

Pre User Guide

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Patent pending. This product also is licensed under United States patent 6,058,304.

Use of this device requires providing a valid email address, mobile phone number, and related information for account setup and activation. A data plan is also required. Unlimited usage data plan strongly recommended or additional data charges may apply.

Open Source License information

You can view the Open Source License terms on your phone. Press the Center button and then tap the Launcher icon. Swipe left until the PDF View icon appears. Tap PDF View, then tap Open Source Information.pdf.

You can also view the file on your computer. Connect your phone to your computer with the USB cable. On your phone, tap USB Drive. On your computer, open Computer (Vista), My Computer (XP), or Finder (Mac) and double-click the Palm Pre drive. Then double-click the file Open Source Information.pdf.

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Basics

In this section

- Get to know your phone
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Get to know your phone

Slide out the keyboard

- Hold the phone as shown below and gently push up.



Front view



1 Earpiece

2 Touchscreen: Tap and make other gestures directly on the screen. See [Touchscreen](#).

3 Volume

- 4 Gesture area:** Make the back gesture and begin other gestures here.
- 5 Microphone**
- 6 Center:** Press to display Card view (see [Display all open applications \(Card view\)](#)).
- 7 Keyboard:** See [Use the keyboard](#).
- 8 Charger/microUSB connector**

TIP Be careful not to scratch, crush, or apply too much pressure on the touchscreen. Do not store your phone in a place where other items might damage it.

Back view



- 1 Camera flash**
- 2 Camera lens**
- 3 Speaker**

Top view



- 1 Power:** Press to wake up or turn off the screen. Press and hold to turn your device and all wireless services completely off and to turn your device back on after having turned it completely off.
- 2 Ringer switch:** Slide to turn the ringer and notification sounds on or off. (Red means off.) The Ringer switch does not affect music or video playback sounds.
- 3 3.5mm headset jack**

Bottom view



* Back cover release

Touchscreen



- 1 **Application name:** Displays the name of the currently open application. Tap the name to open the app.
- 2 **Launcher:** See [Open an application in the Launcher](#).
- 3 **Page indicators:** Show how many Launcher pages are to the right or the left of the currently displayed page. Swipe left or right on the screen to see other pages.
- 4 **Quick Launch:** See [Open an application in Quick Launch](#).
- 5 **Connection icons:** Show the status of wireless service connections and battery strength. Tap the icons to open the [connection menu](#).
- 6 **Scroll arrow:** Swipe down to see hidden icons.
- 7 **Notification icons:** Show missed calls, new voicemail and email messages, and more. Tap the bottom of the screen to view notification details (see [View all of your notifications](#))

Set up your phone

Insert the SIM card

Your SIM card contains account information such as your phone number and voicemail access number. To make calls or use your phone's email or web features, you need to insert a SIM card.

If you don't have a SIM card, contact your wireless service provider.

To take advantage of the high-speed data connection available on your phone, you may need to have a 3G SIM card. Check with your wireless service provider for information.

- 1 Press and release the **back cover release** button.



- 2 Insert your thumbnail into the hairline opening between the cover and the phone.
- 3 Slide your nail around to side (a) until you hear the clasp release.



- 4 Repeat step 3 on the other side (b) of the phone.
- 5 Lift off the back cover.



6 Pull down and out on the tab to remove the battery.



WARNING You must remove the battery first whenever you insert or remove the SIM card.

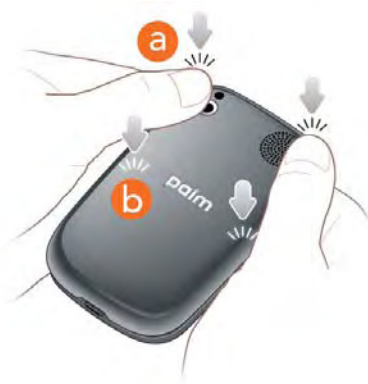
7 Insert the **SIM card**.



8 Replace the **battery**.

TIP If your phone does not turn on after you insert the battery, you need to connect it to the AC charger to charge it. If it still doesn't start, restart your phone.

- 9 Position the back cover over the phone and gently press the top two snaps, located at the top corners. Then press the two snaps halfway down either side of the phone.



- 10 Slide out the keyboard (see [Slide out the keyboard](#)), and then press the two snaps at the bottom corners.



- 11 Press and hold the **power** button  on the upper-right corner of your phone until you see a logo on the screen.



12 Follow the onscreen instructions to complete setup.

IMPORTANT If you see a notification that an update is available, tap **Install Now** to install it. Palm periodically sends updates to enhance the applications and features on your phone.

13 Your phone is ready to use.


Turn the phone on/off

The wireless services—phone, Bluetooth® wireless technology, and Wi-Fi—and the screen of your phone can be turned off and on separately. This means you can wake up the screen to use just the organizer features of your device (Calendar, Contacts, Tasks, Memos, and so on) without turning on the phone and other wireless features. Also, when the screen is turned off, the phone can be on and ready for you to receive phone calls or messages.

Turn the screen on/off



Wake up the screen and leave the wireless services turned off when you want to use only the organizer features, for example, when you're on a plane and want to look at your calendar. You can also turn off the screen without turning off the wireless features on your phone.

To save power, the screen dims automatically after a period of inactivity, then turns off. You can be on a call when the screen dims and turns off—this does not affect the call.

