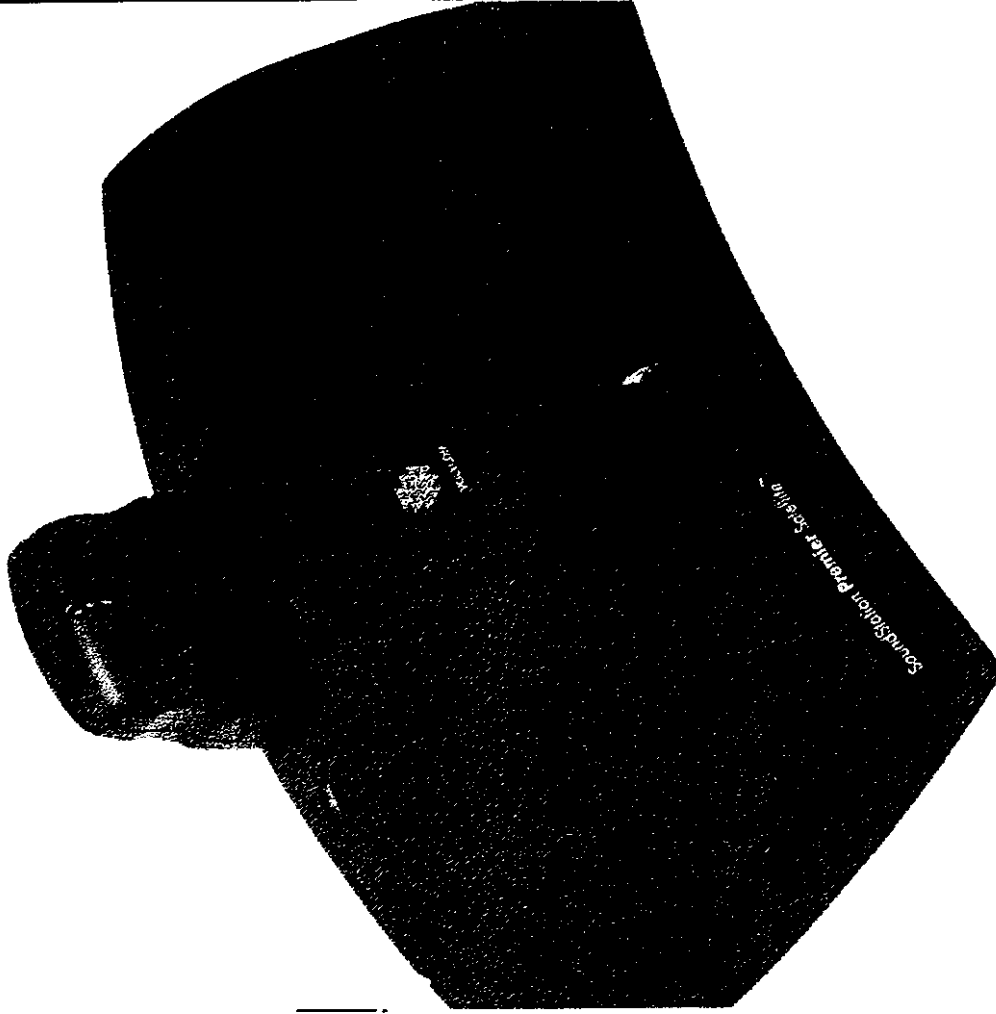
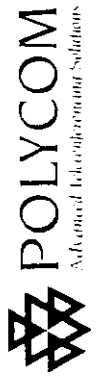


APPENDIX H
Owners Manual



Installation Instructions and User's Guide



Polycom, Inc., 2584 Junction Ave, San Jose, CA 95134-1902
Telephone 408 526 9000 or toll-free 800 POLYCOM Facsimile 408 526 9109 Internet <http://www.polycom.com>



Chapter 1

INTRODUCTION

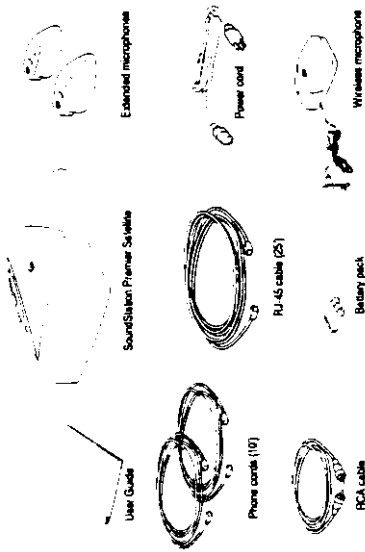
The SoundStation Premier® Satellite system allows large conference rooms to have better microphone and speaker coverage.

