

# User's Guide



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#### Chat Editor CD

Chat Editor, owned by Saltillo Corporation Microsoft Voices, owned by Microsoft Corporation Microsoft's agreement states:

**INSTALLATION AND USE RIGHTS.** You may install and use one copy of the software on each computer on your premises that you use to exchange data and software with portable devices powered by a Microsoft operating system.

Saltillo grants permission for the use of Chat Editor on each computer used to exchange data with the Chat Fusion devices.



Attention! Consult accompanying documents.



Device not intended to be an emergency call device or sole communication device.

When operating this device in a medical environment, do not use with any product that is not medically approved.

Do not use the Chat Fusion close to sources of RF radiation or you may encounter interference. Move away, if possible, from the source of the interference.

Any mounts used should be fitted by a qualified person. Failure to install the mounting system according to the manufacturer's instructions may result in an injury to the user.

Analysis of positioning by a qualified person is required to prevent repetitive stress injuries to the user.

Saltillo Corporation assumes no responsibility for any loss or claims by third parties which may arise through the use of this product.

Saltillo Corporation assumes no responsibility for any damage or loss caused by the deletion of data as a result of malfunction repairs or battery replacement. Be sure to back up all important data on other media (computer) to protect against its loss.

Cords and straps are potential strangulation hazards. Please consider this prior to placing these items with device users.

#### Implantable Medical Devices

A minimum separation of six (6) inches should be maintained between a handheld wireless mobile device and an implantable medical device, such as a pacemaker or implantable cardioverter defibrillator, to avoid potential interference with the device.

Persons who have such devices:

- Should ALWAYS keep the mobile device more than six (6) inches from their implantable medical device when the mobile device is turned ON;
- Should not carry the mobile device in a breast pocket;
- Should turn the mobile device OFF immediately if there is any reason to suspect that interference is taking place
- Should read and follow the directions from the manufacturer of your implantable medical device. If you have any questions about using your wireless mobile device with an implantable medical device, consult your health care provider.

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# **Welcome to Chat Fusion**

This user's guide offers step-by-step instructions for most operations available with your Chat Fusion device. Additional information is available as follows:

### Support articles can be found on the Saltillo website:

http://saltillo.com/support/

### Training opportunities can be found on the Saltillo website:

http://saltillo.com/webinars

#### Contact Saltillo for Operational or Technical support at:

Phone: 1-800-382-8622

Email: service@saltillo.com

#### **Trouble Tickets:**

http://saltillo.com/tt/

# For Realize Language™ website support:

support@realizelanguage.com

#### What's Included

#### Your Chat Fusion Device



#### **Battery Charger**



Stylus





The stylus is a potential hazard for choking or for poking the eye.

#### **Colored Cases**



Blue, Green, Purple, Gray

#### **Strap Attachments**





The strap attachments are a potential choking hazard.

#### **Chat Editor Install CD**

Includes a user manual and VocabPC Tour Guide

#### **Chat Fusion Recovery Disk**

This User's Guide

Note: We suggest that you keep your packaging materials.

# **Charging the Device Battery using the Standard Charger**

A battery charger was included in the box with your device. We suggest charging the battery each night.

### [photo of standard charger]

#### To connect the charger:

- 1. Tap the device's power button to turn off the display.
- 2. Plug the charger into a wall outlet—a surge protector is recommended.
- 3. Plug the charger cable into the charging port on the device.



See "Close-up of the Charger Cable-to-Port Connection".

#### **Close-up of the Charger Cable-to-Port Connection**

Device USB charging port (back of device facing up)



If you insert a USB 2.0 Micro cable (with the back of the device facing up), the connector will insert into the left side of the port. It will *not* fill the entire port.



If you insert a USB 3.0 Micro B cable, the connector will fill the entire port.



### While the battery is charging:

The battery indicator, located on the front of the device at the top, will glow red during charging and turn blue when the battery is fully charged.

[cropped view of top front of device with indicator called out]

# When the battery is fully charged:

- 1. Unplug the connector from the device.
- 2. Unplug the charger from the wall outlet (optional).
- 3. Tap the device's power button to turn the display on.

# **Charging the Device Battery using the Wireless Charger**



Charge your device in a well-ventilated area.

If you purchased the optional wireless charger, you can charge the device battery with the charger stand open and the unit sitting upright or with the stand closed and the unit lying flat.

#### [side view of device in charger in both positions]

We suggest charging the battery each night.

- 1. Plug the charger into a wall outlet—a surge protector is recommended.
- 2. Position the device stand against the back of the device.
- 3. Center the device on the charger with the back of the device against the charger.
- 4. The battery indicator, located on the front of the device at the top, should glow red. If the indicator does not illuminate, adjust the position of the device in the charger.

  [cropped view of top front of device with indicator called out]
- 5. The battery indicator will continue to glow red during charging and turn blue when the battery is fully charged.

### When the device is fully charged:

- 1. Remove the device from the charger.
- 2. Unplug the charger from the wall outlet (optional).
- 3. Tap the device's power button to turn the display on.

# **Checking Battery Status**

You can check the battery status of the device by navigating menus or by having a button on a vocabulary page that checks the status.

#### **Checking Battery Status Using Menus**

You can check the battery status of the device by navigating menus.

Choose Menu **■** > Settings > System > About Device.

The screen will show the battery charging status and charge level.

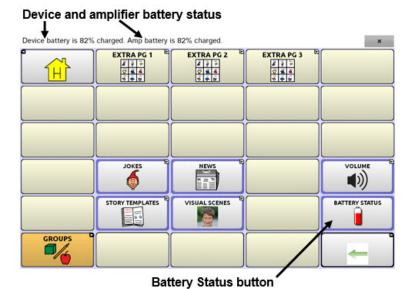
### **Checking Battery Status Using a Button**

Some Saltillo-provided vocabulary files already include buttons for checking the battery status. For example: WordPower<sup>TM</sup> offers the option from the last page of Groups, and MultiChat 15 offers the button on the Device Tools page from the second page of "Things".

To create a button that checks the battery status of the device, create a button on a vocabulary page that contains the action "Battery Status".

- 1. Press and hold on the button you want to modify. (Right-click the button if you are using Chat Editor.)
- 2. Choose **Edit Button** to display the Button Properties.
- 3. Choose the **Actions** tab.
- 4. Use the drop-down list to select the **Battery status** action.
- 5. Choose **OK**.

Any time you choose this button, the application will speak the battery status of the device and display the information in the Speech Display Bar (SDB).



For additional information on creating a button action, see "<u>Adding or Modifying a Button Action</u>" on page 59.

# **Turning the Device On and Off**

The power button is located on the top edge of the device.



#### To turn your device on from a complete power-down:

Press and hold the power button.

#### To turn your device off for storage:

- 1. Press and hold the power button.
- 2. At the prompt, choose **Power off**.
- 3. Choose **OK** to confirm.

### To turn the screen on and off for daily use:

When using the device on a daily basis, tap the power button quickly to turn just the screen on and off. We suggest tapping (not holding) the power button to turn off the screen. Tap the power button to wake up the screen.

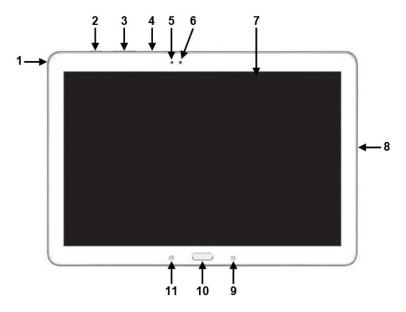
### To change the screen timeout setting:

The screen is set up to power down automatically after a specified period of no activity. To change the period of delay between the last key press or screen touch and the automatic screen timeout:

Choose Menu > Settings > System > Display Settings > Screen Timeout and choose the appropriate setting.

#### **Chat Fusion 10 Device Features**

#### Front View



- 1 Headset jack (3.5 mm)
- 2 Power button: Press and hold to turn the device on or off
- 3 Volume button: Press to turn the volume up or down
- 4 Microphone
- 5 Light sensor
- 6 Camera lens
- 7 Display screen: Displays the application screens
- 8 USB port: Connect a USB cable for charging the device or transferring vocabulary
- **9** Back: Tap to return to the previous screen or menu. Press and hold to display an option to restart the application.
- 10 Home: Press to go to the home screen
- 11 Menu: Tap to display menus that allow you to select a vocabulary file, enable or disable augmentative options, set how and when to speak messages, and configure a wide variety of additional options.

#### **Side and Back View**



- 1 USB port for charging the device or transferring vocabulary
- 2 Switch jack A
- 3 Switch jack B
- 4 Headset jack
- 5 Handle
- 6 USB port for a USB mouse or keyboard
- 7 Screw holes for optional wheelchair mounting plate
- 8 Stand

# **Controlling Volume**



To prevent possible hearing damage, do not listen to earphones at high volume levels for long periods.

The volume button is located on the edge of the device. Press the ends of the button to increase or decrease volume.



In addition to using the volume button, you can add volume controls to buttons within vocabulary pages. For details, see "<u>Adding or Modifying a Button Action</u>" on page 59.

# **Positioning the Stand**

To position the device at an angle for easy viewing of the screen, do the following:

- 1. Place the device face-down on a flat surface.
- 2. While holding your thumb on the edge of the device below the stand's bottom support, press on the *inside* of the support with the tip of your index finger (or the tips of several fingers) to pull the support *away* from the latch.



3. Lift the support away from the back of the device ...



4. until the legs latch into place.



# **Removing and Reattaching the Stand**

If you do not want to use the stand, you can remove it from the back of the device. You can reattach it easily at any time.

### **Removing the Stand**

- 1. Position the stand so that it is not latched in place.
- 2. Squeeze near the end of one leg with your fingers until the small peg disengages from the holder.



- 3. Pull the leg up until it is completely out of the holder.
- 4. Repeat for the other leg.

*Note:* Be sure to store the stand in a safe location in case you want to reattach it later.



When the stand is removed, it becomes a potential hazard for choking or for poking the eye.

### Reattaching the Stand

- 1. Squeeze near the end of one leg of the stand with your thumb and index finger.
- 2. Push the leg into the holder until the small peg snaps into place.
- 3. Repeat for the other leg.

# **Removing the Handle**

If you do not plan to use the handle, you can remove it by removing the four screws that hold it in place.





The handle and screws are potential choking hazards. Store them in a safe location.

# **Attaching a Strap**



For hands-free transport, loops for attaching a strap were provided in your Chat Fusion package. For convenience, there are two sets of strap holders—one set on the handle and another set on the bottom edge of the device.

*Note:* If you remove the handle, simply attach the strap to the bottom holders.

Attach two loops to the appropriate holders as shown.



*Note:* Do not attach a strap directly to the plastic case as this may damage the device.



The loops are a potential choking hazard.

# **Using the Touchscreen**

Your device comes with a capacitive touchscreen. It responds best to a light touch from the pad of your finger. You can also use the stylus that was provided with your device. See "Using the Stylus".

*Important!* Using excessive force or a metallic object when pressing on the touchscreen may damage the tempered glass surface and void the warranty.

*Note:* To clean the touchscreen, see "Routine Cleaning and Disinfecting" on page 26. If your device will be used by more than one client, see "Disinfecting a Device for Use by Multiple Clients" on page 26.

# **Using the Stylus**

A compatible stylus was provided with your device. If you prefer to purchase a different stylus, be sure it is compatible with a capacitive touchscreen.



*Note:* The stylus provided has an opening on the end and can be attached to an individual or the device using a chain, string, or lanyard.



The stylus is a potential hazard for choking or for poking the eye.

# **Cleaning and Disinfecting Your Device**

If your device will only be used by one client, routine cleaning and disinfecting should be sufficient. If, however, multiple clients will be using the device, take additional measures to clean and disinfect the device after it has been used by one client before allowing it to be used by another client.

### **Routine Cleaning and Disinfecting**

To clean your device case and screen, turn the device off, wipe with a soft, lint-free cloth slightly dampened with water, and dry with another soft, lint-free cloth. *Do not spray or splash liquid directly on the device*.

To disinfect the case, moisten a clean cloth in a solution of 1/4 cup of vinegar and 1 cup of water. *Do not use vinegar and water on the display*.

### Disinfecting a Device for Use by Multiple Clients

*Note:* This section applies only when multiple clients will be using the same device. In that situation, it's vital to effectively disinfect the device and accessories that have been used by a client before handling and use by another client.

### First Step: Put on protective gloves

### Next Step: Clean the device and accessories

- Wipe down the device and accessories with disinfectant wipes (Virucidal, Bactericidal, Pseudomonacidal, Tuberculocidal, Fungicidal)—Metrex CaviWipes™. Follow the disinfectant product manufacturer's instructions for *cleaning*.
- 2. Take a Q-tip with cleaner applied (for example, Windex® or another commercial cleaner) and clean inside all cracks and crevices. You may want to use a toothbrush or similar brush.
- 3. Blow the device off with an air hose, or wipe it dry.

