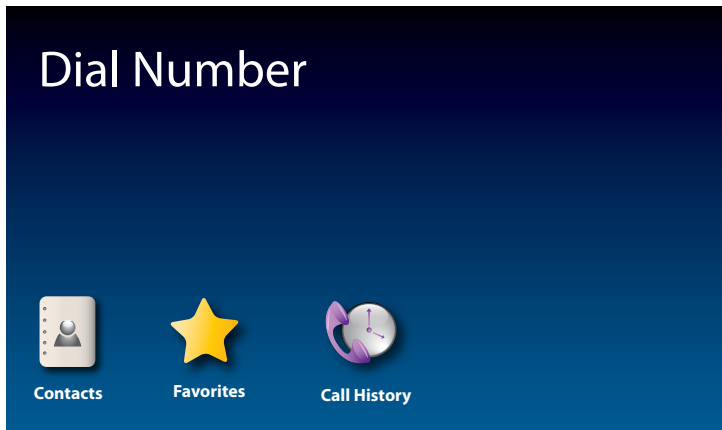


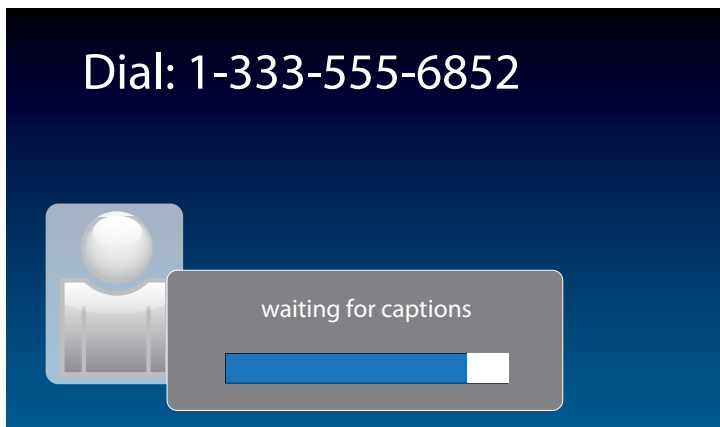


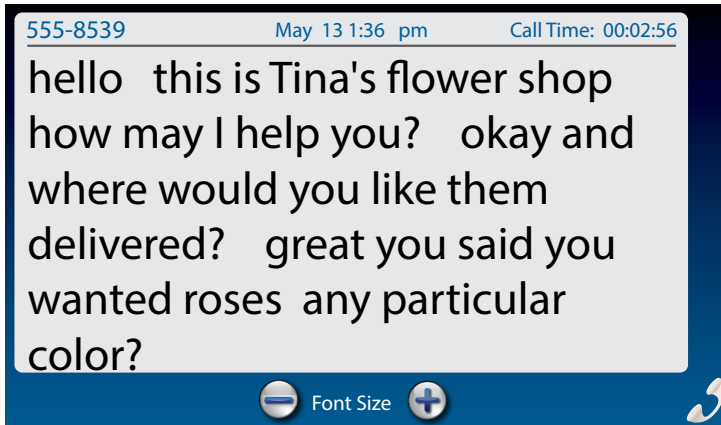
Dialing a Phone Number Directly



Like with any other phone, you can dial the phone number of the person you want to call.

1. Before you dial, press  (**CAPTIONS button**) to turn captions on (blue light around CAPTIONS button is on).
2. Lift the handset.
3. Use the dialing keypad  to dial the phone number of the person you wish to call.
4. As you dial, the display screen shows the status as your CapTel phone connects to the captioning service.





5. Listen or watch the display screen to know when someone answers. Begin your conversation as you normally would. Captions will appear on the display screen as the other party speaks.

