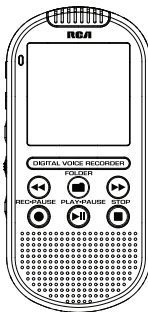


### Product registration

Thank you for purchasing an RCA product. We pride ourselves on the quality and reliability of all our electronic products but if you ever need service or have a question, our customer service staff stands ready to help. Contact us at [www.rcaaudiovideo.com](http://www.rcaaudiovideo.com).

**PURCHASE REGISTRATION:** Registering On-line will allow us to contact you in the unlikely event a safety notification is required under the Federal Consumer Safety Act. **Register Online at: [WWW.RCAAUDIOVIDEO.COM](http://WWW.RCAAUDIOVIDEO.COM). Click on Product Registration and Fill Out the Brief Questionnaire.**



## VR5235



# Important safety instructions

## IMPORTANT SAFETY INSTRUCTIONS

PLEASE READ AND SAVE FOR FUTURE REFERENCE

|  |   |   |
|--|---|---|
|  <p>THE LIGHTNING FLASH AND ARROWHEAD WITHIN THE TRIANGLE IS A WARNING SIGN ALERTING YOU OF "DANGEROUS VOLTAGE" INSIDE THE PRODUCT.</p> | <b>CAUTION</b><br>RISK OF ELECTRIC SHOCK<br>DO NOT OPEN<br><br>CAUTION: TO REDUCE THE RISK OF ELECTRIC SHOCK, DO NOT REMOVE COVER (OR BACK).<br>NO USER-SERVICEABLE PARTS INSIDE. REFER SERVICING TO QUALIFIED SERVICE PERSONNEL. |  <p>THE EXCLAMATION POINT WITHIN THE TRIANGLE IS A WARNING SIGN ALERTING YOU OF IMPORTANT INSTRUCTIONS ACCOMPANYING THE PRODUCT.</p> |
| SEE MARKING ON BOTTOM / BACK OF PRODUCT  |   |   |

**WARNING:** TO PREVENT FIRE OR ELECTRICAL SHOCK HAZARD, DO NOT EXPOSE THIS PRODUCT TO RAIN OR MOISTURE.

Some of the following information may not apply to your particular product; however, as with any electronic product, precautions should be observed during handling and use.

- Read these instructions.
- Keep these instructions.
- Heed all warnings.
- Follow all instructions.
- Do not use this apparatus near water.
- Clean only with dry cloth.
- Do not install near any heat sources such as radiators, heat registers, stoves, or other apparatus (including amplifiers) that produce heat.
- Refer all servicing to qualified service personnel. Servicing is required when the apparatus has been damaged in any way, such as power-supply cord or plug is damaged, liquid has been spilled or objects have fallen into the apparatus, the apparatus has been exposed to rain or moisture, does not operate normally, or has been dropped.

### ADDITIONAL SAFETY INFORMATION

- Apparatus shall not be exposed to dripping or splashing and no objects filled with liquids, such as vases, shall be placed on the apparatus.
- Do not attempt to disassemble the cabinet. This product does not contain customer serviceable components.
- The marking information is located at the bottom of apparatus.

## Important battery precautions

- Any battery may present a risk of fire, explosion, or chemical burn if abused. Do not try to charge a battery that is not intended to be recharged, do not incinerate, and do not puncture.
- Non-rechargeable batteries, such as alkaline batteries, may leak if left in your product for a long period of time. Remove the batteries from the product if you are not going to use it for a month or more.
- If your product uses more than one battery, do not mix types and make sure they are inserted correctly. Mixing types or inserting incorrectly may cause them to leak.
- Discard any leaky or deformed battery immediately. They may cause skin burns or other personal injury.
- Please help to protect the environment by recycling or disposing of batteries according to federal, state, and local regulations.

**WARNING:** The battery (battery or batteries or battery pack) shall not be exposed to excessive heat such as sunshine, fire or the like.

