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Telstra 5200/5200a

Digital DECT Cordless Telephone /

Digital DECT Cordless Telephone with Digital Answering Machine



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If you have any problems with your phone, refer to the Help section of this User Guide or call TechHelp on 1300 369 193.

Introduction

to your Telstra 5200/5200a Digital DECT Cordless Telephone / Digital DECT Cordless Telephone with Digital Answering Machine

- Send and receive text messages[^]
- 50 Name and number phonebook
- Use Calling Number Display* to see the number of the person calling and keep track of unanswered calls
- Last number redial to display and redial the last 20 numbers called from your handset
- Use up to 5 handsets with the base without the need for additional wiring, or using the same phone line

[^] For most Telstra and Telstra reseller customers for messages between compatible services. Charges apply.

* Monthly charges apply. Service available in most areas. Not available for blocked calls.

DECT

As a Digitally Enhanced Cordless Telecommunications (DECT) product, your Telstra 5200/5200a provides: -

- Digital clarity
- Digital range
- Digital security

IMPORTANT

Please retain this booklet with your sales receipt as proof of the date of purchase

Customer Service

If you require assistance in operating this product please call the TechHelp Information Line - 1300 369 193 - or contact us by e-mail at: tcpsupport@ingrammicro.com

If you are trying to access a Telstra Network Service and require assistance specifically related to the network service or would like to subscribe to the service, contact Telstra on 132200 for residential or 132000 for business.

Product Warranty

Subject to the conditions below, Telstra guarantees this product against any defect in materials or workmanship under conditions of normal use for 13 months from date of purchase.

The benefits conferred by this warranty are in addition to other warranties and remedies that are implied under the Trade Practices Act and similar State and Territory laws (Statutory Rights).

Subject to your Statutory Rights, the goods will not be eligible for service under this warranty if:

- A. Proof of purchase cannot be provided;
- B. The defect was caused by an accident, misuse, abuse, improper installation or operation, vermin infestation, lack of reasonable care, unauthorised modification, loss of parts, tampering or attempted repair by a person not authorised by Telstra; or
- C. The product has been damaged by lightning or a mains power surge.

To obtain service during the terms of this warranty call the TechHelp Information Line on - 1300 369 193 - or contact us by e-mail at: tcpsupport@ingrammicro.com

If it is necessary to have the product serviced, the Customer Service Representative will inform you of the product return process.

Please ensure that:

- A. You provide proof of purchase;
- B. Your product is suitably packaged; and
- C. You have included all components from the original purchase.

Subject to your Statutory Rights:

- A. Any claim under this warranty is limited to the cost of repair or replacement of the product; and
- B. If the goods are found to be in sound working order by the authorised service centre, you may be charged a fee for service and for any other direct costs associated with having the product delivered for service.

FCC Interference Information

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference; and (2) This device must accept any interference received, including interference that may cause undesired operation.


This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation.

This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation.

If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna (that is, the antenna for radio or television that is "receiving" the interference).
- Reorient or relocate and increase the separation between the telecommunications equipment and receiving antenna.
- Connect the telecommunications equipment into an outlet on a circuit different from that to which the receiving antenna is connected.


Note.

When storing a number in the phonebook, at the point you want to insert a pause, press  and hold down until **P** is displayed.

Access code and entering a pause

If you are connecting your Telstra 5200/5200a to a PABX you may need to enter an access code (e.g. 9) to get an outside line. So that the PABX has time to pick up an outside line before the rest of the number is dialled, you may need to add a pause in the dialling sequence.

For example:

 - PABX code for an outside line









P - Pause inserted in dialing sequence

XXXX XXXX - Rest of phone number

Recall

The RECALL button is used when connected to certain PABX's and with some Telstra phone features.

Setting the FLASH time

1. Press the  button and scroll  to SETUP.
2. Press the  button to confirm.
3. Scroll  to RECALL and press the  button to confirm.
4. Using the  and  buttons select the flash time
RECALL 1 (100MS) or RECALL 2 (600ms).
5. Press the  button to confirm.

PIN number

If you change the System PIN, keep a record of the new number by writing in the space provided on this page.

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PIN NUMBER

IMPORTANT

This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

This User Guide provides you with all the information you need to get the most from your phone.

Before you make your first call you will need to set up your phone. Follow the simple instructions in 'Getting Started', on the next few pages.

Need help?

If you have any problems setting up or using your Telstra 5200/5200a please contact the TechHelp line on 1300 369 193.

Alternatively, you may find the answer in 'Help' at the back of this guide.

Got everything?**Telstra 5200 SMS**

- Telstra 5200 handset
- Telstra 5200 base unit
- 2 x AAA NiMH rechargeable batteries
- AC power adaptor
- Telephone line cord
- Telephone adaptor plug

Telstra 5200a SMS

- Telstra 5200a handset
- Telstra 5200a base unit
- 2 x AAA NiMH rechargeable batteries
- AC power adaptor
- Telephone line cord
- Telephone adaptor plug

If you have purchased a Telstra 5200/5200a with multiple handsets you will have received additional components which are shown in the extension user guide.

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Cleaning

Simply clean the handset and base with a damp (not wet) cloth, or an anti-static wipe. Never use household polish as this will damage the product. Never use a dry cloth as this may cause a static shock.

Environmental

- Do not expose to direct sunlight.
- The product may heat up when the batteries are being recharged or during prolonged periods of use. This is normal. However, we recommend that to avoid damage you do not place the product on antique/veneered wood.
- Do not stand your product on carpets or other surfaces, which generate fibres, or place it in locations preventing the free flow of air over its surface.
- Do not submerge any part of your product in water and do not use it in damp or humid conditions, such as bathrooms.
- Do not expose your product to fire, explosive or other hazardous conditions.
- There is a slight chance that your phone could be damaged by an electrical storm. We recommend that you unplug the power and telephone line cord from the base for the duration of the storm.

Telstra Accessories and replacement items

For a full range of accessories and replacement items for Telstra products, please call 1300 369 193.

How many telephones can you have?

All items of telephone equipment have a Ringer Equivalence Number (REN), which is used to calculate the number of items, which may be connected to any other telephone line. Your Telstra 5200/5200a has a REN of 0.1. A total REN of 3 is allowed, if the total REN of 3 is exceeded, the telephone may not ring. With different telephone types there is not guarantee of ringing, even when the REN is less than 3.

Connecting to a PABX

This product is intended for use within Australia for connection to public telephone network and compatible PABX's, which support tone dialling and Timed Break Recall. If in doubt please consult your service provider.

Please note

Telstra accepts no responsibility for damage caused to your Telstra 5200/5200a handset by using any other type of batteries.

Replacing the handset batteries

After a time, you may find that the handset batteries are running out of charge more quickly. This is a standard sign of wear and the batteries will need replacing. For spare AAA rechargeable NiMH batteries, please contact the TechHelp line on 1300 369 193.

Slide off the battery compartment cover and remove existing batteries. Insert new batteries and replace the compartment cover.

IMPORTANT

This equipment is not designed for making emergency telephone calls when the power fails. Alternative arrangements should be made for access to emergency services.

Safety**General**

- Only use the power supply included with the product. Using an unauthorised power supply will invalidate your guarantee and may damage the telephone.
- Use only the approved rechargeable batteries supplied. Spare rechargeable batteries are available from the TechHelp line on 1300 369 193.
- Do not open the handset (except to replace the handset batteries) or the base. This could expose you to high voltages or other risks. Contact the TechHelp for all repairs.
- Radio signal transmitted between the handset and base may cause interference to hearing aids.
- It is recommended that advice from a qualified expert be sought before using this product in the vicinity of emergency/intensive care medical equipment.
- Your product may interfere with other electrical equipment, e.g. TV and radio sets, clock/alarms and computers if placed too close. It is recommended that you place your product at least one metre away from such appliances to minimise any risk of interference.
- Never dispose of batteries in a fire. There is a serious risk of explosion and/or the release of highly toxic chemicals.

FCC RF Radiation Exposure Statement

The installation of the base unit should allow at least 20 centimeter between the base and persons to be in compliance with FCC RF exposure guidelines. For body worn operation, the portable part (handset) has been tested and meets FCC RF exposure guidelines.

This device must not be co-located or operating in conjunction with any other antenna or transmitter. The changes or modifications not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.

