

Part Three - Order & Account Information, copy invoices and order tracking

- Order search – [Click here](#)
- Back Order search – [Click here](#)
- Placing a new order using the items from a previous order – [Click here](#)
- Account Information – [Click here](#)
- Proof of Deliveries – [Click here](#)
- Copy Invoices – [Click Here](#)
- Monthly Statements – [Click here](#)
- Change password – [Click here](#)

NetStore - Windows Internet Explorer
http://netstore.kesco.com.au/KescoAU/jsp/NetStore/MTANSFrameSet.jsp

Product search Carts Order entry **Order search** Your account Help

KESCO EDUCATIONAL

Log Out Home

Alphabetic view

KESCO 2008

- Budget Beaters
- Art & Craft
- Active Play
- Sports
- Sand & Water Play
- Creative Play
- Early Years
- Discovery
- Multicultural & Anti-Bias
- Building & Manipulation
- Games
- Puzzles
- Music
- Science
- English & Literacy
- Maths
- Storage
- Furniture & Equipment
- Teachers Resources
- Clearance

Stretch your education... budget

Bringing you more Great Value and Savings throughout the year

Established over 20 years ago Kesco Educational is a market leader in the supply of products and resources to educational institutions. Kesco is committed to providing our valued customers high quality products at everyday best-value pricing.

Click here to access our complete range.

- Help Manual
- Kesco Advantage Coupons
- Current Specials
- About Us

little tikes K'nex Education OCEANIC POTTS Jolly Phonics Schleich PLAN TOYS

GALT Weplay mobilo Crayola INVICTA tuzzles

Product search Saved carts Current shopping cart Fast order entry grid Order search Back Order Search Your account

Product search Shopping cart The shopping cart is empty

Free text search

Go to cart

The Order search function can be accessed from the drop down

The Order search function can also be accessed from the quick links on the home page

Details of historical orders

KESCO EDUCATIONAL

Product search Carts Order entry Order search Your account Help

Order search

Back New search Search tips

Action	Order	Customer	Order date	Status	Order value	Your order number
	10336831	101833	27/06/06	Despatched and Invoiced		RHIANNON

New search

Order number:

Your order number:

Your reference:

Customer:

Status:

Salesperson:

Product:

Results per page:

Callout 1: The Order search function displays all current and historical orders including order date, order number, status and outstanding dollar amount.

Callout 2: If you click on an order number it will show you all of the details of that order, including items, delivery addresses etc

Callout 3: If you have more than one customer number associated with your account you can select which account you would like to view here.

Shopping cart: The shopping cart is empty

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Product search Carts Order entry Order search Your account Help

Order information Order number: 10336831

Back Submit request Order header information

The order is completed, the order values are approximate.

Results per page: 100

Line	Product	Description	Confirmed	Unit	Price Ex GST	Ship date	Value \$	Quantity	Status
10	TF046-12	Art Apron Set of 12	1	1 EACH	99.90	27/06/06	99.90	<input type="button" value="Buy"/>	Invoiced
20	TF046	Child's Art Apron - Assorted Colours	12	12 EACH	0.00	27/06/06	0.00	<input type="button" value="Buy"/>	Invoiced
30	MN036	Baby Doll - Asian Girl 32cm	1	1 EACH	24.90	27/06/06	24.90	<input type="button" value="Buy"/>	Invoiced
40	MN034	Baby Doll - Black Girl 32cm	1	1 EACH	24.90	27/06/06	24.90	<input type="button" value="Buy"/>	Invoiced
50	MN031	Baby Doll - White Boy - 32cm	1	1 EACH	24.90	27/06/06	24.90	<input type="button" value="Buy"/>	Invoiced
60	MN053	Baby Doll with Hair - Aboriginal Boy 40cm	1	1 EACH	29.90	27/06/06	29.90	<input type="button" value="Buy"/>	Invoiced
80	MN055	Baby Doll with Hair - Asian Boy 40cm	1	1 EACH	29.90	27/06/06	29.90	<input type="button" value="Buy"/>	Invoiced
90	MN052	Baby Doll with Hair - Girl 40cm	1	1 EACH	29.90	27/06/06	29.90	<input type="button" value="Buy"/>	Invoiced
100	MN056	Baby Doll with Hair - Asian Girl 40cm	1	1 EACH	29.90	27/06/06	29.90	<input type="button" value="Buy"/>	Invoiced
110	MN032	Baby Doll - White Girl 32cm	1	1 EACH	24.90	27/06/06	24.90	<input type="button" value="Buy"/>	Invoiced
120	MN033	Baby Doll - Black Boy 32cm	1	1 EACH	24.90	27/06/06	24.90	<input type="button" value="Buy"/>	Invoiced

