter the search term and tap a search option.

Bluetooth® wireless technology

Turn the Bluetooth feature on/off

Do one of the following:

- **Open Bluetooth** , and tap **On** or **Off**.
- From any screen: Open the **connection menu**, tap **Bluetooth**, and tap **Turn on Bluetooth** or **Turn off Bluetooth**.

Make a pairing request to another device

BEFORE YOU BEGIN The other device must be discoverable in order to appear on your smartphone's Devices list. Check the documentation that came with the other device for information on making it discoverable.

You can make a pairing request to a Bluetooth audio device such as a headset, car kit, or A2DP (stereo Bluetooth) device.

- 1 **Open Bluetooth** .


TIP You can also open the Bluetooth app by opening the **connection menu**, tapping **Bluetooth**, and tapping **Bluetooth Preferences**.

- 2 Make sure Bluetooth is on (see **Turn the Bluetooth feature on/off**).
- 3 Tap **Add device**.

- 4 Tap the **Type** field, and tap **Audio, Keyboard,** or **Other** to filter the list of discoverable Bluetooth devices.
- 5 Tap a device name.
- 6 If a passkey is not required, pairing is complete when the Devices list appears. If a passkey is required, tap **Yes, allow**.
- 7 Do one of the following:
 - An automatically generated passkey appears on the passkey screen: Check the other device screen to verify that the passkey is correct, and tap **Yes, connect** to connect.
 - The screen displays a passkey generated by your smartphone: Enter the displayed passkey on the other device.
 - The screen prompts you to enter a passkey: Check the documentation that came with the other device to see if there's a required passkey. If so, enter that passkey on your smartphone. If not, make up a passkey and enter it on both devices.
- 8 If you are pairing with a car kit that supports Contacts access, you are asked if you want to allow the car kit to access your contacts. Tap **Allow** to pass phone numbers from Contacts to your car kit.

Accept a pairing request from another device


To establish the relationship between your smartphone and another device, the Bluetooth app must be open, the app window must be maximized, and Bluetooth must be turned on. After you successfully establish the relationship with the other device, however, the Bluetooth app doesn't need to be open to use the Bluetooth connection, but Bluetooth must be turned on.

- 1 **Open Bluetooth** .
- 2 Make sure Bluetooth is on (see [Turn the Bluetooth feature on/off](#)).
- 3 Initiate a pairing from the other device.

- 4 When the connection request appears, tap **Yes, allow**.
- 5 If a passkey is not required, pairing is complete when the Devices list appears. If a passkey screen appears, do one of the following:
 - An automatically generated passkey appears on the passkey screen: Check the other device screen to verify that the passkey is correct, and tap **Yes, connect** to connect.
 - The screen displays a passkey generated by your smartphone: Enter the displayed passkey on the other device.
 - The screen prompts you to enter a passkey: Check the documentation that came with the other device to see if there's a required passkey. If so, enter that passkey on your smartphone. If not, make up a passkey and enter it on both devices.

Connect with a paired device

After you pair with a device, you can connect to that device without having to go through the pairing process again.

- 1 **Open Bluetooth** .
- 2 Make sure Bluetooth is on (see [Turn the Bluetooth feature on/off](#)) and tap the device name.

NOTE To connect with a paired computer, you must initiate the connection from the computer. See the computer documentation for instructions.

Disconnect from a device


Disconnecting from a device does not mean you delete the relationship you created between the device and your smartphone. See [Connect with a paired device](#) for instructions on how to reconnect with the device.

- 1 **Open Bluetooth** .


- 2 Tap the connected device name to disconnect from it. Or tap another device name to disconnect from the current device and connect to the new device.

Delete a device

Deleting a device means you end the relationship you created between your smartphone and the device. This means that you will need to pair with the device again if you want to connect (see [Make a pairing request to another device](#) or [Accept a pairing request from another device](#)). If all you want to do is temporarily disconnect from a device, see [Disconnect from a device](#).

- 1 [Open Bluetooth](#) .
- 2 Throw the name off the side of the screen and tap **Delete**.

Rename a device

- 1 [Open Bluetooth](#) .
- 2 Tap and hold the device name.
- 3 Enter a new name.



Documents

Your Palm® XXX smartphone enables you to take your office with you—including your Microsoft Office files. You can view and search Microsoft Word, Excel®, and PowerPoint® files on your phone.

