

**ZTE**

**ZTE BLADE A3**

**User Manual**

## About This Manual

Thank you for choosing this ZTE mobile device. In order to keep your device in its best condition, please read this manual and keep it for future reference.

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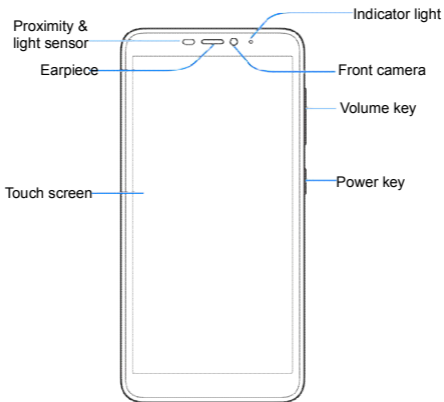
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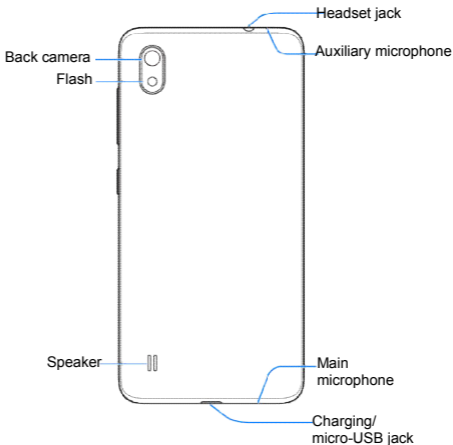
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# Getting Started

## Getting to Know Your Phone





## Key Functions

Key	Function
Power key	<ul style="list-style-type: none"><li>• Press and hold to restart, turn flight mode on or power off.</li><li>• Press to turn off or on the screen display.</li></ul>
Volume key	Press or hold either end of the key to turn the volume up or down.



## Installing the nano-SIM Card and microSDXC™ Card (Optional)

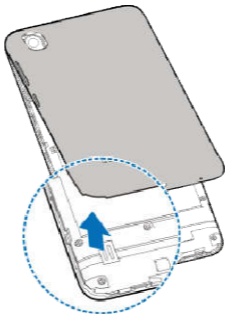
The nano-SIM card can be installed or removed while the phone is turned on.

Power off your phone before removing or replacing the battery.

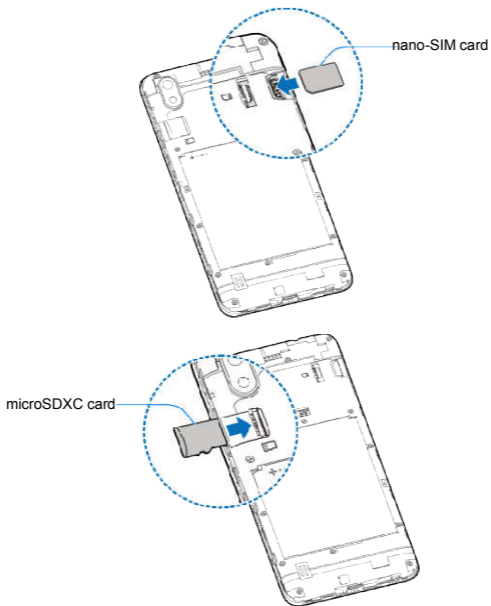
### **WARNING!**

To avoid damage to the phone, do not use any other kind of SIM cards, or any non-standard nano-SIM card cut from a SIM card. You can get a standard nano-SIM card from your service provider.

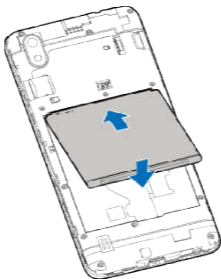
1. Place your finger in the slot at the bottom of the back cover to lift and remove the cover.



2. Hold your nano-SIM card and the microSDXC card with the metal contacts facing down and slide them into the card slots.



3. Insert the battery by aligning the metal contacts on the battery with the metal contacts in the battery compartment. Gently push down on the battery until it clicks into place.

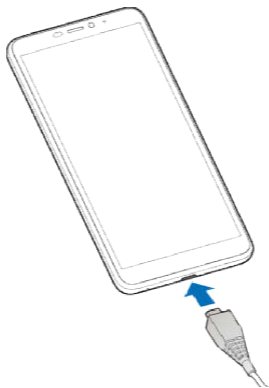




## Charging the Battery

Your phone's battery should have enough power for the phone to turn on, find a signal, and make a few calls. You should fully charge the battery as soon as possible.

### **WARNING!**

Use only ZTE-approved chargers and cables. The use of unapproved accessories could damage your phone or cause the battery to explode.



1. Connect the charger to a standard AC power outlet. If the phone is on, you'll see a charging icon, such as  or , appear on the Status Bar.
2. Disconnect the charger when the battery is fully charged.

 **NOTE:**

If the battery is extremely low, you may be unable to power on the phone even when it is being charged. In this case, try again after charging the phone for at least 20 minutes. Contact the customer service if you still cannot power on the phone after prolonged charging.

## Powering Your Phone On/Off

- Press and hold the **Power** key to power on your phone.
- To power off, press and hold the **Power** key and touch **Power off**.

## Setting Up for the First Time

When you first power on your phone after you purchase it or reset it to factory settings, you need to do some settings before using it.

Touch the language field to select a language. Then touch **START** and follow the prompts to set up your Wi-Fi connection, date & time, name, device protection, Google services and other options.

## Locking/Unlocking the Screen and Keys

Your phone allows you to quickly lock the screen and keys (put the phone to sleep mode) when not in use and to turn the screen back on and unlock it when you need it.