Important! Make sure all soil is removed from the device and accessories. This is vital before proceeding to disinfecting the equipment.

#### **Next Step: Disinfect the device and accessories**

- Wipe down the device and accessories with a new disinfectant wipe (Virucidal, Bactericidal, Pseudomonacidal, Tuberculocidal, Fungicidal)—Metrex CaviWipes. Follow the disinfectant product manufacturer's instructions for disinfecting.
- 2. Make sure to clean inside all cracks and corners, and wipe more than once if necessary to keep the device wet for a minimum of three (3) minutes.
- 3. Allow the device and accessories to dry.

#### Final Step: Wipe the touchscreen

- 1. When the device and accessories are dry, wipe down the viewing area (touchscreen, keyguard, etc.) with glass cleaner, so the screen doesn't discolor.
- 2. Allow the equipment to dry.

# **Using the Home Screen**

The home screen allows you to place shortcuts, widgets, and other items to customize the device to your needs.

To display the home screen, press **Home** on the device.

*Note:* Dedicated (locked) devices do not have access to the home screen. Unless stated otherwise, instructions in this user's guide start with the device unlocked and running the application.



### **Using the Status Bar**

The home screen's status bar displays icons to show notifications, battery power, and connection details.

Pulling down on the status bar displays options for viewing notifications and quickly turning on or off some commonly-used operating system settings.

### **Adding Shortcuts**

The home screen provides shortcuts to applications. Shortcuts to the application and the camera are provided initially. You can add shortcuts as you need them.

# To add a shortcut to an app or widget:

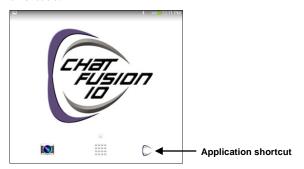
- 1. Press and hold on an empty area of the home screen. The Home Screen menu opens.
- 2. Choose **Apps and widgets**. The Apps tab is displayed. If you want to add a widget, choose the **Widgets** tab.
- 3. Press and hold on the item for which you're creating the shortcut. The shortcut is placed on the home screen automatically.

#### To remove a shortcut:

- 1. Press and hold on the shortcut until **Remove** appears.
- 2. Drag the shortcut to **Remove**.

# **Opening and Closing the Application**

To open the application from the home screen, tap the application shortcut.



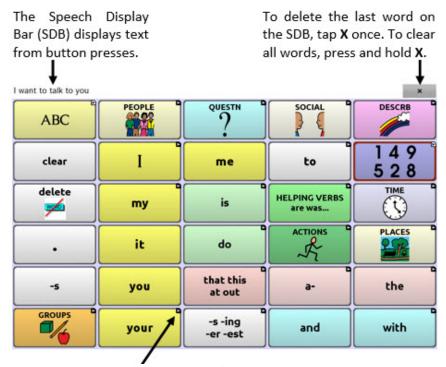
When the application is open, pressing **Home** will minimize the application and display the operating system's home screen.

To close the application, press and hold **Back** and confirm by choosing **Yes**.

Using the power button to turn off the device will also close the application and all open apps. Turning the device on from a full power-down will restart the application automatically.

*Note:* For the best performance of the application, close any apps that are running in the background. Press and hold **Home** , choose **Task Manager**, and close the apps.

# **Using the Application Screen**



A small arrow in the upper corner of a button indicates that the button links to another page. For information on resizing or hiding an arrow link, see "Modifying a Button Arrow Link" on page 58.

# **Using Application Menus**

The Menu and Back button icons only appear when you tap them.

After choosing **Menu**, groupings of menus appear. These menus vary depending on other settings in the application.



#### In Edit Mode



In Edit Mode, all the buttons are outlined, indicating that they can be edited. When the menu disappears, the words "Edit Mode", followed by the name of the vocabulary file and the name of the current page, appear in red across the bottom of the screen.

*Note:* Chat Editor displays the menus at the top of the screen.

Option	Description
Edit Mode	Turn editing on or off
Settings	Customize application features
Library	View the vocabulary files
Help	View help and other information
Pages	View a list of pages
Edit Page	Edit the current page
Edit Vocabulary	Edit the current vocabulary
More	View additional options
Hide Mode	Turn Hide Mode on or off

# **Choosing a Vocabulary File**

Choosing an appropriate vocabulary file is imperative to the success of the device user. Saltillo suggests that a qualified speech language pathologist, teaching staff, parents, and device user are all part of the decision process of choosing an appropriate vocabulary file.

When choosing a file, consider the following:

- The device's access capabilities
- The user's current and potential cognitive capabilities
- The potential effect of screen orientation on the user
- The user's ability to work better with pictures or symbols
- The vocabulary's ability to be customized

# **Considering the Device's Access Capabilities**

The device's access capabilities depend on the number of buttons on a page.

File	Buttons per Page
4 Basic	Provides 4 buttons per page
VocabPC	Provides 12 buttons per page
MultiChat	Provides 15 buttons per page
WordPower	Offers 20, 24, 30, 42, 48, 60, 80, and 108 buttons per page

### **Considering the User's Cognitive Capabilities**

It's important to consider the user's current and potential cognitive capabilities—his or her current literacy level and emerging literacy.

File	Literacy Level
VocabPC	Developed for those with developmental delays
WordPower	Word-based for those who are literate
MultiChat 15	Developed for those with emerging literacy
Essence	Developed for adults with acquired speech disorders

#### **Additional Considerations**

When choosing a vocabulary, keep these additional considerations in mind.

#### **Screen orientation**

Some individuals may work best with pages displayed in landscape orientation, while others may do better in portrait orientation.

#### Visual issues

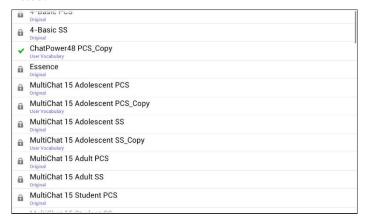
Some people will work best with symbols, while others may do better with pictures.

#### Customization

Each individual has unique capabilities. To accommodate these capabilities, you can modify buttons, pages, and settings to best suit the device user. Customizations can be made directly on the device or by using Chat Editor running on a computer.

# **Exploring Vocabulary Files**

The Chat Fusion provides a variety of vocabulary files. To view these files, choose **Menu** > **Library**. Available vocabulary files will be listed.





The vocabulary file that is currently open.



An original Saltillo-provided vocabulary file that cannot be modified or deleted. To customize a vocabulary file, make a copy of it and customize the copy. See "Creating a Customized Vocabulary File" for ways to make a copy.

### Important!

A vocabulary file that you customized before software release 2.0 can only be transferred between NOVA chat and Chat Editor. It cannot be transferred to Chat Fusion.

A vocabulary file that you customized with release 2.0 software or later can be transferred between NOVA chat, Chat Fusion, TouchChat, and Chat Editor.

For information on transferring vocabulary files, see "Transferring Vocabulary Files" on page 108.

### **Available Vocabulary Files**

From the list of available vocabulary files, tap on a file name, choose **Open,** and explore the file. Take some time to explore each of these files and see if one might be appropriate for the device user or get some ideas for creating your own.

Explore the page and button organization by choosing the buttons. Buttons with arrows in the corners will move to new pages. As you explore the page layouts, consider if one of these might work as a starting point for the intended device user.

#### WordPower

The WordPower vocabularies are augmentative communication wordbased vocabularies created by Nancy Inman. Notice the listing of WordPower vocabulary options on your device, each including a number to indicate the number of cells.

#### WordPower20 Simply

WordPower20 Simply incorporates carrier phrases with core words for quick and easy language generation. It can be used as a phrase-based system or as a word-based system. For example, you could use the carrier phrases "I want...", "I like...", and "I need..." to generate sentences. Or you could use the individual pronouns "I", "it", and "you", or sentences starters such as "can" and "do." When the individual pronouns are selected, a page of frequently used verbs and helping verbs also becomes available. You can quickly finish a sentence using a phrase such as "to eat...", "to play...", "to watch...", etc., or you can select "to" and have a more expanded set of verbs available.

#### WordPower24

WordPower24 uses high-frequency core words to facilitate quick and easy sentence generation. It also includes nouns and adjectives that are organized in logical categories. All grammatical word classes have been included. As a sentence is being built, you often find that the next word you want to say can be spoken with one or two button presses. "Grammar" keys are used to provide morphological endings to verbs, nouns, and adjectives. A spelling/word prediction page is used to spell words that are not included as separate buttons on the pages. Being a word-based vocabulary, this page set can be used by a wide age group.

Nouns, adjectives, and verbs can be added and customized to meet the particular needs of the individual.

#### WordPower24 with Phrases

WordPower24 with Phrases is designed for individuals who are unable to use a word-based vocabulary design, but are able to generate novel thoughts using carrier phrases and semantic categories.

#### WordPower30

WordPower30 is very similar to the 24-location, but in the extra column on the left, you now have a clear display, delete word, period, and plural. This configuration can be set up for scanning or to be used with a keyguard.

#### WordPower42

WordPower42 is a word-based vocabulary that allows for easy and intuitive communication. WordPower42 is a generative language system that will be familiar to those using WordPower on other systems, and it is easy to learn for new users.

#### WordPower42 Basic

WordPower42 Basic is a simplified version of WordPower42. This word-based system remains rich in core vocabulary, and it may be appropriate for beginning users or those who need a more basic vocabulary design. It is designed to make communication fast and easy.

#### WordPower48

WordPower48 is very similar to the 42-location, but in the extra column on the left, you now have a clear display, delete word, period, and plural. This configuration can be set up for scanning or to be used with a keyguard.

#### WordPower60

WordPower60 consists of a large number of high-frequency words available on the main page, resulting in fast communication with reduced keystrokes. Word completion and logical next words are used, and the "grammar" function provides morphological endings to verbs, nouns, and adjectives. Spelling with word prediction along with the category-based pages contained in all other versions of the vocabulary are also available. This vocabulary is configured to work with a keyguard.

#### WordPower80

WordPower80 is for someone who has good vision, motor skills, and literacy skills. WordPower80 vocabulary pages consist of core vocabulary, spelling, and word prediction.

#### WordPower108

WordPower108 is the newest WordPower vocabulary option. It consists of a large number of high-frequency words on the main page, resulting in fast communication and quick access to core words. Word completion and logical next words are used, and the "grammar" function provides morphological endings to verbs, nouns, and adjectives.

#### MultiChat 15

MultiChat 15 features a 15-button layout and is available in three versions: one for school-aged individuals with emerging language skills, one for adolescents, and one for adults. There are multiple forms of communication available in this program: sentences, phrases, individual words, recordings for story-telling, and visual scenes. Also included are interactive play and reading pages, social pages and a News-2-You starter page for the weekly newspaper's vocabulary. There are symbols on every button with the exception of several core words.

#### VocabPC

VocabPC was designed by Gail Van Tatenhove, PA, MS, CCC-SLP, for adults and adolescents with developmental disabilities. Vocabulary in VocabPC is arranged as carrier phrases, interactive sentences, activity vocabulary, and naming words. VocabPC uses a 12-location page layout. A Tour Guide for VocabPC is included on the Chat Editor CD. This tour guide describes the users the author was working with and provides rationales and teaching support for VocabPC.

# myQuickChat

myQuickChat is an introductory communication system geared toward child and adult AAC users with complex communication needs. myQuickChat is available for both children and adults in 4, 8, and 12 locations, each with an identical 16-location Support Master Home Page. myQuickChat was created to offer a high frequency, phrase-based communication system in an easy to use yet very engaging format. The progressive system offers a variety of topics for everyday needs and

conversation and provides AAC users immediate and more successful communication exchanges within a variety of settings.

#### myCore

myCore is a combination of core and phrase-based vocabulary geared toward individuals who have literacy skills.

### Spelling

Spelling is a keyboard page set with four word prediction buttons and a few pre-stored phrases.

#### 4-Basic

4-Basic offers just that, a basic vocabulary option with 4 buttons per page.

#### Essence

Essence is specifically designed for adults with acquired speech disorders. The home page of Essence contains a spelling keyboard in addition to quick links to pages of commonly used phrases for communication with those you regularly interact with in your family and community. Other pages contain commonly used vocabulary that may be needed for a visit to the doctor, using public transportation, going out to eat, etc. Each page is completely customizable to meet the specific vocabulary needs of each individual.

#### **Chat Editor**

Chat Editor is a supplemental program that runs on a Windows desktop or laptop computer. It allows you to customize vocabulary files. Although customizing is also possible on the device itself, the Editor allows the family and/or professionals to customize the vocabulary when the device is not present.

*Note:* Having the custom vocabulary on a computer is always recommended as a backup to the device.