## Ecology

Help protect the environment - we recommend that you dispose of used batteries by putting them into specially designed receptacles.

## Precautions for the unit

- Do not use the unit immediately after transportation from a cold place to a warm place; condensation problems may result.
- Do not store the unit near fire, places with high temperature or in direct sunlight. Exposure to direct sunlight or extreme heat (such as inside a parked car) may cause damage or malfunction.
- Clean the unit with a soft cloth or a damp chamois leather. Never use solvents.
- The unit must only be opened by qualified personnel.

## Headset safety

To use a headset safely, please keep the following in mind:

- Do not play your headset at a high volume. Hearing experts advise against continuous extended play.
- If you experience ringing in your ears, turn down the volume or stop using the headset.
- Do not use a headset while driving a motorized vehicle or riding a bike. It may cause a traffic hazard and is illegal in many areas.
- Even if your headset is an open-air type designed to let you hear outside sounds, don't turn up the volume so high that can't hear sounds around you.

## FCC Information

### FCC Information

Note: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Changes or modifications not expressly approved by Audiovox could void the user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Manufacturer/Responsible Party  
Audiovox Accessories Corporation  
111 Congressional Blvd., Suite 350  
Carmel, IN 46032

1-317-810-4880 ( No technical /product support is available via this number. This phone number is for regulatory matters only.)  
Visit [www.rcaaudiovideo.com](http://www.rcaaudiovideo.com) for technical support



RCA  
VR5235

This Class B digital apparatus complies with Canadian ICES-003.

Cet appareil numérique de la classe B est conforme à la norme NMB-003 du Canada.

## Power Supply

- (battery power) 2 x "AAA"

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This is a copy of the EULA that you need to agree to in order to use this product.



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## Before you begin

### Unpacking your player

You should have the following:

- RCA voice recorder
- USB cable
- Two "AAA" batteries
- Wrist strap
- Quick start guide

### Installing batteries




1. Apply thumb pressure to slide the battery compartment cover, then remove the cover.
2. Insert two "AAA" batteries (included) following the polarity marks in the battery compartment.
3. Reinstall the cover. Refer to the battery level indicator  on the display for battery's level. Replace with new batteries when the indicator is flashing.

### Using earphones and external microphone




When earphones are connected, sound output from the speaker will be muted.

When an external microphone is connected, no recording can be made from the built-in microphone.

## Turning player on/off

Slide  /  switch to .

## Locking the player controls

To avoid accidental key activation, slide  /  towards  to lock the keys. Reverse the step to unlock.

# Connecting to computer

## Computer system requirements

### **Windows: Windows XP (SP2 or higher) or Windows Vista or Windows 7**

- Pentium 4 1.6GHz or equivalent AMD Athlon processor
- 512 MB RAM (1GB recommended)
- 300 MB available hard disk space
- 1024 x 768 pixels, 16-bit color monitor or higher
- Internet Access (broadband recommended)

### **Macintosh: OS X 10.5 or 10.6**

- Intel Core Duo processor (or higher)
- 768 MB RAM (1GB recommended)
- 300 MB available hard disk space
- 1024 x 768 pixels or higher recommended
- Internet Access (broadband recommended)

## Connecting to computer

Connect the player before launching the Digital Voice Manager.

1. Connect the player to the computer using the supplied USB cable.
2. **CONNECTED** shows on the player's display. The player appears as a removable drive in your computer.

# Installing Digital Voice Manager application

## Installing Digital Voice Manager

1. Connect the player to the computer as instructed in the previous section.
2. **Windows:** To access the RCA Digital Voice Manager installer, go to **My Computer** (XP users)/**Go to Computer** (Vista and 7 users) in the Start menu, find and open the drive letter associated with the player and then double-click the **rcaDVM7\_setup.exe** to launch the installer.