### Locking the Screen and Keys



To quickly turn the screen off and lock the keys, press the **Power** key.



#### **NOTE:**

To save battery power, the phone automatically turns off the screen after some time of inactivity. You will still be able to receive messages and calls while the phone screen is off.

## Unlocking the Screen and Keys

1. Press the **Power** key to turn the screen on.
2. Swipe up from the screen to unlock the phone, or
  - ▶ Swipe from  to make calls.
  - ▶ Swipe from  to open the front camera.
  - ▶ Double-tap a notification to open the related app.

### **NOTE:**

If you have set a pattern, PIN or password for your phone, you'll need to draw the pattern, or enter the PIN/password to unlock your screen.

## Using the Touch Screen

Your phone's touch screen enables you to control actions through a variety of touch gestures.

- Touch  
When you want to type using the onscreen keyboard, select items on the screen such as the application and settings icons, or press the onscreen buttons, simply touch them with your finger.
- Touch and Hold  
To open the available options for an item (for example, a message or link in a web page), touch and hold the item.
- Swipe or Slide  
To swipe or slide means to quickly drag your finger vertically or horizontally across the screen.

- Drag  
To drag, press and hold your finger with some pressure before you start to move your finger. While dragging, do not release your finger until you have reached the target position.
- Pinch  
In some apps (such as Maps or web browser), you can zoom in and out by placing two fingers on the screen at once and pinching them together (to zoom out) or spreading them apart (to zoom in).
- Rotate the screen  
For most screens, you can automatically change the screen orientation from portrait to landscape by turning the phone sideways.

## Getting to Know the Navigation Bar




Key	Function
Back key	Touch to go to the previous screen.

Key	Function
Home key	Touch to return to the home screen from any application or screen. Touch and hold to access the Google Assistant.
Recent apps key	Touch to see recently used applications. Double-tap to switch to the most recent application.


## Extending Home Screen Panels

Your home screen is extendable, providing more space for shortcuts, widgets, and more. Simply swipe left or right on the home screen to see the extended panels. You can add or remove home screen panels, or adjust their order. To add a new home screen panel:

1. Touch and hold an empty area of the home screen.
2. Slide the home screen thumbnails right and touch .

## Choosing Your Wallpaper

You can set the wallpaper for the home screen and lock screen.

1. From the home screen, touch the **Arrow**  > **Settings** > **Display** > **Wallpaper**.
2. Touch **My photos** or select a built-in wallpaper and use it as the wallpaper.



**NOTE:**





Other way to set the home screen wallpaper and the lock screen wallpaper:


Touch and hold an empty area of the home screen and select the **WALLPAPERS** tab. Then select a built-in image, or an image from your gallery.

# Personalizing


## Changing the System Language

1. From the home screen, touch the **Arrow**  > **Settings** > **System** > **Languages & input** > **Languages**.
2. To add a system language, touch **Add a language**, and then select the language you need.
3. Touch and hold  next to the language you want to use, and drag it to the top of the list.

## Setting the Date and Time


1. From the home screen, touch the **Arrow**  > **Settings** > **System** > **Date & time**.
2. Set the date, time, time zone, and time format.
  - ▶ To adjust the date and time automatically, touch to turn on **Automatic date & time**.
  - ▶ To adjust the date and time manually, touch to turn off **Automatic date & time** and touch **Set date / Set time** to change the date and time.
  - ▶ To adjust the time zone automatically, touch to turn on **Automatic time zone**.
  - ▶ To adjust the time zone manually, touch to turn off **Automatic time zone** and touch **Select time zone** to set the correct time zone.
  - ▶ To adjust the time format, touch **Use 24-hour format**.

## Turning System Sounds On/Off

1. From the home screen, touch the **Arrow**  > **Settings** > **Sound** > **Advanced**.
2. In the **Other sounds and vibrations** section, touch the switch beside each option to turn it on or off.

## Using Do not Disturb Mode

You can limit interruptions with Do not disturb mode. This mode silences your phone so that it doesn't make sounds or vibrate when you don't want it to.

1. From the home screen, touch the **Arrow**  > **Settings** > **Sound** > **Do Not Disturb preferences**.
2. Set the following options:
  - ▶ Touch **Priority only allows** to select which types of notifications will be permitted when Do Not Disturb is enable.
  - ▶ Touch **Block visual disturbances** to prevent notifications silenced by Do Not Disturb from peeking/popping up on the screen and/or from turning on the screen when it is off.
  - ▶ Under **Automatic rules**, manage rules for automatically turning on Do Not Disturb. You can touch an existing rule to enable, disable, modify, or delete it, or touch **Add more** to create a new rule.

There are two types of rules:

- **Time rules:** Do Not Disturb mode will be activated automatically according to the days, start time, and end

time you set. Touch **Weekend** or **Weeknight** to enable and configure preset time rules.

- **Event rules:** Do Not Disturb mode will be activated automatically during calendar events. You can choose to apply the rule to events from a specific calendar or any, and according to your reply to the event invitation. Touch **Event** to enable and configure the preset event rule.

3. When modifying or creating a rule, you can touch **Do Not Disturb preferences** to set the mode: **Priority only**, **Alarms only**, or **Total silence**.




#### **NOTES:**

- To set a Do Not Disturb exception for a specific app, from the home screen, touch the **Settings > Apps & notifications > Notifications**, and then touch **App notifications**. Select the app you want, and then touch the slider to allow or block its notifications.
- You can activate Do Not Disturb mode from the Quick Settings menu. **Slide the Status Bar down twice** to open Quick Settings, and then touch **Do not disturb**. Touch **DONE** when ready or **MORE SETTINGS** for the full menu.
- To quickly turn off Do Not Disturb mode, press either of the **Volume keys** and touch **TURN OFF NOW**.