This chapter covers installation and use of your SoundStation Premier Satellite system with optional external microphones.

Please set up the SoundStation Premier base unit first, following the instructions in *Chapter 1, SoundStation Premier*.

CHECKLIST OF PARTS

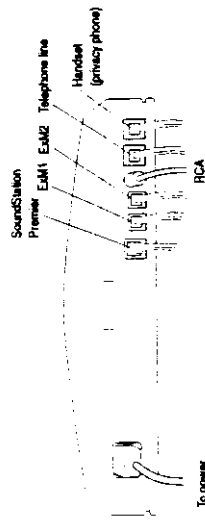
Your Polycom® SoundStation Premier Satellite system includes the following items:



If any of the included parts are missing, please contact your sales representative or Polycom technical support, 1-800-451-0995.

BASIC SET-UP

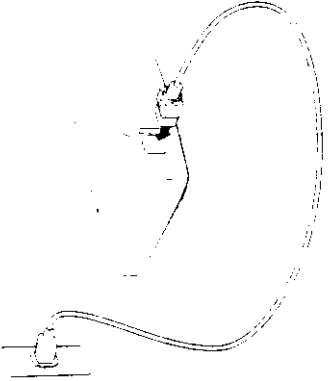
The SoundStation Premier Satellite provides the following jacks at the rear of the unit:



- ▼ One (1) RJ11 jack for an external phone.
- ▼ One (1) RJ11 jack for an incoming telephone line. (10-foot RJ11 cable provided.)
- ▼ One RCA jack for connecting any popular tape recorder to record the conversation.
- ▼ Two (2) external microphone jacks for optional SoundStation Premier external microphones.
- ▼ One RJ45 jack to the SoundStation Premier console. (25-foot cable provided.)
- ▼ One 10-foot power cord.

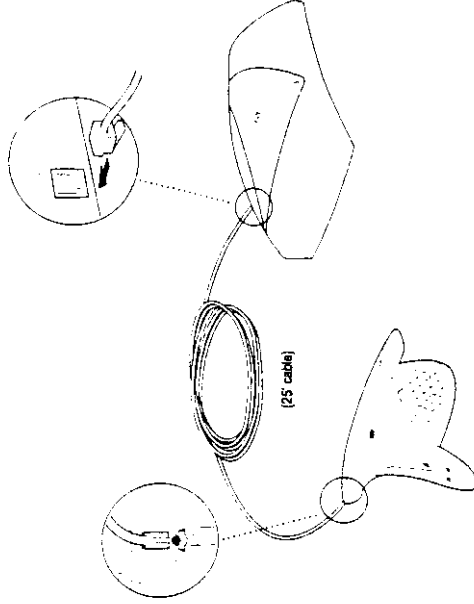
1. Position the SoundStation Premier Satellite in the desired location. Avoid objects directly in front of the unit. For optimum performance the SoundStation Premier Satellite should be placed 10' or farther from the SoundStation Premier console.

2. Plug the 10-foot power cord into the nearest electrical outlet.



3. Ensure that the green LED on the SoundStation Premier Satellite is lit.

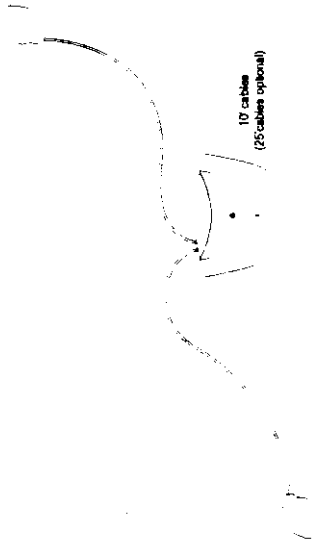
4. Connect the 25-foot connector cable to the jack labeled with the "Console" icon in the rear of the SoundStation Premier Satellite unit. Connect the other end to the jack in the SoundStation Premier unit. You should hear a double two distinct "bongs" after approximately 5 seconds.