Basic information

Customer:	101833	A BUSY BEE CHILD CARE CENTRE
Order number:	10336831	Order date: 27/06/06
Order status:	Despatched and Invoiced	Held: No
Currency:	AUD	
Order value excluding GST:	344.00	Order value including GST: 344.00
Goods marking:		
Manner of transport:	ROD	Road
Terms of delivery:	FC	Charge Freight
Terms of payment:	30	30 days from Invoice date

Order references

Handler:	C728	Fiona Turcinskis
Salesperson:	S342	JG Spare-Kesco SCH
Your order:	RHIANNON	
Your reference:		
Our reference:	JG Spare-Kesco SCH	

Addresses

Confirmation address:	A BUSY BEE CHILD CARE CENTRE 3 CLOVER DRIVE	Delivery address:	A BUSY BEE CHILD CARE CENTRE 3 CLOVER DRIVE
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Product search Free text search

Shopping cart Go to cart

The shopping cart is empty

Once you click on an order number in the order search view, you will be shown the item and despatch details of that order.

You can even use the old order as a template to add items to a current shopping cart

The screenshot shows the KESCO Educational website interface. At the top, a navigation bar includes links for Product search, Carts, Order entry, Order search, Your account, and Help. The 'Order search' menu is expanded, showing 'Order search' and 'Back Order Search'. A yellow callout bubble points to 'Back Order Search' in the expanded menu with the text: "The Back Order Search function can be accessed from the drop down Order menu".

On the left side, there is a 'Log Out' button and a 'Home' button. Below these are links for 'Alphabetic view' and 'KESCO 2008'. A list of categories is provided, including Budget Beaters, Art & Craft, Active Play, Sports, Sand & Water Play, Creative Play, Early Years, Discovery, Multicultural & Anti-Bias, Building & Manipulation, Games, Puzzles, Music, Science, English & Literacy, Maths, Storage, Furniture & Equipment, Teachers Resources, and Clearance.

The main content area features a banner titled "Stretch your education... budget" with images of children playing. Below this is a promotional message: "Bringing you more Great Value and Savings throughout the year". A yellow arrow points to a link that says "Click here to access our complete range.".

On the right side, there are four blue buttons: "Help Manual", "Kesco Advantage Coupons", "Current Specials", and "About Us". A yellow callout bubble points to the "Current Specials" button with the text: "The Back Order Search function can also be accessed from the quick links on the home page".

Below the promotional text is a grid of brand logos: little tikes, K'nex Education, OCEAN FISH, Jolly Phonics, Schleich, PLAN TOYS, GALT, Weplay, mobilo, Crayola, INVICTA, and tuzzles..

At the bottom of the page, there are quick links for Product search, Saved carts, Current shopping cart, Fast order entry grid, Order search, Back Order Search, and Your account.

The footer contains a "Product search" field with a "Free text search" button, a "Shopping cart" section with a "Go to cart" button and the message "The shopping cart is empty", and the text "Kesco Education Pty Ltd - V1.0".

NetStore - Windows Internet Explorer
http://netstore.kesco.com.au/KescoAU/jsp/NetStore/MTANSFrameSet.jsp

Product search Carts Order entry Order search Your account Help

KESCO EDUCATIONAL

Log Out Home

•Alphabetic view

KESCO 2008

- Budget Beaters
- Art & Craft
- Active Play
- Sports
- Sand & Water Play
- Creative Play
- Early Years
- Discovery
- Multicultural & Anti-Bias
- Building & Manipulation
- Games
- Puzzles
- Music
- Science
- English & Literacy
- Maths
- Storage
- Furniture & Equipment
- Teachers Resources
- Clearance

Back Order Search

Back New search Search tips

Action	Order	Line	Customer	Code	Description	Quantity	Unit	Price Ex GST	Value
Delete Change	10842205	100	BANORA PT EARLY LEARNING CTR	CB675	Easy Pour Glitter 2kg Set of 6	1	EACH	119.90	\$119.90
Delete Change	10875039	20	BANORA PT EARLY LEARNING CTR	WY720	Castors With Brake - 4 Pieces	3	EACH	9.90	\$29.70