**Mac:** When you connect your device to the computer, it will appear on the desktop as a volume labeled **RCA\_DVR**. Double-click to view the volume's contents, then double-click the file **RCA Digital Voice Manager Installer.dmg**. When you double-click on this file, it will mount as a volume on the desktop. Double-click the "RCA Digital Voice Manager Installer" icon in the popup window to start the installation.

3. Follow the on-screen instructions to complete the installation. The RCA Detective application is installed with the Digital Voice Manager application on Windows and will open the Digital Voice Manager application automatically when you connect the player to your PC.

For information on the RCA Digital Voice Manager and how it works with this unit, refer to the Help Section of the software.

- When the player is in the settings menu, playback mode, or recording mode, a connection between the player and the computer will not be established. Quit the above modes before connecting to the computer.
- Data transfer is possible even if no batteries are installed in the player.
- Do not disconnect the USB connection during files transfer.
- The latest Digital Voice Manager software can be downloaded from [www.rcaaudiovideo.com](http://www.rcaaudiovideo.com).



## Folder Renaming

By default the folders on your device are named FOLDER1 - FOLDER10. These folders can be renamed using the DVM software supplied with your device. To do so, simply launch DVM while your device is connected to the computer. A list of folders and files on the device will appear on the left side of the screen. Double click any folder to enable renaming; press enter or click anywhere on the screen to confirm your edits. The newly renamed folders will appear on your recorder the next time you disconnect it from the computer and power it on.

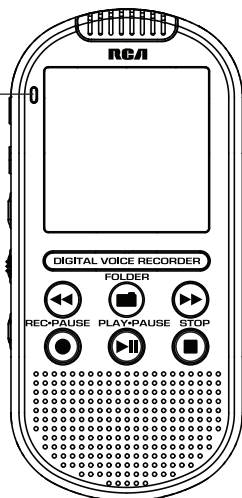
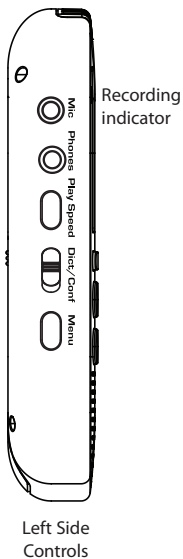
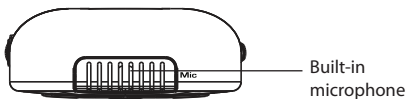


If you change the folder name using Windows Explorer or Finder, the folder will no longer be recognized by the device. It is best to use only the DVM software for renaming folders.





## General controls



## Front Controls

◀◀ / ▶▶ – Skips to previous/next file; selects items in the menu; press and hold to fast backward or forward.

**FOLDER** – Selects folders.

**REC•PAUSE** – Starts and pauses recording.

**PLAY•PAUSE** – Confirms a setting in the menu. Starts and pauses playback.

**STOP** – Stops recording or playback. Quits the sub menu and goes to main menu.

## Left Side Controls

**Mic** – External microphone jack.

**Phones** – External earphones jack.

**Play Speed** – Changes playback speed.

**Dict/Conf** – Sets Dictation or Conference recording mode.

**Menu** – While in stop mode, press to access the Settings menu. While in stop mode, press and hold to display file information.

## Right Side Controls

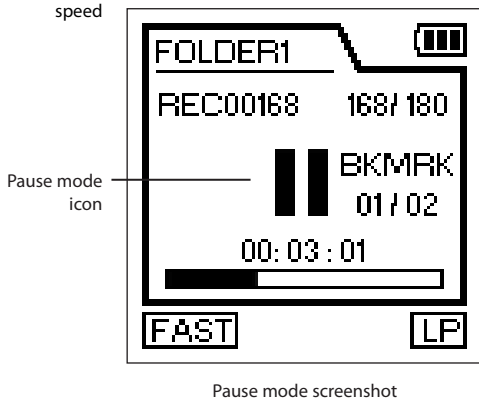
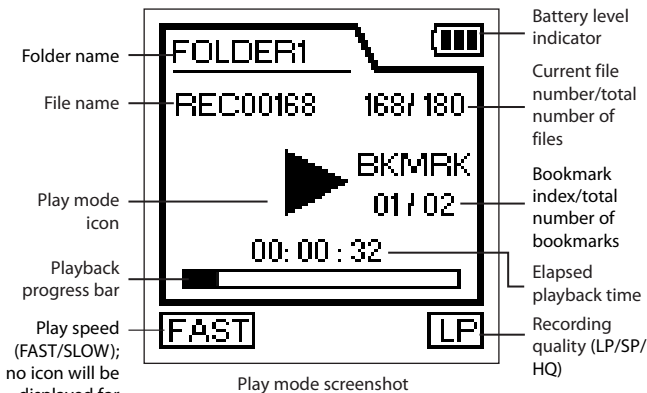
🔒 / ⏻ – Power on/off; locks/unlocks player controls.