5. Connect the standard telephone line (provided) to the nearest telephone wall jack. Be sure to plug the telephone line into the jack labeled TEL LINE on the back of the SoundStation Premier Satellite unit.

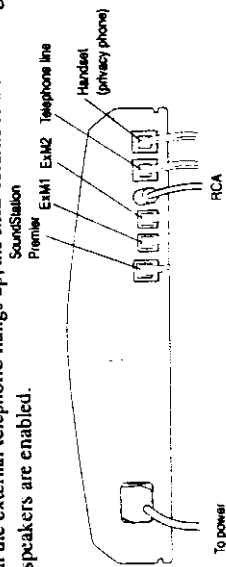
OPTIONAL EXTERNAL MICROPHONES

Connect the two (2) optional SoundStation Premier external microphones to the jacks provided at the rear of the SoundStation Premier Satellite module, using the 10-foot cables provided.

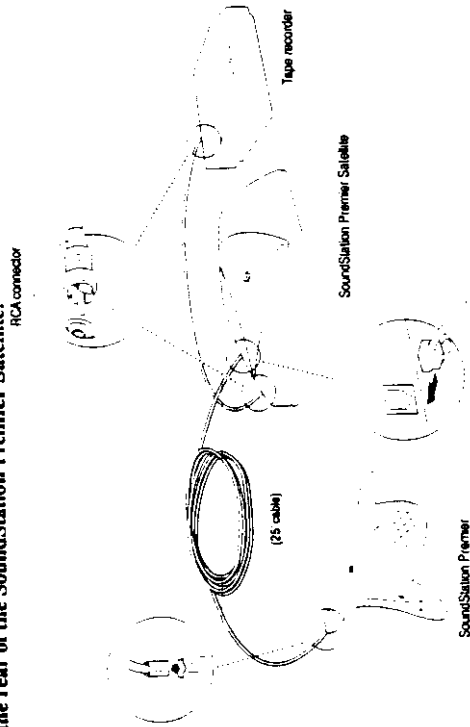


6. For privacy during a conference call, connect an external telephone (not provided) to the SoundStation Premier Satellite. Use the RJ11 jack in the rear of the SoundStation Premier Satellite module.

When the telephone receiver is lifted, the system goes to hold mode; all microphones and speakers are disabled and the LED on the top of the SoundStation Premier Satellite blinks a constant red. When the external telephone hangs up, the LED returns to a constant green and the microphones and speakers are enabled.



7. To record a conversation, connect a standard tape recorder (not provided) to the RCA jack at the rear of the SoundStation Premier Satellite.



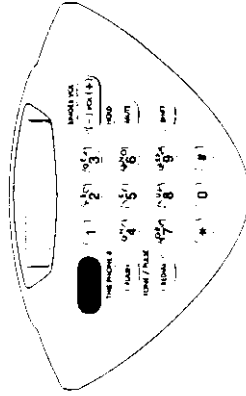
TO ENSURE BEST PERFORMANCE

- ▼ The acoustic environment should follow the same criteria covered in *Chapter 1, SoundStation Premier*.
- ▼ Place the SoundStation Premier Satellite unit in a position unobstructed by other objects so that users can hear clearly.

USING THE SOUNDSTATION PREMIER SATELLITE

To place a call:

Press **ON/OFF** to turn the SoundStation Premier on (Premier console LEDs are green). Listen for the dial tone, then dial the number.