Customer: BANORA PT EARLY LEARNING CTR (131087)

Order number:

Product:

Results per page: 100 Start search

Go to result

Email Back Order Report

Product search Shopping cart The shopping cart is empty

The Back Order Search screen shows all outstanding Back Orders

KESCO EDUCATIONAL

Product search Carts Order entry Order search Your account Help

Back Order Search

Back New search Search tips

Action	Order	Line	Customer	Code	Description	Quantity	Unit	Price Ex GST	Value
Delete Change	10842205	100	BANORA PT EARLY LEARNING CTR	CB675	Easy Pour Glitter 2kg Set of 6	1	EACH	119.90	\$119.90
Delete Change	10875039	20	BANORA PT EARLY LEARNING CTR	WY720	Castors With Brake - 4 Pieces	3	EACH	9.90	\$29.70

Customer: BANORA PT EARLY LEARNING CTR (131087)

Order number:

Product:

Results per page: 100 Start search

Go to result:

Confirm delete

Order: **10875039**

Product code: **WY720 Castors With Brake - 4 Pieces**

Quantity: **3**

Shopping cart: The shopping cart is empty

If you wish to Delete the Back Order for an item you can click the Delete button

Once you have clicked the button to Delete a Back Order line a confirmation dialogue box shows

KESCO EDUCATIONAL

Product search Carts Order entry Order search Your account Help

Back Order Search

Back New search Search tips

Action	Order	Line	Customer	Code	Description	Quantity	Unit	Price Ex GST	Value
Delete Change	10842205	100	BANORA PT EARLY LEARNING CTR	CB675	Easy Pour Glitter 2kg Set of 6	1	EACH	119.90	\$119.90
Delete Change	10875039	20	BANORA PT EARLY LEARNING CTR	WY720	Castors With Brake - 4 Pieces	3	EACH	9.90	\$29.70

Customer: BANORA PT EARLY LEARNING CTR (131087)

Order number:

Product:

Results per page: 100 Start search

Get result Email Back Order Report

Confirm change

Order: **10875039**

Product code: **WY720 Castors With Brake - 4 Pieces**

New Quantity:

Apply Cancel

Product search Shopping cart The shopping cart is empty

If you wish to Change the Back Order for an item you can click the Change button

Note you can only change the quantity of Back Order lines down, you cannot increase the quantity on Back Order lines

Back Order Search

KESCO EDUCATIONAL

Product search Carts Order entry Order search Your account Help

Back Order Search

Back New search Search tips

Action	Order	Line	Customer	Code	Description	Quantity	Unit	Price Ex GST	Value	
Delete	Change	10842205	100	BANORA PT EARLY LEARNING CTR	CB675	Easy Pour Glitter 2kg Set of 6	1	EACH	119.90	\$119.90
Delete	Change	10875039	20	BANORA PT EARLY LEARNING CTR	WY720	Castors With Brake - 4 Pieces	3	EACH	9.90	\$29.70

Customer: BANORA PT EARLY LEARNING CTR (131087)

Order number:

Product:

Results per page: 100

Go to result

Confirm e-mail address

E-mail address:

If you would like to email a pdf copy of the Back Order report click this button

The dialogue box shows and asks to which email address you would like to send the Back Order report

Product search Free text search

Shopping cart Go to cart

The shopping cart is empty

NetStore - Windows Internet Explorer
http://netstore.kesco.com.au/KescoAU/jsp/NetStore/MTANSFrameSet.jsp

KESCO EDUCATIONAL

Product search Carts Order entry Order search **Your account** Help

Account information
Edit account
Change password
Sales reports
Select customer

Log Out Home

Alphabetic view

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Click here to access our complete range.

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Current Specials
About Us

little tikes K'nex Education OCEANIC TOYS Jolly Phonics Schleich PLAN TOYS

GALT Weplay mobilo Crayola INVICTA tuzzles..

