

AD Summation Briefcase File Format

Get transcripts with attached exhibits and/or video synchronization, all in one neat little package from your court reporter – the AD Summation Briefcase Format (SBF) file.

The ability to accept SBF files is available in AD Summation iBlaze Version 2.5 or later, and in AD Summation Enterprise. All you have to do is drag-and-drop the SBF file into the software, and the transcripts, exhibits and video synchronization are automatically loaded right into your AD Summation software.

EASY

The Summation Briefcase Format (SBF) file can contain transcripts, linked deposition exhibits and video synchronization. Your court reporter can deliver the SBF file to you via email or CD. Once you receive it, simply drag-and-drop the SBF file into AD Summation under the Transcripts folder in the Case Explorer. The SBF file will automatically load the transcripts, exhibits and synched video file into AD Summation. Any existing draft transcripts in AD Summation are automatically updated, leaving your marks, notes and issue codes intact. You are ready to search, organize and analyze transcripts, exhibits and video testimony. It's that easy!

SECURE

All SBF files utilize AD Summation's default encryption so they can't be opened in any other program. For an added level of security, the court reporter can also assign a password for opening the SBF file, sent under separate cover.

IMMEDIATELY SEARCHABLE

When the SBF file is dragged and dropped into AD Summation, the program incorporates the transcript exhibits into its powerhouse Core Database, not only creating a record for each exhibit but also automatically filling in 5 informational fields per exhibit -- a real time-saver! This means you can easily locate and view all transcript exhibits. And after OCR conversion within AD Summation software, you can even search the exhibit text. Once you have loaded a transcript and exhibits into the application, you can continue to add information, your own thoughts and other comments to the exhibits.

LINKED EXHIBITS WITH MULTIPLE ALIASES

When you receive the final transcript from the court reporter, all exhibits will be hyperlinked to the exhibit reference within the transcript. At your request, the court reporter may also link the exhibit under multiple aliases (e.g., all references to "Exhibit No. 1" and "Plaintiff's Exhibit 1" hyperlinked to the contract at issue).

COURT REPORTING AGENCIES THAT PROVIDE THE SBF

Many court reporting agencies across the country can provide you with an SBF file upon request. AD Summation offers free SBF-creation software to court reporters. Tell your favorite court reporter to visit our website at <http://accessdata.com/support/court-reporter-information> for more information.

VIDEO SYNCHRONIZATION

The MPEG video file will always remain a separate file that you can save to your laptop or network or store on CD-ROM. The SBF file will contain only the file that synchronizes the transcript text with the video deposition, if you've requested video synchronization from your court reporter or other service provider.

DATABASE FIELDS AUTOMATICALLY POPULATED WHEN LOADING EXHIBITS INTO AD SUMMATION VIA THE SBF FILE

- DocID – Contains an "EXH" prefix and consecutive numbering in the order in which exhibits are loaded (e.g., EXH0023)
- DocLink – Holds the link/path to the image of the exhibit
- DocType – Contains the exhibit's name as "Exhibit for (transcript name)"
- DepoIDs – Contains the page and line citation for each place where the exhibit is linked within a given transcript. Allows you to see Q & A pairs where the exhibit is referenced, at a keystroke (Alt-C)
- DepExh# – Contains all aliases for the exhibit within a given transcript

You can search AD Summation's Core Database for information contained in any of these fields as well as additional information that you add. Moreover, after using the OCR conversion utility in AD Summation software, you can search for words occurring within an exhibit itself. A wide range of markup tools is available to annotate exhibits.

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SBF Supported Transcript Formats: ASCII, Summation and Amicus

SBF Supported Image Formats: Multi-page TIFF, JPEG, BMP, WMF, GIF and PDF image

SBF Supported Transcript Synchronization Formats: Sanction MDB and inData CMS

AD Summation Supported Video Formats: All formats supported by Windows Media Player Version 7 and later, including AVI, MPEG-1, MP2 and WMV