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WARNING

Do not place your Telstra 5200/5200a in the bathroom or other humid areas.

Handset range

The handset reception range from the base is up to 300m outdoors and up to 50m indoors. Thick walls can severely affect the range.

**Range indicator**



The symbol on your handset display indicates when you are in range of the base. If the symbol flashes and you hear a warning beep, you are out of range and will need to move closer to the base.

IMPORTANT

Do not connect the telephone line until the handset(s) is fully charged.

The base must be plugged into the mains power at all times.

Which socket?

-  Power socket
-  Telephone line socket

**Battery low warning**

When the battery charge is low the handset battery icon will be empty and flashing. Place the handset back on the base to recharge.

Talk/Standby time

Under ideal conditions, fully charged handset batteries should give up to 10 hours talk time or 100 hours standby on a single charge. See 'Battery performance' on the next page.

*Monthly charges apply. Service available in most areas. Not available for blocked calls.

Location

You need to place your Telstra 5200/5200a base unit within 2 metres of a mains power and telephone socket so that the cables will reach.

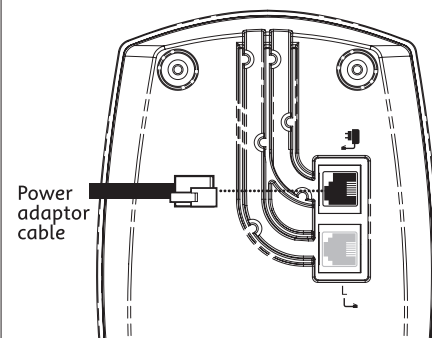
Make sure it is at least 1 metre away from other electrical appliances to avoid interference.

Your Telstra 5200/5200a works by sending radio signals between the handset and base. The strength of the signal depends on where you site the base. Putting it as high as possible can help to provide the best signal.

Setting up

1. Plug the mains power cable into the base. Then plug the power adaptor into the mains wall socket and switch the power on.

The **POWER/IN USE** light on the base lights up.



2. Remove the battery compartment cover and insert the 2 x AAA NiMH batteries supplied into the handset. Slide the battery compartment cover back into place.

3. Charge the handset for at least **16 hours** by placing it on the base. The **red charging** indicator light on the base comes on. The screen will show the standby display and a scrolling battery icon to show that the handset is charging.

4. After 16 hours, plug the telephone line cord into your Telstra 5200/5200a base unit and the other end into the wall socket.

No display

- The batteries may be dead. Recharge or replace the batteries, see 'Replacing the handset batteries', page 47.
- Is the handset switched off? To switch the handset on, see page 13.

No dial tone

- Check that the telephone line cord is plugged into the phone socket.
- Check that the base is connected to the mains power and switched on.

You cannot link up with the base

- Check that the base is connected to the mains power and switched on.
- Are you out of range? Move the handset closer to the base.
- Are the batteries low or flat? If so, charge the batteries or replace them if necessary.
- If using more than one base, check that you are connected to the correct base, see page 43.

No ring on the handset

- Check that the ringer volume is switched on, see page 18.
- Check that the base is plugged into the phone socket and that it is also connected to the mains power and switched on.

Buzzing noise on my radio, TV, computer or hearing aid

- Sometimes, your Telstra 5200/5200a and other cordless telephones can interfere with other electrical equipment if placed too close. Try moving it at least one metre away from such appliances.

The charging light does not appear to be working

- Check that the base is plugged into the mains socket and switched on.
- Check that you are using the correct mains power adaptor.
- Check that the handset has slotted correctly into the base.
- Check that the handset batteries have been correctly fitted.

**Telstra TechHelp line 1300 369 193**

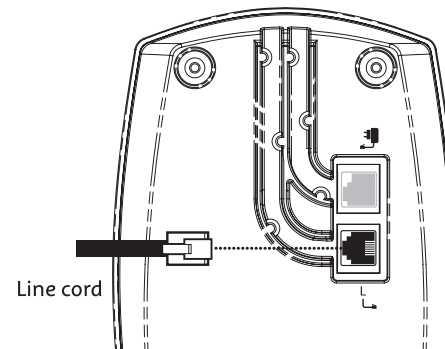
Call the dedicated Telstra 5200/5200a Helpline:

- if you are having difficulties using your Telstra 5200/5200a
 - if you need replacement batteries or mains power lead
- Lines open: 8.30am – 5.30pm EST, Monday to Friday

Three-way call

You can hold a three-way call between two internal handsets and an external caller.

1. During an external call, press **Int** then the handset number you want (1-5). Your external caller is put on hold.
2. When the other handset answers, press **and hold #** to start the conference call. If the other handset does not answer, press **Int** again to speak to your external caller.
3. Press **End** to hang up.



Time settings

Set time on the handset

If you have subscribed to Telstra Calling Number Display feature*, the time will be set automatically when you receive your first call. You can also set the time manually.

1. Press **Menu** scroll **Calls** to handset.
2. Press the **Menu** button to confirm.
3. Scroll **Calls** to **CLOCK SET** and press the **Menu** button to confirm.
4. Enter the current time in 24 hour format using the keypad. E.g.
2.04PM = 1404.
5. Press the **Menu** button to confirm.

Setting time on the answering machine

You will need to set the date and time so that you know when each message was received.

Once a message has been played back, the machine will announce, for example, "Tuesday, four fifty, pm."

1. Press **and hold Stop** until you hear the current setting.
2. Press **Skip** or **Skip** to scroll through the *days* and press **Stop** to select. The day is announced followed by the current hour setting.
3. Press **Skip** or **Skip** to scroll through the *hours* and press **Stop** to select. The hour is announced followed by the current minutes setting.
4. Press **Skip** or **Skip** to scroll through the *minutes* and press **Stop** to select. The newly set day and time is announced.

Battery performance

To keep your batteries in the best conditions, leave the handset off the base for a few hours at a time (after the initial 16 hour charge).

Please note however, that new NiMH batteries do not reach full capacity until they have been in normal use for several days.

Running the batteries right down at least once a week will help them last as long as possible.

The charge capacity of rechargeable batteries will reduce with time as they wear out, so reducing the talk/standby time of the handset.

Eventually they will need to be replaced. New batteries can be obtained from the TechHelp on 1300 369 193 or your nearest electrical retailer.



Helpline

If you have any difficulties setting up your Telstra 5200/5200a, please call the TechHelp on 1300 369 193.

Handset buttons



Additional handsets and bases

De-register a handset

Use one handset to de-register another handset from the same base.

1. Press the **Menu** button and scroll **Calls** to **SETUP**.
2. Press the **Menu** button to confirm.
3. Scroll **Calls** to **DEL HANDSET** and press the **Menu** button to confirm.
4. Enter the PIN code of the base station and press the **Menu** button to confirm.
5. Now select the internal number of the handset to be logged off.

Using additional handsets

Make an internal call to another handset

If you have two or more handsets registered to your base, you can make internal calls between handsets.

Two handsets can be holding an internal call while a third is on an external call.

1. Press the **Int** button then the handset number (1-5). The receiving handset displays your number.
2. To accept the call press the **Call** button.
3. Press **Call** to hang up.

Transfer calls

You can transfer an external caller to another handset.

1. During an external call, press **Int**. Your caller is put on hold.
2. Dial the number of the handset you want (1-5).
3. When the other handset answers you can tell them they have a call, then press **Call**. The external caller is transferred. If the other handset does not answer or you decide not to transfer the call, press **Int** to talk to your caller again.

If you use a handset with two or more bases you can select **Automatic** from the **Select Base Menu** so that you handset will automatically link to the base with the strongest signal.

If another handset is already using the external line, the indicator light will illuminate on all handsets. In this case, it is not possible to make a further external call.

IMPORTANT

Before registration, make sure the handset batteries are fully charged and that you are close to the base.

If the handset is already connected to a base station, the corresponding numbers will flash.

The factory setting PIN is set to 0000.

An internal number will be allocated to the handset once registered. The first handset registered (main handset) has the internal number 1. Any further handsets that are registered are allocated internal numbers (2-5) in the order of registration. The internal number is shown in the display on the right side.





With auto setting, the handset changes automatically to the nearest base station when the connection to the current base station breaks off.