You can also view PDF files on your phone.

In this chapter

40 PDF View


PDF View

With PDF View, you can view PDF (Adobe Acrobat) files on your smartphone.

Open a file

You can view a PDF file that you copy from your computer or receive as an email attachment.

BEFORE YOU BEGIN Before you put a file on your phone, make sure you have enough storage space on your phone to fit the file. [Open Device Info](#) and look at the **Available** field under **Phone**.




- 1 [Open PDF View](#) . The list of your files appears onscreen.
- 2 To search for a file, begin typing the name. Tap the file when it appears.

If the PDF file was created with a password, enter the password to open the file.

- 3 To open another file: Open the [application menu](#) and tap **Open**. Tap the file.

TIP To move between open PDFs, tap the center of the gesture area to go to Card view. Tap the card of the PDF you want to read.

Move around in a file

- Go to the next or preceding page: Tap  or .
- Jump to a different page: Tap the current page number at the bottom of the screen. Enter the page number you want and press **Enter** .
- Move a part of the current page to the center of the display: Tap and hold on the part of the page you want, and drag it to the center.

Change the text display size

For information on zooming in and out.

- Pinch out to enlarge items onscreen.
- Pinch in to decrease the size of items onscreen.
- Double-tap the screen to zoom in or out a specified amount.



Preferences

There are lots of ways to make your Palm® XXX smartphone work better for you. Personalize your smartphone to make it match your lifestyle.

You can easily customize many features of your phone like the wallpaper, screen brightness, ringtone for incoming calls, and more.

In this chapter

- 42 Screen & Lock
- 42 Sounds & Ringtones


Screen & Lock

Change screen brightness

- 1 [Open Screen & Lock](#) .
- 2 Under **Screen**, drag the **Brightness** slider to the preferred level.


Set the interval for turning the screen off automatically

By default, your screen turns off after one minute of inactivity to save battery power. You can change this interval.

- 1 [Open Screen & Lock](#) .
- 2 In **Turn off after**, tap the interval shown, and then tap the number of seconds or minutes.

Change your wallpaper

Your wallpaper is the screen background in Card view. You can customize the wallpaper to show a favorite picture.

- 1 [Open Screen & Lock](#) .
- 2 Tap **Change Wallpaper**.
- 3 Do one of the following:
 - Use an existing picture as the background: Tap the album containing the picture, and tap the picture.
 - Use a new picture as the background: Tap **New Photo** and take the picture.


- 4 (Optional) Do either or both of the following:
 - To zoom out or in on a part of the picture: Pinch in or out on the picture.
 - To capture the portion of the picture you want for your wallpaper: Tap and hold the picture, and then drag the portion you want to the center of the onscreen box. This portion becomes the wallpaper.
- 5 Tap **Set Wallpaper**.

Sounds & Ringtones

Manage system sounds and notifications

You can turn system sounds, such as transition sounds, and notification alerts, on or off. You can also set the volume for system sounds.

Sliding the ringer switch off not only turns off the ringer for incoming phone calls, it also turns off system sounds like the shutter click when you take a picture. The ringer switch does not affect music and video sound. By default, when the ringer switch is off, you can still hear the Clock alarm. If you want to change this setting so that turning off the ringer switch also turns off the Clock alarm sound, go to **Clock > Preferences**. Under **Ringer Switch Off**, change **Play alarm anyway** to **No**.

- 1 [Open Sounds & Ringtones](#) .
- 2 In **Ringer Switch Off**, tap **Vibrate** or **Mute** to set whether your smartphone vibrates when you slide the ringer switch off.
- 3 Under **Ringer Switch On**, set any of the following:

Rings & Alerts: Select **Sound & Vibrate** or **Sound**. To change the ringtone for incoming calls.



Ringtone Volume: Drag the slider to set the ringtone volume. This also sets the Clock alarm volume.

TIP Adjusting the Ringtone Volume slider is the same as using the **volume up** and **volume down** buttons on the side of the phone.

System Sounds: Set whether to turn on systemwide sounds for notifications, transitions, shutter click, and the like. Drag the **Volume** slider to set the system sounds volume.

Select the ringtone for incoming calls

The ringtone you select here applies globally to all incoming calls. You can also set a unique ringtone for a contact.

