

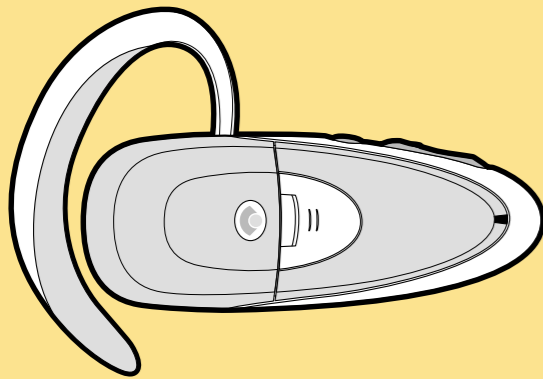


QUICK START AND INFORMATION GUIDE

M3500

BLUETOOTH™ HEADSET FROM PLANTRONICS

ABOUT THE PLANTRONICS M3500 BLUETOOTH™ HEADSET

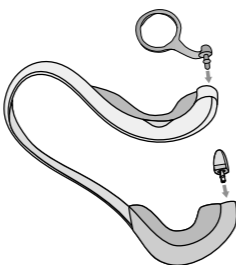


Your Plantronics M3500 headset utilizes 2.4GHz Bluetooth technology to provide lightweight, hands-free, private and secure communication — without the hassle of wires.

Designed to provide maximum comfort and ease of use, this wireless headset contains many advanced features tailored to suit your mobile lifestyle. This guide will help you set up and use your Bluetooth headset.

This product is compatible with devices that support Bluetooth Headset and/or Handsfree Profiles. For information on compatibility, visit www.plantronics.com.

Register your headset online! To receive important updates and other valuable information, visit www.plantronics.com and click on on-line registration.



Behind-the-head neckband for discreet long-term wearing comfort.

NECKBAND



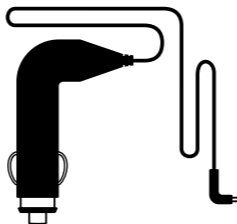
Over-the-head headband for long-term wearing comfort.

HEADBAND



Soft case to protect your headset. Includes belt clip.

CARRY CASE



Car lighter adapter allows you to charge and use your M3500 headset from any 12-volt car lighter socket.

CAR LIGHTER ADAPTER

Items shown are optional accessories available for your M3500 Bluetooth headset that may be purchased separately. Call 1.800.544.4660 or visit www.plantronics.com for ordering information.

PARTS AND ACCESSORIES

IMPORTANT SAFETY INFORMATION

- Check local laws regarding use of a mobile phone and headset while driving.
- If you use the product while driving ensure your attention and focus remains on your responsibility of driving safely.
- CHILDREN.** Never allow children to play with the headset—small parts may be a choking hazard.
- Batteries can be swallowed by children and are dangerous if swallowed. Always store and dispose of batteries where children can't reach them.
- Observe all signs that require an electrical device or RF radio product to be switched off in designated areas. These could include hospitals, blasting areas, and potentially explosive atmospheres.
- Turn off your headset prior to boarding an aircraft. Do not use your headset in an aircraft.
- Never mount or store your headset over any air bag deployment area as serious injury may result when an air bag deploys.

BATTERY

CAUTION: To reduce the risk of fire or injury to persons, read and follow these instructions.

- Use only the battery pack supplied with this product.
- Do not dispose of battery in a fire. The cells may explode. Check with local codes for possible disposal instructions.
- Do not open or mutilate the battery pack. Released electrolyte is corrosive and may cause damage to eyes or skin and may be toxic if swallowed.
- Exercise care in handling the battery in order not to "short" the battery contacts with conducting materials such as rings, bracelets, or keys. The battery or conductor may overheat and cause burns.
- Charge the battery in accordance with instructions supplied with this unit.
- Observe proper orientation between battery and charger contacts.

CHARGING

CAUTION: Use only the supplied Class 2 AC adapter to charge the headset from an AC voltage or wall outlet.

CAUTION: If the headset becomes hot during charging, disconnect the AC adapter from the wall and contact qualified service personnel.

CAUTION: Do not disassemble the AC adapter of this product as it may expose you to dangerous voltages or other risks. Incorrect reassembly can cause electric shock when the product is subsequently used.

CAUTION: Do not use the charger outdoors or in damp areas.

- Only charge the headset battery in accordance with the instructions of this manual.
- Charger Output: 5V/180mA maximum, center contact positive.