- To brighten the screen if it has dimmed: Tap the screen.
- To turn the screen off: Press **power** .



To turn the screen on, do one of the following:


- Press **power** . Drag  up to unlock the screen.
- Slide out the keyboard.


TIP You can set how long the screen stays on during a period of inactivity (see [Set the interval for turning the screen off automatically](#)).

Turn wireless services off (airplane mode)

Airplane mode turns off your phone as well as the Bluetooth® wireless technology and Wi-Fi features. Use it when you are on a plane or anywhere else you need to turn off all wireless services. You can still use apps like Calendar, Contacts, Photos, Music, Doc View, and PDF View.

Do one of the following:

- Tap the upper-right corner of any screen and tap **Turn on Airplane Mode**.
- Press and hold **power**  and tap **Airplane Mode**.


When your phone is in airplane mode, the **airplane mode**  icon appears at the top of every screen, and **Airplane Mode** appears in the upper-left corner of the screen in the Launcher, Card view, and Phone. Your phone is not connected to any mobile network. Although you can no longer use the phone, you can still use all the organizer features of your phone.


TIP When your phone is in airplane mode, you can turn the other wireless features on individually. For Wi-Fi, see [Turn Wi-Fi on and off](#). For Bluetooth, see [Bluetooth® wireless technology](#). To turn your phone back on, you must turn airplane mode off.

Turn wireless services on



When you turn on your phone, it connects to a mobile network so that you can make and receive phone calls and use other wireless services (if supported by the local network).

BEFORE YOU BEGIN To use the phone, you must have an active SIM card from your wireless service provider inserted into your phone (see [Insert the SIM card](#)).




- Tap the upper-right corner of any screen and tap **Turn off Airplane Mode**.
- When your phone locates a signal, your wireless service provider's name appears in the upper-left of the screen in the Launcher, Card view, and Phone, and the **signal-strength**  icon appears at the top of the screen.

When you are inside a coverage area, the bars on the **signal-strength**  icon are filled in. If you're outside a coverage area, the bars in the signal-strength icon appear dimmed with an X.



Turn everything (the screen and wireless services) on/off

- To turn both the screen and wireless services off: Press and hold **power**  and tap **Turn Off**.
- To turn both the screen and wireless services back on: Press and hold **power** .

Make your first call

- 1 Press **power** . This wakes up the screen.
- 2 If necessary, drag  up to unlock the screen.
- 3 Tap .
- 4 Tap numbers on the dial pad.

TIP Press the onscreen backspace icon to delete numbers you've entered.

- 5 Tap  to dial.
- 6 Tap  to end the call.

For more ways to make calls, see [Make calls](#).

Adjust call volume

- When you're on a call, press the **Volume** button on the side of your phone to adjust the call volume.



Open and close applications

Open an application in Quick Launch

Quick Launch is the bar of five icons that is always available at the bottom of Card view and the Launcher. By default it includes Calendar, Contacts, Email, Phone, and the Launcher. To open an application from Quick Launch, just tap the icon.

When an application fills the whole screen, make the following gesture to display Quick Launch and open one of its applications.

- 1 Drag up slowly from the gesture area to the screen.
- 2 Move your finger to the application icon. When you see the app name appear, lift your finger. The application opens.

Open an application in the Launcher

The Launcher displays all your applications that are not on Quick Launch.



- 1 Press **Center** , and tap .

TIP You can also open the Launcher by flicking up twice from the gesture area to the screen. If you are in Card view, just flick up once to open the Launcher


- 2 To find the app you want, swipe up or down to see all the icons on a page. Swipe left or right to see other pages.

- 3 Tap the application icon.

To close the Launcher, do one of the following:

- Press **Center** .
- Tap .
- Flick up from the screen to the gesture area.

Open an application using search

- 1 Press **Center**  to open Card view.
- 2 Enter the name of the application.
- 3 When the application icon appears in the search results, tap it.

Work with applications


Go up one level in an app

The back gesture takes you up one level from a detailed level to a more general view of the application you're working in. For example, when you finish reading an email message, make the back gesture to close the message and return to your list of messages. Or when you finish writing a memo, make the back gesture to close and save the memo and return to the display of all your memos. When you make the back gesture in an application and that's the only screen of that app that's open, you minimize the app and go back to Card view.

To make the back gesture, swipe right to left anywhere in the gesture area.

Display all open applications (Card view)

Card view displays open applications as small cards, so that you can easily scroll through them and drag them to change their order.

- When an application fills the screen and you want to go to Card view, press **Center** .

TIP You can also open Card view by flicking up from the gesture area to the screen.

Move among open applications

- 1 In Card view (see [Display all open applications \(Card view\)](#)), swipe left or right on the screen to see other open apps.
- 2 Tap a card to maximize the application.

TIP You can also maximize the center card in Card view by flicking down from the screen to the gesture area.

Reorder open application cards

- 1 In Card view (see [Display all open applications \(Card view\)](#)), tap and hold a card to further reduce the size of the cards.

TIP You can also tap anywhere on the screen around the cards to reduce the size of the cards.

- 2 Tap and hold a card, and then drag it to another position.

Close an application

- In Card view (see [Display all open applications \(Card view\)](#)), throw the application card off the top of the screen.