You can use up to five handsets with your Telstra 5200/5200a. To do this you need to register each additional handset with the base following the simple steps given below. Each handset can be registered on up to four bases.

Register a Telstra 5200/5200a handset to a base






On the **base**, press and hold  until you hear two beeps. You have 90 sec. to complete the following steps.

On the **handset**, press  scroll  to **Register**, then press the  button to confirm.

1. Scroll  to **REG BASE** and press the  button to confirm.
2. Enter the number of the base station (1-4) using the keypad. Press the  button to confirm.
3. After the base station has been found, you must enter the PIN code.
4. Press the  button to confirm. After a few seconds you will hear a signal tone. The handset is now logged on and can be used for external and internal calls.




Select base

If your handset is registered to more than one base, for example, one at work and one at home, you can quickly select which base it takes its signal from.













1. Press the  button and scroll  to **REGISTER**.
2. Press the  button to confirm.
3. Scroll  to **SELECT BASE** and press the  button to confirm.

The display will now show all base stations that the handset is already logged on to. The number of the currently active base station will flash. Select the required base station to which the handset is to be switched by using the keypad.

Or

4. Change to the **AUTO** setting using the  and  buttons.
5. Press the  button to confirm.

Handset display icons

	You have a new message in your Telstra Home Messages 101® or MessageBank® service*.
EXT	You are making an external call.
INT	<i>Flashing:</i> You are receiving an internal call. <i>Steady:</i> You are making an internal call.
	<i>Steady:</i> You are in the caller list. <i>Flashing:</i> There are new calls stored in the calls list (CND)
	This number in the caller list is a missed call.
	This number in the caller list was already taken.
	<i>Flashing:</i> Please charge the handset. <i>Steady:</i> Indication of battery capacity. <i>Cycling through the segments:</i> The handset is being charged.
	When the Phonebook is being used.
	When in menu operation.
	The keypad lock is activated.
	<i>Steady:</i> The connection to the base unit is satisfactory. <i>Flashing:</i> Base unit is out of range.
	The number is longer than 12 digits.
	You have a new text (SMS) message.
	You are in handsfree mode.
MUTE	Mute function is being used.

* Monthly charges apply. Message retrieval is free from Telstra fixed phones anywhere in Australia. Retrieval charges apply from mobiles, Payphones and for calls using a Telstra Telecard™

9 Getting to know your Telstra 5200/5200a

Navigating the menus

Your Telstra 5200/5200a has a menu system which is easy to use. Each menu leads to a list of options. You'll find a menu map on the following page.

When the handset is switched on and in standby, press the option button under Menu to open the main menu.

Use the **Calls** and **Redial** buttons to scroll to the menu option you want. Then select **OK** to select further options or confirm the setting displayed.

For example, to change the handset ringer volume:

1. Press **Menu** then scroll **Calls** to Handset. Confirm by pressing the **Menu** button. Scroll **Calls** to EXT Ring Vol or INT Ring VOL and press **Menu** to confirm.
2. Use **Calls** and **Redial** to select the required volume level, or choose Volume off to switch the ringer off.
3. Press the **Menu** button to confirm.

Exit or go back one level in the menu

To go to the previous level in the menu, press **Mute**.



Text Messaging (SMS)

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Sending sub-addressed text messages

To send a sub-addressed text message to another user, simply add an additional digit corresponding to their sub-address to the number you are sending to.

Only a text message (SMS) phone set-up with that sub-address on the service will automatically answer the call and receive the text message.

Default settings for text messaging (SMS)

Receiving Service Centre	01983391
Sending Service Centre	01983391
Set SMS Alert	On
Sub-address	<ol style="list-style-type: none"> 1. Common Inbox subaddress=0, for incoming and outgoing SMS. 2. Additionally, each handset 1-5 automatically setup for subaddress 1-5, for incoming SMS calls. All sent SMS's will be from the Public Mailbox (sub-address '0'). They will not have a sub-address corresponding to the handset number.
Default system PIN	0000

Note:

Multiple users can only be set up on fixed line services. You cannot send a sub-addressed message to a mobile service.

41 Text Messaging (SMS)

Note

If connecting more than one text message (SMS) phone to a service then each device must have a different terminal number to ensure successful receipt of incoming text messages.

Receiving sub-addressed text messages

The receiving text message (SMS) phone must be set for multiple users to receive sub-addressed text messages.

If a sub-addressed text message is sent to a text message (SMS) phone that does not have a particular sub-address set up then the text message (SMS) phone will not automatically answer the call.


If the call is answered by a person, an answering machine or Telstra MessageBank® or Telstra Home Messages 101® service, the Telstra server will then attempt to deliver the message as Talking Text®.




Both the sender and receiver must be aware of the sub-addressing arrangements on a particular service. Messages that are sent without sub-addressing will be directed to the default terminal address of 0. For this reason we recommend you leave the common inbox terminal number in the SMS SETTINGS menu set to 0.

Setting up sub-addresses for multiple users

Each 5200/5200a handset automatically has its own sub-address, corresponding to its handset number. For example, Handset Number 1 has sub-address 1 Handset Number 2 has sub-address 2, etc. Up to 5 handsets in total can be registered to an 5200/5200a base unit.

Reading sub-addressed text messages

When you have a new text messages the  **ENVELOPE** symbol is displayed, and **NEW MSGS** is shown on the standby screen.

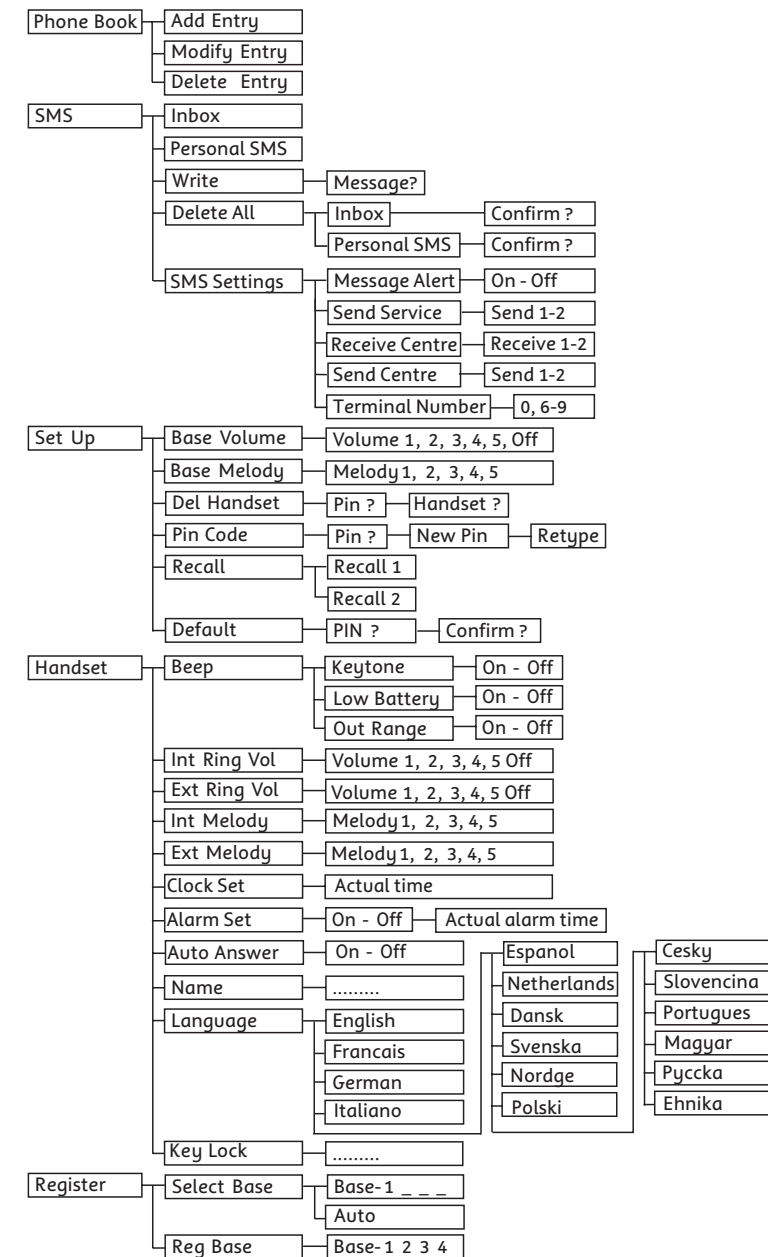
- Press  to open the inbox and view any new text messages. New messages have a * indicator. New text messages that have been sent to a sub-address will also show a KEY icon above the sender's number.
- Press  to scroll to the text message you want to open and press  to select it.

