

REVISION HISTORY

| <u>REV</u> | <u>DATE</u> | <u>ORIGIN</u> | <u>REASON FOR CHANGE (S)</u> |
|------------|-------------|---------------|---|
| A | 09/29/09 | Scott Ubl | New |
| B | 29SEP16 | Eric Steif | Added language clarification to COC requirement |
| C | 5/04/18 | Daniel Crouse | Added PCN language |

Q-CODE Q29 QUALITY REQUIREMENTS**For products with OCM/OEM traceability requirements**

The following are the quality requirements for product purchased under Q-code Q29. Unless the supplier receives a written waiver from Plexus, the supplier agrees to abide by the quality requirements listed below.

ALL Shipments-The documentation and quality requirements for each shipment of parts are as follows:

- A. Certificate of Compliance (COC) – Must include a statement of overall compliance to all the applicable specifications (statement is not required to list, but shall cover all the applicable specifications such as; drawing, PO, customer specifications, Plexus G9000-3, IPC specification, etc). It also must include the following traceability information:
 - Name of Supplier (if different than the actual Original Component Manufacturer (OCM))
 - Name of Manufacturer
 - Manufacturer's Part Number
 - The Lot # and/or Date Code (both preferred, but date code at a minimum) for each shipment - COC and packing slip must contain each lot and/or **date code which match the parts and all included documentation.**¹
 - Plexus part number ordered on the PO
 - EC level or Revision level as specified on the PO for the Plexus part number ordered
 - Plexus PO number
- B. Certificate of Traceability – Must include the complete chain of custody for each specific sale back to the OCM. This must include the original packing slip or documentation from the OCM. In the case where there are multiple sales, documentation is required to support each transaction. All documentation must include:
 - Date of sale/receipt
 - Selling party (if different than the actual OCM)
 - Buying party
 - Name of manufacturer
 - Manufacturer's part number
 - Quantity
 - The Lot # and/or Date Code (both preferred, but date code at a minimum) for each shipment - COC and packing slip must contain each lot and/or **date code which match the parts and all included documentation.**¹
- C. Quality Code 23 Requirements – For all shipments of PCBs, the requirements of Q23 must also be fulfilled.
- D. Quality Code 21 Requirements – For all shipments of Programmed parts, the requirements of Q21 must also be fulfilled.
- E. Quality Code 3 Requirements – For all shipments of Custom Engineered Components the requirements of Q3 must also be fulfilled.
- F. All cartons, packing slips, and COC's must have part number, EC level or revision, quantity and P.O. number listed on them.

The above listed documentation must be submitted by the supplier to Plexus with each shipment. Any shipment received by Plexus without this documentation will be considered defective.

¹ The minimum-required date code format shall identify the 2-digit workweek, 2-digit year (WWYY). If the component marking contains a lot and/or date code, then those markings must be traceable to the COC. Shipments of multiple lot and/or date codes must be identified separately on the COC with the actual quantity shipped for each. Each lot and/or date code shall be independently packaged (i.e., no mixed lot/date codes within a package: reels, trays, tubes, bags, etc.).



Product change notification

Upon acceptance of conforming product, documentation, and the requirements of this Q-code, the supplier's manufacturing process shall be considered "qualified". All changes require written approval from Plexus prior to implementation. Product or Process change notification requests (PCNs) shall be submitted to pcns@plexus.com.