Enter information






Use the keyboard



- 1 Orange
- 2 Shift
- 3 Space
- 4 Backspace
- 5 Enter
- 6 Sym






Enter uppercase letters

By default, the first letter of each sentence or field is capitalized and the remaining text you enter is lowercase. To enter other uppercase letters, do one of the following:

- Press **Shift**  and press the letter key. The Shift symbol appears: . You don't need to hold down Shift while you press the letter key.
- Turn on Caps Lock: Press **Shift**  twice. The Caps Lock symbol appears: .
- Turn off Caps Lock: Press **Shift** .


Enter numbers, punctuation, and symbols

Numbers, punctuation, and symbols appear above the letters on the keys. To enter these characters, do one of the following:

- Press the **orange**  and press the key for the character. The alternate character symbol appears: . You don't need to hold down the orange key while pressing the second key.
- Enter a series of alternate characters: Press the **orange**  key twice to lock the alternate character feature. The alternate character lock symbol appears: .
- Turn off the alternate character feature: Press the **orange**  key.

Enter other symbols and accented characters

You can enter symbols and accented characters that don't appear on the keys by using the symbols list.

- 1 Press **Sym**  to display the symbols table.
- 2 Narrow the list by pressing the key that corresponds to the character you want. For example, to enter an é, press **e**.

TIP The symbols and accented characters are grouped according to their similarity to the corresponding key. For example, the symbol available for the R key is ®, and for the T key is ™. If you press the wrong key, press **Backspace** to return to the full list of symbols and accented characters. You can then press another key.


- 3 Scroll to find the character you want.
- 4 Tap the character to insert it.

TIP Some symbols, such as \$ and ¢, do not correspond to a letter key. To enter these symbols, press **Sym** by itself and scroll to the bottom of the table to select the symbol.

Enter information in a field

You can enter information in a field by typing or by pasting previously copied information. To accept the information you entered, do one of the following:

- Tap outside the field.

- Press **Enter** . If a screen contains multiple fields, pressing Enter accepts the information you just entered and jumps the cursor to the next field.

Select items in a list

Lists enable you to select from a range of options. Lists are different from menus (see [Use the menus](#)), which give you access to additional features.

Lists are hidden until you tap the currently displayed option for that list.

- 1 Tap the currently displayed option to open the list. For example, when creating a new event in Calendar, tap **No Reminder** to display the list of reminder options.
- 2 Tap the list option you want.

Save information

- On most screens, your information is saved automatically. Just make the back gesture to close the screen (see [Go up one level in an app](#)), and your info is saved at the same time.
- On screens with a Done button, tap **Done** to save your information.


Use the menus

Most applications have an application menu hidden in the upper-left corner, which provides access to additional features. There is also a connection menu hidden in the upper-right corner, which provides access to wireless services.

- | To get the most out of your phone, it's a good idea to familiarize yourself with the additional features available through the menus in various applications.

Open the application menu

The application menu contains options such as Cut and Copy, Preferences, and other application-specific commands.

- 1 Tap the application name in the upper-left corner of the screen.
- 2 Tap a menu item to open it. If a menu displays a downward-pointing arrow  at the bottom, it means that more options are available. Scroll the menu to see the additional options.

Open the connection menu

The connection menu lets you manage wireless services—the phone, Bluetooth® wireless technology, and Wi-Fi.

DID YOU KNOW? The connection menu also displays the current day and date, as well as the battery charge level.

- 1 Tap the upper-right corner of the screen.
- 2 Tap a menu item to turn that wireless feature on or off or to open a list of options for that feature.

Search to find info and make calls

Use universal search

You can search for contacts and applications on your phone, or search the web.

- 1 Open Card view (see [Display all open applications \(Card view\)](#)) or the Launcher (see [Open an application in the Launcher](#)).
- 2 Begin typing the search term. As you type, search displays all contact names application names that match the characters. As you continue typing, the search results narrow.
- 3 Do one of the following:
 - To look up or get in touch with someone: Tap a contact name to open the person's contact information. Tap a phone number to dial it, an email address to send a message, and so on. If only the contact name is displayed, tap the name to display ways to get in touch.
 - To perform a web search: Tap the search term you entered to open a list of web search options, and tap the option. If your search returns no contacts or applications, the web search options are displayed automatically.
 - To open an application: Tap the application.

Search within an application

In applications such as Contacts, Memos, Doc View, and PDF View, you can search for entries or files. From the list view, enter the file name; a few words from a memo; or a contact name, initials, address, or number. See the application chapter for details.

You can also enter a search term in the Help application to search for help content related to the term.

View and respond to notifications

Respond to a notification

Notifications show up at the bottom of the screen to notify you of new voicemail and messages, upcoming appointments, missed calls, and more.

Do one of the following:

- Tap the notification to act on it.

- For some types of notifications, throw the notification off the side of the screen to dismiss it.

View all of your notifications

For most types of notifications, if you do not tap a notification after a few seconds, it becomes an icon in the lower-right portion of the screen.

- 1** Tap anywhere on the bottom of the screen to display your notifications.
- 2** Tap a notification to act on it. If a notification icon has a number next to it, the number indicates how many items are included in the notification—how many voicemail or email messages you have, and so on.

Phone

In this section

Make calls

Receive calls

Use voicemail

What can I do during a call?


Set up and use a Bluetooth® hands-free device

Make calls

For information on turning the phone off and back on, see [Turn the phone on/off](#).