Getting to know your Telstra 5200/5200a

10

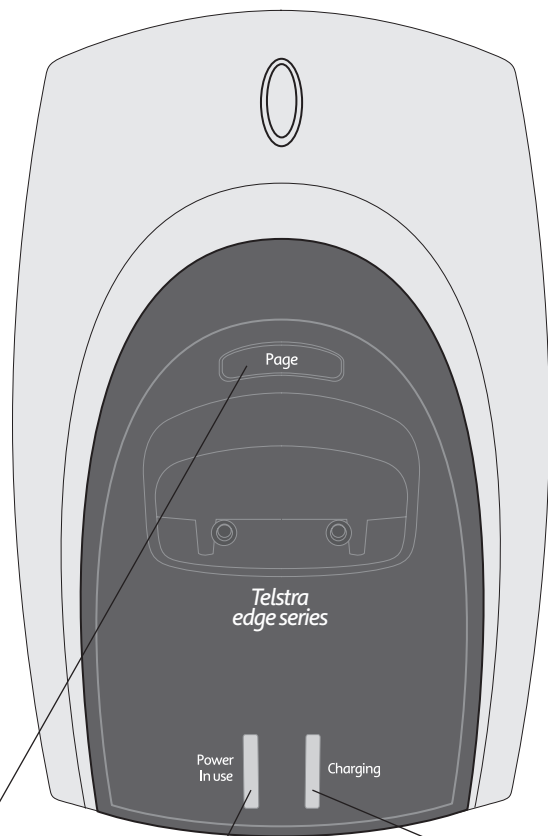
Menu map

These are the options under each menu heading.



11 Getting to know your Telstra 5200/5200a

Telstra 5200 Base Unit



Page button

Press to page the handset(s), page 17. Also used when registering additional handsets, page 43.

Power in use/ FMI indicator

Lights up when the power is on.
 - Flashes when making or receiving a call (approx. once every second)
 - Flashes when a text (SMS) message has been left (approx once every second). page 36.

Battery charging light

Lights up when the handset is charging on the base.

Text Messaging (SMS)

40

To change the SMS Service Centre phone numbers

1. Press use to select SMS, and then press .
2. Use to select SMS SETTINGS, and then press .
3. Use to select SEND SERVICE, RCV CENTRE or SEND CENTRE, and then press .

RCV Centre – lets you set the number of the message receiving service.

Send Centre – lets you set the number of the message sending service.

Send Service - lets you set Send 1 or Send 2 as the message sending service.

Terminal No – lets you change the common inbox terminal number.

See previous page for the pre-set Service Centre numbers.

Set SMS text alert

Your handset can play a tone to announce a new text message.

The default setting is ON.

1. Press use to select SMS, and then press .
2. Use to select SMS SETTINGS.
3. Press then MSG ALERT is shown.
4. Press again, and use to set the alert on or off.
5. Press to confirm the setting.
6. Press and hold to return to standby.

Sub-addressing for multiple users










Telstra's fixed text messaging service provides the ability to sub-address text messages sent to fixed services. Your Telstra 5200/5200a can be set up with up to five individual handsets, each handset with its own Personal SMS box.

Senders can direct a message to a particular 5200/5200a handset simply by adding an extra digit, corresponding to that handset's sub-address, to the telephone number. For example, a message sent to sub-address 1 will only be received by handset 1 a message sent to sub-address 2 will only be received by handset 2 etc.

Messages that are not sub-addressed will be received by all 5200/5200a handsets.

Deleting

You can delete all messages from the Inbox or Personal SMS box.

1. Press  then scroll  to select SMS, and then press .
2. Use  to select DELETE ALL, and then press .
3. Use  to select INBOX or PERSONAL SMS, and then press .
4. Press  again to confirm.
5. Press and hold  to return to standby.

SMS settings

The SMS settings menu lets you:

- Select alternative Service Centres.
- Set the common inbox terminal number.
- Switch SMS Alert on or off.

SMS Service Centre numbers

To send and receive text messages you need the telephone number of your network's SMS Service Centre.

The Telstra numbers are preset in your Telstra 5200/5200a.

If you accidentally delete the Send or Receive SMS Service Centre numbers you will need to re-enter them in order for your SMS Service to work.

The Send Service is *Send 1*.

The Send Centre *Send 1* number is: 01983391

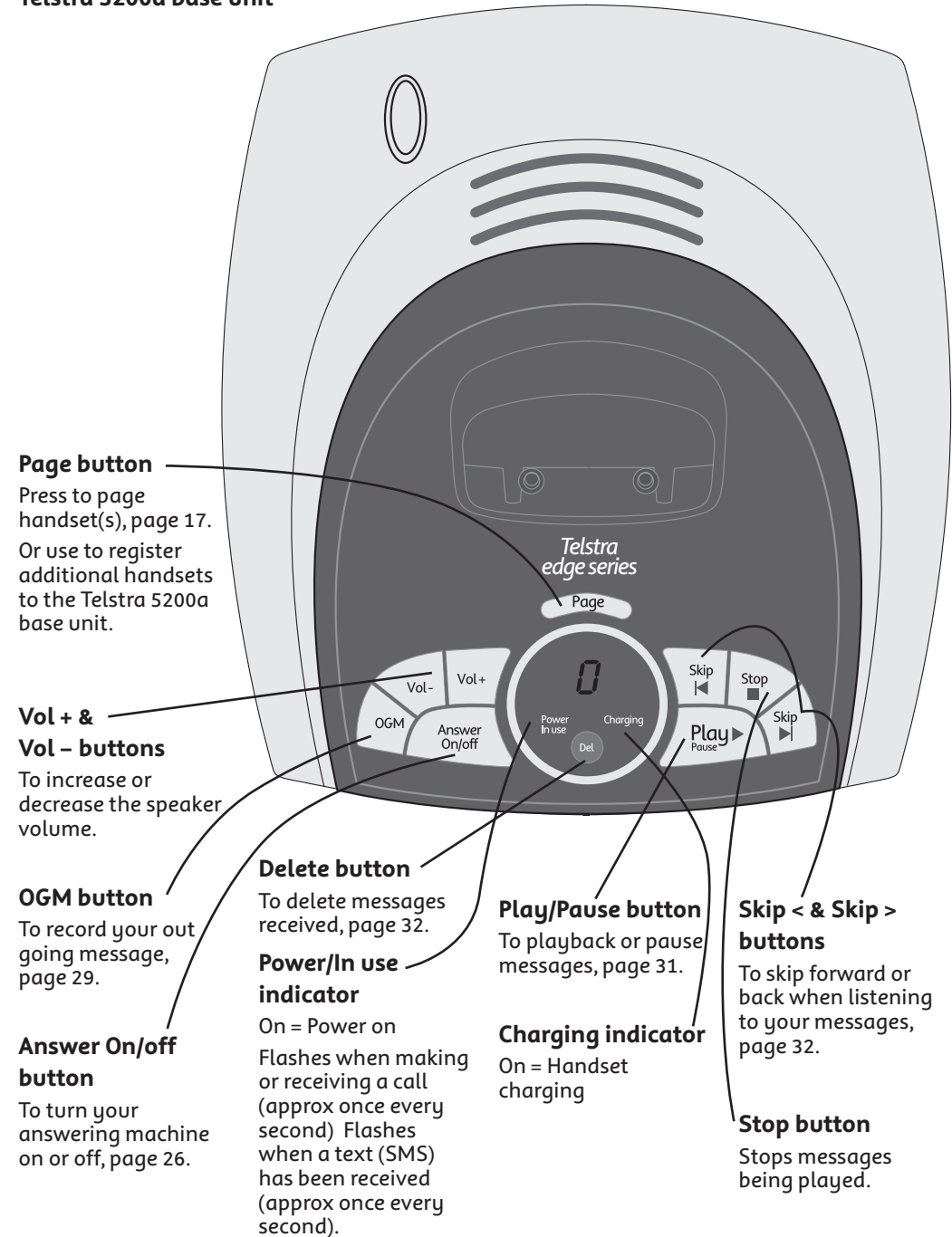
(*Send 2* number is blank)

The RCV Centre *Receive 1* number is: 01983391

(*Receive 2* number is blank)

The common inbox *Terminal No* is normally set to 0.