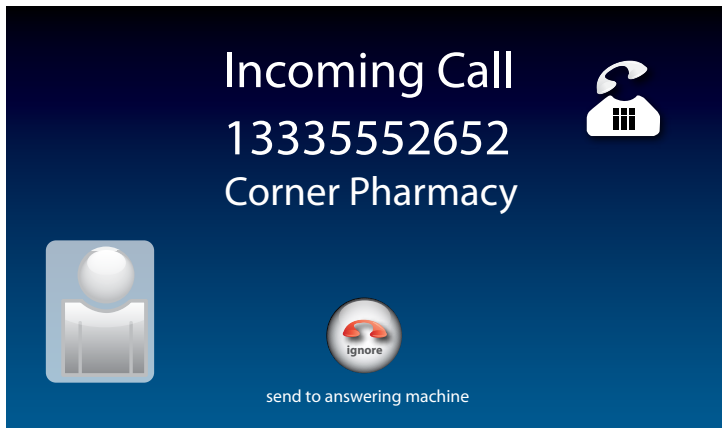
When you are finished with your call, hang up the handset.


TIP *Talk back and forth as you normally would, reading the captions as you go. You don't have to wait for the captions to finish appearing on screen before you answer.*

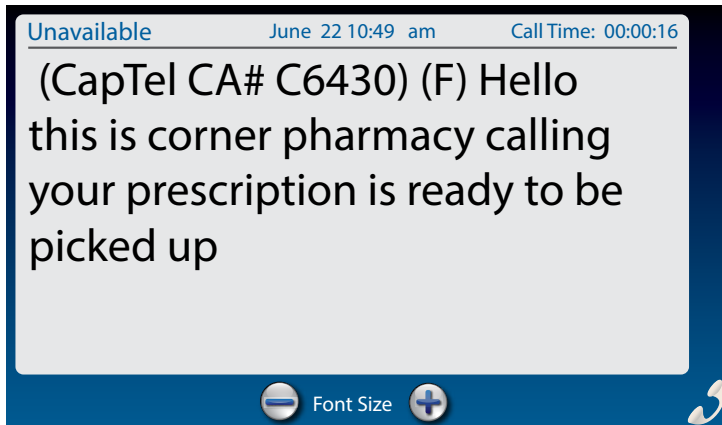
TIP *To see captions, press the CAPTIONS button (blue light on around the button) at any time during the call.*

NOTE *You can also place a call to someone listed in your Contacts, Favorites, Call History, or Speed Dial settings. You need to have entries saved in Contacts before you can use these features. See Contacts on page 59 for instructions.*

Answering an Incoming Call




1. When the phone rings, the display lights up to let you know there is an incoming call. (If you have Caller ID service, the caller's name and phone number will appear.)
2. Lift up the handset to answer the call.
3. If you would like captions, press  (**CAPTIONS button**) to turn captions on (blue light around CAPTIONS button is on).



When you are finished with your conversation, hang up the phone as you normally would.

TIP *If you answer on an extension telephone and want to get captions, just pick up the CapTel handset, press any of the number keys and press the CAPTIONS button. Your CapTel phone will connect to the Captioning Service, and you will see captions on the display.*



Turning Captions On/Off During a Call

You can turn captions on/off at any time during your call by pressing  **(CAPTIONS button)**. When the blue light around the CAPTIONS button is lit, you will see captions of everything the other party says.

To turn captions off, press  **(CAPTIONS button)** again. The blue light around the CAPTIONS button goes off.

Adjusting the Volume

You can increase the volume of the person's voice coming through the handset, up to a 40dB gain from min/max when the CAPTIONS button is on. (If captions are turned off, the maximum volume is 18dB gain). Watch the lights next to the VOL bar to see what level the volume is set to.

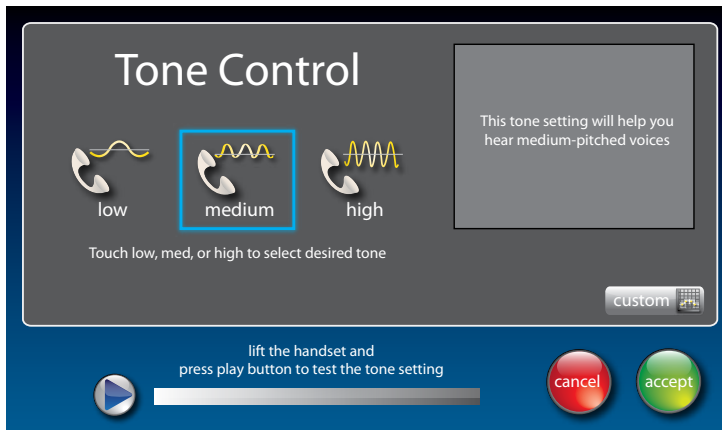
- To increase the volume, press  on the **VOL button**.
- To decrease the volume, press  on the **VOL button**.

