



Square Reader

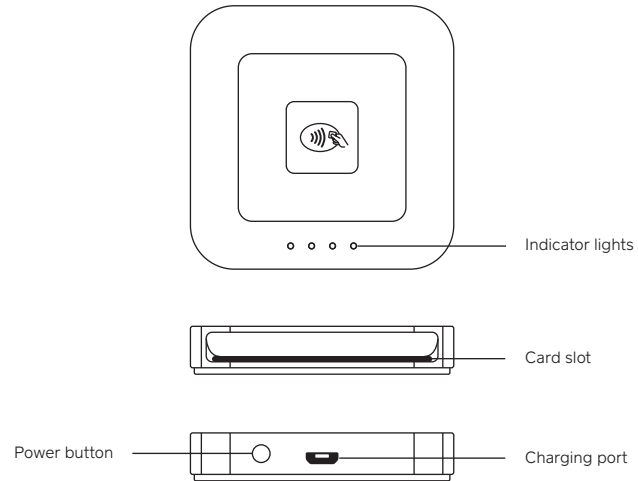
Getting Started



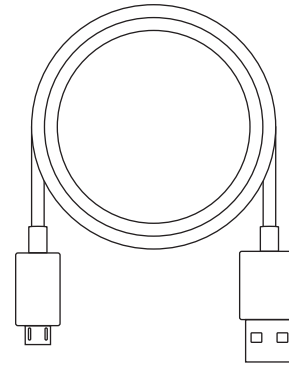
 Square 1455 Market Street, Suite 600, San Francisco, CA 94103 10/25/17 1:23 PM				CONTRIBUTORS		APPROVALS	
PROJECT	R12 (cost-down) Packaging	DELIVERABLE	Get Started Guide (GSG) - US	INKS	1/1 (Black) + Matte AQ	COPYWRITING	CREATIVE
DESIGN	Eric Manago	SIZE	Flat: 208 x 104 mm Finished: 104 x 104 mm	 Black	<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes
PRODUCTION	Robin Snicer	MATERIAL	Sun - 105gsm C2S				
PART #	M-LIT-0172	FINISHING	Diecut, Fold, Staple (x2)	PRODUCTION NOTES		EDITING	LEGAL
REV	-01	VENDOR	RRD - China			<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes
VERSION	M03	MODIFIED	October 25, 2017 1:22 PM	REV NOTES		LOCALIZATION	PMM (MARKETING)
FILE NAME	M-LIT-0172-01_R12+R4_GSG_8pg_US_M03					<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes
						IMAGING	COUNTRY MANAGER
						<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes
						OTHER _____	PROGRAM MANAGER
						<input type="checkbox"/> Approved <input type="checkbox"/> Changes	<input type="checkbox"/> Approved <input type="checkbox"/> Changes

EVERYTHING YOU NEED TO GET STARTED

Contactless and chip

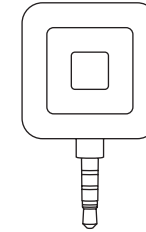


Micro USB cable



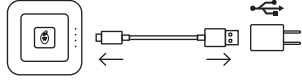
Use this cable to charge your reader. You can also use it to connect your reader to Square Stand.

Magstripe



Plug this magstripe reader into the headset jack of your device to swipe cards without a chip.

GET UP AND RUNNING



1. Charge

It's just like charging your phone. Plug one end of the cable into your reader, and the other end into a computer or USB wall charger. To check if your reader is fully charged, press the power button once. When you see four green lights, you're good to go.

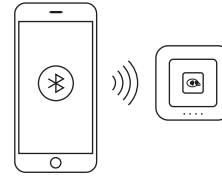
Need help?

Watch step-by-step setup videos at square.com/setup.




2. Update

Make sure you have the latest software for your smartphone or tablet and the latest version of the Square app. If you're new to Square, download the app from the App Store or Google Play to create an account.

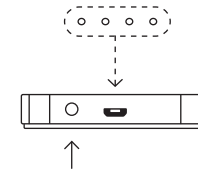


3. Connect

Grab your device. Turn on Bluetooth, usually found in your device's settings. Open the Square app. Tap  (top left) > **Settings** > **Card Readers** > **Connect a Reader** > **Square Reader for contactless and chip**. You'll see the "Pair Your Reader" screen. Leave this on.

Note:

If you use Square Stand, simply plug in your Square Reader with the included micro USB cable.



4. Pair

Grab your reader. Press and hold the power button for about three seconds. When four orange lights start flashing, release the button. A Bluetooth pairing request will then appear on your device. Tap **Pair** and you're ready to take payments.

HOW TO TAKE A PAYMENT



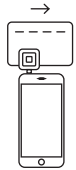
Tap

In the Square app, tap **Charge** and wait for a single green light to appear on the reader. Your customer can then hold a contactless device or card near the reader to trigger payment.



Dip

In the Square app, tap **Charge** and wait for a single green light to appear on the reader. Your customer can then insert a chip card. Leave it in place until you see four green lights.



Swipe

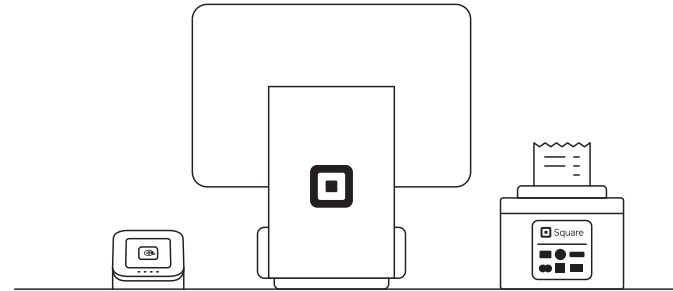
Insert Square Reader for magstripe into your device's headset jack. Run traditional magnetic-stripe cards without a chip through the magstripe reader.

Pro tip:

Your reader will go to sleep after a period of inactivity. To wake it up, simply press the power button once.

PUT YOUR BEST READER FORWARD

Position your Square Reader so customers can hold their contactless devices near it and dip their chip cards. The Dock for Square Reader can help you do this. Learn more at square.com/dock.



FREE 30-DAY RETURNS

Square guarantees a 30-day, risk-free return policy for all purchases made from square.com/shop. After a return is complete, a refund will be credited back to you.

HARDWARE PROTECTION

If something goes wrong with your reader, you're covered for up to one year. Simply go to square.com/returns so we can make things right.

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions:
(1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

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