Dial using the onscreen dial pad


The onscreen dial pad lets you make a call without sliding out the keyboard. It is also useful when you need to dial numbers that are expressed as letters and when you need large, brightly lit numbers that you can tap.

- 1 Open **Phone** .
- 2 Tap the onscreen keys to enter the number.

TIP Tap the onscreen backspace icon to delete numbers you've entered one at a time. Tap and hold the icon to delete all the numbers you've entered.

- 3 Tap  to dial.

Dial using the keyboard

- 1 In the Launcher or Card view, use the keyboard to enter the number. You do not need to press the **orange**  key to enter numbers, *, or #.
- 2 When you finish entering the number, tap it to dial.

TIP You can also enter a number with the keyboard when the dial pad is displayed. After entering the number, tap the onscreen dial icon to dial.

Dial using a speed dial



See [Assign a speed dial to a contact](#) for instructions on creating a speed dial.

- In the **Launcher**, **Card view**, or **Phone**, press and hold the speed-dial key you assigned to the number.

Dial by contact name using universal search

- 1 Open Card view (see [Display all open applications \(Card view\)](#)) or the Launcher (see [Open an application in the Launcher](#))
- 2 Begin typing the contact first or last name, or initials.
- 3 Tap one of the contact's phone numbers to dial it. If only the contact name is displayed, tap the name to display the phone numbers for that contact, and tap the number.

Dial by contact name in the Phone application

- 1 Open **Phone** .
- 2 Tap  to open contact search. Enter a name or initials until the contact you want appears.

3 Tap the number.

Redial the last number dialed

1 Open **Phone** .

2 Tap . When the number appears at the top of the screen, tap  again to dial.



Receive calls

If you want to answer calls, your phone must be on. This is different from having only the screen turned on (see [Turn the phone on/off](#)). When your phone is off, your calls go to voicemail.

TIP You can pick the ringtone for incoming calls (see [Select the ringtone for incoming calls](#)).

Answer a call

Do one of the following:

- If the screen is on when the phone starts ringing, tap .
- If the screen is off, drag  up to unlock the screen and answer the call.
- If a headset is attached, press the headset button.

DID YOU KNOW? If you are playing music or a video on your phone and a call arrives, playback pauses automatically and resumes when you hang up or ignore the call.

Ignore a call


To send a call immediately to voicemail, do one of the following:

- Tap .
- Press **power**  twice.





To reply to a caller who is in your Contacts list after you ignore a call, tap the ignored call notification. This opens the caller's contact entry, where you can select a reply method.

Use voicemail

Set up voicemail

- 1 In the Launcher, Card view, or Phone, press and hold **1** .
- 2 Follow the voice prompts to set up your voicemail.



Listen to voicemail messages

- 1 Do one of the following:
 - In the Launcher, Card view, or Phone, press and hold **1** .
 - Tap a voicemail notification at the bottom of the screen.
 - Open **Phone** . Then tap .
 - Open **Phone** . Then tap **1** onscreen.
- 2 Follow the voice prompts to listen to your messages.



What can I do during a call?

Manage a call

Do any of the following:


- Put the call on speakerphone: Tap .
- Mute the microphone so you can't be heard: Tap .

TIP You don't need an on-hold button to put a call on hold. Just tap the mute icon to mute your end of the line.

- Open the dial pad to enter numbers for navigating phone trees, responding to prompts, and so on: Tap .
- Add a call: Tap .
- Adjust call volume: Press **Volume**.

End a call

Do one of the following:

- Tap .
- If a headset is attached, press the headset button.



Set up and use a Bluetooth® hands-free device

WARNING If driving while using a phone is permitted in your area, we recommend using a headset or hands-free car kit (sold separately). However, be aware that use of a headset that covers both ears impairs your ability to hear other sounds. Use of such a headset while operating a motor vehicle or riding a bicycle may create a serious hazard to you and/or others, and may be illegal. If you must use a stereo headset while driving, place a speaker in only one ear. Leave the other ear free to hear outside noises, and use the headset only if it is legal and you can do so safely.

Your phone is compatible with many headsets and car kits (sold separately) enabled with Bluetooth® wireless technology version 2.1 with EDR and Stereo (with AVRCP media controls).

After you set up a connection with a Bluetooth headset or hands-free car kit, you can communicate with that device whenever it is within range and the Bluetooth feature on your phone is turned on. The range varies greatly, depending on environmental factors. The maximum is about 10 meters (30 feet).

NOTE You can use a stereo (A2DP-enabled) Bluetooth headset to listen to MP3 files on your phone. You cannot, however, use a mono Bluetooth headset to listen to MP3 files.

- 1** Open **Bluetooth** .
- 2** If the Bluetooth setting at the top of the screen is off, tap **Off** to switch the Bluetooth feature from Off to On.
- 3** Tap **Add device** and tap the device name.
- 4** To use a Bluetooth device with your phone, follow the instructions that came with the Bluetooth device.
- 5** To switch to another Bluetooth device while on a call: Tap  and tap the new device name. You can also tap **Handset** or **Speaker** to use your phone without the headset.

Your personal information organizer

In this section


Contacts

Calendar

Contacts

If you have an address book in certain online accounts (for example, Google or Microsoft Exchange ActiveSync), you can set up Contacts on your phone to synchronize and display contacts in the online address book. You can also enter a contact directly in Contacts and assign it to an online account (see [Create a contact](#)).