CARE

- Never submerge your headset in water or other liquids.
- Protect your headset from spills, excessive rain, and wet locations.
- Do not use liquid cleaners or aerosol cleaners as they may damage the headset or finish of the headset. Use a dry cloth to clean the external portions of the headset.
- Do not stick anything inside the product as this may damage internal components.

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PARTS AND ACCESSORIES

IMPORTANT SAFETY INFORMATION

EXPOSURE TO RADIO FREQUENCY RADIATION

The radiated output power of this internal wireless radio is far below the FCC radio frequency exposure limits. Nevertheless, the wireless radio shall be used as described in the manual.

The internal wireless radio operates within guidelines found in radio frequency safety standards and recommendations, which reflect the consensus of the scientific community.

Plantronics therefore believes the internal wireless radio is safe for use by consumers. The level of energy emitted is far less than the electromagnetic energy emitted by wireless devices such as mobile phones. However, the use of wireless radios may be restricted in some situations or environments, such as aboard airplanes. If you are unsure of restrictions, you are encouraged to ask for authorization before turning on the wireless radio.

NOTE: Modifications not expressly approved by Plantronics, Inc. could void the user's authority to operate the equipment.

CHARGING

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- This device may not cause harmful interference, and
- This device must accept any interference received, including interference that may cause undesired operation.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.

If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

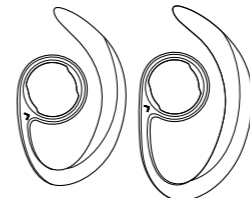
- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.

Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.



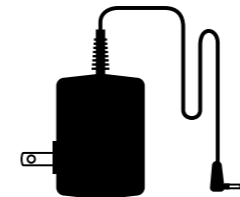
A set of three earloops (small, medium and large).

M3500 EXTRA COMFORT EARLOOP SET



One large and one small replacement earloops.

M3500 EARLOOP SET



Standard AC adapter (120VAC).

AC ADAPTER

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PARTS AND ACCESSORIES

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- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.

Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

MAINTENANCE/TROUBLESHOOTING

WARRANTY

The following one-year warranty and service information applies only to product purchased and used in the U.S. and Canada. For warranty information in countries other than the U.S. or Canada, refer to the additional warranty card included with your product, or visit www.plantronics.com. You may also contact your local retail dealer for warranty information.

During this warranty time, if the product is defective in workmanship or materials, Plantronics, at our option, will replace or exchange it for a model of equal value. Damage caused by improper care, accidents, unauthorized repair or modifications are not covered under this warranty.

NEITHER PLANTRONICS NOR YOUR RETAIL DEALER OR SELLING DISTRIBUTOR HAS ANY RESPONSIBILITY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION, DAMAGE TO PROPERTY, COMMERCIAL LOSS OF PROFIT, OR FOR ANY EXPENSES, LOSS OF TIME, OR INCONVENIENCE. SOME STATES DO NOT ALLOW EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGE, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU.

To obtain warranty service, please prepay shipment and return the unit to the appropriate facility listed below:

IN THE UNITED STATES

Plantronics Service Center
345 Encinal Street
Santa Cruz, CA 95060
Tel: 800.544.4660 (toll free)
Fax: 800.279.0162 (toll free)

IN CANADA

Plantronics Service Center
1455 Pitfield Boulevard Santa
Saint-Laurent, Quebec H4S 1G3
Tel: 800.540.8363 (toll free)
514.956.8363 (toll call)
Fax: 514.956.1825 (toll call)

Please use the original container, or pack the unit(s) in a carton with sufficient packing material to prevent damage.

Include the following information:

- Proof of purchase indicating model number and date of purchase.
- Bill-to address.
- Ship-to address.
- Number and description of units shipped.
- Name and telephone number of person to call, should contact be necessary.
- Reason for return and description of the problem.

TROUBLESHOOTING

What do I do if...

MY HEADSET DOES NOT RESPOND TO BUTTON PASSES.

- Remove and replace the battery pack as described in Section 9.

MY HEADSET DOES NOT WORK WITH MY PHONE.

- Make sure your headset is turned on. See Section 4 for detailed instructions.
- Make sure the battery is fully charged.
- Verify that your phone is turned on, properly charged, and able to make calls.

CALLERS DO NOT HEAR ME.