- 1 **Open Sounds & Ringtones** .
- 2 Tap the displayed ringtone to open the full list of tones.
- 3 (Optional) Tap  to listen to the ringtone.
- 4 Tap the name of the ringtone to select it.
- 5 To set the ringtone volume, drag the **Ringtone Volume** slider.



Learn More

In this chapter

46 While using your phone

WARNING Please refer to Reg for information that helps you safely use your phone. Failure to read and follow the important safety information in this guide may result in serious bodily injury, death, or property damage.

While using your phone

- **On-device Help:** Read short how-tos and watch animations on your new smartphone.

To view all Help: [Open Help](#) .

To view Help topics for a single application: Open the application, open the [application menu](#), and tap **Help**.

- **Online support from Palm:** Visit palm.com/support to edit your Palm profile, watch how-to animations, access the Data Transfer Assistant, and read comprehensive formation about your smartphone.

Regulatory and Safety Information

FCC Statements

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This phone meets the FCC Radiofrequency Emission Guidelines and is certified with the FCC as:

FCC ID: O8F-BROU

The FCC ID is located on the back of your Palm phone, behind the touchscreen. To view the FCC ID, slide the keyboard out.

CAUTION Changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

Antenna Care/Unauthorized Modifications

Use only the supplied integral antenna. Unauthorized antenna modifications or attachments could damage the unit and may violate FCC regulations.

Industry Canada

Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

The term "IC" before the equipment certification number only signifies that the Industry Canada technical specifications were met.

IC: 3905A-BROU

This Class B digital apparatus complies with Canadian ICES-003.

L'utilisation de ce dispositif est autorisée seulement aux conditions suivantes : (1) il ne doit pas produire de brouillage et (2) l'utilisateur du dispositif doit être prêt à accepter tout brouillage radioélectrique reçu, même si ce brouillage est susceptible de compromettre le fonctionnement du dispositif.

Cet appareil numérique de la classe [*] est conforme à la norme NMB-003 du Canada.

Radio Frequency (RF) Safety Exposure

General statement on Radio Frequency (RF) energy: Your phone contains a transmitter and a receiver. When it is ON, it receives and transmits RF energy. When you communicate with your phone, the system handling your call controls the power level at which your phone transmits.

Specific Absorption Rate (SAR): Your mobile device is a radio transmitter and receiver. It is designed not to exceed the limits for exposure to radio waves recommended by international guidelines. These guidelines were developed by the independent scientific organization ICNIRP and include safety margins designed to assure the protection of all persons, regardless of age and health.

In order to certify this unit for sale to the public, this unit has been tested for RF exposure compliance at a qualified test laboratory and found to comply with the regulations regarding exposure to RF Energy under the recommendations of the International Commission on Non-Ionizing Radiation Protection (ICNIRP). The tests are performed in positions and locations as required by the FCC and IC for each model.

As SAR is measured utilizing the device's highest transmitting power, the actual SAR of this device while operating is typically below that indicated below. This is due to automatic changes

to the power level of the device to ensure it only uses the minimum power required to communicate with the network.

The SAR limit for mobile devices set by FCC/IC is 1.6 W/kg averaged over 1 gram of tissue for the body or head (4.0 W/kg averaged over 10 grams of tissue for the extremities - hands, wrists, ankles, and feet).

The highest reported SAR values of the Palm® XXX™ Phone are:

Table 1.

Maximum 1g SAR values (W/kg) FCC	
Head	0.XXX
Body	0.XXX

In order to comply with FCC and IC RF exposure safety guidelines, users MUST use one of the following types of body-worn accessories:

- 1 A Palm® brand body-worn accessory that has been tested for (specific absorption rate) SAR compliance and is intended for use with this product.
- 2 An accessory that contains NO metal (snaps, clips, etc.) and provides AT LEAST 0.6 in. (1.5 cm) of separation between the user's body and the unit.

Do NOT use the device in a manner such that it is in direct contact with the body (i.e., on the lap or in a breast pocket). Such use will likely exceed the FCC RF safety exposure limits. See fcc.gov/oet/rfsafety for more information on RF exposure safety.

To view the most recent SAR values of the Palm® XXX™ phone, visit palm.com/sarumts-XXX.

Body-worn operation: Important safety information regarding radio frequency (RF) radiation exposure: To ensure compliance with RF exposure guidelines the phone must be used with a minimum of 0.6 in. (1.5 cm) separation from the body. Failure to observe these instructions could result in your RF exposure exceeding the relevant guideline limits.