Use Contacts for the first time

- 1 [Open Contacts](#) .
- 2 Do one of the following:
 - To set up your first online account to sync: Tap the account type, enter the account information, and tap **Sign in**.
 - To set up an online account to sync other than the first one: Tap **Add An Account**, enter the account information, and tap **Sign In**.
 - To skip to your contact list: Tap **Done**.

Create a contact

You can add a contact that synchronizes with an online account you have, such as Google or Microsoft Exchange ActiveSync. You can also add a contact in the Palm profile account, which does not synchronize with an online account but is backed up daily to your Palm profile.

If you are using Contacts for the first time, you go through a few different steps to get or access the contacts on your phone (see [Use Contacts for the first time](#)). Follow this procedure to add contacts directly on your phone after the first time you use Contacts.

- 1 [Open Contacts](#) .
- 2 Tap .
- 3 (Optional) Tap the account button to the right of Name to change the account to which the new contact will be added.
- 4 Tap any field to enter contact details, select a ringtone for that contact, add notes, or add birthday details for the contact. Scroll to see all of the fields available for contact info.
- 5 In some fields, such as New Phone Number, when you enter the information a label button appears on the right. Tap the button to change the label for your entry—for example, to identify a number as a mobile or work phone.
- 6 Tap **Done**.

Find a contact


- 1 [Open Contacts](#) .

- 2 Enter any of the following:
 - First, middle, or last name
 - First and last initial (no space between)
 - Company
 - Nickname
- 3 For more search options, tap **Global Address Lookup**. This option is available if you are using Microsoft Exchange ActiveSync with a Global Address List.
- 4 Tap the contact.

Assign a speed dial to a contact

You can assign a speed dial to any contact phone number. You can assign up to 26 speed dials.


DID YOU KNOW? You cannot assign 1 (the E key) as a speed dial. The number 1 is reserved for dialing your voicemail system.

- 1 Open **Contacts** tap .
- 2 Search for a contact (see [Find a contact](#)), and tap the contact name.
- 3 Open the [application menu](#) and tap **Set speed dial**.
- 4 Tap the phone number you want to assign a speed dial to, and then tap the key to use as a speed dial. You may have to scroll to find the key you want.

Calendar

If you have a calendar in certain online accounts (for example, Google or Microsoft Exchange ActiveSync), you can set up Calendar on your phone to synchronize and display events in the online calendar. You can also enter an event directly in Calendar and assign it to an online account (see [Create an event](#)).

Use Calendar for the first time

- 1 Open **Calendar** .
- 2 Do one of the following:
 - To set up your first online account to sync: Tap the account type, enter the account information, and tap **Sign in**.
 - To set up an online account to sync other than the first one: Tap **Add An Account**, enter the account information, and tap **Sign In**.
 - To skip to your calendar: Tap **Done**.

Create an event

You can create an event that synchronizes with an online calendar you have, such as Google or Microsoft Exchange ActiveSync. You can also create an event in the Palm profile account, which does not synchronize with an online calendar but is backed up daily to your Palm profile.

1 Open **Calendar** .

2 Tap **All** or an online account name in the upper-right corner, and tap the calendar you want to use for this event.

If you create an event in All Calendars View, the event is created in the calendar set as the default.

3 Go to the day you want and tap a blank time slot.

4 Enter the event name and press **Enter** .

In Day view, blank time slots are compressed and labeled HRS Free. To expand free time so you can enter an event, tap **X Hrs Free**.

Don't look for a save button – your info is automatically saved when you make the back gesture to close the event.

Your media and entertainment center

In this section

Camera





Photos

Videos

Music

Camera

Your phone comes with an easy-to-use, built-in, 3-megapixel camera with an LED flash.

- 1 **Open Camera** .
- 2 The camera is set to automatically determine if the flash is needed. If you want to change the flash setting, tap  to keep the flash on, and tap again to keep the flash off.
- 3 To take the picture in landscape view, turn your phone 90 degrees.
- 4 Press **Space**  or tap .

The picture you took is automatically saved. Keep snapping pictures, and then go to Photos to look at them and delete the ones you don't want.


Photos

To get pictures on the phone, you can do any of the following:

- Take a picture with your phone's camera (see [Camera](#))
- Copy pictures from your computer
- Receive pictures as email attachments or as part of a multimedia message.

You can view a picture as an email attachment or part of a multimedia message in JPG, GIF, BMP, or PNG format. In the Photos application, you can view pictures you take with the camera or copy from your computer in JPG format.

You can also look at pictures on the web directly in the web browser (see [Web](#)).

- 1 **Open Photos** .
- 2 Tap the album containing the picture, and tap the thumbnail of the picture. The Photo roll album contains pictures you have taken with your phone's camera.
- 3 Swipe left or right on the screen to look at other pictures in the album.


Videos

To get videos on your phone, you can do either of the following:

- Copy videos from your computer
- Receive videos as email attachments or as part of a multimedia message.

You can view videos in the MPEG4, H.263, H.264, MP4, M4V, 3GP, 3GPP, 3G2, and 3GP2 formats. Videos play on your phone in landscape orientation.

Use the YouTube application to view YouTube videos.

- 1 **Open Videos** .
- 2 Tap the video.

