



ATTN: Sales/Purchasing Department

TO WHOM IT MAY CONCERN:

As a government contractor, we are required under present federal laws, executive orders, rules and regulations to obtain certification of equal employment opportunity/affirmative action practices from our subcontractors, vendors and suppliers.

Because you are (or will be) a vendor or supplier to us of more than \$10,000, we are required to have current certifications from you.

Please have the enclosed statement signed by an authorized person on behalf of your company and return it promptly to the Plexus HRMS Coordinator.

If your company is not able to certify as requested, please explain the reason for your inability to do so and any exemption from the certification requirements which you believe is applicable to you.

Sincerely,

Rob Michel
Vice President, HR Operations



CERTIFICATION FORM RE: EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. § 1001

During the performance of this contract, the contractor/seller agrees that it shall, and shall ensure that, each subcontractor involved in the fulfilling of this contract shall, to the extent applicable to this contract:

- (A) comply with the terms of the Equal Opportunity clause contained in 41 C.F.R. § 60-1.4(a), or its successors, which clause is hereby incorporated by reference as provided for in 41 C.F.R. § 60-1.4(d);
- (B) comply with the Affirmative Action Compliance Program requirements contained in 41 C.F.R. § 60-1.40, or its successors;
- (C) file Equal Opportunity Information Reports as required by 41 C.F.R. § 60-1.7, or its successors;
- (D) file, as applicable, Federal Contractor Veterans' Employment Report VETS-100, as required by 41 C.F.R. § 61-250.10, and/or Federal Contractor Veterans' Employment Report VETS-100A, as required by 41 C.F.R. § 61-300.10, or its successors, and comply with the terms of the Equal Opportunity clauses contained in 41 C.F.R. § 61-250.10 and 41 C.F.R. § 61-300.10, as applicable, which clauses are hereby incorporated by reference;
- (E) comply with the terms of the Equal Opportunity clause contained in 41 C.F.R. § 60-300.5(a) or its successors, which clause is hereby incorporated by reference as provided for in 41 C.F.R. § 60-300.5(d); and
- (F) comply with the terms of the Equal Opportunity clause contained in 41 C.F.R. § 60-741.5(a) or its successors, which clause is hereby incorporated by reference as provided for in 41 C.F.R. § 60-741.5(d).

AGREED TO AND CERTIFIED, AS APPLICABLE, BY:

CONTRACTOR/SELLER _____
(Company Name)

BY: _____
(Signature)

(Title)

(Date)

Please sign and return to:

Plexus Corp.
Attn: HRMS Coordinator
One Plexus Way
Neenah, WI 54957

Or email completed form to: corp.hrms@plexus.com

Revised: 06/14/2012 RTM