NOTE

The maximum volume setting on captioned calls is extremely loud. People who do not need amplification should not use the phone at its highest volume setting. The volume level automatically returns to a mid-range setting whenever the phone is hung up.

To save your volume setting so that it will be used during every captioned call, see Saving Conversation Volume on page 71.

Adjusting the Sound – Tone




You can adjust the Tone of the handset sound to a frequency range that is easiest for you to hear. Use the tone setting to emphasize HIGH, MEDIUM, or LOW frequency sound ranges. You can even customize the sound frequency to match your own audiogram. The setting will remain in effect until you change it again.

You can adjust the Tone setting anytime during, before, or after a call.

To adjust the Tone setting:

1. Press **TONE** (**TONE button**) on the CapTel keypad.
2. The display shows what the current setting is: LOW, MED, HIGH, or CUSTOM.
3. Press the Tone setting repeatedly to cycle through the different settings.

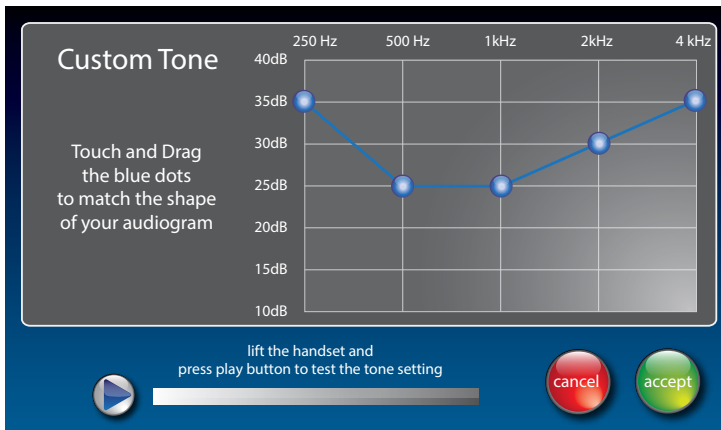
TIP

To test how the Tone setting will sound, lift the handset and press  on the display screen. You will hear a recording of first a man's and then a woman's voice, letting you check if the setting makes it easier to hear. Experiment with the different Tone settings to find the range that works best.

NOTE



You can also use a headset or neckloop to enhance the sound quality. Please see page 11 for instructions.


Customizing the Tone Setting



CapTel 2400i lets you personalize the Tone setting to enhance the frequency ranges that you hear best. For example, you can adjust the tone settings to match your own personal audiogram. CapTel lets you listen to test each setting as you make changes, to find the optimal customized hearing level.

To customize the Tone setting:

1. With the handset hung up, press  (**TONE button**).
2. On the display screen, touch  (**Custom**).
3. Touch and drag the blue circles on the frequency chart to adjust the various sound levels.

As you make changes, test the sound quality by touching  (**play**) while listening over the handset.

TIP *If you have a personal audiogram, adjust the blue circles to match the shape of your audiogram to give you optimal sound levels for your personal hearing level.*

4. When you are finished, touch  (**Accept**) to save your changes or  (**Cancel**) to exit.

Knowing What Sounds are on the Line



The handset graphic on the display screen tells you what incoming and outgoing sounds are occurring during your call with two visual indicators: the Signal meter (yellow waves) and the Outgoing Volume meter (green waves).



Signal Meter – Sounds on the Line

Shows when there is sound coming over the line, even if the sound is not loud enough for you to hear. The more sound waves coming out of the handset, the louder the sound.

Outgoing Volume Meter

Helps you to see how loudly you are speaking. The more lines going into the handset graphic, the louder your voice is. If the lines become red, you may want to lower the volume of your own voice during a call.

NOTE

These meters only appear during calls that have captions.

