- 5. Use the touch-tone pad on the handset to enter the name (up to 15 characters) and press the MEM button to save. More than one letter is stored in each of the number keys. For example, to enter the name Bill Smith, press the 2 key twice for the letter B. Press the 4 key 3 times for the letter I. Press the 5 key 3 times for the letter L. Wait for one second. Press the 5 key 3 times for the second letter L. Press the 1 key to insert a space between the L and the S. Press the 7 key 4 times for the letter S; press the 6 key once for the letter M; press the 4 key 3 times for the letter I; press the 8 key for the letter T; press the 4 key twice for the letter H.
- 6. Press the MEM button to save the name. The display shows ENTERTEL NUMBR.
- 7. Use the touch-tone pad to enter the telephone number you want to store (up to 24 digits).
- 8. Press MEM again to store the number. You will hear a confirmation tone.

**NOTE:** If you make a mistake press the DEL/CHAN button to backspace and erase the wrong character(s) or number(s).

#### CHANGING A STORED NUMBER

- 1. Repeat steps 1 through 7 in Storing a Name and Number in Memory.
- 2. Press the MEM button, and REPLACE MEMO? shows in the display.
- 3. Press the MEM button to store the number. You will hear a confirmation tone.

#### STORING A REDIAL NUMBER

- 1. Repeat steps 1 through 6 in Storing a Name and Number in Memory.
- 2. Press the REDIAL button.
- 3. Press the MEM button to store the number. You will hear a confirmation tone.

To replace an old number with a new redial number:

- 1. Repeat steps 1 through 6 in Storing a Name and Number in Memory.
- 2. Press the REDIAL button.
- 3. Press the MEM button, and REPLACE MEMO? shows in the display.
- Press the MEM button again to replace the old number with the new number. You will hear a confirmation tone.

**NOTE:** The stored redial number is limited to 24 digits or less.

#### DIALING A STORED NUMBER

- 1. Make sure the phone is **ON** by pressing the TALK/END/CALLBACK button.
- 2. Press the MEM button.
- 3. Press the memory location (0-9). The number dials automatically.

- OR

- 1. Make sure the phone is **OFF** (not in TALK mode).
- 2. Press the MEM button.
- 3. Use the touch-tone pad or the CALLER ID/VOL (- or +) button to scroll to the number you want to dial.
- 4. Press TALK/END/CALLBACK. The number dials automatically.

# Inserting a Pause in the Dialing Sequence of a Stored Number

If a pause is needed to wait for a dial or access tone, press the #PAUSE button to insert a delay in dialing sequence of a stored number (for example, after you dial 9 for an outside line, or to wait for a computer access tone.) pause shows in the display as a *P*, and each pause counts as one digit in the dialing sequence.

### REVIEWING AND DELETING STORED NUMBERS

- To review stored numbers, press the MEM button, and use the CALLER ID/VOL (- or +) button to scroll to the memory location, or press the corresponding number key for a desired memory location (0-9).
- 2. When the data shows in the display, press the DEL/CHAN button. The display shows DELETE?
- 3. Press DEL/CHAN again to delete the data. The display shows DELETED.

#### CHAIN DIALING FROM MEMORY

Use this feature to make calls which require a sequence of numbers, such as calling card calls to a frequently called long distance number. Each part of the sequence is dialed from memory. The following example shows you how to use chain dialing to make a call through a long distance service:

The Number For	Memory Location	
Long distance access number	7	
Authorization code	8	
Frequently called long distance number	9	

- 1. Make sure the phone is **ON** (inTALK mode).
- 2. Press MEM and then press 7.
- 3. When you hear the access tone, press MEM and then press 8.
- 4. At the next access tone, press MEM and then 9.

**TIP:** Wait for the access tones before pressing the next memory button, or your call might not go through.

## HEADSET AND BELT CLIP OPERATION

#### CONNECTING AN OPTIONAL HEADSET TO THE HANDSET

For hands free operation:

- 1. Remove the rubber cap covering the headset jack.
- 2. Connect the headset to the headset jack on the handset. The handset receiver is disabled when the headset is connected.
- Adjust the headset to rest comfortably on top of your head and over your ear. Move the microphone to approximately two to three inches from your mouth.
- Press the TALK/END/CALLBACK button on the handset to answer a call or make calls with the headset.
- 5. To return to normal operation, unplug the headset from the jack.

## ATTACHING THE BELT CLIP

To attach the belt clip, insert the sides of the belt clip into the slots on each side of the handset. Snap the ends of the belt clip into place.

## CHANGING THE BATTERY

Make sure the telephone is **OFF** (not in TALK mode) before you replace battery.

- 1. Remove the battery compartment door.
- 2. Disconnect the cord attached to the battery pack and remove the battery pack from the handset.
- 3. Insert the new battery pack and connect the cord to the jack inside the battery compartment.
- 4. Put the battery compartment door back on.
- Place handset in the base to charge. Allow the handset battery to properly charge (for 12 hours) prior to first use or when you install a new battery pack. If you do not properly charge the phone, battery performance will be compromised.



**CAUTION:** To reduce the risk of fire or personal injury, use only the battery listed in the instruction book.

**NOTE :** If the handset battery pack is not installed or properly connected inside the battery compartment, the handset displays "*NO BATTERY*," when the handset is on the base cradle.



**NOTE:** The RBRC seal on the battery used in your ATLINKS USA, Inc. product indicates that we are participating in a program to collect and recycle Nickel Cadmium batteries throughout the United States. Please call 1-800-8-BATTERY for information or contact your local recycling center.



Headset jack



