# **Perkins Eastman**

### Touch T&E / CRM<sup>2</sup> Mobile App Setup Instructions

#### Touch T&E/CRM App Download & Install:

Download the "Deltek Touch T&E for Vision" app using one of the following methods:

- Visit the portal.perkinseastman.com webpage from your mobile and click "Touch T&E" or "CRM" icon • - or -
- Search "Deltek Touch" from Android Play or the Apple iOS App Store or -•
- From your mobile browser enter the appropriate URL listed below...

Android Play Store URL (Android): https://play.google.com/store/apps/details?id=com.deltek.vision.time&hl=en

Apple App Store URL (iPhone): https://itunes.apple.com/us/app/deltek-touch-time-expense/id577435836

### Android Devices: <u>Step 1</u> - Click "Install"

Step 2 - Click "Accept"

Step 3 - Click "Open"

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OR

### Apple iOS Devices: Step 1 - Click cloud icon

#### Step 2 - Click "Open" Deltek Touch Time & Expense for Vision 197 di Dettek Touch Time & Exponse for Vision 🔛 Ċ Gallet, no. 7 Derbin, trat. 1 100 Margaret 1 Inches. Second. 10000 10.0 10.0 100 -10.14 ...... 101

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#### Touch App Setup:

After opening the app you will be presented with the Deltek T&E splash screen. Navigate through the <u>Setup Screens\*</u> using the <u>Steps</u> immediately below.

(Setup is identical for Android and iOS versions of the app.)



Screen #4- Enter the Server URL exactly\* as shown. Click "Connect".

	Connect
<b>Deitek</b> Know more. Do more. <sup>TM</sup>	
https://touch.perkinseastman.com/deltektouch/vision/time	0
Enter your Touch Server URL. This URL is different than your Vision URL.	
T&E SERVER URL: <u>https://touch.perkinseastman.com/deltektouch/vision/time</u>	

CRM SERVER URL: <u>https://touch.perkinseastman.com/deltektouch/vision/crm</u>

\*You can Copy & Paste text  $\uparrow$  from this document.

### **Perkins Eastman**

### **Training Document**

Domain: D-PEAPCNY then Click Log In. **ON** then Click Log In. < Log In Server Log In Log In User ID User ID Password 0 Password VISION Database > d-peapcny Domain Windows ON Authentication

### Touch App Setup (cont'd):

Screen #7- Click "<u>OK</u>" on the pop-up (if one appears).



### Screen #8- Create / Enter a 4-digit Re-enter PIN to confirm

(Please wait to be logged in)

Main Screen (T&E screen shown) - You are now logged in.

and easy access in the future:	
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2/16/2016 - 2/29/2016	6.
1 2 3	
3/01/2016 - 3/15/2016	
4 5 0 <u>3/16/2016 - 3/31/2016</u>	
7 0 0	61
4/16/2016 - 4/30/2016	

<sup>1</sup> Subsequent logins will only require the PIN you've created to login to the app.

<sup>2</sup> Repeat same steps above for the CRM Mobile App available in the Google Play or Apple iOS App Stores <u>NOTE:</u> Having changed your Perkins Eastman password on a PC, remember to update the password in the <u>Mail</u> and <u>Touch</u> Apps