## **Protecting Your Phone With Screen Locks**

You can protect your phone by creating a screen lock. When enabled, you need to swipe up from screen, and then draw a

pattern or enter a numeric PIN or a password to unlock the phone's screen and keys.

1. From the home screen, touch the **Arrow**  > **Settings** > **Security & location** > **Screen lock**.
2. Touch **None**, **Swipe**, **Pattern**, **PIN**, or **Password**.
  - ▶ Touch **None** to disable screen lock protection.
  - ▶ Touch **Swipe** to enable unlocking by swiping up on the lock screen.
  - ▶ Touch **Pattern** to create a pattern that you must draw to unlock the screen.
  - ▶ Touch **PIN** or **Password** to set a numeric PIN or a password that you must enter to unlock the screen.
3. For Pattern, PIN, or Password lock, select how you would like notifications and their contents to show when the phone is locked, and then touch **DONE**.




#### **NOTE:**

Remember the pattern, PIN, or password you set. Otherwise, you will need to upgrade the phone software to use the phone.



## **Protecting Your Phone With Screen Pinning**

You can use the screen pinning feature to keep an app in view, so others cannot switch to other apps or access your personal information.

## Turning On Screen Pinning

1. From the home screen, touch the **Arrow**  > **Settings** > **Security & location** > **Screen pinning**.
2. Touch the **On/Off** switch.
3. If you want to be asked for the unlock pattern, PIN, or password before unpinning the screen, switch on **Ask for unlock pattern before unpinning** when the screen lock has been set.

## Pinning a Screen

1. Ensure that screen pinning is turned on.
2. Open the app you want to keep in view.
3. Press the **Recent apps** key.
4. If there are many app tabs, swipe up to find  on the front-most tab.
5. Touch  > **GOT IT**.

## Unpinning the Screen

















To unpin the screen and return to normal use, touch and hold the **Back key**.

If you have turned on **Ask for unlock pattern before unpinning**, swipe up from the screen and draw the pattern.

# Knowing the Basics

## Status and Notification Icons

Your phone will tell you exactly what's going on by showing you simple icons. Here's what they mean.

	USB tethering on		Missed call
	Flight mode		Bluetooth on
	New Wi-Fi network detected		New message(s)
	Battery charging		Connected to a Wi-Fi network
	Song playing		Mobile hotspot on
	Alarm set		Vibration on
	Do not disturb mode on		Speakerphone on
	Signal strength		No signal



## Opening/Closing the Notification Panel

Notifications report the arrival of new messages, calendar events, and alarms, as well as ongoing events, such as when you are playing music. You can open the notification panel to view the details of notifications.

- To open the notification panel, swipe your finger down from the top of the screen.
- To close the notification panel, swipe your finger up on the screen or touch the **Back key**.

## Responding to or Removing a Notification

In the notification panel, you can respond to a notification or remove the notifications. The notification panel also supports expandable notifications that let you perform additional actions right from the notification itself.

- To respond to a notification, just touch it.
- Touch  /  to expand or collapse certain notifications.
- To remove a notification, swipe it left or right.
- To remove all notifications, touch **CLEAR ALL** below all the notifications.
- To manage notifications you have received, touch and hold a notification to identify the application that created it. And then touch **MORE SETTINGS** to customize notification settings.



### **NOTE:**

If you block notifications for an app, you may miss its important alerts and updates. The notifications of some apps cannot be blocked.



## Using Quick Settings



The Quick Settings make it convenient to view or change the most common Settings for your phone.

Open the notification panel and drag the panel downwards to find the following Quick Settings on the screen.

- **Wi-Fi:** Touch to turn on or off Wi-Fi. Touch and hold to open the Wi-Fi menu in Settings.
- **Bluetooth:** Touch to turn on or off Bluetooth. Touch and hold to open the Bluetooth menu in Settings.
- **Flashlight:** Turn the flashlight function on or off. When on, the flash on the back of the device lights up.  
(For your safety, do not look directly into the light)
- **Location:** Touch to turn on or off Location. Touch and hold to open the Location menu in Settings.
- **Airplane mode:** Touch to turn on or off airplane mode.
- **Data:** Touch and hold to open the Data usage menu
- **Auto-rotate/Portrait:** Touch to turn on or off the auto-rotate screen feature.
- **Hotspot:** Touch to turn on or off the Mobile Hotspot.
- **Do not disturb / Priority only:** Touch to turn on Do not disturb mode and select an option. Touch again to turn off Do not disturb mode.
- **Sync:** Touch to turn on or off auto-sync of accounts data. Touch and hold to add a new account on the phone.
- **Data Saver:** Touch to turn the data saver function on or off. Press and hold to open the data usage menu in Settings.

- **Invert colors:** Touch to turn on or off the color inversion feature.


**NOTE:**

In the Quick Settings screen, touch  to get to the settings menu; touch  to add or remove control switch.

## Entering Text

You can enter text using the on-screen keyboard. Some apps open it automatically. In others, you open it by touching where you want to type. You can press the **Back key** to hide the on-screen keyboard. You can also enter text by speaking with the Google voice typing feature.


### Enabling or Disabling Input Methods

1. From the home screen, touch the **Arrow**  > **Settings** > **System** > **Languages & input** > **Virtual keyboard** > **Manage keyboards**.
2. Slide the switches beside the input methods to enable or disable them.

**NOTE:**

Some default input methods may not be disabled.

### Managing input method Settings


1. From the home screen, touch the **Arrow**  > **Settings** > **System** > **Languages & input** > **Virtual keyboard**.
2. Touch an input method to adjust its **Settings**.