- Make sure that the microphone (see Figure 3.3) is positioned properly toward your mouth.
- Verify that the unit is not in mute mode (see Figure 6.3).

I DON'T HEAR CALLERS.

- Turn up the volume using the VOLUME UP control.
- Make sure the headset's speaker (see Figure 3.2) is positioned snugly over your ear.

THE HEADSET IS UNCOMFORTABLE.

- Select the proper size earloop for your ear. Both a large and a small earloop are included with your headset.
- Check to make sure that the earloop is properly positioned so pressure is not being exerted on any part of your ear causing you discomfort.

HOW DO I USE THE HEADSET ON MY LEFT EAR?

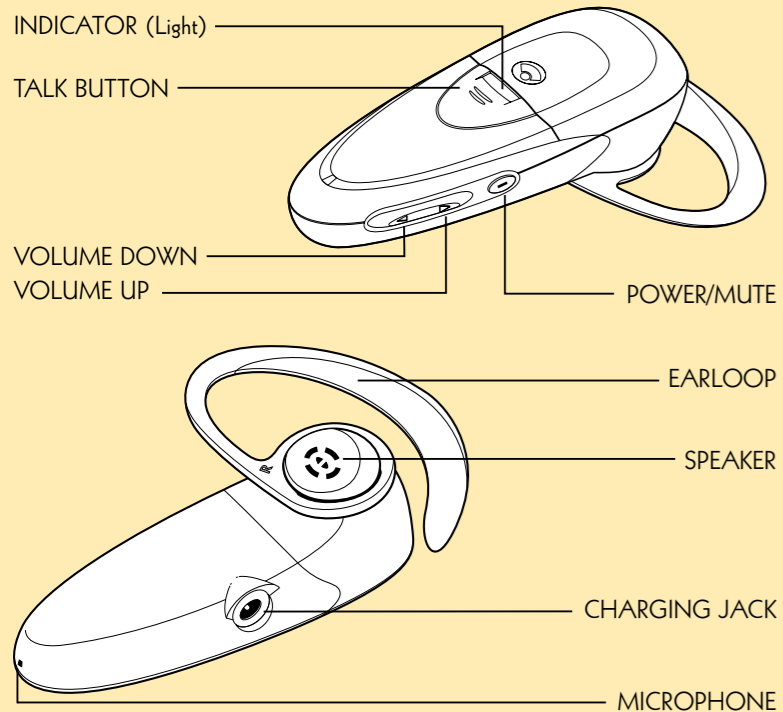
- The headset, as packaged, is ready to be used on your right ear. However, with one very simple adjustment, the headset is easily configured for your left ear. Please see the footnote in Section 3 for detailed instructions.

I NEED MORE HELP.

- Visit www.plantronics.com or call 1.800.544.4660 for assistance. (U.S. only, Toll-free.)

1 WELCOME

Welcome to the leading edge of hands-free and wire-free technology. Here are the components of your Plantronics M3500 Headset.



2 CHARGING THE BATTERY

NOTE: The battery pack for your M3500 is already installed when you purchase your headset. If the battery pack has been removed, or for instructions on replacing the battery, see Section 9.

FIG. 2.1

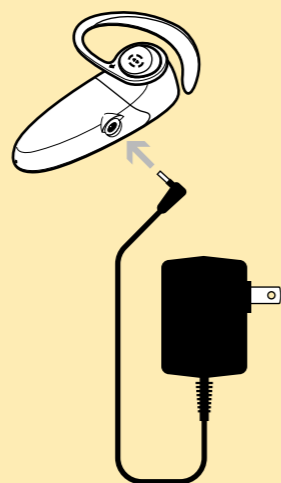


FIG. 2.1 – CONNECT TO POWER

Connect the included wall charger to AC power and then to the headset charging jack. In a few seconds, the INDICATOR will light red. Charge the headset overnight (at least 8 hours) before first use.

Subsequent charges take just 90 minutes and the INDICATOR will turn green when the headset is fully charged.

TIPS: Draining the battery once a month can improve battery life. Otherwise, it's best to charge your headset whenever possible. Avoid charging in excessive heat (above 104°F/40°C) or cold (below 50°F/10°C).

The headset may also be charged using a car lighter adapter (optional accessory).

⊕ The battery used in your headset must be recycled or disposed of properly. Contact your local recycling center for proper disposal instructions.