#### **Installing Chat Editor**

*Important!* We replaced NOVA chat Editor with Chat Editor. If you have used NOVA chat Editor in the past, it will not work with Chat Fusion files.

This process installs Chat Editor on your computer and creates desktop shortcuts to the "Chat Editor" application and the "Chat Editor Import" folder.

- 1. Insert the Chat Editor CD in your computer's disc drive.
- 2. You should see a Chat Editor Installer screen (this may take a few moments). If you do not see the Installer screen, navigate to your CD through Windows Explorer and choose **setup.exe**.
- 3. The CD Installer screen provides a choice of three applications to load.
- 4. Choose **Install/Update Chat Editor**.
- 5. If you want the device to be able to use synthetic speech and you have a compatible sound card (you probably do), choose **Microsoft Voices for SAPI 5.1**.

*Note:* Microsoft Voices provides a voice for Chat Editor to use. If you already have a desktop application on your computer from a ChatPC, you will not need to install Microsoft Voices again.

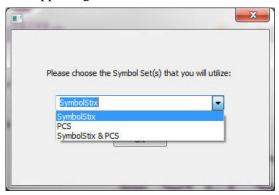
- To be able to transfer files to the device, choose **Install Device Driver**.
- Choose Install.
- 8. Follow the on-screen instructions.
- 9. When the installation process is complete, remove the CD from the drive. The CD is not needed to run the Editor.

## **Configuring Chat Editor**

The first time you open Chat Editor after installing it, you will be prompted to set up a configuration.

- 1. Select Chat Fusion from the Choose Product window and click OK.
- Select your language from the Choose Language window and click OK.
- 3. Select one or more symbol sets from the Choose Symbol Sets window.

*Important!* This symbol set must match what is on the device you are supporting.



- 4. Click **OK**.
- 5. Type a descriptive name for the configuration in the Enter Name window and click **OK**.
- 6. Chat Editor will open.

*Note:* You may need to set up multiple configurations if you support more than one client. For example: Tommy with only SymbolStix images and Sarah with both SymbolStix and PCS symbols.

## **Opening Chat Editor**

To open the Editor for normal use after you have set up a configuration, choose the Chat Editor shortcut from your computer's desktop. The Editor will open on your computer and should look similar to the application software running on your device.

#### Using Vocabulary Files with the Editor

The Chat Editor Library contains the same vocabulary files as the device. See "Available Vocabulary Files".

You can explore any of these files by highlighting one and opening it. Explore the page and button organization by choosing the buttons. Buttons with arrows in the corners will move to new pages. As you explore the page layouts, consider if one of these might work as a starting point for the intended device user.

You cannot modify the "Original" vocabulary files. If one of the files would be appropriate for the device user, make a copy of it and customize the copy. See "Creating a Customized Vocabulary File".

The device user's vocabulary file can be created using Chat Editor and then exported to the device for use.

To explore files using Chat Editor, choose **Library**. My Resources stores all custom files. All default Saltillo-supplied files are stored in the folder specifying the symbol set and language used.

#### **Device and Editor Differences**

*Note:* Chat Editor is not intended to function as a speech generating device. It is a support tool for modifying the client's vocabulary so that the client can continue using the device while modifications are being made.

Dialog boxes will appear slightly different and a couple of the options are modified for the computer. The Editor displays menus at the top of the screen, and the application displays them on the bottom.

When you are editing on the device, pressing and holding on the screen opens context menus. In Chat Editor, right-clicking on the vocabulary window will open context menus for editing.

#### Orientation

You can use the Chat Fusion device in portrait or landscape orientation. To set Chat Editor's screen orientation to match the device, choose **Settings > View**.

## **Using Chat Editor to Create Instructional Materials**

Capture sequences of buttons from screens in Chat Editor to paste into instructional materials you create such as Word documents, PowerPoint presentations, flash cards, etc.

- 1. In Chat Editor, choose **Capture** in the top section of the Editor window. The Button Capture window will open.
- 2. With **Capture Selections** selected, start selecting the buttons you want to appear in your document. Each button you select will be captured in the Button Capture window.



- 3. When you finish capturing a sequence of buttons, choose **Copy to Clipboard**. The sequence will be cleared from the Button Capture window.
- 4. In your document, insert the cursor and select **Paste**. The sequence will be pasted into the document.
- 5. Capture the next sequence.
- 6. When you finish capturing sequences, select **Exit** to close the Button Capture window.

### **Notes on Capturing Button Sequences**

If you need to try several sequences to find the one you want, turn off Capture Selections. Once you decide what you want to capture, turn Capture Selections back on.

If you make a mistake, select **Clear** and start capturing the sequence again. Keep in mind that Clear removes **all** captured content from the Button Capture window.

# **Turning Edit Mode On**

To edit a vocabulary file or any resource linked to it (pages, buttons, etc.), you must activate Edit Mode. You can edit a vocabulary file on the device or by using Chat Editor.

**Device:** Choose **Menu** > **Edit Mode**. All the buttons are outlined, and the words "Edit Mode", followed by the current vocabulary and page names, appear in red across the bottom row of keys.



**Editor:** Choose **Edit Mode** from the menu bar. All the buttons are outlined and "Edit Mode" is selected.



### Important! Before you start editing a vocabulary file:

Copying a file from one platform to another will overwrite the existing file. To avoid overwriting others' changes, coordinate with anyone else who may edit vocabulary files to make sure that you are working with the current copy.

Always copy the file with changes to the other platform. This will ensure that both the device and the Editor are current.

# **Creating a Customized Vocabulary File**

The Saltillo-provided (original) vocabulary files cannot be modified. This maintains the original, default vocabularies in case they may be needed at a later time. To create your own customized vocabulary file:

- 1. Determine which original vocabulary file will work as a starting point.
- 2. Make a copy of the original file.
- 3. Customize the copy as needed.

# Creating a Copy using the Device in Edit Mode

- 1. Open the vocabulary file.
- 2. Choose **Menu** > **Edit Mode**.
- Choose Yes.
- 4. Type a name for the file.
- Choose Save.

# **Creating a Copy from the Device Library**

- 1. Choose **Menu** > **Library**.
- 2. Choose the file to copy.
- 3. Choose **Duplicate**.
- 4. Type a name for the file.
- 5. Choose **Save**.

### **Creating a Copy using Chat Editor**

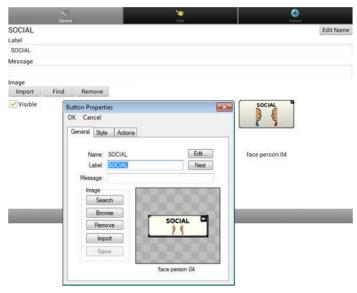
- 1. Choose Library.
- 2. Choose the file to duplicate.
- 3. Choose **Duplicate**.
- 4. Type a name for the file.
- Choose Save.

# **Modifying Button Text**

You can modify the label or message text for any button. Or you can remove the text and fill the button with an image.

## **Displaying the Button Text to Edit**

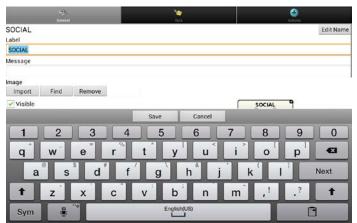
Choose **Menu** > **Edit Mode**. Then press and hold on the button. (Right-click if you are using the Editor.) A menu will open. Choose **Edit Button** to display the Button Properties.



### **Editing the Button Text**

In Chat Editor, click in the Label or Message box and enter your new text. In the application, do the following:

Tap in the Label or Message box to display the keyboard.



Enter your new text. If you tapped in the Label box, choose **Next** to move to the Message box. Choose **Done** and then choose **Save** to apply your changes to the button.

### **Using Images with No Text**

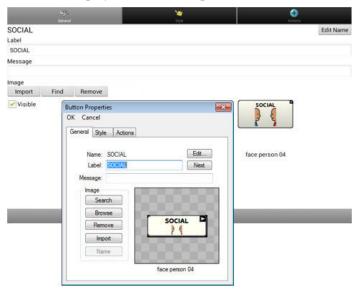
Don't enter a label in the Label box. If you decide not to use labels, we suggest expanding the image to fill the entire button area. To do this:

Choose **Menu** > **Settings** > **Style** > **Fill**.

For information on adding images to buttons, see "<u>Adding or Modifying a Button Image</u>".

# Adding or Modifying a Button Image

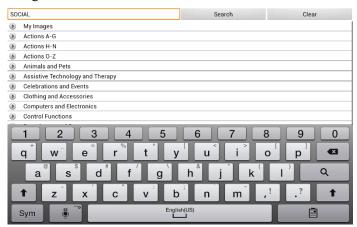
Choose **Menu** > **Edit Mode**. Then press and hold on the button. (Rightclick if you are using the Editor.) A menu will open. Choose **Edit Button** to display the Button Properties.



Choose the image you want to use. To locate the image, you can choose Find, Browse, Search, or Import.

### Finding an Image from the Device Library

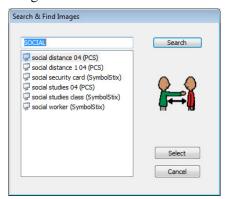
From the Button Properties, choose **Find** or **Browse** to open a list of categories.



Choose a category to open a list of images. Then choose the image you want. The image will be displayed in the Button Properties. Choose **Save**.

## Searching for an Image in the Device Library

From the Button Properties in the Editor, choose **Search** to search for images with the label name.



Choose the image you want. The image will be displayed in the Button Properties. Choose **Save**.

*Note:* If you don't find the appropriate image, enter a new item in the text box, choose **Search**, and choose a different image.

### **Using Your Own Image**

If you find that the image you need is not available from the device library, you can use your own digital, scanned, downloaded, or homemade image and import that image directly into the button.

*Note:* If you are using the Editor, the image must be on the same computer. If you are importing directly from the device, the image must already be stored on the device.

#### To import an image:

- 1. From the Button Properties, choose **Import**.
- Select the image you want.
   If you are using the device, choose **Photos** and choose the appropriate image. If you are using the Editor, locate and select the image and then choose **Open**.
- 3. Once you have selected the image, choose **Save**. The image will appear on the button.

# **Transferring Images**

When you want to copy images from your computer to your device or from your device to your computer:

- 1. Attach the device to your computer using the USB cable provided.
- 2. Give the device a moment to connect to the computer. The device screen will display "Transfer Mode", and the computer will display a window with several options.
- 3. Click **Open device to view files**. The computer will view the device as an external drive.
- Copy the appropriate images from the computer to your device's
   Pictures folder or from the device to the appropriate folder on the computer.
- 5. Unplug the USB cable.

# **Hiding Buttons**

It may be useful to hide some of the buttons when initially presenting a vocabulary to the device user.

Presenting all buttons at once may be overwhelming. Hiding some of the buttons will allow the device user to more easily focus on specific vocabulary being presented.

Hiding a button does not delete the associated information. The information can be viewed again when appropriate.

You can hide a single button or multiple buttons.

#### **Hiding a Button**

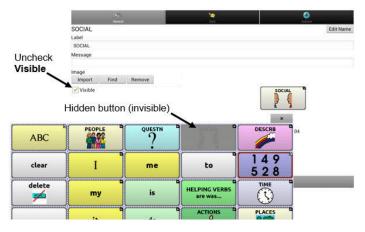
To hide a single button on your device:

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold the button to hide.
- 3. Choose **Edit Button** to display the Button Properties.
- 4. Uncheck the **Visible** box.

*Note:* Unchecking the Visible box makes a button invisible in standard mode and automatically disables the button action.

#### Choose Save.

To hide a single button using the Editor, right-click, choose the **Style tab**, and uncheck the **Visible** box.



#### **Hiding or Showing Multiple Buttons**

Choose **Menu** > **Edit Mode** > **Hide Mode**.

You now have three options:

- Choose buttons one by one to hide or show.
- Choose **Hide All** to hide all buttons on the current page.
- Choose **Show All** to show all buttons that had previously been hidden on the current page.

To exit Hide Mode, choose **Menu** > **Hide Mode**.

### **Saving Hidden Button Settings**

If you hide buttons to work on a particular curriculum and would like to save those settings for your next session, choose **Menu** > **Settings** > **Input** > and check **Show Hidden Buttons**.

The device or Editor will remember all of the currently hidden buttons.

To start where you left off during your last session, choose **Menu** > **Settings** > **Input** > and uncheck **Show Hidden Buttons**.

## **Hiding and Showing Button Images**

To hide or show all button images, turn button images off or on for the entire vocabulary file.

Choose Menu > Settings > Style > Show Button Images.

# **Modifying Button Styles**

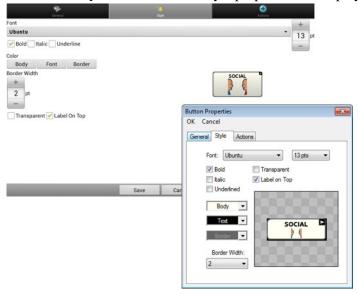
You can modify styles and color saturation for individual buttons, all buttons on a page, or all buttons in a vocabulary file.