# Connecting to Networks and Devices


## Connecting to Mobile Networks

### Controlling Mobile Data Use

To enable or disable data access:

1. From the home screen, touch the **Arrow**  > **Settings** > **Network & Internet** > **Data usage** > **Mobile data**.
2. Slide the **Mobile data** switch to enable or disable mobile data use.

To get data services when roaming:

1. From the home screen, touch the **Arrow**  > **Settings** > **Network & Internet** > **Mobile network** > **Data roaming**.
2. Slide the **Data roaming** switch to enable or disable roaming.

 **NOTE:**



Data roaming may incur significant roaming charges.

### Setting Access Point Names

To connect to the Internet you can use the default Access Point Names (APN). And if you want to add a new APN, please contact the service provider to get the necessary information.

1. From the home screen, touch the **Arrow**  > **Settings** > **Network & Internet** > **Mobile network** > **Advanced** >

## Access Point Names.

2. Touch .
3. Touch each item to enter the required information.
4. Touch  > **Save** to complete.




### NOTE:

To set the APN to default **settings**, touch  > **Reset to default**.

## Connecting to Wi-Fi

Wi-Fi is a wireless networking technology that can provide Internet access at distances of up to 300 feet, depending on the Wi-Fi router and your surroundings.

### Turning Wi-Fi On and Connecting to a Wi-Fi Network

1. From the home screen, touch the **Arrow**  > **Settings** > **Network & Internet** > **Wi-Fi**.
2. Slide the **Wi-Fi** switch to turn it on.
3. Touch a network name to connect to it.
4. If the network is secured, enter the password and touch **CONNECT**.




### NOTE:

Your phone automatically connects to previously used Wi-Fi networks when they are in range.

## Adding a Wi-Fi Network


You can add a Wi-Fi network if the network does not broadcast its name (SSID), or add a Wi-Fi network when you are out of range.

To connect to a secured network, you first need to get the security details from the network's administrator.

1. From the home screen, touch the **Arrow**  **> Settings > Network & Internet > Wi-Fi.**
2. If Wi-Fi is off, touch the switch to turn it on.
3. At the bottom of the list of available networks, touch **Add network.**
4. Enter the network SSID (name). If necessary, enter security or other network configuration details.
5. Touch **SAVE.**

## Connecting to Bluetooth Devices

Bluetooth is a short-range wireless communication technology. Phones or other devices with Bluetooth capabilities can exchange information wirelessly within a distance of about 30 feet. The Bluetooth devices must be paired before the communication is performed.

1. From the home screen, touch the **Arrow**  **> Settings > Connected devices > Bluetooth.**
2. Touch the switch to turn Bluetooth on or off and then touch **Pair new device.**

When Bluetooth is on, the  icon appears in the Status Bar.

Your phone automatically scans for and displays the IDs of all available Bluetooth devices in range.

3. Touch the device you want to pair with.
4. If necessary, confirm that the Bluetooth passwords are the same between the two devices and touch **PAIR**. Alternatively, enter a Bluetooth password and touch **PAIR**.
5. Pairing is successfully completed when the other device accepts the connection or the same password is entered.

## Sharing Your Mobile Data Connection

You can share your phone's data capabilities through tethering or by activating the mobile hotspot feature to create a Wi-Fi hotspot.


### Sharing Your Mobile Data Connection via USB

You can access the Internet on your computer via the USB tethering feature of your phone. The feature needs data connection on a mobile network and may result in data charges.



#### **NOTE:**

You cannot transfer files between your phone and your computer via USB while the phone is USB tethered.

1. Connect your phone to your computer with a USB cable.
2. From the home screen, touch the **Arrow**  **> Settings > Network & Internet > Tethering**.
3. Switch on **USB tethering**. A new network connection will be created on your computer.




#### **NOTE:**

To stop sharing your data connection, switch off **USB tethering** or disconnect the USB cable.

## Sharing Your Mobile Data Connection via Bluetooth

If your computer can obtain an Internet connection via Bluetooth, you can configure your phone to share its mobile data connection with your computer.

1. Pair your phone with your computer via Bluetooth.
2. Configure your computer to obtain its network connection via Bluetooth. For more information, please see your computer's documents.
4. From the home screen, touch the **Arrow**  **> Settings > Network & Internet > Tethering**.
3. Switch on **Bluetooth tethering**. Your computer is now sharing your phone's data connection.

### **NOTE:**



To stop sharing your data connection, switch off **Bluetooth tethering**.

## Sharing your mobile data connection as a Mobile Hotspot

You can share your phone's data connection with other devices by turning your phone into a portable Wi-Fi hotspot. The feature requires a data connection on a mobile network and may result in data charges.


### **NOTE:**

When the Mobile Hotspot feature is enabled, you cannot use your phone's Wi-Fi capability to access the Internet. You still remain connected to the Internet via your mobile data network.

1. From the home screen, touch the **Arrow**  > **Settings** > **Network & Internet** > **Wi-Fi Hotspot**.
2. Slide the switch to the On  position.
3. After a moment, the phone starts broadcasting its Wi-Fi network name (SSID).
4. On another device, locate your phone via Wi-Fi and connect with it to start using the phone's mobile data.



#### **NOTE:**


To stop sharing your data connection, slide the switch to the **Off**  position.

## **Connecting to Virtual Private Networks**

Virtual private networks (VPNs) allow you to connect to the resources inside a secured local network. VPNs are commonly deployed by corporations, schools, and other institutions to let people access local network resources when not on campus, or when connected to a wireless network.

Depending on the type of VPN you are using, you may be required to enter your login credentials or install security certificates before you can connect to your VPN. You can get this information from your network administrator.