3 GETTING THE PERFECT FIT

FIG. 3.1

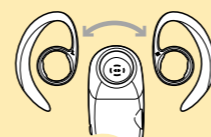


FIG. 3.1 – SELECT LEFT OR RIGHT EAR

The headset, as packaged, is ready to be used on your right ear—a letter R on the earloop is facing outward.

For left ear usage, simply unsnap the earloop from the headset by pulling gently at the base of the earloop ring.

Flip the earloop over (with the letter L facing outward) and snap it back onto the headset.

FIG. 3.2

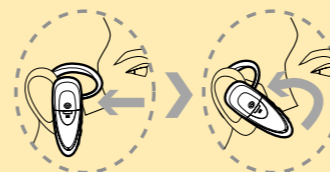


FIG. 3.2 – SLIDE HEADSET OVER YOUR EAR

Using one hand, gently slide the earloop behind your ear in a twisting motion until you achieve a snug, comfortable fit.

FIG. 3.3

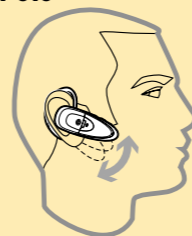


FIG. 3.3 – ADJUST FOR SOUND AND COMFORT

Adjust the microphone so it aligns with your mouth.

Make sure that the speaker positions correctly on top of your ear canal and that the earloop does not cause discomfort.

Your headset, as packaged, is configured with a small-size earloop. For larger ears, install the larger earloop included in your package.

4 BASICS: BEFORE YOU GET STARTED

FIG. 4.1

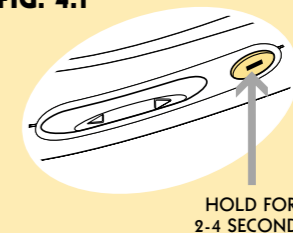


FIG. 4.1 – TURNING HEADSET ON AND OFF

To turn your headset on, unplug your headset from the charger. PRESS and HOLD the POWER/MUTE button until the INDICATOR flashes green.

The INDICATOR will flash green every three seconds while the headset is on.

To turn your headset off, PRESS and HOLD the POWER/MUTE button until the INDICATOR flashes red.

FIG. 4.2

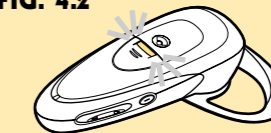


FIG. 4.2 – LOW BATTERY WARNINGS

When the headset is on and battery becomes low, the headset emits a beep every 20 seconds.

The INDICATOR also flashes red when the battery needs to be recharged.

Recharge the battery as described in Section 2.

5 PAIRING—IMPORTANT!

Before using your headset, you MUST pair it with another Bluetooth device, such as a mobile phone. Refer to your mobile phone's user guide for specific instructions, or visit www.plantronics.com.

FIG. 5.1

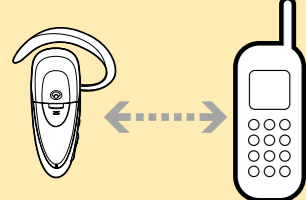


FIG. 5.1 – TURN ON BOTH DEVICES

Once both devices are turned on, place the headset and phone where they are easily viewable. Make sure the Bluetooth feature of your phone is turned on.

FIG. 5.2 – SELECT PAIRING MODE

On your headset, PRESS and HOLD both the TALK and VOLUME UP keys for two seconds until the INDICATOR light flashes red then green.

Your headset will remain discoverable by other Bluetooth devices for 60 seconds.

On your phone, search for devices by selecting SEARCH or DISCOVER from the Bluetooth options menu.

Check your mobile phone display and follow any instructions.

FIG. 5.3 – ENTER THE PASSKEY

When prompted by your phone, enter four zeros (0000). This is your headset passkey.

CONFIRM PAIRING

Check your mobile phone display to see if pairing succeeded and follow any instructions.

NOTE: If pairing is not completed within 60 seconds, the headset will return to on/standby mode.

Refer to your phone user guide and repeat the pairing process.

6 USING YOUR HEADSET

FIG. 6.1

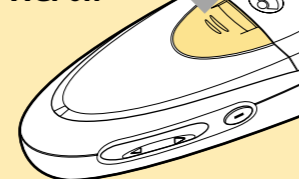


FIG. 6.1 – ANSWERING A CALL

Wait for the headset to ring, then PRESS and RELEASE the headset TALK button.

During a call, the headset INDICATOR light will flash green showing a call is in progress.