You can also override button styles set up for pages and vocabulary files for a single button.

#### **Modifying a Button Style**

You can only modify a button's style in Edit Mode.

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold a button. (Right-click if you are using the Editor.) A list of button options appears.
- 3. Choose **Edit Button** to display the Button Properties.
- 4. Choose the **Style** tab. The button style properties are displayed.



- 5. Use the pull-down lists to select the font color, body color, border color, font, size, shape, and border width for the button.
- 6. Check **Label on Top** to define the label position.
- 7. Check **Bold**, **Italic**, or **Underlined** to modify label text.
- 8. If you want to create a visual scene in which the location speaks but the button itself does not appear, choose **Transparent**.

9. When you finish making changes, choose **Save**.

## **Modifying Button Color Saturation**

Saturation (gradient fill) adds the appearance of depth to a button. To adjust the color saturation on the device:

Choose Menu > Settings > Style > Enable. Then choose Saturation.

The current saturation setting is displayed. Lower numbers add more background color to the buttons.

- 1. To increase saturation, tap + (the plus sign).
- 2. To decrease saturation, tap (the minus sign).
- 3. Choose **OK**.

To adjust the color saturation in the Editor, choose **Settings** > **Style** > **Button Style**. Under Gradient Fill, verify that Saturation is selected, click the saturation percentage list box arrow to open a list of percentages, and select a higher or lower percentage. Then click **OK**.

### **Modifying a Page Button Style**

The Button Style Override menu offers the ability to modify all buttons on a page.

- 1. Display the page you want to modify.
- 2. Choose **Menu** > **Edit Mode**.
- 3. Press and hold anywhere on the page. (Right-click if you are using the Editor.) A list of button options appears.
- 4. Choose **Button Style Override**. The Button Properties screen opens to the Button tab.
- 5. Choose the **Page** tab.
- 6. Select the style options you want to modify, modify the setting for each selected option, and choose **Save**.

If you are using the Editor, select an option you want to modify, select the **Edit** button for that option, modify the setting, and select **Done**. Do the same for any other options you want to modify. When you finish making changes, choose **OK**.

### **Modifying a Vocabulary Button Style**

The Button Style Override menu offers the ability to modify all buttons in an entire vocabulary file at one time.

- 1. Open the vocabulary file you want to modify.
- 2. Choose **Menu** > **Edit Mode**.
- 3. Press and hold anywhere on the page. (Right-click if you are using the Editor.) A list of button options appears.
- 4. Choose **Button Style Override**. The Button Properties screen opens to the Button tab.
- 5. Choose the **Vocabulary** tab.
- 6. Select the style options you want to modify, modify the setting for each selected option, and choose **Save**.

If you are using the Editor, select an option you want to modify, select the **Edit** button for that option, modify the setting, and select **Done**. Do the same for any other options you want to modify. When you finish making changes, choose **OK**.

## **Overriding a Button Style**

This option is typically used only when the style for an entire page or entire vocabulary file has been set, but you can make an exception for one particular button.

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold on the button you want to modify. (Right-click if you are using the Editor.) A list of button options appears.
- 3. Choose **Button Style Override**. The Button Properties screen opens to the Button tab.
- 4. Check the style options you want to change.
- Choose Save.

# **Modifying a Button Arrow Link**

Linking buttons display a linking arrow in the upper right corner of the button. The arrow indicates that the button will take you to a different page. You can resize or hide the linking arrow.



#### To resize a linking arrow:

- 1. Choose **Menu** > **Settings** > **Style**.
- 2. Under "Modifiers", choose **Size**. The Select a Size menu opens.
- 3. Choose Smallest, Small, Normal, Large, or Largest.

If you are using the Editor, select **Settings** > **Style** > **Button Style**. The Button Style menu window opens. Under Button Modifiers, select the size you want and select **OK**.

#### To hide a linking arrow:

- 1. Choose **Menu** > **Settings** > **Style**.
- 2. Under "Modifiers", choose Size. The Select a Size menu opens.
- 3. Choose **Hide**.

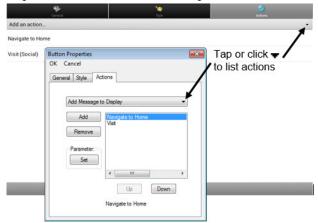
If you are using the Editor, select **Settings** > **Style** > **Button Style**. The Button Style menu window opens. Under Button Modifiers, select **No Show** and select **OK**.

# Adding or Modifying a Button Action

A single button can perform a number of different actions. For example: different speaking options; adding grammatical endings to words; clearing the display; or backspacing.

#### To add or modify a button's action:

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold the button you want to modify. (Right-click if you are using the Editor.) A list of button options opens.
- 3. Choose **Edit Button**. The Button Properties are displayed.
- 4. Choose the **Actions** tab.
- 5. Tap or click the list arrow  $\pm$  to open a list of actions.



- 6. Choose the action you want.
- 7. Remove any existing action that is not appropriate.
- 8. For some actions, you will be prompted for additional steps. For example, if you choose a linking action such as **Navigate** or **Visit**, you will be asked to choose the page to link the button to.
- 9. Choose **Save**. (Click **OK** if you are using the Editor.)

*Note:* To perform no action, remove all actions from the button.

# **Available Button Actions**

<b>Button Name</b>	Description
No Action	Performs no action
Add Message to Display	Inserts text from the button's message box into the display, but the words are not spoken
Add Time/Date to Display	Displays the current date and time in the Speech Display Bar (SDB)
Apply Modifier	A modifier key is a special key on a keyboard that modifies the normal action of another key. (Caps Lock, Ctrl, Functions, Num Lock, Shift)
Backspace key	Deletes the last character in the display
Battery Status	Displays the current battery status in the SDB
Cancel Visit	Clears all remaining visits
Clear All Modifiers	Releases any Shift, Caps, Ctrl or Num Lock modifiers.
Clear Display	Clears the text in the SDB
Clear Last Word	Deletes the last word in the SDB
Find Word	Finds the path to a word you are looking for. When you tap a button and then tap Find Word, the path to the word is displayed in the SDB.
Grammar Action	Changes the existing word to the chosen grammatical form, add –ed, add –en, add –er, add –est, add –ing, Add –s
Help Signal	Triggers a loud attention-getting sound
Jump to Page (see also <u>Using</u> Navigate, Visit, and Jump to Page)	Takes you to a new page and takes you to the home page after a single hit
Load Display	Recalls text that had been saved and adds it to the display
Navigate (see also <u>Using</u> Navigate, Visit, and Jump to Page)	Takes you to a new page until you choose another button to move away from that page
Navigate back	Returns to the previously accessed page
Navigate to home	Takes you to the home page
Open Android Application	Opens a specific Android <sup>TM</sup> application. (not functional with a closed/dedicated system)
Play audio	Plays audio files. These are recordings of someone speaking or sounds.

<b>Button Name</b>	Description
Record Audio	Records audio files. These are recordings of someone speaking or sounds.
Repeat Last Spoken	Repeats the last spoken message
Save Display	Saves the text currently showing on the display for later use.
SDB - Copy Text	Copies all text in the SDB and places a copy in the Clipboard
SDB - Paste Text	Adds text from the Clipboard to the SDB
SDB - Share Text	Copies all text from the SDB to the chosen social network
Select Profile	Changes Settings to match the saved set of settings that was saved as a profile
Speak	Pronounces the SDB content
Speak Label Only	Speaks the label
Speak Last	Repeats the last spoken text
Speak Message Only	Speaks the message, but doesn't display the text
Speech Message	Types the button message in the SDB and pronounces it
Static Character Prediction	Displays the most probable character in compliance with the current character displayed in the SDB, the assigned prediction order, and the static character list used by the dictionary compiler. You can adjust the prediction order.
Static Word Prediction	Displays the most probable word in compliance with the current characters displayed in the SDB, the assigned selected prediction order, and the static word list used by the dictionary compiler (up to 60,000 words). The prediction order can be adjusted.
Stop	Stops the speech or audio file currently playing
Store Text to Button	Stores text currently in the SDB to the next chosen button
Toggle Mute / Unmute	If the device is currently speaking a long message, selecting this button will not stop the speech but will stop the speech from being spoken aloud. Selecting the button again lets the text be heard.
Visit (see also <u>Using</u> Navigate, Visit, and Jump to Page)	Takes you to a new page and takes you back to the previous page after a single hit
Visit Exception	If you have one button on a Visit page that you don't want to return to the previous page, use a Visit Exception action to leave it on the page for one additional hit.

<b>Button Name</b>	Description
Volume Down	Turns down the volume.
Volume Up	Turns up the volume.

## Using Navigate, Visit, and Jump to Page

**Navigate** takes you to a new page until you choose another button to move away from that page.

**Visit** takes you to a new page and takes you back to the previous page after a single hit.

**Jump to Page** takes you to a new page and takes you to the home page after a single hit.

# **Copying Buttons**

The application allows you to copy a button, copy and reuse the same button, copy a button style, and use a button in multiple places.

#### **Copying and Pasting a Button**

Buttons can be copied and pasted to new locations. If you modify a copy of a button, you will edit only the copy.

- 1. Press and hold on the button you want to copy.
- 2. Choose **Copy**.
- 3. Press and hold on the location for the new button.
- Choose Paste.

#### **Copying and Reusing the Same Button**

If you modify a button that is used in multiple locations, the button will also be modified automatically everywhere else it appears. You may want to use this technique on buttons that contain tools used on each page.

- 1. Press and hold on the button you want to copy.
- 2. Choose Copy.
- 3. Press and hold on the new location.
- 4. Choose **Use Same Button**.

### **Copying and Pasting a Button Style**

To copy only the appearance (color, font, etc.) of a button:

- 1. Press and hold the source button and choose **Copy Button Style**.
- 2. Press and hold the target button and choose **Paste Button Style**.

# **Using a Button in Multiple Places**

A button can be used in multiple pages.

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold on an empty location.
- 3. Choose **Add Button from Library**.
- 4. Choose the page on which the button resides.
- 5. Choose the button to use.

# **Prioritizing Buttons**

Buttons can be prioritized by their position on the page or by their size. These procedures are performed with Edit Mode on.

#### **Rearranging Buttons**

You can quickly rearrange the layout of buttons on a page using "dragand-drop swapping". This procedure allows you to swap the contents of two buttons. Drag the first button over the top of the second button, then lift from the screen. The contents of the two buttons will be immediately swapped.

## **Resizing a Button**

A button can be emphasized by making it larger than the others on a page.

If you are increasing the size of the button, the button will expand to the right or down. The button will draw over the buttons to the right or below it, rearranging buttons as needed. If the button is already in the far left or right column or the bottom row, move the button to the left or up to provide for additional space.

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold the button that you want to resize.
- 3. Choose Change Button Size.
- 4. Set the number of cells you want the button to fill both vertically and horizontally.
- Choose Save.

# **Creating a Page**

Pages are levels of specific vocabulary linked together to create a vocabulary file specific to the device user. You can create a page by using any of these methods: Create a new page; create a copy of a page; create a page from a template; copy a page from a different vocabulary file.

#### **Creating a New Page**

- 1. Choose **Menu** > **Edit Mode** > **Pages**.
- 2. Choose **Menu** > **New Page**.
- 3. Give the page a descriptive name.
- 4. Select the number of rows and columns you need.
- 5. To change the background color of the page, choose **Set** and choose a color from the palette.
- 6. To add a background image to your page, choose **Import** to use an image stored on the device or choose **Find** to search for an image stored in the device library.
- 7. Center the image or stretch it to fill the page. (If you stretch the image, the aspect ratio will not change, so it might not totally fill the page.)
- 8. Choose **Save**. A blank page will be created in your vocabulary file, ready for you to place buttons.

## **Creating a Copy of a Page**

- 1. Choose **Menu** > **Edit Mode** > **Pages**.
- 2. Choose the page to duplicate. (Right-click on the page if you are using the Editor.)
- 3. Choose **Duplicate**.
- 4. Give the page a new name and choose **Save**.

### **Creating a Page from a Template**

- 2. Choose the appropriate template and choose **OK**.
- 3. Give the page an appropriate name and choose **Save**.

## Copying a Page from a Different Vocabulary File

You can copy one or more pages from a different vocabulary file to use in the current vocabulary file.

- 1. Choose **Menu**  $\blacksquare$  or  $\blacksquare$  > **Pages** > **Menu**  $\blacksquare$  or  $\blacksquare$  > **Import**.
- 2. Choose the vocabulary file that includes the page you want.
- 3. Check the appropriate page. To import multiple pages, check all the pages you want.
- 4. Choose **Import**.
- 5. Create a button to link to the new page or pages.