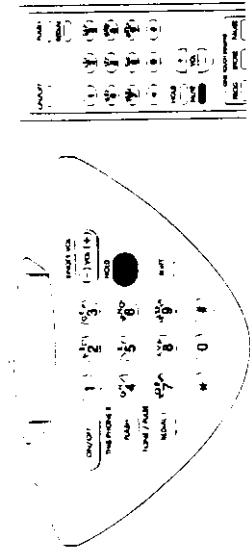


The SoundStation Premier Satellite functions as an extension of the main conference system, allowing people in the outer areas of the room to hear and take part in the conference.

SoundStation Premier Satellite With Wireless Lavallere Microphone

To mute all microphones:

Press the **MUTE** button on either the remote, one of the SoundStation Premier external microphones or the SoundStation Premier Console.



To resume two-way communications, *press the mute button again.*

ADJUSTING THE BALANCE

It is possible to adjust the relative volume between SoundStation Premier and SoundStation Premier Satellite when the console unit is **OFF HOOK**, use the following procedure.

- ▼ Press the **SHIFT** key.
- ▼ To increase the relative volume of the console, press the **VOL** key.
- ▼ To increase the relative volume of the SoundStation Premier Satellite, press the **VOL + KEY**.

The cursor position displayed on the LCD shows the balance graphically. When the cursor is all the way to the left side of the display labeled **PRE** the satellite speaker is off. When the cursor is all the way to the right side of the display labeled **SAT**, the console speaker is off. When both speakers are equal volume, the cursor will be centered and will appear as an **X**.

Chapter 2

INTRODUCTION

The SoundStation Premier Satellite system allows large conference rooms to have better microphone and speaker coverage.

This chapter covers installation and use of your SoundStation Premier Satellite System with wireless lavaliere microphone.

Please set up the SoundStation Premier base module first, following the instructions in *Chapter 1, SoundStation Premier*.

- ▼ The wireless microphone allows the speaker to have total freedom when addressing a group.
- ▼ The wireless component of this unit is equipped with a patented security technology, developed by Polycom, to ensure voice protection. To prevent interference, there are five (5) available channels (in the 900 MHz band).

CHECKLIST OF PARTS

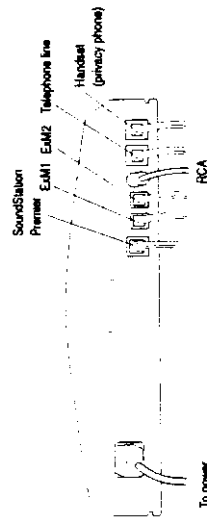
Your Polycom SoundStation Satellite system includes the following items:



If any of the included parts are missing, please contact your sales representative or Polycom technical support, 1-800-451-0995.

BASIC SET-UP

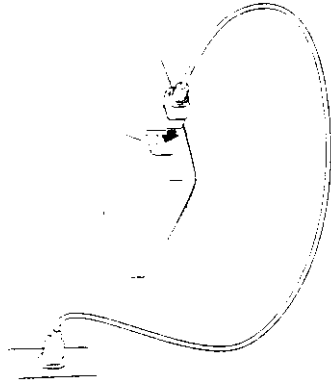
The SoundStation Premier Satellite provides the following jacks at the rear of the unit:



- ▼ One (1) RJ11 jack for an external phone.
- ▼ One (1) RJ11 jack for an incoming telephone line (10-foot RJ11 cable provided).
- ▼ One RCA jack for connecting any popular tape recorder to record the conversation.
- ▼ Two (2) external microphone jacks for optional SoundStation Premier external microphones.
- ▼ One RJ45 jack to the SoundStation Premier console (25-foot cable provided).
- ▼ One 10-foot power cord.

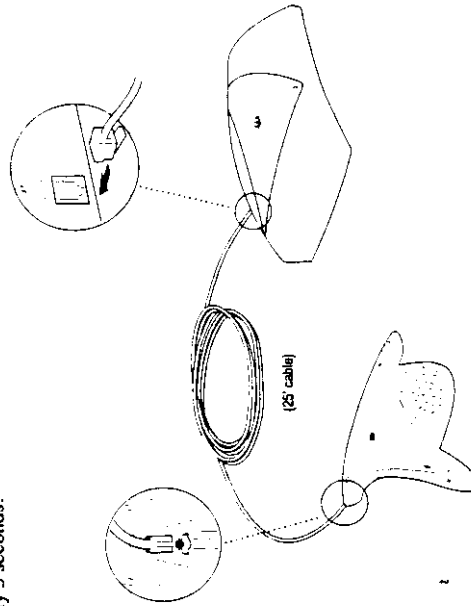
1. Position the SoundStation Premier Satellite in the desired location. Avoid having objects directly in front of the unit. For the optimum performance, the SoundStation Premier Satellite should be placed 10 feet or farther from the SoundStation Premier console.