Limiting exposure to radio frequency (RF) fields: For individuals concerned about limiting their exposure to RF fields, the World Health Organization (WHO) provides the following advice:

Precautionary measures: Present scientific information does not indicate the need for any special precautions for the use of mobile phones. If individuals are concerned, they might choose to limit their own or their children's RF exposure by limiting the length of calls, or using "hands-free" devices to keep mobile phones away from the head and body.

Further information on this subject can be obtained from the WHO home page who.int/mediacentre/factsheets/fs193/en/index.html WHO Fact sheet 193: June 2000.

Protecting your Battery

The guidelines listed below help you get the most out of your battery's performance.

Recently there have been some public reports of wireless phone batteries overheating, catching fire, or exploding. It appears that many, if not all, of these reports involve counterfeit or inexpensive, aftermarket-brand batteries with unknown or questionable manufacturing standards. Use only manufacturer-approved batteries and accessories found at Carrier Stores or through your device's manufacturer. Buying the right batteries and accessories is the best way to ensure they are genuine and safe.

- In order to avoid damage, charge the battery only in temperatures that range from 32° F to 113° F (0° C to 45° C).
- Don't use the battery charger in direct sunlight or in high humidity areas, such as the bathroom.
- Never dispose of the battery by incineration.
- Keep the metal contacts on top of the battery clean.
- Don't attempt to disassemble or short-circuit the battery.
- The battery may need recharging if it has not been used for a long period of time.
- It's best to replace the battery when it no longer provides acceptable performance. It can be recharged hundreds of times before it needs replacing.
- Don't store the battery in high temperature areas for long periods of time. It's best to follow these storage rules:

Less than one month: -4° F to 140° F (-20° C to 60° C)

More than one month: -4° F to 113° F (-20° C to 45° C)

Battery Handling

- Do not disassemble or open; crush, bend or deform; puncture or shred the battery.
- Do not modify or remanufacture, attempt to insert foreign objects into the battery; immerse or expose to water or other liquids; expose to fire, explosion, or other hazard.
- Only use the battery for the system for which it is specified.
- Only use the battery with a charging system that has been qualified with the system per the IEEE/CTIA-1725 standard. Use of an unqualified battery or charger may present a risk of fire, explosion, leakage, or other hazard.
- Do not short-circuit a battery or allow metallic conductive objects to contact battery terminals.
- Replace the battery only with another battery that has been qualified with the system per IEEE/CTIA-1725. Use of an unqualified battery may present a risk of fire, explosion, leakage, or other hazard.
- Promptly dispose of used batteries in accordance with local regulations.
- Battery usage by children should be supervised.

- Avoid dropping the phone or battery. If the phone or battery is dropped, especially on a hard surface, and the user suspects damage, take it to a service center for inspection.
- Do not handle a damaged or leaking Lithium-Ion (LI-ion) battery as you can be burned.
- Improper battery use may result in a fire, explosion, or other hazard.
- Based on DOT rules, spare batteries must not be transported in checked luggage on commercial flights. Spare batteries can only be transported in carry-on luggage. For more information: http://safetravel.dot.gov/whats_new_batteries.html

Power Specifications

Use only Palm-approved power accessories such as AC-power adapters, USB cables, and batteries. Unauthorized and non-approved batteries will NOT operate with the XXX phone.

AC Power Adapter source: Palm

Part Number: 157-10124-00

Input Rating: 100-240 Vac, 50/60Hz, 0.2A

Output Rating: 5Vdc, 1000mA

AC Power Adapter source: Palm

Part Number: 157-10130-00

Input Rating: 100-240 Vac, 50/60Hz, 0.2A

Output Rating: 5Vdc, 1000mA

Battery Source: Palm

Type: Rechargeable Li-ion Polymer

Model: 157-10150-00

Rating: 3.7Vdc, 920mAh (minimum)

Battery Source: Palm

Type: Rechargeable Li-ion Polymer

Model: 157-10151-00

Rating: 3.7Vdc, 920mAh (minimum)

Recycling and Disposal



This symbol indicates that Palm products should be recycled and not be disposed of in unsorted municipal waste. Please return Palm products to the electrical and electronic equipment collection points in your municipality or county or to a facility that properly recycles electrical and electronic equipment. These collection points are available free of charge. For detailed information please contact your municipality or county. For information on Palm's environmental programs, visit palm.com/environment.