Product search Saved carts Current shopping cart Fast order entry grid Order search Back Order Search Your account

Product search Shopping cart The shopping cart is empty

You can access the Account information screen from the drop down menu or from the quick links on the home page

You can access the Account information screen from the drop down menu or from the quick links on the home page

Account information searching

Account information

Debtor: 130494 FOOTSTEPS EARLY
Balance: 0 Credit limit: 10,000

Back New search

Customer	Document	Document type	Doc date	Due date	Original amount	Remaining amt	Description	POD	Document	Email
130494	CHQ 1126	Cheque receipts	14/11/07	14/11/07	-292.33	0.00	Cheque receipts			
130494	DMI 40542491	DIS invoice	18/10/07	17/11/07	292.33	0.00	MARLEIS			PDF <input type="checkbox"/>
130494	CHQ 1087	Cheque receipts	6/09/07	6/09/07	-265.87	0.00	Cheque receipts			
130494	CHQ 1076	Cheque receipts	10/08/07	10/08/07	-395.56	0.00	Cheque receipts			
130494	CHQ 1059	Cheque receipts	25/07/07	25/07/07	-692.12	0.00	Cheque receipts			
130494	DMI 40487087	DIS invoice	24/07/07	23/08/07	100.98	0.00	MARLEIS			
130494	DMI 40483067	DIS invoice	12/07/07	11/08/07	164.89	0.00	M SPAREY			
130494	DMI 40480562	DIS invoice	6/07/07	5/08/07	175.67	0.00	MARLEIS			
130494	DMI 40477928	DIS invoice	27/06/07	27/07/07	219.89	0.00	M SPAREY			
130494	DMI 40472377	DIS invoice	18/06/07	18/07/07	6.49	0.00	FAXED ORDER			
130494	DMI 40471655	DIS invoice	14/06/07	14/07/07	296.78	0.00	M SPAREY			
130494	DMI 40470015	DIS invoice	8/06/07	8/07/07	388.85	0.00	FAXED ORDER			
130494	CHQ 1020	Cheque receipts	17/05/07	17/05/07	-6,462.39	0.00	Cheque receipts			
130494	DMI 40453147	DIS invoice	18/04/07	18/05/07	730.40	0.00	M SPAREY			
130494	DMI 40452563	DIS invoice	17/04/07	17/05/07	2,976.93	0.00	M SPAREY			
130494	DMI 40447484	DIS invoice	26/03/07	25/04/07	2,755.06	0.00	M SPAREY			

Statement files
No objects found for this selection!

New search

Test Value 1 Value 2

Customer: FOOTSTEPS EARLY (130494)

Original amount: ALL

Remaining amount: ALL

Document date: ALL

Due date: ALL

Results per page: 100

Click on the POD link to see despatch, tracking and POD information on individual shipments

The Account information page shows details of all invoices, credit notes and payments. It also has links to Proof of Deliveries and Copy invoices

If you have more than one customer number associated with your account you can select which account you would like to view here.

The screenshot shows a Windows Internet Explorer browser window displaying the KESCO Educational website. The website has a navigation bar with links for Product search, Carts, Order entry, Order search, Your account, and Help. The KESCO EDUCATIONAL logo is prominent on the left. A sidebar lists various product categories like Budget Beaters, Art & Craft, etc. The main content area is partially obscured by a pop-up window titled "Star Track Express - Windows Internet Explorer". This pop-up window shows "Track & Trace - Consignment Details" for consignment number BBZ348314. It includes search options, sender/receiver information, despatch/ETA dates, and a table of scanning events. A callout box points to a "POD" link in the scanning table, explaining that clicking it opens a separate tracking information screen.

Star Track Express - Windows Internet Explorer
http://www2.startrackexpress.com.au/scripts/websecurett.dll/Monitor?CER=BBZ348314&Aap=TEACHINGAID&Tra=156132

Track & Trace - Consignment Details

SEARCH: Consignment No. Reference Number
BBZ348314

Sender Name: MODERN STAR
Receiver Name: FOOTSTEPS EARLY
Receiver Address: LEARNING CENTRE
KJRPW PTY LTD
WATERFORD WEST QLD 4133
Receiver Phone: 1300300112
Despatch depot: BRS
Delivery depot: BRS
Weight(Kg): 6
Volume (Cu.Mt): 0.049
Service: EXP
Unit Type: CTN
Quality Control Code: CUSTOMER DESPATCH ERRORS
[Senders References](#)

