



## Savi® Office WO200™ Quick Setup Guide

### Welcome:

Using a Plantronics Savi Office headset for PC calls will deliver a simpler, more comfortable and better sounding audio experience than you could get using just your computer's internal microphone and speaker.



### Savi Office WO200 Key Features:

- One-button call control manages PC or desk phone calls
- Wideband support for best-in-class PC audio
- Noise-canceling microphone filters out background noise
- Conference up to four Savi Office headsets

### Getting started:

The Plantronics Savi Office headset is ready to use with your computer and **Avaya one-X® Agent**.

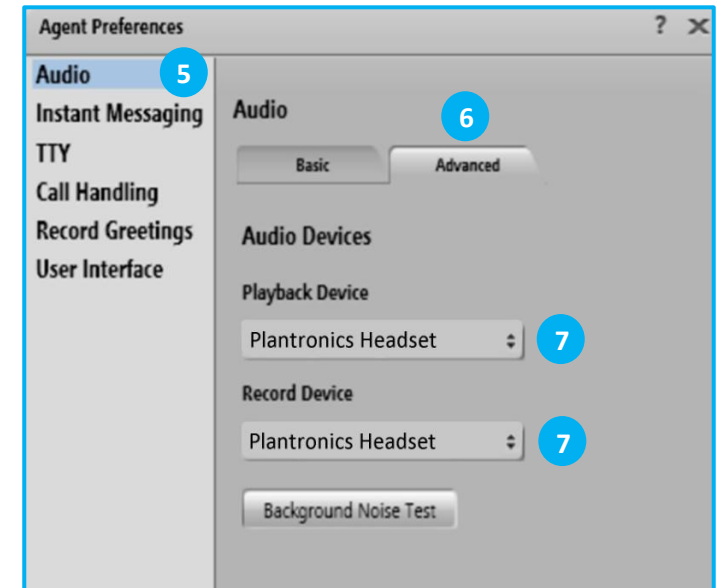
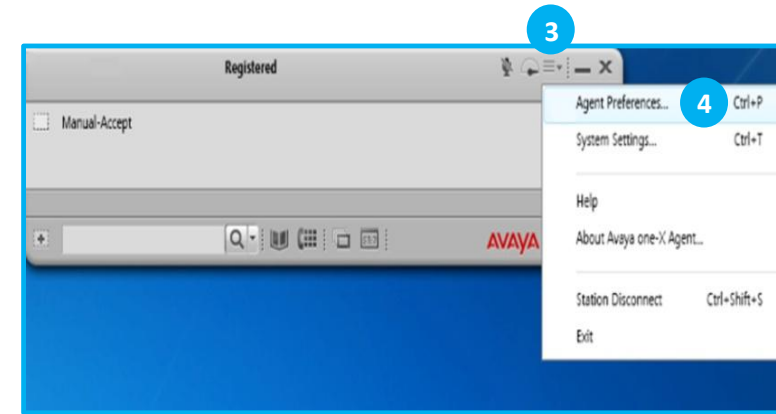
1. Connect your Savi Office base to the computer. If this is the first time you are connecting, wait for the installation process to complete.
2. To get call control features, please download the latest version of Plantronics software at [plantronics.com/software](http://plantronics.com/software).

*Note: Check with your IT staff before installing software on your computer.*

### Configuring Avaya one-X Agent to always route call audio to the headset:

3. Click the Menu icon in the upper right corner of the main Avaya one-X Agent screen.
4. Select **Agent Preferences**.
5. Then choose **Audio**.
6. Next select the **Advanced** tab.
7. Select your Plantronics headset as the default device for both Playback and Recording.
8. When finished select **Ok**.

*Note: USB configuration settings are unique for each USB port. If you connect the headset to a different port you will need to make these changes again to set behavior for that USB port.*



# Making and Receiving Calls with Avaya one-X Agent

## To MAKE a call:

To call an existing contact, select the address book icon in the Avaya one-X Agent main screen (1). Then click the phone icon to the right of the contact's name that you would like to call (2).

You can also enter a phone number manually using the text box above the contacts area in the Avaya one-X Agent main screen (3).

When a call is placed, a call notification will appear in the Avaya one-X Agent main screen, and the audio will be routed to your headset.

## To RECEIVE a call:

When you receive a call, a notification will appear in the Avaya one-X Agent main screen (4).

To answer the call, use the controls on your headset or click the green phone icon in the call notification (5).