Viewing Captions

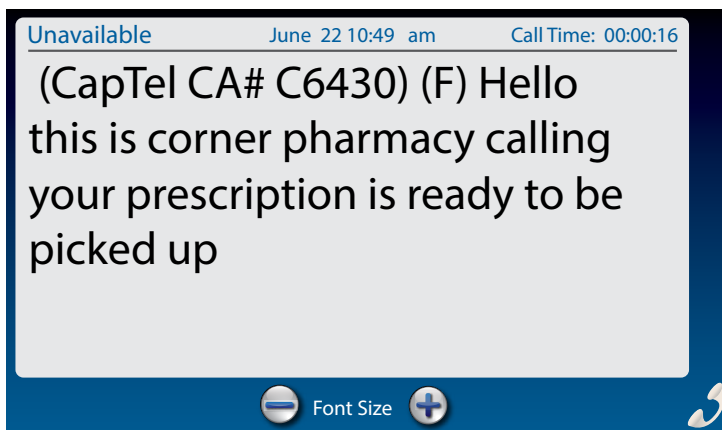



This section explains how to adjust and review conversation captions.

TOPICS



- **Turning Captions On/Off During a Call**
- **Viewing Corrections**
- **Reviewing Captions During a Call**
- **Reviewing Captions After Hanging Up**
- **Saving Conversation Captions**
- **Erasing Captions**
- **Changing the Captions Font Size**
- **Changing the Color of the Captions**
- **Setting how Captions Scroll Across the Display Screen**
- **Adjusting the Brightness of the Display Screen**

Turning Captions On/Off During a Call



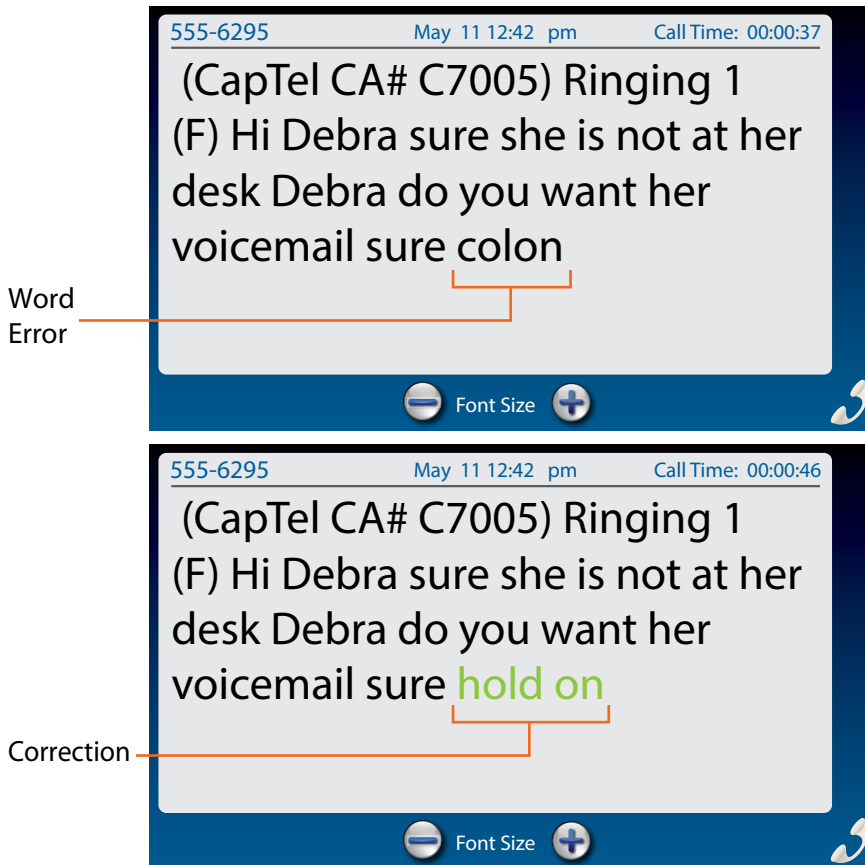
You can turn captions on/off at any time during your call by pressing  (**CAPTIONS button**). When the blue light around the CAPTIONS button is lit, you will see captions of everything the other party says.

To turn captions off, press  (**CAPTIONS button**) again. The blue light around the CAPTIONS button goes off.