To add a VPN:

1. From the home screen, touch the **Arrow**  > **Settings** >



## Network & Internet > VPN.

2. Touch **+** to add a new VPN.
3. Enter the VPN name, server address, and other information provided by your network administrator. Check **Show advanced options** to fill out additional details.
4. Touch **SAVE**. The VPN is added to the list on the VPN screen.



### **NOTE:**





You must set a lock PIN, password or pattern before using VPN.

# Phone Calls

You can place calls from the Phone app, the Contacts app, or other apps or widgets that display contact information. Wherever you see a phone number, you can usually touch it to dial.

## Placing Calls

### Placing a Call From the Phone




1. From the home screen, touch .
2. Touch  to open the dialpad.
3. Enter the phone number with the dialpad. Touch  to delete incorrect digits.
4. Touch  below the keypad to dial.







#### NOTE:

To make an international call, touch and hold the 0 key to enter the plus (+) symbol. Next, enter the country code, followed by the city/area code and then the phone number.

### Placing a Call From the Call History

1. From the home screen, touch  >  > **Call history**. (If the dialpad is visible, press the **Back key** to close it.)
2. Touch  beside a listing to call back.


## Placing a Call From Your Contacts

1. From the home screen, touch .
2. Touch . Your favorite and frequently called contacts are displayed in the tab. Touch one to place a call.  
- or -  
Touch . Your full contact list is displayed. Select the contact you want to call and then touch  beside a contact to place a call.

## Answering or Rejecting Calls

When you receive a phone call, the incoming call screen opens, displaying the caller ID or the information about the caller that you've entered in the Contacts app. You can answer or reject the call, or reject it with a text message.


### Answering a Call


When you receive a phone call, slide  up to answer.

#### **NOTE:**

To silence the ringer before answering the call, you can press the **Volume** key or the **Power** key.



### Rejecting a Call

When you receive a phone call, slide  down to reject.

You can also touch and hold  and drag toward the center of the screen to reject the call and select a preset text message or write one to send to the caller.





## Checking Voicemail




If you have set the phone to divert calls to voicemail, callers can leave voicemail messages when they cannot reach you. Here's how to check the messages they left.

1. From the home screen, touch .
2. Touch  to open the dialpad.
3. Touch and hold the **1 key** in the dialer. If prompted, enter your voicemail password.
4. Follow the voice prompts to listen to and manage your voicemail messages.

## Using Options During a Call

During a call, you will see a number of onscreen options. Touch an option to select it.

- Touch  to mute or unmute your microphone.
- Touch  to open contacts app.
- Touch  to turn speakerphone on or off.
- Touch  to make another call separately from the first call, which is put on hold.

- Touch  to open the dialpad when you need to enter a code (for example, the PIN for your voicemail or bank account) during the call.
- Touch  to put the call on hold.
- Touch  to end the current call.

## Managing Multi-party Calls

When the call waiting and three-way call features are available, you can switch between two calls or set up a conference call.






### NOTE:

Options and interface will vary. The call waiting and three-way call features need network support and may result in additional charges. Please contact your service provider for more information.



## Switching Between Current Calls

When you're on a call and another call comes in, your phone screen informs you and displays the caller ID.

- Swipe  up to answer the incoming call and place the first call on hold.
- Swipe  down to reject the second call.
- Touch  to place the current call on hold and switch to the other call.

## Setting Up a Conference Call



With this feature, you can talk to two people at the same time.

1. Place the first call.
2. Once you have established the connection, touch  and dial the second number. (This puts the first caller on hold.)
3. When you're connected to the second party, touch  to merge the two calls.

If one of the people you called hangs up during your call, you and the remaining caller stay connected. If you initiated the call and are the first to hang up, all callers are disconnected.

4. To end the conference call, touch .

## Adjusting Your Call Settings

From the home screen, touch  >  > **Settings**.

- ▶ **Display options:** Touch **Sort by** or **Name format** to set the order of the contacts and the format of the contact names.
- ▶ **Sounds and vibration:** Touch **Phone ringtone** to select the ringtone for incoming calls to that card. Touch **Also vibrate for calls** to enable the vibration when you receive calls. Touch **Dialpad tones** to enable the sound which will play when you touch the keypad keys.
- ▶ **Answer and end calls:** Touch the **Power button ends call** slider to enable or disable ending calls by pressing

the Power key; touch the **Vibrating after connected** slider to enable or disable vibration when a call is answered.

- ▶ **Speed dial:** You can touch and hold the 1 ~ 9 keys from the dialer to call the corresponding speed dial number.
- ▶ **Quick responses:** Edit quick response to rejected callers.
- ▶ **Call settings:** Configure call settings.
  - Touch **Fixed Dialing Numbers** for the following options:
    - **Enable FDN:** Input the PIN2 code to enable the FDN feature.
    - **Change PIN2:** Change the PIN2 code for FDN access.
    - **FDN list:** Manage the FDN list.
  - **Voice over LTE Preferred:** Touch to enable voice service over LTE channel.
  - **Call barring:** Touch to restricts certain types of outgoing calls or incoming calls.
  - **Call forwarding:** Call forwarding feature allows you to forward your incoming calls to another phone number.
  - **Call waiting:** Touch to get notified of incoming calls during a call.
  - **Additional settings:** Touch **Caller ID** to choose whether your number is displayed when someone receives your outgoing call.





- ▶ **Call blocking:** Allows you to block calls and messages from certain numbers.
- ▶ **Voicemail:** Touch **Voicemail** for the following options:
  - Touch **Notifications** to configure the settings you want, and then press the **Back key** when you're finished.
  - Touch **Advanced Settings** and select an option:
    - Touch **Setup** to view the voicemail number.
- ▶ **Accessibility:** Touch and select an option:
  - **TTY mode:** Touch to enable TTY feature.
  - **Hearing aids:** Touch to turn on hearing aid compatibility.







