

Item	Contact	Where to Submit?
Business Card Orders	Marketing	https://compass.chadwellsupply.com/forms/biz-cards
Chadwell University Course Request	Marketing	https://compass.chadwellsupply.com/forms/course_request
Credit Applications/ Credit Lines	Acct Mgmt Team	accountmanager@chadwellsupply.com
Cross Item Numbers	Deborah	customcatalogs@chadwellsupply.com
Custom Catalog/ Bin Label	Deborah	customcatalogs@chadwellsupply.com
Customer Account changes (Email address, Mgr Name, Mgmt Company, ship method)	Acct Mgmt Team	accountmanager@chadwellsupply.com
EPA Card (Front and Back)	Customer Service	CustomerService@chadwellsupply.com
Flooring	Flooring	
GI Codes	Erin Smith	erin.smith@chadwellsupply.com
Inside Sales	Inside Sales	
Insurance (COI) / W9/ Vendor forms	Dawn Harper	dawn.harper@chadwellsupply.com
Mileage	Christy Bronson	mileage@chadwellsupply.com
National Account Checklists	National Accts	https://compass.chadwellsupply.com/forms/NAPropertyVisit
New Customer Account Setup	Acct Mgmt Team	accountmanager@chadwellsupply.com
Ops/ Yardi concerns	Erin Smith	erin.smith@chadwellsupply.com
OPS/YARDI Shopping List upload	Erin Smith	erin.smith@chadwellsupply.com
Promo Items Order	Marketing	https://compass.chadwellsupply.com/forms/promo_items
Quotes Orders Returns	Customer Service	CustomerService@chadwellsupply.com
Renovations	Renovations	order.renovations@chadwellsupply.com
Special Orders Dept	Special Orders	specialorders@chadwellsupply.com
Tradeshow Info	Marketing	https://compass.chadwellsupply.com/forms/TradeshowRequest
Website Activation	Web Admin	webadmin@chadwellsupply.com
Website Shopping List	Web Admin	webadmin@chadwellsupply.com