NOTE You can increase/decrease the size of the captions font by touching  or  at the bottom of the screen.

TIP You can press the CAPTIONS button at any time during the call. If you forgot to press it at the start of your call, don't worry. Captions will appear approximately 3–5 seconds after the CAPTIONS button is turned on.

Viewing Corrections

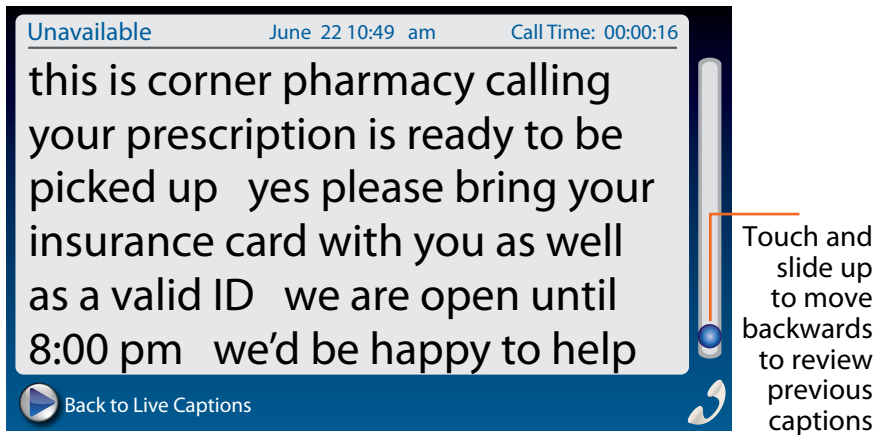


On occasion, word errors may appear in the captions due to the speech recognition system the Captioning Service uses. The Captioning Service will try to correct any word errors as they occur. The corrected word appears in a different color than the rest of the captions, to let you know a correction has been made.

There may be a slight delay before the word error is corrected. If you are unclear about what was said, ask your caller to clarify.


NOTE You can change the color of the captions and corrections in the Display Settings. Please see page 39 for instructions.

Reviewing Captions During a Call



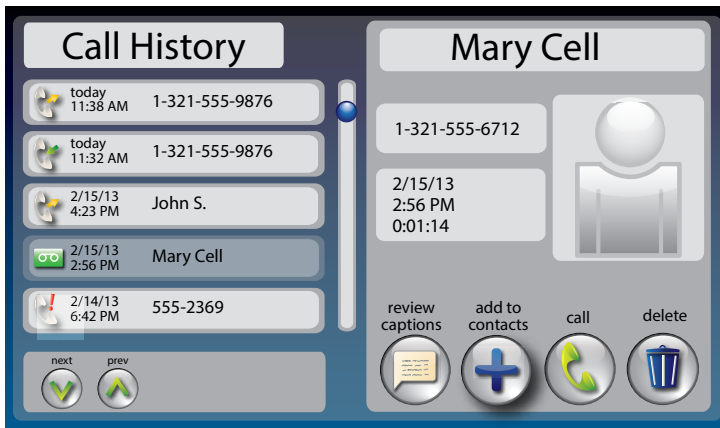
There are a couple of ways to review captions during a call:

1. Touch and move the slide bar at the right up to scroll back through previous captions.
2. Place your finger on the captions screen and swipe downward to review previous captions.








When you are finished reviewing captions, touch  (**Back to Live Captions**) to return to the current conversation. Anything the other party said during the time you were reviewing captions will appear, and the live captions will continue as usual.



NOTE *Your CapTel phone holds captions for up to 100 different conversations in memory (approximately 10 hours of conversations). If the conversation memory fills up entirely, older captions will be erased as new captions come in.*