Hazardous substances that may be included in electronic products can potentially affect human health and the environment. Recycling benefits the environment by diverting waste from landfills and by recovering materials that may be recycled into other products. Responsible recycling ensures materials are properly collected and disposed.

Palm is committed to supporting the collection and recycling of its products. Palm is committed to participate in and support the European Union WEEE Directive (2002/96/EC) and the protection of the environment for future generations. For more information on the WEEE Directive implementation in the various EU member states please see weee-forum.org.

It is everyone's responsibility to ensure that electrical and electronic products are properly reused, recycled, or recovered.

As part of Palm's corporate commitment to be a good steward of the environment, we strive to use environmentally friendly materials, reduce waste, and collaborate with our channel partners to raise awareness and help keep Palm handheld devices, phones, and mobile companions out of landfills through evaluation and disposition for reuse and recycling. Visit palm.com/recycle for additional details and information about how you can help reduce electronic waste.

User Safety

Operational Warnings

IMPORTANT INFORMATION ON SAFE AND EFFICIENT OPERATION. Read this information before using your phone. For the safe and efficient operation of your phone, observe these guidelines:

Potentially explosive atmospheres: Turn off your phone when you are in any areas with a potentially explosive atmosphere, such as fueling areas (gas or petrol stations, below deck on boats), storage facilities for fuel or chemicals, blasting areas and areas near electrical blasting caps, and areas where there are chemicals or particles (such as metal powders, grains, and dust) in the air.

Interference to medical and personal Electronic Devices: Most but not all electronic equipment is shielded from RF signals and certain electronic equipment may not be shielded against the RF signals from your phone.

Pacemakers: The Health Industry Manufacturers Association recommends that a minimum separation of 0.6 inches (15 centimeters) be maintained between a phone and a pacemaker to avoid potential interference with the pacemaker. These recommendations are consistent with the independent research by the recommendations of Wireless Technology Research.

Persons with pacemakers should do the following:

Audio Safety: This phone is capable of producing loud noises which may damage your hearing. When using the speakerphone feature, it is recommended that you place your phone at a safe distance from your ear.

Other Medical Devices, Hospitals: If you use any other personal medical device, consult the manufacturer of your device to determine if it is adequately shielded from external RF energy. Your physician may be able to assist you in obtaining this information. Turn your phone OFF in health care facilities when any regulations posted in these areas instruct you to do so. Hospitals or health care facilities may be using equipment that could be sensitive to external RF energy.

Repetitive Motion Injuries: When using the keyboard or playing games on your phone, you may experience discomfort in your neck, shoulders, hands, arms, or other parts of the body. To avoid any injury, such as tendonitis, carpal tunnel syndrome, or other musculoskeletal disorder,

make sure to take necessary breaks from use, take longer rests (such as several hours) if discomfort or tiring begins, and see a doctor if discomfort persists. To minimize the risk of Repetitive Motion Injuries, when texting or playing games with your phone:

- Do not grip the phone too tightly
- Press the buttons lightly
- Make use of the special features in the handset which minimize the number of buttons which have to be pressed, such as message templates and predictive text
- Take lots of breaks to stretch and relax

Blackouts and Seizures: Blinking lights, such as those experienced with television or playing video games may cause some people to experience blackout or seizure, even if never experienced before. In the event a phone user should experience any disorientation, loss of awareness, convulsion, eye or muscle twitching, or other involuntary movements, stop use immediately and consult a doctor. Individuals with personal or family history of such events should consult a doctor before using the device. To limit the possibility of such symptoms, wherever possible every hour take a minimum break of 15 minutes, use in a well lighted area, view the screen from the farthest distance, and avoid exposure to blinking lights if you are tired.

Operating Machinery: Do not use your phone while operating machinery. Full attention must be given to operating the machinery in order to reduce the risk of an accident.

Aircraft: While in aircraft, follow all instructions regarding the operation of your phone. Use of your phone while on board an aircraft must be done in accordance and in compliance with airline instructions and regulations.

Vehicles with Air Bags: Your phone should not be placed in a position that would affect the operation of air bag deployment or in a position that, should the air bag inflate, could propel the phone. Air bags will inflate with great force and care should be taken to protect yourself and your phone within a vehicle that has air bags. Do not place a phone in the area over an air bag or in the air bag deployment area. Store the phone safely before driving the vehicle.

