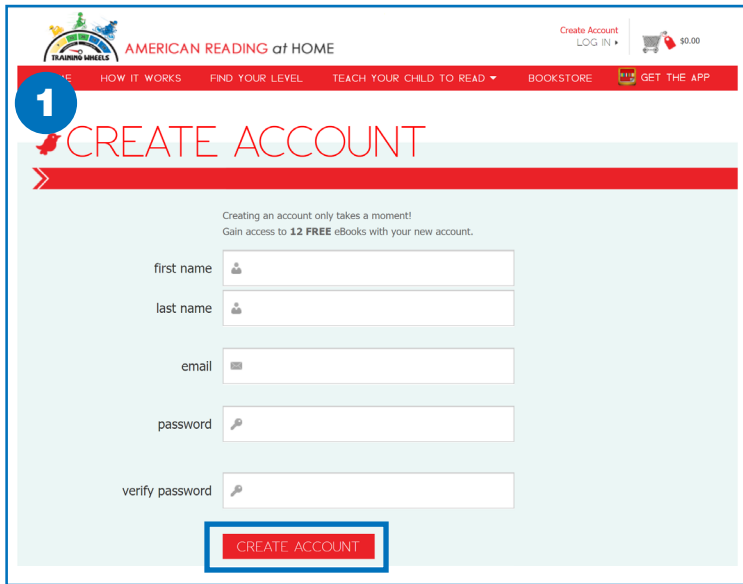


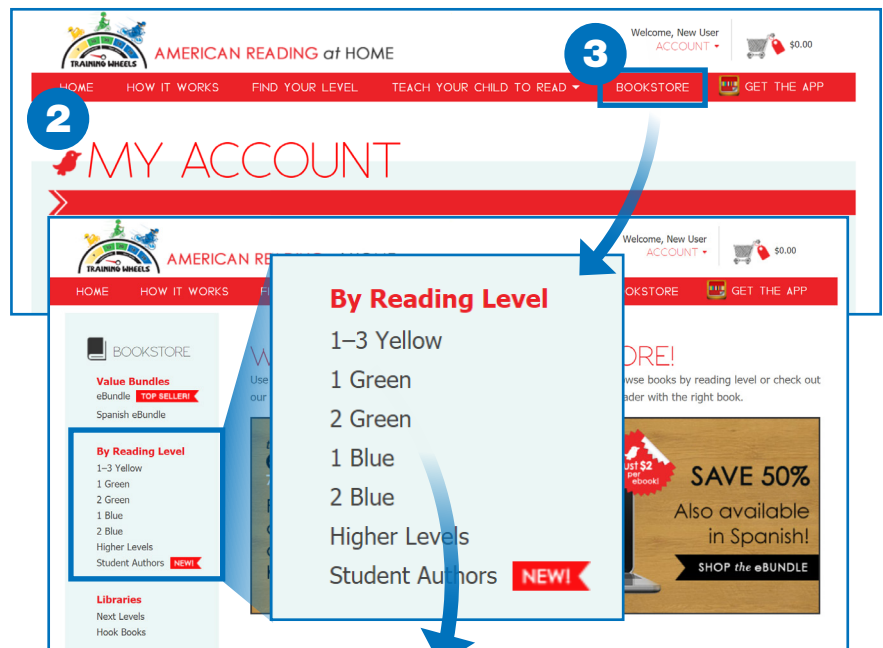
ARC Bookshelf Directions for Parents and Students



How to Redeem 20 Free eBooks with a Coupon Code

1. First create your ARC Bookshelf account at americanreadingathome.com/account/create/. Fill out the online form and click **CREATE ACCOUNT**.
2. Welcome to ARC Bookshelf. We're so happy you're here! You will now see a **MY ACCOUNT** screen. Your Account Summary reflects that we have already pre-loaded 12 free eBooks for you: 6 in English and 6 in Spanish. Your 20 complimentary eBooks are in addition to these 12 eBooks!

3. Next select your color level. Click on **BOOKSTORE** in the red toolbar at the top of the screen. On the left-hand side of the screen, you will see a section called **BY READING LEVEL**. If you're not sure what color level to select, click on the various reading levels to see an explanation of each one. Choose a reading level, then scroll down the page until you see **INDIVIDUAL TITLES**, which looks like a shelf of book covers.



4. Now select your 20 eBooks. Click on a book cover icon and a preview will appear. If you would like to add this book to your complimentary 20 eBooks, click on **ADD EBOOK ONLY** at the right-hand side of the screen. Remember, this coupon is single use only and you'll need to select all 20 titles before checking out. Any costs you see will be removed at checkout



PreK	Kindergarten	1	2	3	4	5	6	7	8	9 & 10	11 & 12				
RTM	1-3Y	1G	2G	1B	2B	1R	2R	Wt	Bk	Or	Pu	1Br	2Br	Si	Gl

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5. **Head for the checkout.** When you have selected your 20 titles, go to the shopping cart at the upper right-hand corner of the screen and click on **CHECKOUT**. In your order details, you will see an icon for **ADD COUPON**. Click on this icon and enter **20-EBOOKS**. This will remove the cost of the titles for this complimentary offer. After you have reviewed your cart, click on **PROCEED TO CHECKOUT** link beneath the Order Summary.

The screenshot shows the American Reading at Home website's shopping cart. At the top right, a blue circle with the number '5' is overlaid. The cart contains 20 items, including 'Birds', 'Corn', and 'The Family'. A coupon code '20-EBOOKS' is applied, reducing the total to \$0.00. A 'Proceed to Checkout' button is highlighted in a blue box.

6. You are now at the final screen for checkout. Please provide your address in the address field. In the field “How Did You Hear About Us?” click on **YOUR CHILD’S SCHOOL**.
7. Finally, check the box titled **ACKNOWLEDGEMENT FOR EBOOKS PURCHASE**.
8. Click “Submit Your Order,” and you are now on the receipt page. Under the red **RECEIPT** icon, click on the box titled “Continue to American Reading @ Home.”

The screenshot shows the American Reading at Home website's checkout process. A blue circle with the number '6' is overlaid on the top left. The page shows the billing address, payment method, and acknowledgements. A blue circle with the number '7' is overlaid on the acknowledgements section. A blue circle with the number '8' is overlaid on the 'Submit Your Order' button. A blue circle with the number '9' is overlaid on the 'Continue to American Reading @ Home' button.

You can now access your titles by logging in via the web or accessing via the ARC Bookshelf app. Enjoy your eBooks!

For questions or technical trouble please contact us at athome@americanreading.com

We are open Monday through Friday 9AM–5PM EST and you can count on a reply from us within one business day.