Reviewing Captions After Hanging Up



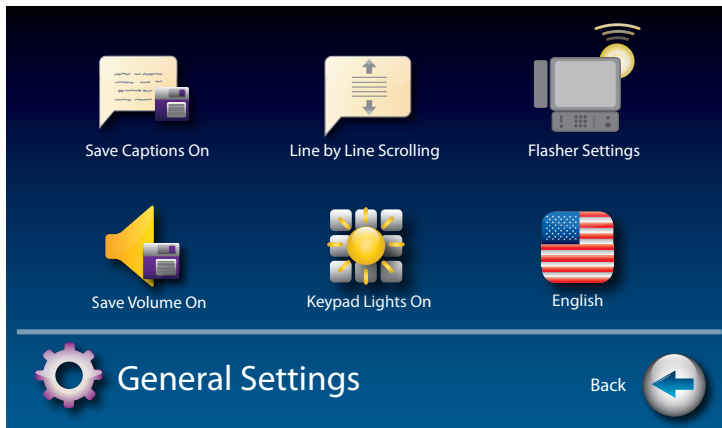
To review captions after your conversation is ended and the phone is hung up:

1. On the display screen, touch  (**Call History**).
2. From the Call History listing on the left, touch the call that you wish to review. If needed, use the scroll bar or touch  and  to scroll through the list of calls.
3. Once the call you want is highlighted, information about the call appears on the right. Touch  (**review captions**) to review captions of the call. When reviewing captions: Touch and drag the scroll bar on the right to move backwards and forwards through captions. Touch  and  to see captions from a previous/later call.
4. When you are done reviewing captions, press  (**HOME button**) to exit.

TIP The Call History listing lets you know whether a call was  **incoming** or  **outgoing**.






NOTE Your CapTel phone comes with the Save Captions feature enabled, letting you view conversation captions after you've hung up the phone. You can turn this feature off so that CapTel will not save conversation captions after every call. Please see *Saving Captions after Hang up* on page 71 for instructions.

Saving Conversation Captions




You can set your *CapTel* phone to save captions after the call is ended. This allows you to go back and review what was said after you've hung up. You can review captions from up to 100 different conversations in memory. The default setting is Save Captions – ON.

To change the Save Captions setting:

1. On the display screen, touch  **(Settings)**.
2. Touch  **(General Settings)**.
3. Touch  **(Save Captions On)**.
4. Touch  **(On)** or  **(Off)** to select.

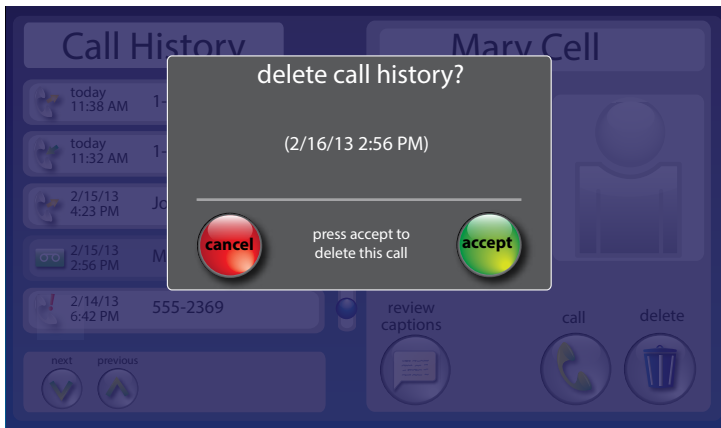
Save Captions On saves conversation captions after the call is finished and the phone is hung up.

Save Captions Off erases the conversation captions after every call.








5. Once you have made your selection, press  **(HOME button)** to exit.

NOTE *If power is ever interrupted to your CapTel phone, conversations stored in memory will be erased.*






Erasing Captions



To erase captions of a single conversation after the call has ended:

1. On the display screen, touch  (**Call History**).
2. From the Call History listing, touch the call that you wish to erase. If needed, touch  and  or touch and drag the scrollbar to scroll through the list of calls.
3. Once you have the call you want highlighted, information about the call appears on the right side of the display. Touch  (**Delete**) to erase captions of the call.
4. The display asks you to confirm that you want to delete the call. Touch  (**Accept**) to erase or  (**Cancel**) to exit.
5. When you are done erasing captions, press  (**HOME button**) to exit.

To erase captions from all of your calls:

1. On the display screen, touch  (**Call History**).
2. Touch  (**Delete**) to erase captions of all your conversations.
3. The display asks you to confirm that you want to delete all of your call history. Touch  (**Accept**) to erase or  (**Cancel**) to exit.
4. When you are done erasing captions, press  (**HOME button**) to exit.