Telstra 5200a base unit




Dialling numbers quickly

Numbers can also be dialed direct from the Phonebook (page 16), the dialled numbers list (page 13), or the Calls list (page 14).

Call timer

The display shows the duration of all external calls. After you hang up, the total call time is shown.

Auto-answer

If you would rather press  to receive a call when the handset is on the base, you need to switch Auto-talk off, see page 20.

*Monthly charges apply. Service available in most areas. Not available for blocked calls.

If the Callers list is empty, the display will show the message **EMPTY**.

If there are no more phone numbers available to view when scrolling through the calls list you will hear a signal tone.

Two symbols in the display will tell you whether the call was answered or not:



Missed call in your absence




Received calls



Switch handset on/off

Press and hold  to switch the phone On and Off.


Make a call

Press  then dial the number you want.

Preparatory dialling


Enter the number first. If you make a mistake as you dial, press  to delete. Press  to dial the number.

End a call

Press  or place the handset back on the base.

Receiving calls

Providing you have subscribed to your network's Caller Number Display* service, the caller's number (and name if stored in the phonebook) is displayed.

1. Press  or if the handset is on the base, simply lift it up and speak.





Earpiece volume

During a call:

Press  or  or to increase or decrease the volume.




Redial a number from the Dialled Calls list

You can redial up to 10 of the last numbers called. If you have stored a name in the Phonebook to go with the number, the name will be displayed instead, see 'Phonebook', on page 16.

1. Press  to enter the Dialled Calls list. The last phone number dialled will be shown in the display. Scroll  or  until the number you want to redial is displayed.
2. Press  to redial the number.

Receiving and reading text messages

When you have a new text messages the envelope symbol is displayed, and **NEW MSGS** is shown on the standby screen, along with the number of new messages.




















1. Press  to open the inbox and view any new text messages. New messages have a * indicator.
2. Press  to scroll to the text message you want to open and press  to select it.

Delivery of text messages


The text messaging service will make repeated attempts to deliver a text message to you for a maximum of seven days if your line is busy or otherwise unavailable.

After seven days the text message will be deleted from the server.

Open Inbox

1. Press  then scroll  to SMS, then press  again. Inbox should be displayed. Press  then scroll  or  to select the message you want to read then press .
2. After reading your message press  to access the following options:
 - Reply* – press  to send a reply.
 - Delete* – scroll  to **Delete** then press  to delete the message.
 - Forward* – scroll  to **Forward** then press  to forward the message to another number. Enter the number when prompted or press  **PHONEBOOK** to select a number from the Phonebook. You can send a message to an individual entry. When forwarding a message, you have the option of editing the message before sending.
 - Details* – scroll  to **Details** then press  to see the caller's number, then scroll  to see the time/date of the message.
3. Press  to return to the Inbox screen and then press  to return to standby.

When you receive a message it is stored automatically in the common Inbox, or in one of the Personal SMS boxes. See 'Sub addressing for multiple users' page 40.

When new messages are shown on the standby screen, they will be shown immediately after pressing  and are marked with an *.

37 Text Messaging (SMS)

Sending

When you are sending a text, the screen shows Sending,,, then Message Sent.

Character map

Pressing the buttons for normal message writing will give you the following characters with each successive press of the button.

Button Character

0	0				
1	space	-	1		
2	A	B	C	2	
3	D	E	F	3	
4	G	H	I	4	
5	J	K	L	5	
6	M	N	O	6	
7	P	Q	R	S	7
8	T	U	V	8	
9	W	X	Y	Z	9

Use **Redial** or **Calls** to move the cursor. If you make a mistake or want to delete text press **Mute**.

To read through your message if it is too long to fit on one screen, scroll **Redial** or **Calls**.

To write and send a text message

1. Press **Menu** use **Calls** to select SMS, and then press **Menu**.
2. Use **Calls** to select WRITE, and then press **Menu**. The display shows Message?
3. Key in your text message, referring to the character map if necessary.
4. Press **Menu** to confirm the text message. The display shows Number?
5. Enter the number you want using the keypad, including the Area Code.
Or
Press **Phone**. Then use **Redial** or **Calls** to display the name/number you want, and press **Menu** to select the number.
6. Press **Menu** to confirm.
The display shows Sending,,, followed by Message sent.

If sending to another fixed line customer remember to include the area code e.g. to send to a Melbourne number e.g. 70101234 you must enter 0370101234.

Using the phone

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Redial a number from the Calls list

You can redial up to 40 of the last numbers received/missed. If you have stored a name in the Phonebook to go with the number, the name will be displayed instead, see Phonebook, on page 16.

1. Press **Calls** to enter the Calls list. The last phone number received/missed will be shown in the display. Scroll **Calls** or **Redial** until the number you want to call is displayed.
2. Press to redial the number.

Storing numbers from the Callers list

A phone number stored in the callers list can be saved directly to the Phonebook.

1. Press the **Calls** button and the last phone number received will be shown on the display.
2. Select the telephone number you want to store by using the **Calls** and **Redial** buttons.
3. Press the **Menu** until the display shows ADD?. Press **Menu** to confirm.
4. The display will show NAME?. Enter the name (max. 12 characters) using the number pad.
5. To confirm press **Menu**. The number will be shown in the display once more.
6. To confirm press **Menu**. The display will show MELODY 1-5.
7. Using the **Redial** and **Calls** keys select which melody you wish to assign to this phone number.
8. To confirm press **Menu** and the number is now stored in the Phonebook.

Deleting individual telephone numbers from the callers list

1. Press the **Calls** button and the last phone number received will be shown in the display.
2. Select the number from the Callers list that you want to delete using the **Redial** and **Calls** buttons.
3. Press the **Mute** button. The display will show DELETE?
4. Press **Menu** to confirm. The number will now be deleted from the callers list.

When the telephone number has been stored with a name in the Phonebook, the name that has been entered will appear in the Callers list instead of the phone number.

If you enter a character or digit incorrectly, press the **Mute** button to delete it.

Caller information not available

For some incoming calls, the telephone number of the caller is not available and so cannot be displayed. In this case your Telstra 5200/5200a provides you with some explanatory information.




Unavailable
The number is unavailable. May indicate that the call is from overseas or from a caller whose carrier does not participate in Calling Number Display.

Private
The caller has withheld (blocked) their number or the call is from a Silent Line or unlisted number.

Quick access
From the standby screen, you can quickly access the Calls list by pressing





Deleting the entire Calls list

1. Press the  button and the last phone number received in the Callers list will be shown on the display.
2. Press *and hold* the  button until the display shows DELETE ALL?
3. To confirm press .




Secrecy (Mute)

During a call, you can talk to someone nearby without your caller hearing you.


1. During the call, press . The display shows MUTE. Your caller cannot hear you.
2. Press  again to return to your caller.



Keypad lock

You can lock the keypad to prevent accidental dialing while carrying the handset around.

1. Press *and hold*  until the screen shows the Keypad locked symbol.
2. To unlock, press . The display will show PRESS *. Press  again to unlock keypad.

Paging

You can use the  button on the base to alert handset users that they are wanted or locate a missing handset.




1. Press  on the base. All registered handsets ring.
2. Press  to stop the handsets ringing, or press any button on the handset.


Handsfree

Handsfree lets you talk to your caller without holding the handset. It also enables you to engage others in the room in the conversation.

To use handsfree

To make a call, answer a call or during a call, switch to handsfree mode.

1. Press  button.
Display shows the handsfree icon to indicate handsfree is active.
2. To switch handsfree off, press the  button again.
3. To end a call, press the  button.

The  is displayed while the keypad is locked.

Paging calls cannot be answered by a handset.

Telstra customers can now use the 5200/5200a to send and receive text messages.*

To register for Telstra's text messaging service

Registration is automatically done when you send your first text message from your Telstra 5200/5200a telephone. When registration occurs, the system will send you a text message welcoming you to the service and confirming your registration.

Calling Line Identification and text messaging

In accordance with worldwide standards for text messaging, all messages including reply messages will display the telephone number of the sender.