## **Animating Page Transitions**

To add animation when you move from one page to another, choose **Menu** or **Settings** > **Style** > **Animate All** to insert a checkmark. To remove the animation, choose **Animate All** to remove the checkmark.

## **Adding a Grid to Pages**

To add a wire-frame grid to pages, choose **Menu** or > **Settings** > **Style** > **Show Grid** to insert a checkmark. To remove the grid, choose **Show Grid** to remove the checkmark.

## **Using Keyboards**

A number of keyboards are available throughout the system. For example, WordPower files offer ABC and QWERTY options, MultiChat 15 provides a keyboard option for those using a keyguard, and each default file provides variations of keyboards to choose from.

You can select the specific keyboard you need or link a button to a keyboard.

### **Choosing a Different Keyboard**

If the keyboard you want is not in the current vocabulary listing, you can choose a keyboard from the Template options.

If the keyboard you want is not included in your page listing or the template options, see "Copying a Page from a Different Vocabulary File" on page 66.

If you want to set up a key for quick access to a different keyboard, see "Linking a Button to a Keyboard".

#### Linking a Button to a Keyboard

- 1. Edit the button to link to the new keyboard.
- 2. Choose the **Actions** tab.
- 3. Press and hold (highlight, if you are using the Editor) the existing Navigate action and choose **Set**. Or, if no Navigation action has been chosen, choose **Navigate** from the drop-down menu.
- 4. Choose the new keyboard from the page listing.
- 5. Choose **OK**. The button should navigate to the new keyboard.

# **Working with Gestures**

A gesture is a motion that can be made to the screen to trigger a specific action. An example of a gesture might be a "swipe down" on the screen that would clear the text from the Speech Display Bar.

A gesture can apply a particular page (see "<u>Creating a Gesture for a Page</u>"), or it can be applied to all pages in a vocabulary file (see "<u>Creating a Gesture for All Pages</u>").

*Important!* Once you create a gesture for a page or all pages, the only way to change the page applicability is to delete the gesture and create a new gesture. For example: If you wanted to apply a gesture that works on a specific page to all pages in a vocabulary file, you would need to delete the existing gesture, and then create a new gesture for all pages.

## **Turning Gestures On or Off**

We understand that gestures might not benefit all of our customers, so the Settings menu provides an On/Off option.

*Important!* Timing is not active when gestures are turned on. If the device user requires a Dwell Time for access, gestures are not recommended.

### To turn gestures on or off:

- 1. Choose **Menu** > **Settings** > **Input** > **Gestures**.
- 2. Either check or uncheck the **Gestures** option.

### Creating a Gesture for a Page

To create a gesture for a single page:

- 1. Open the page on which you want to create the gesture.
- 2. Choose **Menu** > **Edit Mode** > **Edit Page**.
- 3. Choose the **Gestures** tab at the top of the page.
- 4. Choose **Menu** > **New**.
- 5. Choose the type of gesture from the list box at the top of the screen. For example: One Finger Swipe Down.
- 6. Give your gesture a label; for example: "sw clears".
- 7. Tap **Add an action** and choose an action from the drop-down menu. For example: Clear Display.
- 8. Choose **Save** twice.
- 9. Test the gesture by performing it on the page it was set up on.

## **Creating a Gesture for All Pages**

To create a gesture for all pages in a vocabulary file:

- 1. Open the vocabulary file.
- 2. Choose Menu > Edit Mode > Edit Vocabulary > Gestures.
- 3. Choose the gesture from the list. For example: "One Finger Swipe Down".
- 4. Choose **Edit**.
- 5. Give your gesture a label; for example: "sw clears all".
- 6. Tap **Add an action** and choose an action from the drop-down menu. For example: Clear Display.
- 7. Choose **Save** twice.
- 8. Test the gesture by performing it from any page within the vocabulary file.

# **Working with Speech**

When you select a speech synthesizer, you can select from a variety of voices to speak individual characters, words, phrases, or sentences. You can select exactly what and when you want to speak.

## **Selecting a Synthesizer and Voice**

To access the available voices, choose Menu > Settings > Speech Output > Voice > Synthesizer. Select a synthesizer from the Synthesizer menu. Then choose Voice Settings to select a voice. The Acapela and Ivona synthesizers provide lists of voices from which to choose.

The Acapela voices are as follows:

Name	Voice
Graham	British English adult male
Heather	US English adult female
Kenny	US English child male
Laura	US English adult female
Lisa	Australian English adult female
Lucy	British English adult female
Nelly	US English child female
Nizareng	British English adult male
Peter	British English adult male
Rachel	British English adult female
Ryan	US English adult male
Tracy	US English adult female
Tyler	Australian English adult male

#### The Ivona voices are as follows:

Name	Voice
Amy	British English adult female
Brian	British English adult male
Emma	British English adult female
Ivy	US English child
Joey	US English adult male
Kendra	US English adult female
Kimberly	US English adult female
Nicole	Australian adult female
Russell	Australian adult male
Salli	US English teen female

Select a voice and choose the **Test** button to hear a sample of the voice you selected. When you are satisfied with the voice you selected, choose **Save**.

If you are using Chat Editor, you will not have access to the synthesizer voices. "SAPI" voices were provided with the installer CD for your computer. You should be able to select them from the Voice pull-down list.

*Note:* Chat Editor is not intended to function as a speech generating device. It is a support tool for modifying the client's vocabulary so that the client can continue using the device while modifications are being made.

## **Adding a Pause between Words**

You can force a specified speech delay between individual words.

Choose Menu > Settings > Speech Output > Voice > Pause Between Words. The current delay time is displayed.

- 1. To increase the delay, tap + (the plus sign) or type a higher number.
- 2. To decrease the delay, tap (the minus sign) or type a lower number.
- Choose **Done** and then choose **OK**.

### **Adding Words to the Pronunciation Dictionary**

Each synthesizer speaks words in its own way. You can add pronunciation exceptions to a dictionary for each synthesizer. The voice synthesizer on the Editor is not the same as the one on the device, and the two will not pronounce words in the same way. Pronunciation changes made on the Editor will not impact the device.

#### To add a word to the pronunciation dictionary:

- 1. Choose Menu > Settings > Speech Output > Voice > Pronunciations.
- 2. Choose Menu > New.
- 3. Type the word in the Pronounce box.
- 4. Tap Next.
- 5. Type the word's phonetic spelling in the Pronounce As box.
- 6. Test the word by choosing **Pronounce It**.
- 7. Once the word is pronounced properly, choose **Done**.
- 8. Choose **Save**.

To edit or delete a word from within the dictionary, press and hold on the entry and choose the appropriate option.

## **Configuring Speech Modes**

You can configure the application to speak after every character, every word, every sentence, or any combination of these settings.

Choose **Menu** > **Settings** > **Speech Output**. Check one or more options.

Setting	Description
Character	The voice speaks after every character
Word	The voice speaks after every word
Sentence	The voice speaks after every sentence
Auto Clear	Clears the Speech Display Bar automatically after a sentence or message has been spoken and the next text is chosen
Speech Off	Toggles all speech off and on

If you prefer to generate messages quietly, uncheck all options and speak by tapping the Speech Display Bar or by choosing a button provided with a Speak action.

# **Setting Access Options**

Some people who use the application may have trouble reliably selecting individual buttons or keys due to tremors or lack of fine motor control. To assist these individuals, we've included several different methods of "filtering" user input to make selections more reliable.

Four options are available for configuring the touchscreen; Activate on Release, Activate on Touch, Acceptance Time, and Release Time.

#### **Activating Buttons on Touch or Release**

When you set **Activate on Release**, you can touch anywhere on the screen and drag your finger (or stylus) around until you are on the button you want. Releasing the button will select it.

**Activate on Release** toggles between activating the screen immediately upon touch or upon release.

To set buttons to activate on release:

Choose Menu > Settings > Input > Timing > Activate on Release. A green checkmark shows that the option is selected.

To set buttons to activate when you first touch the screen, tap **Activate on Release**. The green checkmark disappears, indicating that the option is not selected.

#### **Setting a Time for Button Activation**

When you set **Acceptance Time**, a button is not selected until you hold your finger on it for a certain period of time. You can set the **Acceptance Time** using the numeric control in the dialog.

- 1. Choose **Menu** > **Settings** > **Input** > **Timing**.
- 2. Choose **Acceptance Time**.
- 3. Choose **Enable**.
- 4. Choose **Time** and set the time value.

#### **Setting a Time to Prevent Selection of a Button Twice**

Setting a **Release Time** helps prevent accidental selection of the same button twice. After a button selection, another button cannot be selected until the release time expires.

- 1. Choose **Menu** > **Settings** > **Input** > **Timing**.
- 2. Choose **Release Time**.
- 3. Choose **Enable**.
- 4. Choose **Time** and set the time value.

#### Setting up a Beep when a Button is Pressed

Some people may benefit from an auditory cue when a button is selected. The Input menu provides an option to toggle beeps on or off when a button is selected.

- 1. Choose **Menu** > **Settings** > **Input**.
- 2. Turn **Beep on Button Press** on or off.

*Note:* For additional options, see "<u>Adjusting Audible Feedback</u>" on page 93.

# Setting up a Visual Indication when a Button is Selected

Some people may benefit from a visual indication when a button is selected. The Input menu provides an option to toggle the visual indication on or off.

- 1. Choose **Menu**  $\blacksquare$  or  $\blacksquare$  > **Settings** > **Input**.
- Turn Draw Button Press on or off.

*Note:* For additional options, see "<u>Adjusting Audible Feedback</u>" on page 93.

# **Using the Speech Display Bar**

The Speech Display Bar (SDB) displays text that you enter or generate in the application. You can change the size of the text and the number of lines of text that appear in the window.

Tapping on the SDB can speak all text generated.

Tapping the X will delete the last word. Pressing and holding the X will clear the entire display.

Holding the SDB generates a menu of additional options.



#### **Changing Functional SDB Settings**

To access the options for changing Speech Display bar settings, choose **Menu** > **Settings** > **Input**.

Option	Description
Tap to Speak	This option toggles the option for the SDB to speak when chosen or not
Tap to Expand	This option toggles the option for the SDB to expand when chosen or not
Enable Menu	This option toggles the SDB context menu on or off.
Enable Clear SDB (X)	This option either hides or displays the X on the far right of the SDB. The X deletes a word when tapped or clears the entire SDB when held.

#### **Changing SDB Style Settings**

To change SDB style settings, choose **Menu** > **Settings** > **Style**. The Style options allow you to configure the following for the SDB:

- font type, size, and style (**Bold** or *Italic*)
- height (number of rows)
- · background color
- text color

You can also configure the SDB to display icons in addition to text or to appear at the bottom instead of the top of the screen.

### To configure the SDB to display icons in addition to text:

- 1. Choose **Menu** > **Settings** > **Style**.
- 2. Tap **SDB Icons** to insert a checkmark.

To return the SDB to a text-only display, tap **SDB Icons** to remove the checkmark.

#### To configure the SDB to appear at the bottom of the screen:

- 1. Choose **Menu** > **Settings** > **Style**.
- 2. Tap **On Top** to remove the checkmark.

To return the SDB to the top of the screen, tap **On Top** to insert a checkmark.

# **Changing Device Orientation Settings**

The Chat Fusion device allows the screen to rotate automatically when the device is tilted. This can be quite handy or a nuisance for some users. The application allows you to change orientation settings and use orientation tilt with the Speech Display Bar (SDB).

#### **Changing Orientation Settings**

Depending on the button layout, one orientation may be more helpful than another. For example, WordPower42 seems to work better in a landscape layout, but WordPower24 works better in a portrait layout.

# To Allow Orientation to Change when You Tilt the Device:

Choose Menu > Settings > Input > Tilt > Action. Then choose Auto Change Orientation.

#### To Lock the Orientation:

The orientation setting can be locked to keep the screen from automatically adjusting when tilted.

Choose Menu > Settings > Input > Tilt > Action > No Action > Preferred Orientation. Then select Portrait or Landscape.

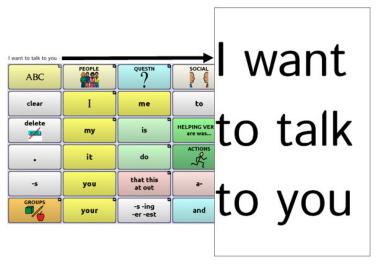
#### **Using Orientation Tilt with the SDB**

We know there are times that using the voice output might not be appropriate but communication is still needed. This might be a library or church setting. The tilt option offers an Expand option of the Speech Display Bar to offer the communication partner an expanded version of the text. This might also be of value in an extremely loud environment.

To set the tilt options, choose **Menu** > **Settings** > **Input** > **Tilt** > **Action**.