2. Plug the 10-foot power cord into the nearest electrical outlet.



3. Ensure that the green LED on the SoundStation Premier Satellite is lit.

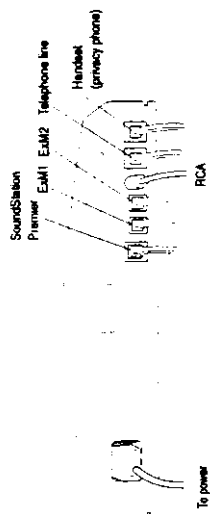
4. Connect the 25-foot connector cable to the jack labeled with "Console" provided in the rear of the SoundStation Premier Satellite unit. Connect the other end to the jack labeled **SATELLITE** in the SoundStation Premier unit. You should hear a double two distinct "bongs" after approximately 5 seconds.



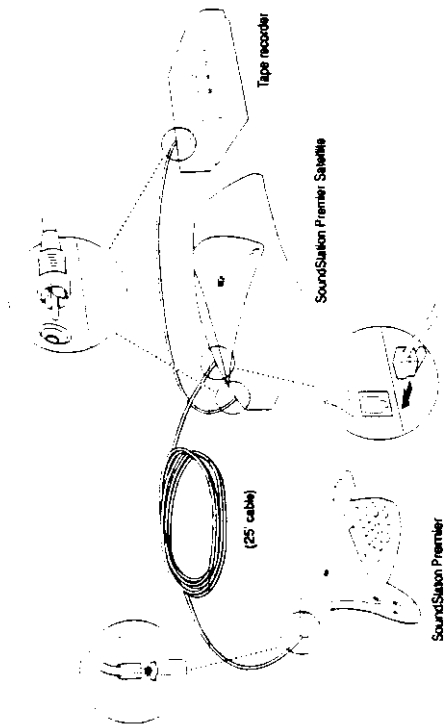
5. Connect the supplied standard telephone line (provided) to the nearest telephone wall jack. Be sure to plug the telephone line into the jack labeled **TEL LINE** on the back of the SoundStation Premier Satellite unit.

6. **For privacy during a conference call**, connect an external telephone (not provided) to the SoundStation Premier Satellite. Use the RJ11 jack at the rear of the SoundStation Premier Satellite module.

When the telephone receiver is lifted, the system goes to hold mode; all microphones and speakers are disabled; and the LED on the top of the SoundStation Premier Satellite blinks a constant red. When the external telephone hangs up, the LED returns to a constant green and the microphones and speakers are enabled.

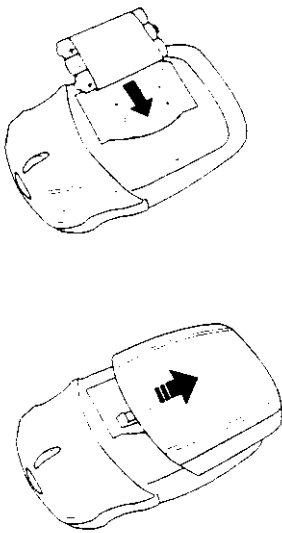


7. **To record a conversation**, connect a standard tape recorder (not provided) to the RCA jack in the rear of the SoundStation Premier Satellite.

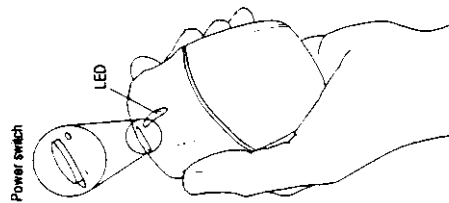


Transmitter Set-up:

1. Place the rechargeable battery pack (provided) into the transmitter's battery compartment located on the front of the unit.
2. Observe the correct polarity which is clearly marked in the battery compartment.