If you have a Silent Line or have blocked Calling Line Identification and attempt to send a text message, your message will be rejected.

To enable a Silent Line or a blocked Calling Line Identification service to send text messages, customers can call into the Telstra SMS Service Centre on 0198 339 999 and use the prompts to turn off Silent Line or Calling Line Identification blocking for text messaging ONLY.

Using text messaging

With text message (SMS – Short Messaging Service) you can send and receive text messages up to 160 characters long.

* For most Telstra and Telstra reseller customers for messages between compatible services. Charges apply.

Note
For information on how to use your Telstra text messaging service, call 0198 339 999 and follow the voice prompts.

Time saver

The time saver feature is useful if you are out and want to ring in and check if you have received any new messages.

If your answering machine is set to time saver you can check whether you have new messages or not before your answering machine actually answers your call. If you have new messages your answering machine will answer after 2 rings, if you do not have any new messages, it will not answer until 6 rings. This enables you to hang up before you are connected, saving you time and the cost of a call.











Operating the answering machine

When you have accessed your answering machine, you can operate it using the keypad numbers on the phone you are using.

The remote access main menu

The main menu lets you operate a range of answering machine functions.









Simply follow the instructions as announced:

 2	"To play all messages, press 2".
 3	"To play new messages, press 3".
 4	"To skip back during messages, press 4".
 5	"To delete during messages, press 5".
 6	"To skip forward during messages, press 6".
 7	"To set answer on or off press 7".
 8	"To hear the outgoing message menu, press 8".
 9	"To set a new security code press 9".
 0	"To set day and time press 0".
 1	"To hear main menu again, press 1".





Phonebook

Your Telstra 5200/5200a handset can store up to 50 entries in the Phonebook. Each entry contains a name and number. Names can be up to 12 characters long and numbers up to 20 digits.









Add a new Phonebook entry

1. Press the  button. The display will show PHONEBOOK.
2. Press  to confirm. The display will show ADD ENTRY.
3. Press  to confirm. The display will show NAME ? Enter the name using the letters on the keypad.
4. Press  to confirm. The display will show NUMBER ?
5. Enter the telephone number, including the area code, you want to store.
6. Press  to confirm. The display will show MELODY 1.
7. Scroll  or  to select the ring you wish to assign to this phone number.
8. Press  to confirm.

Dial a number from the Phonebook

1. Press .
2. Scroll  or  to the name you want or use the keypad to enter the first letter of the name.
3. Press  to dial.

Edit an entry

1. Press the  button. The display shows PHONEBOOK.
2. Press  to confirm. The display shows ADD ENTRY.
3. Scroll  to MODIFY ENTRY and press  to confirm. The display will now show the stored entries in alphabetical order. Select the number you want to change using the  or  buttons.
4. Press the  button to confirm. The display will show the name and the cursor will appear flashing after the last letter.
5. Now change the name using the keypad.
Once you have completed the required changes, press  to confirm. The display will show the number.
6. Change the number using the keypad.

If you subscribe to Telstra Calling Number Display* and want names in your phonebook displayed instead of the phone numbers, you must store the full telephone number including the area code.

*Monthly charges apply. Available most areas. Not available for blocked calls


Entering names





Use the keypad letters to enter names. For example, press **8** for the letter t, or **6** for the letter o.

Keep pressing the same button to scroll through the characters shown on screen.





If the next character you want to enter is on the same button as the last, wait a moment for the cursor to move right.

Press **1** to insert a space.










If you make a mistake, press  to delete the last character.

7. Press the  button to confirm. The display will show MELODY 1.
8. Using the  and  buttons select the melody you wish to assign to the phone number.
9. Press the  button to confirm.

View Phonebook

1. Press  Scroll  or  to the entry you want
2. Press the  button to view the number.



Delete an entry

1. Press the  button. The display will show PHONEBOOK.
2. Press the  to confirm. The display will show ADD ENTRY.
3. Press the  button to DELETE ENTRY.
4. Press the  button to confirm.
5. Use the  and  buttons to the entry you want to delete.
6. Press the  button to confirm. The display will show CONFIRM?
7. Confirm using the  button.
8. To exit menu press *and hold* the  button to return to standby.

Paging handsets

You can alert handset users that they are wanted, or locate a missing handset. (Paging calls cannot be answered by a handset.)

To page a handset from the base

1. Press the  button on the base. The handset(s) will ring for 30 seconds.
2. To end paging, press the  button again or press any button on the handset.







Names are stored alphabetically.

Remote access

You can turn your 5200a answering machine on and off and listen to your messages from most tone dialling telephones. To protect your privacy, messages can only be accessed by entering a 3-digit security code.

The pre-set code is 000 and can be changed. If you change the code it is advisable that you make a note of it somewhere safe.

To change your security PIN code



1. Press . The current PIN is announced.
2. Press *and hold* . The machine announces "Security code setting" and then "First digit."
3. Press  or  to change the first digit, then press  to confirm. You then hear "Second digit."
4. Repeat this step to set and confirm the second and third digits.
5. Press  to confirm. Your machine announces "Your security code is"

To switch your answering machine on remotely

If you go out and forget to turn your answering machine on you can switch it on remotely.


Dial your telephone number.

Let the phone ring for 16 rings until you hear your outgoing message.

1. Press the  button.
2. Enter your security code.
3. Press the  button within 8 seconds. You will hear "Answer On" and your answering machine will now be switched on to answer incoming calls.

To check for messages

1. Dial your phone number and wait.

When you hear your outgoing message, press the  button on your phone. You will hear, "Please enter your security code".
2. Enter your security code.

If you have new messages, you will hear, "You have 'n' new messages". Your messages will be played. If you have no new messages, you will hear, "You have no new messages, to hear main menu press 1".

You have 10 seconds to enter any other instructions before your Telstra 5200a hangs up.

IMPORTANT

You should change the security PIN from the original setting of 000. See "To change the security PIN".

If you make a mistake when entering your PIN you will hear "Incorrect security code, please enter your security code." And enter the correct PIN.

Note

If you have new messages they will be played after you have entered your security code.

Note

If you enter your security PIN code incorrectly, after the second attempt, your Telstra 5200a will announce, "Thank you for calling" and will then hang up.


33 Using your answering machine (Telstra 5200a only)

Call screening

You can let your answering machine pick up a call, even if you are in. This allows you to identify the caller and decide whether to take the call.

Make sure the volume on the base unit is set to an audible level, see page 26. Allow the incoming call to be answered by your Telstra 5200a answering machine as normal. You will hear the caller begin to leave a message.

To screen a call from the base unit

While listening to your caller leaving a message, via the base unit loudspeaker, you can decide to take the call by pressing the  button on the handset.

Or



If the handset is resting on the base unit and you decide to take the call, lift the handset and speak to the caller.

Recording will stop automatically.

Memos

A personal memo can be recorded on your Telstra 5200a and left as a message for another user. Memos can be any length, up to the maximum recording capacity (11 minutes), but you should try to keep them short to allow time for recording incoming messages.

To record a memo









1. Press and hold the  button.
The prompt will announce, "Please speak after the tone. To end recording, release the button."
2. Record your memo message by speaking into the base unit (approx. 40 cm). When finished, release the  button.

Using the phone

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Handset ringtone

You can choose from 5 melodies. You can set different melodies for internal and external calls.

1. Press  then scroll  to **Handset** and press .
2. Scroll  to **EXT MELODY** (ring tone for external calls) or **INT MELODY** (ring tone for internal calls) and press the  button to confirm.
3. Scroll  or  to select required melody and press the  button to confirm.

Base station ringtone









You can choose from five melodies. You can set different melodies for internal and external calls.

1. Press  then scroll  to **SETUP** and press .
2. Scroll  to **BASE MELODY** and press the  button to confirm.
3. Scroll  or  to select required melody and press the  button to confirm.

Handset ring volume

There are five handset ringer volume levels and 'Off'.

If you select 'Off', only the base will ring (unless you have set the base ringer to 'Off' as well, see page 19).

1. Press  and scroll  to **HANDSET**.
2. Press the  button to confirm.
3. Scroll  to **EXT RING VOL** (volume for external calls) or **INT RING VOL** (volume for internal calls) and press the  button to confirm.
4. Scroll  or  to select required volume and press the  button to confirm.