Option	Description
Expand and Speak	When the device is tilted, the text in the speech display bar will fill the screen and be spoken.
Expand Only	When the device is tilted, the text in the speech display bar will fill the screen and no sound will be made.
Auto Change Orientation	The screen will shift orientation automatically when the device is tilted.
No Action	The screen will be locked in the current orientation.

If you select **Expand and Speak** or **Expand Only**, you can expand the Speech Display Bar for easier viewing by tilting the device.



Tilting the device back will redraw the vocabulary page.

For information on using and customizing the Speech Display Bar, see "<u>Using the Speech Display Bar</u>" on page 75.

# **Switch Scanning**

As an alternative to directly selecting each button on the screen, the application offers single switch and two switch scanning. To access the options for customizing a scanning technique, choose **Menu** > **Settings** > **Input** > **Scanning**.

Setting	Description
Enable Scanning	Turns scanning on or off. You must turn scanning on to access the other settings.
Switch Access	Defines the selection method (Touchscreen Only, One Switch, One Switch + Touchscreen, or Two Switch), and allows you to turn auto scanning on or off.
Auditory Prompts	Defines audio feedback during scanning. You can set the speaker or an earphone as the audio output device, adjust earphone volume, turn a scanning beep on or off, set a button prompt, and set the voice pitch and rate.
Patterns	Sets the scanning pattern to either linear or row/column and turns scanning of the Speech Display Bar and empty button areas on or off.
Scan Timing	Defines the scanning speed and the number of rescans, and turns activation delay and auto restart on or off.
Other	Defines the color of the scanning cursor.

## **Configuring Switches**

If external switches are required for a selection site, plug the switch in either the switch A or switch B connector on the side of the device. Another option would be to use the screen of the device as a switch.

You can choose to have scanning activate automatically, or you can choose to either hold the switch or step to each location. With Auto Scan off, a switch activation is required to move the scan through each button, one at a time.

- 1. To enable scanning, choose **Menu** > **Settings** > **Input** > **Scanning** > **Enable Scanning**.
- 2. Choose Switch Access > Switch Configuration.
- 3. Choose the selection method: Touchscreen Only, One Switch, One Switch + Touchscreen, or Two Switch.

- 4. To set scanning to activate without holding a switch, choose **Switch Access** > **Auto Scan**.
- 5. To find other switch scanning options, choose **Back** .

#### **Selecting Scan Mode**

Select the scanning mode by choosing **Menu** > **Settings** > **Input** > **Scanning** > **Patterns** > **Mode**. Then choose one of the following options:

#### Linear

The scan steps through the keys from left to right across the rows.

#### Row/Column

The scan highlights each row of buttons beginning with the top row and moving down the screen. When the row that contains the button you want is highlighted, activate your switch. The scan will highlight the separate columns in the row you selected, moving from left to right across the screen. When the button you want is highlighted, activate your switch.

#### **Configuring SDB and Empty Area Scans**

#### To include the SDB in scans:

Turn scanning of the Speech Display Bar on or off by choosing **Menu** > **Settings** > **Input** > **Scanning** > **Patterns** > **Scan SDB**.

#### To include the SDB Clear button (X) in scans:

Turn scanning of the Speech Display Bar's Clear button (**X**) on or off by choosing **Menu** > **Settings** > **Input** > **Scanning** > **Patterns** > **ScanClear Button**.

## To skip empty areas during scans:

Turn scanning of empty button areas on or off by choosing **Menu** > **Settings** > **Input** > **Scanning** > **Patterns** > **Skip Empty Areas**. When selected, scanning will skip over an area without a button or a button that only has a speech message action but no text.

#### **Setting Scan Speed**

Scan speed is the amount of time it takes for your device to move from one button, row, or column to the next in a scan. The default scan speed is one second. This means it takes one second from the time one key is highlighted until the next key is highlighted.

To set scan speed, choose Menu > Settings > Input > Scanning > Scan Timing > Scan Speed.

To increase the time, tap + (the plus sign). To decrease the time, tap - (the minus sign). Then choose **OK**.

#### **Configuring Re-scans**

Select the number of times you want your device to automatically scan the page. Once you reach the set number of re-scans, the scan will stop until a switch is activated again.

To set the number of re-scans, choose **Menu** > **Settings** > **Input** > **Scanning** > **Scan Timing** > **Number of Re-scans**.

To increase the number of re-scans, tap + (the plus sign). To decrease the number of re-scans, tap - (the minus sign). Then choose **OK**.

## **Setting Activation Delay**

This option gives you a chance to change your mind when you have selected a button. The option is automatically set to your scanning speed.

For example, let's say your scanning speed is set to one second (1.0). You scan to and select a button, then realize it's not the button you want. You have one second to activate your switch again to "de-select" the button and then scan to a new button.

To set the activation delay, choose **Menu** > **Settings** > **Input** > **Scanning** > **Scan Timing** > **Activation Delay**.

To increase the delay, tap + (the plus sign). To decrease the delay, tap - (the minus sign). Then choose  $\mathbf{OK}$ .

## **Setting Cursor Color**

To change the cursor color, choose **Menu** > **Settings** > **Input** > **Scanning** > **Other** > **Cursor Color**.

The scanning cursor highlights the scan position. The color of the button outline defaults to red, but can be changed by choosing the color you want from the color palette.

#### **Setting Auditory Prompts**

To set auditory prompts, choose **Menu** > **Settings** > **Input** > **Scanning** > **Auditory Prompts**.

#### **Enable Auditory Prompts**

Scanning with auditory prompting on provides not only a visual cue, but also an auditory cue to indicate where the scan is currently. If you are scanning, simply activate your switch. To retrieve a message, activate the switch again after you have heard the prompt.

### **Audio Output Device**

Choose either **Speaker** or **Earphone**.

You can hear prompts through the device's speaker. You can also plug stereo headphones into the headphone jack on the side of the device. This allows you, but not others, to hear the prompts. If you are using headphones, choose the **Earphone** option.

#### **Earphone Volume**

If you select **Earphone** as the audio output device, use this option to set how loud the prompt is when using an earphone or headset. If you need to change the volume level, slide your finger along the Earphone Volume bar or tap the bar at a specific point. Then choose **OK**.



Excessive volume or sound pressure level when using earphones or headphones can cause hearing loss over extended periods of time.

## **Scanning Beep**

If you prefer to hear a beep instead of an auditory prompt when you scan a key, select the **Scanning Beep** option.

#### **Button Prompt**

This option determines whether the label or message is spoken as the button prompt. To change the setting, choose **Button Prompt** and select either **Speak Label** or **Speak Message**.

#### **Choosing a Voice**

Choose a voice to use for the auditory prompts. It can be helpful to choose a different voice for the prompt than the one the system uses for speaking messages.

To change the voice, choose **Voice Settings**, then tap the arrow **▼** to the right of the currently selected voice to open a list of voices. Choose the voice you want. If necessary, adjust the voice's pitch or talking speed:

- 1. Slide your finger along the Pitch or Rate bar or tap a bar at a specific point.
- 2. Tap **Test** to make sure that you selected the pitch or rate you want.
- 3. If not, adjust the setting and tap **Test** again.
- 4. When the voice is set the way you want, tap **Save**.

*Note:* If you want to set an auditory prompt for a row, see "Adding Row Prompts".

## **Adding Row Prompts**

Row prompts can benefit device users, especially if they have visual issues. Otherwise, the prompt will be spoken as "Row 1", "Row 2", etc. To give a row a specific prompt:

- 1. Choose Menu > Edit Mode.
- 2. Press and hold on the row to which you want to add a prompt.
- 3. Choose **Edit Row Prompt** from the menu.
- 4. Enter the appropriate prompt for that row.
- 5. Choose **Done**, and then **Save**.

#### **Using Touchscreen Scanning**

There are times when a device user isn't capable of activating specific areas on the screen. For example, maybe the user doesn't have the pointing skills to hit one button. Using the touchscreen to scan allows the device user to tap anywhere on the screen to initiate a scan of the buttons. In this scenario the device screen acts as a single switch.

#### To set up touchscreen scanning:

- 1. Choose Menu > Settings > Input > Scanning > Enable Scanning.
- 2. Choose **Switch Access** > **Switch Configuration**.
- 3. Choose **Touchscreen Only**.
- 4. Configure other settings as appropriate.

*Note:* The keyboard can be selected directly whether scanning is turned on or off as long as Touchscreen Only isn't checked in the Switch Configuration menu.

# **Using Word Finder**

Use the Word Finder feature to find the path to specific words. If you need to know if a word is included, use this feature to find where the word is stored.

#### **Setting up Word Finder**

There are two ways to use this feature: Set up a button or set up Word Finder as a menu item.

#### Setting up a Button

You can set up a button to initiate a word search.

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold on the button you want to modify. (Right-click if you are using the Editor.) A list of button options appears.
- 3. Choose **Edit Button**. The Button Properties screen appears.
- 4. Choose the **Actions** tab.
- 5. Tap or click the list arrow  $\pm$  to open a list of actions.
- 6. Choose the action **Find Word**.
- 7. Choose **Save**.

*Note:* Tap the **Find Word** button again to stop Word Finder.

## Setting up Word Finder as a Menu Item

An alternative to using a button is to set up Word Finder as a menu item. In Settings there is an option to turn Word Finder on or off.

## Choose Menu > Settings > Word Finder > Show Menu Item.

If you choose to turn this feature on, a Word Finder menu item will appear at the bottom edge of the screen for quick access.



## Setting the Display Time for Word Finder Results in the SDB

To set the amount of time each Word Finder result is displayed in the Speech Display Bar, choose **Menu** > **Settings** > **Word Finder** > **Flip Interval**. The current interval is displayed.

- 1. To increase the interval, tap + (the plus sign) or type a higher number.
- 2. To decrease saturation, tap (the minus sign) or type a lower number.
- 3. Choose **Done** and then choose **OK**.

# **Finding Specific Words**

When you want to find where a word is used, either tap the **Word Finder** button or choose the **Word Finder** menu item.

Type the word in the colored box.



Tap **Done**. The paths to the word will be displayed.



# **Using Text Options**

Abbreviation Expansion, Word Prediction, and Automatic Capitalization provide additional tools for alternate message formulation.

# Adding, Modifying, and Deleting Abbreviations

Abbreviations can be used instead of writing the entire word. Some abbreviations have been provided in the application. Those abbreviations cannot be modified or deleted.

#### To view the existing abbreviation library:

Choose **Menu** > **Settings** > **Abbreviations**.

#### To add a new abbreviation:

- 1. Choose Menu > Settings > Abbreviations > Menu > New.
- 2. Enter the abbreviation to be used.
- 3. Tap **Next**.
- 4. Enter the text to be displayed and spoken.
- Choose Save.

To use the abbreviation, open the keyboard page and type the abbreviation, followed by a period. The abbreviation should expand automatically.

# To modify an abbreviation:

- 1. Press and hold on the entry.
- 2. Choose **Edit** and make appropriate changes.
- 3. Choose **Save**.

#### To delete an abbreviation:

- 1. Press and hold on the entry.
- Choose Delete.
- Choose Yes to confirm.

#### **Enabling Word Prediction**

The application uses a static word prediction dictionary. North American English and British English dictionaries have been provided on the device.

#### To turn word prediction on or off:

- 1. Choose **Menu** > **Settings** > **Text** > **Prediction**.
- 2. Choose **Enable** to insert a checkmark.

To disable word prediction, choose **Enable** to remove the checkmark.

#### To select the word prediction dictionary:

- 1. Choose Menu > Settings > Text > Prediction > Dictionary.
- 2. Choose American English or British English.

### **Enabling Automatic Capitalization**

To enable automatic capitalization:

- 1. Choose **Menu** > **Settings** > **Text**.
- 2. Choose **Automatic Capitalization** to insert a checkmark.

To disable automatic capitalization, choose **Automatic Capitalization** to remove the checkmark.

# **Restricting Access**

When you want to prevent the user from changing settings, accessing operating system features, or using apps, you can do any of the following: Block access to application settings; block access to the operating system and apps; block access to application settings AND the operating system and apps.

## **Blocking Access to Application Settings**

You can "lock" the application settings to prevent the user from changing them.

#### To lock application settings:

- 1. Choose **Menu** > **Settings** > **Menu Lock**.
- 2. Enable **Menu Lock**.
- 3. Enter a password and choose **Save**.
- 4. Choose Menu > Lock.

#### To unlock application settings:

Choose **Menu** > **Unlock**. Enter your password and choose **OK**.

*Note:* If you forget the password, enter **BOSCO** to overwrite the existing password.

## **Blocking Access to the Operating System and Apps**

Not everyone will benefit from having access to the operating system and apps. You can make your device a "closed" system—that is, the end user will only be able to access the application.

## To hide access to the operating system and apps:

- 1. Choose **Menu** > **Settings** > **System**.
- 2. Enable **Kiosk Mode**.
- 3. Choose **Back** to exit the menu.
- 4. Press and hold the power button on the edge of the device.
- 5. Choose **Power off**.
- 6. Choose **OK** to shut down the system.
- 7. Power the device back on. The device is now "closed".