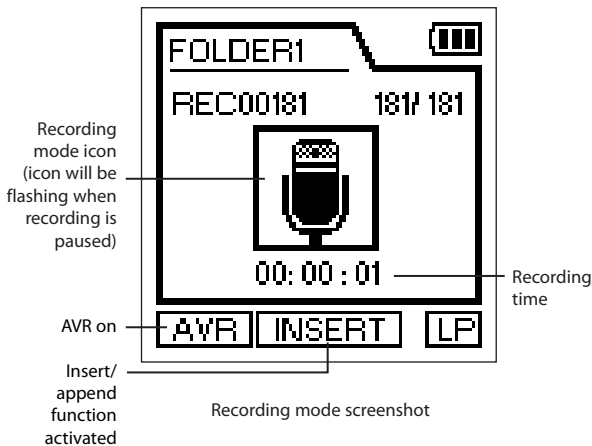
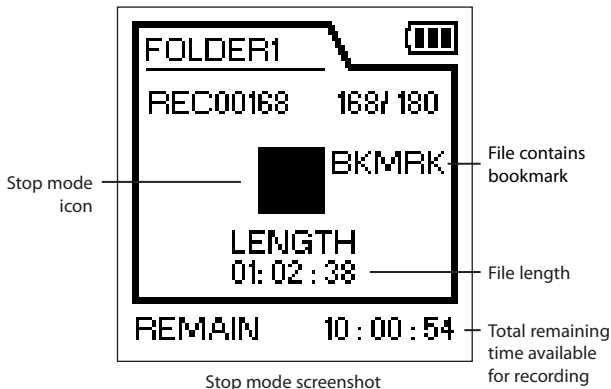
- **Volume +** – Adjusts the volume level and AVR sensitivity.

**Erase** – Erases files.

**USB** – To connect the player and computer with a USB cable (included).

## Display





## Setting date and time

With the date and time set, you can always view the date and time of your recordings. Normal recording is still possible without setting the date and time. However, no correct recording date and time can be referenced in your recorded messages.

### To set the date and time

1. While in stop mode, press **MENU** to access the Settings menu.
2. Press **◀/▶** to select **DATE+TIME** and press **PLAY•PAUSE** to confirm selection.
3. Press **◀/▶** to select **SET TIME, SET DATE** or **TIME FORMAT** and press **PLAY•PAUSE** to confirm selection.
4. Press **PLAY•PAUSE** to select hour, minute, AM/PM, month, day and year. Press **◀/▶** to adjust the value and then press **PLAY•PAUSE** to confirm selection.

## Basic operations

### Selecting folders and files

1. While in stop mode, press **FOLDER** and then press **◀/▶** to select folder.
2. Press **PLAY•PAUSE** to confirm selection.
3. Press **◀/▶** to select files and press **PLAY•PAUSE** to confirm selection. Press **◀/▶** to skip to the previous/next file.