Using the Handset menu you can change the settings of your handset.










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You can only adjust internal melody and volumes when you are operating more than one handset.

Base station ring volume

There are five base ringer volume levels and 'Off'.








1. Press  and scroll  to SETUP.
2. Press the  button to confirm.
3. Select the BASE VOLUME and press the  button to confirm.
4. Scroll  or  to select required volume and press the  button to confirm.

To switch the keypad & warning beeps on & off

1. Press the  button and scroll  to HANDSET.
2. Press the  button to confirm.
3. Scroll  to BEEP and press the  button to confirm.
4. Scroll  or  to the function you would like to select and press the  button to confirm.
5. Use the  and  buttons select on or off.
6. Press the  button to confirm.









Handset name

The display will show the duration of the call and the name of the handset for a few seconds after a call has ended. If you have several handsets connected to one base unit, it can be useful to give each handset its own name.

1. Press  scroll  to Handset.
2. Press the  button to confirm.
3. Scroll  to NAME and press the  button to confirm.
3. Enter the required name using the keypad. Letters already entered can be deleted by repeatedly press the  button.
4. Press the  button to confirm.

Handset language

The display messages can be set up in German, Italian, English, French and others.



1. Press  and scroll  to HANDSET.
2. Press the  button to confirm.
3. Scroll  to LANGUAGE and press the  button to confirm.
4. Using the  and  buttons select the language you would like and press the  button to confirm.

The default language is English.

Using your answering machine (Telstra 5200a only)




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To pause a message during playback


1. While listening to the message, press the  button.
The message will be paused.
You will hear a beep every 10 seconds and the message display will show P.
2. Press the  button again to resume playback.

To skip forward and backward through messages (including fast playback)

During playback:


1. Press the  button to skip forwards to the next message.
If you press *and hold* the  button the current message will be played at one and a half times the speed (fast playback).
Press the  button to return to the start of the current message.
3. Press again to return to the start of the previous message.

To delete an individual message


1. Press the  button on the base unit during message playback.
The prompt will announce, "Message deleted".
2. The message is not deleted yet, but at the end of playback when there is an 8 second countdown followed by a confirmation tone. Let the countdown reach 0 and all the selected messages are deleted and the remaining messages are saved.

To delete all messages

When all messages have been played the prompt will announce, "End of messages. To delete all messages, press delete". The display counts down from 8-0.


1. During the countdown press the  button and the prompt will announce, "All messages deleted". At the end of the countdown there will be a confirmation tone.

To cancel deletion of messages


1. Press the  button during the 8-0 countdown.
All messages will be saved including any marked for deletion.

31 Using your answering machine (Telstra 5200a only)


To select your outgoing messages via the base unit

1. Press and hold the  button until you hear, "Please select outgoing message", then release the button.

Then:

2. To set Answer and Record, press and release the  button. P/1 will be displayed and will flash consecutively.


Or

2. To set Answer Only, press and release the  button P/2 will be displayed and will flash consecutively.

Your chosen setting will be announced over the base speaker.

To delete your own outgoing message and re-instate the pre-recorded outgoing message via the base unit

You can delete your personalised outgoing message and return to your Telstra 5200a's pre-recorded outgoing message.

1. First select the outgoing message that you want to delete.
2. Whilst your outgoing message is playing press the  button on the base unit.

The message will stop playing and you will hear a short beep, then the default pre-recorded outgoing message will be played.

Using the Telstra 5200a answering machine via the base unit

To playback messages

1. Press the  button.

The prompt will announce, "You have (n) messages".


Your message(s) will be played back, starting with the first message received.

At the start of each message, the number of the message is announced. The message number will also be shown on the base unit display.


Using the phone









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Auto-talk

When the handset is on the base and the phone rings, you can answer a call just by picking the handset up from the base, without having to press the  button.









You can also end a call by placing the handset back on the base.

By switching Auto-talk off you will need to press  to answer a call.

1. Press the  button and scroll  to Handset.
2. Press the  button to confirm.
3. Scroll  to AUTO ANSWER and press the  to confirm.
4. Select ON or OFF using the  or  buttons and press the  button to confirm.

Security PIN

Some functions of the telephone are protected against unauthorised use by a PIN code. The default security PIN is 0000. You can set your own security PIN preference.

1. Press the  button and scroll  to SETUP.
2. Press the  button to confirm.
3. Scroll  to PIN CODE and press the  button to confirm.
4. Enter the current four digit PIN code using the keypad and press the  button to confirm.
5. Now enter the new four digit PIN using the keypad and press the  button to confirm.
6. Enter the new four digit PIN code once more for confirmation and press the  button again.

By default, Auto-talk is set to On.

KEEP TRACK OF YOUR PIN

If you change the System PIN, keep a record of the new number by writing in the space provided on page 49.

You need your System PIN for registering handsets and for some other optional settings.

21 Using the phone

*Monthly charges apply. Service available in most areas. Not available for blocked calls.







When the alarm sounds, press either lift the handset off the base or press any key on the handset.

IMPORTANT
Please note that if you reset your Telstra 5200/5200a the Phonebook, Redial and Calls list will be deleted.









Time settings

Set time








If you have subscribed to Telstra Calling Number Display feature*, the time will be set automatically when you receive your first call. You can also set the time manually.

1. Press  scroll  to handset.
2. Press the  button to confirm.
3. Scroll  to CLOCK SET and press the  button to confirm.
4. Enter the current time in 24 hour format using the keypad. E.g. **2.04PM** = **1404**.
5. Press the  button to confirm.

Set alarm

1. Press the  button.
2. Scroll  to HANDSET and press the  button to confirm.
3. Scroll  to ALARM SET. Press  to confirm.
4. The display will show OFF. Press  to change to ON, then press .
5. The display will show 0-00. Enter the required wake up time in 24 hour format using the keypad. Press the  button to confirm.

To default/reset the handset & base to original settings






1. Press the  button and scroll  to SETUP.
2. Press the  button to confirm.
3. Scroll  to DEFAULT and press the  button to confirm.
4. Using the keypad enter your PIN and then press the  button to confirm.
5. The message CONFIRM? will appear in the display. Press the  button to confirm.

Using your answering machine (Telstra 5200a only)

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To record you own Answer Only outgoing message

You can record your own **Answer Only** outgoing message to use instead of the pre-recorded message already available. Your outgoing message can be up to a maximum recording capacity (11 minutes), but you should try to keep it short to allow time for recording memos, or incoming messages when using the alternative **Answer and Record** outgoing message. Your own outgoing message will replace the **Answer Only** pre-recorded outgoing message, but it is possible to reinstate it later if you wish (see page 31).

1. Press and hold the  button.
You will hear the following announcement, "Please select outgoing message".
2. To record your own **Answer Only** outgoing message, press  button.
The prompt will announce, "Hello, your call cannot be taken at the moment and you cannot leave a message, so please call later."
To record a new outgoing message, press and hold the  button."
3. Press and hold the  button.
The prompt will announce, "Please speak after the tone. To end recording, release the button".
4. Record your outgoing message by speaking into the base unit (approx. 40 cm). When finished, release the  button.
Your new outgoing message will be played back to you.

To check or play your outgoing message


You can check and play back your current outgoing message at any time via your base unit.

Press the  button.

The prompt will announce either:

"Answer on, your outgoing message is" and play your currently selected outgoing message.


Or

"Answer off". If prompt is "Answer off", press the  button again and the prompt will announce the current outgoing message.

Note

When recording your own Answer Only outgoing message, please remember not to invite your caller to leave a message, as the Answer Only mode will not record incoming messages.

Note

On the base unit press the  button at any time during playback to stop messages playing.

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Note

Throughout the recording process, F will flash on the base unit display

To record your own Answer and Record outgoing message

You can record your own **Answer and Record** outgoing message to use instead of the pre-recorded message already available.

Your outgoing message can be up to 3 minutes long. Your own outgoing message will replace the **Answer and Record** pre-recorded outgoing message, but it is possible to reinstate it later if you wish (see page 31).

1. Press and hold the  button.

You will hear the following announcement, "Please select outgoing message".

2. To record your own **Answer and Record** outgoing message, press  button.

The prompt will announce, "Hello, your call cannot be taken at the moment, so please leave your message after the tone." To record a new outgoing message, press and hold the skip back button".