# Contacts

You can add contacts on your phone and synchronize them with the contacts in your Google account or other accounts that support contact syncing.




## Adding a New Contact

1. From the home screen, touch the **Arrow**   .
2. Touch  to add a new contact.
3. Enter the contact name, phone numbers, and email addresses. Touch **More fields** to enter other information.
4. Touch **SAVE**.

## Searching for a Contact

1. From the home screen, touch the **Arrow**   , and then touch  to search.
2. Input the contact name or other information (such as phone number) you want to search for. The contacts matched will be listed.


## Editing Contacts

1. From the home screen, touch the **Arrow**  **>** .
2. Touch a contact you need to edit it and then touch .
3. Edit the contact and touch **SAVE**.




# Messaging

You can use Messaging to exchange text messages (SMS) and multimedia messages (MMS).



## Opening the Messaging Screen

From the home screen, touch .

The Messaging screen opens, where you can create a new message, search for messages, or open an ongoing message thread.

- Touch  to write a new text or multimedia message.
- Touch  to search for a message using keywords.
- Touch an existing message thread to open the conversation.
- Touch  for more options.

## Sending a Message

1. On the Messaging screen, touch .
2. Touch the **To** field and manually enter the recipient's number or the contact name.
3. Touch the **Text message** field and enter the message text.
4. If you want to send a multimedia message, touch  to attach a file to the message.

5. Touch .



**NOTE:**

Do not add an attachment if you want to send a text message. Otherwise you may be charged for a multimedia message.


## Changing Message Settings

Touch  > **Settings** in the Messaging screen to change the messages settings.

# Browser


Use Chrome to view web pages and search for information.

## Opening the Browser

1. From the home screen, touch  to launch the web browser.

### **NOTE:**

The browser also opens when you touch a web link (for example, in an email or a text message).

2. Touch the address box at the top.
3. Enter the address (URL) of a web page or enter terms you want to search for.
4. Touch a URL or search suggestion or touch  on the keyboard to open the web page or search results.


## Using Multiple Browser Tabs

You can open several web pages at the same time (one page in each tab) and switch between them freely.

### Opening a new browser tab:


Touch  > **New tab**. A new browser window opens.

## Switching between tabs:

1. Touch  at the top of the screen to see thumbnails of currently opened web pages.
2. Touch the thumbnail of the page you want to open.



### NOTE:

Touch **x** or swipe left or right to close a browser window. Touch  > **Close all tabs** to close all windows.


## Downloading Files

1. Touch and hold an image or a link to a file or to another web page.
2. In the menu that opens, touch **Download image** or **Download link**.

The downloaded files are saved to your phone or the memory card. You can view or open them in the Downloads app.

## Changing Browser Settings



You can configure a number of settings to customize the way you browse the web, including several that you can use to control your privacy.

In the main Chrome screen, touch  > **Settings**. Make changes as needed, and press the **Back key** when done.

# Camera

You can take photos and record videos. Photos and videos are stored on the microSDXC card, if you have installed one, or to the phone's internal storage. You can copy them to your computer or access them in the Gallery app.

## Capturing a Photo

1. From the home screen, touch .
2. Aim the camera at the subject and make any necessary adjustments. PHOTO (automatic camera) mode is used by default.
3. Touch the area on the screen where you want the camera to focus, or let the camera autofocus on the center of the image.
4. Touch  to take a photo.

### **WARNING!**

Keep a safe distance when using the flash. Do not point the flash towards the eyes of people or animals.




Number	Function
1	Change the camera settings.
2	Change the High-Dynamic Range (HDR) setting (back camera only).
3	View photos and videos you have taken.
4	Capture a photo.
5	Switch between the front camera and the back camera.
6	Switch among camera modes: VIDEO, PHOTO,









Number	Function
	MANUAL (back camera).
7	Adjust the focus point and exposure.
8	Change the flash setting (back camera only).
9	Select image effects.


 **NOTE:**

- You can spread or pinch with two fingers on the screen to zoom in or out before taking pictures.
- In PHOTO mode, when you touch the screen to focus, the exposure bar appears beside the focus point. You can drag  up or down to adjust the exposure.

## Recording a Video


1. From the home screen, touch  > **VIDEO**.
2. Aim the camera at the subject and make any necessary adjustments. You can touch any area on the screen that you want the camcorder to focus on before and during recording.
3. Touch  to start recording. You can touch  /  to pause or resume recording, or touch  to save the frame as a photo.
4. Touch  to stop recording.

 **NOTE:**

- You can pinch or spread two fingers on the screen to zoom in or out before and during recording.
- When you touch the screen to focus during normal-speed recording, the exposure bar appears beside the focus point. You can drag  up or down to adjust the exposure.

# More Apps and Features

## Music


From the home screen, touch the **Arrow**  > **Play Music** to play audio files stored on your phone, and your audio files are cataloged according to the information stored in the files.





### NOTE:

If an audio file is being played, its name and player controls are displayed at the bottom of the screen. Touch the area to open the playback screen.

## Clock

From the home screen, touch the **Arrow**  > **Clock**. The **Clock** app allows you to check local time in places around the world, set alarms, and use timers.

### Setting a New Alarm


1. Open the Clock app and touch .
2. Touch a default alarm to configure it, or touch  at the bottom of the screen to create a new alarm.
3. Touch the clock to set the alarm time, and then touch **OK**.