### Basic playback

#### To play back recorded files:

1. Select a folder and a file.
2. Press **PLAY•PAUSE** to start playback.
3. Press **PLAY•PAUSE** to pause playback, press again to resume.
4. You can press **- Volume +** to adjust volume.
5. While in stop mode or during playback, press **Play Speed** to select different playback speeds. Options are SLOW, NORMAL, and FAST.
6. Press **◀/▶** once to skip to the previous/next file. Press and hold **◀/▶** to fast backward/forward through the current file.
7. Press **STOP** to stop playback.

## Accessing Recorded File Information

While in stop mode, press and hold **MENU** to display recorded file information such as, date of recording, time of recording, recording mode, and recording quality.

## Recording

### Recording

1. While in stop mode, press **REC-PAUSE** to start recording. The red recording indicator will illuminate. Recording time will be displayed once you begin recording.
2. To pause recording, press **REC-PAUSE** once. The red recording indicator will be flashing. Press again to resume recording.
3. To stop recording, press **STOP**.

### AVR (Automatic Voice Recording)

This feature allows the player to sense sound and to record only when you are speaking into the microphone. When dictation stops for about three seconds, recording will pause and then start again automatically when you resume dictation.

1. Select **AVR ON** in the Setting menu. Refer to Settings section for instructions on how to select **AVR ON**.
2. Press **REC-PAUSE** to enter AVR mode.
3. Start dictation. Recording starts automatically.
4. Press **STOP** to end AVR recording.

To adjust the sensitivity (Low/Middle/High) of the microphone, press **- Volume +** during AVR recording.

- AVR works better for dictation applications than lecture or conference recordings as background noise can cause some false triggers.
- The first syllable or two may be lost when you start recording because this 'sound' is used to turn on the AVR feature. It is a good practice to make some 'sounds' or say a short word to activate the AVR before you begin actual dictation.



## Setting recording quality

### Definition:

- **LP (Long Play)** – allows up to 1600 hours recording.
- **SP (Standard Play)** – allows up to 280 hours recording.
- **HQ (High Quality)** – allows up to 140 hours recording.

Refer to Settings section for instructions on how to select recording quality.

## Setting recording mode

### Definition:

- **CONF (Conference)** – Use in a more open area where recording source is far from the player.
- **DICT (Dictation)** – Use when recording source is close to the recorder.

Slide the **Dict/Conf** switch to select recording mode.

- You may slide the **Dict/Conf** switch during recording. However, your selection will only be effective starting from the next recording.
- For conferences, to obtain optimum recording quality, place the recorder with the microphone freely exposed to the sound source as close as convenient. A built-in automatic recording level control will set the optimum record level during manual recording. Avoid recording near unwanted noise sources, such as air conditioners or fans.



## Deleting files

1. Select the file to be deleted.
2. While in stop mode, press **ERASE**.
3. Press **◀/▶** to select **FILE(S)** and press **PLAY•PAUSE** to confirm selection.
4. Press **◀/▶** to select one of the deleting options:
  - Delete the current file (Current file name)
  - Delete all files in the current folder (ALL FILES).
5. Press **PLAY•PAUSE** to confirm selection.
6. Press **PLAY•PAUSE** to confirm deletion.

## Bookmarks

### To create bookmarks

1. During playback, press **REC•PAUSE**.
2. Press **◀/▶** to select **BOOKMARK** and press **PLAY•PAUSE** to create bookmark. You can create up to 29 bookmarks in a file. When the maximum limit is reached, **NO MORE BOOKMARKS AVAILABLE** will be shown.

### To navigate bookmarks

During playback, press **◀/▶** to navigate to different bookmarks within the file.

### To delete bookmarks

1. While in stop mode, press **ERASE**.
2. Press **◀/▶** to select **BOOKMARK** and press **PLAY•PAUSE** to confirm selection.
3. Press **◀/▶** to select a bookmark or select **ALL** (to delete all bookmarks created in the current file).
4. Press **PLAY•PAUSE** to confirm selection.
5. Press **PLAY•PAUSE** to confirm delete.