Music

You can listen to music through the speaker on the back of your phone or through a stereo headset or headphones.

To get music onto your phone, you can do any of the following:

- Copy music files from your computer
- Receive music files as email attachments or as part of a multimedia message.

You can also listen to streaming music from the web directly in the web browser (see [Web](#)).

You can play music that you copy from your computer or stream from the web in the following formats: MP3, AAC, or AAC+ format. For files received as email attachments or as part of a multimedia message, you can play files in the MP3, AAC, AAC+, WAV, AMR, or QCLEP format.

1 [Open Music](#) .

2 If the Music application finds no music files on your phone, tap one of the following:

- **Get My Music:** Read information about how to get music on your phone.
- **Amazon MP3:** Open the Amazon MP3 application to purchase songs.

3 Do one of the following:

- Listen to all songs on your phone: Tap **Shuffle All**.
- Listen to a specific song: Tap **Artists, Albums, Songs, Genres, or Playlists** to search that category. Continue making selections until the song you want appears. Tap the song name.
- Listen to all songs from an artist: Tap **Artists** and tap the artist name. To listen to the artist's songs in the order they are displayed onscreen, tap the first song. The songs play one after the other in sequence. To listen to the songs in random order, tap **Shuffle All**.
- Listen to an album: Tap **Albums** and tap the album name. To listen to the album's songs in the order they are displayed onscreen, tap the first song. The songs play one after the other in sequence. To listen to songs in random order, tap **Shuffle All**.
- Listen to all songs in a genre: Tap **Genres** and tap the genre name. To listen to the songs in the order they are displayed onscreen, tap the first song. The songs play one after the other in sequence. To listen to the songs in random order, tap **Shuffle All**.
- Browse a music store to preview or purchase songs (if available): Tap the music store name. Continue making selections until the song you want appears. Tap the song name.

DID YOU KNOW? Music continues to play in the background if you switch to another application, turn off the screen, or slide the **ringer** switch off.

Your email and other messages

In this section

Email

Messaging


Email

Set up email




BEFORE YOU BEGIN



- Before you use your phone to send or receive messages, check with your wireless service provider for pricing and availability of email services and data rate plans.
- Make sure your phone is on and you're inside a coverage area before you send or receive messages. If you want delivery of Microsoft Office Outlook® email using Microsoft Direct Push, make sure that your IT organization uses Exchange Server 2007, or Exchange Server 2003 with Service Pack 2.

Follow this procedure if you have a common email provider, for example, AOL, EarthLink, or Yahoo!

- 1 **Open Email** .
- 2 The first time you open Email, do one of the following:
 - If this is the first email account you are setting up: Enter the email address and password and tap **Sign In**.
 - If you have already set up an email account and want to set up another one: Tap **Add An Account** and enter the email address and password. Tap **Sign In**.
- 3 Any other time you open Email, open the application menu, tap **Preferences & Accounts**, and tap **Add An Account**. Enter the email address and password and tap **Sign In**.
- 4 Tap **Add An Account** to add another account.

Create and send an email message






- 1 **Open Email** .
- 2 If this is the first time you have opened the Email application, and you have set up at least one email account, tap **Done**. If you have not set up an email account, see Set up email.
- 3 Tap .
- 4 Tap **From** to change the email account you are using to send the message. This option appears only if you have more than one email account set up on your phone.
- 5 In the To field, do one of the following to address the message:
 - Enter a contact name, initials, or email address. Tap the email address when it appears.
 - Tap  to open the full contact list. Tap the contact you want, or enter a name or address to narrow the list.
 - Enter the full email address for a recipient who is not a contact.
- 6 (Optional) Tap **To** to open the Cc and Bcc fields, and enter an address.
- 7 (Optional) Repeat steps 5 and 6 to enter additional addresses.

- 8 Enter the subject, press **Enter** , and enter the body text.
- 9 (Optional) To set the priority for the message, open the [application menu](#) and tap **High priority** or **Normal priority**.
- 10 Tap .

Receive email messages

The Email application synchronizes messages anytime you open a mail folder. It also synchronizes messages on an automatic schedule—the default interval is every 30 minutes.

Follow these steps to manually retrieve messages.

- 1 [Open Email](#) .
- 2 If the folders for the account you want are hidden, tap  to display the folders.
- 3 Tap the folder you want to check messages for, and tap .
- 4 Tap a message to open it.
- 5 Tap  or  to view the previous or next message.
- 6 To view messages for another account, make the back gesture (see [Go up one level in an app](#)) to return to the account list, and tap the account name.

Messaging


Create and send a text or multimedia message

Each text message can have up to 160 characters. You can send a message of more than 160 characters, but the message may be split into several messages. If you send a text message to an email address, the email address is deducted from the 160-character count.



Multimedia messages consist of both text and pictures. You can include pictures in JPG format.

DID YOU KNOW? You can send and receive text messages even while you are on a phone call. This is easiest when using a hands-free headset or the speakerphone.



BEFORE YOU BEGIN

- Before you use your phone to send or receive multimedia messages, refer to your service plan for pricing and availability of multimedia messaging services.
 - Make sure that your phone is on and that you're inside a coverage area (see [Turn wireless services on](#)).
- 1 [Open Messaging](#) .
 - 2 The first time you open Messaging, tap **Done** to send a text or multimedia message. You can also set up an instant messaging (IM) account from this


screen. Tap **Add An Account** and see [Set up an instant messaging \(IM\) account](#) for instructions.