### NOTES:

- To enable or disable existing alarms directly, slide the



switches on the right side of each alarm.

- Touch  > **Setting** to configure alarm settings.

## Using World Time


1. Open the Clock app and touch .
2. Touch  at the bottom to add a new city.

## Using the Stopwatch and Countdown

1. Open the Clock app and touch  or .
2. Stopwatch allows you to record lap times (100 laps at most), while countdown allows you to set a time and count down to zero.

## File Manager





Quickly access all of your images, videos, audio clips, and other types of files on your phone and on the memory card.

From the home screen, touch the **Arrow**  > **File Manager** to check the record.

- Touch folders and files to access stored items.
- Touch and hold an item for more options, such as share or delete.

## Voice Recorder

Voice Recorder enables you to record voice memos and listen to them whenever you like.

1. From the home screen, touch the **Arrow**  > **Voice Recorder**.
2. Touch  to start recording. Touch  /  to pause or continue the recording.
3. Touch **Done** to stop recording.
4. Enter the title and touch **SAVE** to save the recording.

## Google Apps

Open the Google apps to use Google services. Some apps are put in the **Google** folder on the home screen.



### NOTE:











Some contents or Google services may not be available in certain regions. Some apps will require you to sign in to your Google account.










- **Gmail:** Send and receive emails via your Gmail account or other personal email accounts.
- **Google:** Use Google search or get information when you need it with Google Now.
- **Maps:** Find your place and find your way in the world.
- **YouTube:** Watch video clips from YouTube.com, or upload

your own and share with the world.

# For Your Safety

## General Safety

	Don't make or receive handheld calls while driving. Never text while driving.		Don't use at gas stations.
	Keep your phone at least 5 mm away from your ear or body while making calls.		Your phone may produce a bright or flashing light.
	Small parts may cause choking.		Don't dispose of your phone in fire.
	Your phone can produce a loud sound.		To prevent possible hearing damage, do not listen at high volume levels for long periods.
	Avoid contact with anything magnetic.		Avoid extreme temperatures.

	Keep away from pacemakers and other electronic medical devices.		Avoid contact with liquids. Keep your phone dry.
	Turn off when asked to in hospitals and medical facilities.		Do not attempt to disassemble your phone.
	Turn off when told to in aircrafts and airports.		Only use approved accessories.
	Turn off when near explosive materials or liquids.		Don't rely on your phone as a primary device for emergency communications.
	For pluggable equipment, the socket-outlet shall be installed near the equipment and shall be easily accessible.		

## FCC RF Exposure Information (SAR)

This phone is designed and manufactured not to exceed the emission limits for exposure to radio frequency (RF) energy set by the Federal Communications Commission of the United States.

During SAR testing, this device was set to transmit at its highest



certified power level in all tested frequency bands, and placed in positions that simulate RF exposure in usage against the head with no separation, and near the body with the separation of 10 mm. Although the SAR is determined at the highest certified power level, the actual SAR level of the device while operating can be well below the maximum value. This is because the phone is designed to operate at multiple power levels so as to use only the power required to reach the network. In general, the closer you are to a wireless base station antenna, the lower the power output.

The exposure standard for wireless devices employing a unit of measurement is known as the Specific Absorption Rate, or SAR. The SAR limit set by the FCC is 1.6 W/kg.

This device is complied with SAR for general population/uncontrolled exposure limits in ANSI/IEEE C95.1-1992 and had been tested in accordance with the measurement methods and procedures specified in IEEE1528.

The FCC has granted an Equipment Authorization for this model phone with all reported SAR levels evaluated as in compliance with the FCC RF exposure guidelines. SAR information on this model phone is on file with the FCC and can be found under the Display Grant section of [www.fcc.gov/oet/ea/fccid](http://www.fcc.gov/oet/ea/fccid) after searching on FCC ID: **SRQ-ZTEBLADEA3**.

For this device, the highest reported SAR value for usage against the head is 0.649 W/kg, and for usage near the body is 1.071 W/kg.

While there may be differences between the SAR levels of various phones and at various positions, they all meet the government requirements.

SAR compliance for body-worn operation is based on a separation distance of 10 mm between the unit and the human body. Carry this device at least 10 mm away from your body to ensure RF exposure level compliant or lower to the reported level. To support body-worn operation, choose the belt clips or holsters, which do not contain metallic components, to maintain a separation of 10 mm between this device and your body.

RF exposure compliance with any body-worn accessory, which contains metal, was not tested and certified, and using such body-worn accessory should be avoided.

## **FCC Regulations**

This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

### **CAUTION:**

Changes or modifications not expressly approved by the manufacturer could void the user's authority to operate the equipment.

The antenna(s) used for this transmitter must not be co-located or operating in conjunction with any other antenna or

transmitter.



**NOTE:**

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules.

These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

Reorient or relocate the receiving antenna.

Increase the separation between the equipment and receiver.

Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

Consult the dealer or an experienced radio/TV technician for help.

# **Distraction**

## **Driving**

Full attention must be given to driving at all times in order to reduce the risk of an accident. Using a phone while driving (even with a hands-free kit) can cause distraction and lead to an accident. You must comply with local laws and regulations restricting the use of wireless devices while driving.

## **Operating Machinery**

Full attention must be given to operating the machinery in order to reduce the risk of an accident.

# **Product Handling**

## **General Statement on Handling and Use**

You alone are responsible for how you use your phone and any consequences of the use.

You must always switch off your phone wherever the use of a phone is prohibited. Use of your phone is subject to safety measures designed to protect users and their environment.

- Always treat your phone and its accessories with care and keep them in a clean place.