Hearing Aids: People with hearing aids or cochlear implants may experience interfering noises when using wireless devices or when one is nearby. The level of interference will depend on the type of hearing device and the distance from the interference source. Increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

Small children: Do not leave your phone and its accessories within the reach of small children or allow them to play with it. They could hurt themselves or others, or could accidentally damage the phone. Your phone contains small parts with sharp edges that may cause an injury or which could become detached and create a choking hazard.

Keep the device away from the abdomens of pregnant women and adolescents, particularly when using the device hands-free.

To reduce exposure to radiation, use your device in good reception areas, as indicated by the bars on your phone, at least 3 to 4 bars.

Caution: Avoid potential hearing loss

Prolonged exposure to loud sounds (including music) is the most common cause of preventable hearing loss. Some scientific research suggests that using portable audio devices, such as portable music players and cellular telephones, at high volume settings for long durations may lead to permanent noise-induced hearing loss. This includes the use of headphones (including headsets, ear buds, and Bluetooth® or other wireless devices). Exposure to very loud sound has also been associated in some studies with tinnitus (a ringing in the ear), hypersensitivity to sound, and distorted hearing. Individual susceptibility to noise-induced hearing loss and other potential hearing problems varies. The amount of sound produced by a portable audio device varies depending on the nature of the sound, the device, the device settings, and the headphones. You should follow some common sense recommendations when using any portable audio device:

- Set the volume in a quiet environment and select the lowest volume at which you can hear adequately.
- When using headphones, turn the volume down if you cannot hear the people speaking near you or if the person sitting next to you can hear what you are listening to.
- Do not turn the volume up to block out noisy surroundings. If you choose to listen to your portable device in a noisy environment, use noise-cancelling headphones to block out background environmental noise.
- Limit the amount of time you listen. As the volume increases, less time is required before your hearing could be affected.
- Avoid using headphones after exposure to extremely loud noises, such as rock concerts, that might cause temporary hearing loss. Temporary hearing loss might cause unsafe volumes to sound normal.
- Do not listen at any volume that causes you discomfort. If you experience ringing in your ears, hear muffled speech, or experience any temporary hearing difficulty after listening to your portable audio device, discontinue use and consult your doctor.
- You can obtain additional information on this subject from the following sources:

American Academy of Audiology

11730 Plaza America Drive, Suite 300
Reston, VA 20190
Voice: (800) 222-2336
Email: info@audiology.org
Internet: audiology.org

National Institute on Deafness and Other Communication Disorders

National Institutes of Health
31 Center Drive, MSC 2320
Bethesda, MD USA 20892-2320
Voice: (301) 496-7243
Email: nidcdinfo@nih.gov
Internet: nidcd.nih.gov/health/hearing

National Institute for Occupational Safety and Health

395 E Street, S.W., Suite 9200
Patriots Plaza Building
Washington, DC 20201
Voice: 1-800-CDC-INFO (1-800-232-4636)
Internet: cdc.gov/niosh/topics/noise

Product Handling & Safety

General statement on handling and use: You alone are responsible for how you use your phone and any consequences of its use.

You must always switch off your phone wherever the use of a phone is prohibited. Use of your phone is subject to safety measures designed to protect users and their environment.

- Always treat your phone and its accessories with care and keep it in a clean and dust-free place.
- Do not expose your phone or its accessories to open flames or lit tobacco products.
- Do not expose your phone or its accessories to liquid, moisture, or high humidity.
- Do not drop, throw, or try to bend your phone or its accessories.
- Do not use harsh chemicals, cleaning solvents, or aerosols to clean the device or its accessories.
- Do not paint your phone or its accessories.
- Do not attempt to disassemble your phone or its accessories; only authorized personnel must do so.
- Do not expose your phone or its accessories to extreme temperatures, minimum 32° F and maximum 113° F (0° C to 45° C).
- Please check local regulations for disposal of electronic products.
- Do not carry your phone in your back pocket as it could break when you sit down.

Battery: Your phone includes an internal lithium-ion or lithium-ion polymer battery. Please note that use of certain data applications can result in heavy battery use and may require frequent battery charging. Any disposal of the phone or battery must comply with laws and regulations pertaining to lithium-ion or lithium-ion polymer batteries.

Demagnetization: To avoid the risk of demagnetization, do not allow electronic devices or magnetic media close to your phone for a long time.