3. Press and hold the  button.

The prompt will announce, "Please speak after the tone. To end recording, release the button".

4. Record your outgoing message by speaking into the base unit (approx. 40 cm). When finished, release the  button.

Your new outgoing message will be played back to you.

Using the phone

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Factory Settings

Language:	English
Battery warning tone:	On
Range warning:	On
Button click:	On
Receiver volume:	3
PIN code:	0000
Pause:	3 sec.
Handset name:	EDGE
Auto Answer	On
External ring tone:	2
Internal ring tone:	5
Handset ring tone volume:	3
Base ring tone:	2
Base ring tone volume:	3
Flash time:	100ms

IMPORTANT

* You need to subscribe to Telstra Calling Number Display in order to receive the number of your callers. Monthly charges apply. Available most areas. Not available for blocked calls. For more information, call 13 2200 for Residential or 13 2000 for Business services.

Caller information not available

For some incoming calls, the telephone number of the caller is not available and so cannot be displayed. In this case your Telstra 5200/5200a provides you with some explanatory information.

Unavailable

The number is unavailable. May indicate that the call is from overseas or from a caller whose carrier does not participate in Calling Number Display.

Private

The caller has withheld (blocked) their number or the call is from a Silent Line or unlisted number.



This number in the Callers list is a missed call.



This number in the Callers list was answered.

Note

To arrange connection of the Flashing Message Indicator service, simply call Telstra on 13 2200.

Calling Number Display*

If you subscribe to a Calling Number Display service your handset displays the telephone number of the person who is calling you, as well as the time and date of their call, even when you are on a call (unless the number is blocked).

If the caller's number matches an entry stored in the phonebook, the name will also be displayed.

Please store the full telephone number, including the area code, otherwise the name will not match the number stored in the phonebook.


Calls lists

Your Telstra 5200/5200a stores details of all calls you make and receive (unless the number is blocked) in 2 different calls lists:

- Received calls/Missed calls – Calls you have answered / not answered, see page 14.
- Dialed calls – The last 10 numbers dialed, see page 13

A total of up to 40 entries can be stored in the Callers list, and 10 entries in the Dialed list.

You can view and dial numbers in any of the Calls lists and copy them into the phonebook.

If a call is received when the Calls list is full, the oldest entry will be replaced with details of the new caller. Press  to view the missed calls.

Outgoing messages

The outgoing message is the message a caller first hears when the answering machine picks up their call.

Your Telstra 5200a comes with 2 pre-recorded outgoing messages to choose from as follows:

Answer and Record

Your Telstra 5200a has a pre-set **Answer and Record** outgoing message that allows your caller to leave a message.

"Hello, your call cannot be taken at the moment, so please leave your message after the tone".

However, you can record your own **Answer and Record** outgoing message if you wish, see 'To record your own Answer and Record outgoing message', page 29.

Answer Only

Your Telstra 5200a will play a pre-recorded **Answer Only** outgoing message but will not allow your caller to leave a message.











"Hello, your call cannot be taken at the moment and you cannot leave a message, so please call later".

You can also record your own **Answer Only** outgoing message if you wish, see 'To record your own Answer Only outgoing message', page 30.

Setting time on the answering machine

You will need to set the date and time so that you know when each message was received.




Once a message has been played back, the machine will announce, for example, "Tuesday, four fifty, pm."

1. Press *and hold*  until you hear the current setting.
2. Press  or  to scroll through the *days* and press  to select. The day is announced followed by the current hour setting.
3. Press  or  to scroll through the *hours* and press  to select. The hour is announced followed by the current minutes setting.
4. Press  or  to scroll through the *minutes* and press  to select. The newly set day and time is announced.


Answer delay

Answer delay sets the number of times your Telstra 5200a will ring before the answer machine picks up your call and starts playing the outgoing message. The default setting is for the answering machine to answer after 6 rings. You can change this setting to between 2-9 rings.

To change the answer delay setting


1. Press *and hold* the  button on the base unit until the current setting is announced, then release.
2. Press and release the  button to move through the settings, with each press the options will be announced and will also be shown on the base unit display, i.e. 8, 9, Time Saver, 2, 3, 4, 5, 6, 7. See page 35 for a description of the Time Saver feature. When you hear the setting you want, do not press the  button again. After a short delay your chosen setting will be announced.

To check the answer delay setting at the base station

1. Press *and release* the  button. The current setting will be announced and also shown on the base unit display.

Flashing Message Indicator#

The Telstra 5200/5200a is designed to provide visual indication when a new message is left in your Telstra Home Messages 101® or MessageBank® service.


When a new message is left, an  icon will be displayed on the handset.

After you have listened to your message(s), the  icon will disappear.

MessageBank® and Telstra Home Messages 101®

MessageBank takes the message for you when you are on the phone or can't answer it, so you can call back when it suits you. Message retrieval is free from most Telstra fixed line telephones.* Telstra Home Messages 101® is free to turn on or use.^

To listen to your messages

Press *and hold*  button for 1.5 seconds. Your handset will access the telephone line and automatically dial 125 101.



Follow the voice prompts to access you messages.

Call Waiting

If an incoming call arrives while you are already engaged on a telephone call, you will hear a soft beep every 5 seconds. The second caller's number (and name if stored in the directory) will appear on the handsets display.

To accept a Call Waiting call

If you hear the tone that tells you there is another caller, whilst you are on a call:

1. Press *and hold*  button for 1.5 seconds. The first caller is put on hold and you can talk to the second caller.
2. To switch between callers, press *and hold*  button for 1.5 seconds.

Note

To arrange connection of the Flashing Message Indicator service, simply call Telstra on 13 2200.

* Monthly charge and call charges apply.

^ Available to most Telstra home phone access customers.



Note

Your answering machine is designed to answer calls after 16 rings when it is switched off. This is to enable you to operate the remote access functions of your answering machine in the event your answering machine is switched off.

Your Telstra 5200a can digitally record up to 11 minutes of messages, with each message lasting a maximum of 3 minutes. As well as recording incoming messages, you can record memos for other users.

You can operate your Telstra 5200a from:

- the base unit;
- remotely from most tone dialling telephones.

Your Telstra 5200a comes with two pre-recorded outgoing messages, **Answer and Record** or **Answer Only**, but if you wish you can record your own.

You will need to set the day and time (if you have not already done so) so that you will know when each message was received, see page 6.

Message display on the base station

The table below provides an explanation of what is shown on the base station display.

DISPLAY	DEFINITION
(Blank)	Power off.
C-0 (flashing)	Day/Time needs to be set.
0-9	Answer-on mode, 0-9 messages.
9 (flashing)	10-59 messages. Indicating more than 9 messages stored.
-- Alternating with 0-9	Power on, but set to answer off mode. The display flashes between a dash and the number of messages saved in the memory.
A (flashing)	Handset menu and Remote access in progress
F (flashing)	Memory full. Delete some or all of your messages
P (flashing)	Message paused.
P-1: Alternating between P & 1	When selecting or playing Answer & Record outgoing message.
P-2: Alternating between P & 2	When selecting or playing Answer Only outgoing message.
r (flashing)	Message recording (memo, outgoing message or incoming message).
t or 2 to 9	Setting or reading answer delay.
8-0	Counting down.

To switch the answering machine ON/OFF

Your Telstra 5200a is set to **ON** and **Answer and Record** when first powered up.

Press *and release* the  button to switch on or off.

If you hear “*Answer on, your outgoing message is...*” the answering machine is switched on and is ready to answer incoming calls and record any messages, unless **Answer Only** is selected.

Answer Only is an advisory announcement only, so that the machine will not record an incoming message.

See page 35 for a full explanation of the outgoing messages available.



The display on the base unit shows the number of messages stored in the memory.

If you hear “*Answer off*”, the answering machine is switched off.

The display on the base unit will flash between a dash and the number of messages saved in the memory.

To adjust the base unit loudspeaker volume

The loudspeaker volume ranges from 0-9 plus H, where 0 is Off and H is the maximum level. The default level is 5.

1. Press  on the base to increase the volume.
2. Press  on the base to decrease the volume.

If you adjust the volume when the answering machine is not being used, a beep sounds at each press. When the volume reaches its highest or lowest levels two beeps will sound.