3. Set the transmitter into the recharging slot on the SoundStation Premier Satellite. It is recommended that the batteries be charged for 8 hours before use. *Standard AAA batteries can be used but not recharged.*



4. The LED on the right is red during the charging process. It changes to green when the unit is completely charged. (Note: this LED is off when standard AAA batteries are used.)

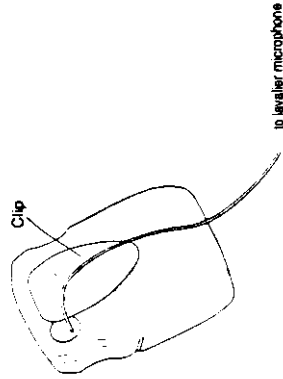
5. The LED on the right is off when the transmitter is out of the recharge pocket or the unit is turned off.

TO ENSURE BEST PERFORMANCE

- ▼ Place the SoundStation Premier Satellite unit in a position unobstructed by other objects so that users can hear clearly.
- ▼ The acoustic environment should follow the same criteria covered in *Chapter 1, SoundStation Premier*.
- ▼ Check the battery condition indicator before using.
- ▼ Position the lavalier microphone six inches from your mouth.

USING THE SOUNDSTATION SATELLITE WIRELESS LAVALIERE MICROPHONE

The Satellite Wireless Lavalier Microphone is a state-of-the-art product which allows the speaker to have complete freedom of motion during the presentation.



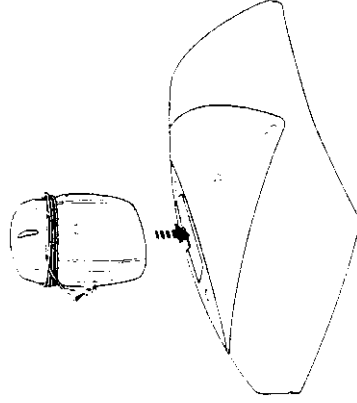
TO ENSURE BEST PERFORMANCE

- ▼ Be sure the rechargeable battery pack included in the SoundStation Premier Satellite unit is fully charged. In case of an emergency, three (3) non-rechargeable AAA alkaline batteries may be used.
- ▼ Place the wireless microphone in the recharging socket when not in use. Note that the LED to the right of the socket is red during charging and green when charge is complete.

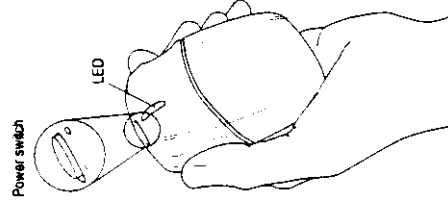
USING THE WIRELESS TRANSMITTER

The wireless transmitter is a rugged compact body pack with attached lavalier microphone, and includes these special features:

- ▼ Audio **ON/OFF** for ease of use.
- ▼ Rechargeable.
- ▼ Low battery LED indicator.
- ▼ Battery compartment for quick pop-in battery replacement. Uses rechargeable battery pack (included).
- ▼ Convenient 6-foot microphone cord provided.



1. Turn on the transmitter by sliding the transmitter **ON/OFF** switch to the **ON** position.



2. The battery indicator gives a single quick flash. This indicates usable battery strength. In the case of a dead or low battery, the indicator either does not go on at all or flashes. If this occurs, recharge the batteries or, in case of an emergency, replace with three (3) alkaline AAA batteries.
3. The LED on the left side of the SoundStation Premier Satellite indicates quality of wireless microphone signal.

TO INSURE BEST PERFORMANCE

- ▼ Don't block transmitter from receiver's view.
- ▼ Position the lavalier microphone six inches from your mouth.
- ▼ Be sure the rechargeable battery pack included in the SoundStation Premier Satellite unit is fully charged. In case of an emergency, three (3) regular AAA alkaline batteries may be used.
- ▼ Place the wireless microphone in the recharging socket when not in use. Note that the LED to the right of the socket is red during charging and green when charge is complete.