- 3 Tap . The cursor is in the To field. Do one of the following to address the message:
 - Enter a contact first or last name or initials, screen name, phone number, or email address. Tap the phone number when it appears.
 - Tap  to open your full contact list. Tap the contact you want, or enter a name or address to narrow the list.
 - Enter a phone number for a recipient who is not a contact.

TIP Do you need to enter a short code that contains letters? Use the keyboard to enter it; just press the letter keys. For example, if the code is "win01," press **W** to enter w, **I** to enter i, and so on. No need to figure out the numbers that correspond to the letters.


- 4 Tap the **To** field and repeat step 3 to enter additional recipients.
- 5 Do one of the following to attach a picture to a multimedia message:
 - Before entering the message text: Tap , Tap the album containing the picture you want and tap the picture, or tap **New Photo** and take the picture.
 - After entering the message text: Open the [application menu](#) and tap **Add picture**. Tap the album containing the picture you want and tap the picture, or tap **New Photo** and take the picture.
- 6 Enter the message text and tap .

Receive and view text and multimedia messages



- 1 [Open Messaging](#) .
- 2 Tap a conversation to view messages.
- 3 In a multimedia message, tap a file name to view the attached file. Tap **Copy To Photos** to save an attached picture in JPG format.

Set up an instant messaging (IM) account

To use an IM account on your phone, you must already have the account online—such as a GoogleTalk IM account. IM accounts for certain providers are automatically added to your phone when you enter your username and password for that provider in Email, Calendar, or Contacts.




- 1 [Open Messaging](#) .
- 2 Do one of the following:
 - The first time you open Messaging: Tap **Add An account**.
 - Any other time: Open the [application menu](#) and tap **Preferences & Accounts**. Tap **Add IM Account**.
- 3 Tap the account type and enter your username and password
- 4 Tap **Sign In**.

Sign in to an IM account

- 1 Open **Messaging** .
- 2 Tap **Buddies**.
- 3 Tap  to the left of the text **Offline**, and tap **Available**.

Send and receive IM messages

BEFORE YOU BEGIN Make sure that your phone is on and that you're inside a coverage area (see [Turn wireless services on](#)).

- 1 Open **Messaging** .
- 2 Do one of the following to start or continue a conversation:
 - In Conversations view or Buddy List view, tap  to start a new conversation.
 - In Conversations view, tap an existing conversation and enter a new message.
 - In Buddy List view, tap a buddy name and enter a new message.
- 3 Tap **Text** or an IM account icon in the upper right, and tap the IM account you want to use.
- 4 Enter the message text and tap .
- 5 When the message recipient replies, the reply appears below your message in Conversations view. Repeat step 4 to send another message.

YOUR EMAIL AND OTHER MESSAGES

Your connections to the web and wireless devices

In this section

Wi-Fi


Web

Bluetooth® wireless technology

Wi-Fi


Turn Wi-Fi on and off

Do one of the following:

- Open **Wi-Fi** , and tap **On** or **Off**.
- From any screen: Open the connection menu, tap **Wi-Fi**, and tap **Turn on Wi-Fi** or **Turn off Wi-Fi**.

If your phone finds the network you want, tap the network name to connect to it. Otherwise, see Connect to a new network.


Connect to a new network

- 1 Open **Wi-Fi** .
- 2 Make sure Wi-Fi is on (see Turn Wi-Fi on and off).
- 3 Do one of the following:
 - If the network you want is displayed: Tap the network name. If prompted, enter your username and/or password, and tap **Sign In**.
 - If the network you want is not displayed: Tap **Join network** and enter the network name. To connect to an open network, make sure **Open** is displayed in the Security field. To connect to a secure network, tap the **Security** field, and then tap the network type: **Open**, **WPA-personal**, **WEP**, or **Enterprise**.
- 4 Tap **Connect**.
- 5 For a secure network, a series of different screens appears depending on the network type. Enter or select the following if you are prompted to do so. Tap **Sign In** when you have finished.

Username and/or **Password**

Certificate




Connect to a previously used network

- If Wi-Fi is turned off: Turn on Wi-Fi (see Turn Wi-Fi on and off). Your phone automatically attempts to connect to a previously used network, starting with the most recently used network.
- If Wi-Fi is turned on but you are not connected to a network: Your phone automatically attempts to connect to a previously used network, starting with the most recently used network.
- If you are connected to one network and want to use a different one: Open **Wi-Fi** . Tap another network name.

Web


Go to a website

The web browser on your phone is capable of displaying most web content. The browser features the latest web standard technologies such as HTML 4.01, CSS 2.1, Ajax, and JavaScript. It does not support plug-ins such as Flash or Java applets.

- 1 Open **Web** .
- 2 Enter the address of the page. You don't need to enter the prefix http://www. If the page appears in the list of viewed pages, tap it to go there again. If not, press **Enter** .
- 3 To cancel a page while it is loading, tap .


Go to a website using search

You can also search the web from the Launcher or Card (see [Use universal search](#)).

- 1 Open **Web** .
- 2 Enter the search term and tap a search option.

Bluetooth® wireless technology

To turn the Bluetooth feature on or off, do one of the following:

- Open **Bluetooth** , and tap **On** or **Off**.
- From any screen: Open the [connection menu](#), tap **Bluetooth**, and tap **Turn on Bluetooth** or **Turn off Bluetooth**.