## Insert

To insert a new segment into the current file

1. During playback, press **REC-PAUSE**.
2. Press **◀/▶** to select **INSERT** and press **PLAY-PAUSE** to start recording. The newly recorded segment will be inserted from this point.
3. Press **STOP** to stop the recording of new segment.

## Append

### Append

The append function (add to recording) provides an easy way to edit a file when you are recording a list (e.g. a grocery shopping list). This enables you to add items to the end of a file.

To append voice data to the end of a file:

1. During playback, press **REC-PAUSE**.
2. Press **◀/▶** to select **APPEND** and press **PLAY-PAUSE** to start recording. The recording will begin from the end of the currently selected file.
3. Press **STOP** to stop the recording.

## Formatting

### To format the memory of the player

1. Select Format in the Settings menu. Refer to the Settings section for details.
2. When Format is selected, **ALL DATA WILL BE PERMANENTLY LOST** will be shown.
3. Press **PLAY•PAUSE** to confirm your selection and start the formatting.



- Formatting the internal memory may be required if internal memory has become corrupted.
- If the player is formatted by a computer, make sure you select FAT32 as the file system.
- Properly unmounting the player before disconnecting it greatly reduces the chances of memory errors. To unmount the device:
  - Mac users, locate the **RCA\_DVR** device in the finder, then Ctrl+click and select **Eject "RCA\_DVR"**.
  - PC users, choose **Safely Remove Hardware** from the system tray, then choose to stop the **USB Mass Storage Device**.
- If power supplied from the battery fails suddenly (e.g. batteries are removed accidentally) during recording, the recording in progress will be interrupted. The recorded file may also be corrupted and cannot be played back.

# Settings

## Accessing Settings menu

1. While in stop mode, press **MENU** to access the Settings menu.
2. Press **◀/▶** to select Settings and press **PLAY•PAUSE** to confirm selection.
3. Press **◀/▶** to highlight the desired item, then press **PLAY•PAUSE** to select that item.
4. Press **◀/▶** to adjust the value, then press **PLAY•PAUSE** to save the setting.
5. Press **STOP** to return to the main screen.

| Menu options | Available settings   |
|--------------|--|
| Quality      | HQ – highest recording quality, shorter recording time<br>SP – mid level of recording quality and recording time<br>LP – highest recording time, lower recording quality |
| Beep Tone    | On/Off   |
| AVR          | On/Off   |
| Format       | Confirm or Exit  |
| Version      | Show the current firmware version  |

## Accessing Date and Time menu

1. While in stop mode, press **MENU** to access the Settings menu.
2. Press **◀/▶** to select **DATE+TIME** and press **PLAY•PAUSE** to confirm selection.
3. Press **◀/▶** to highlight **SET TIME, SET DATE** or **TIME FORMAT**, then press **PLAY•PAUSE** to confirm selection.
4. Press **◀/▶** to adjust the value, then press **PLAY•PAUSE** to confirm selection.
5. Press **PLAY•PAUSE** to return to the main screen.

## Troubleshooting tips

### Player doesn't turn on

- Check that batteries are properly inserted and not exhausted.
- Make sure the battery compartment door is properly closed.

### Can not record

- Make sure the LOCK function is not activated.
- Make sure memory is not full.
- You have recorded 200 files in one folder. Try to record in a new folder.

### Incorrect recording date and time during playback

- You may not have set the date and time before recording. Refer to the Setting date and time section.

### No sound from speaker during playback

- Make sure volume is not set to 0.
- Headphones should not be connected.

### Can not activate the player after sliding / switch to

- Remove the batteries to reset the player.

### Available recording time becomes shorter

- You may have set the recording quality to 'High Quality'. Refer to the Setting recording quality section.
- Delete the Digital Voice Manager setup software from the player to free up more memory space.

### Can not perform playback

- Make sure you have selected a folder which contains recorded messages.
- Make sure the LOCK function is not activated.

### Can not delete recorded file(s)

- Make sure you follow each step under the Deleting Files section carefully.