Normal use position: When making or receiving a phone call, hold your phone to your ear, with the bottom towards your mouth or as you would a fixed line phone.

Emergency calls: This phone, like any wireless phone, operates using radio signals, which cannot guarantee connection in all conditions. Therefore, you must never rely solely on any wireless phone for emergency communications.

Phone heating: Your phone may become warm during charging and during normal use.

Accessories: Use only approved accessories. Do not connect with incompatible products or accessories. Take care not to touch or allow metal objects, such as coins or key rings, to contact or short-circuit the battery terminals.

Connection to a car: Seek professional advice when connecting a phone interface to the vehicle electrical system.

Faulty and damaged products: Do not attempt to disassemble the phone or its accessory. Only qualified personnel must service or repair the phone or its accessory. If your phone or its accessory has been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

Interference in cars and to other Electronic Devices: Please note that because of possible interference to electronic equipment, some vehicle manufacturers forbid the use of mobile phones in their vehicles unless a hands-free kit with an external antenna is included in the installation. RF energy may affect improperly installed or inadequately shielded electronic operating and entertainment systems in motor vehicles. Check with the manufacturer or representative to determine if these systems are adequately shielded from external RF energy. Also check with the manufacturer of any equipment that has been added to the vehicle.

Driving Safety

Driving Safety Tips Overview

Always obey all laws and regulations on the use of the phone in your driving area.

Safety—Your most important call. The Wireless Industry reminds you to use your phone safely when driving.

- 1 Get to know your phone and its features, such as speed-dial and redial.
- 2 Use a hands-free device where it is allowed. In some areas, you may not use your phone while driving even with a hands-free accessory.
- 3 Position your phone within easy reach.
- 4 Let the person you are speaking to know you are driving; if necessary, suspend the call in heavy traffic or hazardous weather conditions.
- 5 Do not take notes, look up phone numbers, read/write email, or surf the Internet while driving.
- 6 Dial sensibly and assess the traffic; if possible, place calls when you are not moving or before pulling into traffic.
- 7 Do not engage in stressful or emotional conversations that may divert your attention from the road.
- 8 Dial your national emergency number to report serious emergencies. This is a free call from your phone.
- 9 Use your phone to help others in emergencies.
- 10 Call roadside assistance or a special non-emergency wireless number when necessary.

Driving Safety Tip Details

- 1 Get to know your phone and its features such as speed-dial and redial. Carefully read your instruction manual and learn to take advantage of valuable features most phone models offer, including automatic redial and memory dial. Also, work to memorize the phone keyboard so you can use the speed-dial function without taking your attention off the road.
- 2 Use a hands-free device. A number of hands-free phone accessories are readily available today. Whether you choose an installed mounted device for your phone or a speakerphone accessory, take advantage of these devices. If driving while using a phone is permitted in your area, we recommend using a phone headset or a hands-free car kit (sold separately). However, be aware that use of a headset that covers both ears impairs your ability to hear other sounds. Use of such a headset while operating a motor vehicle or riding a bicycle may create a serious hazard to you and/or others, and may be illegal. If you must use a stereo headset while driving, place a speaker in only one ear. Leave the other ear free to hear outside noises, and do so only if it is legal and you can do so safely.
- 3 Make sure you place your phone within easy reach and where you can grab it without removing your eyes from the road. If you get an incoming call at an inconvenient time, let your voicemail answer it for you.
- 4 Suspend conversations during hazardous driving conditions or situations. Let the person you are speaking to know you are driving; if necessary, suspend the call in heavy traffic or hazardous weather conditions. Rain, sleet, snow, and ice can be hazardous, but so is heavy traffic. As a driver, your first responsibility is to pay attention to the road.
- 5 Do not take notes, look up phone numbers, read/write email, or surf the Internet while driving. If you are reading an address book or business card while driving a car, or writing a to-do list, then you are not watching where you are going. It's common sense. Do not get caught in a dangerous situation because you are reading or writing and not paying attention to the road or nearby vehicles.
- 6 Dial sensibly and assess the traffic; if possible, place calls when you are not moving or before pulling into traffic. Try to plan your calls before you begin your trip, or attempt to schedule your calls with times you may be temporarily stopped or otherwise stationary. But if you need to dial while driving, follow this simple tip: dial only a few numbers, check the road and your mirrors, then continue.
- 7 Do not engage in stressful or emotional conversations that may be distracting. Stressful or emotional conversations and driving do not mix—they are distracting and even dangerous when you are behind the wheel. Make people you are talking with aware you are driving and if necessary, suspend phone conversations which have the potential to divert your attention from the road.
- 8 Use your phone to call for help. Your phone is one of the greatest tools you can own to protect yourself and your family in dangerous situations—with your phone at your side, help is only three numbers away. Dial your national emergency number in the case of fire, traffic accident, road hazard, or medical emergencies. Remember, your national emergency number is a free call on your phone.
- 9 Use your phone to help others in emergencies. If you see an auto accident, crime in progress, or other serious emergency where lives are in danger, call your national emergency number, as you would want others to do for you.
- 10 Call roadside assistance or a special wireless non-emergency assistance number when necessary. Certain situations you encounter while driving may require attention, but are not urgent enough to merit a call to your national emergency number. But you can still use your