- Keep the screen and camera lens clean. Unclean screen or camera lens may slow down the phone's reaction to your operations or lower image quality.
- Clean your phone and its accessories with a soft material such as cleaning cloth for eyeglass lenses. Do not use alcohol or other corrosive substances for cleaning or allow them to get inside.
- Do not expose your phone or its accessories to open flames or lit tobacco products.
- Do not expose your phone accessories to liquid, moisture or high humidity.
- Do not drop, throw or try to bend your phone or its accessories.
- Do not paint your phone or its accessories.
- Do not attempt to disassemble your phone or its accessories, only authorized personnel can do so.
- Do not expose or use your phone or its accessories in an environment with or that can reach extreme temperatures, minimum - [10] and maximum + [55] degrees Celsius.
- Do not place your phone inside or near heating equipment or high pressure containers, such as water heaters, microwave ovens, or hot cooking utensils. Otherwise, your phone may be damaged.
- Please check local regulations for disposal of electronic products.

- Do not carry your phone in your back pocket as it could break when you sit down.

## **Small Children**

Do not leave your phone and its accessories within the reach of small children or allow them to play with it.

They could hurt themselves or others, or could accidentally damage the phone.

Your phone contains small parts with sharp edges that may cause an injury or may become detached and create a choking hazard.

## **Demagnetization**

To avoid the risk of demagnetization, do not allow electronic devices or magnetic media close to your phone for a long time.

## **Electrostatic Discharge (ESD)**

Do not touch the metallic connectors of the nano-SIM card/microSDXC card.

## **Antenna**

Do not touch the antenna unnecessarily.

## **Normal Use Position**

When placing or receiving a phone call, hold your phone to your ear, with the bottom toward your mouth.

## **Air Bags**

Do not place your phone in the area over an air bag or in the air bag deployment area as an airbag inflates with great force and serious injury could occur.

Place your phone safely before driving your vehicle.

## **Seizures/Blackouts**

Your phone can produce a bright or flashing light. A small percentage of people may be susceptible to blackouts or seizures (even if they have never had one before) when exposed to flashing lights or light patterns such as when playing games or watching videos. If you have experienced seizures or blackouts or have a family history of such occurrences, please consult a physician. To reduce the risk of blackouts or seizures, you can use your phone in a well-lit room and take frequent breaks.

## **Repetitive Strain Injuries**

To minimize the risk of Repetitive Strain Injury (RSI) when texting or playing games with your phone:

- Do not grip the phone too tightly.
- Press the buttons lightly.
- Use the special features which are designed to minimize the times of pressing buttons, such as Message Templates and Predictive Text.
- Take frequent breaks to stretch and relax.

## **Emergency Calls**

This phone, like any other wireless phone, operates using radio signals, which cannot guarantee connection in all conditions. Therefore, you should not rely solely on any wireless phone for emergency communications.

## **Loud Noise**

This phone is capable of producing loud noises, which may damage your hearing. Turn down the volume before using headphones, Bluetooth headsets or other audio devices.

## **Phone Heat**

Your phone may become warm during charging and normal use.

# **Electrical Safety**

## **Accessories**

Use only approved accessories.

Do not connect with incompatible products or accessories.

Take care not to touch metallic objects, such as coins or key rings, or allow them to contact or short-circuit the charging jack.

Never puncture the surface of the battery with sharp objects.

## **Connection to a Car**

Seek professional advice when connecting a phone interface to



the vehicle electrical system.

## **Faulty and Damaged Products**

Do not attempt to disassemble the phone or its accessories.

Only qualified personnel can service or repair the phone or its accessories.

If your phone (or its accessories) has been submerged in water, punctured, or subjected to a severe fall, do not use it until you have taken it to be checked at an authorized service center.

## **Radio Frequency Interference**

### **General Statement on Interference**

Care must be taken when using your phone in close proximity to personal medical devices, such as pacemakers and hearing aids.

Please consult your doctor and the device manufacturers to determine if the operation of your phone may interfere with the operation of your medical devices.

### **Pacemakers**

Pacemaker manufacturers recommend that a minimum separation of 15 cm be maintained between a mobile phone and a pacemaker to avoid potential interference with the pacemaker. To achieve this, use the phone on the opposite ear to your pacemaker and do not carry it in a breast pocket.

## **Hearing Aids**

People with hearing aids or other cochlear implants may experience interfering noises when using wireless devices or when one is nearby.

The level of interference depends on the type of the hearing device and the distance from the interference source. Increasing the separation between them may reduce the interference. You may also consult your hearing aid manufacturer to discuss alternatives.

## **Medical Equipment**

Switch off your wireless device when you are requested to do so in hospitals, clinics or health care facilities. These requests are designed to prevent possible interference with sensitive medical equipment.

## **Aircraft**

Switch off your wireless device whenever you are instructed to do so by airport or airline staff.

Consult the airline staff about the use of wireless devices on board the aircraft and enable aeroplane mode of your phone when boarding an aircraft.

## **Interference in Vehicles**

Please note that because of possible interference to electronic equipment, some vehicle manufacturers forbid the use of mobile

phones in their vehicles unless a hands-free kit with an external antenna is included in the installation.

## **Explosive Environments**

### **Petrol Stations and Explosive Atmosphere**

In locations with potentially explosive atmosphere, obey all posted signs to turn off wireless devices such as your phone or other radio equipment.

Areas with potentially explosive atmosphere include fueling areas, below decks on boats, fuel or chemical transfer or storage facilities, and areas where the air contains chemicals or particles, such as grain, dust, or metal powders.

### **Blasting Caps and Areas**

Power off your mobile phone or wireless device when in a blasting area or in areas where signs are posted to power off “two-way radios” or “electronic devices” to avoid interfering with blasting operations.