TECHNICAL SPECIFICATION

Audio Bandwidth	200 to 3500 Hz
Loudspeaker Volume	Adjustable to 85 dB/SPL/A peak volume
Network Interface	Two-wire RJ-11 analog PBX or Public Switched Telephone Network Interface
Privacy Telephone Interface	Two-wire RJ-11 (analog)
Power Requirements	90-240 VAC, 50-60 Hz, 35 W
Physical Size	Size: 12.3 in x 7.3 in x 2.4 in (31.2 cm x 18.4 cm x 6.1 cm) (L, W, H) Weight: 2.16 lbs (0.98 kg)
Audio I/O	Auxiliary Input/Output(Auto-sensing) RCA jack Output: Line level to tape recorder
Environmental Requirements	Temperature: 5° to 40° C, operating Humidity: 20% to 85%, non-condensing
Recommended Room Conditions	Noise level: < 48 dBA/SPL/A
Warranty	12 months

WARNING:

Note: This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

Polycom Limited Warranty and Limitation of Liability

Polycom warrants you, the customer, that your system will be in good working order on the date Polycom or its authorized reseller delivers or installs the system, whichever is later ("Warranty Date"). If you notify Polycom or its Authorized Dealer within one year of the Warranty Date that your system is not in good working order, Polycom will, without charge to you, repair or replace, at its option, the system components that are not in good working order. Repair or replacement parts may be new or refurbished and will be provided on an exchange basis. If Polycom determines that your system cannot be repaired or replaced, Polycom will remove the system and, at your option, refund the purchase price of your system or apply the purchase price towards the purchase of another Polycom system. If you purchased your system directly from Polycom, Polycom will perform warranty repair in accordance with the terms and conditions of the specific type of Polycom maintenance coverage you selected. A written explanation of Polycom's types of maintenance coverage may be obtained from Polycom by calling 1.800.451.0995 (in the continental U.S. only). If you purchased your system from an Polycom Authorized Dealer, contact your reseller for the details of the maintenance plan applicable to your system.

This Polycom limited warranty covers damage to the system caused by power surges.

Unless otherwise expressly agreed to in a written agreement signed by Polycom, Polycom will not be responsible under this limited warranty for damages resulting from:

- ▼ Failure to follow Polycom's installation, operation, or maintenance instructions.
- ▼ Unauthorized system modification, movement, or alteration.
- ▼ Unauthorized use of common carrier communication services accessed through the system.
- ▼ Abuse, misuse, negligent acts or omissions of the customer and persons under the customer's control; or
- ▼ Acts of third parties and acts of God.

Polycom's obligation to repair, replace, or refund, as set forth above, is your exclusive remedy.

Except as specifically set forth above, Polycom, its affiliates, suppliers, and dealers make no warranties, express or implied, and specifically disclaim any warranties of merchantability or fitness for a particular purpose.

Limitation of Liability

Except as provided below, the liability of Polycom and its affiliates and suppliers for any claims, losses, damages, or expenses from any cause whatsoever (including acts or omissions of third parties), regardless of the form of action, whether in contract, tort, or otherwise, shall not exceed the lesser of: (1) the direct damages proven; or (2) the repair cost, replacement cost, license fee, annual rental charge, or purchase price, as the case may be, of the equipment that gives rise to the claim. Except as provided below, Polycom and its affiliates and suppliers shall not be liable for any incidental, special, reliance, consequential, or indirect loss or damage incurred in connection with the equipment. As used in this paragraph, consequential damages include, but are not limited to, the following: lost profits, lost revenues, and losses arising out of unauthorized use (or charges for such use) of common carrier telecommunications services or facilities accessed through or connected to the equipment. For personal injury caused by Polycom's negligence, Polycom's liability shall be limited to proven damages to person. No action or proceeding against Polycom or its affiliates or suppliers may be commenced more than twenty-four (24) months after the cause of action accrues. THIS PARAGRAPH SHALL SURVIVE FAILURE OF AN EXCLUSIVE REMEDY.