Despatch date: 19-OCT-2007
ETA date: 22-OCT-2007
POD on file date: 25-OCT-2007

Items Consigned: 1
Not Scanned:
At Pickup Point:
Final Shortage:
In Transit:
At Delivery Depot:
Delivered: 1

Consignment information for BBZ348314

No	Scanning date/time	Scanning depot	Status description
1	23-OCT-2007 11:37	BRS	1 ITEM ON BOARD FOR DELIVERY
2	23-OCT-2007 14:29	BRS	DELIVERED. SIGNATORY - C GEORGE
3	23-OCT-2007 19:03	BRS	POD RETURNED

Label information - Click item for more details: labels 1 to 1 of 1 [Search again](#)
[BBZ1D8S](#) BRS (D)

Legend for label scanning:
(A) Scanned at Delivery Depot
(D) Item Delivered
(F) Final Shortage
(K) Item Not Scanned
(P) Scanned at Pickup
(R) Returned
(S) Scanned In Transit
(U) Item Scanned, No Customer Data

POD Document:

Value 2

When you click on a POD link you see the tracking information pop up in a separate screen.

You may have to configure your browser to allow screens to pop up

NetStore - Windows Internet Explorer
 http://netstore.kesco.com.au/KescoAU/jsp/NetStore/MTANSFrameSet.jsp

Product search Carts Order entry Order search Your account Help

KESCO EDUCATIONAL

Log Out Home

•Alphabetic view

KESCO 2008

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- Multicultural & Anti-Bias
- Building & Manipulation
- Games
- Puzzles
- Music
- Science
- English & Literacy
- Maths
- Storage
- Furniture & Equipment
- Teachers Resources
- Clearance

Account information

Debtor: **130494 FOOTSTEPS EARLY**
 Balance: **0** Credit limit: **10,000 AUD**

Back New search

Customer	Document	Document type	Doc date	Due date	Original amount	Remaining amt	Description	POD	Document	Email
130494	CHQ 1126	Cheque receipts	14/11/07	14/11/07	-292.33	0.00	Cheque receipts			
130494	DMI 40542491	DIS invoice	18/10/07	17/11/07	292.33	0.00	MARLEIS		PDF	<input type="checkbox"/>
130494	CHQ 1087	Cheque receipts	6/09/07	6/09/07	-265.87	0.00	Cheque receipts			
130494	CHQ 1076	Cheque receipts	10/08/07	10/08/07	-395.56	0.00	Cheque receipts			
130494	CHQ 1059	Cheque receipts	25/07/07	25/07/07	-692.12	0.00	Cheque receipts			
130494	DMI 40487087	DIS invoice	24/07/07	23/08/07	100.98	0.00	MARLEIS			
130494	DMI 40483067	DIS invoice	12/07/07	11/08/07	164.89	0.00	M SPAREY			
130494	DMI 40480562	DIS invoice	6/07/07	5/08/07	175.67	0.00	MARLEIS			
130494	DMI 40477928	DIS invoice	27/06/07	27/07/07	219.89	0.00	M SPAREY			
130494	DMI 40472377	DIS invoice	18/06/07	18/07/07	6.49	0.00	FAXED ORDER			
130494	DMI 40471655	DIS invoice	14/06/07	14/07/07	296.78	0.00	M SPAREY			
130494	DMI 40470015	DIS invoice	8/06/07	8/07/07	388.85	0.00	FAXED ORDER			
130494	CHQ 1020	Cheque receipts	17/05/07	17/05/07	-6,462.39	0.00	Cheque receipts			
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130494	DMI 40452563	DIS invoice	17/04/07	17/05/07	2,976.93	0.00	M SPAREY			
130494	DMI 40447484	DIS invoice	26/03/07	25/04/07	2,755.06	0.00	M SPAREY			

Statement files
 No objects found for this selection!

New search

Test

Customer: FOOTSTEPS EARLY (130494)

Original amount: ALL

Remaining amount: ALL

Document date: ALL

Due date: ALL

Results per page: 100 Start search

Go to result

Value 1 Value 2

Enter dates in format : D/MM/YY

Product search Shopping cart The shopping cart is empty

You can click on an invoice icon to see an individual invoice in pdf format

Copy invoices

The screenshot shows the NetStore interface for KESCO Educational. The main content area displays a table of invoices with columns for Customer, Document, Document type, Doc date, Due date, Original amount, Remaining amt, Description, and an Email button. A dialog box titled 'Confirm e-mail address' is overlaid on the table, containing an input field for the email address (filled with 'goosterloo@teaching.com.au') and 'Apply' and 'Cancel' buttons. A yellow callout bubble points to the 'Email' button in the table, and another points to the dialog box.

