

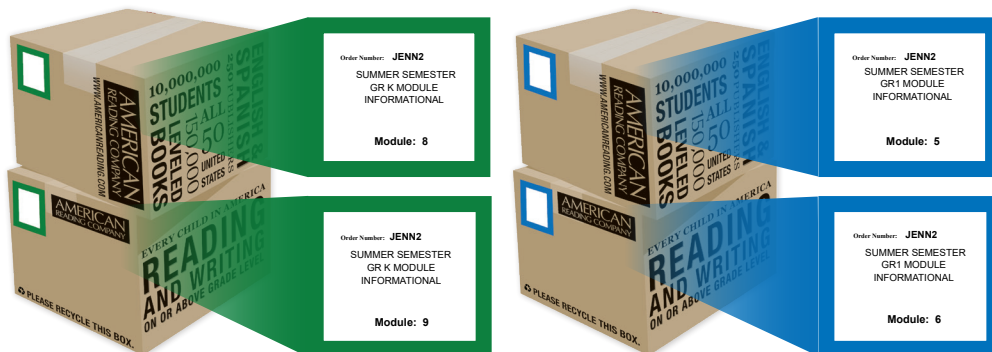
# BIOLOGY SUMMER SEMESTER UNPACKING INSTRUCTIONS



**#1** Confirm that you have received your total number of boxes.

→ If incorrect, please immediately contact [customercare@americanreading.com](mailto:customercare@americanreading.com)

Then, sort your boxes by grade and by module number. *(Each grade has a different color label. Module numbers are indicated at the bottom of the label.)*



**#2** Check contents of boxes against packing slip.  
*(It is not necessary to open the bags, and please do not remove anything from the boxes.)*

**#3** Locate and set aside the white Professional Development boxes.  
*(These boxes contain Instructional Frameworks and Teacher Resource Kits.)*

**#4** Please send a confirmation of receipt to [American Reading Company.](mailto:customercare@americanreading.com)  
[customercare@americanreading.com](mailto:customercare@americanreading.com)

**#5** Distribute boxes to individual classrooms.  
*(Do not remove anything from the boxes before distributing them.)*

See back for detailed instructions for unpacking individual boxes.



PreK	Kindergarten	1		2		3	4	5	6	7	8	9 & 10	11 & 12 <sup>®</sup>		
RTM	1-3Y	1G	2G	1B	2B	1R	2R	Wt	Bk	Or	Pu	1Br	2Br	Si	GI



# BIOLOGY SUMMER SEMESTER UNPACKING INSTRUCTIONS CONTINUED...



## After submitting your confirmation of receipt:

### Unpack and Fill Baskets

- Each plastic bag contains one collection of books, theme stickers, and one basket label.
- Plastic baskets are shipped in separate boxes to avoid breakage.
- Find a plastic basket that matches the color of the label.
- Ensure the plastic storage basket is clean and dry prior to applying the label. Apply the label to the front of the basket. *Note that the front end of the basket has a wider middle section than the back.*
- Each collection bags also contains a theme sticker. Place these stickers on the covers of the books so that they are easily distinguishable from the other collections.
- Place the books in the baskets.



Wide Reading Titles



Big Books (Wide Reading)

Fiction Read-Aloud Titles



Animal Science Titles



Big Books (Animal Science)



Nonfiction Read-Aloud Titles

### Biology Summer Semester Book Collections

#### For each classroom, you will receive:

- **Wide Reading Collections, including:**
  - 60 Leveled Books for Emergent Readers (Fiction & Nonfiction)
  - 4 Big Books (Wide Reading)
  - 20 Read Alouds (Fiction)
- **Animals Science Collections, including:**
  - 60 Leveled Books for Emergent Readers on Animals (Nonfiction)
  - 4 Big Books (Animals Science Collection)
  - 20 Read Alouds (Nonfiction)

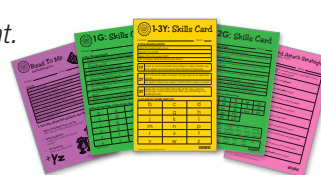
### Program Materials

The principal should present the Milestone Award (medals, wristbands, or dog tags) for 100 Steps read. You may want to deliver the Milestone Awards directly to the principal now.

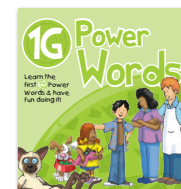
Hold the remaining materials until after Professional Development.

#### For each classroom, you will receive:

- IRLA (Independent Reading Level Assessment)
- 5 Reading Acquisition Skills Cards for 15 Students
- Power Word Cards
- 15 Research Folders with Theme Stickers
- Laminated Skills Cards
- 1 set of 100-Step Milestone Awards (15)
- Clipboards (15)
- Bug Boxes (15)



Reading Acquisition Skills Cards



Power Word Cards



Research Folders



Independent Reading Level Assessment



Laminated Skills Cards



Milestone Awards



Clipboards



Bug Boxes

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