Docs

In this section

Doc View

PDF View


Doc View

With Doc View, you can carry, view, and manage Microsoft Word, Excel®, and PowerPoint® files on your phone.

Open a file

You can view a file that you copy from your computer or receive as an email attachment. You can view files in DOC, DOCX, TXT, XLS, XLSX, PPT, and PPTX formats.

NOTE Before you put files on your phone, make sure you have enough storage space on your phone to fit the file. Open **Device Info** and look at the **Available** field under **Phone**.

- 1 Open **Doc View** . The list of your files appears onscreen.
- 2 To search for a file, enter the name. Tap the file when it appears.
- 3 To open a second file: Open the application menu and tap **Open**. Tap the file.

Change the display size

- Pinch out to zoom in.
- Pinch in to zoom out.
- Double-tap the screen repeatedly to zoom in or out a specified amount.
- Turn on horizontal scroll (Word documents only): Open the application menu and tap **Wide View**. In Wide view, text does not wrap on the right side of the screen. You can scroll horizontally or rotate the phone to see more text.


PDF View

With PDF View, you can carry, view, and manage PDF (Adobe Acrobat) files on your phone.

Open a file




You can view a PDF file that you copy from your computer or receive as an email attachment.

NOTE Before you put files on your phone, make sure you have enough storage space on your phone to fit the file. Open **Device Info** and look at the **Available** field under **Phone**.

- 1 Open **PDF View** . The list of your files appears onscreen.
- 2 To search for a file, type the name. Tap the file when it appears.

- 3 If the PDF file was created with a password, enter the password to open the file.
- 4 To open a second file: Open the application menu and tap **Open**. Tap the file.

Move around in a file

- Go to the next or preceding page: Tap  or .
- Jump to a different page: Tap the current page number in the lower-left corner of the screen. Enter the page number you want and press **Enter** .
- Move a part of the current page to the center of the display: Tap and hold on the part of the page you want, and drag it to the center.

Change the display size

- Pinch out to zoom in.
- Pinch in to zoom out.
- Double-tap the screen repeatedly to zoom in or out a specified amount.

Preferences

In this section

Screen & Lock

Sounds & Ringtones


Screen & Lock

Change screen brightness

- 1 [Open Screen & Lock](#) .
- 2 Under **Screen**, tap, hold, and drag the **Brightness** slider to the preferred level.


Set the interval for turning the screen off automatically

By default, your screen turns off after one minute of inactivity to save battery power. You can change this interval.

- 1 [Open Screen & Lock](#) .
- 2 In **Turn off after**, tap the number of seconds or minutes.

Change your wallpaper

Your wallpaper is the screen background in Card view. You can customize the wallpaper to show a favorite picture.


- 1 [Open Screen & Lock](#) .
- 2 Tap **Change Wallpaper**.
- 3 Do one of the following:
 - Use an existing picture as the background: Tap the album containing the picture, and tap the picture.
 - Use a new picture as the background: Tap **New Photo** and take the picture.
- 4 (Optional) Do either or both of the following:
 - To move the picture so a portion appears in the center, tap and hold the picture, and then drag. The portion in the onscreen box appears in the contact entry.
 - To zoom out or in on a part of the picture, pinch in or out on the picture.
- 5 Tap **Set Wallpaper**.

Sounds & Ringtones

Select system sounds and notifications

You can turn system sounds such as ringtones, transition sounds, and notifications on or off. You can also set the volume for system sounds.

TIP Setting the ringer switch off turns off system sounds, regardless of the settings you select here.

- 1 Open **Sounds & Ringtones** .
- 2 In **Ringer Switch Off**, tap **On** or **Off** to set whether your phone vibrates when you slide the ringer switch off.
- 3 Under **Ringer Switch On**, set any of the following:



Ringtone: Select the ringtone for incoming calls (see Select the ringtone for incoming calls). Tap, hold, and drag the slider to set the ringtone volume.

System Sounds: Set whether to turn on systemwide sounds for general actions such as transitions. Tap, hold, and drag the **Volume** slider to set the system sound volume.

Vibrate: Set whether your phone vibrates as well as plays a ringtone when you slide the ringer switch on.

Select the ringtone for incoming calls

The ringtone you select here applies globally to all incoming calls. You can also set a unique ringtone for a contact.

- 1 Open **Sounds & Ringtones** .
- 2 Tap the displayed ringtone to open the full list of tones.
- 3 Tap a tone. Tap  to preview it.
- 4 To set the **Ringtone Volume**, tap, hold, and drag the slider.

Learn more


In this section

While using your phone

If you need more information

WARNING Please refer to [Regulatory and Safety Information](#) for information that helps you safely use your phone. Failure to read and follow the important safety information in this guide may result in serious bodily injury, death, or property damage.

While using your phone

- **On-device Help:** Read short how-tos and watch animations on your new phone.
To view all Help: Open Help .
To view Help topics for a single application: Open the application, open the application menu, and tap **Help**.
- **Online Support from Palm:** Visit palm.com/support to watch how-to animations, access Data Transfer Assistant, and read comprehensive formation about your phone.

If you need more information

- **Customer service from** your wireless service provider: For questions about your mobile account or features, contact your wireless service provider's customer care.