Customer	Document	Document type	Doc date	Due date	Original amount	Remaining amt	Description	POD	Document	Email
130494	CHQ 1126	Cheque receipts	14/11/07	14/11/07	-292.33	0.00	Cheque receipts			
130494	DMI 40542491	DIS invoice	18/10/07	17/11/07	292.33	0.00	MARLEIS			PDF <input checked="" type="checkbox"/>
130494	CHQ 1087	Cheque receipts	6/09/07	6/09/07	-265.87	0.00	Cheque receipts			
130494	CHQ 1076	Cheque receipts	10/08/07	10/08/07	-395.56	0.00	Cheque receipts			
130494	CHQ 1059	Cheque receipts	25/07/07	25/07/07	-692.12	0.00	Cheque receipts			
130494	DMI 40487087	DIS invoice	24/07/07	23/08/07	100.98	0.00	MARLEIS			
130494	DMI 40483067	DIS invoice	12/07/07	11/08/07	164.89	0.00	M SPAREY			
130494	DMI 40480562	DIS invoice	6/07/07	5/08/07	175.67	0.00	MARLEIS			
130494	DMI 40477928	DIS invoice	27/05/07	27/07/07	219.89	0.00	M SPAREY			
130494	DMI 40472377	DIS invoice					TAXED ORDER			
130494	DMI 40471655	DIS invoice					M SPAREY			
130494	DMI 40470015	DIS invoice					TAXED ORDER			
130494	CHQ 1020	Cheque receipts					Cheque receipts			
130494	DMI 40453147	DIS invoice					M SPAREY			
130494	DMI 40452563	DIS invoice					M SPAREY			
130494	DMI 40447484	DIS invoice					M SPAREY			

Confirm e-mail address
E-mail address: goosterloo@teaching.com.au
Apply Cancel

You can tick the boxes next to the invoice icons and then press the email button on the top right of the description bar to email multiple invoices in pdf format.

If you choose to email invoices this box appears, fill in the email address to which you would like the copies to be sent.

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Log Out Home

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- Furniture & Equipment
- Teachers Resources
- Clearance

Account information

Debtor: **111226 GUMNUT CNR CHILD CARE CTR**
 Balance: **43** Credit limit: **10,000 AUD**

Back New search

Customer	Document	Document type	Doc date	Due date	Original amount	Remaining amt	Description	POD	Document	Email
111226	CHQ 399	Cheque receipts	1/04/08	1/04/08	-189.53	0.00	Cheque receipts			
111226	DMI 40658004	DIS invoice	10/03/08	9/04/08	42.57	42.57	LEANNE		PDF	<input type="checkbox"/>
111226	DMI 40651814	DIS invoice	21/02/08	22/03/08	189.53	0.00	LEANNE		PDF	<input type="checkbox"/>

Statement files

[FEB-08.pdf](#) PDF Document (click to open)
[MAR-08.pdf](#) PDF Document (click to open)

New search

Test	Value 1	Value 2
Customer:	<input type="text" value="GUMNUT CNR CHILD CARE CTR (111226)"/>	<input type="text"/>
Original amount:	<input type="text" value="ALL"/>	<input type="text"/>
Remaining amount:	<input type="text" value="ALL"/>	<input type="text"/>
Document date:	<input type="text" value="ALL"/>	<input type="text"/>
Due date:	<input type="text" value="ALL"/>	<input type="text"/>
Results per page:	<input type="text" value="100"/>	<input type="text"/>

Enter dates in format : D/MM/YY

Start search

Go to result

PDF copies of monthly statements will be shown here

Product search Shopping cart The shopping cart is empty

Free text search

NetStore - Windows Internet Explorer

http://netstore.kesco.com.au/KescoAU/jsp/NetStore/MTANSFrameSet.jsp

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EDUCATIONAL

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- Early Years
- Discovery
- Multicultural & Anti-Bias
- Building & Manipulation
- Games
- Puzzles
- Music
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- English & Literacy
- Maths
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The End