phone to lend a hand. If you see a broken-down vehicle posing no serious hazard, a broken traffic signal, a minor traffic accident where no one appears injured, or a vehicle you know to be stolen, call roadside assistance or other special non-emergency wireless number.

General Operation

Prolonged Views of Screen: If you are driving, do not access any function requiring a prolonged view of the screen. Pull over in a safe and legal manner before attempting to access a function of the system requiring prolonged attention. Even occasional short scans to the screen may be hazardous if your attention has been diverted away from your driving task at a critical time.

Volume Setting: Do not raise the volume excessively. Keep the volume at a level where you can still hear outside traffic and emergency signals while driving. Driving while unable to hear these sounds could cause an accident.

Let Your Judgment Prevail: The Device Software is only an aid. Make your driving decisions based on your observations of local conditions and existing traffic regulations. The Device Software is not a substitute for your personal judgment.

Hands-Free Capability

All CTIA Certified portable products provide the consumer with a toll-free number for the purchase of a compatible hands-free device, call 1-800-881-7256.

ESD Safety

Electrostatic discharge (ESD) can cause damage to electronic devices if discharged into the device, so you should take steps to avoid such an occurrence. Do not touch the SIM card's metal connectors or battery contacts.

Description of ESD

Static electricity is an electrical charge caused by the buildup of excess electrons on the surface of a material. To most people, static electricity and ESD are nothing more than annoyances. For example, after walking over a carpet while scuffing your feet, building up electrons on your body, you may get a shock—the discharge event—when you touch a metal doorknob. This little shock discharges the built-up static electricity.

ESD-susceptible equipment

Even a small amount of ESD can harm circuitry, so when working with electronic devices, take measures to help protect your electronic devices, including your Palm phone, from ESD harm. While Palm has built protections against ESD into its products, ESD unfortunately exists and, unless neutralized, could build up to levels that could harm your equipment. Any electronic device that contains an external entry point for plugging in anything from cables to docking stations is susceptible to entry of ESD. Devices that you carry with you, such as your device, build up ESD in a unique way because the static electricity that may have built up on your body is automatically passed to the device. Then, when the device is connected to another device such as a docking station, a discharge event can occur.

Precautions against ESD

Make sure to discharge any built-up static electricity from yourself and your electronic devices before touching an electronic device or connecting one device to another. The recommendation from Palm is that you take this precaution before connecting your device to your computer, placing the phone in a docking station, or connecting it to any other device. You can do this in many ways, including the following:

- Ground yourself when you're holding your mobile device by simultaneously touching a metal surface that is at earth ground. For example, if your computer has a metal case and is plugged into a standard three-prong grounded outlet, touching the case should discharge the ESD on your body.
- Increase the relative humidity of your environment.
- Install ESD-specific prevention items, such as grounding mats.

Conditions that enhance ESD occurrences

Conditions that can contribute to the buildup of static electricity in the environment include the following:

- Low relative humidity.
- Material type. (The type of material gathering the charge. For example, synthetics are more prone to static buildup than natural fibers like cotton.)
- The rapidity with which you touch, connect, or disconnect electronic devices.

While you should always take appropriate precautions to discharge static electricity, if you are in an environment where you notice ESD events, you may want to take extra precautions to protect your electronic equipment against ESD.

Owner's Record

The model number, regulatory number, and serial number are located on a nameplate inside the battery compartment. Record the serial number in the space provided below. This will be helpful if you need to contact us about your phone in the future.

Product: Palm® XXX™ Phone

Model:

Serial No.:



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