#### To restore access to the operating system and apps:

*Important!* If the Kiosk Mode option is greyed out, you may have a dedicated system. If your system was purchased as a dedicated system, you must purchase a key to unlock the system. Contact Saltillo for details.

Choose **Menu** > **Settings** > **System** > **Kiosk Mode**. Then uncheck **Kiosk Mode**. Chat Fusion should now be an "open" system.

# Blocking Access to Application Settings, the Operating System, and Apps

#### To lock application settings::

- 1. Choose **Menu** > **Settings** > **Menu Lock**.
- 2. Enable **Menu Lock**.
- 3. Enter a password and choose **Save**.
- 4. Choose **Menu** > **Lock**.

### To hide access to the operating system and apps:

- 1. Choose **Menu** > **Settings** > **System**.
- 2. Enable **Kiosk Mode**.
- 3. Choose **Back** to exit the menu.
- 4. Press and hold the power button on the edge of the device.
- 5. Choose **Power off**.
- 6. Choose **OK** to shut down the system.
- 7. Power the device back on. The device is now "closed" and access to settings is "locked".

# To restore access to application settings, the operating systems, and apps:

*Important!* If the Kiosk Mode option is greyed out, you may have a dedicated system. If your system was purchased as a dedicated system, you must purchase a key to unlock the system. Contact Saltillo for details.

- 1. Choose **Menu** > **Unlock**.
- 2. Enter the appropriate password and choose **OK**.
  - *Note:* If you forget the password, enter **BOSCO** to overwrite the existing password.
- 3. Choose **Menu** > **Settings** > **System** > **Kiosk Mode**.
- 4. Uncheck **Kiosk Mode**.

# **Creating and Loading Profiles**

Profiles provide a snapshot of the current settings of the system to be saved for easy access at a later time. You can save multiple profiles to be used when needed. Creating multiple profiles allows you to switch between groups of settings. A button action is also provided to allow you to change settings by using a button without navigating the menus.

#### **Creating a Profile**

- 1. Choose **Menu** > **Settings** > **Profiles** > **New**.
- 2. Give your profile a name (for example, morning settings).
- 3. Make all of the setting changes that you want associated with this profile. This includes the vocabulary file, settings, language, etc.
- 4. Choose **Menu** > **Settings** > **Profiles** > **Save**.
- 5. Your new profile has been created with all current settings.

To create a second profile (for example, afternoon settings), repeat these steps, making new settings changes to associate with this new profile.

## **Loading a Profile**

You can load profiles by navigating menus or by choosing a button.

#### To load a profile using menu options:

Choose **Menu** > **Settings** > **Profiles** > **Load**. Choose the appropriate profile.

# To load a profile using a button action:

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold the button. (Right-click if you are using the Editor.)
- 3. Choose **Edit Button**.
- 4. Add a label, message, and icon as needed.
- 5. Choose the **Actions** tab, and then choose **Add an action** to open a menu.
- 6. Choose **Select Profile**.
- 7. Choose the appropriate profile.
- 8. Choose **Save** twice.

If you create multiple profiles and load them using a button action, you can switch between profiles without navigating the menus.

## **Deleting a Profile**

Choose **Menu** > **Settings** > **Profiles** > **Delete**. Choose the profile to delete from the list.

#### **Restoring Default Profile Settings**

At any time, you can restore the default settings. Choose **Menu** > **Settings** > **Profiles** > **Load**. Then choose **Load Default Settings**.

# **Changing Languages and Voices**

You can change languages and voices.

- 1. Choose **Menu** > **Settings** > **Language**.
- 2. Choose the appropriate language.
- 3. Changing the language provides alternative voices.
- 4. For details on changing the voice, see "<u>Selecting a Synthesizer and Voice</u>" on page 70.

# **Changing Display Settings**

The brightness of the screen and the amount of time it takes to automatically power down after no use can be set in Display Settings.

Choose Menu > Settings > System > Display Settings.

**Brightness** provides a slide bar for manually setting the brightness or an option to have the system automatically set the brightness. If you prefer the device to adjust the brightness automatically, check the **Automatic Brightness** option.

**Screen Timeout** offers settings from 15 seconds to 1 hour. This setting determines how long the screen will stay on after the last activation.

# **Setting the Date and Time**

You can set the date and time from the Settings menu, and you can create a button that speaks and displays the current date and time.

#### **Changing Date and Time Settings**

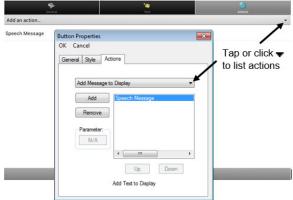
Choose **Menu** > **Settings** > **System** > **Date and Time**. Then set the date, time zone, time, and the appropriate date and time formats.

#### Creating a Date/Time Button

*Note:* Be sure that the Date and Time setting is correct before creating a date/time button. See "<u>Changing Date and Time Settings</u>".

To create a button that displays and speaks the current date and time:

- 1. Choose **Menu** > **Edit Mode**.
- 2. Press and hold the button you want to modify. (Right-click if you are using the Editor.)
- 3. Choose **Edit Button** to display the Button Properties.
- 4. Choose the **Actions** tab.
- 5. Tap or click the list arrow  $\pm$  to open a list of actions.



- 6. From the list of actions, choose **Add Time/Date to Display**.
- 7. Remove any existing actions for the button that do not apply.
- 8. Choose the **General** tab and add a label or/and symbol.
- 9. Choose the **Style** tab and set the appropriate style.
- 10. Choose Save.

When you choose the button, it should speak and show the date and time in the Speech Display Bar.

# **Adjusting Audible Feedback**

The application provides an option to produce a sound when a button is activated.

#### To add haptic or audible feedback:

Choose **Menu** > **Settings** > **System** > **Sound Settings**.

**Audible Selection** provides an audible click when navigating through application menus.

Haptic Feedback vibrates to indicate screen touches.

To add button clicks for vocabulary page activations:

Choose Menu > Settings > Input > Beep on Button Press.

# **Analyzing Language Development**

You can use the data logging capabilities of your device to collect information on an individual's language development. Then you can upload that information to the Realize Language<sup>TM</sup> website.



This process allows you to monitor, measure and maximize the individual's use of the device.

### Using the Realize Language Website

Realize Language is a subscription-based online service that organizes and analyzes information and presents the results in easy-to-understand graphic formats that provides valuable insights into each individual's language development. With this service you can

- Track the individual's progress and communication development over time
- Compare different aspects of communication automatically
- Create a detailed summary of performance
- Share information with others
- Quickly create reports that anyone can understand

To learn more, go to the Realize Language website:

https://realizelanguage.com/info/

To view or download the Realize Language Starter's Guide, go to <a href="https://realizelanguage.com/info/support">https://realizelanguage.com/info/support</a>

#### **For Customer Support**

If you have a problem with the Realize Language website, email <a href="mailto:support@realizelanguage.com">support@realizelanguage.com</a>

If you have a problem with your device, call Saltillo technical support at 1-800-382-8622 or email <a href="mailto:service@saltillo.com">service@saltillo.com</a>.

#### **Turning on Data Logging on Your Device**

To turn data logging on, choose **Menu** > **Settings** > **Data Logging**. The Data Logging menu opens. Select **Data Logging** to insert a green checkmark. The *first time* you turn on Data Logging, you will be prompted to create a password. When you create a password, data logging will be turned on and you can collect language usage data.



When data logging is turned on, the data logging icon appears in the Speech Display Bar.



When data logging is turned on, your device collects language usage data which you can upload to the Realize Language website for web-based analysis or save the data to a file to analyze manually.

*Important!* If you plan to use the Realize Language website to analyze data, set up a user name before you start collecting data from a user.

## **Uploading Data for Analysis**

After you turn data logging on, your device will start collecting usage data. Your next step is to upload that data to the Realize Language website for analysis. You can initiate uploads manually any time or choose to allow data to upload automatically every 24 hours.

Note: Data uploading and data logging (collection) operate independently. For example, if you disable data uploading (see "Disconnecting the Device from Your Realize Language Account" on page 98) you can still collect data for analyzing manually. Likewise, if you turn off data logging (see "Turning on Data Logging on Your Device" on page 95), data collected since the last upload can still be uploaded manually or automatically as long as a network connection is available.

#### **Configuring Data Uploading**

Note: You must be connected to WiFi to upload data.

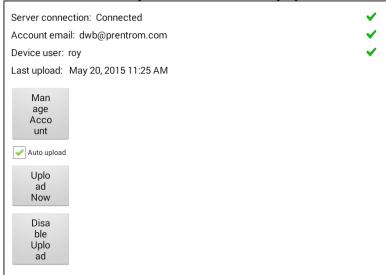
 Choose **Data Upload** from the Data Logging menu. The following message will be displayed: "To upload, set the account email and password."

2. Select **OK** to close the message and display a keyboard with the Account Email field highlighted.



3. Enter your Realize Language account email address and choose **Next**. The highlight moves to the Account Password field.

4. Enter your Realize Language account password, select **Done**, and select **OK**. The device will be connected to the Realize Language website, and the data upload screen will be displayed.



- 5. The screen will display the server connection, your Realize Language account email address, your device user name, and the date of the last data upload.
- 6. At this point you can set up automatic data uploads or initiate uploads yourself. See "Setting up Automatic Data Uploads" or "Initiating an Immediate Data Upload".

## **Setting up Automatic Data Uploads**

Select **Auto Upload** to insert a checkmark. Data collected since the last upload will upload immediately, and data will continue to upload automatically every 24 hours.

To set a specific upload time, deselect Auto Upload and then select it again at the time of day you want data uploaded. For example, if you want data to upload automatically at 5:00 each day, select **Auto Upload** at 5:00 on any given day. From that point, data will be uploaded at 5:00 each day.

*Note:* When you want to analyze data before the automatic upload time, you can choose **Upload Now** at any time.

*Note:* If you want to initiate all data uploads yourself, leave this option unselected and use Upload Now each time you want to upload data.

#### **Initiating an Immediate Data Upload**

Any time you want to upload data immediately, choose **Upload Now**. Data collected since your last upload will be uploaded immediately. The button label will change to "Uploading" while the upload is in progress. When the upload is complete, "Upload Completed" will appear near the bottom of the screen.

Note: You can use Upload Now even if Auto Upload is selected.

## **Disconnecting the Device from Your Realize Language Account**

Disconnect from Account clears your Realize Language account email address and password from the device, deletes the status of uploads, and marks all device users as inactive.

You will not be able to upload usage data to the Realize Language website by using Upload Now or Auto Upload. You will only be able collect usage data on the device and save the data to a text file to analyze manually.

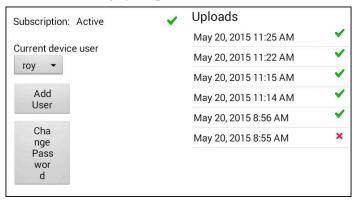
*Note:* When you want to reconnect to your account, the original device users will be reactivated when you log into the Realize Language website.

To disconnect the device from your Realize Language account:

- 1. Choose **Data Upload** from the Manage Account screen. The following message will be displayed: "To upload, set the account email and password."
- 2. Select **OK** to close the message and display a keyboard with the Account Email field highlighted.
- 3. Enter your Realize Language account email address and choose **Next**.
- 4. Enter your Realize Language account password, select **Done**, and select **OK**. The device will be connected to the Realize Language website, and the data upload screen will be displayed.
- 5. Choose **Disconnect from Account**. "Disable uploading of language activity?" will be displayed.
- 6. Choose **Yes** to confirm. "Unlinked the Account" will be displayed near the bottom of the screen.

#### **Managing Your Realize Language Account**

To update your Realize Language account, choose **Manage Account**. The Manage Account screen will show your subscription status, list recent uploads, and display buttons for selecting a user, adding a user, and "remembering" your password.



#### Adding a User to Your Realize Language Account

Choose **Add User**. The keyboard will be displayed, with a highlighted User prompt.





Enter the user name at the prompt, choose **Done**, and choose **Save**. The user you created will be available from the Current Device User list box.

*Note:* When you log in to the Realize Language server, the user(s) you create will be available for you to select and analyze data.

#### **Changing Your Realize Language Account Password**

If you change your Realize Language account password on the Realize Language website, you need to activate the new password on your device by doing the following on the device.

1. From the Manage Account screen, choose **Remember Password**. The account log in screen will be displayed with the "Account Password" field highlighted.





2. Choose **Reset Password**. A message will state that an email has been sent to you.

3. Click the link in the email. The Reset Password page will be displayed.



4. Enter your new password in the New Password field.

- 5. Enter the password again in the Confirm Password field.
- 6. Choose the page's **Reset Password** button. The account log in screen will be displayed again with "Your password has been reset" showing at the top of the page.
- 7. The new password you set on the Realize Language website is now valid on your device.