### Can not keep the saved settings

- If the batteries are removed, saved settings may be lost.

## Warranty information

### 12 Month Limited Warranty

#### Applies to RCA Voice Recorders

AUDIOVOX ACCESSORIES CORP. (the Company) warrants to the original retail purchaser of this product that should this product or any part thereof, under normal use and conditions, be proven defective in material or workmanship within 12 months from the date of original purchase, such defect(s) will be repaired or replaced with reconditioned product (at the Company's option) without charge for parts and repair labor.

To obtain repair or replacement within the terms of this Warranty, the product is to be delivered with proof of warranty coverage (e.g. dated bill of sale), specification of defect(s), transportation prepaid, to the Company at the address shown below.

This Warranty does not extend to the elimination of externally generated static or noise, to correction of antenna problems, loss/interruptions of broadcast or internet service, to costs incurred for installation, removal or reinstallation of product, to corruptions caused by computer viruses, spyware or other malware, to loss of media, files, data or content, or to damage to tapes, discs, removable memory devices or cards, speakers, accessories, computers, computer peripherals, other media players, home networks or vehicle electrical systems.

This Warranty does not apply to any product or part thereof which, in the opinion of the Company, has suffered or been damaged through alteration, improper installation, mishandling, misuse, neglect, accident, or by removal or defacement of the factory serial number/bar code label(s). THE EXTENT OF THE COMPANY'S LIABILITY UNDER THIS WARRANTY IS LIMITED TO THE REPAIR OR REPLACEMENT PROVIDED ABOVE AND, IN NO EVENT, SHALL THE COMPANY'S LIABILITY EXCEED THE PURCHASE PRICE PAID BY PURCHASER FOR THE PRODUCT.

This Warranty is in lieu of all other express warranties or liabilities. ANY IMPLIED WARRANTIES, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY, SHALL BE LIMITED TO THE DURATION OF THIS WRITTEN WARRANTY. ANY ACTION FOR BREACH OF ANY WARRANTY HEREUNDER INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY MUST BE BROUGHT WITHIN A PERIOD OF 24 MONTHS FROM DATE OF ORIGINAL PURCHASE. IN NO CASE SHALL THE COMPANY BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES FOR BREACH OF THIS OR ANY OTHER WARRANTY. No person or representative is

authorized to assume for the Company any liability other than expressed herein in connection with the sale of this product.

Some states do not allow limitations on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damage so the above limitations or exclusions may not apply to you. This Warranty gives you specific legal rights and you may also have other rights which vary from state to state.

**Recommendations before returning your product for a warranty claim:**

- If your product is capable of storing content (such as an mp3 player, voice recorder, camcorder, digital photo frame, etc), it is recommended to make periodic backup copies of content stored on the product. If applicable, before shipping a product, make a back up copy of content or data stored on the device. Also, it is advisable to remove any personal content which you would not want exposed to others. IT IS LIKELY THAT CONTENTS AND DATA ON THE DEVICE WILL BE LOST DURING SERVICE AND REFORMATTING. AUDIOVOX ACCEPTS NO LIABILITY FOR LOST CONTENT OR DATA, OR FOR THE SECURITY OF ANY PERSONAL CONTENT OR DATA ON THE RETURNED DEVICE. Product will be returned with factory default settings, and without any pre-loaded content which may have been installed in the originally purchased products. Consumer will be responsible for reloading data and content. Consumer will be responsible to restore any personal preference settings.
- Properly pack your unit. Include any remotes, memory cards, cables, etc. which were originally provided with the product. However DO NOT return any removable batteries, even if batteries were included with the original purchase. We recommend using the original carton and packing materials. Ship to

**Audiovox Electronics Corp.**  
**Attn: Service Department.**  
**150 Marcus Blvd.**  
**Hauppauge N.Y. 11788**

1-800-645-4994

For Canada Customers, please ship to:

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c/o Genco  
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Unit#3, Door 16,  
Mississauga, Ontario  
L5T 3A5

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