TRANSFERRING TO THE HEADSET

You can transfer a call from your phone to your headset by pressing and releasing the headset TALK button.

ENDING A CALL

To end a call, PRESS and RELEASE the headset TALK button any time during a call.

FIG. 6.2

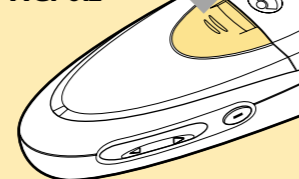


FIG. 6.2 – MAKING A CALL

To make a call, dial using your phone's keypad. To voice-dial a call from your headset, PRESS and HOLD the headset TALK button for two seconds.

Refer to your phone user guide for additional instructions for using a headset.

FIG. 6.3

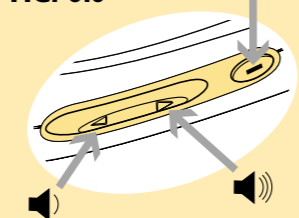


FIG. 6.3 – ADJUSTING THE VOLUME

To increase the volume level, PRESS and RELEASE the VOLUME UP button.

To decrease the volume level, PRESS and RELEASE the VOLUME DOWN button.

When the maximum or minimum volume level is reached, the headset sounds four short tones.

MUTE FEATURE

The mute feature allows you to hear the person you are calling, however, they cannot hear you.

To mute or un-mute a call, PRESS and RELEASE the POWER/MUTE button. Two tones indicate mute function is on.

When mute is enabled, the headset will sound two short tones every 60 seconds.

7 ADDITIONAL FEATURES

NOTE: These features may be available if your phone supports the Handsfree Profile. Functionality varies depending on the phone model you have. Refer to your phone user guide for additional information.

FIG. 7.1

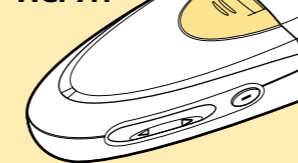


FIG. 7.1 – CALL TRANSFER

You can transfer a call back to your phone from your headset. PRESS and HOLD the TALK button. You will hear a tone when you press the TALK button. When you hear a second tone, the call has been transferred and you may release the TALK button.

CALL REJECT

While your phone is ringing, you can reject the call without answering. PRESS and HOLD the TALK button. You will hear a tone when you press the TALK button. When you hear a second tone, the call has been rejected and you may release the TALK button.

FIG. 7.2

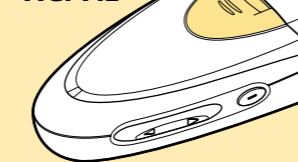


FIG. 7.2 – LAST NUMBER REDIAL

When making a call, you can quickly dial the last number called from your headset. PRESS the TALK button twice quickly.

Check the display on your phone for call progress.

8 TIPS AND SUGGESTIONS

STOWING YOUR HEADSET

Consider turning your headset off before placing it in your pocket or bag. If the TALK button is pressed accidentally, your phone may place an unintended call.

OUTDOOR USE

Your headset's noise-canceling feature may make it difficult for callers to hear you in excessive wind. Try to find a sheltered location when using your headset outdoors.

9 REPLACING THE BATTERY

IMPORTANT: If your headset stops responding to button presses, remove and reinstall the battery as described below.

FIG. 9.1

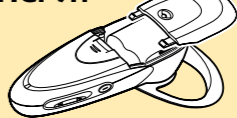


FIG. 9.1 – REMOVE COVER

Open the battery compartment by pushing back on the battery door.

FIG. 9.2

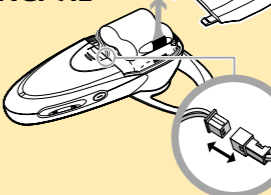


FIG. 9.2 – UNPLUG OLD BATTERY

Remove the battery by pulling on the tab to expose the red and black wires and battery connector. Gently pull at the base of the wires to unplug the battery.

FIG. 9.3

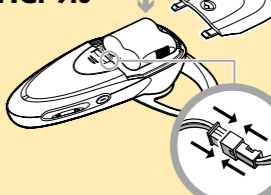


FIG. 9.3 – INSTALL NEW BATTERY

To install a new battery, insert the battery plug as shown in the illustration. Make sure you align the plugs so they connect easily. Do not force the connection.

Fold the wire under the battery pack and gently push the battery in place.

REPLACE BATTERY DOOR

Replace the battery door by pushing it forward until it snaps shut.