### Saving Data to a File to Analyze Manually

Save usage data to a file when you want to analyze it manually instead of uploading it to the Realize Language website for analysis.

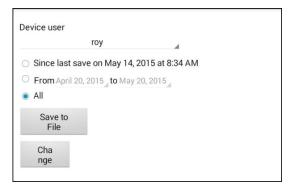
#### To save data to a file:

1. Choose **Save Data to File**. A keyboard will open with the Password prompt highlighted.



2. Enter the data logging password you created (see "<u>Turning on Data Logging on Your Device</u>" on page 95), choose **Done**, and choose **OK**.

The Save to File screen shows the current user under "Device User". To create a file for a different user, select the list box arrow and select a different user.



- 3. Select an option: "Since last save on", "From / to", or All.
- 4. Choose **Save to File**. The following message will be displayed: Data logging collects personal communication. Do you want to save personal communication?
- 5. Select **Yes**. "File Saved" will appear near the bottom of the screen.
- 6. You can then view the file on your device or computer.

#### To view the file on your device:

If you have an app that can read text files, navigate to the file on your device. The path to the file varies by type of device.

#### To view the file on your computer:

- Connect a USB cable between your device and the computer. Give the
  device a moment to connect to the computer. The device screen will
  display "Transfer Mode", and the computer will display a window
  with several options.
- 2. Click **Open device to view files**.
- 3. Locate the file by navigating to the ChatPC folder, then the LAM subfolder. The file name will begin with the name of the user.
- 4. View the file by opening it in a program installed on the computer.

# **Changing Your Data Logging Password**

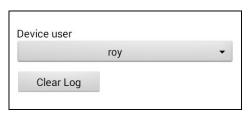
Each time you save data to a file, you must enter a password. Entering a password helps ensure privacy—only you will be able to view the data.

If you need to change your data logging password, choose **Change**, enter your old password, enter your new password twice, and choose **Save**. This changes your data logging password only. It does *not* change your Realize Language account password.

## **Clearing Usage Data**

To clear usage data for a user:

- Make the user inactive: Choose **Data Upload** from the Data Logging menu; enter the account email address and password; and choose **Disable Upload**.
- 2. Choose **Clear Log**. The following screen will be displayed.

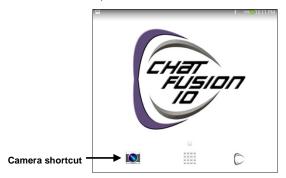


- 3. Click the list box arrow and select the user whose usage data you want to clear.
- 4. Choose Clear Log.
- 5. Choose **Yes** at the confirmation prompt.

*Note:* To clear usage data for all users, select **All Users** instead of a specific user.

# **Taking Pictures**

From the home screen, touch the **Camera** button.



Using the display as a viewfinder, compose your photo by aiming the lens at the subject.

To take the photo, touch the **Camera** shortcut.



After taking a photo, touch the image viewer to view the photo.

# **Updating the Application**

Be sure to check for available software updates on a regular basis.

*Note:* You must be connected to WiFi to download updates automatically.

#### **Downloading and Installing Updates Automatically**

The "Allow WiFi Download" and "Auto Install" options are selected by default on your device. Leave both options selected. To verify that the options are selected are selected:

1. Choose Menu > Help > Check for Updates > Menu .

Allow WiFi Download
Allow downloading of updates when connected to a WiFi network

Auto Install
Automatically install updates when appropriate

2. If either option is not selected, select the box to insert a green checkmark.

To check for, download, and install updates:

1. Choose **Menu** > **Help**. The Help screen will be displayed.



2. Choose **Check for Updates**. A screen will show "Check Now" along with the current software version, when you last checked for updates, and the date and time of the last update.

1.12.0-62-gb3dd24c



- 3. To check for available updates, choose **Check Now**.
- 4. When the system finds one or more updates to install, a window will give you the option to install the update software or cancel.

 Choose Install. "Installing" will be displayed below a progress bar while the installation is in progress. ChalPC/Ilibrary/myQuickChat 12\_Adult PCS\_C4V



*Note:* The number of updates to install can vary. When prompted, follow in on-screen instructions.

6. When the installation is complete, the screen will show "The Update Completed Successfully".

# Alternative #1: Download Updates Automatically and Install Them Manually

*Note:* You must be connected to WiFi to download updates automatically.

Leave "Allow WiFi Download" selected, but de-select "Auto Install". To do this, choose Menu > Help > Check for Updates > Menu .

Update files will download automatically, but will not be installed. The next time you restart the device, "Check Now" will be displayed on the screen. Choose **Check Now** and then select the update.

## Alternative #2: Download and Install Updates Manually

De-select both "Allow WiFi Download" and "Auto Install". Choose **Menu** > **Help** > **Check for Updates**. Choose **Check Now** and select the available update(s).

# **Backing Up and Restoring Vocabulary Files**

It's important to back up your vocabulary files to guard against losing changes you made. If a problem occurs, you can then restore the backed up file to your device or the Editor.

*Note:* When you perform a backup, you will overwrite your existing backup file.

## Backing up a Library in the Editor

- 1. Click Library.
- 2. Click Backup.
- 3. Type **Yes** to proceed.
- 4. Click Continue.

## **Backing up a Library on the Device**

- 1. Choose **Menu** > **Library**.
- 2. Choose **Menu** > **Backup**.
- 3. Choose **Yes** to proceed.
- 4. When the backup is complete, choose **OK**.

## Restoring a Library to the Editor

- 1. Click Library.
- 2. Click **Restore**.
- 3. Type **Yes** to proceed.
- 4. Click Continue.

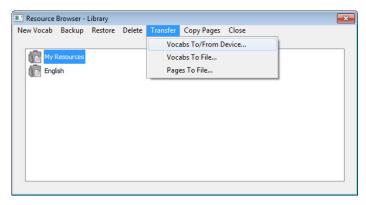
## Restoring a Library to the Device

- 1. Choose **Menu** > **Library**.
- 2. Choose **Menu** > **Restore**.
- 3. Choose **Yes** at the overwrite prompt.
- 4. Choose **Yes** at the restart prompt.
- 5. When the restore is complete, choose **OK** to restart the device.

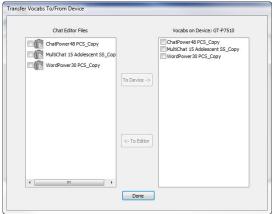
# **Transferring Vocabulary Files**

To transfer vocabulary files between the device and the Editor:

- 1. Start Chat Editor.
- 2. Attach a USB cable to the device and to the computer that is running the Editor. The device screen will display "Transfer Mode".
- 3. In the Editor, select Library to open the Resource Browser.
- 4. From the Resource Browser, select **Transfer**, and then select **Vocabs To/From Device**.



5. From the Transfer screen you can copy customized vocabulary files from the device to the Editor or from the Editor to the device.



## Copying Vocabulary Files from the Device to the Editor

From the Transfer screen, select the vocabulary file or files you want to transfer from the device to the computer and click the **To Editor** button.

When the transfer is complete, the name of the file should be listed in the Chat Editor section of the Transfer screen. Click **Done**.

If you are finished transferring files, disconnect the USB cable from the device and the computer. Return to the application.

## **Copying Vocabulary Files from the Editor to the Device**

From the Transfer screen, select the vocabulary file or files you want to transfer from Chat Editor to the device and click the **To Device** button.

When the transfer is complete, the name of the file should be listed in the Vocabs on Device section of the Transfer screen. Click **Done**.

If you are finished transferring files, disconnect the USB cable from the device and the computer. Return to the application.

# **Troubleshooting**

## The device no longer produces sound

Airplane Mode may have been turned on. To make sure Airplane Mode is off, press and hold the device's power button. If Airplane Mode shows "Airplane mode is ON", tap **Airplane Mode** to turn it off..

### Can't Find the Library Menu

If the Library menu is not displayed, exit Edit Mode.

### **Resetting the Device**

Try a soft reset by cycling power with the device's power button. A hard reset is *not* recommended.

## No Speech

Check the volume control on the edge of device. If that is not the problem, choose **Menu** > **Settings** > **Speech Output** and make sure Speech Off is not checked.

# No Speech and the message is not going to the Speech Display Bar when pressing buttons

This can be caused if a dwell time has been added. To check the timing, choose **Menu** > **Settings** > **Input** > **Timing** and check to see if an Acceptance or Release time has been set.

# **Clearing and Restoring Customizations**

Although most devices are purchased with one end user, there are times that devices are shared among more than one person. This can occur when systems are used in schools or libraries. In these cases, the vocabulary and settings will need to be cleared between device users.

# **Clearing Custom Vocabulary**

- 1. Choose **Menu** > **Library** > **Menu** > **Delete**.
- 2. Check each file in the list (the list contains only custom files).
- 3. Choose **Delete**.
- 4. Choose **Yes** to confirm. Only the Saltillo-provided default vocabulary files should be available.

## **Restoring the Default Application Settings**

- 1. Choose **Menu** > **Settings** > **Profiles** > **Load**.
- 2. Choose **Load Default Settings**.
- 3. Manually set up the appropriate synthesizer and voice by choosing Menu > Settings > Speech Output > Voice.

# **Removing Downloaded Apps and Files**

If you suspect that the device user may have downloaded new apps that should be deleted from the system, contact Saltillo for details or visit our Support site for details on removing these items.

**Images** can be removed manually by choosing the Gallery App, pressing and holding on each image, and choosing to delete them.

**Music** that has been added to the device can be removed by going to the Music app, pressing and holding on the song, and choosing to delete it.

**Videos** that have been added to the device can be removed by going to the Video app, pressing and holding on the video, and choosing to delete it.

## **Care and Maintenance**

Your device is intended for use in normal communication situations. It is not waterproof, so use extreme caution when using it around water. As with most electronic devices, you should *never* use the device when you are actually in the water (for example, a pool or bath).

For information on cleaning and disinfecting your device, see "<u>Cleaning and Disinfecting Your Device</u>" on page 26.

When charging the device, use only the AC charger that came with the device. The batteries for the device are not field replaceable, and the system will need to be returned to Saltillo Corporation (USA) for servicing.

Replacement and repair of any electronic components of your device should only be done by qualified service personnel. Please call 1-800-382-8622 or email <a href="mailto:service@saltillo.com">service@saltillo.com</a> to obtain a Return Authorization prior to sending any component to Saltillo.

Shipping address (USA customers):

Saltillo Corporation Attn: (Insert RA # here) 1022 Heyl Road Wooster, OH 44691

Non-USA customers: Contact your local distributor for repair details.

If you discard all or part of your device, dispose of all electronic components according to local regulations.

Customers in Europe need to follow the WEEE European Battery Directive for details regarding disposal of components.

# Warranty

Saltillo Corporation warrants the Chat Fusion device to be free from defect in material and workmanship under normal use for the device warranty period of one year from date of purchase.

Please contact the Saltillo Service department (1-800-382-8622, option 1) prior to making alternations to the Chat Fusion device for mounting, transportation, etc.

All warranty service should be arranged through Saltillo Corporation prior to sending a system back. Please call the company at 1-800-382-8622, option 1, or email at <a href="mailto:service@saltillo.com">service@saltillo.com</a> to obtain a Return Authorization number prior to sending the system to Saltillo.

If replacement is necessary, the replacement device may be a new or reconditioned device of equal value.

*Note:* Saltillo Corporation considers bending of the unit, submerging it into liquid of any kind, or any breaks and/or cracks in the LCD screen to be misuse. However, will cover one such incident per warranty year.

Shipping address (USA customers):

Saltillo Corporation Attn: (Insert RA # here) 1022 Heyl Road Wooster, OH 44691

Non-USA customers: Contact your local distributor for repair details.

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This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions:

- (1) this device may not cause harmful interference, and
- (2) this device must accept

any interference received, including interference that may cause undesired operation.

changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

NOTE: This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- -- Reorient or relocate the receiving antenna.
- -- Increase the separation between the equipment and receiver.
- -- Connect the equipment into an outlet on a circuit different
- from that to which the receiver is connected.
- -- Consult the dealer or an experienced radio/TV technician for help.

FCC RF Radiation Exposure and SAR Statements SAR Statement The Chat Fusion has been tested for body-worn Specific Absorption Rate (SAR) compliance. The FCC has established detailed SAR requirements and has established that these requirements. RF Exposure Information The radio module has been evaluated under FCC Bulletin OET 65C (01-01) and found to be compliant to the requirements as set forth in CFR 47 Sections, 2.1093, and 15.247 (b) (4) addressing RF Exposure from radio frequency devices. This model meets the applicable government requirements for exposure to radio frequency waves. The highest SAR level measured for this device was 0.028W/kg.